

Central University of Punjab
Centre for Education
Minutes of AAC Meeting of Centre for Education

19.1.17

The AAC meeting of Centre for Education was held by CoC in her room on 17.1.17 at 2pm. The following members were present,

- 1) Prof. S.K. Bawa (Chairperson)
- 2) Dr. Shamshir Singh Dhillon, Assistant Professor
- 3) Dr. Sesadeba Pany, Assistant Professor
- 4) Dr. Rajesh, Assistant Professor
- 5) Dr. Jubilee Padmanabhan, Assistant Professor (Secretary)

The items recommended in the meeting were as under:

- 1) Purchasing of 2 Cartridge for Printer (for Dr. S. Pany & office)
- 2) Purchasing of a DSLR camera for the Educational Technology lab, the tentative cost of which is Rs. 40000/-
- 3) Require an e-notice board for the centre, the cost of which is Rs 25000/-
- 4) Since the lab attendant, Mr. Puneet is leaving, the charge of Psychology resource centre and Technology resource centre to be handed over to Ms. Anjana
- 5) The Centre wish to start a project on Development of LOR on the following areas in which 10 modules will be prepared by the following,
 - a) Psychology- Dr. S. K Bawa and Dr. Shamshir
 - b) Measurement and Evaluation – Dr. Jubilee
 - c) Philosophy – Dr. S. Pany
 - d) Inclusive Education- Dr. Rajesh
- 6) Prof. Samdu Chetri will be delivering a guest lecture on “Living Wisely” on 21st February 2017.
- 7) Dr. Anil R will deliver guest lecture on Achievement Motivation on 31st January, 2017.

Prof. S.K. Bawa (Chairperson)

Dr. Shamshir Singh Dhillon

Dr. Sesadeba Pany

Dr. Rajesh

Dr. Jubilee Padmanabhan

(Invited member)

-DAA

- IQAC

- Dr jubilee

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Central University of Punjab
Centre for Education
Minutes of AAC Meeting of Centre for Education

08.03.17

The AAC meeting of Centre for Education was held by CoC in her room on 08.03.17 at 4.30pm. The following members were present,

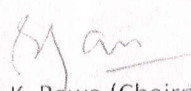
- 1) Prof. S.K. Bawa (Chairperson)
- 2) Dr. Shamshir Singh Dhillon, Assistant Professor
- 3) Dr. Sesadeba Pany, Assistant Professor
- 4) Dr. Rajesh, Assistant Professor
- 5) Dr. Jubilee Padmanabhan, Assistant Professor (Secretary)

The items recommended in the meeting were as under:

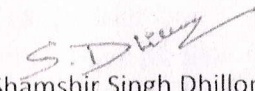
- 1) Purchasing of Cartridge for Printer (for Dr. Jubilee)
- 2) Service Learning may be added in the curriculum of 3rd and 4th semester of M.A. & M.Ed. programmes having 2 credits.
- 3) The dissertation guides were allotted to the following students of II semester M.A Education as given below:
 - a. Dr. Shamshir- Rasiq, Qambar Ali, Sarfraz, Kehar Singh
 - b. Dr. Jubilee- Zabeer, Pooja, Mohd. Salman
 - c. Dr. Pany- Samitha, Mushtaq, Waseem
- 4) The dissertation guides were allotted to students of II semester M.Ed. as given below:
 - a. Dr. Shamshir- Ishfaq, Deepika, Wasim
 - b. Dr. Jubilee- Suranjan, Divya, Varinder
 - c. Dr. Pany- Sulochana, Pankaj, Shabeer
- 5) Dr. Shamshir will be coordinating a one day workshop on usage of interactive whiteboard.
- 6) The Exit Interview for the final year students of M.Ed. and M.A Education will be conducted and Dr. Sesadeba Pany will be coordinating it. The criteria for assessment will be Knowledge, Technological skills, Communication skills, Teaching skills, Social relationship, Personality (Confidence, values, extrovert/ introvert) and feedback regarding curriculum, pedagogy & discipline etc.
- 7) The website updating of the Centre will be coordinated by Dr. Jubilee
- 8) Faculty will identify their thrust areas of research and assign same area of research for dissertation
- 9) TPACK studio proposal will be prepared by Dr. Jubilee by 15th march, 2017
- 10) Curriculum at Global level in Education to be explored.
- 11) To prepare a proposal of innovative programmes like M.Ed. in Science education, Mathematics education, Social Sciences education, Language education and to be send to NCTE.
- 12) The academic calendar for 2017-18 to be prepared by Dr. Pany by 09.03.2017
- 13) The Field Internship - I to be coordinated by Dr. Shamshir.

14) LOR Project proposal to be submitted by Dr. Shamshir. The following faculty will develop the following content

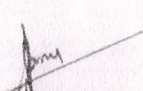
- a) Psychology- Dr. S. K Bawa and Dr. Shamshir
- b) Measurement and Evaluation – Dr. Jubilee
- c) Philosophy – Dr. S. Pany
- d) Inclusive Education- Dr. Rajesh



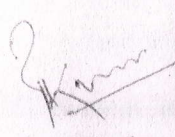
Prof. S.K. Bawa (Chairperson)



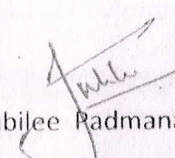
Dr. Shamshir Singh Dhillon



Dr. Sesadeba Pany

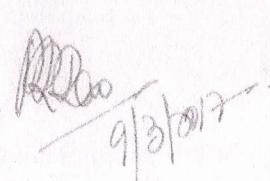


Dr. Rajesh



Dr. Jubilee Padmanabhan

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Central University of Punjab
Centre for Education
Minutes of AAC Meeting of Centre for Education

07.04.17

The AAC meeting of Centre for Education was held by CoC in her room on 06.04.17 at 5.00pm. The following members were present:

- 1) Prof. S.K. Bawa (Chairperson)
- 2) Dr. Shamshir Singh Dhillon, Assistant Professor
- 3) Dr. Sesadeba Pany, Assistant Professor
- 4) Dr. Rajesh, Assistant Professor
- 5) Dr. Jubilee Padmanabhan, Assistant Professor (Secretary)

The items recommended in the meeting were as under:

- 1) The submission of Research topics of II semester M.Ed. is 18th April 2017
- 2) Research Committee meeting will be held on 20th April 2017 to discuss about the dissertation topics of M.Ed II semester as well on the changed dissertation titles of Ankit and Prabhakar (IV semester M. Ed.)
- 3) Dr. Shamshir will be coordinating a one day workshop on usage of interactive whiteboard on 19th April 2017
- 4) TPACK studio proposal will be prepared by Dr. Jubilee by 15th July, 2017
- 5) Preparing a proposal on 'Research Methodology Workshop' and to send them to ICSSR
- 6) Development of LOR can be done during June- July 2017
- 7) Agreed to support the Awareness and sensitization campaign on Education in backward village to be organized by the Minority Cell
- 8) The academic calendar for 2017-18 was approved by the committee ?
- 9) Instead of sending proposal for starting innovative courses such as M.Ed in science education, the committee recommend to fill the faculty posts for B.P.Ed., B.Ed.-M.Ed. integrated and rigorous follow up with UGC
- 10) In view of the increased teaching , research and internship workload, the committee decided to follow up with the authorities for appointing three contractual faculty members for the smooth functioning of the centre *

Prof. S.K. Bawa (Chairperson)

Dr. Shamshir Singh Dhillon

Dr. Sesadeba Pany

Dr. Rajesh

Dr. Jubilee Padmanabhan

on leave

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Central University of Punjab
Centre for Education
Minutes of AAC Meeting of Centre for Education

03.05.17

The AAC meeting of Centre for Education was held by CoC in her room on 03.05.17 at 4.00pm. The following members were present,

- 1) Prof. S.K. Bawa (Chairperson)
- 2) Dr. Shamshir Singh Dhillon, Assistant Professor
- 3) Dr. Rajesh, Assistant Professor
- 4) Dr. Jubilee Padmanabhan, Assistant Professor (Secretary)

The items recommended in the meeting were as under:

- 1) Discussed and recommended the dissertation topics of M.Ed 2016-18 batch (List of topics attached)
- 2) Recommends to transfer the balance amount of the ICSSR sponsored National Conference on ESD to the account OF Education centre
- 3) The Post of Associate Professor (with specialization in teaching of Social Science/ Language) to be filled
- 4) Two AC or two air coolers required for the classrooms (Room No. 97 and 100)
- 5) The Dissertation topics of M.A. Education (2016-18 batch) to be finalized by 10.5.17
- 6) For M.Ed. Dissertation, proposal to be sent to authority for requesting for External Evaluation. Recommends an evaluation committee consisting of External expert, Dean of the school, CoC and Supervisor as the members.
- 7) Field Internship for II semester M.Ed. will be conducted in July for which the following faculty will give a demonstration on the following areas from 3pm to 5 pm during the following days

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Si No.	Area	Name of faculty	Date of presentation
1	Dialogue mode and Team Teaching	Prof. S.K. Bawa and Dr. Rajesh	23.5.17
2	Preparation of test items	Dr. Jubilee	24.5.17
3	Action Research	Dr. Shamshir	25.5.17
4	Co- curricular activities	Dr. S. Pany	23.5.17

S.K. Bawa
Prof. S.K. Bawa (Chairperson)

on leave
Dr. Shamshir Singh Dhillon

Jubilee
Dr. Jubilee Padmanabhan

Rajesh
Dr. Rajesh

— Dean (Edu)
— DAA

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— IQAC
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Central University of Punjab
Centre for Education
Minutes of AAC Meeting of Centre for Education

The second AAC meeting of May, 2017 of Centre for Education was held in the office of CoC on 5.5.17 at 5pm. The following members were present:

- 1) Prof. S.K. Bawa (Chairperson)
- 2) Dr. Sesadeba Pany, Assistant Professor
- 3) Dr. Rajesh, Assistant Professor
- 4) Dr. Jubilee Padmanabhan, Assistant Professor (Secretary)

The items recommended in the meeting were as under:

- 1) Contractual faculty to be assigned Dissertation guidance of M.Ed. and M.A Education students due to overload of Research guidance work.
- 2) The Centre requires technical assistant for two labs, the request for which has already been sent vide letter no. CUPB/EDU/16/902, dt 30.12.16, CUPB/EDU/17/925, dt 13.1.17, CUPB/EDU/17/989, dt 22.2.17. But still no technical assistant has been deputed in the Centre. Hence, request to be sent to authority
- 3) To get connection of EDUSAT from Punjab EDUSAT society because-
 - (i) It is in the secondary education and ICT syllabus of M.Ed and M.A Education.
 - (ii) Students can develop e-content related to secondary education which can be relayed through EDUSAT.
- 4) AAC has recommended to organize Internship programme for M.Ed. students at Curriculum Development Centre at Bhutan for 4 weeks. Process may be initiated after getting the approval of competent authority. Dr. Jubilee and Dr. S. Pany will coordinate.

Prof. S. K. Bawa

Dr. Jubilee

Dr. Sesadeba Pany

Dr. Rajesh

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Central University of Punjab
Centre of Education
Minutes of AAC meeting of Centre for Education

The Academic & Administrative Committee (AAC) meeting of July, 2017 of Centre for Education was held in the office of CoC on 06/07/2017 at 2:30 PM. The following members were present in the meeting:

1. Prof. S.K.Bawa (Chairperson)
2. Dr. Shamshir Singh Dhillon, Member
3. Dr. Biswajit Behera, Member
4. Dr. Sesadeba Pany (Secretary)

The items recommended in the meeting are as follows;

1. The workload and time table for Sem-I & III was discussed and classes were allocated to the faculty members.
2. Duties for M. Ed Internship were distributed.
3. The mode of conduct of internship in the school was discussed and SOP will be prepared by Prof. S. K. Bawa & Dr. S. Pany.
4. Dr.S.Pany, Assistant Professor will attend the orientation course at Punjabi University Patiala from 11/09/2017 to 07/10/2017 and during his absence Dr.S.S.Dhillon, Dr.B.Behera & Dr.Jubilee Padmanabhan will adjust his classes.
5. Not more than two toners will be given to any of the faculty member in one year.
6. To buy tonner for Printer(HP Laser Jet M1005 MFP) of Dr.S.S.Dhillon
7. Dr. Biswajit Behera is given the responsibility of Service Learning. It was also decided that the Ph. D scholars will be given the responsibility of coordinating the service learning for one week each, as student coordinator
8. The venue for service learning was decided as Kattar Singh village and timings will be from 4:00 PM to 5:30PM

Prof. S. K. Bawa

Dr. Shamshir Singh Dhillon

Dr. Sesadeba Pany

Dr. Biswajit Behera

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Central University of Punjab
Centre of Education
Minutes of AAC meeting of Centre for Education

The Academic & Administrative Committee (AAC) meeting of August, 2017 of Centre for Education was held in the office of CoC on 07/08/2017 at 3:30 PM. The following members were present in the meeting:

1. Prof. S.K.Bawa (Chairperson)
2. Dr. Jubilee Padmanabhan, Member
3. Dr. Biswajit Behera, Member
4. Dr. Rajesh Kumar, Member
5. Dr. Shiva Shukla, Member
6. Dr. Sesadeba Pany (Secretary)

The items recommended in the meeting are as follows;

1. The subject coordinators for different subjects were allocated (list attached)
2. The names of the members were recommended for the reconstitution of the Board of Studies (list attached)
3. The time log was discussed and soft copy will be sent to each faculty member of the centre for suggestions, if any.
4. The four faculty members of the centre were allotted five M. Ed students each for dissertation guidance (List attached) as per the NCTE norms (norm attached). The rest two M. Ed students and five students of M.A. Education could not be allotted to anyone. Therefore it was recommended to request the authority to allow the two contractual faculty members to guide students for their dissertation so that the rest 07 students can be allotted to them.
5. The request of the M.Ed and M.A. students to conduct the UGC NET coaching classes in every week for at least one hour by each faculty member was accepted unanimously and the responsibility of preparing the time table for the same was given to Dr. Jubilee Padmanabhan, time-table incharge of the centre for the session 2017-2018.
6. The responsibility of finalization of dates for service learning with the school principal of Kattar Singh village as well as the DEO was given to Dr. Biswajit Behera and he assured that the work will be completed by 14th August 2017.
7. It was recommended to decide dates for seminar presentation of the Ph. D research scholars. Dr. Shamshir Singh Dhillon will prepare the schedule for the presentations as suggested by the VC during academic audit.

Prof. S. K. Bawa

Dr. Jubilee Padmanabhan

Dr. Sesadeba Pany

Dr. Biswajit Behera

Dr. Rajesh Kumar

Dr. Shiva Shukla

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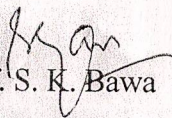
Central University of Punjab
Centre of Education
Minutes of AAC meeting of Centre for Education

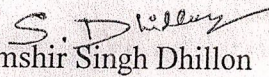
The Academic & Administrative Committee (AAC) meeting of Centre for Education was held in the office of CoC on 23/08/2017 at 3:30 PM. The following members were present in the meeting;

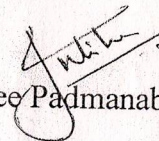
1. Prof. S.K.Bawa (Chairperson)
2. Dr. Shamshir Singh Dhillon, Member
3. Dr. Jubilee Padmanabhan, Member
4. Dr. Biswajit Behera, Member
5. Dr. Rajesh Kumar, Member
6. Dr. Shiva Shukla, Member
7. Dr. Sesadeba Pany (Secretary)

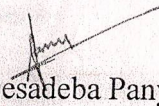
The items recommended in the meeting are as follows;

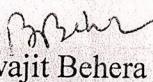
1. The names of the members were recommended for the reconstitution of the School Board of Education (list attached)
2. The two contractual faculty members of the centre were allotted M.A.(Education) and M. Ed students each for dissertation guidance(List attached)

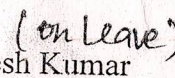

Prof. S. K. Bawa

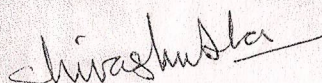

Dr. Shamshir Singh Dhillon


Dr. Jubilee Padmanabhan

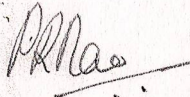

Dr. Sesadeba Pany


Dr. Biswajit Behera

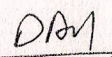

Dr. Rajesh Kumar


Dr. Shiva Shukla

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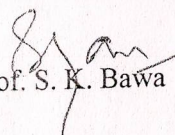
Central University of Punjab
Centre of Education
Minutes of AAC meeting of Centre for Education

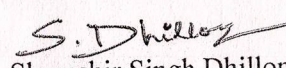
The Academic & Administrative Committee (AAC) meeting of Centre for Education was held in the office of COC on 13/09/2017 at 3:30 PM. The following members were present in the meeting;

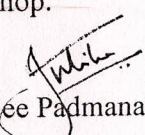
1. Prof. S.K.Bawa (Chairperson)
2. Dr. Shamshir Singh Dhillon, Member
3. Dr. Jubilee Padmanabhan, Member
4. Dr. Biswajit Behera, Member
5. Dr. Rajesh Kumar, Member
6. Dr. Shiva Shukla, Member
7. Dr. Sesadeba Pany (Secretary)

The items recommended in the meeting are as follows;

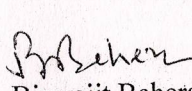
1. To have weekly discussion forum where each M. Ed and M.A. (Education) student and faculty member will sit together and discuss on various issues relating to education and the responsibility was given to prepare a detailed outline of this forum to Dr. Biswajit Behera.
2. To install a projector in the Psychology laboratory and the responsibility was given to Anjana.
3. The unutilized fund of the seminar organized by the Centre for Education i.e. Rs.60, 000/- is recommended to be used for donating teaching-learning materials to the needy government schools of the adopted villages of CUPB.
4. The internship programme presentation of the M. Ed (III) semester students is proposed to be held on 3rd and 4th Oct.2017.
5. To buy tonner for printer (HP Laser Jet M1005 MFP) for Dr. S. Pany.
6. In view of the upcoming Board of Studies meeting it was recommended to organize workshop for curriculum development and the responsibility for its detailed planning with special focus on making the curriculum of Global standard was given to Dr. Jubilee Padmanabhan.
7. The respective subject coordinators were advised to work out on their respective subjects and present the required modifications during the curriculum workshop.

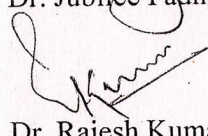

Prof. S. K. Bawa

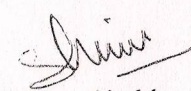

Dr. Shamshir Singh Dhillon


Dr. Jubilee Padmanabhan


Dr. Sesadeba Pany

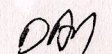

Dr. Biswajit Behera


Dr. Rajesh Kumar


Dr. Shiva Shukla

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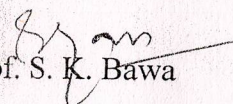
Central University of Punjab
Department of Education
Minutes of Meeting of AAC

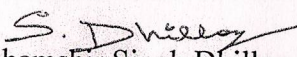
The Academic & Administrative Committee (AAC) meeting of Dept. of Education was held in the office of HOD on 04/10/2017 at 3:00 PM. The following members were present in the meeting;

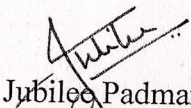
1. Prof. S.K.Bawa (Chairperson)
2. Dr. Shamsir Singh Dhillon, Member
3. Dr. Jubilee Padmanabhan, Member
4. Dr. Biswajit Behera, Member
5. Dr. Rajesh Kumar, Member
6. Dr. Shiva Shukla, Member
7. Dr. Sesadeba Pany (Secretary)

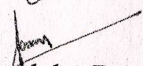
The following recommendations were made;

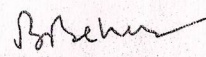
1. The detailed planning to organize workshop on curriculum development will be prepared by Dr. Jubilee Padmanabhan by 6th Oct 2017
2. To buy instruments and research tools for psychology laboratory, the detailed list will be prepared by Dr. Shiva Shukla by 16th October 2017.
3. Virtual session by Prof. Lukas of UK will be organized in the last week of Oct.2017
4. Dr. Shiva Shukla has been allotted one student of M. Ed (Shiraj) to guide.
5. The respective programme coordinators were advised to change the subject codes of different papers
6. To provide two almira's each for the faculty members Dr. Biswajit Behera and Dr. Shiva Shukla from the Store
7. Dr.S.Pany will attend orientation programme in the month of Dec. 2017
8. On the request of M.Ed & M.A.(Education) students extra classes will be conducted to train them on computer related skills from 5:00 to 6:00PM daily in the educational technology lab. of the dept. of Education



Prof. S. K. Bawa

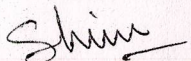

Dr. Shamsir Singh Dhillon


Dr. Jubilee Padmanabhan

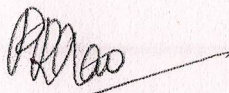

Dr. Sesadeba Pany

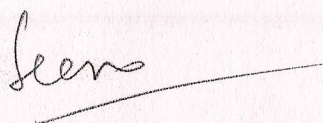

Dr. Biswajit Behera

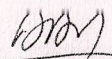

Dr. Rajesh Kumar


Dr. Shiva Shukla

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**Central University of Punjab
Department of Education
Minutes of Meeting of AAC**

The Academic & Administrative Committee (AAC) meeting of Dept. of Education for the month of Nov. 2017 was held in the office of HOD on 27/10/2017 at 2:30 PM. The following members were present in the meeting;

1. Prof. S.K.Bawa (Chairperson)
2. Dr. Shamshir Singh Dhillon, Member
3. Dr. Jubilee Padmanabhan, Member
4. Dr. Biswajit Behera, Member
5. Dr. Rajesh Kumar, Member
6. Dr. Sesadeba Pany (Secretary)

The following recommendations were made;

1. To organize workshop on curriculum development committee of the department from 11th Dec to 15th Dec 2017.
2. To buy instruments and research tools for psychology laboratory, the detailed list will be prepared by Dr. Shiva Shukla by 10th Nov. 2017
3. Virtual session by Prof. Lukas of UK will be organized in the next semester i.e. Jan. 2018 to June 2018
4. To shift the classes of all semesters from 8:30 to 9:30 to the afternoon as per the request of the students
5. Dr. Biswajit Behera will attend a National Seminar on Science Education at RIE, Ajmer, NCERT, Rajasthan from 21st Nov. to 23rd Nov. 2017 and another National Seminar on Mathematics Education at NERIE, Shillong, NCERT from 21st Dec to 22nd Dec 2017.
6. To contact SSD, Girls College of Education, Bathinda and Regional Centre, Punjabi University Patiala for field internship programme of M. Ed Sem-III students scheduled to be held from 16/01/2018 to 12/02/2018

Prof. S. K. Bawa

Dr. Shamshir Singh Dhillon

Dr. Jubilee Padmanabhan

Dr. Sesadeba Pany

Dr. Biswajit Behera

Dr. Rajesh Kumar

Dr. Shiva Shukla

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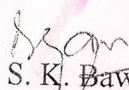
Central University of Punjab
Department of Education
Minutes of Meeting of AAC

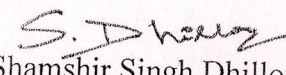
The Academic & Administrative Committee (AAC) meeting of Dept. of Education for the month of Dec. 2017 was held in the office of HOD on 06/12/2017 at 2:30 PM. The following members were present in the meeting;

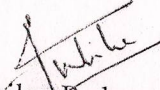
1. Prof. S.K. Bawa (Chairperson)
2. Dr. Shamshir Singh Dhillon, Member
3. Dr. Jubilee Padmanabhan, Member
4. Dr. Biswajit Behera, Member
5. Dr. Shiva Shukla, Member
6. Dr. Sesadeba Pany (Secretary)

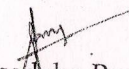
The following recommendations were made;

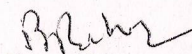
1. The work load distribution for the Sem-II & IV was made the responsibility of time table preparation was given to Dr. Jubilee Padmanabhan
2. To organize M. Ed field internship from 16th Jan. 2018 to 12th Feb. 2018 in two teacher training institutes of the city namely Regional Centre, Bathinda, University of Patiala and SSD Womens' College of Education, Bathinda. The M.Ed. students will deliver their teaching to the B. Ed students with the innovative techniques like, video lecture, mobile teaching, e-team teaching and blended learning whereas three activities will be organized by the teacher -trainees during the programme like panel discussion, workshop on question preparation & PPT preparation and demonstration of video based teaching at school level and Cultural Activities.
3. The innovative teaching aspect of the field internship will be dealt by Dr. Shamshir Singh Dhillon and the activities will be dealt by the following faculty members;
Panel Discussion: Dr. S. Pany & Dr. B. Behera
Workshop on Question Preparation- Dr. Jubilee Padmanabhan & Dr. Rajesh Kumar
Workshop on PPT Preparation- Dr. Shamshir Singh Dhillon & Dr. B. Behera
Demonstration of Video based Teaching- Dr. B. Behera & Dr. Shiva Shukla
Cultural Activities- Dr. Shiva Shukla and All
4. To arrange the meeting of the Board of Studies in the 3rd week of Jan. 2018 and Dr. Jubilee Padmanabhan will present the recommendations of the Curriculum Development Committee for M. Ed, M.A. and Ph. D curriculum in the BOS.
5. To purchase the Psychological tools and instruments for the Psychology Lab. of the Department for which Dr. Shiva Shukla will submit the detailed list.

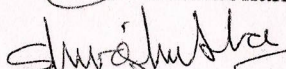

Prof. S. K. Bawa


Dr. Shamshir Singh Dhillon

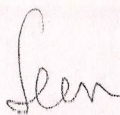

Dr. Jubilee Padmanabhan

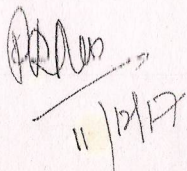

Dr. Sesadeba Pany

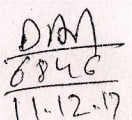

Dr. Biswajit Behera


Dr. Shiva Shukla

DAA




11/12/17


11.12.17