Date: 02-1.2019

## Department of Applied Agriculture Central University of Punjab

## Minutes of departmental meeting held on 02.1.2019at 11-12noon onwards

## Present

Prof. Anjana Munshi (officiating HoD) Chairman

Dr. Chidanand Patil

Dr. Khetan Shevkani

Dr. Yashi Srivastava

While welcoming the members Prof. Anjana Munshi briefed the members about the agenda items.

Agenda Item 1: Regrading finalization of Curriculum Development meeting and Board Studies date.

**Resolution:** It was finalized that the tentative date for the Curriculum Development meeting and Board of Studies is 10 Jan 2019 and 06 Feb 2019 respectively.

Agenda Item 2: Revised timetable of Agribusiness and Food Science & Technology submission.

**Resolution:** The Revised timetable of MBA (Agribusiness) and M.Sc (Food Science & Technology) submit to library for correction.

Agenda Item 3: To initiate the process of purchase for departmental budget allocated to the department.

**Resolution:** Since the approval to the proposal to spend the allocated budget has been received, HoD instructed to expedite the purchase process.

Dr. Chidanand Patil

Dr. Khetan Shevkani

Dr. Yashi Srivastava

Officiating HoD, Dept. Applied Agriculture