

(104)

Central University of Punjab, Bathinda

Minutes of the 26th Meeting of the Building Advisory Committee (BAC) held on 1st September, 2015 at Conference Hall, City Campus, Central University of Punjab, Bathinda at 11:00 A.M.

The following members were present:

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|--------------------------------------------------------------------|---|------------------|
| 1) Prof. R. K. Kohli | - | Chairman |
| 2) Dr. R. S. Kahandpur | - | Member |
| 3) Sh. A.N. Chowdhry | - | Member |
| 4) Ar. S.L. Kaushal | - | Member |
| 5) Prof. P.Ramarao | - | Member |
| 6) Prof. R. G. Saini | - | Member |
| 7) Dr. Jagdeep Singh | - | Member |
| 8) Er. Daljeet singh | - | Member |
| 9) Dr. Pankaj Khare | - | Member Secretary |
| 10) Representative of EIL (PMC) | | |
| 11) Representative of PSDA (Architect) | | |
| 12) Representative of M/s. KSM Bashir Mohammad & Sons (Contractor) | | |

26th meeting

Prof. R. K. Kohli, Vice Chancellor (Chairman) welcomed the Hon'ble members of the Committee to the meeting of Building Advisory Committee (BAC). He thanked all the members for sparing their valuable time from their busy schedule to participate in the meeting and help the University in taking appropriate decisions on important matters relating to progress of buildings at main campus.

Item No. BAC:26:2015:1 **To confirm the Minutes of 25th meeting of BAC held on 17th August, 2015.**

The Minutes of 25th BAC were approved (refer annexure-A) by Chairperson of BAC and circulated to all the members of Committee through e-mail.

Item No. BAC:26:2015:2 **To review the preparedness for the function of "Foundation Stone Laying Ceremony" on 7th September, 2015 by Hon'ble HRD Minister.**

The preparations are to be made for above function is as under:

- a) **Display of Project details:** The meeting appreciated the efforts of the university to make the project implementation a transparent process by displaying all the project details during foundation laying ceremony for dignitaries and the general peoples of local area.
- b) **Identification of site for ceremonial concrete pour:** The foundation of Residential block A is unanimously selected for ceremonial laying of foundation concrete keeping in view the safety of dignitaries.
- c) **Any other items as the decision of committee:** The university informed the meeting that Smt. Smriti Zubin Irani Hon,ble Union Minster for Human Resources Development has agreed to lay the foundation stone on 07th September 2015, Hon'ble Chief Minister of Punjab will be Guest of Honour whereas Mrs. Harsimrat Kaur Badal, Hon'ble Union Minster of Food Processing Industries is kind enough to be special guest. There is a lot of enthusiasm and high expectations in locals due to upcoming all new and world standard university campus in the area. The area being home turf of Chief Minister of Punjab university is expecting a gathering of around 10-15 thousand participants from surrounding area. The print and TV media is also expected to cover minute by minute the event. To meet the expectations of peoples and local administration the university want to provide some basic

facilities to the victors by providing tent, Chairs, safe drinking water tea/cold drinks snacks sweets, the plaque along with stand and mementoes to the dignitaries. It is expected that total expenditure will be around 15.00 lacs. (Annexure B)

Meeting considered and approved.

To review the progress of Mobilization of contractor at site.

Mr. Sanjay Jain DGM EIL (Project Manager) informed the members of committee that following machinery is mobilized at sites

One Batching Plant, Two Transit Mixers, Two Excavators (JCB), Five Weigh Batcher/Concrete Mixers, 2000 sq. m. Shuttering Material, Six DG Sets, Four Welding Machine, Two Tractor Trolley, Three Water Pump, One Bar cutting machine.

Mr. Sanjay Jain, EIL also informed that 14 No. Technical staff along the Site-in-Charge will be deployed up to 15th September, 2015. Mr. Jain also agreed that CV of technical staff will also be approved shortly.

Meeting pointed out that:

- i. In future all reports relating to work shall be section wise of the contract, review shall be for section A and B separately with time break in between to avoid the mixing up of the activities of two separate works i.e. section A and B
- ii. The committee asked Mr. Sanjay Jain to provide the information in comparative manner what is required and what is achieved.

To review the work programme/time schedule submitted by the Contractor.

EIL has informed that the detailed time schedule by contractor will be submitted shortly. Staff Housing Type-A, Type-E, Type-F is at finalizing stage. Mr. Jain conveyed that the all structural works will be completed by September, 2016 positively.

The excavation will be started on targeted date i.e. 06-09-2015. Type A Housing will be prepared upto 06-09-2015 for the function ceremonial concrete work. It was also agreed by EIL that the team of CUPB may check it on 06-09-2015 at 10:00 A.M.

Meeting pointed that approved work programme in acceptable format showing the dates/quantity of work/resources to be deployed should be provided in next meeting.

Review the progress of PSDA.

a) EIL has inform the latest drawing review status as under:

Discipline	Submitted by PSDA	Reviewed with Comments	Approved	Under Review
Architectural	117	11	84	22
Structural	65	58	7	0

EIL has informed that all Super Structural Drawings will be handed over to the contractor by 30-09-2015 and PG Hostel may be take some extra time.

The architectural good for construction drawings will be issued to the contractor on 01-09-2015 positively as per annexure I & II.

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- b) EIL has informed that all Super Structural Drawings will be submitted to CUPB by 30-09-2015 and PG Hostel may take some time.

Meeting Noted.

- c) The meeting did not considered agenda item due to slow progress of the architect on account of provide good for construction drawings for Phase-IA.

The meeting took the serious view of non/delayed supply of good for construction drawings to the contractor. The meeting recommended issuing warning letter to the contractor through EIL to speed up the work otherwise liquidated damages as per clause of agreement shall be imposed.

Review of progress and mobilization of site office of Project Management Consultant (EIL).

EIL has informed that the contractor is constructing site office for EIL/CUPB and a meeting hall for 15-20 persons for site meetings. Mr. Sunil Dahiya and Mr. Prabhjeet Singh will be dealing the site issues till the contractor is fully mobilized.

The meeting informed that the EIL should provide staff as per site requirement. EIL should also submit hierarchy of the powers of officers for taking issues at appropriately level by CUPB. The change in representative should also be avoided as it affects the performances accordingly.

Releasing payments to PSDA & EIL for the work completed by them and progress submitted.

- a) EIL has recommended the payment of PSDA, Architect after withholding amounts for till date pending activities (refer annexure- E)

The meeting pointed out that since there is serious delay in handing over the drawings to the contractor, the warning should be issued to the Architect firm in this regard. EIL should look into the delay of issuance of the drawings in case the delay is attributable to the Architect firm, necessary action should be initiated to impose liquidated damages for time being the payment may be released withholding 10% of the total contract price on account of Liquidated damages

- b) EIL has submitted bill amounting to Rs. 4,57,476/- based upon new allotment of tender (refer annexure-F).

Meeting reviewed the bill amounting Rs. 4,57,476/- submitted by EIL and committee recommend the payment.

- c) Since the architect firm M/s. PSDA and PMC firm EIL have failed to provide the detailed drawings to be issued to the contractor due to which the work has suffered, but there is no clause in their agreement to impose penalty.

PSDA informed that drawings are under process. The Architectural and Structural drawings will be submitted on 10-09-2015 positively.

Meeting noted.

- d) It is contractual obligation of the PMC consultant to indemnify the client as per clause 22 and 23 moreover the PMC consultant has not submitted insurance cover as per clause 24 of agreement (refer annexure - G).

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Meeting informed EIL to provide the insurance cover of employees/workers. CUPB will not responsible for any kind of accident at site during the project implementation.

EIL agreed to provide the insurance cover of employees/workers as per agreement at the earliest.

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Any other item with the permission of the Chair.

- 1. **Site Clearance:** Engineer Incharge Mr. Sunil Dahiya of EIL informed the meeting that there is lot of wild growth at construction site that needs to be cleared and is not accounted for in BOQ.

Meeting considered and recommended that EIL should measure the actual quantum of work along with cost estimate and recommend the university appropriate procedure to clear the site economically up to 03-09-2015.

done

- 2. **Water for drinking/construction purpose:** The meeting conveyed again to EIL and contractor, that contractor will arrange the water for construction and the underground water will not be used for drinking and construction purpose as it is not fit for construction/drinking. EIL and contractor are agreed to install the filter/RO system for purifying the water. The meeting has informed EIL and Contractor that the filtered water used for construction will be stored and the team of CUPB may check the water sample any time. The committee has also informed that if contractor want to bore well at site then the necessary approval has to be taken from Govt. by the contractor

Complaint

- 3. **Issuance of Good For Construction Drawings:** Committee members informed to EIL & PSDA that Good for Construction drawings shall be issued to the contractor by EIL after proof checking the same. EIL will submit one set of good for construction drawings duly signed by the competent person along with detailed calculations and soft copies etc. supporting design approval to Executive Engineer of CUPB only for record and release of payment purposes. The responsibility of correctness of design shall be of EIL. Mr. Sanjay Jain, Project Manager agreed to follow the procedure.

good position today

- 4. **Detailed cost estimate based upon allotted rates:** Executive Engineer CUPB submitted that Since the tender has been allotted, the rates are fixed, there are some new taxes and some unforeseen items may coming up the PSDA and EIL should have submit the realistic cost estimate normally called estimate on allotted rates.

Committee considered and approved to frame the estimate on CPWD pattern.

Item No. BAC:26:2015:9

Fixing date of the next meeting of the Building Advisory Committee.

The committee authorized its Chairman to decide the date of next meeting.

Meeting ended with vote of thanks.

Mahe
3/9/15
Member Secretary
(BAC)