

19.06.2015

**Minutes of the meeting of Centre for Education**

A faculty meeting of Centre for Education was held by CoC in her room on 19.6.2015 at 3:30 p.m. The following members were present.

1. Prof. S. K. Bawa, Professor and Coordinator Chairperson
2. Dr. Satvinderpal Kaur, Assistant Professor
3. Dr. Shamshir Singh Dhillon, Assistant Professor
4. Dr. Shireesh Pal Singh, Assistant Professor
5. Dr. Jubilee Padmanabhan, Assistant Professor

The items discussed in the meeting are as under:

**ITEM No. 1**

*Administrative*

**Appointment of Secretary for Academic & Admission Committee of the Centre**

After discussion, it was decided that that the secretary for Academic & Admission Committee of the Centre will be selected on seniority basis. The position will rotate every year in the month of June. In view of the above decision, Dr. Satvinderpal Kaur, Associate Professor is appointed as secretary for Academic & Admission Committee of the Centre on the basis of the seniority.

**ITEM No. 2**

**Appointment of Programme Coordinator**

There are four programmes of the Centre:

1. Ph.D.
1. M.Ed.
2. M.A. (Education)
3. B.Ed.-M.Ed. Integrated Programme

After discussion, it was decided that the programme coordinator will be selected on rotation basis for every year in the month of June. The selection of programme coordinator has been given below:

- |                  |                            |
|------------------|----------------------------|
| Ph.D.            | Dr. Satvinderpal Kaur      |
| M.Ed.            | Dr. Shamshir Singh Dhillon |
| M.A. (Education) | Dr. Shireesh Pal Singh     |
| B.Ed.-M.Ed.      | Dr. Jubilee Padmanabhan    |

*[Signature]*  
19/6/15  
Dr. Satvinderpal Kaur  
Associate Professor

*[Signature]*  
19/6/15  
Dr. Shamshir Singh  
Dhillon  
Assistant Professor

*[Signature]*  
19/6/15  
Dr. Shireesh Pal Singh  
Assistant Professor

*[Signature]*  
19/6/15  
Dr. Jubilee Padmanabhan  
Assistant Professor

*[Signature]*  
19/6/15  
Prof. S. K. Bawa  
Professor & CoC  
Chairperson

Dean Academic Affairs



## Central University of Punjab

### Centre for Education

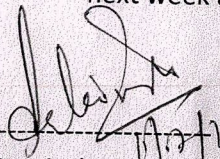
#### Minutes of the meeting of Academic & Administrative Committee of the Centre

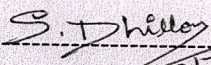
A meeting of Academic & Administrative Committee of the Centre was held in the office of COC, on 1.07.15 at 4.00 PM. The following members were present

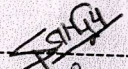
1. Prof. S.K. Bawa
2. Dr. Satvinderpal Kaur
3. Dr. Shamshir Singh
4. Dr. Shireesh Pal Singh
5. Dr. Jubilee Padmanabhan

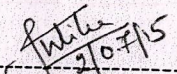
The following decisions were taken by the Committee.

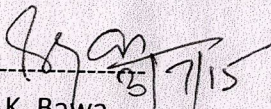
- (i) The proposal of establishment of Centre for Curriculum, Research, Policy and Education development under PMMMNMTT, MHRD in which Columbia University, New York and Worcester University, U.K. will be our international mentor, may be sent to MHRD.
- (ii) Under PMMMNMTT Scheme, another proposal on establishment of faculty development Centre was discussed and recommended to be sent to MHRD.
- (iii) It was decided to send another proposal on innovation, awards and teaching resource grant/ support for faculty including workshops and seminars.
- (iv) Due to insufficient space of Technology and Psychology lab, it was decided to request for reallocation of space and equipment to be purchased.
- (v) It was decided that allocation of courses to be taught by each faculty members will be done next week after Counselling. (15.7.2015)

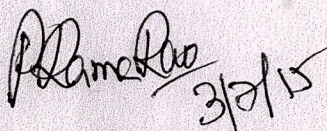
  
 Dr. Satvinderpal Kaur  
 Associate Professor

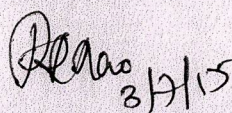
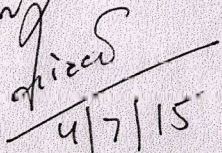
  
 Dr. Shamshir Singh  
 Dhillon  
 Assistant Professor

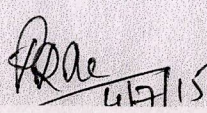
  
 Dr. Shireesh Pal Singh  
 Assistant Professor

  
 Dr. Jubilee  
 Padmanabhan  
 Assistant Professor

  
 Prof. S. K. Bawa  
 Professor & CoC

Dean Academic Affairs 

To: VC for advise   
 okay pending   
 4/7/15

To: CoC, Centre for Education   
 4/7/15

कुलपति कार्यालय / VCO  
 क्र./Sr... 6608  
 दिनांक/Dt... 04/7/15

डेन, अकादमिक कार्यालय  
 DAA OFFICE  
 क्र./Sr... 9697  
 दिनांक/Dt... 3-7-15

## Central University of Punjab

## Centre for Education

## Minutes of the meeting of Academic &amp; Administrative Committee of the Centre

A meeting of **Academic and Administrative Committee** of the Centre was held in the office of COC, on 05.08.2015 at 10.30 am to 12.10 pm. The following members were present:-

1. Prof. S.K. Bawa
2. Dr. Satvinderpal Kaur
3. Dr. Shamshir Singh
4. Dr. Shireesh Pal Singh
5. Dr. Jubilee Padmanabhan
6. Dr. S. Pani

The following agenda was discussed and decisions were taken in the meeting:-

1. Allocation of courses and distribution of workload among faculty members for M.A and M.Ed. Courses was done as given below:-

**M.A.Education**

Name of paper	Faculty to whom allotted
Education as discipline	Dr. Jubilee.P and Dr. S. Pany
Research Methods in Education	Dr. Satvinderpal K and Dr. Shamshir.S
Thoughts in Education	Dr Shamshir S. and Dr S. Pany
Understanding the Learner	Dr. Shireesh Pal and Dr Jubilee.P
Measurement and Evaluation	Dr. Shireesh Pal and Dr Jubilee.P
Inclusive Education	Dr. Shireesh Pal and Dr Jubilee.P
Teacher Education	Dr Shamshir S. and Dr S .Pany

**M.Ed**

Name of paper	Faculty to whom allotted
Learner and Learning	Dr Shamshir S. and Dr Shireesh Pal
Education in Social Context	Dr. Satvinderpal K and Dr. S.Pany
Research in Education	Dr.S.K.Bawa and Dr Shireeshpal Singh
Digital Technology in Education)	Dr Shamshir S. and Dr.Jubilee.P
Elective-I (Systems and Policies of Elementary Education)	Dr. Satvinderpal K and Dr. Shamshir.S
Elective-III (Systems and Policies of higher Education)	Dr. Shireesh Pal and Dr. S. Pany
Elective-II (Systems and Policies of Secondary Education)	Dr. Jubilee.P and Dr. S. Pany
Open Elēctive-I (Teaching Proficiency)	Dr. Shireesh Pal , Dr Jubilee.P and Dr S.Pany
Open Elective-II (Issues and Concern in Education)	Dr. Satvinderpal K and Dr. Shamshir S.

Dr. S.K. Bawa

**Distribution of Workload among Faculty members**

Name of Faculty	Hours allotted per week
1.. Prof. S.K. Bawa	6 Hours
2.Dr.Satvinderpal	18 Hours
3. Dr. Shamshir Singh	22 Hours
4. Dr. Shireesh Pal Singh	22 Hours
5. Dr. Jubilee Padmanabhan	22 Hours
6. Dr. S. Pani	23 Hours

2. Dr. Shamshir Singh Dhillon has been assigned the responsibility of Educational Technology Lab and Dr Shireeshpal Singh that of Psychology Lab.
3. Dr. Satvinderpal Kaur and Dr.Shireeshpal Singh have been assigned duty to prepare time table for the first semester of academic session 2015-16 and to submit on Friday 7.8.2015.
4. Information regarding departmental project of elementary education was discussed.
5. Regarding organization of National Seminar, the date has been preponed as 30<sup>th</sup> September and 1<sup>st</sup> October 2015. The committees proposed are as given below-

Name of Committee	Name of Faculty
Advisory Committee	Prof.P Ramarao Prof. R.G Saini Prof R.C Sharma Dr. Pankaj Khare Prof Ashok Dhawan
Reception Committee	Dr.Satvinderpal
Accommodation Committee	Dr. Shamshir Singh
Registration committee	Dr. Shireesh Pal Singh
Academic and Finance Committee	Dr. Jubilee Padmanabhan
Hospitality committee	Dr. S. Pani
Media and Press note	Dr. Alpna Saini Dr. Ramanpreet Kaur
Stage and Venue arrangement	Mr Sweet Singh Mr Rajinder Singh

Dr Satvinderpal K

Dr Shamshir Singh  
Dr Shireesh Pal

Dr Jubilee.P

Dr S. Pani

Prof S.K Bawa

Seen

DAA

To: Information VC.

To: copy to NACC  
IPAE chairman

कुलपति कार्यालय / VCO  
क्र./Sr. 7093  
दिनांक/Dt. 12/8/15

10637  
11.8.15 13.8.15

# Central University of Punjab

## Centre for Education

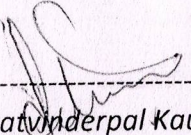
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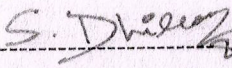
A meeting of Academic & Administrative Committee of the Centre was held in the office of COC, on 7.10.15 at 4.00 PM. The following members were present

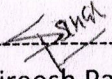
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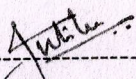
The following decisions were taken by the Committee:

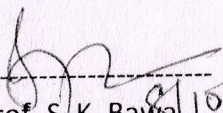
1. The students proposed to publish e news letter of School of education. It has been decided that Dr. Shamshir will be faculty editor to support them.
2. The attendance of the students was reviewed to inform them regarding shortage, if any.
3. The requirement of stationery items was discussed to be bought from the budget allocated to the centre.
4. Requirement of tests and equipment for psychology lab submitted by Dr. Shreesh was discussed and it was decided to buy the needful at the earliest.

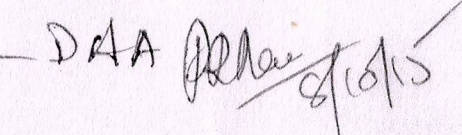
  
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Dr. Satvinderpal Kaur  
Associate Professor

  
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Dr. Shamshir Singh  
Dhillon  
Assistant Professor

  
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Dr. Shireesh Pal Singh  
Assistant Professor

  
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Dr. Jubilee Padmanabhan  
Assistant Professor

  
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Prof. S. K. Bawa  
Professor & CoC  
Chairperson

  
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DAA  
8/10/15