

15/2/22

Department of Chemistry
Central University of Punjab, Bathinda

Ref. No: CUPB/DC/2021/R3/420.....


Dated: 10.02.2022

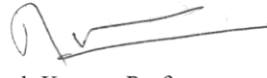
Subject: Proceeding of the Academic and Administrative Council of Department of Chemistry

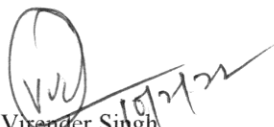
A meeting of the Academic and Administrative Council (AAC) of Department of Chemistry was held on 10.02.2022 in the HOD office. All the faculty members of Chemistry Department were present in the meeting.

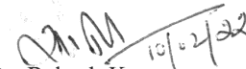
Following agenda points were discussed in the meeting:

1. **Allotment of Budget (Rs 5.0 Lakh) for Consumables:** The HoD informed the faculty members that a budget of Rs 5.0 Lakhs was allotted to the Department for the purchase of various consumables and it need to be utilized before 31st March 2022. Accordingly, it was decided that for M Sc Lab, a budget of Rs 1.0 Lakhs will be utilized for purchase of plasticware, glassware and chemicals for smoothly conducting of the practicals and Dr Rakesh and Dr Virender will prepare the list and indent the same. While each faculty member (08) was allotted a budget of Rs 50,000/- for research work of M Sc Project students.
2. **Issuing of Office Keys:** As the faculties of Department now have their separate offices, therefore, each faculty should be issued the office key permanently as the faculty have to lineup in the que to get issued the key along with students which consumes a lot of time of faculty and sometimes it causes delay upto 5-15 minutes when the university bus arrives at the same time. Sometimes, it also causes delay in conducting classes timely in the early morning.
3. **Requirement of Lab Chairs and tool:** As in this semester, M Sc 2nd year students will arrive again to complete their M Sc projects; there is urgent requirement of Lab stools and chairs. Most of the Labs have no Lab stools and chairs.
4. **Requirement of Budget (Rs 15.0 Lakh) for purchase of Minor Equipments:** As the students of 4th semester as well as 2nd Semester are likely to come soon for their M Sc Projects and M Sc practicals; we request for a budget of Rs 15.0 Lakhs to purchase various minor equipment's essentially required for M Sc Labs. The equipment like Hot Air Oven, Weighing Balance, Refrigerator, Melting Point apparatus, UV Inspection cabinet, Weighing balance, pH Conductivity, Potentiometer, flame photometer etc are required urgently. The Department either does not have these instrument or not under working conditions

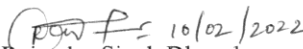

Dr. Vinod Kumar, HOD
Chairperson, Associate Professor



Prof. Rajesh Kumar, Professor,
Member

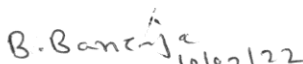

Dr. Virender Singh,
Associate Professor, Convener

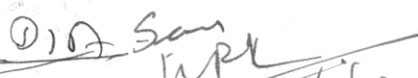

Dr. Rakesh Kumar,
Assistant Professor, Member

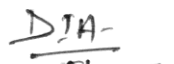

Dr. Krishna Kant Halder, Assistant
Professor, Member


Dr. Rajendra Singh Dhayal,
Assistant Professor, Member


Dr. J. N. Bhabu,
Assistant Professor, Member


Dr. Biplab Banerjee,
UGC-Assistant Professor, Member

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