



Centre for Computational Sciences

Minutes of meeting of Academic and Administrative Committee of Centre for Computational Sciences held on 06.08.2015 at 03:00 pm

The first meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 06.08.2015 at 03:00 P.M. in the Room No. 25 (OIC, CCS's room) of Academic Block. The following members were present:

1. Dr. Kousik Giri, OIC, CCS (Chairperson)
2. Dr. Mahesh Kulharia, Assistant Professor, CCS (Member)
3. Dr. Purshotam Sharma, DST Inspire Faculty, CCS (Convener)

Following agenda was discussed in the meeting:

1. Course structure and syllabus for PhD programme in Computational Sciences, and to organize the BOS meeting for the same.
2. Time table for forthcoming semester.
3. Issue regarding M. Sc. Chemistry (Computational Chemistry) Programme as per prior discussion with Hon'ble Vice Chancellor.
4. The teaching infrastructural arrangements in the Lab cum classroom for Centre for Computational Sciences.

Following are the major points discussed in the meeting:

Item No. 1: The committee discussed the course structure and syllabus of PhD Computational Sciences for the 2015-16 session. It was decided that since BOS is not done of the proposed course, a provisional approval for starting the course for PhD students in Centre for Computational Sciences will be requested from the Hon'ble Vice Chancellor.

Item No. 2: Dr. Mahesh Kulharia is on leave from 10-08-2015 to 15-08-2015. The committee agreed that the BOS meeting for the course will be organized as soon as Dr. Mahesh Kulharia returns from leave.

Item No. 3: The committee discussed regarding the time table of two courses (Introduction to Bioinformatics and Basic Sciences for Bioinformatics) to be taught to M. Sc. Bioinformatics students in lab cum classroom of CCS. The time table of PhD courses was also discussed briefly.

Item No. 4: The committee reviewed the infrastructural arrangements in teaching lab cum classroom allotted to CCS. It was discussed that the proper arrangement in the room will be ensured before the commencement of classes.

The above minutes of Academic and Administrative Committee are submitted to Dean, Academic Affairs.

Dr. Kousik Giri
OIC, CCS and Chairperson

Dr. Mahesh Kulharia
Asstt. Prof., CCS and Member

Dr. Purshotam Sharma
DST Inspire Faculty
and Convener

Dr. Kousik Giri

Dr. Purshotam Sharma

Submitted to DAA for Information

Dr. Kousik Giri
for information.

Dr. Purshotam Sharma

Dr. Kousik Giri

Dr. Purshotam Sharma

Dr. Purshotam Sharma

Dr. Purshotam Sharma

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Centre for Computational Sciences

Minutes of meeting of Academic and Administrative Committee of Centre for Computational Sciences held on 02.09.2015 at 3:30 PM

The second meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 02-09-2015 at 4:15 P. M. in the Computational Sciences lab cum classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OCL, CCS (Chairperson)
2. Dr. Mahesh Kulharia, Assistant Professor, CCS (Member)
3. Dr. Purshotam Sharma, DST Inspire Faculty, CCS (Convener)

Following agenda was discussed in the meeting:

1. To discuss the course structure and syllabus for M.Sc. Physics (Computational Physics) and M. Sc. Chemistry (Computational Chemistry) and fixation of a date to organize the BOS meeting for the same.
2. To discuss updates on the teaching infrastructural arrangements in the Lab cum classroom for Centre for Computational Sciences.
3. To discuss the NAAC report of Centre for Computational Sciences.
4. To discuss the time table and course allocation of Centre for Computational Sciences for sending to DAA for further approval.

Following are the major points discussed in the meeting:

Item No. 1: The committee discussed and formulated an outline of the course structure and syllabus of M. Sc. Physics (Computational Physics) and M. Sc. Chemistry (Computational Chemistry) for the 2015-16 session. Specifically, the specialization courses to be offered in the second year were discussed. It was decided that since BOS is not done for these courses, the BOS meeting needs to be conducted as soon as possible.

Item No. 2: The committee members were satisfied with the progress achieved with regards to the infrastructural facilities being developed in the Computational Sciences teaching cum research lab. Specifically, the status of partitioning of the lab, projector, internet facility etc. was discussed.

Item No. 3: The committee also reviewed the NAAC evaluation report of CCS and agreed upon the changes to be made in light of inputs received from the competent authorities.

Item No. 4: To committee also reviewed a tentative schedule. It was decided that the final time table and course allocation may be submitted to DAA as soon as possible. The above minutes of Academic and Administrative Committee of CCS are submitted to Dean, Academic Affairs.

Dr. Kousik Giri
OIC and Chairperson

Dr. Mahesh Kulharia
Asst. Professor, and Member

Dr. Purshotam Sharma
DST Inspire faculty and convener

Special Officer / VCO
R/O-2
SHS/SHS
PHENIX

11382

03 SEP 2015

7. 9. 15

To: VC for information

Seen by 5/9/15

Dr. Giri

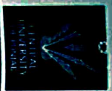
Kousik Giri 2/9/15

Mahesh Kulharia

Purshotam Sharma
03-09-2015

4/9

CCS Computational Sciences
SHS/SHS



Central University of Punjab

Established vide Act No. 25(2009) of Parliament

CU/PBS/CCS/2015/715
7/11/2015
Review

Minutes of meeting of Academic and Administrative Committee of Centre for Computational Sciences

The third meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held in the Computational Sciences lab cum classroom. The following members were present: 1. Dr. Kousik Giri, OCL, CCS (Chairperson)

2. Dr. Mahesh Kulkarna, Assistant Professor, CCS (Member)

3. Dr. Purshotam Sharma, DST Inspire Faculty, CCS (Convener)

Following are the major points discussed in the meeting:

Item No. 1: The committee discussed the budget allocated to the centre. It was decided that (a) An additional RAM chip of capacity 16 GB (approx. Rs 50,000) will be purchased from 'Research and Teaching Grant' head of the Centre's budget.

(b) 2 KVM switches (approx. Rs 10,000) will be purchased from 'Miscellaneous' head of the centre's budget.

Item No. 2: The committee discussed and enlisted the quarterly requirements of stationary items for the centre. It was decided that this list will be sent to store for adding to the collective procurement list of all centres.

Item No. 3: The constitution of Curriculum Development Committee and Departmental Committee was discussed. It was decided that information regarding these committees will be sent to DAA office for approval.

Item No. 4: The schedule for final evaluation of "Review Writing and Presentation" course of PhD coursework was discussed. It was decided that the deadline for submission of literature review document will be 9th December 2015. The final presentation for this course will be scheduled on 11th December 2015. DAA nominee will be invited for the final presentation.

Item No. 5: It was decided that the final syllabus for M.Sc. Physics (Computational Physics), M.Sc. Chemistry (Computational Chemistry), M. Sc. Life Sciences (Bioinformatics) and Ph. D. (Computational Sciences) courses as recommended by the Board of Studies will be sent to the registrar office for further approvals.

Submitted to DAA for information.

Kousik Giri

Dr. Kousik Giri
OIC and Chairperson

Mahesh Kulkarna

Dr. Mahesh Kulkarna
Asst. Professor, and Member

Purshotam Sharma
6-11-2015

Dr. Purshotam Sharma
DST Inspire Faculty and convener

DAA
Puneet
7/11/2015

D.A. Girdhar
DAA
7/11/2015



Central University of Punjab

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CUPB/IS/pais/15/08

15-P-2015

Minutes of meeting of Academic and Administrative Committee of Centre for Computational Sciences held on 07.10.2015 at 9:00 AM

The third meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 07-10-2015 at 9:00 A. M. in the Computational Sciences lab cum classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OCl, CCS (Chairperson)
 2. Dr. Mahesh Kulharia, Assistant Professor, CCS (Member)
 3. Dr. Purshotam Sharma, DST Inspire Faculty, CCS (Convener)
- Following are the major points discussed in the meeting:

Item No. 1: The committee discussed the budget allocated to the centre. It was decided that

- (a) the cost of partitioning of the CCS lab cum classroom (approx. Rs. 32000) will be incurred from the "Miscellaneous" head of the Centre's budget.
- (b) Approx. Rs. 5000 will be spent from the budget head "Office and General expenses" towards purchase of office stationary and related things required for centre's routine activities.
- (c) the cost of purchase of online UPS (approx. Rs. 1 lakh), networking (approx. Rs. 60000), data backup server (approx. Rs. 70000) and 15 computer "already ordered" (approx. Rs. 750000) for the CCS lab will be incurred from the "Computational Tools" budget head of the centre.
- (d) the cost of electrical materials to be installed in the CCS lab (approx. Rs. 6100), and for connecting the online UPS (Rs. 10000) will be incurred from the budget head "Electricity and water charges". *My Colleague*
- (e) the printer cartridges for Centre's SP310SFN printer (approx. Rs. 6100) and HP Laserjet M1005 printer (approx. 4600 Rs.) will be purchased from the budget head "Running, Repair & Maintenance of equipment etc."
- (f) the cost of purchase of rack servers (approx. Rs. 600000) will be incurred from "Research and Teaching Grant".

Item No. 2: The committee also reviewed the time table and course allocation among faculty members of the centre as per comments received by DAA, and decided to send the final time table and course allocation to DAA after making necessary changes.

Item No. 3: The committee recommended that the list of courses taken by three PhD students of the centre will be sent to the Controller of Examinations for including in the list of examinations to be conducted by CUPB and for general information of the examination division.

The above minutes of Academic and Administrative Committee of CCS are submitted to Dean, Academic Affairs.

Dr. Kousik Giri *Kousik Giri*
 OIC and Chairperson

Dr. Mahesh Kulharia *Mahesh*
 Asst. Professor, and Member

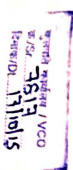
Dr. Purshotam Sharma *Purshotam Sharma*
 DST Inspire Faculty and convener

To OIC, C.S.

[Signature]

ASW
15/10/15

Added to VC



Seen
17/10/15

12.5.52
6.10.15
14.10.15



Central University of Punjab

Established vide Act No. 25(2009) of Parliament

2

Centre for Computational Sciences Minutes of meeting of Academic and Administrative Committee of Centre for Computational Sciences held on 02.12.2015 at 1:00 PM

Ref: CUPB/CCS/2015/23

The fourth meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held in the Computational Sciences lab cum classroom. The following members were present:

1. Dr. Kousik Giri, OCI, CCS (Chairperson)
2. Dr. Mahesh Kulharia, Assistant Professor, CCS (Member)
3. Dr. Purshotam Sharma, DST Inspire Faculty, CCS (Convener)

Following are the major points discussed in the meeting:

Item No. 1: The committee discussed the budget allocated to the centre. A list of books to be purchased from the 'Books & Journals (library)' budget head of the centre's budget was recommended for purchase.

Item No. 2: The purchase order of the already approved HP Z840 workstation was discussed. It was decided that the concerned person in the store will be requested to prepare and submit an online order of the workstation as per requirements of HP under dGS&D rate contract.

Item No. 3: The issue of updation of website of Centre for Computational Sciences was discussed. Some minor changes were suggested by the members. It was decided that these changes will be emailed to the Computer Centre Incharge for updation.

Submitted to DAA for information.

Kousik Giri
4/12/15
Dr. Kousik Giri
OIC and Chairperson

Mahesh
Dr. Mahesh Kulharia
Asst. Professor, and Member

Purshotam Sharma
4/12/2015
Dr. Purshotam Sharma
DST Inspire Faculty and convener

Put up for approval
To = VC.

Copy to : DR (Adm).

- 1) Chairman, IQAC
- 2) DAA office

कुलपति कार्यालय / VCO
क्र./Sr... 8715
दिनांक/Dt: 7/12/15

Scan
of
sheet
5
8/12/15

A.R. Dhamra
DAA
13872
4.12.15



Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Centre for Computational Sciences Minutes of meeting of Academic and Administrative Committee of Centre for Computational Sciences held on 18.12.2015 at 3:00 PM

Ref. no. CUPB/CCS/2015/31

The sixth meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 18-12-2015 at 3:00 PM. in the Computational Sciences lab cum classroom of Academic block. The following members were present:

1. Dr Kousik Giri, OIC, CCS (Chairperson)
2. Dr Mahesh Kulharia, Assistant Professor, CCS (Member)
3. Dr Purshotam Sharma, DST Inspire Faculty, CCS (Convener)

Following are the major points discussed in the meeting:

Item No. 1: The committee discussed the purchase of three 8-way gang boxes to be installed for running the workstations in the Computational Sciences lab. Each of the gang box would hold four 6-Amp switches and four 6-Amp sockets. In total, three gang boxes, 12 switches (6 Amp) and 12 sockets (6-Amp) will cost approximately Rs. 14,000/-. These items were recommended for purchase from the "Miscellaneous" head of the centre's budget.

Item No. 2: It was decided that one of the workstations will be upgraded with a 16 GB RAM. The approximate cost of Rs. 50,000/- will be incurred from the "Computational Tools" budget head of the centre's budget.

Item No. 3: An additional 5 kVA online UPS (approximately Rs. 1,05,000/-) will be purchased for workstations from "Miscellaneous" head of centre's budget. Additional costs of wiring (approximately Rs. 10,000/-) and installation will also be incurred from the "Miscellaneous" head of centre's budget.

The above minutes of Academic and Administrative Committee of CCS are submitted to Dean, Academic Affairs.

Kousik Giri
21/12/15
Dr Kousik Giri
OIC and Chairperson

Mahesh Kulharia
Dr Mahesh Kulharia
Asst. Professor, and Member

on leave
Dr Purshotam Sharma
DST Inspire Faculty and convener

DAA please:

AAC approved: Budget papers missing *DR*

DAA
17313
21.12.15

Centre for Computational Sciences

Through Proper Channel

Ref no. CUPB/CCS/2015/38

Date: 29-12-2015

To
The Vice Chancellor,
Central University of Punjab,
Bathinda-151001

Subject: Alteration in AAC

With reference to notification (Ref. No.: CUPB/CC/15/Notification/14), Centre for Computational Sciences had established an Academic and Administrative committee consisting of the following members:

1. Dr. Kousik Giri (Chairperson)
2. Dr. Mahesh Kulharia (Member)
3. Dr. Purshotam Sharma (Convener)

Since Dr. Purshotam Sharma is leaving Central University of Punjab, the AAC is being reconstituted as follows:

1. Dr. Kousik Giri (Chairperson)
2. Dr. Mahesh Kulharia (Convener)

You are requested to kindly accord your approval.

Kousik Giri

(Dr. Kousik Giri)
Assistant Professor & OIC,
Centre for Computational Sciences

DAA Please

Mahesh
29/12/15

DAA of
giri
31/12/15

NGI
DR

Two member Committee is meanip bes
and Dean of the school should be included
Put up for advise

कुलसचिव कार्यालय / VCO
क्र./Sr. 9732
दिनांक/Date 31/12/15
5/1/16

Raj
Rg for notification
4/1/16
5/1/16

Pi. Duggan
AR (E)

कुलसचिव कार्यालय
Registrar's Office
क्र./Sr. 8958
दिनांक/Date 6/1/16
X
X Acknowled
giri
DAA 5/1/16
17537
29.12.15
L.I.16