



Centre for Physical Sciences

Minutes of meeting of Academic and Administrative Committee of Centre for Physical Sciences held on 30.07.2015 at 03:00 pm

The first meeting of Academic and Administrative Committee of Centre for Physical Sciences (CPS) was held on 30.07.2015 at 03:00 P.M. in the Room No. 26 (OIC, CPS's room) of Academic Block. The following members were present:

1. Dr. Achchhe Lal Sharma, OIC, CPS (Chairperson)
2. Dr. Kamlesh Yadav, Assistant Professor, CPS (Member)
3. Dr. Ashok Kumar, Assistant Professor, CPS (Member)
4. Dr. Jai Prakash, Assistant Professor, CPMS (Convener)

Following agenda was discussed in the meeting:

1. To discuss the course structure and syllabus of M.Sc. physics as per CBCS.
2. To discuss the time table for forthcoming semester.
3. The distribution of dissertation topics for M.Sc. 3rd Semester students would also be discussed.
4. To discuss the proposal for constitution of Board of Studies for Centre for Physical Sciences for further approval course structure and syllabus.

The committee discussed:

Item No. 1: The committee discussed the prepared course structure and syllabus of M.Sc. physics in detail as per CBCS and decided to be applicable for 2015-16 session.

Item No. 2: The committee discussed the proposed time table and to be applicable for 2015-16 session.

Item No. 3: The committee discussed the distribution of dissertation topics for M.Sc. 3rd Semester students. The topics would be distributed as per the preference given by the students. The same would be submitted to DAA and Exam. section for further information and approval.

Item No. 4: The committee proposed the constitution of Board of Studies for Centre for Physical Sciences in order to approve the revised course structure and syllabus (as per CBCS) for the session 2015-16.

The Academic and Administrative Committee discussed the above items for submitting to Dean, Academic Affairs.

Asharma 20/7
Dr. Achchhe Lal Sharma
OIC, CPS and Chairperson,

K Yadav 30/07/15
Dr. Kamlesh Yadav
Asstt. Prof., CPS

Ashok 30/7/15
Dr. Ashok Kumar
Asstt. Prof., CPS

Jai Prakash 30/7/2015
Dr. Jai Prakash
Asstt. Prof., CPS and Convener

Submitted to DAA for Information

Prakash Rao 31/7/2015

*Sen d
gives
10/8/15*

*Copy to Physics
Rao 10/8/15*

16295
31.7.15



Centre for Physical Sciences

Minutes of Meeting of Academic and Administrative Committee of Centre for Physical Sciences held on 05.08.2015 at 04:30 pm

The meeting of Academic and Administrative Committee of Centre for Physical Sciences (CPS) was held on 05.08.2015 (Wednesday) at 04:30 P.M. in the Room No. 26 (OIC, CPS's room) of Academic Block. The following members were present:

1. Dr. Achchhe Lal Sharma, OIC, CPS (Chairperson)
2. Dr. Ashok Kumar, Assistant Professor, CPS (Member)
3. Dr. Jai Prakash, Assistant Professor, CPMS (Convener)

Following agenda was discussed in the meeting:

1. To discuss the time table as per suggestion of DAA (a course may be shared by more than one faculty member).
2. Discussion on requirement and broad specialization of the department for vacant teaching positions.
3. To ensure implementation of decisions taken by statutory bodies (Executive council and University Administration) of CUPB.
4. To develop and maintain of database of students and Faculty of the Centre.
5. To prepare the Evaluative Report as per guidelines and parameters of NAAC, to be submitted to IQAC of CUPB.

The committee discussed:

Item No. 1: The committee discussed the time table as per suggestion of DAA (a course may be shared by more than one faculty member). It was decided in the meeting that Physics courses can not be taught in this manner as the units (in syllabus) are interlinked with each other and next unit can not be taught without the completion or knowledge of previous unit. If any paper is shared by more than one faculty then parallel teaching of the same may affect the understanding of the students because physics courses need chronological or sequential teaching.

Item No. 2: The committee discussed the requirement and broad specialization of the department for vacant teaching positions. The broad specialization for vacant

Ashok
6/8/15

Ashok

Jai Prakash
6/8/2015



Central University of Punjab

Established vide Act No. 25(2009) of Parliament

positions are theoretical/experimental condensed matter and nuclear physics. The same is already submitted to Registrar office through e-mail.

Item No. 3: The committee discussed the implementation of decisions taken by statutory bodies (Executive council and University Administration) of CUPB. The committee decided that Centre for Physical Sciences will implement all decisions taken by University Administration as and when centre will receive.

Item No. 4: The committee discussed the development and maintenance of database of students and Faculty of the Centre. The centre has already data of all students admitted in 2013-14 and 2014-15 sessions. The centre will also incorporate the data of students to be admitted in 2015-16 session.

Item No. 5: The committee discussed the prepared Evaluative Report for NAAC and decided to submit the same as per guidelines and parameters of NAAC to IQAC of CUPB.

The Academic and Administrative Committee discussed the above items for submitting to Dean, Academic Affairs.

Ashorma 6/8/15
Dr. Achche Lal Sharma
Asstt. Prof. & OIC, CPS
Chairperson,

on leave
Dr. Kamlesh Yadav
Asstt. Prof., CPS

Ashok
Dr. Ashok Kumar
Asstt. Prof., CPS

Jai Prakash
Dr. Jai Prakash
Asstt. Prof., CPS and Convener

DAA for information please.

Alam Raza
rc 7/8/15
copy to NAAC cell.

To be put upto
rc for information
PR Rao
7/8/15

Copy to: OIC, Physics
PR Rao

seen
2/8/15
कुलपते कार्यालय / VCO
क्र./Sr. 7054
दिनांक/DT. 08/8/15

डीन, अकादमिक कार्यालय
DAA/08/15
क्र. Sr. 10,505
दिनांक/DT. 6.8.15



Centre for Physical Sciences

Minutes of Meeting of Academic and Administrative Committee of Centre for Physical Sciences held on 04.09.2015 at 04:30 pm

The meeting of Academic and Administrative Committee of Centre for Physical Sciences (CPS) was held on 04.09.2015 (Friday) at 04:30 P.M. in the Room No. 26 (OIC, CPS's room) of Academic Block. The following members were present:

1. Dr. Achchhe Lal Sharma, OIC, CPS (Chairperson)
2. Dr. Ashok Kumar, Assistant Professor, CPS (Member)
3. Dr. Kamlesh Yadav Assistant Professor, CPS (Convener)

Following agendas were discussed and resolved in the meeting:

Item No. 15: 3:1

Appointment of New Faculties

Dr. Jai Prakash, Assistant professor has resigned from the university. The committee has discussed the requirement of the faculty in centre for physical science and proposed the submission of requirement for the appointment of the new faculties.

Item No. 15: 3:2

Time Table modification and work load distribution

The committee discussed the modification in time table and distribution of work load after the resignation of Dr. Jai Prakash. The time table modification and work load distribution has been done in the meeting. The new modified time table will be submitted for the approval of competent authorities.

Item No. 15: 3:3

Constitution of new BoS for Centre for Physical Sciences

The discussion regarding constitution of new BoS has been done. In the meeting name of members of the BoS has been decided and proposed for the submission of the same to the competent authorities.

Item No. 15: 3:4

NAAC report submission

The NAAC report completed in all respect and submitted.

Item No. 15: 3:5

Appointment of class representative (CR) of M.Sc. 2015-2016 Batch

CR of M.Sc. 2015-2016 Batch has been appointed with consent of M.Sc. student. The M.Sc.

Asharma
11/9/15

1

Ashok
11/9/15

J. Yadav
11.09.15



student elected Mr. Rahul Chauhan as their CR.

Item No. 15: 3:6

Submission of MCQ in proper format

The committee discussed the submission of MCQ in proper format.

Item No. 15: 3:7

Attendance in Foundation Stone Laying Ceremony

CR of M.Sc. and M.Phil. Batch students are appointed to give the attendance of students of their class in Foundation stone laying ceremony. It is found that all the students were present during the ceremony.

Item No. 15: 3:8

Conduction of final viva voce of M.Phil. Student Mr. Ritesh Kumar

The final viva voce of Mr. Ritesh Kumar, M.Phil. student has been organized and conducting on 04.09.2015 at 02:30 pm.

Asharma
11/9/15

Dr. Achchhe Lal Sharma
OIC, CPS and Chairperson,

Ashok
11/9/15

Dr. Ashok Kumar
Asstt. Prof., CPS

Dr. Kamlesh
11.09.15

Dr. Kamlesh Yadav
Asstt. Prof., CPS, Convener

Submitted to DAA for Information

Kamlesh
12/9

D.A.L. Sharma
DA
11.02.15
11-8-15



Centre for Physical Sciences

Minutes of Meeting of Academic and Administrative Committee of Centre for Physical Sciences held on 05.10.2015 at 01:30 pm

The 4th meeting of Academic and Administrative Committee of Centre for Physical Sciences (CPS) was held on 05.10.2015 (Friday) at 01:30 P.M. in the Room No. 26 (OIC, CPS) of Academic Block. The following members were present:

1. Dr. Achchhe Lal Sharma, OIC, CPS (Chairperson)
2. Dr. Ashok Kumar, Assistant Professor, CPS (Member)
3. Dr. Kamlesh Yadav Assistant Professor, CPS (Convener)

Following agendas were discussed and resolved in the meeting:

Item No. 15: 4:1

Conduction of Synopsis-Seminar of M.Phil. Students 2014-2016 Batch

The date for conduction of the Synopsis-Seminar of M.Phil. students 2014-2016 Batch has been fixed. It is proposed that the Synopsis seminar will be done 15 October 2015. In this regards an application to be submitted to the competent authority for approval and appointment of the DAA nominee for the same.

Item No. 15: 4:2

Inclusion of external expert in the BOS of Physical Sciences

It is found that the outside external expert is not included in the constituted new BOS of Centre for Physical Sciences. The matter is discussed and an application is submitted to the competent authorities for the inclusion of an outside external expert in the BOS.

Item No. 15: 4:3

Conduction of BOS meeting

It is discussed to conduct the BOS meeting soon. It is decided that the BOS meeting will be conducted as soon as possible after the inclusion of an external expert in the BOS.

Item No. 15: 4:4

Implementation of decisions taken by statutory bodies

The committee discussed the implementation of decisions taken by statutory bodies (Executive council and University Administration) of CUPB. The committee decided that Centre for Physical Sciences will implement all decisions taken by University Administration as and when centre will receive.

Asharma 7/10/15
Dr. Achchhe Lal Sharma
OIC, CPS and Chairperson,

Ashok 7/10/15
Dr. Ashok Kumar
Asstt. Prof., CPS

Kamlesh 7/10/15
Dr. Kamlesh Yadav
Asstt. Prof., CPS, Convener

Ami 7/10/15
Submitted to DAA for Information



CPS/15/305

6/11/15

Centre for Physical Sciences

Minutes of Meeting of Academic and Administrative Committee of Centre for Physical Sciences held on 04.11.2015 at 03:00 pm

The 5th meeting of Academic and Administrative Committee of Centre for Physical Sciences (CPS) was held on 04.11.2015 (Wednesday) at 03:00 P.M. in the Room No. 26 (OIC, CPS) of Academic Block. The following members were present:

1. Dr. Achchhe Lal Sharma, OIC, CPS (Chairperson)
2. Dr. Ashok Kumar, Assistant Professor, CPS (Member)
3. Dr. Kamlesh Yadav Assistant Professor, CPS (Convener)

Following agendas were discussed and resolved in the meeting:

Item No. 15: 5:1

Conduction of 3rd Sessional and 2nd Mid Term Test of M.Sc. III and I Semester Students

It is decided that the sessional/mid-term test of one batch will be conducted in Physics Lab so that there will no interruption of the classes of students of other batch. Seating plan, time table for exam, faculties duties, and question papers are prepared.

Item No. 15: 5:2

Time Table for Next Semester

The distribution of teaching work load and time table for the next semester which are going to start from December 2015 for the M.Sc. II and IV semester students are discussed. A tentative time table is also prepared. The final version will be submitted to the competent authorities soon.

Item No. 15: 5:3

Purchase of books for the centre

A list of books required for the centre for physical sciences are prepared and will be submitted for purchasing through library.

Item No. 15: 5:4

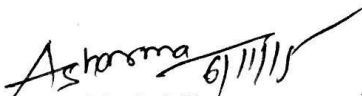
Stationery requirement


The stationary requirement for the centre for the next three month is discussed and a list is prepared for the same.

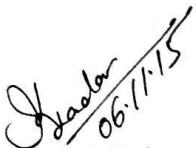
Item No. 15:5:5

Implementation of decisions taken by statutory bodies of CUPB

It is decided that the Centre for Physical Sciences will implement all decisions taken by University Administration as and when centre will receive.


 Dr. Achchhe Lal Sharma
 OIC & Chairperson, CPS



 Dr. Ashok Kumar
 Asstt. Prof., CPS

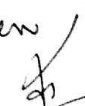

 Dr. Kamlesh Yadav
 Asstt. Prof., CPS, Convener

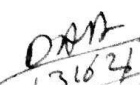
Submitted to DAA for Information

8198
 07/11/15

To: ve


 7/11/2015

Seen

 7/11/15


 13624
 6/11/15
 9/11/15



Centre for Physical Sciences

Minutes of Meeting of Academic and Administrative Committee of Centre for Physical Sciences held on 07.12.2015 at 10:30 am

The 6th meeting of Academic and Administrative Committee of Centre for Physical Sciences (CPS) was held on 07.12.2015 (Monday) at 10:30 A.M. in the Room No. 26 of Academic Block. The following members were present:

1. Dr. Ashok Kumar, Assistant Professor, CPS (Member)
2. Dr. Kamlesh Yadav Assistant Professor, CPS (Convener)

Following agendas were discussed and resolved in the meeting:

Item No. 15: 6:1

BOS Meeting

It is decided that the centre for physical science will held BOS meeting in this month. A mail is dropped to the external and internal committee members for their availability on the suitable date to conduct the BOS meeting.

Item No. 15: 6:2

Curriculum Committee Meeting

A curriculum committee (CC) of the centre for physical sciences has been established. The CC meeting will be held in this month to discuss the modifications required in the syllabus of M.Sc. and Ph.D. Physics.

Item No. 15: 6:3

Time Table for Next Semester

A time table has been prepared for the classes of M.Sc. Physics Semester-II and IV which is going to start from 21 December 2015. The Time table will be submitted to the competent authorities in the next week.

Item No. 15: 6:4

Maintenance of Physics Lab Cabinets

The Physics Lab cabinets were dismantled during the process of making new class room adjacent to it. It is discussed in the meeting that it should be repaired within this month. An application is already submitted for the same before 3 months. Many reminders are also been sent to the concern person. Centre will try to contact again the engineer of the University for repairing the same as early as possible.

Ashok
7/12/15

Kamlesh
07-12-15

PRRao
7/12/2015
Ashok ku / Harpreet



Centre for Physical Sciences

7th Meeting of Academic and Administrative Committee of Centre for Physical Sciences held on 17.12.2015 at 10:30 am

The 7th meeting of Academic and Administrative Committee of Centre for Physical Sciences (CPS) was held on 17.12.2015 (Monday) at 10:30 A.M. in the Room No. 26 of Academic Block. The following members were present:

1. Dr. Achchhe Lal Sharma, Assistant Professor, OIC
2. Dr. Ashok Kumar, Assistant Professor, CPS (Convener)

Following agenda were discussed and resolved in the meeting:

Item No. 15: 7:1

Distribution of Central Budget of Centre for Physical Science

With reference to the discussion in the meeting of Academic and Administrative Committee (AAC), Committee has unanimously recommended the following allocation of the central budget of 10 lakh to the faculty for the purchase of some equipments for the smooth functioning of M.Sc./M.Phil. research:

Sr. No.	Item	Quantity	Unit Price (Rs)	Indenter
1	HP Z840 Workstation	1	2,68,300.00	Dr. Ashok Kumar
2	HP Z640 Workstation	1	88680.00	Dr. Ashok Kumar
3	PULSETECH/On-line 2 KVA UPS	1	37,150.60	Dr. Ashok Kumar
4.	Magnetic Stirrer (Sigma Aldrich) 2 mag, 30115	2	1,50,000 (Appx.)	Dr. Kamlesh Yadav
5.	Balance Metler Toledo MS 1003S	1	3,00000 (Appx.)	Dr. Achchhe Lal Sharma

Stores & Purchase Section
 Cr. No. 2548
 Date: 23/12/15

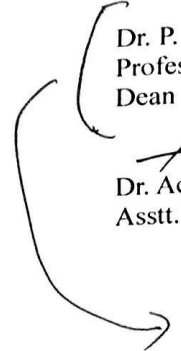
Dr. P. Ramarao
 Professor & Chairperson
 Dean of the School of Basic and Applied Science

Ashok Kumar 17.12.15
 Dr. Achchhe Lal Sharma
 Asstt. Prof. & OIC, CPS

Ashok Kumar 17/12/15
 Dr. Ashok Kumar
 Asstt. Prof., CPS, Convener

On leave
 Dr. Kamlesh Yadav
 Asstt. Prof., CPS,

VC
 2019
 21/12/15



P. Ramarao
 19/12/2015

Put up for approval
 To: VC.

P. Ramarao 19/12/2015
 second
 23/12/15

To: VC.
 To: SO (SCP)
P. Ramarao 23.12.15
 P.T.O



Item No. 15:6:5

Allotment of Computer Timing for Computational Methods Lab Course of M.Sc. Physics Semester-II Students

The centre needs the allotment of the timing in Computer Centre Lab for two-credit Computational Methods Lab course. The application will be submitted in computer centre for the same.

Item No. 15:6:6

Work Station Requirement for M.Phil. Students

An application for the requirement of two work station for the M.Phil. students has been submitted under Common Computational Facility.

Dr. P. Ramarao

Professor & Chairperson

Dean of the School of Basic and Applied Science

On leave

Dr. Achchhe Lal Sharma
OIC, CPS

Ashok 7/12/15

Dr. Ashok Kumar
Asstt. Prof., CPS

K Yadav 07.12.15

Dr. Kamlesh Yadav
Asstt. Prof., CPS, Convener



Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Centre for Physical Sciences

7th Meeting of Academic and Administrative Committee of Centre for Physical Sciences held on 17.12.2015 at 10:30 am

The 7th meeting of Academic and Administrative Committee of Centre for Physical Sciences (CPS) was held on 17.12.2015 (Monday) at 10:30 A.M. in the Room No. 26 of Academic Block. The following members were present:

1. Dr. Achchhe Lal Sharma, Assistant Professor, OIC
2. Dr. Ashok Kumar, Assistant Professor, CPS (Convener)

Following agenda were discussed and resolved in the meeting:

Item No. 15: 7:1

Distribution of Central Budget of Centre for Physical Science

With reference to the discussion in the meeting of Academic and Administrative Committee (AAC), Committee has unanimously recommended the following allocation of the central budget of 10 lakh to the faculty for the purchase of some equipments for the smooth functioning of M.Sc./M.Phil. research:

Sr. No.	Item	Quantity	Unit Price (Rs)	Indenter
1	HP Z840 Workstation	1	2,68,300.00	Dr. Ashok Kumar
2	HP Z640 Workstation	1	88680.00	Dr. Ashok Kumar
3	PULSETECH/On-line 2 KVA UPS	1	37,150.60	Dr. Ashok Kumar
4.	Magnetic Stirrer (Sigma Aldrich) 2 mag, 30115	2	1,50,000 (Appx.)	Dr. Kamlesh Yadav
5.	Balance Metler Toledo MS 1003S	1	3,00000 (Appx.)	Dr. Achchhe Lal Sharma

Dr. P. Ramarao
Professor & Chairperson
Dean of the School of Basic and Applied Science

Ashok Kumar
Dr. Achchhe Lal Sharma
Asstt. Prof. & OIC, CPS

Ashok Kumar
Dr. Ashok Kumar
Asstt. Prof., CPS, Convener

On leave
Dr. Kamlesh Yadav
Asstt. Prof., CPS,

Stores & Purchase Section
Sr. No: 2548
Date: 23/12/15

P. Ramarao
19/12/2015

1

सुपरवाइजर / VCO
क्र.सं. 9019
दिनांक/Date 21/12/15

Put up for approval

P. Ramarao

To: VC

DAA
14199