

DG2009/20/120

Department of Geography
Central University of Punjab, Bathinda

**Subject: Minutes of the Academic & Administration Committee (AAC) meeting held on 13th
August, 2020 (online)**

Various matters of the Department (listed below) were discussed in the AAC meeting conducted with the attendees: Dr. Jitendra Kumar Pattanaik, Dr. KK Singh and Dr. K. Milankumar Sharma.

- 1. Preparation of Time Table:** The committee unanimously decided to finalize the time table for the coming session. Dr. L.T. Sasang Guite in consultation with other faculty members will finalize the time table and submitted for approval of the Competent Authority.
- 2. Distribution of Workload for the faculty members:** The committee unanimously accepted the distribution of workload as attached in Timetable. Dr. L.T. Sasang Guite will submit the same for acceptance to the competence Authority.
- 3. Starting of online Classes:** It is discussed to start online classes for the 3rd Semester students as per the Academic Calendar of the University. Faculty need to collect online attendance.
- 4. Preparation for Shifting at New Campus:** The committee discussed to get ready for shifting of the Department as soon the Competent Authority ask to do so.

Dr. Sk. Mustak
Assistant Professor
AAC Member

Dr. Pritam Chand
Assistant Professor
AAC Member

Dr. Kiran K. Singh
Assistant Professor
AAC Member

Dr. L.T. Sasang Guite
Assistant Professor
Incharge & AAC Convener

Content received via mail.

Dr. Sunil Mittal
Chairperson, AAC
Associate Dean of School

Seen

WRK
DIA
20/8/20

DIA
19/8/20