

D99/19/168

Ref. No.: CUPB/DGG/19/159

Date: 01/05/2019

Department of Geography and Geology
Central University of Punjab, Bathinda

Subject: Minutes of the 25th Academic & Administration Committee (AAC) meeting held on 09th April, 2019

Various matters of the Department (listed below) were discussed in the AAC meeting with the attendees: Prof. V. K. Garg, Dr. Kiran K. Singh, Dr. Jitendra Kumar Pattanaik, Dr. L. T. S. Guite and Dr. K. Milankumar Sharma.

- 1. Equivalent Certificate for Ph. D. Course work of Amandeep Kaur, Gaurav Kumar and Mohd. Husain Naik:** The Committee unanimously recommended for equivalent certificate to be given for the Ph.D. course work in Geography.
- 2. Departmental recurring Budgets:** The committee discussed the requirement of Recurring budgets for Repair & Maintenance, Consumables & Stationery, Meetings & Seminars, Meetings & Seminars, Purchase of books, e-books, Journals for the Department of Geography and Geology. The details of the total budget requirement will be submitted to the competent authority in separate file.
- 3. Departmental Non-recurring Budgets:** The committee discussed the requirement of Non-recurring budgets for purchasing of the equipments, Furniture & fixtures, Computer Hardware & Software. The committee decided to take proper permission from the competent Authority to reprocess the already running purchase files including Sieve shakers and its accessories, Centrifuge Machine and accessories, Precision cutting machine, Rocks, minerals, ore, thin slide, Field gears, Laminar flow hood and flow bench, Acid distillation and accessories, Muffle furnace, Semi micro balance and digital balance, Ultrapure water purification system, computers (10), Leica Software. The committee also decided to take the permission to procure GIS Software, Acid Bomb digestions and accessories, Resistivity meter with 6 electrode, Spectrophotometer and Flame photometer, Total station, Desktop computer (5 nos.) and Geochemical analysis software. The details of Non-recurring budgets requirement for the Department will be submitted to the competent authority in separate file for proper permission.

K. Milankumar Sharma
Dr. K. Milankumar Sharma
Asst. Prof.
(Convener AAC)

L. T. S. Guite
Dr. L. T. S. Guite
Asst. Prof.
(AAC Member)

Kiran K. Singh
Dr. Kiran K. Singh
Asst. Prof.
(AAC Member)

Jitendra K. Pattanaik
Dr. Jitendra K. Pattanaik
Asst. Prof.
Officiating HOD & AAC
Member

V.K. Garg
Prof. V.K. Garg
Dean of School
(Chairperson AAC)

(AAC Member)

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Milankumar Sharma
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Department of Geography and Geology
Central University of Punjab, Bathinda

Ref. No.: CUPB/DGG/19/24

Date: 12/07/2019

Subject: Minutes of the 26th Academic & Administration Committee (AAC) meeting held on 10th July, 2019

Various matters of the Department (listed below) were discussed in the AAC meeting with the attendees: Prof. V. K. Garg, Dr. Kiran K. Singh, Dr. Jitendra Kumar Pattanaik, Dr. L. T. S. Guite and Dr. K. Milankumar Sharma.

- 1. Departmental recurring Budgets:** The committee unanimously recommended the purchase of Centrifuge Machine and accessories for the teaching and research purpose from the recurring budget sanction at the Department of Geology.
- 2. Department Admission Committee:** The committee unanimously recommended the following names as the Department Admission Committee, viz, Dr. Kiran K. Singh, Dr. JK Pattanaik (HOD), Dr. LTS Guite and Dr. K. Milankumar Sharma.
- 3. Preparation of webpage for Department of Geology and Department of Geography:** The committee unanimously recommended that separate webpage will be prepared for Department of Geology and Department of Geography for uploading at University website. Dr. JK Pattanaik and Dr. K. Milankumar Sharma will be preparing the Webpage of Department of Geology and Dr. Kiran K Singh and Dr. LTS Guite will be preparing the Webpage of Department of Geography.
- 4. Repairing of UPS, computer Mouse, Keyboards, etc.:** The committee unanimously recommended to purchase 10 (ten) mouses, 02 (two) keyboards to replace the nonfunctional mouses (10 nos.) and keyboard (2 nos.) of the computer sets of the Department. The non functional three batteries of UPS (APC make) may also be replaced by new ones. The budgets of the above expenditures may be incurred from the recurring budget sanctioned at Department of Geography and Department of Geology.

K. Milankumar Sharma
Dr. K. Milankumar Sharma
Asst. Prof.
(Convener AAC)

L. T. S. Guite
Dr. L. T. S. Guite
Asst. Prof.
(AAC Member)

K. K. Singh
Dr. Kiran K. Singh
Asst. Prof.
(AAC Member)

J. K. Pattanaik
Dr. Jitendra K. Pattanaik
Asst. Prof.
(Officiating HOD & AAC Member)

V.K. Garg
Prof. V.K. Garg
Dean of School
(Chairperson AAC)

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K. K. Singh
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Subject: Minutes of the 27th Academic & Administration Committee (AAC) meeting held on
23th September 2019

Various matters of the Department (listed below) were discussed in the AAC meeting with the attendees:
Dr. Sunil Mittal, Dr. Jitendra Kumar Pattanaik, and Dr. K. Milankumar Sharma.

- 1. Utilization of departmental fund:** The committee unanimously recommended the purchase of different rock and water standards for ICPMS, mineral test kits and crystal models, aluminum cup for XRF sample holder, stationary for lab and office, computer peripherals, chemicals, stamps, etc. from departmental budget. The committee also unanimously recommended the purchase of the equipment listed in the Annexure-1 as and when funds are available with the department. Dr. J.K. Pattanaik and Dr. K. Milankumar Sharma will process the files for the pending purchase files and new purchases.
- 2. Organizing Geosciences Exhibition Cum Workshop for High School and Higher Secondary School Students:** The committee unanimously recommended to Geosciences Exhibition Cum Workshop for High School and Higher Secondary School Students of Bathinda District, Punjab. It is also discussed to utilize an amount of Rs. 15,000/- for the exhibition cum workshop from the recurring budget of Department of Geology. Dr. J.K. Pattanaik (HOD) and Dr. K. Milankumar Sharma will be the Convener and Co-convener respectively for the Exhibition cum workshop and necessary file and arrangement will be processed. Dr. J. K. Pattanaik informed that INYAS, INSA, New Delhi has agreed to support Rs 5000/- towards organizing this exhibition.
- 3. Analysis of Samples:** The committee unanimously recommended the request of Dr. K. Milankumar Sharma to allow SEM analysis of 130 micro mammal samples from the Department budget.
- 4. Utilization of Library Budget:** The committee unanimously recommended Dr. J.K. Pattanaik and Dr. K. Milankumar Sharma to prepare a list of books/journal to be purchase for the University library and the same maybe process for purchase.
- 5. Certificate for Design of new courses:** The committee unanimously recommended providing a certificate for designing new courses for the session - 2019-2021 to Dr. J. K. Pattanaik for preparing the course of **Comprehensive Geosciences- EGS. 575 (M.Sc. Geology, 4th Semester), Quantitative Geosciences (Course code- EGS 554, MSc. Geology, 3rd Semester);** and to Dr. K. Milankumar Sharma for preparing the course of **Introduction to Disaster Management (Course Code EGS-534, Inter Disciplinary Course, for master's student), Geological Mapping and Field Training – II (course Code: EGS 574, M.Sc. Geology, 4th Semester) and Introduction to field Accessories for Geosciences (Course code: EGS 503, MSc. Geology, 3rd Semester).**

K. Milankumar Sharma
23/09/19
Dr. K. Milankumar Sharma
Asst. Prof.
(Convener AAC)

Jitendra K. Pattanaik
23/09/19
Dr. Jitendra K. Pattanaik
Asst. Prof.
Officiating HOD & AAC Member

Sunil Mittal
27/9/19
Dr. Sunil Mittal
Associate Dean of School
(Chairperson AAC)

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