Date: 22.12.2020

Department of Applied Agriculture Central University of Punjab

Minutes of departmental meeting held on 22.12.2020 at 1:00pm

Present

Prof. Anjana Munshi (Officiating HoD) Chairman

Dr. Chidanand Patil

Dr. Khetan Shevkani

Dr. Yashi Srivastava

Dr. SS Dhaka

While welcoming the members Prof. Anjana Munshi briefed the members about the agenda items.

Agenda Item 1: Regarding NAAC database and document maintenance coordination for the department.

Resolution: Officiating HoD has given the NAAC database and document maintenance coordination charge to Dr. Patil C. (Agribusiness) and Dr. Khetan S. (Food Science & Technology). Further, daily 3-4pm NAAC Incharge may call a meeting for any work related to NAAC.

Agenda Item 2: Regarding Alumni database maintenance for department.

Resolution: Dr. Khetan S. should maintain academic and job details of the pass out students' for FST and ABM. For this Dr. Patil C. will provide details for ABM students time to time to concern person.

Agenda Item 3: Regarding date-sheet of practical and ESE of M.Sc (FST) of Sem III.

Resolution: The date sheet for practical and ESE of M.Sc (FST) has been finalized as per notification CUPB/CC/COE/2020-21/590 dated 09.12.2020 (Annexure I).

Agenda Item 4: Arrangements of Signage Boards, display board, notice board (FST & ABM),

Photographs of eminent scientists of the country in FST & ABM disciplines

Resolution: Officiating HoD instructed Dr. SS Dhaka to take initiative for signage boards, display board, notice board (FST & ABM), Photographs of eminent scientists of the country in FST & ABM disciplines along with their brief sketch to be placed in all the laboratories.

Dr. Chidanand Patil

Dr. Khetan Shevkani

Dr. Yashi Srivastava

Officiating MoD, Dept. Applied Agriculture

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