

Subject: Minutes of AAC Meeting dated 4/01/2017

AAC meeting was held on 4/01/2017 at 11 am with following agenda:

1. Timetable for coming semester
2. Book fair list (Library)
3. Practical budget allocation.
4. Discussion on starting of new course in the centre.
5. Discussion for applying FIST and SAP grants.

Decision:

1. Time-table for coming semester was finalized and attached herewith.
2. List of books for library to be purchased in Book fair Delhi was discussed and finalized. Dr. Krishan Kumar Choudhary was appointed to visit Book fair.
3. Rs.25000/ Practical was allocated to each faculty member to conduct practical class in coming semester from consumable budget head.
4. Discussion on starting of new course in the centre was discussed in meeting and the matter still need brain storming.
5. Discussion for applying FIST and SAP grants was discussed and decided that Centre for Plant Sciences will be applying for SAP.
6. Agenda for BOS was also discussed.
7. Committee also discussed the trouble occurred in the end term examination.

Ashuc
 Prof. AK Dhawan
 Professor

Pankaj Bhardwaj
 Dr. Pankaj Bhardwaj
 Assistant Professor
 (Convener)

Sanjeev Kumar
 Dr. Sanjeev Kumar
 Associate Professor
 (Chairman and COC)

Vinay Kumar
 Dr. Vinay Kumar
 Assistant Professor

on leave
 Dr. Felix Bast
 Assistant Professor

Krishna Kumar Choudhary
 Dr. Krishna Kumar Choudhary
 Assistant Professor

DAA for Information *[Signature]*

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 9499
 13.1.17

Subject: Minutes of AAC Meeting dated 9/02/2017

AAC meeting was held on 9/2/2017 at 3.15 pm with following agenda:

- 1. M.Sc Course discussion.
- 2. Fixing of BoS meeting.

Decision:

- 1. New M.Sc Course discussion will be done in BoS meeting.
- 2. BoS meeting is proposed on the 27/02/2017 subjected to experts consent.
- 3. 60,000 Rs. towards repairing of Thermo water purifier system is issued in favor of Dr. Sanjeev Kumar from the consumable budget head.

ASMC

Prof. AK Dhawan
Professor

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15/2/17

Dr. Sanjeev Kumar
Associate Professor
(Chairman and COC)

on duty leave

Dr. Felix Bast
Assistant Professor

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15/02/17

Dr. Pankaj Bhardwaj
Assistant Professor
(Convener)

[Signature]
15/02/17

Dr. Vinay Kumar
Assistant Professor

[Signature]

Dr. Krishna Kumar Choudhary
Assistant Professor

DAA for Information

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17/2/17

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Subject: Minutes of AAC meeting dated 19/07/2017

AAC meeting was held on 10/07/2017 at 10 AM with following agenda:

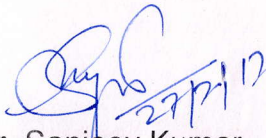
- 1) Purchase of Centrifuge
- 2) Purchase of Growth chamber
- 3) Orientation program
- 4) Courses to be offered
- 5) Purchase of small equipments for the center

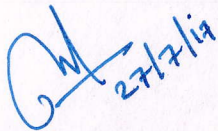
Decisions:

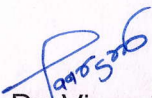
1. The committee recommends and approves the following:
 1. A growth chamber and handheld chlorophyll fluorescence meter are required for the teaching and research activities of the center and need to be purchased immediately.
 2. Orientation program, new batch of students and teaching assignments were discussed.
 3. AAC decided that instead of Cryptogams and Phanerogams, six separate taxonomy courses will be offered from next academic year: 1) Taxonomy and Molecular Systematics, 2) Phycology, 3) Bryology, 4) Pteridophyte Systematics, 5) Angiosperm Systematics and 6) Gymnosperm Systematics. 1 and 2 will be developed by Dr. Felix Bast while 3 through 6 by Dr. Krishna Kumar.
 4. The committee request the release of Rs. 2,50,000 (50,000 for each faculty) for the urgent purchase of consumables required for the conduct of M.Sc. practicals. The amount will be used only for the purchase of consumables required for M.Sc. practicals.
 5. The committee recommends purchase of the following equipment as intended by Dr. Vinay Kumar (university budget, not the center budget)

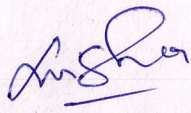
Serial no	Name	Already available in Centre or not	Items	Company	Estimated Price
1.	Bench Blotter 2D Platform Rocker	No	01	Sigma	51440
2	Corning LSE digital dry bath heater	No	01	Sigma	80,300
3	MyTemp Mini digital incubator	No	01	Sigma	97720
4	Ohaus Navigator balance, NV series Model NV1511	No	01	Sigma	24200

5.	Double Door Refrigerator	Yes, need one more in Plant Tissue culture lab for keeping chemicals	01	Samsung	57000
	Total				310677 excluding taxes


 Dr. Sanjeev Kumar
 Associate Professor
 (Chairman and COC)


 Dr. Felix Bast,
 Assistant Professor
 (Convener)


 Dr. Vinay Kumar
 Assistant Professor


 Dr. Krishna Kumar
 Choudhary
 Assistant Professor

DAA for information:

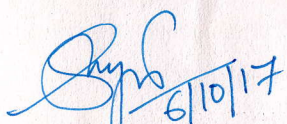
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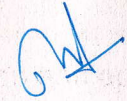
Subject: Minutes of AAC meeting dated 3/10/2017

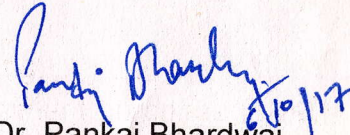
AAC meeting was held on 3/10/2017 at 12:35 PM

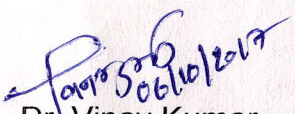
Decisions:

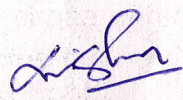
1. The committee recommends and approves the following:
 1. Department has proposed Rs. 25 Lakhs for instrument purchase in 2017-18 budget. It was unanimously resolved that each faculty can spend 5 lakhs for the lab equipments out of this budget including the booked one.
 2. AAC has no objections in recommending the case of Dr. Vinay Kumar to utilize university funds for the purchase of refrigerated water bath and incubator, as he requested for these items during Centre Audit to the honorable the Vice Chancellor.
 3. Dr. Felix Bast has received an invitation from Indian Lichenological Society to deliver an invited talk in the forthcoming conference at NBRI-Lucknow. AAC has no objection in supporting Dr. Felix to attend this program with TA/DA support in case the same is not provided by the organizers.


Dr. Sanjeev Kumar
Associate Professor
(Chairman and HOD)

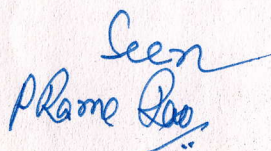

Dr. Felix Bast,
Assistant Professor
(Convener)

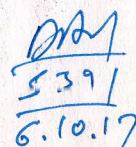

Dr. Pankaj Bhardwaj
Assistant Professor


Dr. Vinay Kumar
Assistant Professor


Dr. Krishna Kumar
Choudhary
Assistant Professor

DAA


Praveen Rao


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6.10.17

Subject: Minutes of AAC meeting dated 2/11/2017

AAC meeting was held on 2/11/2017 at 12:35 PM

Decisions:

1. The committee recommends and approves the following:
 - a. Although AAC recommended to consider budget allocation for PhD research, no decision was taken till date and the PhD student research is at a dire situation with no funds for purchasing required consumables. As the situation is extraordinary and affects future of all PhD students in the department, AAC would be obliged for the honorable Vice Chancellor's prompt intervention to resolve the situation. In this regard, a meeting of department faculties with the Vice Chancellor is being scheduled as soon as possible.
 - b. A meeting-cum-presentation with technical experts including foreign delegates of M/s LI COR systems, suppliers of photosynthesis analyzer, is being scheduled on 16/11/2017. AAC invites honorable Vice Chancellor to convene the meeting.
 - c. AAC recommend for an induction meeting for all the technical staff of the department to emphasize on good laboratory practices and importance of check-lists.
 - d. AAC recommends using department budget for the following purchases:
 - i. Godrej Storewell Almirah for Dr. Krishna Kumar, for the storage of confidential reports, examination related documents etc. Approx. budget: Rs. 22,000
 - ii. Canon DSLR Battery Charger for Dr. Felix Bast, as the existing battery charger that came with the camera became dysfunctional. Approx. budget: Rs. 10,000 at Amazon.in
 - iii. Auxiliary objectives (2X) and widefield eyepieces (15X) for Olympus Magnus TR MSZ stereo microscope under the possession of Dr Felix Bast. Approx. budget: Rs. 35,000
 - iv. Wireless keyboard allocated to Dr. Felix Bast is dysfunctional and need a replacement. Approx. budget Rs. 2000

[Signature]
Dr. Sanjeev Kumar
Associate Professor
(Chairman and HOD)

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Dr. Felix Bast,
Assistant Professor
(Convener)

[Signature]
Dr. Pankaj Bhardwaj
Assistant Professor

[Signature]
Dr. Vinay Kumar
Assistant Professor

[Signature]
Dr. Krishna Kumar
Choudhary
Assistant Professor

DAA

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Dr. Solip
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