

Department of Education
Central University of Punjab, Bathinda
Minutes of AAC Meeting held on 03-01-2019

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 03-01-2019 in the office of HOD at 3.30 pm. The following Members were present in the meeting.

1. Prof. S.K.Bawa, Chairperson
2. Dr. Shamsir Singh Dhillon
3. Dr. Jubilee P
4. Dr. Anket Kumar
5. Dr. Sushil Kumar Singh
6. Ms. Harpreet Kaur
7. Dr. Biswajit Behera, Secretary

The following suggestions were made:

Agenda 1: Confirmation of minutes of last meeting

- The minutes of the last meeting were confirmed

Agenda 2: Field Internship

- It was decided to orient the interns by the Faculties on following activities on 9th and 10th January 2019 from 2pm onwards. All academic members of department will also be the part of orientation. The schedule of information will be notified to all accordingly.
 1. Dr. S.S Dhillon- Team Teaching
 2. Dr. Jubilee- Panel Discussion
 3. Dr. Pany- Focus Group Discussion
 4. Dr. Biswajit Behera- Seminar through Dialogue
- The distribution of supervising duties will be distributed among Faculty, Research Scholars and Project Consultants of department to cover three proposed internship centers smoothly.

Agenda 3: Requirement of UPS and Toner for Dr. Behera and Dr. Dhillon

The same was agreed to purchase UPS for Dr. Behera and Dr. Dhillon and Toner for Dr. Dhillon only.

S.K. Bawa
Prof. S.K. Bawa

S.S. Dhillon
Dr. S.S. Dhillon

Jubilee
Dr. Jubilee

Anket Kumar
Dr. A. Kumar

S.K. Singh
Dr. S. K. Singh

Harpreet Kaur
Ms. H. Kaur

B. Behera
Dr. B. Behera

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Ref. No. WPB/EDU/18-19/496

Department of Education
Central University of Punjab, Bathinda
Minutes of AAC Meeting held on 22-01-2019

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 22-01-2019 in the office of HOD at 4.30 pm. The following Members were present in the meeting.

1. Prof. S.K.Bawa, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee P.
4. Dr. Sesadeba Pany
5. Dr. Aneet Kumar
6. Dr. Sushil Kumar Singh
7. Ms. Harpreet Kaur
8. Dr. Biswajit Behera, Secretary

Agenda 1: Confirmation of minutes of last meeting

- The minutes of the last meeting were confirmed

Agenda 2: Subscription of Wiley subject collection and Sage HSS-Subject Collection (Education Subject)

- It was decided to purchase above said e-resources. The details of budget are given in the following table:

Particulars	Approximate price
Wiley \$ 19348	13,76,803/-
Sage HSS- Subject collection (Education Subject)- \$ 18206	13,00727/-
Total	26,77,530/-

S.K. Bawa
Prof. S.K.Bawa

S. Dhillon
Dr. S.S Dhillon

Jubilee P.
Dr. Jubilee Dr. S .Pany

A. Kumar
Dr. A. Kumar

S.K. Singh
Dr. S. K.Singh

H. Kaur
Ms. H. Kaur

B. Behera
Dr. B. Behera

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To HOD, Education

Budget Head 9

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Department of Education
Central University of Punjab, Bathinda
 Minutes of AAC Meeting held on 05-02-2019

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 05-02-2019 at 3.30 pm in the office of HoD. The following Members were present in the meeting.

1. Prof. S.K.Bawa, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee P.
4. Dr. Sesadeba Pany
5. Dr. Rajesh Kumar
6. Dr. Shiva Shukla
7. Dr. Sandeep Singh
8. Dr. Anceet Kumar
9. Dr. Sushil Kumar Singh
10. Ms. Harpreet Kaur
11. Dr. Biswajit Behera, Secretary

The following suggestions were made by AAC committee:

1. Confirmation of minutes of last meeting:

The minutes of the last meeting were confirmed.

2. Academic Audit Activities

It was decided to compile the data as per the format of Academic Audit guidelines by 08-02-2019. The data will be collected by Dr. Jubilee, Dr. Pany and Dr. Behera which will be finally compiled by Dr. Dhillon.

3. Updation of University web site of School of Education

Dr. Shiva was asked to update the activities and pics on the university website.

4. Procurement of books from Sage and Wiley publications

It was informed by Prof. Bawa that 15 Lakh budget from project is allocated to purchase the books. Faculty members were instructed to select the required books from the catalogue of the publishers on or before 08-02-2019

Prof. S.K. Bawa

Dr. S.S Dhillon

Dr. Jubilee

Dr. S. Pany

Dr. Rajesh K.

Dr. S. Shukla

Dr. S. Singh

Dr. A. Kumar

Dr. S. K. Singh

Ms. H. Kaur

Dr. B. Behera

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Department of Education
Central University of Punjab, Bathinda
Minutes of AAC Meeting held on 20-02-2019

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 20-02-2019 in the office of HOD at 3.30 pm. The following Members were present in the meeting:

1. Prof. S.K.Bawa, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee P.
4. Dr. Rajesh Kumar
5. Dr. Shiva Shukla
6. Dr. Sandeep Singh
7. Dr. Aneet Kumar
8. Dr. Sushil Kumar Singh
9. Ms. Harpreet Kaur
10. Dr. Biswajit Behera, Secretary

The committee recommended the following:

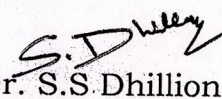
Agenda 1: Confirmation of minutes of last meeting

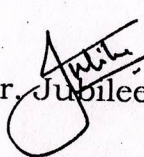
- The minutes of the last meeting were confirmed.

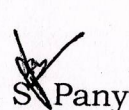
Agenda 2: Organization of workshop by prof. Vsudha Kamat

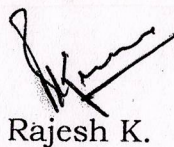
- The committee recommended that the Department will be organizing a workshop on "Use of ICT for Teaching and Evaluation" for which Prof. Vsudha Kamat, Former Vice Chancellor of SNDT Womens' University, Mumbai will be invited.

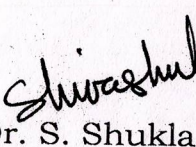

Prof. S.K. Bawa

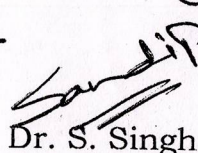

Dr. S.S. Dhillon

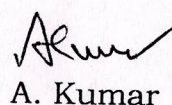

Dr. Jubilee

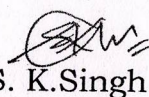

Dr. S. Pany

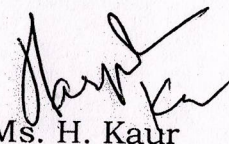

Dr. Rajesh K.

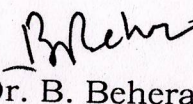

Dr. S. Shukla


Dr. S. Singh

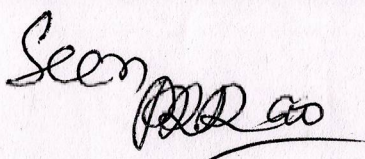

Dr. A. Kumar


Dr. S. K. Singh


Ms. H. Kaur


Dr. B. Behera

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Department of Education
Central University of Punjab, Bathinda
 Minutes of AAC Meeting held on 08-03-2019

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 08-03-2019 at 3.00 pm in the office of HOD. The following members were present in the meeting:

1. Prof. S.K.Bawa, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee P.
4. Dr. S .Pany
5. Dr. Rajesh Kumar
6. Dr. Shiva Shukla
7. Dr. Sandip Singh
8. Dr. Aneet Kumar
9. Dr. Sushil Kumar Singh
10. Ms. Harpreet Kaur
11. Dr. Biswajit Behera, Secretary

The committee discussed and made the following recommendations:

Agenda 1: Confirmation of minutes of last meeting

The minutes of the last meeting were confirmed.

Agenda 2: Learning outcome of MA and MEd curriculum

The committee recommended to prepare learning outcomes of all courses of all programmes of the department. Dr. S. Pany and Dr. Behera will coordinate.

Agenda 3: Field Visit of MED & MA students

The committee recommended that field visit of M.Ed. & M.A. students may be planned and proposal will be submitted by Dr. Jubilee and Dr. Pany to visit NCERT, New Delhi.

Agenda 4: Schedule of workshop on assessment and Learning outcomes

The committee discussed and planned to conduct workshop on ICT tools for teaching learning process by Prof. Vasudha Kamat during last week of May.

Prof. S.K. Bawa

Dr. S.S Dhillon

Dr. Jubilee

Dr. S. Pany

Dr. Rajesh K.

Dr. S. Shukla

Dr. S. Singh

Dr. A. Kumar

Dr. S. K. Singh

Ms. H. Kaur

Dr. B. Behera

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Department of Education
Central University of Punjab, Bathinda
 Minutes of AAC Meeting held on 15-03-2019

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 15.03.2019 at 3.00 pm in the office of HOD. The following members were present in the meeting:

1. Prof. S.K.Bawa, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee P.
4. Dr. S .Pany
5. Dr. Rajesh Kumar
6. Dr. Shiva Shukla
7. Dr. Sandip Singh
8. Dr. Sushil Kumar Singh
9. Ms. Harpreet Kaur
10. Dr. Biswajit Behera, Secretary


The committee discussed and made the following recommendations:

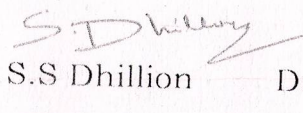
Agenda 1: Confirmation of minutes of last meeting

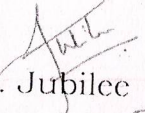
The minutes of the last meeting were confirmed.


Agenda 2: Application of Dr. Biswajit Behera for ICSSR project funding

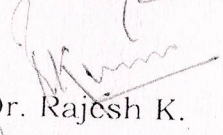
The committee recommended the proposal of Dr. Biswajit Behera to be submitted to ICSSR.

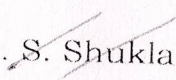

 Prof. S.K. Bawa

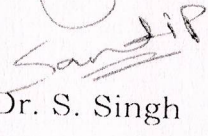

 Dr. S.S. Dhillon

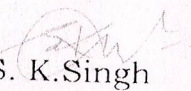

 Dr. Jubilee

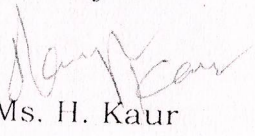

 Dr. S. Pany

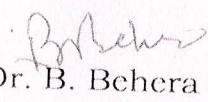

 Dr. Rajesh K.


 Dr. S. Shukla

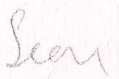

 Dr. S. Singh


 Dr. S. K. Singh


 Ms. H. Kaur


 Dr. B. Behera

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Department of Education
Central University of Punjab, Bathinda
Minutes of AAC Meeting held on 03-04-2019

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 03-04-2019 at 3.00 pm in the office of HOD. The following members were present in the meeting:

1. Prof. S.K.Bawa, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee P.
4. Dr. S .Pany
5. Dr. Rajesh Kumar
6. Dr. Shiva Shukla
7. Dr. Sandip Singh
8. Dr. Aneet Kumar
9. Dr. Sushil Kumar Singh
10. Ms. Harpreet Kaur
11. Dr. Biswajit Behera, Secretary

The committee recommended the following:

Agenda 1: Confirmation of minutes of last meeting

The minutes of the last meeting were confirmed

Agenda 2: Allotment of guide for M.Ed. – 2nd semester students

The allotment of guide for M.Ed. students is as given below:

Guide	MEd students
Dr. Shamshir Singh Dhillon	Saruchi Gupta, Riya Gupta, Zamurad Ali
Dr. Jubilee P	Arti Rani, Sweta Rani, Manju chewa
Dr. S .Pany	Nitin Kumar Manhas, Ruchika Verma
Dr. B. Behera	Amit Ranjan, Shaziya Akhter

Agenda 3: Six months progress report presentation of Ph.D. scholars

The committee recommended the presentation of following Ph.D. scholars will be held on 25-04-2019.

1. Pravat kumar sahuo
2. Veenu Mehra
3. Richa Arora
4. Sandeep Kumar

Agenda 4: Arrangement of Educational Tour

It was decided that Dr. Jubilee and Dr. Pany will be planning to organize an educational tour and will submit the proposal for it.

Agenda 5: Partcipation of faculty in ICSSR Sponsored Capacity Building programme

The committee recommended Dr. S. Pany and Dr. Jubilee to participate in the ICSSR Sponsored Capacity Building Programme for Social Science faculty members from 10th to 21st May, 2019 organized by Department of Economic Studies of our University.

Ref. No. CWPB / EDU / 19-20 / 90

Department of Education
Central University of Punjab, Bathinda
Minutes of AAC Meeting held on 07-05-2019

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 07-05-2019 at 3.00 pm in the office of HOD. The following members were present in the meeting.

1. Prof. S.K.Bawa, Chairperson
2. Dr. Shamshir Singh Dhillon
3. Dr. Jubilee P.
4. Dr. S .Pany
5. Dr. Rajesh Kumar
6. Dr. Shiva Shukla
7. Dr. Sandeep Singh
8. Dr. Aneet Kumar
9. Dr. Sushil Kumar Singh
10. Ms. Harpreet Kaur
11. Dr. Biswajit Behera, Secretary

Agenda 1: Confirmation of minutes of last meeting

The minutes of the last meeting were confirmed

Agenda 2: Distribution of Responsibilities among Faculty 2019-20

Responsibility	Faculty in Charge
AAC Secretary	Dr. Shamshir Singh Dhillon
Field Internship	Dr. Jubilee Padmanabhan
Time Table	Dr. Biswajit Behera
Service Learning	Dr. Shiva Shukla
PhD Course coordinator	Dr. Sesadeba Pany
MA Course coordinator	Dr. Biswajit Behera
MEd Course coordinator	Dr. Shamshir Singh Dhillon
Curriculum Development Committee	Dr. Biswajit Behera

Agenda 3: Teaching Load of the Faculty for session 2019-20

Name	Teaching Load
Prof. S. k. Bawa	11
Dr. S.S. Dhillon	16
Dr. Jubilee P.	16
Dr. S .Pany	16
Dr. B. Behera	17
New Faculty-1	20
New Faculty-2	20
New Faculty-3	19

- IQAC

CENTRAL UNIVERSITY OF PUNJAB
Department of Education
Minutes of AAC Meeting held on 3/07/19

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 3/07/19 at 10:00 A.M. in the office of HOD. The following members were present in the meeting.

1. Prof. S.K. Bawa, Chairperson
2. Dr. Jubilee
3. Dr. Sesadeba Pany
4. Dr. Biswajit Behera
5. Dr. Shamshir Singh Dhillon, Secretary

Dr. Shamshir Singh Dhillon presented the agenda items in sequence. After discussion and deliberations, the following recommendations were made by the members of AAC.

Item No.	Description
Agenda 03/07/2019/1	Confirmation of minutes of last meeting held on 7/05/2019 The minutes of last meeting and ATR of AAC of Department of Education held on 7/05/2019 were confirmed.
Agenda 03/07/2019/2	Preparation of Academic Calendar (2019- 20) of Department of Education RESOLVE <i>The Academic calendar of Department of Education has been prepared after brief deliberation regarding activities to be included in the calendar.</i>
Agenda 03/07/2019/3	Finalization of Field Internship Schedule for M.Ed. 3rd semester students RESOLVE <i>After the brief discussion, the committee members recommended that Dr. Jubilee will prepare the schedule of Field internship comprising of various activities to be performed starting from 16/07/19 to 27/07/19.</i>

<p>Agenda 03/07/2019/4</p>	<p>Allotment of Guide related to project work of M.A.Education students</p> <p>RESOLVE</p> <p>After brief discourse, it was recommended by the committee members that the project work of M.A.Education students will be distributed among the 3 new contractual faculty members who will join the department and 3 students each will be allotted to them.</p>
<p>Agenda 03/07/2019/5</p>	<p>Presentation on Field Internship manual and Dissertation Manual</p> <p>RESOLVE</p> <p><i>The committee members were of the opinion that Dr. Jubilee and Dr.S.Pany will give presentation on Field Internship manual and Dissertation Manual respectively in the last week of July after joining of new contractual faculty members.</i></p>
<p>Agenda 03/07/2019/6</p>	<p>Uploading of M.Ed. and M.A.Education abstracts on the CUPB website</p> <p>RESOLVE</p> <p><i>After the brief discussion, the committee members recommended that one meeting will be conducted on 15/07/2019 to finalize the abstracts of M.A. and M.Ed. before uploading the abstracts on CUPB website.</i></p>
<p>Agenda 03/07/2019/7</p>	<p>Organization of Expert Lectures</p> <p>RESOLVE</p> <p><i>The committee members prepared the following schedule for organizing the expert lectures along with allocation of duty to the faculty members</i></p> <p>1st Extension lecture to be organized on 8/08/19 by Dr. Jubilee</p> <p>2nd Extension lecture to be organized on 16/10/19 by Dr. Shamshir Singh Dhillon</p> <p>3rd Extension lecture to be organized on 24/02/20 by Dr. S. Pany</p>

	4 th Extension lecture to be organized on 23/03/20 by Dr. Biswajit Behera.
Agenda 03/07/2019/8	Editing of E- newsletter RESOLVE <i>The committee members opined that Dr.S.Pany will submit the compiled information for E-newsletter on 15/07/19.</i>
Agenda 03/07/2019/9	Addition of MOOC in the curriculum of M.Ed. and M.A.Education RESOLVE <i>After the brief discussion, the committee members recommended the addition of one paper of MOOC of 4 credits in two semesters of M.Ed. and M.A. Education programme and following MOOCs given below have been selected for addition in the 1st and 3rd semesters of the curriculum of M.Ed. and M.A. Education programme. Dr Jubilee will be MOOC Coordinator</i> M.Ed. and M.A.Education (2018-20). <i>3rd semester- MOOC (Ethics in Research)</i> M.Ed. and M.A.Education (2019-21) : <i>1st semester- MOOC (Instructional Design)</i>

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Prof. S. K. Bawa

S. Dhillon
Dr. Shamshir Singh

Jubilee
Dr. Jubilee

Dr. Sesadeba Pany

Dr. Biswajit Behera

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Dr. Pany
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-IRAC

-Dr Shamshir

Dr. Pany
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CUPB/PB/2019/016

ਪੰਜਾਬੀ ਵਿਭਾਗ
(Department of Punjabi)

Subject: Minutes of the Academic and Administrative Committee (AAC) meeting;
Second meeting of the Academic and Administrative Committee (AAC) of the Department of Punjabi was held on **07.08.2019** at 2 pm in the office of the HoD. The following members were present in the meeting:

1. Dr. Zameerpal Kaur, HoD and Chairperson, AAC
2. Dr. Amandeep Singh, Assistant Professor and Convener, AAC
3. Dr. Ramanpreet Kaur, Assistant Professor

Following items were discussed in the meeting:

Item 2019:02:01

To review the departmental activities after the conduct of 1st AAC meeting

Following is a review of activities/events/achievements/happenings at the departmental level after the conduct of first AAC meeting held on 20.07.2019:

1. Total 09 students joined the M.A. Punjabi 2019-20 batch programme while 01 student joined in Ph.D. Punjabi programme (annexure-I).
2. To fill the vacant seats in M.A. Punjabi programme, request was sent to the Controller of Examinations and special entrance test is scheduled on 13th August, 2019.
3. Allotment of Seminar Coordinators for PBI.543 Seminar-1 (3rd Semester) was done as per annexure-II.
4. On the occasion of the start of academic session for the new students, an Invited Lecture on "Introduction to Literature and Literary Studies" by Prof. Jaswinder Singh, Former Head, Department of Punjabi, Punjabi University, Patiala was organized on 29.07.2019 in the Seminar Hall.
5. Publications:
 - a. Sukhmanpreet Kaur, "ਏਥੋਂ ਰੇਗਿਸਤਾਨ ਦਿਸਦਾ ਹੈ ਨਾਵਲ ਵਿਚਲਾ ਚਿਹਨ ਪ੍ਰਬੰਧ", *Ajoke Shilalekh*, (July-September 2019), ISSN-2348-2664, PP 71-75
 - b. Sandeep Kaur, "ਮਾਇਆ: ਮਾਨਵੀ ਹੋਂਦ ਦੀ ਤਲਾਸ਼ ਦਾ ਪ੍ਰਵਚਨ", *Ajoke Shilalekh*, (July-September 2019), ISSN-2348-2664, PP 79-82

The AAC resolved to note the above activities and also resolved to make this agenda a permanent item of each monthly AAC meeting, so that departmental progress can be reviewed and documented each month.

Item 2019:02:02

Teaching of Punjabi to International Students

As per the information received from IQAC, International Students who have joined Central University of Punjab in the current academic session will be taught one non-credit course of Punjabi to familiarize them with the local language and customs. During discussion, it was found that there is a Two-Credit ID course PBI.517 ਪੰਜਾਬੀ ਭਾਸ਼ਾ ਅਤੇ ਲਿਪੀ: ਮੁਢਲੀ ਜਾਣ ਪਛਾਣ (An Introduction to Punjabi Language and Script) which is already approved by the statutory bodies of the university for M.A. Punjabi 2019-20 batch. AAC resolved to approve that same course content may be offered to

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CENTRAL UNIVERSITY OF PUNJAB
Department of Education
Minutes of AAC Meeting held on 28/08/19

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 28/08/19 for the months of August and September at 03:30 P.M. in the office of HOD. The following members were present in the meeting.

1. Prof. S.K. Bawa, Chairperson
2. Dr. Jubilee Padmanabhan
3. Dr. Sesadeba Pany
4. Dr. Biswajit Behera
5. Dr. Shiva Shukla
6. Mr. Sandip Singh
7. Ms. Yashpreet
8. Dr. Anect Kumar
9. Ms. Harpreet Kaur
10. Dr. Shamshir Singh Dhillon, Secretary

Dr. Shamshir Singh Dhillon presented the agenda items in sequence. After discussion and deliberations, the following recommendations were made by the members of AAC.

Item No.	Description
Agenda 28/08/2019/1	<p>Confirmation of minutes of last meeting held on 3/07/2019 The minutes of last meeting and ATR of AAC of Department of Education held on 3/07/2019 were confirmed.</p>
Agenda 28/08/2019/2	<p>Allotment of Guide related to project work of M.A. Education students RESOLVE After a brief discourse, it was recommended by the committee members that the faculty members have already excess workload therefore students of M.A. can be allotted to Dr. Anect and Dr. Sushil Kumar for research guidance.</p>
Agenda 28/08/2019/3	<p>Allotment of Psychology lab Room No.100 RESOLVE The committee members were of the view that necessary adjustments are to made in the time table for Allotment of Psychology lab (Room No.100) to the Department of Education for conducting practicals of Edu. Psychology.</p>
Agenda 28/08/2019/4	<p>Finalization of Titles of Dissertation topics of M.E.d.3rd semester RESOLVE It was decided that M.Ed. 3rd semester students will submit their dissertation titles by 2/08/19.</p>

Department of English
Central University of Punjab

Subject: Minutes of the Academic and Administrative Committee (AAC) meeting

The Second meeting of the Academic and Administrative Committee of the Department of English was held on **17.09.2019** at 11 am in the office of the HoD. The following members were present in the meeting:

1. Dr. Alpa Saini, HoD and Chairperson, AAC
2. Dr. Dinesh Babu P., AP and Convener
3. Dr. Shahila Zafar, AP

The following items were discussed in the meeting:

Item 2019:R2:01

To discuss the plan for conducting Invited Lectures

In the academic calendar of Department of English, it was noted that Invited lectures/expert lectures will be organised from October 1 to October 15. The following experts were finalised in the meeting to be approached for invited lectures.

1. Prof Rana Nayar
2. Prof. Rabinder Power

Item 2019:R2:02

To discuss the synopsis pre-presentations of 3rd semester students

In the 3rd semester, MA English students have to prepare a seminar regarding their synopses for Project dissertation in the final semester. AAC resolved that a pre-synopsis presentation will be held on 30/9/19 and 1/10/19. Students will be required to present their proposals followed by discussion.

Item 2019:R2:03

To evaluate the progress of students of 1st and 3rd semester

The progress of students was also discussed academically as well as socially and certain issues related to students' participation and involvement were discussed and resolved.

Item 2019:R2:04

Request for the purchase of a UPS and an office chair by Dr. Shahila Zafar

Dr. Shahila Zafar has requested for the purchase of a UPS (approx. cost Rs.4000/-) for her office computer, and an office chair (approx. cost Rs. 5000/-) as her existing chair is malfunctioning. The AAC recommended the purchase of the UPS and the office chair from the department budget.

There was no other item on the agenda.

Dr. Shahila Zafar

Dr. Dinesh Babu P

Dr. Alpa Saini

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14/10/19 (3)

Ref. No. CURB/EDU/19-20/309

CENTRAL UNIVERSITY OF PUNJAB

Department of Education

Minutes of AAC Meeting held on 4/10/19

A Meeting of Academic and Administrative Committee (AAC) of Department of Education was held on 4/10/19 at 03:15 P.M. in the office of HOD. The following members were present in the meeting.

1. Prof. S.K. Bawa, Chairperson
2. Dr. Jubilee
3. Dr. Sesadeba Pany
4. Dr. Biswajit Behera
5. Mr. Sandeep Singh
6. Miss. Harpreet Kaur
7. Dr. Shamshir Singh Dhillon, Secretary

The agenda items were presented in the sequence. After discussion and deliberations, the following recommendations were made by the members of AAC.

Item No.	Description
Agenda 4/10/2019/1	Confirmation of minutes of last meeting held on 28/08/2019 The minutes of last meeting and ATR of AAC of Department of Education held on 28/08/2019 were confirmed.
Agenda 4/10/2019/2	Submission of Performance Appraisal report (PAR) by TEIs online for academic year 2018-19 RESOLVE After brief discourse, it was recommended by the committee members that Dr. Shamshir Singh and Dr. Biswajit will prepare the draft of PAR to be submitted online by 30 th Nov, 2019.
Agenda 4/10/2019/3	List of Activities given below to be performed by TEI from October 2019 to December 2019 a. Garlanding on the Portrait of Mahatma Gandhi followed by Ramdhuni. b. Organizing lectures on Gandhian thought c. Swachhta Abhiyan: Observance of Cleanliness RESOLVE The committee members suggested that an extension lecture on Gandhian Philosophy will be organized by Department of Education keeping in view the list of activities to be performed as per NCTE letter no. F. NCTE-CDNO16 (13)/26/2018-CDN-HQ dated 1 st

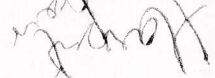
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<p>October, 2019 and the extension lecture will be organized by Dr. Jubilee.</p>	<p>Requirement of Copy of Master Time Table RESOLVE</p> <p>The committee members suggested that copy of Master Time Table will be provided by Dr. Biswajit Behera to all the faculty members and will also be displayed on the notice board of the department.</p>	<p>Approval of Dissertation titles and Presentation of Synopsis by M.Ed. and M.A.Education 3rd semester students RESOLVE</p> <p>After the brief discussion the committee members approved dissertation titles of M.Ed. and M.A.Education and also finalized that both M.Ed. and M.A.Education 3rd semester students will have to prepare and give presentation of their synopses on 11th Nov, 2019. No further extension for synopses presentation will be given to the students beyond this date.</p>	<p>Requirement of U.P.S. for Dr. Shamshir, Dr. Jubilee and Dr. Biswajit RESOLVE</p> <p>The committee members recommended that the respective faculty members should forward their application to HOD for the requirement of U.P.S.</p>	<p>Requirement of Toner for printers of Dr. Shamshir, Dr. Jubilee and Dr. S. Pany RESOLVE</p> <p>The committee members suggested that the respective faculty members should forward their application with proper specifications to HOD for the requirement of toners for printers</p>	<p>Agenda 4/10/2019/4</p>	<p>Agenda 4/10/2019/5</p>	<p>Agenda 4/10/2019/6</p>	<p>Agenda 4/10/2019/7</p>
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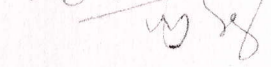
Ms. Harpreet Kaur



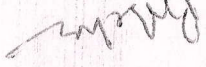
Dr. Sesadha Pany



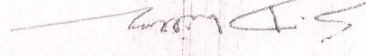
Prof. S. K. Bawa



Dr. Biswajit Behera



Dr. Shamsbir Singh



Mr. Sandip Singh



Dr. Jubilee

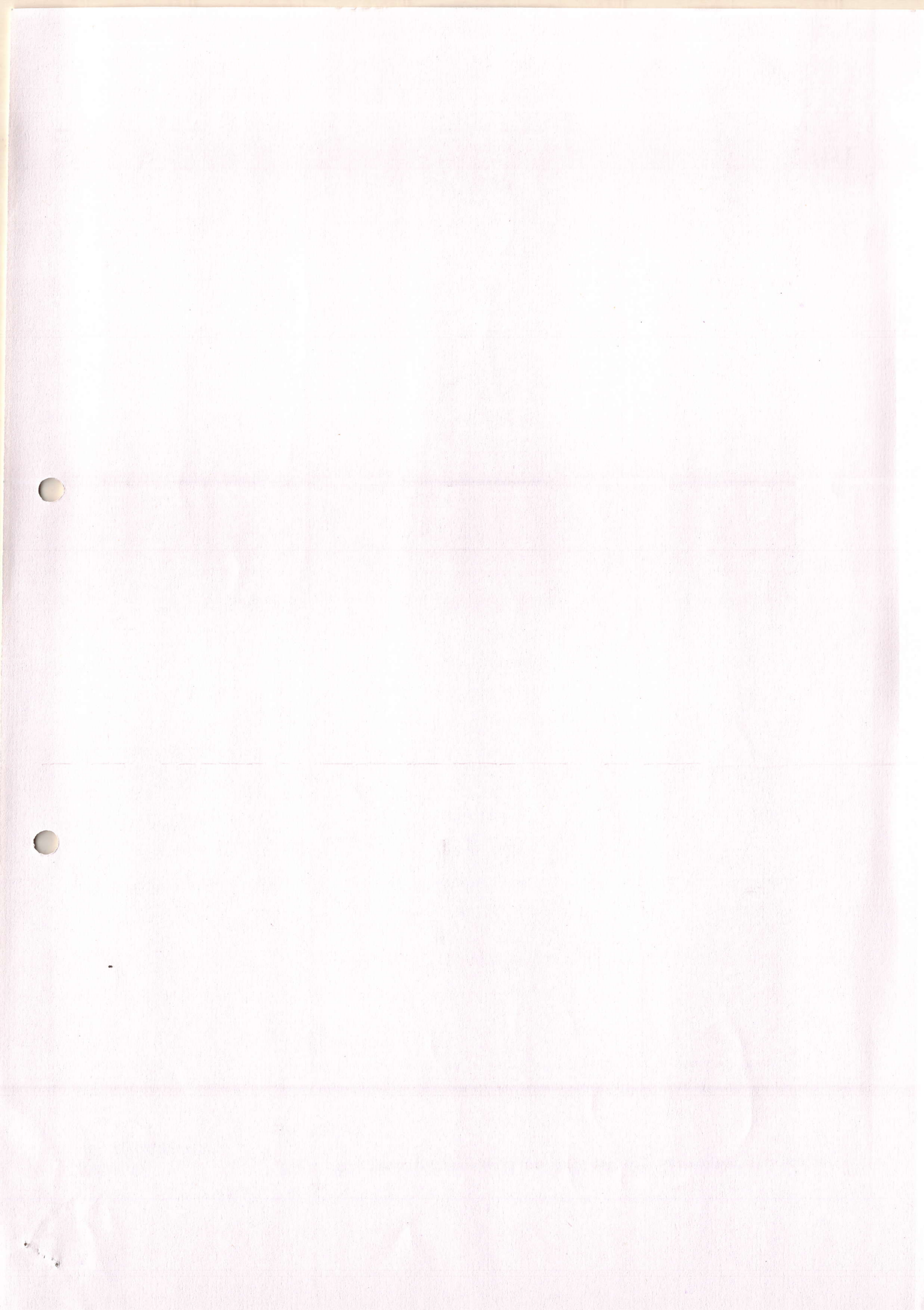


Agenda
4/10/2019/8

RESOLVE

The committee members recommended that the M.Ed. 3rd semester students will give their Field Internship presentation from 9th Dec, 2019 onwards.

Field Internship Presentation of M.Ed. 3rd semester students



**Department of Physical Education
Central University of Punjab**

Minutes of Meeting

Ref. No. CUPB/Phy edu/2019/oct/46

Date 11.10.2019

First AAC meeting of the faculty members of the Department of Physical Education was held on dated 10.10.2019 at 03:00 PM in the room no. AF095. Following members were present in the meeting.

1. Prof. S. K. Bawa, In-charge, Department of Physical Education
2. Dr. Pushpinder Singh, Assistant Professor, Dept. of Physical Education
3. Dr. Charan Singh, Assistant Professor, Dept. of Physical Education

Agenda items: 1 To discuss the time table	After discussion, AAC resolved that the present time table of M.P.Ed Sem - I should be revised and prepare new time table till 11.10.2019 as per the workload of guest faculty.
Agenda items: 2 To discuss the workload of faculty members	It was resolved that workload of present faculty will be prepared till 11.10.2019. In the same line services of Mr. Gagandeep Singh (Sports Officer) will be required to meet the demands of syllabus for practical classes.
Agenda items: 3 To discuss the activities of Department of Physical Education	It was resolved that a proposal will be prepared to conduct an expert lecture and a competition for special children.

[Signature]
Prof. S. K. Bawa

[Signature]
Dr. Pushpinder Singh

[Signature]
Dr. Charan Singh

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— IQAC

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4/10/19

Department of Library and Information Science
Central University of Punjab, Bathinda

Minutes of AAC Meeting held on 04/10/2019

A first meetings of Academic and Administrative Committee (AAC) of Department of Library and Information Science was held on 28/10/2019 for the months of September and October at 10.30 am in the office of the HOD. The following members were present in the meeting.

1. Prof. S. K. Bawa. HOD LIS
2. Ms. Jyoti Devi, Guest Faculty LIS
3. Mr. Satwinder Singh, Guest Faculty LIS
4. Dr. Bhupinder Singh, Assistant Librarian, Special Invitee

Item No.	Description
Agenda 04/10/2019/01	Performance of the Students RESOLVE As reported by the faculty of the department the academic performance of the students and coverage of the syllabus is up to the mark and it was recommended that the attendance of the students should be displayed on the LIS notice board on 01 st of the every month.
Agenda 04/10/2019/02	Time Table of the Department RESOLVE The teaching load of the department is as given below: Ms. Jyoti Devi: 11 hours Mr. Satwinder Singh: 12 hours It was decided that the in practical paper LIS 509, the topic on Creation of Database will be taught by Assistant Librarian/Deputy Librarian. After a brief discussion, it was also recommended that the Adjunct Professor may be invited in first week of November 2019 for one week. The detail of the lectures for Adjunct Professor may be prepared by Both faculty members.
Agenda 04/10/2019/02	Activities of the Department RESOLVE After the brief discussion, the committee members recommended that 1 st expert lecture of 2019 in the department will be organized in the last week of October 2019.

S. K. Bawa
Prof. S. K. Bawa

Jyoti Devi
Ms. Jyoti Devi

Satwinder Singh
Mr. Satwinder Singh

Bhupinder Singh
Dr. Bhupinder Singh

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Department of Hindi

Date: 23-10-2019

Minutes of the meeting of AAC of Department of Hindi

A faculty meeting of AAC of Department of Hindi was held on 23-10-2019 at 3:00 pm. The following members were present:

1. Dr. Rajinder Kumar, Officiating HOD and (Convener)
2. Dr. Amandeep Singh, Assistant Professor (Co-opted Member)

The agenda items of meeting are as under:

Item No.1

Extension Lecture on Folklore

Folklore is an important paper in the syllabus of MA Hindi. It was discussed that one special lecture on Hindi Folklore should be conducted in November 2019.

Item No.2

Extension from JRF to SRF of Ms. Manpreet Kaur

Ms. Manpreet Kaur (17phdcl03) has completed her two years of JRF in University. She joined her JRF on November 01, 2017. Her extension from JRF to SRF is due on 31-10-2019 and it was decided that the expert of Extension lecture may be invited for the meeting to promote her from JRF to SRF as per University norms.

Item No.3

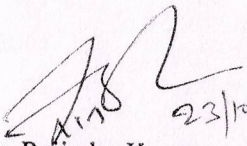
Celebration of Birth Anniversary of Harivanshrai Bachchan on 27-11-2019

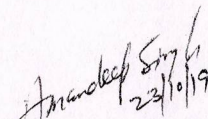
It was decided that the Birth Anniversary of eminent Hindi poet Dr. Harivanshrai Bachchan will be celebrated on 27-11-2019. A poem writing and poem recitation competition will be held on that occasion and students from nearby colleges will be invited for participation in this event.

Item No.4

One Day Educational Tour to Sri Anandpur Sahib

It was decided that One Day educational tour to Sri Ananpur Sahib will be planned in November 2019.


23/10/2019
Dr. Rajinder Kumar


23/10/19
Dr. Amandeep Singh

CENTRAL UNIVERSITY OF PUNJAB
Department of Education
Minutes of AAC Meeting held on 4/12/19

A Meeting of Academic and Administrative Committee (AAC) of Department of Education for the months of November and December was held on 4/12/19 at 2:00 P.M. in the office of HOD. The following members were present in the meeting.

1. Prof. S.K. Bawa, Chairperson
2. Dr. Jubilee
3. Dr. Sesadeba Pany
4. Dr. Biswajit Behera
5. Dr. Aneet
6. Dr. Sushil Kumar Singh
7. Dr. Shamshir Singh Dhillon, Secretary

The secretary presented the agenda items in sequence. After discussion and deliberations, the following recommendations were made by the members of AAC.

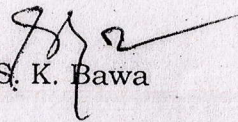
Item No.	Description
Agenda 04/12/2019/1	Confirmation of minutes of last meeting held on 4/10/2019 The minutes of last meeting and ATR of AAC of Department of Education held on 4/10/2019 were confirmed.
Agenda 04/12/2019/2	Finalization of Field Internship-II schedule for M.Ed. 3rd semester students in January 2020. RESOLVE After a brief discussion it was suggested by the members of AAC that the field internship-II schedule will start from 6 th January 2020 onwards and the students will do the simulated teaching in the Department for 15 days delivering 5 lessons each and rest of the field internship programme will be carried out in the allocated colleges for 10 days.
Agenda 04/12/2019/3	Thematic paper presentation by the Ph.D. research scholars RESOLVE The members of AAC recommended that Thematic paper presentations will now onwards be taken after preparing a proper write-up by the Ph.D. research scholars of the department.

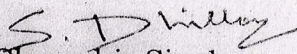
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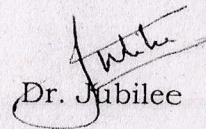
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<p>Agenda 4/12/2019/4</p>	<p>List of Activities given below to be performed by TEI from October 2019 to December 2019</p> <p>a. Organizing lecture on Gandhian thought</p> <p>RESOLVE</p> <p>The committee members suggested that an extension lecture on Gandhian Philosophy will be organized by Department of Education keeping in view the list of activities to be performed as per NCTE letter no. F. NCTE-CDNO16 (13)/26/2018-CDN-HQ dated 1st October, 2019 and the extension lecture will be organized by Dr. Jubilee as organization of Swachhta Abhiyan programme has already been completed</p>
<p>Agenda 4/12/2019/5</p>	<p>Advertisement for Contractual faculty for the next semester</p> <p>RESOLVE</p> <p>The committee members recommended that total workload which is to be given to new faculty members is 32 hours. One contractual faculty can be appointed for 18 hours workload and the guest faculty may be given 14 hours workload.</p>
<p>Agenda 4/12/2019/6</p>	<p>Procuring of Psychological tests and equipment for Psycho Resource Centre.</p> <p>RESOLVE</p> <p>The committee members suggested that all faculty will submit 10 psychological tests each to Dr. Shamsir Singh and he will be compiling the list of psychological tools and equipment's to be purchased for Psycho Resource Centre.</p>
<p>Agenda 4/12/2019/7</p>	<p>Presentation of Synopsis by M.Ed. and M.A. Education 3rd semester students</p> <p>RESOLVE</p> <p>After the brief discussion the committee members suggested that both M.Ed. and M.A. Education 3rd semester students will have to prepare and give presentation of their synopsis from 9th December, 2019 onwards according to their roll numbers. No further extension</p>

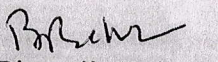
	for synopsis presentation will be given to the students beyond this date. Those students who do not appear will be marked absent and this course will be offered in the first semester of the next year.
Agenda 4/12/2019/8	Compilation of Information for E- Newsletter RESOLVE The committee members suggested that Dr. Jubilee and Dr. Aneet will submit the compiled information for E-newsletter from Jan-December 2019.
Agenda 4/12/2019/9	Addition of new papers such as "Educational Entrepreneurship", "Educational Journalism in the curriculum of M.Ed. and M.A.Education RESOLVE After the brief discussion, the committee members recommended the addition of new papers on " Educational Entrepreneurship " and " Educational Journalism " in the curriculum of M.Ed. and M.A. Education programme.

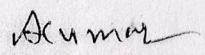

Prof. S. K. Bawa

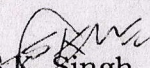

Dr. Shamshir Singh


Dr. Jubilee

on leave
Dr. Sesadeba Pany


Dr. Biswajit Behera


Dr. Aneet Kumar


Dr. S.K. Singh

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