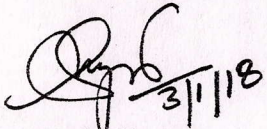


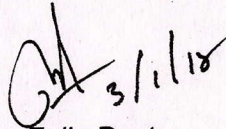
Subject: Minutes of AAC meeting dated 3/1/2018

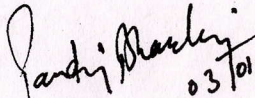
AAC meeting was held on 3/1/2018 at 11 AM

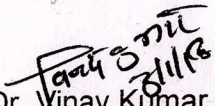
Decisions:

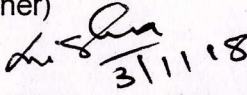
1. The committee recommends and approves the following:
 - a. Board of Studies meeting will be scheduled in this month between 15 to 19 to consider revision of existing syllabus, inclusion of new courses and shuffling of courses.
 - b. AAC recommend purchase of the textbooks (list attached) urgently required at the centre.
 - c. AAC recommend to allocate Rs. 25,000 for each faculty for the conduct of practicals in this semester. The amount may be used for glasswares, plasticwares and consumables
 - d. AAC recommend to allocate Rs. 25,000 to each faculty for the conduct of MSc research work
 - e. The course codes of the courses offered at the department will be harmonized as per the university-wide circular


3/1/18
Dr. Sanjeev Kumar
Associate Professor
(Chairman and HOD)

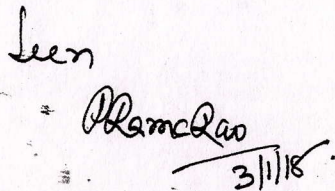

3/1/18
Dr. Felix Bast,
Assistant Professor
(Convener)


03/01/18
Dr. Pankaj Bhardwaj
Assistant Professor


3/1/18
Dr. Vinay Kumar
Assistant Professor


3/1/18
Dr. Krishna Kumar
Choudhary
Assistant Professor

DAA


3/1/18

may

AAC meeting processing from Jan 2018 to Dec 2018

By Dr. Sawar

HOD, APS - Ashvani

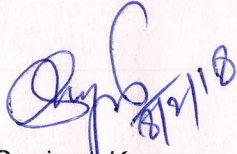
DAA
7325
3.1.18

Subject: Minutes of AAC meeting dated 7/2/2018

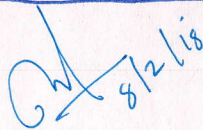
AAC meeting was held on 7/2/2018 at 4:30 PM

Decisions:

1. The committee recommends ~~and approves~~ the following:
- Department had successfully conducted meetings of Curricular Development Committee and BOS, and recommended pertinent decisions for the approval of Academic Council. Syllabus for both 2017-18 batch as well as forthcoming 18-19 batch have been thoroughly revised, a number of new courses have been proposed and course codes across the department had ben harmonized.
 - It was decided to conduct a national-level conference in October 2018 by the department. Details of the same will be finalized in coming days.
 - Recommended Rs. 2,00,000 from research component of department budget for the purchase of reagents and plastic wares for the PhD research works of 8 students working under Dr. Felix Bast


8/2/18

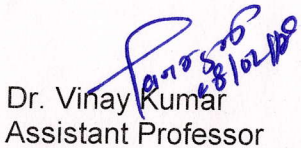
Dr. Sanjeev Kumar
Associate Professor
(Chairman and HOD)


8/2/18

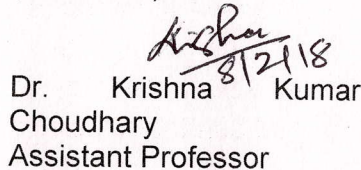
Dr. Felix Bast,
Assistant Professor
(Convener)

on leave.

Dr. Pankaj Bhardwaj
Assistant Professor


8/2/18

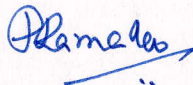
Dr. Vinay Kumar
Assistant Professor

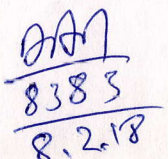

8/2/18

Dr. Krishna Choudhary
Assistant Professor

DAA

Seen





8383
8.2.18

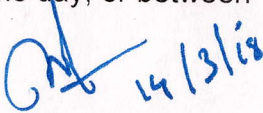
Subject: Minutes of AAC meeting dated 7/3/2018

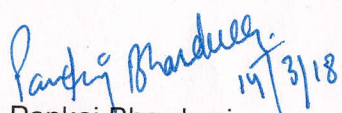
AAC meeting was held on 7/2/2018 at 4:00 PM

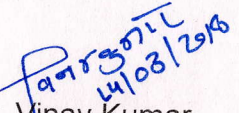
Decisions:

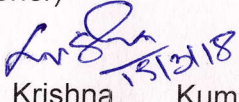
1. The committee recommends and approves the following:
 - a. The AAC considered the latest circular from examination center regarding submission of testimonial from the faculties with reference to the question bank updation. After deliberating the issue, the committee feels that implementation of the same is not possible. While the faculties have taken utmost care with the preparation of questions, some questions might be present in the similar form elsewhere in the internet, and verifying to get rid of such undeliberate redundancies is not practical.
 - b. The department is in dire necessity of funds to carry out practical and research works of the students. For this purpose, the committee recommends Rs. 1 lakh per faculty for the purchase of consumables on urgent basis and request approval from the competent authority.
 - c. The committee considered updation of the department website. The same had been completed and sent to the website committee for the implementation
 - d. The committee recommends the purchase of lab notebooks for proper maintenance of lab records and its long-term archival. 50 notebooks be purchased at first and for this, the committee allocates Rs. 25000.
 - e. The committee discussed discrepancy in the number of PhD seats advertised in the latest CUCET advertisement. Albeit the centre recommended 4 PhD seats, only 1 was allocated. This have impacted progress of several newly joined faculties in the centre whose PhD positions remain vacant. A timely corrigendum to the CUCET advertisement is urgently sought.
 - f. The committee decided to celebrate Fascination of Plants day (16th May) either on the same day, or between 18-31st of May, 2018.


14/3/18
Dr. Sanjeev Kumar
Associate Professor
(Chairman and HOD)


14/3/18
Dr. Felix Bast,
Assistant Professor
(Convener)

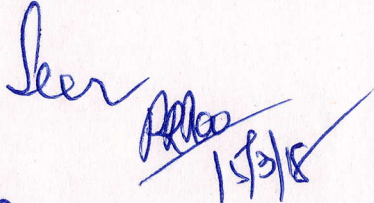

14/3/18
Dr. Pankaj Bhardwaj
Assistant Professor


14/03/2018
Dr. Vinay Kumar
Assistant Professor


15/3/18
Dr. Krishna Kumar
Choudhary
Assistant Professor

DAA

To Head, P2


15/3/18
DM
9257
15.3.18

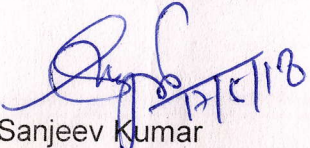
Subject: Minutes of AAC meeting dated 9/5/2018

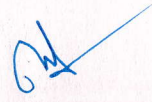
AAC meeting was held on 9/5/2018 at 5:00 PM

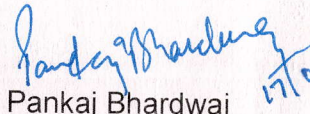
Decisions:

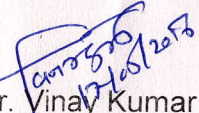
The committee recommends the following:

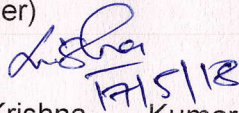
- a. Curriculum for the courses offered at the department will be carefully modified to ensure compliance with the latest circular circulated to the faculty as per IQAC guidelines. Curriculum Development Committee of the department is entrusted with this task.
- b. It was decided that a Board of Studies meeting for the approval of changed curriculum be scheduled as soon as possible. BOS meeting will be held on 21st May 2018


 Dr. Sanjeev Kumar
 Associate Professor
 (Chairman and HOD)

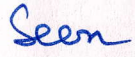

 Dr. Felix Bast,
 Assistant Professor
 (Convener)


 Dr. Pankaj Bhardwaj
 Assistant Professor

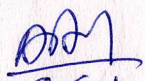

 Dr. Vinay Kumar
 Assistant Professor


 Dr. Krishna Choudhary
 Assistant Professor

DAA






 961
 18.5.18

Subject: Minutes of AAC meeting dated 4/7/2018 and 8/8/2018

AAC meeting for the month of July was held on 4/7/2018 at 11:00 AM

AAC meeting for the month of August was held on 8/8/2018 at 5 PM

Decisions:

The committee recommends the following:

- a. General chemicals for practicals will be disbursed on demand basis. Chemicals will be kept at the departmental stores.
- b. Committee recommends purchase of gradient thermal cycler as well as ~~PCR~~ centrifuge, as per the requirement raised by Dr. Vinay Kumar. Budget: University purchase head. As of now the department has two gradient PCR machines, and three centrifuge machines.
- c. Committee recommends purchase of a number of consumables required by Dr. Felix Bast (Marine Agar, Marine Broth and so on) for the conduct of practicals. Approx budget: 11474 (Departmental Budget).
- d. Committee recommends purchase of spectroradiometer for the research activities of the department. Approximate cost is Rs. 70 Lakhs. Case will be handled by Dr. Pankaj Bharwaj
- e. Distribution of departmental budget will be as per follows:

19/08/2018

DAA

19/08/2018

Pankaj Bharwaj, 23/08/18

Signature

Signature

To Hble VC.

CP-2

University has given some recurring budget and guidelines for distribution is given.

However some amount of non-recurring grant for minor equipment may also be considered on need based with justification

कुलपति कार्यालय/VCO
क्र./Sr. 2382
दिनांक/Date 24/8/18

3676
23.8.18
24-8/2018

Subject: Minutes of AAC meeting dated 4/7/2018 and 8/8/2018

AAC meeting for the month of July was held on 4/7/2018 at 11:00 AM

AAC meeting for the month of August was held on 8/8/2018 at 5 PM

Decisions:

The committee recommends the following:

- a. General chemicals for practicals will be disbursed on demand basis. Chemicals will be kept at the departmental stores.
- b. Committee recommends purchase of gradient thermal cycler as well as ~~REDA~~ centrifuge, as per the requirement raised by Dr. Vinay Kumar.
 Budget: University purchase head. As of now the department has two gradient PCR machines, and three centrifuge machines.
- c. Committee recommends purchase of a number of consumables required by Dr. Felix Bast (Marine Agar, Marine Broth and so on) for the conduct of practicals. Approx budget: 11474 (Departmental Budget).
- d. Committee recommends purchase of spectroradiometer for the research activities of the department. Approximate cost is Rs. 70 Lakhs. Case will be handled by Dr. Pankaj Bharwaj
- e. Distribution of departmental budget will be as per follows:

Janu 23/08/2018

DAA

Janu 23/08/2018

Janu 23/08/2018

Janu 23/08/2018

Janu 23/08/2018

Janu 23/08/2018

Janu 23/08/2018

To Hble VC.

CP-2

University has given some recurring budget and guidelines for distribution is given.

However some amount of non-recurring grant for ... + some also be considered on need based with justification

कुलपति कार्यालय/VCO
क्र/Slr. 2382
दिनांक/Dt: 24/8/18

3676
23.8.18
24-8/2018

Subject: Minutes of AAC meeting dated 4/7/2018 and 8/8/2018

AAC meeting for the month of September was held on 6/9/2018 at 5:00 PM

Decisions:

The committee recommends the following:

- Internal examination related duties in the current semester for the conduct of MST-1 and MST-2 will be coordinated by Dr. Vinay Kumar.
- Costs for the repair of castor wheels of -20 °C freezer (budget: Rs. 5,000) and RO system (Rs. 2600) will be met through maintenance component of departmental budget.
- DAA is requested to expedite return of the minutes of last AAC meeting
- Distribution of departmental budget will be as per follows:

| S.No | Name of Faculty | Ph.D | M.Sc | M.Sc. Practical | Maintenance | Total | Scores | Remarks |
|------|---------------------------|--------|--------|-----------------|-------------|--------|--------|-----------------|
| 1 | Sanjeev (5 Ph.D & 4 M.Sc) | 151000 | 20000 | 315000 | | 186000 | 80.4 | |
| 2 | Felix (6 Ph.D & 5 M.Sc) | 100000 | 25000 | 1.5 7500 | | 132500 | 53.04 | |
| 3 | Pankaj (3 Ph.D & 5 M.Sc) | 115000 | 25000 | 315000 | | 155000 | 61.36 | |
| 4 | Vinay (5 M.Sc) | 0 | 25000 | 315000 | | 40000 | 36.01 | No Ph.D student |
| 5 | Krishna (5 M.Sc) | 0 | 25000 | 1.5 7500 | | 32500 | 25.48 | No Ph.D student |
| | | | | | 54000 | 54000 | | |
| | | 366000 | 120000 | 60000 | | 600000 | | |

[Signature]
8/10/18.

Dr. Sanjeev Kumar
Associate Professor
(Chairman and HOD)

(Refused to sign)

Dr. Vinay Kumar
Assistant Professor

[Signature]

Dr. Felix Bast,
Assistant Professor
(Convener)

[Signature]

Dr. Krishna Kumar
Choudhary
Assistant Professor

[Signature]
8/10/2018.

Dr. Pankaj Bhardwaj
Assistant Professor

DAA

AAC meeting minutes are submitted to DAA
for information of DAA
[Signature]
12/10/18

DAA 4905
12/10/18

Subject: Minutes of AAC meeting dated 4/7/2018 and 8/8/2018

AAC meeting for the month of July was held on 4/7/2018 at 11:00 AM

AAC meeting for the month of August was held on 8/8/2018 at 5 PM

Decisions:

The committee recommends the following:

- a. General chemicals for practicals will be disbursed on demand basis. Chemicals will be kept at the departmental stores.
- b. Committee recommends purchase of gradient thermal cycler as well as ~~REDA~~ centrifuge, as per the requirement raised by Dr. Vinay Kumar.
 Budget: University purchase head. As of now the department has two gradient PCR machines, and three centrifuge machines.
- c. Committee recommends purchase of a number of consumables required by Dr. Felix Bast (Marine Agar, Marine Broth and so on) for the conduct of practicals. Approx budget: 11474 (Departmental Budget).
- d. Committee recommends purchase of spectroradiometer for the research activities of the department. Approximate cost is Rs. 70 Lakhs. Case will be handled by Dr. Pankaj Bharwaj
- e. Distribution of departmental budget will be as per follows:

Janu 23/08/2018

DAA 103

Janu 23/08/2018

Janu 23/08/2018

Janu 23/08/2018

Janu 23/08/2018

Janu 23/08/2018

Janu 23/08/2018

To Hble VC.

CP-2

University has given some recurring budget and guidelines for distribution is given.

However some amount of non-recurring grant for ... + some also be considered on need based with justification

कुलपति कार्यालय/VCO
क्र/Slr. 2382
दिनांक/Dt: 24/8/18

3676
23.8.18
24-8/2018


Subject: Minutes of AAC meeting dated 5/10/2018

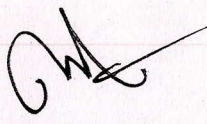
AAC meeting for the month of September was held on 5/10/2018 at 3:30 PM

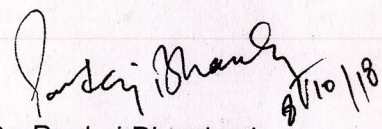
Decisions:

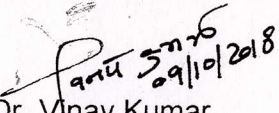
The committee recommends the following:


- a. Log-in details for GeM server for purchases had already been circulated by HOD to all faculty of the department. It was decided that purchases will be synchronized on either Mondays or Fridays for OTP generation syndication, as it would be delivered only to the mobile of HOD.
- b. Purchase of portable Ozone (O₃) Analyzer (Approximate cost Rs. 5,46,000/-) and Carbon dioxide (CO₂) Analyzer (Approximate cost USD 5,570/-). Case was moved by Dr. Krishna Kumar Choudhary. Budget: University budget
- c. Purchase of gene gun (approximate cost Rs. 22 lakhs). Budget: University budget.


Dr. Sanjeev Kumar
Associate Professor
(Chairman and HOD)


Dr. Felix Bast,
Assistant Professor
(Convener)

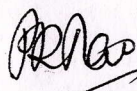

Dr. Pankaj Bhardwaj
Assistant Professor

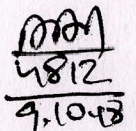

Dr. Vinay Kumar
Assistant Professor


Dr. Krishna Kumar
Choudhary
Assistant Professor

DAA

Information seen


10/10/2018


1001
4812
9.10.18

Subject: Minutes of AAC meeting dated 4/12/2018 at 3:00 Pm

Meeting AAC held on 4/12/2018 at 3:00 Pm

Decisions:

The Committee recommends the following:

1. Course allotment: Course allotment for MSc. 2nd semester and 4th semester is done as per the attached documents.
2. M.Sc. Course Equivalence: M.Sc. Life Sciences (Plant Sciences) students (2017-18 Batch) have requested for equivalence of this course with M.Sc. Botany. AAC, has decided to compare with M.Sc. Botany UGC curriculum 2001, and recommended accordingly. (Copy of application is attached here with)

[Signature]
5/12/18
Dr. Sanjeev Kumar
Associate Professor
(Chairman and HOD)

On Study leave.
Dr .Felix Bast
Assistant Professor

[Signature]
05/12/18.
Dr. Pankaj Bhardwaj
Assistant Professor
(Convener)

[Signature]
904 5014
Dr. Vinay Kumar
Assistant Professor

[Signature]
5/12/18
Dr. Krishna Kumar Choudhary
Assistant Professor

DAA *Seen*
[Signature]
7/12/18

[Signature]
5769
7.12.18