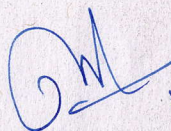


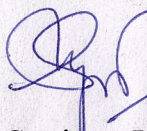
Subject: Minutes of AAC meeting dated 11/01/2021

Recommendations

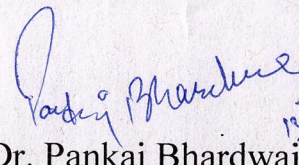
1. The committee recommended the supplementary exam MST-1 will be held with the current batch of MSc, starting from 20th January.
2. Department will try to hold webinar every month from a renowned person of the plant sciences.
3. The committee recommends creating a database of projects, and publications of the faculty members of department.
4. A role of honor will be displayed in department.
5. List of faculty members of department will be displayed in department including past HODs.
6. The committee recommend to display the name of past faculty members on the Department page of University website.
7. The committee recommends constituting a new BOS for forthcoming meeting.


15.1.21

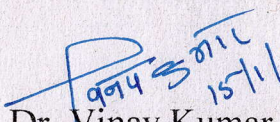
Dr. Felix Bast
Associate Professor
(Chairman & HOD)


15/01/21

Dr. Sanjeev Kumar
Professor


13/01/21

Dr. Pankaj Bhardwaj
Assistant professor
(Convener)


15/1/2021

Dr. Vinay Kumar
Assistant Professor


15/1/21

DAA

- HOD, Botany

DJA-1828
15/01/2021

Subject: Minutes of AAC meeting dated 5/02/2021

Action taken report:

1. Alumni meeting held on 25th Jan, 2021 at 11.00am.
2. Parent's teacher meeting held on 23th Jan 2021 at 11.00am.

Recommendations:

1. An honorarium of Rs. 3000 for the departmental special expert talk will be met from the departmental budget.
2. National education compliance: The course credit will be reduced to 80 from 90.

List of duties for arrangement of experts for departmental expert talk.

S. No.	Name	Month
1.	Dr. Sanjeev Thakur	February
2.	Dr Felix Bast	March
3.	Dr. Pankaj Bhardwaj	April
4.	Dr. Vinay Kumar	May

[Handwritten signature]
9.2.21

Dr. Felix Bast
Associate Professor
(Chairman & HOD)

[Handwritten signature]
9/2/21

Dr. Sanjeev Kumar
Professor

[Handwritten signature]
09/02/21

Dr. Pankaj Bhardwaj
Assistant professor
(Convener)

[Handwritten signature]
09/02/21

Dr. Vinay Kumar
Assistant Professor

Dit-2385
10/2/21
15/2/2021
DAA
22/2/2021

Dr. Pankaj, pls enclose list of planned department expert lectures and names of Coordinators ^{teachers} who will conduct these programs

I have mentioned the names & month as per our discussion in our AAC meeting. The experts can be decided by the coordinator in due course and can inform me AAC. *[Handwritten signature]*

[Handwritten signature]

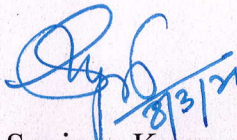
Responsibility as per PTO.

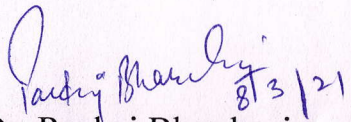
Subject: Minutes of AAC meeting dated 4/03/2021

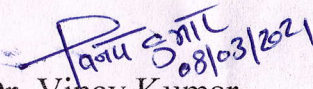
Recommendation:

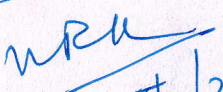
1. Dr Vinay Kumar will take up the charge of convener of the AAC meetings for a year.
2. A sum of Rs. 2000 as advance will be allocated for the installation of the Ice flaking machine.

Dr. Felix Bast
Associate Professor
(Chairman & HOD)


Dr. Sanjeev Kumar
Professor


Dr. Pankaj Bhardwaj
Assistant professor
(Convener)


Dr. Vinay Kumar
Assistant Professor

Scan

8/3/21

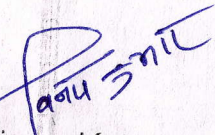
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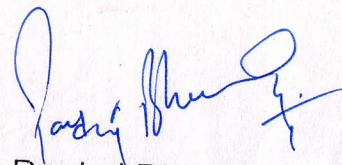
DIA-2777
08/3/2021


Subject: Minutes of AAC meeting dated 07/04/2021


Recommendations:

1. It was decided to conduct CDC in the same month.
2. The issue of the time table has been discussed and all anomalies in allotment were sorted out.
3. The AAC members requested to make roll of honours without any further delay.
4. Addition of a few new courses in MSc and PhD curriculum has been encouraged by HoD.
5. The intimation should be circulated to all freshly admitted PhD students for commencement of course work classes.
6. A request for guest faculty and technical staff of M.Sc. labs should be send to higher authority for providing the same ASAP.


Dr. Vinay Kumar
Assistant Professor


Dr. Pankaj Bhardwaj
Assistant Professor


Dr. Sanjeev Kumar
(Professor)


Dr. Felix Bast
(Associate Professor)
(Chairman & HoD)

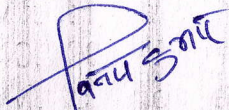
DIA Sam
WPK
8/5/21

DIA-277
8/5/2021

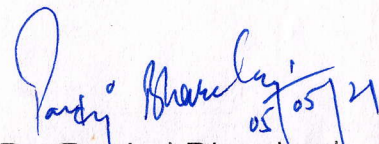
Subject: Minutes of AAC meeting dated 05/05/2021

Recommendations:

1. It was decided to instruct all PhD students to join PhD course without any further delay
2. 40,000 INR has been allocated to purchase a few water purifications for M.Sc. and Research lab purpose on urgent basis.
3. 25,000 INR has also been allocated to purchase stationary and other common items for labs and offices of departments including door mat, stoppers, cleaning cloths, wipers, cleaners etc.
4. 25,000 INR has also been allocated to purchase for research record books. This is necessary according to research ethics and maintaining data of any lab.
5. This month seminar date will be declare very soon after confirming form the speaker. ✓



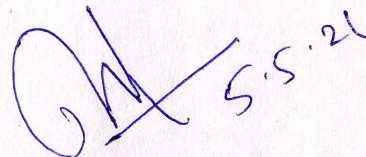
Dr. Vinay Kumar
Assistant Professor



Dr. Pankaj Bhardwaj
Assistant Professor



Dr. Sanjeev Kumar
(Professor)



Dr. Felix Bast
(Associate Professor)
(Chairman & HoD)

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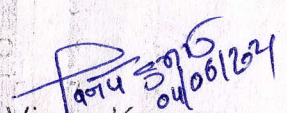
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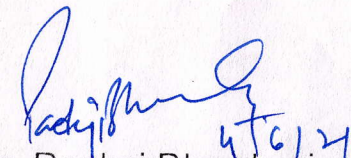
DIA-278
6/5/21

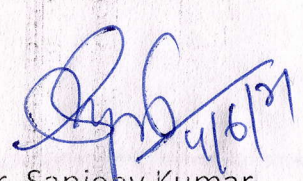
Subject: Minutes of AAC meeting (June Month)

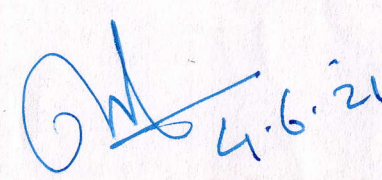
Recommendations:

1. It has been decided to conduct regular monthly seminar by experts in same area of science(Botany/Plant Science) in plant sciences.
2. The participation of foreign experts for University level talks series is also discussed and encouraged.
3. The received funds from university, amounted 5 lakhs has been allocated as given below:
 1. Professor Sanjeev: One lakh only
 2. Dr. Felix Bast: One lakh only
 3. Dr. Pankaj: One lakh only
 4. Dr. Vinay: One lakh only
 5. Miscellaneous: One lakh only (already approved in last AAC)
4. The common Plant Tissue Culture facility that is recently created by Department of Botany required some small equipment & consumable on urgent basis for smooth functioning of this facility. A request is drafted to grant approx. 3.5 lakhs for the same purpose.


Dr. Vinay Kumar
Assistant Professor


Dr. Pankaj Bhardwaj
Assistant Professor


Dr. Sanjeev Kumar
(Professor)


Dr. Felix Bast
(Associate Professor)
(Chairman & HoD)

DEA-452
4/6/2021

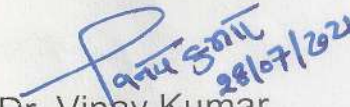
Sem. WPK
DIA
4/6/21

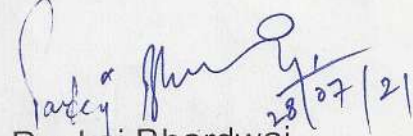
File No. CUP/CC/BOT/385 Department of Botany 28/07/2021


Subject: Minutes of AAC meeting (July Month)

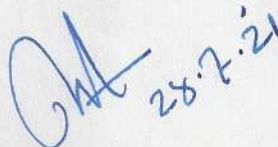
Recommendations:

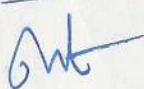

1. The allotment of M.Sc. students for research supervision has been applied among all four ^{faculty} college members
2. A request has once more been forwarded for allotment of lab for Herbarium
3. The common Plant Tissue Culture facility required some tiny instrumentality and expendable on pressing basis for sleek functioning of this facility. An affordable quantity ought to be sanction for identical.
4. The all ultra-freezers of department ought to be services for sleek functioning.


Dr. Vinay Kumar
Assistant Professor


Dr. Pankaj Bhardwaj
Assistant Professor


Dr. Sanjeev Kumar
(Professor)


Dr. Felix Bast
(Associate Professor)
(Chairman & HoD)

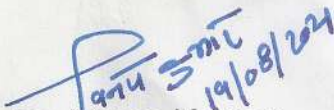
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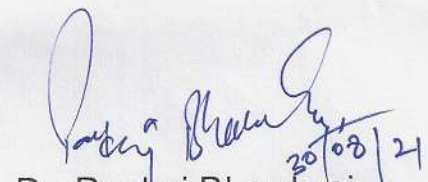
DIA-1177
29/7/2021


Subject: Minutes of AAC meeting dated 05/08/2021

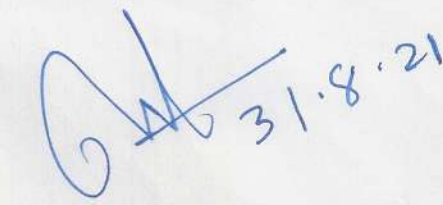
Recommendations:


1. The date sheet of exams and final practical of second semester have been finalized.
2. The issue of recouping of HoD impressed budget is nonetheless not kind by finance section. This follow is hampering routine demand and monthly expenditure of department for mandatory purchases.
3. A letter of request is once more raised for providing space for herbarium of Botany department
4. A agreement has been created among faculty members for preparation of experimental land for various experiments in plants in Botanical ~~department~~ garden.
5. The case of Muzzamil, a student of the second sem is discussed and allowed while not looking ahead to the outcomes of the committee to avoiding wasting the time of the involved student.


Dr. Vinay Kumar
Assistant Professor


Dr. Pankaj Bhardwaj
Assistant Professor


Dr. Sanjeev Kumar
(Professor)


Dr. Felix Bast
(Associate Professor)
(Chairman & HoD)

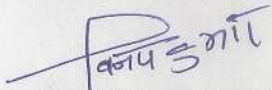

31/8/21
DJA

DJA-1630
31/8/21

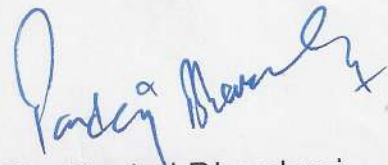
Subject: Minutes of AAC meeting (Sep Month)

Recommendations:

1. All students are almost joined our department and we received feedback about the department in each class by concerned teacher. Students are satisfied with faculty and facilities.
2. A request has been drafted to allocate the experimental area in Botanical garden and or nearby.



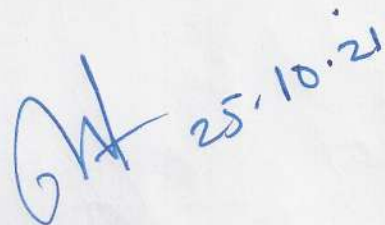
Dr. Vinay Kumar
Assistant Professor



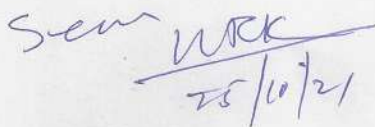
Dr. Pankaj Bhardwaj
Assistant Professor

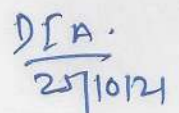


Dr. Sanjeev Kumar
(Professor)



Dr. Felix Bast
(Associate Professor)
(Chairman & HoD)

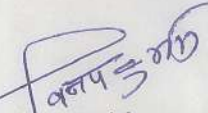






Subject: Minutes of AAC meeting (Oct Month)

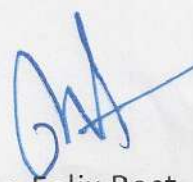
Recommendations:


1. The incoming exams would be taken online in campus with the presence of course coordinator as per instruction received by the Examination branch
2. A tour will be organised with present M.Sc. students to visit the flora of nearby botanical garden.


Dr. Vinay Kumar
Assistant Professor


Dr. Pankaj Bhardwaj
Assistant Professor


Dr. Sanjeev Kumar
(Professor)

 25.10.21
Dr. Felix Bast
(Associate Professor)
(Chairman & HoD)

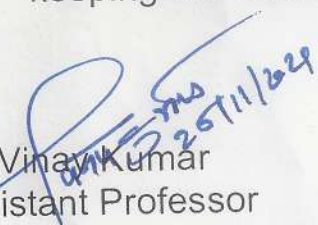
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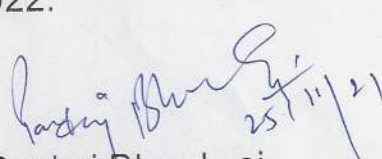
DIA-
25/10/21


Subject: Minutes of AAC meeting (Nov Month)

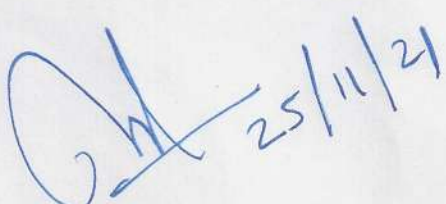
Recommendations:

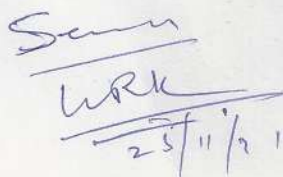
1. An educational tour of all students should be organised to help the students to know much better about the diversity of vegetation in a particular region. Partial financial support for transportation of trips should be adjusted from the departmental budget. This trip was also recommended by the external expert of Board of Studies, Botany Department.
2. Space should be allocated for herbarium somewhere to maintain this facility of the department.
3. All classes of the first semester have started with half the strength of students. The time table has been readjusted with availability of faculty.
4. All subjects of third semester students are going right by keeping the time table for the exam in Jan, 2022.

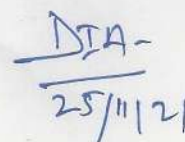

Dr. Vinay Kumar
Assistant Professor


Dr. Pankaj Bhardwaj
Assistant Professor


Dr. Sanjeev Kumar
(Professor)


Dr. Felix Bast
(Associate Professor)
(Chairman & HoD)

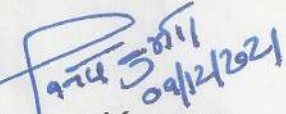

25/11/21



25/11/21


Subject: Minutes of AAC meeting (Dec Month)


Recommendations:

- An educational tour of students has been finalized for Rajasthan (desert vegetation) and very shortly put forward for approval to the concerned authority.
- Only one discipline elective subject is as option for the students of First Sem.
- The seminar will be conducted in same or next month for analysing the research skills among the students.
- For day to day lab activity, a request has been raised for 20,000 extra budget (absolute alcohol, aluminium sheets and tissue papers etc.) to the concerned authority.



Dr. Vinay Kumar
Assistant Professor


Dr. Pankaj Bhardwaj
Assistant Professor


Dr. Sanjeev Kumar
(Professor)


Dr. Felix Bast
(Associate Professor)
(Chairman & HoD)

DIA-2799
10/12/21


10/12/21