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Central University of Punjab
School of Legal Studies and Governance
Department of Law

Academic Administrative Committee (Faculty) Meeting (January, 2019)

Ref. SLSG/DL/AAC/2019/

Date: 2 Jan. 2019

Minutes of Meeting of Academic Administrative Committee

Meeting of AAC was held on January 1, 2019 at 12.00 p.m. in the office of HoD. Following members were present in the meeting:

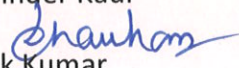
Dr. Tarun Arora, HoD
Dr. Deepak Kumar, Associate Professor
Dr. Puneet Pathak, Assistant Professor
Dr. Sukhwinder Kaur, Assistant Professor

The decisions taken were as under:

1. The students shall make a presentation each fortnight for reporting the progress of their dissertation work.
2. All India Reporter subscription should be continued and the students should be engaged in reading the case law and writing of case review.
3. The total net amount of books recommended as reported by the library staff is Rs. 4.5 Lacs which needs to be brought down up to Rs. 3 Lacs.
4. Dates 16-17 March, 2018 proposed for organizing the programme of UNDP in collaboration with NLSIU and NBA. These dates shall be proposed to NLSIU for freezing.
5. Dr. Sukhwinder Kaur will edit the syllabus of Ph.D. as per the requirement of curriculum development framework.
6. Time table, as reported by, Mr. P. Kannan shall be circulated to all the faculty by 2nd January 2019 itself.
7. In view of the expansion of the department, there is a need to buy a Photostat machine, which can be procured through GeM from the Departmental Budget.
8. Four Cartridges of the printers may also be procured for the next semester.
9. Besides, it was informed that there is budget of Rs. 1,15,000/- for meetings, for faculty participation in workshops/seminars/conferences, invited lectures which can be utilized by the Faculty for holding invited lectures of Experts and for this purpose, each faculty is hereby allotted Rs. 20,000/- for above & amount of Rs. 35000/- may be reserved for the meetings.
10. It was resolved to give a representation requesting IQAC that the class rooms and slots allotted to department of law should be continued.
11. It was resolved that that in the meeting of Board of Studies, the syllabus for the proposed LL.B./B.A.LL.B. courses after shifting in New Campus, as approved by the Bar Council of India in the form of course titles should be placed in agenda item for principal approval. Besides, proposal for filing the application for affiliation to introduce LL.B./B.A.LL.B. courses from academic session 2020-21 onwards in new campus should be made to the Competent Authority.

The meeting ended with vote of thanks.


Dr. Sukhwinder Kaur


Dr. Deepak Kumar


Dr. Puneet Pathak


Dr. Tarun Arora

Central University of Punjab
School of Legal Studies and Governance
Department of Law
Academic Administrative Committee (Faculty) Meeting (February, 2019)

Ref. No.:SLSG/DL/AAC/2019/47.

Date: 6/2/19

Minutes of Meeting of Academic Administrative Committee.

Meeting of AAC was held on February 06, 2019 at 2:30 PM in the Meeting Cell. Meeting was chaired by Dean of the school. Following members are present in the meeting:

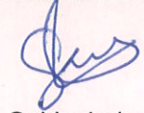
1. Prof. P. Rama Rao, Dean
2. Dr. Tarun Arora, Associate Dean
3. Dr. Deepak Kumar Chauhan, HoD
4. Dr. Puneet Pathak, Assistant Professor
5. Dr. Sukhwinder Kaur, Assistant Professor

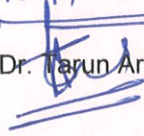
Discuss on the following Agenda and resolved the same:

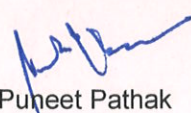
1. On Agenda item number 1, regarding the **Executive Meeting**, no item was being submitted by faculty members.
2. On **Curriculum Audit**, faculty has agreed to submit all the documents relevant for participation in Curriculum Audit.
3. For **Internal Audit** all faculty member agreed to submit their details, for department level presentation & also to prepare details at individual level.
4. On the agenda no at sr. no 4 related to **Recurring and non-Recurring budget** detailed note by faculty members will be given to HoD Law (if any requirement is there at individual level).
5. **Re-admission of ex-student** it has come out after deliberation by student on the issue of syllabus adoption that a note will be put up to exam cell on clarification for the of syllabus ~~2016-17~~ 2016-17 batch/ ~~2018-19~~ 2018-19 batch.*
6. No change in **eligible Criteria guideline of LL.M. and Ph.D.** On agenda no 6.
7. On the issue under point no 7 agenda it was resolved that **student of 4th semester will submit their report 15 days before their presentation.**

All the above issues were discussed and recommendations are here with.


Consideration & approval please.

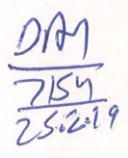

Dr. Sukhwinder Kaur

*offer on prints's.

Dr. Tarun Arora


Dr. Puneet Pathak


Dr. Deepak Kumar Chauhan

Prof. P. Rama Rao 


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Central University of Punjab
School of Legal Studies and Governance
Department of Law
Academic Administrative Committee (Faculty) Meeting (March/April, 2019)

Ref. No. : SLSG/DL/AAC/2019/15

Date: 1-04-2019

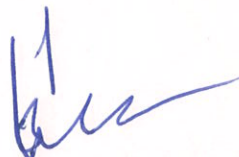
Minutes of Meeting of Academic Administrative Committee.

Meeting of AAC was held on April 01, 2019 at 1:00 PM in the office of HoD. Meeting was chaired by HoD, Department of Law. Following members were present in the meeting:

- Dr. Tarun Arora, Associate Dean
- Dr. Deepak Kumar Chauhan, HoD
- Dr. Puneet Pathak, Assistant Professor
- Dr. Sukhwinder Kaur, Assistant Professor

Discuss on the following Agenda and resolved the same:

1. On the agenda no. 1, Lexis Nexis online Database, the committee resolved that the representative of Lexis may be called for presentation in the university and he may be asked to give trial access of one month, before to understand its functioning.
2. On the agenda no. 2, Arbitration Law Reporter, the committee resolved that at this time Arbitration Law Reporter not required. The subscription may be considered, when the arbitration will be a subject of teaching in the department.
3. On the agenda no. 3, Legal Research Lab, it resolved that the process may be initiated for the setting of Legal Research Laboratory in the new Campus and it was resolved to coordinate with the Civil Engineering Department related to space for Legal Research Lab.
4. Agenda no. 4, Library for Department of Law, it has been resolved that the process may be initiated for the setting of Law Library in the new Campus, coordination with Civil Engineering Department on space related issue.
5. Agenda no. 5, Discipline Enhancement Course (DEC), the faculty members made it very clear that the updation is done. The Department has conducted School Board and BoS in time for this year and the copy of approved syllabus and course structure will be given to IQAC.
6. Agenda no. 6, heavy duty photocopier for department of Law, the AAC committee is agreed to initiate the process for the procurement of the heavy duty photocopier for the Department of Law.


Chauhan

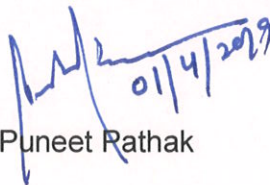
7. Some of the agendas on table were put up and discussed with the following resolved:

- Representative of West Law may be called for presentation of utilization of West Law. through Library at the earliest.
- Procurement of journal of Indian Law institute, ISIL and Indian Bar Review through Library.
- Continuing of AIR subscription through Library.
- Notification to the students for the seminar on the progress report LL.M. 2nd year scheduled on 11-12 April 2019.
- Criteria will be prepared by Dr. Tarun Arora for the evaluation of progress report of student. (Dissertation work)

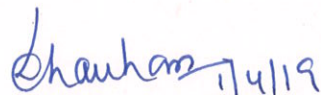
All the above issues were discussed and recommendations made are herewith for further actions.



Dr. Sukhwinder Kaur



Dr. Puneet Pathak



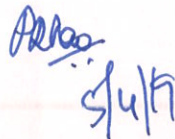
Dr. Deepak Kumar Chauhan



Dr. Tarun Arora

Prof. P. Rama Rao

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Central University of Punjab
School of Legal Studies and Governance
Department of Law
Academic Administrative Committee (Faculty) Meeting (May, 2019)

Ref. No. : SLSG/DL/AAC/2019/16.....

Date: 2-05-2019

Minutes of Meeting of Academic Administrative Committee.

Meeting of AAC was scheduled on **May 02, 2019 at 3:00 pm**, and started at 3:15 pm in the office of HoD. Meeting was chaired by HoD, Department of Law. Following members were present in the meeting:

- Dr. Tarun Arora, Associate Dean
- Dr. Deepak Kumar Chauhan, HoD
- Dr. Puneet Pathak, Assistant Professor
- Dr. Sukhwinder Kaur, Assistant Professor

Discussion were made on the Agenda items and resolved the following:

1. Agenda item 1, Dissertation submission with in time. the notice of exam cell already been circulated & the list of experts for evaluation has been prepared (attached separately)
2. Agenda item 2, selection of specialization by 20th May on an application by each student. It is resolved that the students may be notified for choice of specialization (EVL, CPL, HRL) by 10 May 2019, on an application in the office of HoD.
3. Agenda item 3, consideration date sheet of LL.M I & IV Semester. Considered as it is, as circulated by examination cell.
4. Agenda item 4, Finalization the name of Supervisors by 20th May 2019. It has been resolved that the students will give their choice of supervisors for dissertation supervision on or before 10 May 2019 in the office of HoD.
5. Agenda item 5, Discussion on Draft Time Table for Session 2019-21. The same will be put up in a meeting of AAC on 15 May 2019 at 10:00 AM after receiving the choice of specialization, as Dr. Tarun Arora and Dr. Puneet Pathak suggested.
6. Agenda item 6, submission of workload for coming session and demand of Faculty. The same will be put up in a meeting of AAC on 15 May 2019 at 10:00 AM after the students submits their options of specializations, as suggested by Dr. Tarun Arora and Dr. Puneet Pathak.



7. Agenda item 7, Continuation of Manupatra. All the faculty members have agreed for continuation of the Manupatra. A letter for same will be given to Library for continuation of Manupatra.
8. Agenda item 8, Requirement of two Smart podiums for class room. The members have agreed to purchase two Smart Podiums through GeM from the departmental budget.

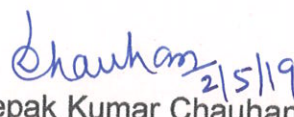
All the above issues were discussed and recommendations made are herewith for further actions.



Dr. Sukhwinder Kaur


8/5/2019

Dr. Puneet Pathak

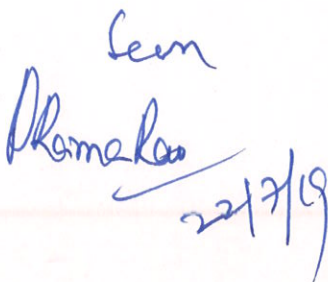

2/5/19

Dr. Deepak Kumar Chauhan



Dr. Tarun Arora

Prof. P. Rama Rao


22/7/19

Central University of Punjab
School of Legal Studies and Governance
Department of Law

6th Academic Administrative Committee Meeting (July, 2019)

Ref. No. : SLSG/DL/AAC/2019/...17...

Date: 8-07-2019

Minutes of Meeting of Academic Administrative Committee.

Meeting of AAC was scheduled on **July 08, 2019 at 9:30 am**, in the office of HoD. The meeting was chaired by HoD, Department of Law. Following members were present in the meeting:

- Dr. Tarun Arora, Associate Dean
- Dr. Deepak Kumar Chauhan, HoD
- Dr. Puneet Pathak, Assistant Professor
- Dr. Sukhwinder Kaur, Assistant Professor

Discuss on the following Agenda's and resolved the as under:

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|--|--|
| Agenda items: AAC/2019/6/1: NHRC Training Programme | It was resolved by AAC member that a follow-up letter will send to NHRC for the balance amount of previous NHRC Training programme and the new proposal for the Training Programme as per NHRC letter no. D.O. No. 23011/ 5(5)/2019-20/Try/UC will put in the next AAC meeting for discussion. |
| Agenda items: AAC/2019/6/2: Allocation of classrooms for the current academic session | It was resolved by AAC members that a reminder request for the allocation of class rooms for the current academic session will send by HoD through DAA to the IQAC. |
| Agenda items: AAC/2019/6/3: Membership of academic and professional bodies | It was resolved that budget may be allocated to the faculty member for the membership of Professional & Academic bodies of national and international level. |
| Agenda items: AAC/2019/6/4: Budget to participate in International and National Seminar/conference/workshop etc | It was resolved that for the Academic growth of faculty member of the Department, budget may be allocated to the faculty members for attending one |

| | |
|---|---|
| | international and one national seminar/conference /workshop etc in an academic year. For which Faculty may be given up to Rs. 1 Lakh for international and up to 50,000/- for national seminar/conference, workshop etc. |
| Agenda items: AAC/2019/6/5: Designate the Convener of AAC. | The AAC resolved that Dr. Puneet Pathak designated as Convener of the Academic & Administrative Committee, Department of Law, CUPB for the period of one year as per mail dated 03 May 2019 in accordance with Notification-CUPB/CC/15/Notification/14-dated 23-07-2015. |
| Agenda items: AAC/2019/6/6: Nomenclature change of the School. | It was resolved that changing the name of the School by item no EC: 34:2019:98 in the 34 th meeting of EC was without taking into confidence of Department. The same is against the participatory decision-making process policy and Section 23 of the General Clause Act, 1897 (Enclosed Annexure). |

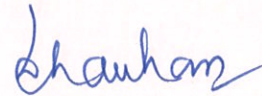
The above is being submitted for consideration:



Dr. Sukhwinder Kaur



Dr. Puneet Pathak



Dr. Deepak Kumar Chauhan



Dr. Tarun Arora

Prof. P. Ramarao

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Central University of Punjab
School of Legal Studies and Governance
Department of Law
Academic Administrative Committee Meeting (Oct. 2019)

Ref. No. : SLSG/DL/AAC/2019/Oct./10/19

Date: 11-10-2019

Minutes of Meeting of Academic Administrative Committee.

Meeting of AAC was scheduled on **October 11, 2019 at 10:00 AM**, in the office of HoD. The meeting was chaired by HoD, Department of Law. Following members were present in the meeting:

- Dr. Tarun Arora, Associate Dean
- Dr. Deepak Kumar Chauhan, HoD
- Dr. Puneet Pathak, Assistant Professor
- Dr. Sukhwinder Kaur, Assistant Professor
- Dr. Mahendra Kumar, Assistant Professor

Discuss on the following Agenda's and resolved the as under:

| Agenda Items | Agenda Items resolved |
|--|---|
| Agenda items: AAC/2019/9/1: Subject CST.501: Computer Application Syllabus. | Agenda has been resolved that Faculty of Law Department will Cover the syllabus concerning Law aspects. |
| Agenda items: AAC/2019/9/2: Proposal for the establishment of Legal Aid Clinic in CUPB. | Agenda has been resolved that proposal submitted for approval with mention that no separate room would be required. |
| Agenda items: AAC/2019/9/3: Presentation of LL.M. Dissertation Synopsis for third Semester. | Agenda has been resolved that the students of third semester will present their LL.M. Dissertation Synopsis on 4-5 November, 2019. First semester students must present during the presentation. Office of HoD notify the date of presentation. |
| Agenda items: AAC/2019/9/4: Subscription of Hein online and Manupatra to continuous. | HoD intimate to AAC that request has already been sent to Library for Subscription of the same |
| Agenda items: AAC/2019/9/5: Allotment optimizer for storage of Answer sheets, Dissertation & other documents of the department. | Agenda has been resolved that a request for the optimizer will be send by the HoD for the said purpose. Office of HoD will enquire from the office of Controller of Examination regarding how long record will be kept with department. |
| Agenda items: AAC/2019/9/6: Requirement of Cartridge for the faculty members. | Agenda has been resolved that four cartridges of the printers may also be procured for the next semester and purchase of one printer drum for Brother DCP-7065 DN. |

The above is being submitted for consideration:


Dr. Mahendra Kumar


Dr. Sukhwinder Kaur


Dr. Puneet Pathak


Dr. Deepak Kumar Chauhan


Dr. Tarun Arora

Prof. P. Ramarao

Central University of Punjab
School of Legal Studies and Governance
Department of Law
Academic Administrative Committee Meeting (Nov. 2019)

Ref. No. : SLSG/DL/AAC/2019/Nov./ 20

Date: 25-11-2019

Minutes of Meeting of Academic Administrative Committee.

The tenth Meeting of AAC was held on **November 25, 2019 at 11:30 AM**, in the office of HoD, Department of Law. The following members were present in the meeting:

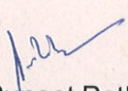
- Dr. Tarun Arora, Associate Dean
- Dr. Deepak Kumar Chauhan, HoD, Chairperson AAC
- Dr. Puneet Pathak, Assistant Professor, Convener AAC
- Dr. Sukhwinder Kaur, Assistant Professor

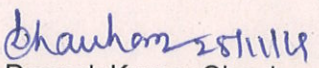
Discuss on the following Agenda's and resolved the as under:


| Agenda Items | Agenda Items resolved |
|---|--|
| Agenda items: AAC/2019/10/1: Date schedule of final Synopsis of 3rd Semester. | Agenda has been resolved that HoD will forward all the synopsis to DAA to finalize the date of presentation. |
| Agenda items: AAC/2019/10/2: Preparation of the result. | Agenda has been resolved that all faculty members are required to prepare result of 3 rd semester on 26-11-2019 and 1 st semester result within 3 days of examination. |
| Agenda items: AAC/2019/10/3: Time table and work load for coming semester. | Agenda has been resolved that the matter will be put as agenda item in the next AAC meeting. |
| Agenda items: AAC/2019/10/4: Proposal- submission of Arbitration Law Reporter | Agenda has been resolved that the publisher/supplier will be asked by HoD for specimen copy of the same. |
| Agenda items: AAC/2019/10/5: Regarding BoS and School Board Meeting. | Agenda has been resolved that the meeting of BoS will propose in January 2020 and School Board in February 2020. |
| Agenda items: AAC/2019/10/6: Seminar Presentation. Research output of the Department. (Seminar Paper) | In order to ensure the research output of the dept. students of IInd semester will be asked to prepare on seminar paper with the co-authorship of any faculty of the department of his/her choice. |

The above is being submitted for consideration:


Dr. Sukhwinder Kaur


Dr. Puneet Pathak


Dr. Deepak Kumar Chauhan


Dr. Tarun Arora