

CUPB/edu/2021,22/373

Date 2.2.2022

290

**CENTRAL UNIVERSITY OF PUNJAB**  
**Department of Education**  
**Minutes of AAC Meeting held on 28/01/2022**

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 28/01/2022 at 03:00 P.M. in the office of the HoD & Dean. The following members were present in the meeting.

1. Dr. Shankar Lal Bika, Chairperson
2. Dr. Shamsbir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Biswajit Behera
5. Dr. Shiva Shukla
6. Dr. Sesadeba Pany, Secretary

The agenda items were presented in sequence. After discussion and deliberations, the following recommendations were made by the members of AAC.

Item No.	Description
Agenda 28/01/22/01	<b>Workload &amp; Time table Preparation for M.A. &amp; M.Ed. 1<sup>st</sup> and 4<sup>th</sup> Sem and Ph.D.</b> Resolve The committee after a brief discussion recommended the workload and time table for the upcoming semester.
Agenda 28/01/22/02	<b>Fixation of dates for department curriculum development committees</b> Resolve The committee after a brief discussion on the agenda proposed to have curriculum development committee on 4 <sup>th</sup> February 2022 under the coordinatorship of Dr. Jubilee Padmanabhan.
Agenda 28/01/22/03	<b>Presentation of M.A. and M.Ed. research proposal</b> Resolve The committee recommended to prepare a detailed schedule for presentation of M.A. and M. Ed. research proposal on 8 <sup>th</sup> and 9 <sup>th</sup> Feb. respectively and Dr. Biswajit Behera will prepare the detailed schedule for the same. The students will be notified to submit the final research proposal to HoD through their respective supervisor.

*Shiva Shukla*  
Dr. Shiva Shukla

*B. Behera*  
Dr. Biswajit Behera

*J. Padmanabhan*  
Dr. Jubilee Padmanabhan

*S. D. Dhillon*  
Dr. Shamsbir Singh Dhillon

*S. Sesadeba Pany*  
Dr. Sesadeba Pany

*S. Shankar Lal Bika*  
Dr. Shankar Lal Bika  
2/2/2022

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**CENTRAL UNIVERSITY OF PUNJAB**  
**Department of Education**  
**Minutes of AAC Meeting held on 25/02/2022**

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 25/02/2022 at 03:00 P.M. in the office of the HoD & Dean. The following members were present in the meeting;

1. Dr. Shankar Lal Bika, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Shiva Shukla
5. Dr. Sesadeba Pany, Secretary

The agenda items were presented in sequence. After discussion and deliberations, the following recommendations were made by the members of AAC.

Item No.	Description
Agenda 25/02/22/01	<b>Six months Ph.D. progress seminar</b> Resolve The committee after a brief discussion recommended to hold the Ph.D. six months progress seminar for the duration July to Dec. 2021 on 22 <sup>nd</sup> and 23 <sup>rd</sup> March 2022.
Agenda 25/02/22/02	<b>Change of entry qualification of M.A. education programme</b> Resolve The committee after a brief discussion on the agenda proposed to review the entry level qualification for M.A. Education in different other central universities and responsibility was given to Dr. Jubilee Padmanabhan to submit the report by 15 <sup>th</sup> March 2022.
Agenda 25/02/22/03	<b>Curriculum revision through departmental curriculum revision committee (CDC)</b> Resolve The committee recommended to submit the revised curriculum by 14 <sup>th</sup> March to the CDC coordinator.
Agenda 25/02/22/04	<b>Educational studio carpet</b> Resolve The committee recommended that Dr. Shamshir Singh Dhillon will submit the details of carpet requirement along with budget to HoD by 1 <sup>st</sup> March 2022.
Agenda 25/02/22/05	<b>Portraits for different Labs.</b> Resolve The committee recommended to put portraits of great Indian and western educationists relevant to the respective labs. i.e. educational research lab., educational technology lab., educational psychology lab. and educational studio. All the lab. in charges were requested to submit the details of portraits to be put in their lab. by 5PM. 3 <sup>rd</sup> March 2022 to the office of the HoD through mail.

*Shiva Shukla*  
Dr. Shiva Shukla

*Jubilee Padmanabhan*  
Dr. Jubilee Padmanabhan

*S. Dhillon*  
Dr. Shamshir Singh Dhillon

*Sesadeba Pany*  
Dr. Sesadeba. Pany

*Shankar Lal Bika*  
Dr. Shankar Lal Bika

*Sanu*  
*WRL*  
*3/3/22*  
*DIN*

DIA Office

S. No. 3631

Date 3/3/22

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**CENTRAL UNIVERSITY OF PUNJAB**  
**Department of Education**  
**Minutes of AAC Meeting held on 06/04/2022**

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 06/04/2022 at 03:00 P.M. in the office of the HoD & Dean. The following members were present in the meeting;

1. Dr. Shankar Lal Bika, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Biswajit Behera
5. Dr. Sesadeba Pany, Secretary

The agenda items were presented in sequence. After discussion and deliberations, the following recommendations were made by the members of AAC.

Item No.	Description
Agenda 06/04/22/01	<b>Workload and timetable distribution of 2<sup>nd</sup> and 4<sup>th</sup> Sem students along with Ph.D. course work</b> Resolve The committee after a brief discussion prepared the workload and time table but requested for urgent appointment of teachers in view of excess workload. The workload and time table is attached at annexure 1 & 2 respectively.
Agenda 06/04/22/02	<b>Status of Ph.D. thesis submission of Ph.D. scholars</b> Resolve The committee after a brief discussion on the agenda proposed to review the work of the scholars soon and expedite the work for timely submission. The reasons for late for submission of Ph.D. thesis of Kanwaljit Kaur (15phdedu09, Date of Registration 20 <sup>th</sup> July 2016, Supervisor-Dr.S.Pany), Joginder kumar (15phdedu10, Supervisor-Dr.Shamshir Singh Dhillon) is attached at annexure-3 & 4 respectively.
Agenda 06/04/22/03	<b>Purchase of educational studio related items from CUPB budget</b> Resolve The committee after a brief discussion on the agenda proposed to buy the following items from the University budget and in the process of purchase Dr. Shamshir Singh Dhillon will assist Dr. Shankar Lal Bika. 1. Microphone 2. Memory card 3. Camera cleaning kit 4. Additional Camera Battery 5. Carpet (Croma sheet) 6. Godrej Almirah 7. Studio chair and Tables
Agenda 06/04/22/04	<b>Issue related to teachers and students' attendance</b> Resolve The committee after a brief discussion on the agenda proposed to display the students' attendance on monthly basis in the department notice board and teachers will also maintain their attendance.

S. Dhillon  
B. Behera  
7-4-22

Am  
10/7/4/22

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7/4/22  
S. Shankar Lal Bika  
7/4/22  
HOD

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**Agenda**  
06/04/22/05

**Proposed workshop on curriculum development**

Resolve

The committee after a brief discussion on the agenda suggested that Dr. Biswajit Behera will prepare the detailed budget for the proposed draft proposal for workshop on Curriculum, Pedagogy and Assessment as prepared by Dr. S.Pany & Dr. Jubilee Padmanabhan and will submit the budget by 18<sup>th</sup> April 2022 to Dr.S.Pany/Dr. Jubilee Padmanabhan.

**Agenda**  
06/04/22/06


**M.A. Education entry qualification**

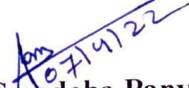
Resolve

The committee after a brief discussion on the agenda unanimously decided that Dr. Jubilee Padmanabhan will submit the detailed qualifications for the said course as followed in different Universities on or before 13<sup>th</sup> April 2022.

  
Dr. Biswajit Behera

  
Dr. Jubilee Padmanabhan

  
Dr. Shamshir Singh Dhillon

  
Dr. Sesadeba Pany

  
Dr. Shankar Lal Bika

HOD & Dean

**CENTRAL UNIVERSITY OF PUNJAB**  
**Department of Education**  
**Minutes of AAC Meeting held on 25/04/2022**

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 25/04/2022 at 12:45 A.M. in the office of the HoD & Dean. The following members were present in the meeting:

1. Dr. Shankar Lal Bika, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Sesadeba Pany, Secretary

Agenda: - To check eligibility for admission of foreign Student

Resolve: - ~~X~~department of Education have received application of following student(s) for admission in Masters/Ph.D. Programme from ICCR. Application form (A2A form) and transcripts attached were checked on 25<sup>th</sup> April, 2022. Both the candidates are eligible.

Application	Name	Programme	Course
MR051167742555	SILVANUS ROMANUS		
3	MWAKILA	Ph.D	Ph.D (EDUCATION)
TA4228730648245	Mutebi Abubaker	Ph.D	Ph.D (Ph.D in Education)

*Jubilee*  
25/4/2022  
Dr. Jubilee Padmanabhan

*S. Dhillon*  
25/4/22  
Dr. Shamshir Singh Dhillon

*Pany*  
25/4/22  
Dr. Sesadeba Pany

~~*Shankar Lal Bika*~~  
~~25/04/2022~~  
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**CENTRAL UNIVERSITY OF PUNJAB**  
**Department of Education**  
**Minutes of AAC Meeting held on 18/05/2022**

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 18/05/2022 at 03:00 P.M. in the office of the HoD & Dean. The following members were present in the meeting:

1. Dr. Shankar Lal Bika, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Biswajit Behera
5. Dr. Sesadeba Pany, Secretary

The agenda items were presented in sequence. After discussion and deliberations, the following recommendations were made by the members of AAC.

Item No.	Description
Agenda 18/05/22/01	<b>Eligibility checking of foreign students for M.A. Education</b> Resolve Dr. Jubilee Padmanabhan, Coordinator of M.A. Education programme examined the eligibility of foreign applicant for M.A. Education programme namely Adeseye Oluwafemi Erinle, application no. TF3791511688644 and informed the committee about the candidate's eligibility and the committee members unanimously accepted the observations made by Dr. Jubilee Padmanabhan and recommended for admission of the candidate into M.A. Education Programme.
Agenda 18/05/22/02	<b>Review of NAAC responsibility assigned to faculty members</b> Resolve The committee after a brief discussion on the agenda proposed to review the NAAC related preparatory work on 2 <sup>nd</sup> June 2022.
Agenda 18/05/22/03	<b>Purchase of Educational Studio Items</b> Resolve The committee after a brief discussion on the agenda assigned the responsibility of preparing proposal for the purchase of the following items from the University budget and in the process of purchase Dr. Shamshir Singh Dhillon will assist Dr. Shankar Lal Bika. 1. Microphone (Dr. Shamshir Singh Dhillon) 2. Memory card 3. Camera cleaning kit 4. Additional Camera Battery 5. First Aid Kit for Dept. of Edu. (Dr. Jubilee P.) 6. Portrait for Classroom (Dr. Biswajit Behera) 7. Wall Clocks for Labs 8. Curtains for Smart Class etc. <i>oxapales</i>
Agenda 18/05/22/04	<b>Formation of committee for physical verification of assets of department of education</b> Resolve Committee Member are: - 1. HoD of Education 2. Dr. Jubilee Padmanabhan (Assistant Professor) 3. Kuldeep Kaur (OA cum DEO) The committee after a brief discussion on the agenda formulated a committee for the said purpose. The committee members are; 1. HoD, 2. Dr. Jubilee Padmanabhan, and 3. Mrs.

*S. Dhillon*

*[Signature]*

*[Signature]*

*[Signature]*

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Secretary, NCT & CTA, Department of Education. It was recommended that the committee will submit the report on or before 27<sup>th</sup> May 2022.

Agenda  
18/05/22/05

**Proposing new department programme in the existing school department**

Resolve  
The committee after a brief discussion on the agenda suggested the IITP programme is a new project which require a completely different set up for its start. Hence it was suggested to explore the possibility of the start of B.Ed and M.Ed. integrated programme and sanction a Department of Disability Studies under the School of Education.

Agenda  
18/05/22/06

**Planning for Internship-I**

Resolve  
The committee after a brief discussion on the agenda unanimously decided that Dr. Jubilee Padmanabhan will submit the detailed action plan for the conduct of internship of the M.Ed. sections on or before 15<sup>th</sup> June 2022.

Agenda  
18/05/22/07

**M.A. Education Entry Qualification**

Resolve  
The committee after a brief discussion on the agenda unanimously decided that Dr. Jubilee Padmanabhan will submit the detailed qualifications for the said course as followed in different Universities to the HoD.

Agenda  
18/05/22/08

**Submission of reasons for Non-Submission of Ph.D. thesis**

Resolve  
The matter was discussed in the committee and Dr. Shamshir Singh Dhillon was requested to submit the reasons for late for submission of Ph.D. thesis of Joginder kumar (15phdedu10, Supervisor-Dr. Shamshir Singh Dhillon).

Agenda  
18/05/22/09

**Fixation of date for submission of M.Ed. and M.A. Education Dissertation Project**

Resolve  
The committee after a brief discussion on the agenda unanimously recommended to issue a notice to all the M.A. Education and M.Ed. students to submit their project dissertation reports by 6<sup>th</sup> June 2022.

Agenda  
18/05/22/10

**Training of digital Podium**

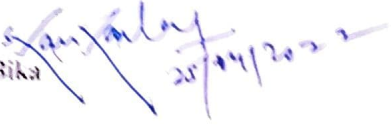
Resolve  
The committee after a brief discussion on the agenda unanimously recommended that Dr. Shamshir Singh Dhillon will organize a training session for all faculty members of the department of education on the use of digital podium on 26<sup>th</sup> May 2022.

  
Dr. Biswajit Behera

  
Dr. Jubilee Padmanabhan

  
Dr. Shamshir Singh Dhillon

  
Dr. Sesadeba Patil (AAC Secretary)

  
Dr. Shankar Lal Bika  
Chairperson

DIA  
  
S. S. Sanyal  
25/5/22

DIA Office  
S. No. 4839  
Date 25/5/22

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**CENTRAL UNIVERSITY OF PUNJAB**  
**Department of Education**  
**Minutes of AAC Meeting held on 01/06/2022**

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 01/06/2022 at 03:00 P.M. in the office of the HoD. The following members were present in the meeting:

1. Dr. Shankar Lal Bika, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Biswajit Behera
5. Dr. Sesadeba Pany, Secretary

The agenda items were presented in sequence. After discussion and deliberations, the following recommendations were made by the members of AAC.

Item No.	Description
Agenda 01/06/22/01	<b>Review of Departmental Level NAAC preparation</b> Resolve The committee after a brief discussion on the agenda recommended that the NAAC preparation of the department will be physically reviewed by HoD & Dean, Dr. Shankar Lal Bika on 7 <sup>th</sup> June 2022 at 4 P.M..
Agenda 01/06/22/02	<b>Distribution of different responsibilities of the department for the session 2022-23</b> Resolve The committee after a brief discussion on the agenda proposed the following names for various responsibilities of the department for the session 2022-23; 1. Secretary Academic and Administrative Committee (AAC): Dr. Biswajit Behera 2. Workload/Time Table & Academic Calendar: Dr. Biswajit Behera 3. Coordinator of Curriculum Development Committee (CDC): Dr. Sesadeba Pany 4. Coordinator of Internship M.Ed. & M.A. Education: Dr. Jubilee Padmanabhan 5. M.Ed. Coordinator: Dr. Shamshir Singh Dhillon 6. M.A. Education Coordinator: Dr. Sesadeba Pany 7. Ph.D. Coordinator: Dr. Jubilee Padmanabhan 8. Development Research Manual: Dr. Sesadeba Pany 9. Development of e-News Letter: Dr. Shamshir Singh Dhillon (Session July 2021 to June 2022), Dr. Jubilee Padmanabhan (Session July 2022 to June 2023) 10. Alumni Meeting Coordinator: Dr. Shamshir Singh Dhillon 11. Parents Meeting Coordinator: Dr. Jubilee Padmanabhan & Dr. Sesadeba Pany 12. Coordinator for Feedback from Students: Dr. Biswajit Behera 13. Coordinator for Feedback from Teachers: Dr. Sesadeba Pany 14. Coordinator for Feedback from Parents: Dr. Shamshir Singh Dhillon 15. Coordinator for Feedback from Industry/School/University: Dr. Jubilee Padmanabhan 16. In-charge Placement Cell: Dr. Jubilee Padmanabhan

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Jubilee



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	17. Department Equal Opportunity Cell: Dr. Shankar Lal Bika & Dr. Jubilee Padmanabhan
<b>Agenda</b> 01/06/22 /03	<b>Supervisor Allotment to M.A. Education &amp; M.Ed. Students</b> Resolve The committee after a brief discussion on the agenda randomly assigned supervisors to the M.A. Education and M.Ed. students of the batch 2021-23 ( Annexure 1)

*B. Behera*  
2/6/22  
Dr. Biswajit Behera

*Jubilee*  
Dr. Jubilee Padmanabhan

*S. D. Dhillon*  
Dr. Shamshir Singh Dhillon

*Amy*  
Dr. Sesadeba Pany  
(Secretary)

*S. L. Bika*  
Dr. Shankar Lal Bika  
(HoD & Dean)

DIA — *NPK*  
8/6/22

2022/535

Date -10-6-2022

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**CENTRAL UNIVERSITY OF PUNJAB**  
**Department of Education**

**Minutes of AAC Meeting held on 10<sup>th</sup> June, 2022**

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 10/06/2022 at 03:00 P.M. in the office of the HoD. The following members were present in the meeting;

1. Dr. Shankar Lal Bika, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Biswajit Behera
5. Dr. Sesadeba Pany, Secretary

**Agenda:** - To check eligibility for admission of foreign Student

**Resolve:** - Ddepartment of Education have received application of following student (s) for admission in Masters'/Ph.D. Programme from ICCR. Application form (A2A form) and transcripts attached were checked on 10<sup>th</sup> June, 2022.

Sr.No.	Application No.	Applicant's Name	Programme	Status/ ATR	Pg. No.
1	NQ3139239666106	FALODUN OLAIDE ADEDAYO	MA Education	Eligible	10-14
2	SX4988200947210	MAJALIWA DENNIS JEREMIAH	Ph. D Education	Eligible	6-9
3	FS6126823091395	ODONG DAVID NEWTON	Ph. D (Special Needs Education)	Eligible	5
4	IL3445970296186	SAIGILU LOOTHA MINDEY	Ph. D (EDUCATION)	Eligible	4
5	LF2656376080611	HELLEN MALAYA KANYEMBO	Ph. D (EDUCATION)	Eligible	3
6	LC2208287823045	LUCY ANCELM SHIRIMA	MA Education	Eligible	1-2

*[Signature]*  
10-6-22  
Dr. Biswajit Behera

*[Signature]*  
10/6/22  
Dr. Jubilee Padmanabhan

*[Signature]*  
10/6/2022  
Dr. Shamshir Singh Dhillon

*[Signature]*  
10/6/22  
Dr. Sesadeba Pany (Secretary)

*[Signature]*  
10/06/2022  
Dr. Shankar Lal Bika (HoD & Dean)

DIA — *[Signature]*  
10/6/22  
— CoE / ISD

DIA Office  
S. No.....5156.....  
Date.....10/6/22

CENTRAL UNIVERSITY OF PUNJAB  
Department of Education

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Minutes of AAC Meeting held on 29<sup>th</sup> June, 2022

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 29/06/2022 at 03:00 P.M. in the office of the HoD. The following members were present in the meeting;

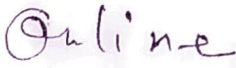
1. Dr. Shankar Lal Bika, Chairperson
2. Dr. Shamshir Singh Dhillon (Online)
3. Dr. Jubilee Padmanabhan (Online)
4. Dr. Biswajit Behera
5. Dr. Sesadeba Pany, Secretary

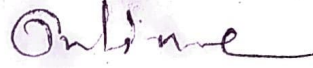
**Agenda:** - To check eligibility for admission of foreign Student

**Resolve:** - Department of Education have received application of following student (s) for admission in Masters' Programme from ICCR. Application form (A2A form) and transcripts attached were checked on 29<sup>th</sup> June, 2022.

Sr.No.	Application No.	Applicant's Name	Programme	Status/ ATR
1	Not Provided	Arif "Waziri" SO/ Sarwar	MA Education	Eligible

  
Dr. Biswajit Behera

  
Dr. Jubilee Padmanabhan

  
Dr. Shamshir Singh Dhillon

  
Dr. Sesadeba Pany (Secretary)

  
Dr. Shankar Lal Bika (HoD & Dean)

DIA —

International student Division —

**Department of Education**  
Central University of Punjab, Bathinda

**Minutes of AAC Meeting held on 21th July, 2022**

A Meeting of Academic and Administrative Committee (AAC) of Department of Education were held on 21-07-2022 at 4.00 pm in the office of HOD. The following members were present:

1. Dr. Shankar Lal Bika, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Sesadeba Pany
5. Dr. Amandeep Kaur
6. Dr. Kadem Srinivas
7. Dr. Biswajit Behera, Secretary

Agenda	Resolve
<p><b>Item No.21-07-2022/01</b></p> <p>Field Internship I of MEd. Course</p>	<p>Dr. Jubilee, being the coordinator presented a plan for organization of the internship programme. She informed that the programme will be scheduled from 5<sup>th</sup> September to 5<sup>th</sup> October 2022. After active discussion among the members, it was finalized that</p> <ul style="list-style-type: none"><li>• Internship will start with orientation to be held on 5 Sept. 2022 and followed by simulation from 6<sup>th</sup> Sept., 2022 to 14<sup>th</sup> Sept., 2022.</li><li>• The interns will be sent to the selected B.Ed. colleges on 15<sup>th</sup> Sept., 2022 for internship.</li><li>• Three colleges will be selected after taking consent from the respective institutions.</li><li>• The activities to be conducted by the interns will be on: Flipped Teaching, Content Development, Assessment and Co-Curricular Activities of community significance along with the maintenance of observation records.</li></ul>

S. Dhillon  








**Department of Education**  
Central University of Punjab, Bathinda  
**Minutes of AAC Meeting held on 03 August, 2022**

A meeting of Academic and Administrative Committee (AAC) of Department of Education were held on 03-08-2022 at 5.00 pm in the office of HoD. The following members were present:

1. Dr. Shankar Lal Bika (Chairperson)
2. Dr. Shamsir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Sesadeba Pany
5. Dr. Amandeep Kaur
6. Dr. Kadem Srinivas
7. Dr. Biswajit Behera (Secretary)

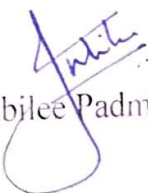
Agenda	Resolve
<p><b>Item No.03-08-2022/01</b></p> <p>Discussion about plan and programme of field Internship I</p>	<p>Discussion was held to reschedule the internship program in view of NAAC visit. The Internship will be held after End Semester Examination of M.A/ M.Ed. II Semester. It was decided to start the programme w.e.f. 7<sup>th</sup> September to 7<sup>th</sup> October 2022 without altering the activities as discussed before.</p> <p>The M.Ed. internship takes place every year in the semester break. The university end semester break will start from 7<sup>th</sup> Sept., till 12<sup>th</sup> Sept., 2022. The department is organizing internship w.e.f. 7<sup>th</sup> Sept., to 30<sup>th</sup> Sept., 2022. The suspension/loss of theory and practicum classes of <del>two</del> <sup>three</sup> weeks will be adjusted by the faculty members after the completion of internship.</p>
<p><b>Item No.03-08-2022/02</b></p> <p>Teacher's day Celebration</p>	<p>It was decided to celebrate Teacher's Day on 5<sup>th</sup> September at university level. Ph.D. scholars of Education will plan and execute the programme with the facilitation of two teachers.</p>

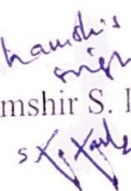
	Dr. Amandeep Kaur and Dr. Kadem Srinivas. Both faculty will submit the plan and programme to HoD before 16 <sup>th</sup> August 2022.
<b>Item No.03-08-2022/03</b> Visit of Dr. S.L. Bika, HoD to each laboratory of the Department	It was decided to schedule the next visit of Dr. S.L. Bika, HoD on 16-08-2022 to monitor NAAC visit preparation of the department.
<b>Item No.03-08-2022/04</b> Academic Forum in the Department	With brief discussion, all faculties agreed to start 'Academic Forum' in the department. All Ph.D. scholars along with faculty of department will meet in the forum with a research focus topic for discussion. At first, Dr. Shamshir Singh Dhillon will be the incharge/ coordinator and the turn of each faculty for in charge responsibility will come in order of seniority for coordination of the forum. It was also decided that the forum will run from the month of September 2022 on each Thursday from 4.00 to 5.00 P.M.

  
Dr. Kadem Srinivas

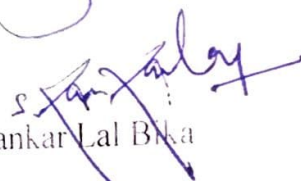
  
Dr. Amandeep Kaur


  
Dr. Sesaleba Pany

  
Dr. Jubilee Padmanabhan

For.   
Dr. Shamshir S. Dhillon

  
Dr. Biswajit Behera (Secretary)

  
Dr. Shankar Lal Bika  
(HoD & Dean)

DIA   
29/8/22

CUPB/Edy/2022/638

12.9.2022

**Department of Education**  
Central University of Punjab, Bathinda  
**Minutes of AAC Meeting held on 12<sup>th</sup> September, 2022**

A meeting of Academic and Administrative Committee (AAC) of Department of Education were held on 12-09-2022 at 3.00 pm in the office of HoD. The following members were present:

1. Dr. Shankar Lal Bika (Chairperson)
2. Dr. Shamsir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Sesadeba Pany
5. Dr. Amandeep Kaur
6. Dr. Kadem Srinivas
7. Dr. Biswajit Behera (Secretary)

Agenda	Resolve
<b>Item No.12-09-2022/01</b> M.Ed & M.A. Education 3 <sup>rd</sup> Semester Time Table and Work load	The workload for M.Ed and M.A. Education III Semester was finalized. The time table according to work load was prepared. The same was circulated to the entire faculty members
<b>Item No.12-09-2022/02</b> Service Learning of M.A. Education	It was decided that Dr. Amandeep Kaur will coordinate the service learning programme for M.A. Education students of the department. She was requested to prepare the plan of programme and submit the same to HoD on or before 22 <sup>nd</sup> September 2022.
<b>Item No. 12-09-2022/03</b> Academic Forum	It was decided to schedule a meeting on 15 <sup>th</sup> September 2022 for all Ph.D. scholars to inform about the Academic Forum. Dr. Shamsir Singh Dhillon will coordinate the meeting with

S. Dhillon  
14/9/2022  
12/9/2022

B. Bika  
13/9/2022

A. Kaur  
12/09/2022

S. Behera  
12/09/2022

Department of Education

University of Jammu, Jammu

Minutes of A.M. Meeting held on 10<sup>th</sup> October, 2022

Meeting of Academic and Administrative Committee (A.M.) of Department of Education was held on 10<sup>th</sup> October, 2022 in the office of HoD. The following members were present:

- 1. Mr. Anand Singh (Chairperson)
- 2. Mr. Anand Singh (HoD)
- 3. Mr. Anand Singh (Member)
- 4. Mr. Anand Singh (Member)
- 5. Mr. Anand Singh (Member)
- 6. Mr. Anand Singh (Member)
- 7. Mr. Anand Singh (Member)
- 8. Mr. Anand Singh (Secretary)

Agenda

Resolves

Item No. 10-10-2022/01

Workload of Semester of M.A. - M.S. Education and Ph.D. Course work and Time Table.

The distribution of workload for M.A. and M.S. Education of Semester I and Ph.D. Course work was finalized. The time table according to work load will be prepared and be circulated to all faculties before commencement of the classes.

Item No. 10-10-2022/02

Appointing Supervisor to supervise newly admitted Ph.D. Scholars

Dr. S.I. Bika, HoD informed that two candidates got selected for Ph.D. admission and One International Student also admitted in Ph.D. Education. There was discussion about allotment of supervisor for the three candidates. The decision of allotment was as follows:

Name of the Candidate	Supervisor's Name
Gulraj Dhillon	Dr. Shankar Lal Bika
Yash Kumar Kaur	Dr. Anand Singh Dhillon
Rishiika Varma	Dr. Anand Singh

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CUPB/Edm/2022/697

18.10.22

**Department of Education**  
Central University of Punjab, Bathinda  
**Minutes of AAC Meeting held on 14<sup>th</sup> October, 2022**

A meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 14-10-2022 at 4.00 pm in the office of HoD. The following members were present:

- Dr. Shankar Lal Bika (Chairperson)
- Dr. Shamshir Singh Dhillon
- Dr. Jubilee Padmanabhan
- Dr. Sesadeba Pany
- Dr. Amandeep Kaur
- Dr. Kadem Srinivas
- Dr. Biswajit Behera (Secretary)

**Agenda**

**Item No.14-10-2022/01:** Submission of project proposal for research studies approved by DSE, Punjab (Urgent).

**Resolve**

The SCERT, Punjab intimated a letter to our institution about commissioning research studies as approved in AWP&B 2022-23 by Government of Punjab. The instructions about undertaking the studies were discussed among the faculty. All faculties showed their interest to submit research proposal as per the listed studies. It was resolved that two proposals will be submitted as per the following details.

Sr. no.	List number and Name of the Study	Research Team
1.	1.4 Impact of Parho Punjab Paraho Punjab Programme in Improving	<ul style="list-style-type: none"><li>• Dr. Shankar Lal Bika Principal Investigator (PI)</li><li>• Dr. Sesadeba Pany Co-Principal investigator</li></ul>

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14-10-2022 1

*[Signature]*

*[Signature]*  
14/10/22

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*[Signature]*

	Learning of Students in the State of Punjab.	<ul style="list-style-type: none"> <li>• Dr. Biswajit Behera Co-Principal investigator</li> </ul>
2.	1.2 Impact of Smart School Project in improving Access, Equity and Quality of School Education.	<ul style="list-style-type: none"> <li>• Dr. Shamshir Singh Dhillon Principal Investigator (PI)</li> <li>• Dr. Jubilee Padmanabhan Co-Principal investigator</li> <li>• Dr. Amandeep Kaur Co-Principal investigator</li> </ul>

Dr. Kadem Srinivas

Dr. Amandeep Kaur

Dr. Sesadeba Pany

Dr. Jubilee Padmanabhan

Dr. Shamshir S. Dhillon

Dr. Biswajit Behera (Secretary)

Dr. Shankar Lal Bika

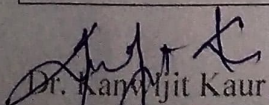
(HoD & Dean)

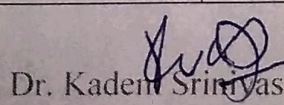
**Department of Education**  
Central University of Punjab, Bathinda  
**Minutes of Faculty Meeting held on 16<sup>th</sup> November, 2022**

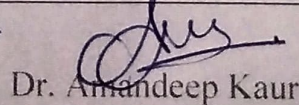
A meeting of Faculty of Department of Education was held on 16<sup>th</sup> November, 2022 at 4.00 pm in the office of HoD. The following members were present:

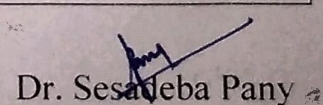
1. Dr. Shankar Lal Bika (Chairperson)
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Sesadeba Pany
5. Dr. Amandeep Kaur
6. Dr. Kadem Srinivas
7. Dr. Kanwljit Kaur
8. Dr. Biswajit Behera (Secretary)

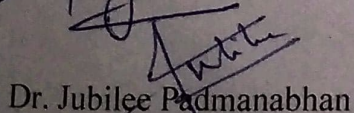
Agenda	Resolve
<b>Item No.16-11-2022/01</b> Redistribution of Work load of odd Semester of M.Ed/ M.A.& Ph.D. and Time Table	Dr. Jubilee was allotted one paper to teach in PhD coursework of 2022. So, the work load was redistributed. Accordingly, the time table was revised. The same was agreed by all.
<b>Item No.16-11-2022/02</b> Classroom Seating Arrangement	There was discussion about seating arrangement in the classroom due to increase of student strength in first semester. It was resolved that 35 chairs in one room and 25 chairs in another room will be arranged to make seating provisions of students.
<b>Item No.16-11-2022/03</b> Research Methodology Course	A duty list was prepared for the smooth conduct of research methodology course in the department scheduled from 21 <sup>st</sup> November 2022.

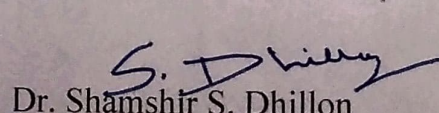
  
Dr. Kanwljit Kaur

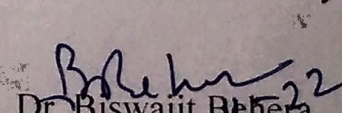
  
Dr. Kadem Srinivas

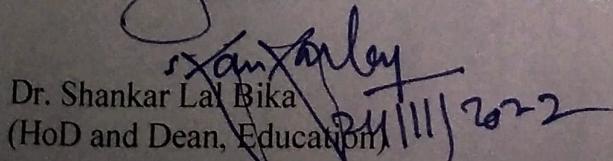
  
Dr. Amandeep Kaur

  
Dr. Sesadeba Pany

  
Dr. Jubilee Padmanabhan

  
Dr. Shamshir S. Dhillon

  
Dr. Biswajit Behera

  
Dr. Shankar Lal Bika  
(HoD and Dean, Education)  
24/11/2022

**Department of Education**  
Central University of Punjab, Bathinda  
**Minutes of AAC Meeting held on 2<sup>nd</sup> November, 2022**

A meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 2<sup>nd</sup> November, 2022 at 4.00 pm in the office of HoD. The following members were present:

1. Dr. Shankar Lal Bika (Chairperson)
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Sesadeba Pany
5. Dr. Amandeep Kaur
6. Dr. Biswajit Behera (Secretary)

Agenda	Resolve
Item No.02-11-2022/01 Work load of 1 <sup>st</sup> Semester of M.Ed., M.A. and Ph.D. and Workload with Time Table	M.Ed, M.A Education and Ph.D. time table according to work load was displayed before the faculty and this was made ready to be effective from 3 <sup>rd</sup> November 2022.
Item No.02-11-2022/02 Research Proposals of Dissertation/Project of M.Ed. and M.A. Education students	There was discussion about finalization of titles of dissertation/ Project. It was resolved that the title of each will be ready by 15 <sup>th</sup> November and the same will be approved in the faculty meeting to be held on 18 <sup>th</sup> November, 2022.
Item No.02-11-2022/03 MST Examination of M.Ed. and M.A IIIrd semester	It was decided that the said examination will be held during 7 <sup>th</sup> to 14 <sup>th</sup> November 2022 as per the Circular by Examination CUPB
Item No.02-11-2022/04 Ph.D. Progress seminar for the period of January to June 2022	Dr. Jubilee, being the Ph.D. coordinator was requested to conduct the progress seminar for Ph.D. students during first week of December 2022.
Item No.02-11-2022/05 Orientation of first semester students of M.Ed./MA	It was decided that the orientation will be held on 3 <sup>rd</sup> November 2022.

Dr. Kadem Srinivas

Dr. Amandeep Kaur

Dr. Sesadeba Pany

Dr. Jubilee Padmanabhan

Dr. Shamshir S. Dhillon

Dr. Biswajit Behera

Dr. Shankar Lal Bika (NoD &amp; Dear)

DIA

DIA Office

S. No. 7566

Date 11/11/22

**Department of Education**  
Central University of Punjab, Bathinda  
**Minutes of AAC Meeting held on 7<sup>th</sup> December, 2022**

AAC meeting of Department of Education was held on 7<sup>th</sup> December, 2022 at 3.00 pm in the office of HoD. The following members were present:

1. Dr. Shankar Lal Bika (Chairperson)
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee Padmanabhan
4. Dr. Sesadeba Pany
5. Dr. Amandeep Kaur
6. Dr. Kadem Srinivas
7. Dr. Kanwjit Kaur
8. Dr. Biswajit Behera (Secretary)

Agenda	Resolve
<b>Item No.07-12-2022/01</b> Organization of Two-Day National Seminar on Academic Bank of Credit and Multiple Entry and Exit in Academic Programmes: 19 <sup>th</sup> and 20 <sup>th</sup> December 2022.	There was discussion about the organization of the national seminar on 'ABC' and duty was distributed among faculty and research scholars for the smooth functioning of this event. The duty list was confirmed in the meeting (attached).
<b>Item No.07-12-2022/02</b> Submission of News Letter	A discussion about publication of newsletter on the university website was made. It was agreed that Dr. Behera will communicate to HoD about the present status of edited and published newsletter. Accordingly, the concerned faculty of each volume and issue of newsletter will edit and publish in the website. Concern Faculty will submit E News letter to Hod first week of January 2023.
<b>Item No.07-12-2022/03</b> MED Dissertation/MA Project	It was decided that title of all dissertation and project should be finalized on or before 15 <sup>th</sup> December 2022. The presentation and evaluation of all research proposals will be scheduled during the second week of January 2023.
<b>Item No.07-12-2022/04</b> NIRF Database	It was resolved that Dr. Shamshir Singh Dhillon will coordinate in the department to complete the data for the NIRF.

1

20/12/2022  
 22/12/2022  
 S. Dhillon