Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Ref. no: CUPB/CCS/2016/62

Centre for Computational Sciences
Minutes of meeting of Acadmeic and Administrative Committee of Centre for Computational Sciences held on 06 Jan 2016 at 3:00 PM

The seventh meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 06-Jan-2016 at 3:00 P. M. in the Computational Sciences lab cum classroom of Academic block. The following members were present:
1. Dr. Kousik Giri, OCI, CCS (Chairperson)
2. Dr. Mahesk Kulharia, Assistant Professor, CCS (Convener)

Following are the major points discussed in the meeting:

Item No. 1: The committee discussed the purchase of three extension boards for the laboratory purposes (with surge protection) from the "Miscellaneous Budget Head". The approximate cost shall be Rs. 3000.

Item No. 2: The committee discussed the need for students of Centre for Computational Sciences on a educational trip to Science City Kapurthala during first Saturday in the month of March 2016 (3rd March 2016). The cost of travel, tickets etc will be borne under the budget head of "Field Work / Educational Trips / Study Tours etc".

Item No. 3: The committee reviewed the process of syllabus vetting for MSc Physics (computational Physics) which is under review by Prof. R.C. Verma.

Item No. 4: The committee studied the changes carried out on the website and shall inform computer centre staff for further changes required for Centre related pages.

Item No. 5: The committee recommends purchase of 15 small locks. These shall be used to prevent unauthorized access to the hardware. These locks will be used on the computers of the laboratory. The approximate cost shall be Rs. 1000 and shall be borne out of "Miscellaneous Budget Head".

Item No. 6: The committee recommends purchase of a (3 ft x 2ft) doormat for use in Lab so as to prevent entry of dust in the Laboratory. The approximate cost shall be Rs. 1000 and shall be borne out of "Miscellaneous Budget Head".

Item No. 7: The committee resolves to organize subject related group discussions for the following subjects

    a. Sequence analysis

    b. Molecular Modeling and Dynamics

on 2nd and 3rd Feb 2016 so as to develop the deeper insights and communicative ability among students at no financial liability.

The above minutes of Academic and Administrative Committee of CCS are submitted to Dean, Academic Affairs.

Dr. Kousik Giri
OIC and Chairperson

Dr. Mahesh Kulharia
Asst. Professor, and Convener

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Ref. No.: CUPB/CCS/2016/18

Centre for Computational Sciences:

Minutes of meeting of Academic and Administrative Committee of Centre for Computational Sciences held on 23 Feb 2016 at 4:00 pm

The nineth meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 23-Jan-2016 at 4:00 P. M. in the Computational Sciences lab cum classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OC1 CCS (Chairperson)
2. Dr. Mahesh Kulharia, Assistant Professor, (Chairperson)
3. Dr. Vijaykumar Muley, Assistant Professor

This meeting was called due to the reason that Dr. Giri is proceeding on leave from 28th Feb to 5th March 2016 and during the same period Dr. Mahesh Kulharia will also proceed on leave from 29th Feb to 4th March. Hence the usual meeting of AAC will not be held on the first Wednesday of March 2016.

Following are the major points discussed in the meeting:

Item No. 1: The AAC resolved the reconstitution of the present AAC by including the new faculty in the Centre – Dr. Vijaykumar Muley, Dr. Mahesh Kulharia will remain the convener.

Item No. 2: The committee discussed the need for students of Centre for Computational Sciences on a educational trip to Amritsar during first Saturday in the month of March 2016 (2nd and 3rd week of March 2016). The cost of travel, tickets etc will be borne under the budget head of "Field Work / Educational Trips / Study Tours etc".

Item No. 3: The committee reviewed the process of syllabus vetting for MSc Physics (computational Physics) which is under review by Prof. K.P. Singh.

Item No. 4: The committee studied the changes carried out on the website and shall inform computer centre staff for further changes required for Centre related pages.

Item No. 5: The AAC notes that the 16 GB RAM purchase file currently in process is for the upgradation of currently available workstation. Its cost would be around 15000 Rs whereas the file mentions approximate cost of RAM chip around 50,000 Rs. This needs rectification since the purchase has still not been made.

Item No. 6: The faculty has started making question bank for MCQ for respective subjects.

The above minutes of Academic and Administrative Committee of CCS are submitted to Dean, Academic Affairs.

Dr. Kousik Giri
OIC and Chairperson
24/2/16

Dr. Mahesh Kulharia
Asst. Professor, and Convener

Dr. Vijaykumar Muley
Asst. Professor

25/2/2016

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Centre for Computational Sciences
Minutes of meeting of Acadmeic and Administrative Committee of Centre for Computational Sciences held on 03 Feb 2016 at 3:00 PM

Ref no: CU16/CCS/2016/09

The eighth meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 03-Feb-2016 at 3:00 P. M. in the Computational Sciences lab cum classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OIC, CCS
2. Dr. Mahesk Kulharia, Assistant Professor, CCS (Convener)

Following are the major points discussed in the meeting:

Item No. 1: The AAC welcomes new faculty member "Dr. Vijaykumar Muley" who has joined the Centre for Computational Sciences on 1st Feb 2016.

Item No. 2: Dr. Vijaykumar Muley agreed to take up the course of Sequence Analysis (LBI.514) for MSc Life Science (Bioinformatics).

Item No. 3: The AAC recommends inclusion of Dr. Vijaykumar Muley in AAC and Curriculum Development Committee.
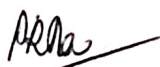
Item No. 4: The AAC resolves the development of electrical and networking infrastructure in the CCS Lab number 2. /Budget?
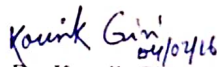
Item No. 5: The AAC discussed the number of seats to be offered in the coming academic session of 2016-17 for MSc Life Sciences (Bioinformatics); MSc Chemistry (Computational Chemistry) and MSc Physics (Computational Physics). It was resolved to keep the number of seats same as previous year.
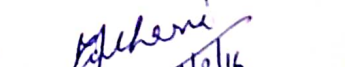
Item No. 6: The AAC resolves that the debates on "Pros and Cons of Sequence Analysis" and "Strengths and limitations of Molecular Modeling and Dynamics" as recommended in the previous AAC meeting would be conducted in the afternoon session on 24th and 25th Feb 2016 respectively. ?

Item No. 7: The committee discussed the need for students of Centre for Computational Sciences on a educational trip to Science City Kapurthala. It was decided to postpone the visit from 3rd March 2016 to 12th March 2016 so as to avoid academic loss to students. The cost of travel, tickets etc will be borne under the budget head of "Field Work / Educational Trips / Study Tours etc".

The above minutes of Academic and Administrative Committee of CCS are submitted to Dean, Academic Affairs.

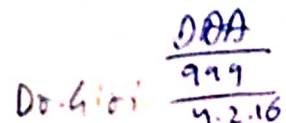Prof. P. Ramarao
Dean of School and Chairperson

Dr. Kousik Giri 04/04/16
OIC

Dr. Mahesh Kulharia 4/2/16
Asst. Professor, and Convener

Constitution of AAC is all the faculty members are Members of the AAC.

PRamaRao 05/2/16

DAA
999
4.2.16

Dr. Giri

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Centre for Computational Sciences

Minutes of meeting of Academic and Administrative Committee of Centre for Computational Sciences held on 6 April 2016 at 11:00 am

The tenth meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 6 April 2016 at 11:00 A.M. in the Computational Sciences classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OIC, CCS (Chairperson)
2. Dr. Mahesk Kulharia, Assistant Professor, CCS (Convener)
3. Dr. Vijaykumar Muley, Assistant Professor, CCS

This being the usual meeting of AAC, it was held on the first Wednesday of April 2016.

Following are the major points discussed in the meeting:

Item No. 1: The second computational lab is being established by the Centre for Computational Sciences to cater for the students. The lab urgently requires installation of Air Conditioner (1.5 Ton) for proper utilization of computational resources. The AAC notes that a file in this regard has already been initiated and requests for its early processing.

Item No. 2: The AAC requests for sanction of 4 workstations (8GB RAM, HDD 1 TB, with processor of atleast 16 threads capacity – approximate unit price: 3 lacs) and 6 desktop PCs (8GB RAM – approximate unit price: 70 thousand) of HP make, for teaching and research students.

Item No. 3: The AAC has noted the application from Ms Nishi Arora, Project Assistant, for enrollment in PhD. Ms Nishi has funding for 3 years research in the field of computational chemistry. The student has very good academic profile and is currently working on DST-SERB project. The student has external funding and fulfills all eligibility criteria for admission in PhD programme. Thus in accordance to the letter number CUPB/CC/COE/15/927 dated 02 Nov 2015 the AAC recommends approval of the application.

Item No. 4: The AAC resolves that the networking of the second lab be expedited.

Item No. 5: The AAC resolves that the centre would require 1 class room table, 1 professor tables for keeping 4 PCs and 4 computer tables.

Item No. 6: The AAC resolves that Dr. Vijaykumar Muley be included in Curriculum Development Committee.

The above minutes of Academic and Administrative Committee of CCS are submitted to Dean, Academic Affairs.

Kousik G. 8/4/16
Dr. Kousik Giri
OIC and Chairperson

Dr. Mahesh Kulharia
Asst. Professor, and Convener

08/04/2016
Dr. Vijaykumar Muley
Asst. Professor

DAA.

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

CUPB/CCS/2016/48

Centre for Computational Sciences

Minutes of meeting of Acadmeic and Administrative Committee of Centre for Computational Sciences held on 4 May 2016 at 2:00 pm

The eleventh meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 4 May 2016 at 2:00 P.M. in the Computational Sciences classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OIC, CCS (Chairperson)
2. Dr. Mahesk Kulharia, Assistant Professor, CCS (Convener)
3. Dr. Vijaykumar Muley, Assistant Professor, CCS

This being the usual meeting of AAC, it was held on the first Wednesday of May 2016.

Following are the major points discussed in the meeting:

Item No. 1: The AAC resolves that the remote use of Mac computers (currently housed in computer centre) between 6:00pm to 9:00am for research and dissertation purpose would provide much needed computational capacity for the students and faculty members. Hence kind permission may be given to access these machines remotely.

Item No. 2: The AAC resolves that PhD students of Centre for Computaitonal Sciences should be asked / allowed to deposit fees for second semester.

Item No. 3: The two workstations HP-Z800 received by the Centre for Computational Sciences (from Computer Centre) have performance issues on account of RAM problem. This problem was identified after consultation with computer centre personnel. Hence 4 (8GB x 4 = 32GB) RAM should be purchased.

Item No. 4: The AAC resolves that the PhD students of Centre for Computational Sciences should submit their synopsis before 2nd June 2016.

The above minutes of Academic and Administrative Committee of CCS are submitted to Dean, Academic Affairs.

Kousik Giri 5/5/16
Dr. Kousik Giri
OIC and Chairperson

Dr. Mahesh Kulharia
Asst. Professor, and Convener

Dr. Vijaykumar Muley
Asst. Professor

DAA —

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Centre for Computational Sciences

Minutes of meeting of Acadmeic and Administrative Committee of Centre for Computational Sciences held on 19 May 2016 from 12:00 pm to 2:00 pm

CUPB/(12) 22L/56

The 12th meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 19 May 2016 at 2:00 P.M. in the Computational Sciences classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OIC, CCS (Chairperson)
2. Dr. Mahesh Kulharia, Assistant Professor, CCS (Convener)
3. Dr. Vijaykumar Muley, Assistant Professor, CCS

This being the usual meeting of AAC, it was held on the 19th of May 2016.

Following are the major points discussed in the meeting:

Item No. 1: The AAC has decided about the requirement about class room space and teaching and research labs as mentioned in annexure I (flag A – D).

Item No. 2: The AAC resolves the subject distribution for teaching workload as mentioned in annexure II.

Item No. 3: The AAC approves the proposal of Dr. Kousik Giri for the purchase of eight RAM chips 32 GB DDR4 of 2133 MHz from the project fund.

Kousik Giri 19/5/16
Dr. Kousik Giri
OIC and Chairperson

M. Kulharia 19/5/2016
Dr. Mahesh Kulharia
Asst. Professor, and Convener

Dr. Vijaykumar Muley 19/5/2016
Asst. Professor

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

CUPB/CCS/2016/58

Centre for Computational Sciences

Minutes of meeting of Academic and Administrative Committee of Centre for Computational Sciences held on 27 May 2016 from 11:15 am to 1:15 pm

The 13th meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 27 May 2016 at 11:15 A.M. in the Computational Sciences classroom of Academic block. The following members were present:
1. Dr. Kousik Giri, OIC, CCS (Chairperson)
2. Dr. Mahesh Kulharia, Assistant Professor, CCS (Convener)
3. Dr. Vijaykumar Muley, Assistant Professor, CCS

This meeting of AAC was convened to decide upon the timetable for the MSc programmes in Centre for Computational Sciences, it was held on the 27th of May 2016.

Following are the major points discussed in the meeting:

Item No. 1: The AAC notes that time table for the MSc programmes in our Centre is prepared.

Item No. 2: Dr. Vijaykumar Muley has agreed to prepare the syllabus for two courses; "Perl primers in Data Analysis" (Theory – 3 credits) and "Data Analysis with Perl" (Practical – 2 credits) for MSc Life Sciences (Bioinformatics) II semester.

Item No. 3: The AAC notes that Dr. Vijaykumar Muley has applied for the duty leave to work as visiting scientist in Institute of Pathology, University of Jena, Germany, from 6th June to 8th July 2016. He may be out of station.

Item No. 4: The AAC notes that Dr. Kousik Giri would be on earned leave (already approved by competent authority) from 4th June (evening) to 18th June 2016. During this period Dr. Mahesh Kulharia would be acting OIC for the Centre.

Item No. 5: Dr. Vijaykumar Muley has agreed to prepare the list of books to be recommended for purchase through library against the budget of 2016-17.

Kousik Giri 27/5/16
Dr. Kousik Giri
OIC and Chairperson

Dr. Mahesh Kulharia
Asst. Professor, and Convener

Dr. Vijaykumar Muley
Asst. Professor

DAA

DM
3855
27.5.16

Central University of Punjab
Established vide Act No. 25 (2009) of Parliament

Centre for Computational Sciences

<u>Minutes of meeting of Administrative and Academic Committee of Centre for Computational Sciences held on 23 June 2016 from 10.00 am to 10.30 am</u>

The 14th meeting of AAC of CCS was held on 10 June 2016.

Following are the major points discussed in the meeting.

Item Number 1: The M.Sc. Life Sciences (Bioinformatics) is academically run in close cooperation with the Centre of Human genetics and Molecular Medicine. In order to keep the syllabus synchronised for common subjects between the two centres some changes have been carried out in the Scheme of examination for M.Sc Life Sciences (Bioinformatics) for the students of 2016-17. These changes are in general, minor in nature.

S. No.	Code	Subject name	Credits Old	Credits New	Semester	Changes
1.	LBI.501	Research methodology	2	2	I	Redistribution of Lectures
2.	LBI.504	Cell and Molecular Biology	3	3	I	The subject was renamed as "Cell and Molecular Biology" from "Introduction of Cell Biology" and syllabus was accordingly changed.
3.	LBI.515	PERL Primers for Data Analysis	3	3	II	The subject was introduced as a replacement for Molecular Biology as students required a scripting language.
4.	LBI.516	Data Analysis with PERL	2	2	II	The subject was introduced as a replacement for Practicals of Molecular Biology as students required a scripting language.
5.	LBI.698	Dissertation	8	12	III	The credits for dissertation was increased with out altering the total credit load of semester so as to compensate for downsizing of Microbiology (Theory: from 3 to 2 and Practicals: from 2 to 0). The credits for LBI.605 was reduced from 2 to 1)
6.	LBI.605	Complex algorithms in Bioinformatics (P)	2	1	III	----do----
7.	LBI.606	Microbiology (P)	2	0	III	----do----
8.	LBI.603	Microbiology	3	2	III	----do----

Central University of Punjab

Established vide Act No. 25 (2009) of Parliament

Item Number 2: In the Scheme of examination for M.Sc Life Sciences (Bioinformatics) for the students of 2015-16, the changes were carried out for the following subjects

S. No.	Code	Subject name	Credits Old	Credits New	Semester	Changes
1.	LBI.698	Dissertation	8	12	III	The credits for dissertation was increased with out altering the total credit load of semester so as to compensate for downsizing of Microbiology (Theory: from 3 to 2 and Practicals: from 2 to 0). The credits for LBI.605 was reduced from 2 to 1)
2.	LBI.605	Complex algorithms in Bioinformatics (P)	2	1	III	----do----
3.	LBI.606	Microbiology (P)	2	0	III	----do----
4.	LBI.603	Microbiology	3	2	III	----do----

Item Number 3: The AAC resolves to either organise BOS meeting or to obtain necessary approval for the implementation of the above mentioned changes.

Dr. Mahesh Kulharia
Assistant Professor

on leave
Approval obtained through email

Dr. Vijaykumar Muley
Assistant Professor

Kousik Giri 23/6/16
Dr. Kousik Giri
OIC

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Centre for Computational Sciences

Minutes of meeting of Academic and Administrative Committee of Centre for Computational Sciences held on 07 July 2016 from 15:30 pm to 16:00 pm

The 16th meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 07 July 2016 at 15:30 P.M. in the Computational Sciences classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OIC, CCS (Chairperson)
2. Dr. Mahesh Kulharia, Assistant Professor, CCS (Convener)
3. Dr. Vijaykumar Muley, Assistant Professor, CCS

This being the usual meeting of AAC, it was held on the 7th of July 2016 (6th of July 2016 being a holiday).

Following are the major points discussed in the meeting:

Item No. 1: The AAC resolves to get the approvals from the members of BOS (for Centre for Computational Sciences) for the syllabus to be implemented for the upcoming batches (M.Sc. Life Sciences (Bioinformatics) 2015 Sem III: M.Sc. Life Sciences (Bioinformatics) 2016 onwards).

Item No. 2: The AAC resolves to get the approvals from the members of BOS (for Centre for Computational Sciences) for the syllabus to be implemented for the M.Sc. Physics (Computational Physics) 2016 onwards.

Item No. 3: The AAC notes that the purchase process for the RAM Chips (approximate cost Rs. 174000) is on.

Item No. 4: The AAC notes that purchase process for 8 desktop computers (approximate cost Rs. 400,000) is on.

Item No. 5: Dr. Mahesh Kulharia will take care of the attendance of PhD/project students.

Dr. Kousik Giri
3/7/16
OIC and Chairperson

Dr. Mahesh Kulharia
Asst. Professor, and Convener

Dr. Vijaykumar Muley
Asst. Professor

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Centre for Computational Sciences

Minutes of meeting of Acadmeic and Administrative Committee of Centre for Computational Sciences held on 01 August 2016 from 1:00 pm to 2:00 pm

The 17th meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 01 August 2016 at 1:00 P.M. in the Computational Sciences classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OIC, CCS (Chairperson)
2. Dr. Mahesh Kulharia, Assistant Professor, CCS (Convener)
3. Dr. Vijaykumar Muley, Assistant Professor, CCS

This being the usual meeting of AAC, it was held on the 1st of August 2016.

Following are the major points discussed in the meeting:

Item No. 1: The AAC notes that the time table for the PG programmes run by the centre is complete and submitted.

Item No. 2: The AAC notes that Mr. Sagagi has applied for admission in MSc Physics (computational physics) and also in PhD physics. The candidate has completed his BSc from Usmanu Danfodiyo University Sokoto, however UGC certificate for the equivalence of university is missing from the documents. Hence it cannot be ascertained that the candidate has received education of "Indian Equivalent" standards. The candidate may be requested to submit the requisite document before consideration. Furthermore the candidate has applied for PhD Physics. This matter should be considered by the Centre for Physical Sciences.

Item No. 3: The AAC notes that a cord for the battery supply of Centres' laptop is faulty and resolves to purchase a replacement.

Item No. 4: The AAC also resolves to purchase an extension board for electrical connections, double A battery (number 20) for Mac PCs.

Item No. 5: The AAC resolves to get a white-board (only white board and not a hybrid or chalk board) installed in AL.056 (Lab).

Dr. Kousik Giri
OIC and Chairperson

Dr. Mahesh Kulharia
Asst. Professor, and Convener

Dr. Vijaykumar Muley
Asst. Professor

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Centre for Computational Sciences

Minutes of meeting of Acadmeic and Administrative Committee of Centre for Computational Sciences held on 09 September 2016 from 12:00 pm to 2 :00 pm

The 18th meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 09 September 2016 at 12:00 P.M. in the Computational classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OIC, CCS (Chairperson)
2. Dr. Mahesh Kulharia, Assistant Professor, CCS (Convener)
3. Dr. Vijaykumar Muley, Assistant Professor, CCS

This being the usual meeting of AAC, it was held on the 9th of September 2016.

Following are the major points discussed in the meeting:

Item No. 1: The AAC resolves that the PhD students of the centre should submit their respective synopsis by 20th September 2016.

Item No. 2: The AAC resolves that the topics for credit seminar (LBI.599) to be held as per time table will be given by Dr. Mahesh Kulharia and Dr. Vijaykumar Muley. Each student shall get two topics for which he/she shall prepare the slides and submit the writeup to the concerned faculty.

Item No. 3: The AAC notes that Dr. Vijaykumar Muley shall be out of station from 13th to 16th September 2016 with suffix and prefix on earned leave.

Item No. 4: The AAC requests that four Mac PCs in computer center (currently not being used) may be reallocated to Centre for Computational Sciences for facilitating the MSc dissertation research.

Dr. Kousik Giri
OIC and Chairperson

Dr. Mahesh Kulharia
Asst.Professor, and Convener

Dr. Vijaykumar Muley
Asst. Professor

BUPB/CCS/2016/98

(13)

Centre for Computational Sciences
Minutes of meeting of Acadmeic and Administrative Committee of Centre for Computational Sciences held on 15.09.2016 at 12:00 PM

Meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 15-09-2016 at 12:00 P.M. in the Computational Sciences lab cum classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OCI, CCS (Chairperson)
2. Dr. Mahesh Kulharia, Assistant Professor, CCS (Convener)

Following are the major points discussed in the meeting:

Item No. 1: The AAC notes that the lab space is extremely inadequate and a lab space near the centre is lying unused (AF-064). The AAC further recommends that this be allowed to establish lab cum classroom for Computational Sciences on acocunt of proximity and availability.

Item No. 2: The notes that purchase process for computers and RAM is on. The quotations have already been invited for computers and RAM.

Item No. 3: The AAC notes that eveready or other brand battery when used of rhte Mac kayboard or mouse lasts only for 10 days, consequently the purchase process ahs to be repeated very frequently. To ease out the matter the AAC resolves that the Dura cell (AA) be purchased.

Item No. 4: The committee approved the proposal from Dr. Mahesh Kulharia to include Dr. Kousik Giri as Co-PI for Ms. Suchismita Mahato's PhD guidance.

The above minutes of Academic and Administrative Committee of CCS are submitted to Dean, Academic Affairs.

Dr. Kousik Giri 15/9/16
OIC and Chairperson

Dr. Mahesh Kulharia
Asst. Professor, and convener

DA Rechargeble be procured PRamelao 16/9/16

DA
6547
15.9.16

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Centre for Computational Sciences

Minutes of meeting of Academic and Administrative Committee of Centre for Computational Sciences held on 02.11.2016 at 12:00 PM

Meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 02-11-2016 at 2:00 P.M. in the Computational Sciences lab cum classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OIC, CCS (Chairperson)
2. Dr. Mahesh Kulharia, Assistant Professor, CCS (Convener)
3. Dr. Vijaykumar Muley, Assistant Professor

Following are the major points discussed in the meeting:

Item No. 1: The AAC resolves that in the PhD interview committee the two senior faculty members apart from the OIC/COC shall be Dr. Mahesh Kulharia and Dr. Vijaykumar Muley. AAC further requests Dean (School of Basic and Applied Sciences) for deputing his nominee for the PhD interview committee.

Item No. 2: The AAC notes the Mr. Amit Kumar has expressed strong desire for carrying out dissertation in molecular dynamics and his current guide (Dr. Vijaykumar Muley) recommends that it be so hence forth he shall carryout his dissertation under Dr. Kousik Giri.

Item No. 3: The AAC appreciates that in light of the "Guidelines to operate Permanent Imprest Cash Account" dated: nil, signed by Finance Officer, incumbent OIC would like to return the cash transferred to his personal account for the same purpose through cheque, hence Dean (School of Basic and Applied Sciences) may kindly permit the same. The AAC further resolves and recommends that permission may be given to open a new account in the name of OIC/COC of Centre for Computational Sciences for the Imprest.

Item No. 4: The AAC notes that OIC, Dr. Kousik Giri shall be out of station on leave from 11 Nov to 19 Nov 2016. Dr Mahesh Kulharia shall take care of the routine duties of the office of OIC.

The above minutes of Academic and Administrative Committee of CCS are submitted to Dean, Academic Affairs.

Dr. Kousik Giri
OIC and Chairperson

Dr. Mahesh Kulharia
Asst./Professor, and convener

Dr. Vijaykumar Muley
Asst. Professor

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Centre for Computational Sciences
Minutes of meeting of Academic and Administrative Committee of Centre for Computational Sciences held on 07.12.2016 at 3:00 PM

Twenty first meeting of Academic and Administrative Committee of Centre for Computational Sciences (CCS) was held on 07-12-2016 at 3:00 P. M. in the Computational Sciences lab cum classroom of Academic block. The following members were present:

1. Dr. Kousik Giri, OCI, CCS (Chairperson)
2. Dr. Mahesh Kulharia, Assistant Professor, CCS (Convener)
3. Dr. Sudip Chakraborty, Assistant Professort, CCS (Member)

The following are the major points discussed in the meeting:

Item No. 1: The AAC resolves that the meeting of the BOS for all of the courses run by Centre shall be conducted by the second / third week of January.

Item No. 2: The AAC resolves that the syllabus for MSc Chemistry (Computational Chemistry) shall be reviewed and updated by Dr. Sudip Chakraborty; Dr. Mahesh Kulharia shall perform the review / updation of the syllabus of MSc Life Sciences (Bioinformatics), and Dr. Prakash Parida (Assistant Professor, Centre for Physical Sciences) shall review and update the syllabus for MSc Physics (Computational Physics). The other faculty may assist in the process as and when required.

Item No. 3: The AAC resolves that the process of the updation of syllabus should be completed by 30th Dec 2016.

Item No. 4: The AAC resolves that the updated syllabus shall be sent to members of Curriculum Development Committee on 1st January 2017 and the CDC members shall have to accord their approval / requests by 7th January 2017.

Item No. 5: The AAC notes that Dr. Kousik Giri (OIC) shall proceed on leave from 24th Dec 2016 to 8th January 2017. Dr. Mahesh Kulharia shall take care of the OIC duties in his absence.

Item No. 6: The AAC notes that Dr. Kousik Giri has a requirement of RAM chips (32 GB x3) and a smart UPS from APC. The AAC further notes that cases shall be processed as and when he deems fit.

The above minutes of Academic and Administrative Committee of CCS are submitted to Dean, Academic Affairs.

Dr. Kousik Giri
OIC and Chairperson

Dr. Mahesh Kulharia
Asst. Professor, and Convener

Dr. Sudip Chakraborty
Assistant Professor

DAA   Received to information

OA
8626
7.12.1√