

Centre for Pharmaceutical Sciences and Natural Products

CUPB/CPS/15/337

Date: 04/8/15

Subject: Request for the approval of constitution of Academic and Administrative Committee (AAC) in the Centre for Pharmaceutical Sciences and Natural Products

The following are the proposed members of the Academic and Administrative Committee (AAC) in the Centre for Pharmaceutical Sciences and Natural Products as per the notification ref no. CUPB/CC/15/notification/14 dated 23-7-15:

1. **Chairperson:**

1. Dr. Raj Kumar, Assistant Professor, Officiating In-Charge of the Centre for Pharmaceutical Sciences and Natural Products (PSNP).

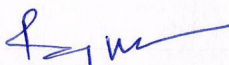
2. **Members:**

1. Professor P. Ramarao, DAA and Member, Centre for PSNP
2. Dr. Raj Kumar, Assistant Professor, Member and Chairperson, Centre for PSNP
3. Dr. Vinod Kumar, Assistant Professor, Member, Centre for PSNP
4. Dr. Vikas Jaitak, Assistant Professor, Member, Centre for PSNP
5. Dr. Pradeep Kumar, Assistant Professor, Member, Centre for PSNP

3. **Convenor:**

1. Dr. Vikas Jaitak, Assistant Professor, Member, Centre for PSNP

Submitted for your kind consideration and approval please.


Dr. Raj Kumar
OIC

Dated: 05-08-2015

Proceedings of the Administrative and Academic Committee (AAC) meeting

As per notification with Ref No: CUPB/CC/1 5/Notification/4 on dated 23rd July, 2015, following AAC members of the Centre for Pharmaceutical Sciences and Natural Products met and discussed about the centre related academic as well as administrative issues on dated 05th Aug, 2015:

- (i). Prof. P.Ramarao, Member and DAA
- (ii). Dr. Raj Kumar, OIC, Chairperson
- (iii). Dr. Vinod Kumar, Assistant Professor
- (iv). Dr. Vikas Jaitak, Assistant Professor, Convenor
- (v). Dr. Pradeep Kumar, Assistant Professor

Following are the proceedings of the meeting

1. Board of study (BOS) may be called for minor modifications in syllabus for the next academic year i.e 2015-16 in the revised nomenclature of Centre i.e Centre for Pharmaceutical Sciences and Natural Products such as
 - (i) As per letter with reference no. D.O.No.F.14-18/2015 (CPP-II) from UGC and Hon'ble Vice Chancellor comments on dated 16th July, 2015, inclusion of new topics related to vital issues such as weapons of mass destruction and **peaceful chemistry** may be included in the syllabi of master programs from next session (2015-16).
 - (ii) Implementation of Credit Based System and its approval from BOS system ✓
2. Candidates who are admitted in Ph.D. program and have already studied Research Methodology, Biostatistics and Computer Applications (of minimum total 6 credits) at their Master level may be exempted from taking these courses in Ph.D. course work. Those who have not studied these courses earlier have to complete these 6 credits in Ph.D. course work
3. Committee also discussed on time table of coming session starting from 10th Aug, 2015.
4. Committee feels the requirement of one more laboratory as more than forty students are expected to join in Centre for Pharmaceutical Sciences and Natural Products along with in Centre for Chemical Sciences (Counselling after 20-21 August 2015).

Put up on 2/9/2015

Prof. P. Ramarao
Member and DAA

Dr. Raj Kumar
OIC, Chairperson

Dr. Vinod Kumar
Member

Dr. Vikas Jaitak
Convenor

Dr. Pradeep Kumar
Member

कुलपते कार्यालय / VCO
क्र./Sr. 7408
दिनांक/Dt. 03/9/15

To: VC for information
To: COC/OIC, PSNP

Seen /
3/9/15

Dr. Raj

11298
01 SEP 2015

Dated: 02-09-2015

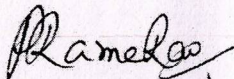
Proceedings of the Administrative and Academic Committee (AAC) meeting

As per notification with Ref No: CUPB/CC/1 5/Notification/4 on dated 23rd July, 2015, following AAC members of the Centre for Pharmaceutical Sciences and Natural Products met and discussed about the centre related academic as well as administrative issues on dated 02nd Sep, 2015:

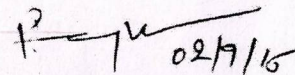
- (i). Prof. P.Ramarao, Member and DAA
- (ii). Dr. Raj Kumar, OIC, Chairperson
- (iii). Dr. Vinod Kumar, Assistant Professor
- (iv). Dr. Vikas Jaitak, Assistant Professor, Convenor
- (v). Dr. Pradeep Kumar, Assistant Professor

Following are the proceedings of the meeting

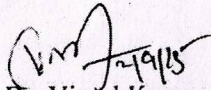
1. Committee discussed to organise the Schrodinger workshop in coming three months
2. Board of study (BOS) may be called for minor modifications in syllabus for the next academic year i.e 2015-16 in the revised nomenclature of Centre i.e Centre for Pharmaceutical Sciences and Natural Products such as
 - (i) As per letter with reference no. D.O.No.F.14-18/2015 (CPP-II) from UGC and Hon'ble Vice Chancellor comments on dated 16th July, 2015, inclusion of new topics related to vital issues such as weapons of mass destruction and **peaceful chemistry** may be included in the syllabi of master programs from next session (2015-16).
 - (ii) Implementation of Credit Based System and its approval from BOS system



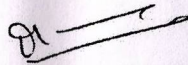
Prof. P. Ramarao
Member and DAA



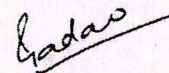
Dr. Raj Kumar
OIC, Chairperson



Dr. Vinod Kumar
Member



Dr. Vikas Jaitak
Convenor



Dr. Pradeep Kumar
Member

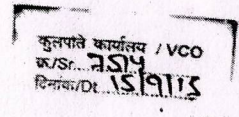
Forwarded to VC for information

To: VC

Seen
16/9/15

Ramarao, DAA

To: Dr. Raj Kumar



114504

04 SEP 2015

16 9.15

Centre for Pharmaceutical Sciences and Natural Products

(CUPB/PSNP/15/422)

Date: 4/09/15

Subject: Request for the approval of constitution of Academic and Administrative Committee (AAC) in the Centre for Pharmaceutical Sciences and Natural Products

The following are the proposed members of the Academic and Administrative Committee (AAC) in the Centre for Pharmaceutical Sciences and Natural Products as per the notification ref no. CUPB/CC/15/notification/14 dated 23-7-15:

1. **Chairperson:**

1. Dr. Raj Kumar, Assistant Professor, Officiating In-Charge of the Centre for Pharmaceutical Sciences and Natural Products (PSNP).

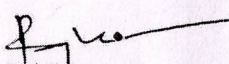
2. **Members:**

1. Professor P. Ramarao, DAA and Member, Centre for PSNP
2. Dr. Raj Kumar, Assistant Professor, Member and Chairperson, Centre for PSNP
3. Dr. Vinod Kumar, Assistant Professor, Member, Centre for PSNP
4. Dr. Vikas Jaitak, Assistant Professor, Member, Centre for PSNP
5. Dr. Pradeep Kumar, Assistant Professor, Member, Centre for PSNP

3. **Convenor:**

1. Dr. Vikas Jaitak, Assistant Professor, Member, Centre for PSNP

Submitted for your kind consideration and approval please.


Dr. Raj Kumar

OIC

Thru proper channel

Approved.

1.9.2015

11452

04 SEP 2014

Dr. Raj

Dated: 24-09-2015

Proceedings of the Administrative and Academic Committee (AAC) meeting

As per notification with Ref No: CUPB/CC/1 5/Notification/4 on dated 23rd July, 2015. following AAC members of the Centre for Pharmaceutical Sciences and Natural Products met and discussed about the centre related academic as well as administrative issues on dated 24th Sep, 2015:

- (i). Prof. P.Ramarao, Member and DAA
- (ii). Dr. Raj Kumar, OIC, Chairperson
- (iii). Dr. Vinod Kumar, Assistant Professor
- (iv). Dr. Vikas Jaitak, Assistant Professor, Convenor
- (v). Dr. Pradeep Kumar, Assistant Professor

Following are the proceedings of the meeting

1. It was unanimously recommended that Online 1 KVA UPS (Approx. cost Rs 25, 000) with inbuilt battery may be purchased for the proper and un-interrupted functioning of the solid phase peptide synthesizer.

P. Ramarao
 Prof. P. Ramarao
 Member and DAA
 24/9

Raj Kumar
 Dr. Raj Kumar
 OIC, Chairperson
 24/9/15

Vinod Kumar
 Dr. Vinod Kumar
 Member
 24/9/15

Vikas Jaitak
 Dr. Vikas Jaitak
 Convenor
 24/9/15

Pradeep Kumar
 Dr. Pradeep Kumar
 Member
 24/9/15

Find this DAA: *P. Ramarao*
 29/9/15

copy DAA

12064
24.9.15

Pharmaceutical Sciences and Natural Products

Dated: 19-10-2015

Proceedings of the Administrative and Academic Committee (AAC) meeting

As per notification with Ref No: CUPB/CC/1 5/Notification/4 on dated 23rd July, 2015, following AAC members of the Centre for Pharmaceutical Sciences and Natural Products met and discussed about the centre related academic as well as administrative issues on dated 19th Oct, 2015:

- (i). Prof. P.Ramarao, Member and DAA
- (ii). Dr. Raj Kumar, OIC, Chairperson
- (iii). Dr. Vinod Kumar, Assistant Professor
- (iv). Dr. Vikas Jaitak, Assistant Professor, Convenor
- (v). Dr. Pradeep Kumar, Assistant Professor

Following are the proceedings of the meeting

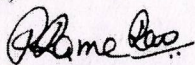
AAC members discussed on the distribution of the budget allocated to Centre for Pharmaceutical Sciences and Natural Products (PSNP) among the faculty members as mentioned below:

1. Research Grants: Rs 6 lacs were allocated to PSNP. It was discussed that Rs 2 lacs each may be allocated to Dr. Raj Kumar, Dr. Vinod Kumar and Dr. Vikas Jaitak; who have research scholars (M.Pharm., M.Sc. (Medicinal Chemistry), Ph.D. students)
2. Purchase of small equipments: It was decided that equipments such as rotary evaporator, work station including computer, CPU monitor and online UPS along with some software's and UV Cabinet may be purchased under small equipment budget allocated to PSNP i.e Rs 10 lacs.
3. Purchase of consumable, Chemicals & Glassware/Testing of budget Rs 2.0 lacs

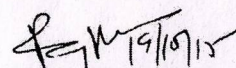
It was decided that distribution may be as follows:

- Glassware and plastic ware to the centre- Rs 50,000
- Laboratory chemicals and solvents- Rs 30,000
- Rs 40,000 each may be distributed to three faculty members (Dr. Raj Kumar, Dr. Vinod Kumar, Dr. Vikas Jaitak; who are having research scholars) for sample analysis like ¹H NMR, ¹³C NMR, and CHNS etc.

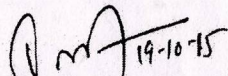
4. Committee also discussed on purchase of books and journals under the head (Rs 2.0 lacs)



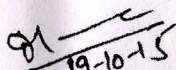
Prof. P. Ramarao
Member and DAA



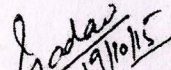
Dr. Raj Kumar
OIC, Chairperson



Dr. Vinod Kumar
Member



Dr. Vikas Jaitak
Convenor



Dr. Pradeep Kumar
Member

DAA
5/11/15

Centre for Pharmaceutical Sciences and Natural Products

Ref No. CUPB/PSNP/15/529

Date:- 04/11/15

Proceeding of the Administrative and Academic Committee (AAC) meeting

As per notification with Ref. No: CUPB/CC/15/Notification/4 on dated 23July,2015 and Ref No: CUPB/CC/15/ Notification/95 dated 27 September, 2015, following AAC member and chairperson of the Centre for Pharmaceutical Sciences and Natural Products met and discussed about the Centre related academic as well as administrative issue on dated 4 November, 2015:

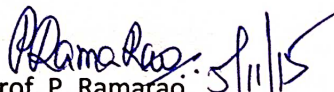
- (1) Prof. P. Ramarao, DAA and Chairperson
- (2) Dr. Raj Kumar, OIC and Member
- (3) Dr. Vinod Kumar, Member
- (4) Dr. Pradeep Kumar, Member

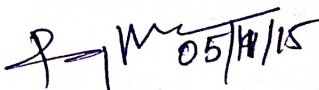
Following are the proceeding of the meeting

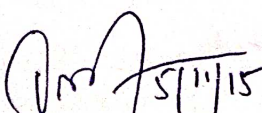
AAC members discussed on the distribution of the office and general expenses budget allocated to the Centre for Pharmaceutical Sciences and Natural Products (PSNP) among the faculty members as mentioned below:

- (1) Rs 25000 were allocated to PSNP for the use on office and general expenses. It was discussed that Rs. 3000 each may be allocated to Dr. Raj Kumar, Dr. Vinod Kumar, Dr. Vikas Jaitak and Dr. Pradeep Kumar for the issue of stationary items such as , pen, pencil, paper (for question paper, surprise test paper and research paper print) etc.
- (2) Rs. 10,000 may be allocated for the office expenses such as:
 - (1) Stationary, paper and files for the day to day movement.
 - (2) Record Keeping and maintenance.
 - (3) Maintaining cartridges for instruments and Centre's printers.
- (3) Rs. 3000 may be allocated for any other miscellaneous expenses for the Centre.


Committee also discussed the purchase of books and journals under the head of Books and Journal of Rs. 200000. The list will be submitted soon to library in-charge.


Prof. P. Ramarao
DAA and Chairperson


Dr. Raj Kumar
OIC and Member


Dr. Vinod Kumar
Member

(On leave)
Dr. Vikas Jaitak
Member


Dr. Pradeep Kumar
Member

Dr. Ray

13074
9/11/15

Pharmaceutical Sciences and Natural Products

CUPB/CPSNP/15/556

Dated: 16-11-2015

Proceedings of the Administrative and Academic Committee (AAC) meeting

As per notification with Ref No: CUPB/CC/1 5/Notification/4 on dated 23rd July, 2015, following AAC members of the Centre for Pharmaceutical Sciences and Natural Products met and discussed about the centre related academic as well as administrative issues on dated 16th Nov, 2015:

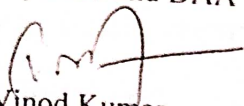
- (i). Dr. Raj Kumar, OIC
- (ii). Dr. Vinod Kumar, Assistant Professor
- (iii). Dr. Vikas Jaitak, Assistant Professor, Convenor
- (iv). Dr. Pradeep Kumar, Assistant Professor


Following are the proceedings of the meeting


AAC members discussed about the upcoming three day workshop in the Centre for Pharmaceutical Sciences and Natural Products (PSNP) on dated 26-28 Nov, 2015. Following points were discussed:


1. Competent authorities have approved Rs 35,000 (approval letter is attached) for upcoming workshop scheduled on dated 26-28 Nov, 2015.
2. Committee discussed that if charges of the food items/printing charges/Miscellaneous items exceed the approved budget, an amount up to Rs 20, 000 may be adjusted from the centre budget under the head seminar/workshop etc. *

(On leave)
Prof. P. Ramarao
Chairperson and DAA


Dr. Vinod Kumar
Member


Dr. Vikas Jaitak
Convenor


Dr. Raj Kumar
OIC, Member


Dr. Pradeep Kumar
Member

Seen. H. S. R.
17/11/15

Put up for information and approval of (*)

8398
23/11/15

Seen & signed
P. Ramarao
20/11/15

OIC, PSNP
Dr. Pradeep Kumar

DAA
12357
18/11/15

Pharmaceutical Sciences and Natural Products

CUPB/CPSNP/15/592

Dated: 02-12-2015

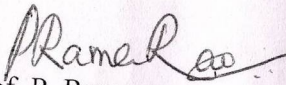
Proceedings of the Administrative and Academic Committee (AAC) meeting

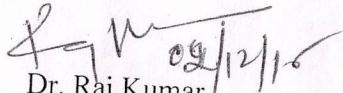
As per notification with Ref No: CUPB/CC/1 5/Notification/4 on dated 23rd July, 2015, following AAC members of the Centre for Pharmaceutical Sciences and Natural Products met and discussed about the centre related academic as well as administrative issues on dated 02nd Dec, 2015:

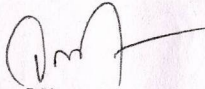
- (i). Prof. P.Ramarao, Chairperson and DAA
- (ii). Dr. Raj Kumar, Member and OIC
- (iii). Dr. Vinod Kumar, Assistant Professor
- (iv). Dr. Vikas Jaitak, Assistant Professor, Convenor
- (v). Dr. Pradeep Kumar, Assistant Professor


It was discuss in the meeting that

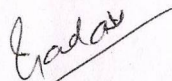
1. Board of study (BOS) will be called in the month of December for modifications in syllabus for the next academic year i.e 2016-17.


Prof. P. Ramarao
Chairperson and DAA

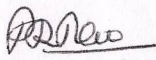

Dr. Raj Kumar
OIC, Member


Dr. Vinod Kumar
Member


Dr. Vikas Jaitak
Convenor


Dr. Pradeep Kumar
Member

To : vc for information


4/12/2015

- 1) Chairman, IQAE
- 2) DR (Adm)
- 3) DAA office

Seen
8/12/15

A.K. Dham

कुलपति कार्यालय / VCO
क्र./Sr. 8714
दिनांक/Dt 7/12/15

DAA
13789
3/12/15