

Department of Animal SciencesDated: 28th Jan. 2019

Subject: Minutes of the 40th Academic and Administrative Committee (AAC) Meeting of the Department of Animal Sciences held on Jan 9, 2019.

The Department of Animal Sciences held its 40th Academic and Administrative Committee (AAC) meeting on Jan 9, 2019 and a subsequent meeting on 16th Jan. 2019. The chairman proposed the welcome note to all the members. The meeting was presided by the chairman and the convener recorded the minutes of meeting.

The minutes of the proceedings are as follows:

1. **List of Chemicals:** Tentative list of chemicals and other miscellaneous items needed for the practicals of master's program and research scholars was prepared by Mr. Dharendra along with the consultation with all the faculty members. This list was discussed and all the members agreed to book and procure these items from recurring budget (5 lakhs) allocated to the department for the year 2018-2019.
2. **Instrument list:** Members of the committee discussed about the allocated Rs 54 lakhs non-recurring / infrastructure development budget to the department. It was decided by mutual consensus that department will invest the amount in infrastructure, equipments and other capital needs of the department. Tentative list of equipments was already decided and agreed by the members, which is given below. It was also decided by the members that needful will be done for timely booking of the budget before 31st January 2019.

- I. Cryostat
- II. Fluorescence Microscope
- III. water purification system
- IV. Real-time PCR machine

R.K.

Shehnaz Jahan

AL

M. Anilkumar
28/1/19

P.T.O.

- V. Biosafety cabinet
- VI. Peristaltic pump
- VII. Dissection microscope
- VIII. Multifunctional Printer/copier for office purpose

3. Time Table: As per the requirement and the recommendation of the members the tentative time table submitted to IQAC (dated 3-1-19, copy attached) has been modified and notified by the HoD (10-1-19, copy attached).

4. New AAC/CDDC convener: To give equal opportunity and responsibility to all members of the department, the new convener will be Dr. S.R. Lone in place of Dr. Jyoti Prakash who has been handed over the charge via 39th A.A.C minutes.

M. Anilkumar
(Anil K. Mantha) 20/1/19
Associate Prof.

Ajank
(Aklank Jain) 14/1/19
Chairperson & HOD

Jyoti Parkash
(Jyoti Parkash) 28/1/2019
Assistant Prof.

K. R. Chaitanya
(Krishna R. Chaitanya)
Assistant Prof.

Sunil K. Singh
(Sunil K. Singh)
Assistant Prof.

S. R. Lone
S. R. Lone
(DST-Ramanujan Fellow)
Co-opted member and
Convener

Submitted to DAA:

Copy to:

- Members of AAC (Department of Animal Sciences)
- ✓ IQAC-office
- DAA Office

for information

Pradeep
29/1/2019

Department of Animal SciencesDated: 19th Feb. 2019**Subject: Minutes of the 41th Academic and Administrative Committee (AAC) Meeting of the Department of Animal Sciences held on Feb 18, 2019.**

The Department of Animal Sciences held its 41th Academic and Administrative Committee (AAC) meeting on Feb 18, 2019. The chairman proposed the welcome note to all the members. The meeting was presided by the chairman and the convener recorded the minutes of meeting.

The minutes of the proceedings are as follows:

- 1. Multitasking Staff:** Ms. Sarupinder Kaur who was doing multitasking job (DEO) for the department of Animal Sciences has been taken up a different job at the University a month ago. It has been discussed at the AAC, and the members recommends that department needs one multitasking staff on urgent basis so that the functionality of the department does not affect. Faculty members are investing their precious time in departmental work suited for the multitasking staff and this time would have been channelized to do the productive teaching and research work.
- 2. 6th BOS Meeting:** Members of the committee reviewed the preparations for the upcoming 6th BOS meeting that is going to be held on 22/02/2019. It was decided by the consensus that all the faculty members of the department will be present in the meeting.
- 3. Student feedback:** IQAC takes feedback from the students on periodical basis. It has been felt by the members that IQAC should share the semester wise feedback directly with the course coordinator / associated faculty or via HoD. Members were of the view that absence of the feedback is creating bottleneck towards improvement of the teaching by the faculty members.

M. Anilkumar
(Anil K. Mantha)
Associate Prof.

A. J. C.
(Aklank Jain)
Associate Prof.
Chairperson & HOD

B. Sharma
(Jyoti Parkash)
Assistant Prof.

R. K. Chaitanya
(Krishna R. Chaitanya)
Assistant Prof.

on-leave
(Sunil K. Singh)
Assistant Prof.

Shobhraj Sharma
S. R. Lone
(Convener / DST-Ramanujan
Fellow and Co-opted member)

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- DAA Office

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TO IQAC-office
[Signature]
5/3/19

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28.2.19

Department of Animal Sciences

Date: 14th March, 2019

Subject: Minutes of the 42nd Academic and Administrative Committee (AAC) Meeting of the Department of Animal Sciences held on March 7, 2019.

The Department of Animal Sciences held its 42nd Academic and Administrative Committee (AAC) meeting on March 7, 2019. The chairman proposed the welcome note to all the members. The meeting was presided by the chairman and the convener recorded the minutes of the meeting.

The minutes of the proceedings are as follows:

1. **Date Sheet of MST1:** The date set of MST-1 for 2nd and 4th semester is attached as **Annexure - 1**. All members in consensus agreed to make sure classes will continue apart from the ongoing examination.
2. **Re. Nomenclature of the department:** All the members of the opinion that, as the 26th EC meeting approved for the renaming of the department from Animal Sciences to 'Zoology' as per the UGC directions. In this regard, it is requested that this decision may kindly be implemented at the earliest (**Annexure - 2**).
3. **Requirement of additional equipment for the department:** Members are of the view that the department will request to the honorable Vice-Chancellor sir for additional support / funds for the department to procure some essential equipments towards research and teaching activities of the department. The department would like to procure the following equipment:
 - a. BOD incubators (450 liters capacity) for insect culture – Qt. 2 no.
 - b. Multifunction printer for office use – Qt. 1 no.
 - c. Ultra water purification system – Qt. 1 no.
 - d. -80 degree C freezer – Qt. 1 no.
 - e. CO₂ Incubator – Cell culture – Qt. 1 no.
4. **Re. Adjunct faculty / Visiting professor:** Members are of the view that the expertise of Prof. Ravi Parkash(CV attached as **Annexure -III**), who is an emeritus professor at MDU, Rohtak and also an external expert in the Board of Studies of the department, and School Board would be extremely helpful for the M.Sc. students in understanding

To JAC office
A/c
24/3/19

SR

M. Anil Kumar

A/c
15/3/19

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Bhuma

difficult concepts in Genetics and Ecology. These subjects are important in the perspective of various competitive examinations. Hence, his services as an adjunct faculty or visiting professor may be requested.

AAC: Members

M. Anil Mantha
(Anil K. Mantha) 15/3/19
Associate Prof.

R. Chaitanya
(Krishna R. Chaitanya) 15/3/19
Assistant Prof.

A. Jain
(Aklank Jain) 15/3/19
Associate Prof.

S. K. Singh
(Sunil K. Singh) 15/3/2019
Chairperson & HOD
Assistant Prof.

P. Sharma
(Jyoti Parkash) 15/03/2019
Assistant Prof.

S. R. Lone
(S. R. Lone)
Convener
DST-Ramanujan Fellow
Co-opted member

✓
Submitted to DAA:

Copy to:

- Members of AAC (Animal Sciences)
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- DAA Office

Sen

[Signature]
15/3/19

DAS/2019/48/404/11.4.19.

Dated: 10th April, 2019

Subject: Minutes of the 43th Academic and Administrative Committee (AAC) Meeting of the Department of Animal Sciences held on April 4, 2019.

The Department of Animal Sciences held its 43th Academic and Administrative Committee (AAC) meeting on April 4, 2019. The chairman proposed the welcome note to all the members. The meeting was presided by the chairman and the convener recorded the minutes of meeting.

The minutes of the proceedings are as follows:

1. **Date Sheet of MST-2:** The members discussed about the date sheet of upcoming MST-2 starting from April 21 as per the academic calendar (copy enclosed as Annexure-I).
2. **Date of Practical Examination:** The final Practical examination of the 2nd semester will be held on 8th and 9th, May 2019. All the faculty members of the department will be present in the practical examination and viva-voce.
3. **Final Presentation "Research Project" of the 4th Semester students:** It has been decided that the Presentation of 'research project' work of 4th semester students would be held on 16th May 2019. The research project work of the students shall be evaluated as prescribed by the university along with the Vice Chancellor's nominee.

AAC: Members

M. Anil Kumar
(Anil K. Mantha) 11/4/19
Associate Prof.

A. Jain
(Aklank Jain) 11/4/19
Associate Prof.
Chairperson & HOD

P. Sharma
(Jyoti Parkash) 11/04/2019
Assistant Prof.

on-leave
(Krishna R. Chaitanya)
Assistant Prof.

Sunil
(Sunil K. Singh) 11/4/19
Assistant Prof.

Shahrazad
(S. R. Lone)
Convener
DST-Ramanujan Fellow
Co-opted member

Submitted to DAA:

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- DAA Office

Seen
P. Sharma

To
IQAC-office

A. Jain
11/4/19

DAA
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11.4.19

Department of Animal Sciences

DAS/2019/S2/499/7/5/19

Dated: 2nd May, 2019

Subject: Minutes of the 44th Academic and Administrative Committee (AAC) Meeting of the Department of Animal Sciences held on 1st May, 2019.

The Department of Animal Sciences held its 44th Academic and Administrative Committee (AAC) meeting on 1st May, 2019. The chairman proposed the welcome note to all the members. The meeting was presided by the chairman and the convener recorded the minutes of meeting.

The minutes of the proceedings are as follows:

- 1. Discussion about FIST grant proposal:** the members discussed about the possibilities of applying for "Fund for Improvement of S&T Infrastructure in universities & higher educational institutions (FIST)", DST. Most of the members were of opinion careful and through collection of data needed for the FIST grant proposal shall be collected before taking any final call.
- 2. Practical examination of 2nd semester, batch 2018-19:** It was decided that the practical examination of 2nd semester students of M.Sc. batch 2018-19 shall be held on 9th May, 2019 in two batches. All the faculty members of the department shall conduct the practical examination and viva-voce.
- 3. M.Sc. research project – supervisor allotment:** It was decided that the M.Sc. research project (batch 2018-19) supervisor allotment to the 2nd semester students shall be carried on 9th May, 2019. Students will work in close coordination with the faculty member allotted in the coming two semesters.

M. Anil Kumar
(Anil K. Mantha) 7/5/19
Associate Prof.

A Jain
(Aklank Jain)
Chairperson & HOD
Associate Prof.

P. Sharma
(Jyoti Parkash)
Assistant Prof.

R.K. Chaitanya
(Krishna R. Chaitanya)
Assistant Prof.

Sunil
(Sunil K. Singh)
Assistant Prof.

on-leave
S. R. Lone
(Convener/DST-Ramanujan
Fellow and Co-opted member)

Submitted to DAA:

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- Members of AAC (Department of Animal Sciences)
- IQAC-office
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To
DAA-office
7/5/19

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7/5/19

Department of Zoology

Dated: 23rd July, 2019

Subject: Minutes of the 45th Academic and Administrative Committee (AAC) Meeting of the Department of Animal Sciences held on 3rd July, 2019.

The Department of Animal Sciences held its 45th Academic and Administrative Committee (AAC) meeting on 3rd July, 2019. The chairman proposed the welcome note to all the members. The meeting was presided by the chairman and the convener recorded the minutes of the meeting.

The minutes of the proceedings are as follows:

1. It was re-unanimously decided that all faculty members shall serve as AAC convener based on the seniority for a period of six months (semester wise) on rotation, a routine procedure followed by the department. All the members thanked the outgoing Convener Dr. S R Lone for his efforts made during the last semester tenure.

Dr. Mantha will be the AAC convener for the current semester.

2. **Re. the course distribution, teaching assignments and time table for the current semester.** The timetable is enclosed as Annexure-A for the semester -1, batch 2019-20 and semester-3, batch 2018-19.
3. **Re. Attendance of Research Scholars and Project Fellows:** It was discussed about the attendance of the research scholars and the students under the projects - faculty guidance of the department.

It was decided that each faculty shall follow the university procedure on attendance record of the research scholars and project fellows. In addition, a common attendance register shall be maintained at the Animal Sciences laboratory (AL-54) as a monitoring system. Mr. Dhirendrapratap Singh shall keep the same for daily record here after for this semester at the city campus on a trial run.

4. **Re. Ph.D. course work of Ms. Tania:** As Ms. Tania has recovered from her injury due to an accident, the matter was discussed and the faculty members were of opinion to conduct her course work examination subject to the approval from the Competent Authority as one of a special case. The Department shall conduct the examination as per the outcome / notification from the Examination section.

AAC: Members:

M. Anilkumar
(Anil K. Mantha) 23/7/2019
Associate Prof.
Convener

Ajai
(Ajank Jain)
Chairperson & HOD
Associate Prof.

Jyoti Parkash
(Jyoti Parkash)
Assistant Prof.

TO SQAC
Ma
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DAM
26/7/19

Rk Chaitanya

(Krishna R. Chaitanya)

Assistant Prof.

S.K.S.

(Sunil K. Singh)

Assistant Prof.

S.R. Lone

S. R. Lone

(DST-Ramanujan Fellow &
Co-opted member)

✓
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- DAA Office

Department of Pharmaceutical Sciences and Natural Products
CVPB/PPSNP/19/R-3/851

Dated: 22-07-2019

Proceedings of the Administrative and Academic Committee (AAC) meeting

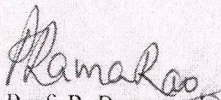
As per email received on dated 13th May 2019 regarding recurring budget allocation for financial year 2019-20 to the department, following AAC members of the Department of Pharmaceutical Sciences and Natural Products met and discussed about the department related academic as well as administrative issues on 22nd July, 2019:

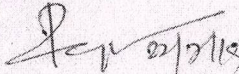
- (i). Prof. P.Ramarao, Chairperson, HOD and DAA
- (ii). Dr. Raj Kumar, Associate Professor
- (iii). Dr. Vinod Kumar, Assistant Professor
- (iv). Dr. Vikas Jaitak, Assistant Professor, Convenor
- (v). Dr. Pradeep Kumar, Assistant Professor
- (vi). Dr. Kaki Venkata Rao, Assistant Professor

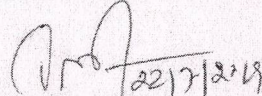
It was discussed in the meeting that

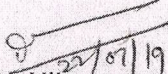
1. The university, upon approval from competent authority has allocated 6 lakhs as recurring & maintenance budget to Dept. of PSNP for the academic year 2019-20.
2. From the budget Rs 70,000 will be allocated for purchase of general lab requirements, such as glassware/plastic ware/chemicals as well as for repair (AMC/CMC), maintenance of equipment, stationary purchase and for invited lectures.
3. The remaining 5.3 lakhs of budget will be allocated among the five faculties as follows:
Dr. Raj Kumar = 1, 10, 000
Dr. Vinod Kumar = 1,10,000
Dr. Vikas Jaitak = 1,10,000
Dr. Pradeep Kumar = 1,00,000
Dr. Kaki Venkata Rao = 1,00,000

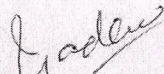
The faculty will use this budget to purchase consumables, chemicals, glassware and analytical service charges that are required to execute M. Pharmacy, M.Sc. and Ph.D. research work.

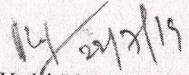

Prof. P. Ramarao
Chairperson, HOD and DAA


Dr. Raj Kumar
Member


Dr. Vinod Kumar
Member


Dr. Vikas Jaitak
Convenor


Dr. Pradeep Kumar
Member


Dr. Kaki Venkata Rao
Member

Department of ZoologyDated: 28th August, 2019

Subject: Minutes of the 46th Academic and Administrative Committee (AAC) Meeting of the Department of Animal Sciences held on 23rd August, 2019.

The Department of Animal Sciences held its 46th Academic and Administrative Committee (AAC) meeting on 23rd August, 2019. The chairman proposed the welcome note to all the members. The meeting was presided by the chairman and the convener recorded the minutes of the meeting.

The minutes of the proceedings are as follows:

1. **Re. DST-FIST – meeting update:** Two members of the department (Dr. Aklank Jain, HoD and Dr. Anil Mantha, Senior most faculty of the department) attended the meeting as per approval held at IISER, Pune on 8^h August, 2019. **As per the recommendations of the review panel,** a revised equipment list with a reduced budget was proposed on the spot to the DST for further consideration (Copy enclosed as Annexure -1).
2. **Re. the teaching assignments and time table for the current semester.** The revised time table and assigned teaching is working smoothly (semester -1, batch 2019-20 and semester-3, batch 2018-19).

AAC: Members:

M. Anil Kumar
28/8/2019
(Anil K. Mantha)
Associate Prof.
Convener

Aklank Jain
29/8/19
(Aklank Jain)
Chairperson & HOD
Associate Prof.

P. Sharma
29/08/2019
(Jyoti Parkash)
Assistant Prof.

K. R. Chaitanya
28/08/19
(Krishna R. Chaitanya)
Assistant Prof.

Sunil K. Singh
29/08/2019
(Sunil K. Singh)
Assistant Prof.

on leave
S. R. Lone
(DST-Ramanujan Fellow &
Co-opted member)

Submitted to DAA: ✓

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- Members of AAC (Department of Zoology)
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VH
29/8/19
HOD

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1706
29/8/19

Department of Zoology

DAA/2019/73/709/19/9

Dated: 16th Sep. 2019

Subject: Minutes of the 47th Academic and Administrative Committee (AAC) Meeting of the Department of Animal Sciences held on 12th September, 2019.

The Department of Animal Sciences held its 47th Academic and Administrative Committee (AAC) meeting on 12th September, 2019. The chairman proposed the welcome note to all the members. The meeting was presided by the chairman and the convener recorded the minutes of the meeting.

The minutes of the proceedings are as follows:

1. **Re. time table and duty list of MST- I** for the 1st semester (batch 2019) and 3rd semester (batch 2018) has been discussed and approved (copy attached as annexure -1).
2. **Re. lab space for the research scholars:** As per the requirement of working & seating space for the newly enrolled research scholars, the matter was discussed and resolved to make suitable arrangements for the same until the university shifts to the main campus.

In addition, the AAC members strongly requests the university administration for making efforts and steps towards suitable arrangements for the shifting of the present city campus to the new campus at the earliest.

As the department is growing with increase in no. of master level students and research / project fellows, with only one dedicated laboratory it is difficult to carry out the teaching and research activities of the department.

3. **Re. status of the recurring budget 2019-20 of the department:** The HoD has briefed the members that a marginal amount is left as unspent and will be used for the local purchase of few required consumables and for the renewal of software **DigiPro** (quotation enclosed as annexure - 2) for the lab course modules. All the members approve for the same.

AAC: Members:

M. Anilkumar
(Anil K. Mantha) 17/9/19
Associate Prof.
Convener

A. Jain
(Aklank Jain)
Chairperson & HOD
Associate Prof.

P. Sharma
(Jyoti Parkash) 17/09/2019
Assistant Prof.

K. R. Chaitanya
(Krishna R. Chaitanya) 17/9/2019
Assistant Prof.

S. K. Singh
(Sunil K. Singh)
Assistant Prof.

S. R. Lone
S. R. Lone
(DST-Ramanujan Fellow &
Co-opted member)

Submitted to DAA:

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- Members of AAC (Department of Zoology)
- IQAC-office
- DAA Office

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Department of Zoology

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Dated: 16th October 2019

Subject: Minutes of the 48th Academic and Administrative Committee (AAC) Meeting of the Department of Zoology held on 8th October, 2019.

The Department of Zoology held its 48th Academic and Administrative Committee (AAC) meeting on 8th October, 2019. The chairman proposed the welcome note to all the members. The meeting was presided by the chairman and the convener recorded the minutes of the meeting.

The minutes of the proceedings are as follows:

1. **Re. time table and duty list of MST- II** for the 3rd semester (batch 2018) has been discussed and approved (copy attached as annexure -1).
2. **Re. the meeting of HoDs in connection with the nomenclature of M.Sc. and Ph.D. programs of the department held on 30-9-19:** As per the meeting held in the chairman ship of Prof. P. Ramarao, Dr. Mantha (in-charge HoD) who attended the meeting briefed the members that academic section will send a notice/circular/request to recommend the same as per UGC notification (copy attached).

Further, it has been discussed that the department has already taken this matter for the master students via its 5th and 6th BoS and submitted for its further consideration of higher statutory bodies.

3. **Re. purchase of books (library book purchase):** As per the email circulated 1 lakh rupees is allocated to the department (2019-20). HoD will get the list of books recommended as per the requirement of the stakeholders to be procured at the earliest.

AAC: Members:

M. Anil Kumar
(Anil K. Mantha) 11/11/19
Associate Prof.
Convener

Aklank Jain
(Aklank Jain)
Chairperson & HOD
Associate Prof.

Jyoti Parkash
20/11/2019
(Jyoti Parkash)
Assistant Prof.

R. Krishna R. Chaitanya
(Krishna R. Chaitanya)
Assistant Prof.

Sunil K. Singh
(Sunil K. Singh)
Assistant Prof.

S. R. Lone
S. R. Lone
(DST-Ramanujan Fellow &
Co-opted member)

✓ Submitted to DAA:

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Department of Zoology

Dated: 28th Nov. 2019

Subject: Minutes of the 49th Academic and Administrative Committee (AAC) Meeting of the Department of Zoology held on 6th November, 2019.

The Department of Zoology held its 49th Academic and Administrative Committee (AAC) meeting on 6th November, 2019. The chairman proposed the welcome note to all the members. The meeting was presided by the chairman and the convener recorded the minutes of the meeting.

The minutes of the proceedings are as follows:

- 1. Re. 3rd Semester credit seminars:** It has been decided to conduct the credit seminars on 18th and 19th Nov. in two batches. All students shall be present as per the schedule (copy enclosed).
- 2. Re. Ph.D. admission for the January 2020 session:** The matter has been discussed in detail. The faculty members are in an opinion that the delay in declaring the previous entrance test results may hamper the intake for the next semester as the same is still pending. Once again request the examination section to expedite it at the earliest; otherwise, the NET/JRF candidates would be joining elsewhere which is a departmental loss.
- 3. Re. Submission of Interdepartmental grant to the DBT under the BUILDER program:** Dr. Aklank Jain, has put the proposal to submit in collaboration with the Biochemistry department (due date end of Nov. 2019). All the members felt due to the time constraint, end of the teaching session, examination and other deadlines approaching, it has been decided to hold this proposal for the next call in near future.
- 4. Re. Ph.D. student attendance marking and record at the department level:** It has come to the notice that Ph.D. research scholars are not submitting the leave in time through proper channel. It has been decided to advise them not do such kind of thing and follow the procedures and approved leave form to be submitted well in advance. In addition, a **in and our entry register** is placed in the department laboratory and a must to logging in for all research and project students.

AAC: Members:

M. Anil Kumar
 (Anil K. Mantha)
 Associate Prof.
 Convener
 29/11/19

Aklank Jain
 (Aklank Jain)
 Chairperson & HOD
 Associate Prof.
 29/11/19

Jyoti Parkash
 (Jyoti Parkash)
 Assistant Prof.
 29/11/2019

R. Krishna Chaitanya
 (Krishna R. Chaitanya)
 Assistant Prof.

Sunil K. Singh
 (Sunil K. Singh)
 Assistant Prof.
 29/11/2019

S. R. Lone
 S. R. Lone
 (DST-Ramanujan Fellow & Co-opted member)

Submitted to DAA:

PKC

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 - ✓ DAA Office
- PKC*

Seen PKC

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 2-12-19

Department of ZoologyDated: 19th Dec. 2019**Subject: Minutes of the 50th Academic and Administrative Committee (AAC) Meeting of the Department of Zoology held on 10th December, 2019.**

The Department of Zoology held its 50th Academic and Administrative Committee (AAC) meeting on 10th December, 2019. The chairman proposed the welcome note to all the members. The meeting was presided by the chairman and the convener recorded the minutes of the meeting.

The minutes of the proceedings are as follows:

- 1. Re. Ph.D. interview/admission (Jan.2020 session) to be held on 11-12-19:** All faculty members discussed the issue and resolved to be a part of the selection/interview committee for the admission/selection of the Ph.D. candidates, to be held on 11-12-19 at 11 am in AC-101. Individual faculty member will be able to identify a suitable candidate for the research guidance of the PI/supervisor and further can be nurtured based on students' interest.
- 2. Re. Constitution of Departmental Interview Committee:** All the members resolved that along with the Dean School as Chairman of the Committee, all the faculty members shall be part of the Departmental Interview Committee to ensure fair selection of candidates based on his/her interest in a particular research area. This way transparency could be ensured as well.
- 3. Re. Time table for the next semester (semester 2 of batch 2019-21 & semester 4 of batch 2018-20):** The matter was discussed by the members and a tentative list is drafted on faculty to be associated with the teaching of different subjects/courses for the both semesters. The timetable shall be prepared at the departmental level with participation of all the faculty members a copy of which will be submitted to Dean/IQAC at the earliest. Time Table attached as Annexure 1.
- 4. Re. Student feedback for the present and previous semester:** All the members believe that sharing of the student feedback forms will help in shaping better teaching pedagogies for departmental teaching. In this regard, it is requested from the Dean/IQAC to share student feedback of individual faculty for academic sessions Jan-June, 2019 and July-Dec, 2019.
- 5. Re: AAC/CDDC convener:** It is resolved that **Dr. Jyoti Parkash**, will be serving as **next AAC/CDDC convener** for a period of one semester based on rotation policy (w.e.f. Jan. 2020).

AAC: Members:

M. Anil Kumar
(Anil K. Mantha) 19/12/19
Convener, Associate Prof.

A19
(Aklank Jain) 19/12/19
Chairperson, Associate Prof.

Jyoti Parkash
(Jyoti Parkash) 19/12/2019
Assistant Prof.

R.K. Chaitanya
(Krishna R. Chaitanya)
Assistant Prof.

Sunil K. Singh
(Sunil K. Singh) 19/12/19
Assistant Prof.

S.R. Lone
(S. R. Lone)
(DST-Ramanujan Fellow & Co-opted member)

Submitted to DAA:

- Copy to: Members of AAC (Department of Zoology)
 - IQAC-office
 - DAA Office

To IQAC office
A22
24/12/19

See file
20/12/19

DAA-3290
20/12/19