

Department of Biochemistry, Central University of Punjab, Bathinda

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 12th January, 2021, 2:30 pm

The following committee members put up their opinion:

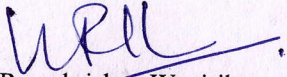
1. Prof. Ramakrishna Wusirika, Member, Head of the Department
2. Dr. Shashank Kumar, Assistant Professor, Member
3. Dr. Manju Jain, Assistant Professor, Member
4. Dr. Vinay Bari, Assistant Professor, Member
5. Dr. Ravindresh Chhabra, Assistant Professor, Member

Following Agenda items were discussed in the meeting:

1. Lab rotation of 3rd semester students on voluntary basis
2. Parent-teacher meeting (third semester students) in January
3. Third Semester Student Assessment/evaluation of programme and course objectives
4. Seminar attended information for NAAC
5. Publications
 - 2015-2019 June Biochemistry & Microbiology
 - 2019- July-2020 end Biochemistry
6. Guide allotment to Students for 2020-21 procedure based on student preference
7. Name plates/curtains/ HoD Advance
8. Organize student centric **“Talk Series: The Possibilities for a Science Enthusiast”** proposed by Dr. Manju Jain.

The minutes of the proceedings are as follows:

1. Lab rotation of 3rd semester students on voluntary basis not possible due to Covid-19.
2. We need to organize Parent-teacher meeting (third semester students) as earliest as possible to get their feedbacks.
3. Third Semester Student Assessment/evaluation of programme and course objectives
4. We need to provide Seminar attended information to the NAAC.
5. Publications
 - We will provide information jointly Biochemistry & Microbiology from 2015-2019 June.
 - July-2019- July-2020 end Biochemistry only
6. Guide allotment procedure based on students MST-1 grades as well as students' preference
7. Name plates preparation is in process /curtains or glass sheet will be purchase using central budget
8. Organize student centric **“Talk Series: The Possibilities for a Science Enthusiast”** proposed by Dr. Manju Jain and AAC members have agreed for the proposed talk series.


Prof. Ramakrishna Wusirika,
Professor and HoD

Dr. Shashank Kumar
Assistant Professor

Dr. Manju Jain
Assistant Professor

Dr. Vinay Bari
Assistant Professor
(Convenor)

Dr. Ravindresh Chhabra,
Assistant Professor

Department of Biochemistry, Central University of Punjab, Bathinda

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 4th & 5th February, 2021, 2:30 pm

The following committee members put up their opinion:

1. Prof. Ramakrishna Wusirika, Member, Head of the Department
2. Dr. Shashank Kumar, Assistant Professor, Member
3. Dr. Manju Jain, Assistant Professor, Member
4. Dr. Vinay Bari, Assistant Professor, Member
5. Dr. Ravindresh Chhabra, Assistant Professor, Member

Following Agenda items were discussed in the meeting:

1. Parent teacher meeting with current students Batch 2019-2021
2. Students teachers meeting (with M.Sc. Passed out students' Batch 2018-2020)

The minutes of the proceedings are as follows:

1. **Overview of parent teachers meeting:** Offline teaching was better, moreover continuous support from teachers towards students during Covid-19 is very good. They see very good development & improvement in the confidence of their child, in addition they are getting more serious with their studies. Regular classes and feedback from students must be noted and practical classes need to be regular and physically demonstrated in labs, rest is fine. Personal interaction with students is required to get their feedback, women safety is also required. First aid should be included and better medical service should be provided at the time of emergency. They are providing all the necessary facilities required for their child studies. They hope their child will find a career in teaching after PhD. or scientific positions.
2. **Overview of student meeting:** Need to avoid many subjects, they could not focus on ^{their} M.Sc. dissertation. English speaking and personality development courses should be included. In last semester also too many subjects, it is difficult for them to prepare for NET exam and EST should be subjective and MCQ based on NET pattern, complete syllabus must be taught. Too many exams, the learning part was less and memorization was more. RALS-I and II can be improved by flipped learning with student's discussion. Competitive exam preparation should start from the second semester.

↓
DEC
WRK
22/2/21
Prof. Ramakrishna Wusirika,
Professor and HoD

Shashank G.
22/2/21
Dr. Shashank Kumar
Assistant Professor

Manju Jain
22/2/21
Dr. Manju Jain
Assistant Professor

Vinay
22/2/21
Dr. Vinay Bari
Assistant Professor
(Convenor)

Ravindresh
Dr. Ravindresh Chhabra,
Assistant Professor

IQAe WRK

Department of Biochemistry, Central University of Punjab, Bathinda

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on

24th March, 2021, 10:00 am

The following committee members put up their opinion:

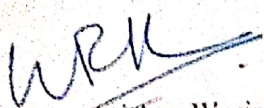
1. Prof. Ramakrishna Wusirika, Member, Head of the Department
2. Dr. Shashank Kumar, Assistant Professor, Member
3. Dr. Manju Jain, Assistant Professor, Member
4. Dr. Vinay Kumar Bari, Assistant Professor, Member
5. Dr. Ravindresh Chhabra, Assistant Professor, Member

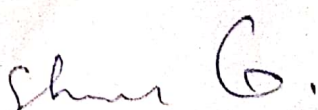
Following Agenda items were discussed in the meeting:

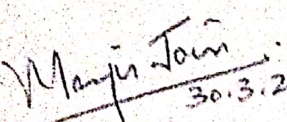
1. Course curriculum modification for the M.Sc. batch 2021-2023
2. Teaching schedule for the semester II

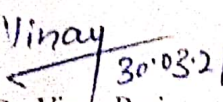
The minutes of the proceedings are as follows:

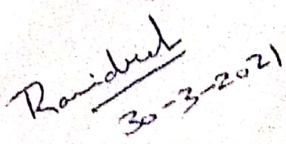
1. To modify the course curriculum for the M.Sc. batch 2021-2023, we considered the point that 4th semester would be a complete dissertation for the M.Sc. students. For editing the content of course curriculum respective duties were assigned to all the faculty members.
2. The teaching schedule was prepared according to the availability of faculties.


Prof. Ramakrishna Wusirika,
Professor and HoD


Dr. Shashank Kumar
Assistant Professor


Dr. Manju Jain
Assistant Professor


Dr. Vinay Bari
Assistant Professor
(Convener)


Dr. Ravindresh Chhabra,
Assistant Professor

Department of Biochemistry, Central University of Punjab, Bathinda

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 31st March, 2021, 12:00 pm

The following committee members put up their opinion:

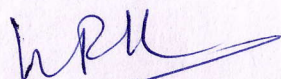
1. Prof. Ramakrishna Wusirika, Member, Head of the Department
2. Dr. Shashank Kumar, Assistant Professor, Member
3. Dr. Manju Jain, Assistant Professor, Member
4. Dr. Vinay Kumar Bari, Assistant Professor, Member
5. Dr. Ravindresh Chhabra, Assistant Professor, Member

Following Agenda items were discussed in the meeting:

1. Exam pattern for the Biochemistry department

The minutes of the proceedings are as follows:

1. The pattern for the MST exam (25% marks) would be subjective type questions, however, EST exam (50%) pattern would be subjective as well as objective and rest of the 25% will be internal assessment.



Prof. ~~Ramakrishna~~ Wusirika,
Professor and HoD

Dr. Shashank Kumar
Assistant Professor

Dr. Manju Jain
Assistant Professor

Dr. Vinay Kumar Bari
Assistant Professor
(Convenor)

Dr. Ravindresh Chhabra,
Assistant Professor

Department of Biochemistry, Central University of Punjab, Bathinda

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 12th May, 2021, 9:30 am

The following committee members put up their opinion:

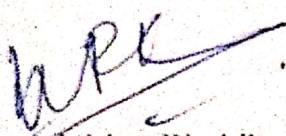
1. Prof. Ramakrishna Wusirika, Member
2. Dr. Shashank Kumar, Assistant Professor, Member
3. Dr. Manju Jain, Assistant Professor, Member
4. Dr. Vinay Kumar Bari, Assistant Professor, Member
5. Dr. Ravindresh Chhabra, Assistant Professor, Member

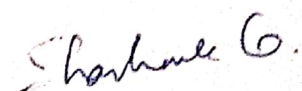
Following Agenda items were discussed in the meeting:

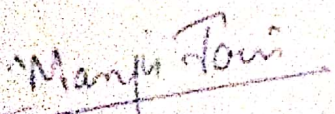
1. Recurring budget of the department for 2021

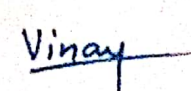
The minutes of the proceedings are as follows:

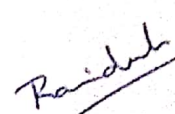
1. The department has been allocated the recurring budget of Rs 5 lakhs, out of which Rs 80,000 will be utilized by Ms Priyanka Singh for her pending research work. The rest of the amount will be distributed equally among faculty members for their research work


Prof. Ramakrishna Wusirika,
Professor


Dr. Shashank Kumar
Assistant Professor


Dr. Manju Jain
Assistant Professor


Dr. Vinay Kumar Bari
Assistant Professor
(Convenor)


Dr. Ravindresh Chhabra
Assistant Professor

Department of Biochemistry, Central University of Punjab, Bathinda

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 11th June, 2021, 11:00 am

The following committee members put up their opinion:

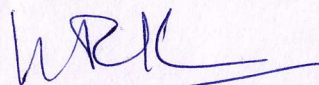
1. Prof. Ramakrishna Wusirika, Member
2. Dr. Shashank Kumar, Assistant Professor, Member
3. Dr. Manju Jain, Assistant Professor, Member
4. Dr. Vinay Kumar Bari, Assistant Professor, Member
5. Dr. Ravindresh Chhabra, Assistant Professor, Member

Following Agenda items were discussed in the meeting:

1. To check eligibility for admission of foreign Student
2. Approval of Research Intern to work in the department.
3. Establishment of departmental library
4. Printing of scientists' biographies on a photo frame in different labs of the department

The minutes of the proceedings are as follows:

1. As per the university guidelines, the foreign student, Mathewos Geneto Aniche, is eligible to take admission in the PhD program of the Biochemistry department.
2. Approval of Research Intern will be done at university level as per rule.
3. Departmental library will be established and in the beginning, the departmental faculty will share their personal books for use in the library.
4. For printing scientists' biographies on photo frames, the scientists' names will be proposed by the faculty according to their scientific achievements in the area of biochemistry and allied subjects.



Prof. ~~Ramakrishna Wusirika,~~
Professor

Dr. Shashank Kumar
Assistant Professor

Dr. Manju Jain
Assistant Professor

Dr. Vinay Kumar Bari
Assistant Professor
(Convenor)

Dr. Ravindresh Chhabra
Assistant Professor

Department of Biochemistry, Central University of Punjab, Bathinda

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 19th July, 2021, 10:00 am

The following committee members put up their opinion:

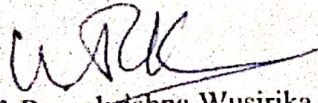
1. Prof. Ramakrishna Wusirika, Member
2. Dr. Shashank Kumar, Assistant Professor, Member
3. Dr. Manju Jain, Assistant Professor, Member
4. Dr. Vinay Kumar Bari, Assistant Professor, Member
5. Dr. Ravindresh Chhabra, Assistant Professor, Member

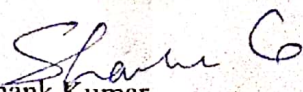
Following Agenda items were discussed in the meeting:

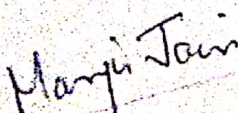
1. NAAC requirements
2. Final exam time table
3. Website Updation
4. Ph.D. Student meeting
5. Maintenance of Ph.D. students data: progress reports etc.
6. Department Budget

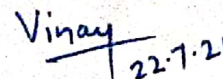
The minutes of the proceedings are as follows:

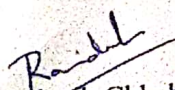
1. As per the NAAC requirements the book shelves and notice boards with glass cover are to be purchased. The scientists' names for photo frame will be proposed by the faculty
2. The final exam time table of masters has been prepared after the discussion.
3. Department web page for new university website will be updated by each faculty member with their details and additional department related information as required
4. Ph.D. Students meeting will be conducted on 10.08.2021 (Tuesday), 10 AM onwards
5. Supervisors will be maintaining the progress report record of their Ph.D. students with completion of student specific information on the portal generated for PhD students
6. Department budget of 5.0 lakhs (Recurring) to be spent before September as required.


Prof. Ramakrishna Wusirika,
Professor


Dr. Shashank Kumar
Assistant Professor


Dr. Manju Jain
Assistant Professor


Dr. Vinay Kumar Bari
Assistant Professor
(Convenor)


Dr. Ravindresh Chhabra
Assistant Professor

Department of Biochemistry, Central University of Punjab, Bathinda

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 12th October, 2021, 12:30 pm

The following committee members put up their opinion:

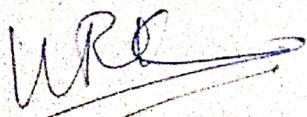
1. Prof. Ramakrishna Wusirika, Member
2. Dr. Shashank Kumar, Assistant Professor, Member
3. Dr. Manju Jain, Assistant Professor, Member
4. Dr. Vinay Kumar Bari, Assistant Professor, Member
5. Dr. Ravindresh Chhabra, Assistant Professor, Member

Following Agenda items were discussed in the meeting:

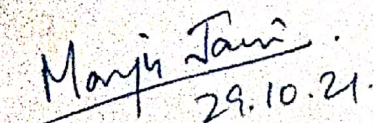
1. Purchase of e-books related to the courses taught by the Department of Biochemistry
2. MST exam schedule for the 3rd Sem students.
3. Mode of teaching (online/offline) for the M.Sc. biochemistry 3rd Sem batch
4. Compilation of Department student and faculty related data

The minutes of the proceedings are as follows:

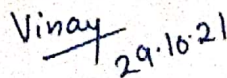
1. Each faculty member will recommend the e-books for purchase as per the requirement of the course they are teaching.
2. The MST exam date sheet was finalised in accordance with the university guidelines between 22-29th Oct, 2021.
3. From 8th Nov, the teaching mode will be a blend of online and offline classes as per the university guidelines, but the faculty will try to conduct maximum classes in offline mode.
4. Mr. Deepak will collect and maintain the student and faculty related data under the supervision of a faculty member and it will be on rotation basis among the department faculty members. For this semester, Dr. Manju will supervise (till the end of first semester).



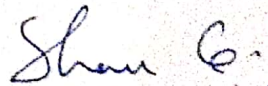
Prof. Ramakrishna Wusirika,
Professor



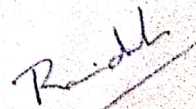
Dr. Manju Jain
Assistant Professor



Dr. Vinay Kumar Bari
Assistant Professor
(Convenor)



Dr. Shashank Kumar
Assistant Professor



Dr. Ravindresh Chhabra
Assistant Professor

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 19th December, 2021, 10:30 am

The following committee members put up their opinion:

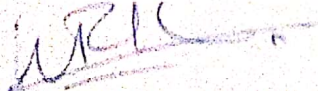
1. Prof. Ramakrishna Wusirika, Member
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5. Dr. Ravindresh Chhabra, Assistant Professor, Member


Following Agenda Items were discussed in the meeting:

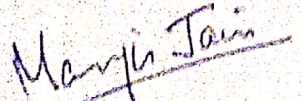
1. Allocation of the departmental budget for the current year among the faculty members
2. Purchase of curtains for the department classroom and printing of scientists' photographs and their brief biography for the labs
3. PhD Guide allotment for the international student Mathewos Geneto Abiche.

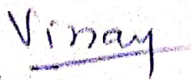
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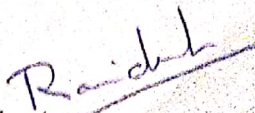
1. The department has been allocated the recurring budget of Rs 5 lakhs in addition to Rs. 5 lakhs allocated earlier in the year. Rs. 1.5 lakhs is allocated to each faculty member. The remaining funds will be utilized for M.Sc. practicals and other common departmental expenses. Rs. 79,717 was allocated to a Ph.D. student of Dr. Malkhey Verma (who left University) for purchase of cell culture supplies so that she can complete her research work. Currently, Dr. Malkey Verma and Dr. Ravindresh Chhabra are her research guides. If any funds remain, it will be distributed equally among faculty members for their research work.
2. Mr. Deepak will purchase the curtains and scientists' profile photographs under the supervision of faculty members.
3. As per the application of interest by PhD student Mathewos Geneto Abiche, Dr. Manju Jain has accepted to be his supervisor.


Prof. Ramakrishna Wusirika,
Professor


Dr. Shashank Kumar
Assistant Professor


Dr. Manju Jain
Assistant Professor


Dr. Vinay Kumar Bari
Assistant Professor
(Convenor)


Dr. Ravindresh Chhabra
Assistant Professor

14.12.21

cc
IAC