



Department of Human Genetics and Molecular Medicine  
**Central University of Punjab**  
Established vide Act No. 25(2009) of Parliament

Ref. No. :

March 16, 2020

**Subject: Minutes of AAC meeting held on 16/03/2020**

A meeting of Academic and Administrative Committee of HGMM was held on 16<sup>th</sup> March 2020 in the office of Prof. Anjana Munshi, Dean, School of Health Sciences Following issues were discussed and resolved in the meeting:

**Agenda 1: Organizing a Seminar on Genetic Counseling.**

**Resolution:** It was discussed and resolved that the department should host a Seminar on Genetic Counseling at an appropriate time in the year 2020 where Dr. Preeti Khetarpal will be the main organizer while all the other faculty members agreed to assist in successful organization of this event.

**Agenda 2: Discussion related to coronavirus.**

**Resolution:** Current emergency condition due to coronavirus outbreak was discussed in view of the University Notification (Ref. CUPB/CC/RO/2019-20/1436; dated:16/3/2020). Most of the M.Sc. students had already vacated the hostels and left for their homes as per the University instructions. It is now decided that Ph.D. scholars should also be asked to halt their research work in the laboratory, and go to their respective homes and continue to work from home till further orders by the higher authorities. To make up for the loss of study time, it was decided that the concerned course faculty members should be in touch online with the students for study materials. Term papers and assignments should be submitted online. If the need arises, faculty should be prepared for online classes as well. Credit seminar coordinators may consider hosting online seminars and submit their assessment.

**Agenda 3: Credit seminar topics.**

**Resolution:** It was resolved that the credit seminar in 2<sup>nd</sup> semester should contain general topics related to the respected course while for 4<sup>th</sup> semester, the seminar should be either advanced research topic or a single research paper important in the field. Seminar coordinators should help students regarding choosing the topics.

**Agenda 4: Department splitting plans.**

**Resolution:** As per the discussions and approval of School Board, it was unanimously decided that since both the M.Sc. courses offered by department attracted a very high number of students in the past (high seat to application ratios) and are running successfully since 2014, a proposal regarding splitting the department of HGMM into two departments should be prepared and submitted to the University Authorities for further necessary action.

Dr. Preeti Khetarpal, Asst. Prof.

*Sakya*  
Dr. S. Senapati, Asstt. Prof.

*Narender*  
Dr. Narender Dhanial, Asstt. Prof.

*Sandeep Singh*  
Dr. Sandeep Singh, Asstt. Prof.

Prof. Anjana Munshi

*J. Bhatti*  
Dr. Jasvinder Singh Bhatti, HoD

(Convener)