

**Central University of Punjab  
Bathinda**

**MINUTES**



**28<sup>th</sup> Meeting  
of the  
Executive Council**

**21<sup>st</sup> February 2018**

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**MINUTES of the  
Twenty Eighth (28<sup>th</sup>) Meeting of Executive Council  
held at City Campus, Central University of Punjab, Bathinda  
on 21<sup>st</sup> February 2018**

The 28<sup>th</sup> meeting of the Executive Council was held on 21<sup>th</sup> February 2018 at Central University of Punjab, Bathinda. The following members were present:

- 1) Prof. R. K. Kohli, Vice Chancellor – **Chairman**
- 2) Prof. A. K. Mohapatra – Member
- 3) Dr. Rekha Kalia Bhardwaj – Member
- 4) Dr. Balwan Gautam – Member
- 5) Prof. P. Ramarao – Member
- 6) Prof. V.K. Garg – Member
- 7) Prof. Ramakrishna Wusirika – Member
- 8) Prof. Anjana Munshi – Member
- 9) Dr. Tarun Arora – Member
- 10) Dr. Felix Bast – Member
- 11) Dr. Jagdeep Singh, Registrar – **Secretary**

Prof. S. S. Marwaha was granted leave of absence.

The Chairman, EC and Vice-Chancellor, Central University of Punjab extended a warm welcome to the members to the 28<sup>th</sup> Meeting of Executive Council and thanked them for sparing their precious time for contributing towards the academic growth of the University and for their valuable guidance.

The Chairman, EC then requested the Secretary, EC to present the Agenda Items one by one to the members for deliberations and decisions/recommendations.

The Secretary presented the Items in sequence.



**Item.No:EC:28:2018:1**

**To confirm the minutes of 27<sup>th</sup> meeting of the Executive Council held on 11<sup>th</sup> December 2017.**

The Secretary informed that the draft minutes of the 27<sup>th</sup> meeting of Executive Council were circulated to all the members on 12<sup>th</sup> December, 2017.

No comments/suggestions on the minutes were received. The final minutes were circulated on 20<sup>th</sup> December, 2017.

The Secretary requested the EC to confirm the minutes of its 27<sup>th</sup> meeting

**RESOLVE**

**The Executive Council unanimously RESOLVED to confirm the minutes of its 27<sup>th</sup> meeting held on 11<sup>th</sup> December 2017**

**Item.No:EC:28:2018:2**

**To consider the Action Taken Report (ATR) on the decisions of 27<sup>th</sup> meeting of the Executive Council.**

The Secretary informed that the 27<sup>th</sup> meeting of the Executive Council was held on 11<sup>th</sup> December 2017.

It was further informed that subsequent to the circulation of final minutes, the concerned Centers/ officers/ officials implemented the decisions taken by the Executive Council in its 27<sup>th</sup> meeting.

The details of the actions taken was presented as placed at **Annexure-28.1 {Page 77 to 81}**.

The members, in reference to Item No. 14 of the ATR, suggested that University should seek guidance from UGC regarding grant of non-compounded increment to the faculty-members, who joined in 2016 or later, in lieu of their possessing M.Phil./ Ph.D /L.L.M Degrees.

It was also recommended that the candidates selected for various non-teaching posts, who have been issued appointment letters, must not be given extension in joining time beyond 28<sup>th</sup> February 2018. If a candidate does not join a



post, the post may be offered to next candidate in panel, as per merit.

### RESOLVE

The Executive Council NOTED the Action Taken Report on the decision of its 27<sup>th</sup> meeting held on 11<sup>th</sup> December 2017 and recorded appreciation.

#### Item.No:EC:28:2018:3

**To note the progress of the University after the last Executive Council Meeting.**

The Vice Chancellor shared the information on progression in the number of academic programmes offered by the University since its starting in 2009.

The other information included status of cumulative student strength *vis-à-vis* previous years, filled positions (both teaching and non-teaching) w.r.t. total sanctioned positions, research projects at CUPB and academic collaborations with other research and educational institutes.

The members were informed that the University has over 160 Research Projects of worth more than Rs 57 Cr.

It was added that following major project have been recently sanctioned – MoFPI Project proposal worth of Rs. 5.15 crores; NMHS (MoEF & CC) coordinated Project on Himalayas- Rs. 4.68 Cr; DST-FIST (Human Genetics and Molecular Medicine) – Rs.97 lacs; Under "Pandit Madam Mohan Malaviya National Mission on Teachers and Teaching (PMMMNT &T)" – School of Education (Dept of Education)- Rs. 4.86 Cr; Teaching- Learning Centres (TLC), Dept of Sociology)- Rs.96 lacs; CSIR, Dr. Vikas Jaitak, Deptt of Pharmaceutical Sciences and Natural products- Rs. 29.5 lacs; ICSSR, Dr. Pany, Dept. of Education- Rs 8 lacs; ICSSR, Dr. Samedha Dutta Dept. of Sociology- Rs. 7 lacs.

As per the instructions of Govt. of India, Armed Forces Flag Day was celebrated on 7<sup>th</sup> December 2017. The token Flags were distributed amongst the faculty, staff and students at the minimum



rated fixed by the Govt. A visit was made to the Bathinda Army Cantt.

The University has been awarded Five Star rating under GRIHA (Larger Developments) for Master plan on 19<sup>th</sup> December 2017.

As per the directions of PMO and MHRD, under Ek Bharat Shrestha Bharat, the University organized various activities including cultural Exchange Programme. A delegation of 50 participants from IISER, Tirupati visited University for 5 days and participates in cultural programmes. These activities were covered by the Doordarshan.

The University organized Outreach Program Lecture by the scientists from BARC, Mumbai on 15<sup>th</sup> January 2018. Dr. Santosh Kumar and Dr. Deepak Sharma (scientists from BARC) delivered the lectures.

The University celebrated 69<sup>th</sup> Republic Day on 26<sup>th</sup> Jan 2018 at its Main Campus at village Ghudda. Students, NSS volunteers participated in the different activities on the occasion.

The presentation concluded with explaining the status of construction works ongoing at the Main Campus of the University. It was also informed that the University is expecting to shift to the Main Campus in the new academic session.

The detailed presentation is placed at **Annexure-28.2 {Page 82 to 91}**.

### **RESOLVE**

**The Executive Council NOTED the report of the Vice Chancellor with appreciation and expressed satisfaction over the progress made by the University after its 27<sup>th</sup> meeting i.e. after 11<sup>th</sup> December 2017.**



*Items from 17<sup>th</sup> Academic Council Meeting (held on 31<sup>st</sup> January 2018)*

**Item.No:EC:28:2018:4**

**To consider the prospectus for admission to Ph.D. Course starting from January- 2018 for "NET-JRF" qualified candidates only.**

The Secretary informed that the University, till last academic session, offered seats in Ph.D. Programme only through CUCET which is conducted once a year. The NET-JRF qualified candidates, however, are exempted from the entrance test and they are given weightage of 75 marks for the written test. Although, they have to apply through CUCET and appear in interview.

It was further informed that the University admits only those candidates in Ph.D. who have some financial assistance from the Govt. agencies (RGNF, MANF, CUPB Projects etc.).The candidates working in CUPB Research Projects and those holding financial assistance from the Govt. agencies are required to pass the written entrance test as well as interview. Those without any financial assistance are kept in a panel against the vacant seats. The panel is valid up to next admission process. The candidates in the panel get provisionally enrolled for Ph.D. and become eligible for applying to the outside agencies such as RGNF, MANF etc for fellowships. However, they do not begin the course work till they submit the proof of obtaining financial assistance.

It was further informed that in IITs and other Institutes, the Ph.D. admissions are conducted twice a year (Spring Semester & Autumn Semester). The University lost many NET-JRF students, who wanted to join CUPB due to conducting of Ph.D. admission process only once a year.

It was proposed that the first admission process be initiated through CUCET for all courses including Ph.D. in summer with other regular admissions. The second admission process exclusively for NET-JRF qualified candidates was proposed to be initiated in January.

The tentative schedule of the Ph.D. admission for





NET-JRF candidates was also proposed as follows:-

| S.N. | Description                        | Tentative Date                              |
|------|------------------------------------|---|
| 1.   | Date of releasing of advertisement | 6 <sup>th</sup> November                    |
| 2.   | Opening of Portal                  | 7 <sup>th</sup> November                    |
| 3.   | Last date to receive applications  | 21 <sup>st</sup> November                   |
| 4.   | Date of Interview                  | 28 <sup>th</sup> ,29 <sup>th</sup> November |

The Prospectus for Admission to Ph.D. Course, for only "NET-JRF" qualified candidates, was presented as placed at **Annexure-28.3 {Page 92 to 119}**.

The Secretary informed that the matter was discussed in detail in 17<sup>th</sup> meeting of the Academic Council held on 31<sup>st</sup> January 2018, vide Item.No:AC:17:2018:4.

The Academic Council also considered the status of Ph.D. admissions in January 2018 as placed at **Annexure-28.4 {Page 120 to 122}** and the latest guidelines for Maulana Azad Fellowship (**Annexure-28.5 {Page 123 to 131}**).

The EC was informed that the Academic Council resolved to recommend the following to the Executive Council:-

1. Proposal for conducting Ph.D. admissions twice a year, starting from January 2018.
2. Approval of Prospectus for Admission to Ph.D. course starting from January 2018 for "NET-JRF" qualified candidates only.
3. Adoption of the latest guidelines for award of Maulana Azad Fellowships.
4. To continue allowing the CSIR/UGC-NET qualified candidates to get enrolled to Ph.D. programme anytime in the year. However, they be permitted to take course as and when offered on the first opportunity.

The EC also deliberated on the including GATE/GPAT qualified candidates with financial assistance for exemption from entrance test.

#### **RESOLVE**

The Executive Council unanimously **RESOLVED** to approve the following recommendations of 17<sup>th</sup>



**Academic Council:**

1. Proposal for conducting Ph.D. admission twice a year, starting from January 2018.
2. Prospectus for Admission to Ph.D. Course starting from January 2018 for "NET-JRF" qualified candidates.
3. Adoption of the latest guidelines for award of Maulana Azad Fellowships.
4. To continue allowing the CSIR/UGC-NET qualified candidates to get enrolled to Ph.D. programme anytime in the year. However, they be permitted to take course as and when offered on the first opportunity.

The Executive Council FURTHER RESOLVED to exempt candidates, who have qualified a national level test and have financial assistance, from entrance test for Ph.D. admission. However, aptitude for research in the field applied for, subject to the availability of vacant seats with the supervisor(s) will have to be judged through interview by the Committee comprising:

1. Senior-most Dean
2. Dean of concerned School
3. Head of concerned Department
4. Proposed Supervisor(s)
5. Nominee of the VC from allied field

**Item.No:EC:28:2018:5**

To consider the rectification in the rules and regulations for extension in the Ph.D. duration, due to some exceptional circumstances.

The Secretary informed that the Academic Council in its 15<sup>th</sup> meeting vide Item No. AC:15:2017:9 had resolved as under:-

*"The Academic Council unanimously RESOLVED that notwithstanding what is contained in the Regulations for Ph.D. Programme, the Chairperson, Academic Council may in exceptional circumstances and on the recommendation of the School Board concerned or an appropriate committee on the merits of each individual case and for reasons to be recorded, allow relaxation of any of the provision except those prescribing CGPA requirements and the Clause 17 (vi) of these regulations.*



*The Clause 17 (vi) reads as "The University shall issue degree in accordance with the provisions of UGC (MINIMUM STANDARDS AND PROCEDURE FOR AWARD OF M.Phil./Ph.D. DEGREE), REGULATIONS, 2016."*

Further, the Executive Council in its 25<sup>th</sup> meeting vide Item.No:EC:25:2017:23 had resolved as follows:

*"The Executive Council unanimously RESOLVED to approve the recommendations of the Academic Council that "notwithstanding what is contained in the Regulations for Ph.D. Programme, the Chairperson, Academic Council may in exceptional circumstances and on the recommendations of the School Board concerned or an appropriate committee on the merits of each individual case and for reasons to be recorded, allow relaxation of any of the provision except those prescribing CGPA requirements and the Clause 17 (vi) of these regulations. The Clause 17 (vi) reads as "The University shall issue degree in accordance with the provisions of UGC MINIMUM STANDARDS AND PROCEDURE FOR AWARD OF M.Phil./Ph.D. DEGREE), REGULATIONS, 2016."*

In this connection, it was noted that the Clause 17 (vi) referred in the above mentioned decisions does not exist in UGC Regulations 2009, UGC Regulations, 2016, University Rules and Regulations for M.Phil.-Ph.D. Integrated Programme and University Rules and Regulations for Ph.D. Programme (applicable up to session 2016-17).

It was also pointed out that the above decisions of the Statutory Bodies of the University shall be applicable to the students enrolled up to the Academic Session 2016-17 who are covered under the UGC Regulations 2009/2016.

The Vice-Chancellor, as Chairman, Academic Council and Chairman, Executive Council, vide approval dated 9<sup>th</sup> October 2017, allowed for the necessary amendments in said Academic Council



and Executive Council decisions, as follows:-

*"Notwithstanding what is contained in the Regulations for Ph.D. programme, the Chairperson, Academic Council may in exceptional circumstances and on the recommendation of the School Board concerned or an appropriate committee on the merits of each individual case and for reasons to be recorded, allow relaxation of any of provision except those prescribing CGPA requirements. The University shall issue degree in accordance with the provisions of UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016, as the case may be".*

The Academic Council considered the amendment in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, vide Item.No:AC:17:2018:5. The Academic Council also considered extending of such advantage only to the deserving students and that it should be linked to their performance. Non-performers should not be given advantage of this relaxation. The genuine unavoidable circumstances like personal health issues, calamity, serious family issues, equipment non-functionality, be considered.

The Academic Council resolved to recommend to the Executive Council the rectification in rules and regulations for extension in the Ph.D. duration, due to some unavoidable circumstances, subject to approval of the Academic Council in each case, as follows:-

*"Notwithstanding what is contained in the Regulations for Ph.D. programme, the Chairperson, Academic Council may in exceptional circumstances and on the recommendation of the School Board concerned or an appropriate committee on the merits of each individual case and for reasons to be recorded, allow relaxation for extension in period for completion of Ph.D. programme due to some unavoidable circumstances. The University shall issue degree in accordance with the provisions of UGC (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016, as the case may be".*



**RESOLVE**

The Executive Council unanimously RESOLVED to approve the following rectification in the rules and regulations for following in the Ph.D. duration, as recommended by the Academic Council:-

*"Notwithstanding what is contained in the Regulations for Ph.D. programme, the Chairperson, Academic Council may in exceptional circumstances and on the recommendation of the School Board concerned or an appropriate committee on the merits of each individual case and for reasons to be recorded, allow relaxation for extension in period for completion of Ph.D. programme due to some unavoidable circumstances. The University shall issue degree in accordance with the provisions of UGC (Minimum Standards and Procedure for Award of M.Phil. /Ph.D. Degree) Regulations, 2009 or 2016, as the case may be".*

**Item.No:EC:28:2018:6**

**To consider the pattern of the Course Codes allocated to subjects in the respective Departments.**

The Secretary informed that a Committee was constituted to finalize the pattern of the Course Codes allocated to subjects in the respective Departments.

The recommendations of the committee were presented to EC as placed at **Annexure-28.6 {Page 132 to 137}**.

The Academic Council considered the same in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, vide Item.No:AC:17:2018:6, and resolved to recommend to the Executive Council to approve the Course Codes, as proposed. The Academic Council also resolved that these Course Codes be made applicable w.e.f. Academic Session 2017-18.

**RESOLVE**

The Executive Council unanimously RESOLVED to approve the pattern of the Course Codes allocated to subjects in the respective Departments w.e.f. Academic Session 2017-18, as recommended by the



Academic Council.

Item.No:EC:28:2018:7

**To consider the Academic Calendar for the session 2018-19.**

The Secretary, informed that the Academic Council in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, considered the Academic Calendar of the University for the Session 2018-19, vide Item.No:AC:17:2018:7, and resolved to recommend to the Executive Council to approve the same.

The Academic Calendar for session 2018-19 was presented to EC as placed at Annexure-28.7 {Page 138 to 141}.

**RESOLVE**

**The Executive Council unanimously RESOLVED to approve the Academic Calendar for the Session 2018-19, as recommended by the Academic Council.**

Item.No:EC:28:2018:8

**To consider the Prospectus for admissions for Academic Session 2018-19.**

The Secretary, informed that the Academic Council in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018 vide Item.No:AC:17:2018:8 resolved to recommend to the Executive Council, to approve the University Prospectus for admissions for the Academic Session 2018-19.

The Prospectus, for admissions to Ph.D. and Masters programmes, for the Academic Session 2018-19 was presented to EC as placed at Annexure-28.8 {Page 142 to 213}.

The EC noted that 2 seats in Ph.D. in Department of Mass Communication and Media Studies are to be included.

The EC also recommended that M.A. Programme in Global Relations (International Studies) be started with emphasis on Asian/South Asian region and Defence Strategies, after obtaining approval from UGC for funds and positions.

**RESOLVE**

**The Executive Council unanimously RESOLVED to**



approve the Prospectus for the admissions for the Academic Session 2018-19, as recommended by the Academic Council.

It was FURTHER RESOLVED to include 2 seats in Ph.D. in Department of Mass Communication and Media Studies.

It was still FURTHER RESOLVED that the final approved prospectus be signed by the CoE.

**Item.No:EC:28:2018:9**

**To consider the UGC letter to include Courses on Disaster Management as compulsory subject in academic programmes.**

The Secretary, informed that the University received a letter from UGC vide No.24-1/2016(CPP-II) dated 4<sup>th</sup> October 2017 (**Annexure-28.9 {Page 214}**) referring to the University Grant Commission's notified Guidelines on "Safety of Students on and off Campuses of Higher Educational Institutions".

Vide this letter, all Universities have been requested to consider starting of compulsory courses on Disaster Management for all students which shall include (i) Bomb threat, (ii) Earthquake, (iii) Explosion, (iv) Hazardous material spill/release, (v) Campus shooting, (vi) Terrorist incidence and (vii) Financial emergency such as { (a) A sudden health emergency, (b) unexpected loss of income, (c) Death in the family or other family emergency, (d) Rent in arrears and risk of eviction and (e) Natural disaster.

The Academic Council considered the same in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, vide Item.No:AC:17:2018:9 and resolved to recommend to the Executive Council to approve that a 1 or 2 credit module on Disaster Management, be covered under ID courses. It was further resolved that the module be prepared by School of Environmental and Earth Sciences.

**RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of Academic Council on the letter of UGC regarding starting of Courses on**



Disaster Management in all academic programmes,  
that:-

- a) A 1 or 2 credit module be offered under ID courses/CBCS on Disaster Management, w.e.f. the next Academic Session.
- b) The module(s) be prepared by the School of Environmental and Earth Sciences.

**Item.No:EC:28:2018:10**

**To consider the recommendations of the School Board of the School of Basic and Applied Sciences.**

The Secretary informed that the meeting of School Board of the School of Basic and Applied Sciences was held on 27<sup>th</sup> January, 2018. The School Board considered the recommendations of the Board of Studies of all the Departments under this School.

The Academic Council in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, considered the recommendations of the School Board, School of Basic and Applied Sciences, vide Item.No:AC:17:2018:10, and resolved to recommend to the Executive Council to approve the same, pertaining only to:

1. Courses offered by Departments under the School
2. Outline of tests, as per prescribed rules
3. Scheme of course, as per prescribed rules
4. Syllabus

The Academic Council further resolved to recommend only those aspects which are in conformity with the prescribed academic policies of the University.

The minutes of the School Board were presented as placed at **Annexure-28.10 {Page 215 to 218}**.

**RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the School Board of School of Basic and Applied Sciences, as recommended by the Academic Council.**





**Item.No:EC:28:2018:11**

**To consider the recommendations of the School Board of the School of Education.**

The Secretary informed that the meeting of School Board of the School of Education was held on 27<sup>th</sup> January, 2018. The School Board considered the recommendations of the Board of Studies, Department of Education.

The Academic Council same in its 17<sup>th</sup> meeting considered the recommendations of the School Board, School of Education, vide Item.No:AC:17:2018:11, and resolved to recommend to the Executive Council to approve the same, pertaining only to:

1. Courses offered by Department of Education
2. Outline of tests, as per prescribed rules
3. Scheme of course, as per prescribed rules
4. Syllabus

The Academic Council further resolved to recommend only those aspects which are in conformity with the prescribed academic policies of the University.

The minutes of the School Board were presented as placed at **Annexure-28.11** {Page 219 to 220}.

**RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the School Board of School of Education, as recommended by the Academic Council.**

**Item.No:EC:28:2018:12**

**To consider the recommendations of the School Board of the School of Engineering and Technology.**

The Secretary informed that the meeting of School Board of the School of Engineering and Technology was held on 27<sup>th</sup> January, 2018. The School Board considered the recommendations of the Board of Studies, Department of Computer Science and Technology.

The Academic Council in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, considered the recommendations of the School Board, School of Engineering and Technology, vide Item.No:AC:17:2018:12, and resolved to



recommend to the Executive Council approve the same, pertaining only to:

1. Courses offered by Department Computer Science and Technology
2. Outline of tests, as per prescribed rules
3. Scheme of course, as per prescribed rules
4. Syllabus

The Academic Council further resolved to recommend only those aspects which are in conformity with the prescribed academic policies of the University.

The minutes of the School Board were presented as placed at **Annexure-28.12 {Page 221 to 223}**.

### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the School Board of School of Engineering and Technology, as recommended by the Academic Council.**

### **Item.No:EC:28:2018:13**

**To consider the recommendations of the School Board of the School of Environment and Earth Sciences.**

The Secretary informed that the meeting of the School Board of School of Environment and Earth Sciences was held on 24<sup>th</sup> January 2018. The School Board considered the recommendations of the Board of Studies, Department of Environmental Sciences & Technology and Department of Geography & Geology.

The Academic Council in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, considered the recommendations of the School Board, School of Environment and Earth Sciences, vide Item.No:AC:17:2018:13, and resolved to recommend to the Executive Council to approve the same, pertaining only to:

1. Courses offered by Departments under the School
2. Outline of tests, as per prescribed rules
3. Scheme of course, as per prescribed rules
4. Syllabus

The Academic Council further resolved to recommend only those aspects which are in



conformity with the prescribed academic policies of the University.

The minutes of the School Board were presented as placed at Annexure-28.13 {Page 224}.

#### **RESOLVE**

The Executive Council unanimously RESOLVED to approve the recommendations of the School Board of School of Environment and Earth Sciences, as recommended by the Academic Council.

#### **Item.No:EC:28:2018:14**

**To consider the recommendations of the School Board of the School of Global Relations.**

The Secretary informed that the meeting of the School Board of the School of Global Relations was held on 27<sup>th</sup> January, 2018. The School Board considered the recommendations of the Board of Studies, Department of South and Central Asian Studies.

The Academic Council in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, considered the recommendations of the School Board, School of Global Relations, vide Item.No:AC:17:2018:14, and resolved to recommend to the Executive Council to approve the same, pertaining only to:

1. Courses offered by Department of South and Central Asian Studies
2. Outline of tests, as per prescribed rules
3. Scheme of course, as per prescribed rules
4. Syllabus

The Academic Council further resolved to recommend only those aspects which are in conformity with the prescribed academic policies of the University.

The minutes of the School Board were presented as placed at Annexure-28.14 {Page 225 to 231}.

#### **RESOLVE**

The Executive Council unanimously RESOLVED to approve the recommendations of the School Board of the School of Global Relations, as recommended by the Academic Council.



Item.No:EC:28:2018:15

**To consider the recommendations of the School Board of the School of Health Sciences.**

The Secretary informed that the meeting of School Board of the School of Health Sciences was held on 22<sup>nd</sup> January, 2018. The School Board considered the recommendations of the Board of Studies, Department of Human Genetics and Molecular Medicine.

The Academic Council in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, considered the recommendations of the School Board, School of Health Sciences, vide Item.No:AC:17:2018:15, and resolved to recommend to the Executive Council the approve the same, pertaining only to:

1. Courses offered by Department of Human Genetics and Molecular Medicine
2. Outline of tests, as per prescribed rules
3. Scheme of course, as per prescribed rules
4. Syllabus

The Academic Council further resolved to recommend only those aspects which are in conformity with the prescribed academic policies of the University.

The minutes of the School Board were presented as placed at **Annexure-28.15** {Page 232 to 234}.

**RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the School Board of School of Health Sciences, as recommended by the Academic Council.**

Item.No:EC:28:2018:16

**To consider the recommendations of the School Board of the School of Information & Communicative Sciences.**

The Secretary informed that the meeting of the School Board of the School of Information & Communicative Sciences was held on 22<sup>nd</sup> January, 2018. The School Board considered the recommendations of the Board of Studies, Department of Mass Communication and Media Studies.

The Academic Council in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, considered the



recommendations of the School Board, School of Information & Communicative Sciences, vide Item.No:AC:17:2018:16, and resolved to recommend to the Executive Council approve the same, pertaining only to:

1. Courses offered by Department of Mass Communication & Media Studies
2. Outline of tests, as per prescribed rules
3. Scheme of course, as per prescribed rules
4. Syllabus

The Academic Council further resolved to recommend only those aspects which are in conformity with the prescribed academic policies of the University.

The minutes of the School Board were presented as placed at **Annexure-28.16** {Page 235 to 236}.

The Academic Council also resolved that the name of the course be changed from M.A. (Mass Communication and Journalism) to M.A. (Journalism and Mass Communication) as per model syllabus of UGC.

### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the School Board of School of Information & Communicative Sciences, as recommended by the Academic Council.**

**The Executive Council FURTHER RESOLVED to approve the recommendations of Academic Council regarding change of name of M.A (Mass Communication & Journalism) to M.A (Journalism & Mass Communication) as per UGC model syllabus.**

### **Item.No:EC:28:2018:17**

**To consider the recommendations of the School Board of the School of Languages, Literature and Culture.**

The Secretary informed that the meeting of School Board of the School of Languages, Literature and Culture was held on 25<sup>th</sup> January 2018. The School Board considered the recommendations of the Board of Studies, Department of Languages and Comparative Literature.

The Academic Council in its 17<sup>th</sup> meeting held on



31<sup>st</sup> January 2018, considered the recommendations of the School Board, School of Languages, Literature and Culture, vide Item.No:AC:17:2018:17, and resolved to recommend to the Executive Council to approve the same, pertaining only to:

1. Courses offered by Department of Languages and Comparative Literature
2. Outline of tests, as per prescribed rules
3. Scheme of course, as per prescribed rules
4. Syllabus

The Academic Council further resolved to recommend only those aspects which are in conformity with the prescribed academic policies of the University.

The minutes of the School Board were presented as placed at **Annexure-28.17 {Page 237}**.

#### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the School Board of School of Languages, Literature and Culture, as recommended by the Academic Council.**

#### **Item.No:EC:28:2018:18**

**To consider the recommendations of the School Board of the School of Legal Studies and Governance.**

The Secretary informed that the meeting of School Board of the School of Legal Studies and Governance was held on 25<sup>th</sup> January 2018. The School Board considered the recommendations of the Board of Studies, Department of Law.

The Academic Council in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, considered the recommendations of the School Board, School of Legal Studies and Governance, vide Item.No:AC:17:2018:18, and resolved to recommend to Executive Council to approve the same, pertaining only to:

1. Courses offered by Department of Law
2. Outline of tests, as per prescribed rules
3. Scheme of course, as per prescribed rules
4. Syllabus

The Academic Council further resolved to recommend only those aspects which are in



conformity with the prescribed academic policies of the University.

The minutes of the School Board were presented as placed at *Annexure-28.18 {Page 238 to 242}*.

#### **RESOLVE**

The Executive Council unanimously RESOLVED to approve the recommendations of the School Board of School of Legal Studies and Governance, as recommended by the Academic Council.

#### **Item.No:EC:28:2018:19**

**To consider the recommendations of the School Board of the School of Social Sciences.**

The Secretary informed that the meeting of School Board of the School of Social Sciences was held on 19<sup>th</sup> January 2018. The School Board considered the recommendations of the Board of Studies, Department of Economic Studies and Department of Sociology.

The Academic Council in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, considered the recommendations of the School Board, School of Social Sciences, vide Item.No:AC:17:2018:19, and resolved to recommend to the Executive Council to approve the same, pertaining only to:

1. Courses offered by Departments under the School
2. Outline of tests, as per prescribed rules
3. Scheme of course, as per prescribed rules
4. Syllabus

The Academic Council further resolved to recommend only those aspects which are in conformity with the prescribed academic policies of the University.

The minutes of the School Board were presented as placed at *Annexure-28.19 {Page 243 to 244}*.

#### **RESOLVE**

The Executive Council unanimously RESOLVED to approve the recommendations of the School Board of School of Social Sciences, as recommended by the Academic Council.



Item.No:EC:28:2018:20

**To consider the applicability of nomenclature of Centre or Department in DMC(s) and Degree(s) of the University.**

The Secretary informed that in view of the University Act, the Centres of the University have now been re-named as Departments. The Examination Section has already issued the DMC(s) to students of batches earlier to admissions 2017-18 with the nomenclature of Centre (as prevalent earlier). The subsequent DMC(s) with the nomenclature with Department to these students will result in two types of DMC(s) for the same programme/course.

To maintain the similarity for a batch it was proposed to the Academic Council that:

- i. The nomenclature 'Department' on DMC(s) Degree(s) be made applicable to the students w.e.f. the admissions of 2017-18, onwards.
- ii. The students who are already perusing their courses/degree before 2017, their DMC(s)/degree(s) be issued with the nomenclature 'Centre'.

The Academic Council considered the recommendations in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, vide Item.No:AC:17:2018:20, regarding applicability of nomenclature of Centre or Department in DMC(s) and Degree(s) of the University and resolved to recommend to the Executive Council that:

- a. Nomenclature at the time of admissions be made applicable on DMC(s) and Degrees(s).
- b. Notification be issued regarding change of nomenclature.

### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve the following recommendations of the Academic Council regarding applicability of nomenclature of Centre or Department in DMC(s) and Degree(s) of the University:-**

- a. Nomenclature at the time of admissions





be made applicable on DMC(s) and Degrees(s).

b. Notification be issued regarding change of nomenclature.

**Item.No:EC:28:2018:21**

**To consider the draft rules for Preservation/  
Destruction of old records pertaining to Examination and Academic Sections.**

The Secretary presented the draft Rules for Preservation/Destruction of old records pertaining to Academics, Registration, Ph.D., Projects, UMC and Examination Section as placed at **Annexure-28.20** {Page 245 to 252}. These rules are framed keeping in mind the rules of Delhi University and Kurukshetra University.

The Academic Council considered these draft rules in its 17<sup>th</sup> meeting vide Item.No:AC:17:2018:21 and resolved to recommend to the Executive Council to approve the same.

The EC deliberated on the matter and suggested that:

- a. Under Ph.D. Section, point 2: Files of Ph.D. registration of the students of various teaching departments (Ph.D. files) be retained for 5 years after the publication of result (as per Delhi University).
- b. Similarly, Ph.D. Research Degree Committee Proceedings or RAC Proceedings should be retained for 5 years minimum.
- c. In case where records are proposed to be retained for less than 3 year, a minimum period of 8 years be adopted for retention.
- d. A sub-committee of Prof. P. Ramarao, Prof. V.K. Garg and Prof. Jagdeep Singh be constituted to re-look into these rules.

**RESOLVE**

**The Executive Council unanimously RESOLVED to approve the rules Preservation/Destruction of old records pertaining to Academics Section, Registration Section, Ph.D. Section, Projects Section, UMC Section and Examinations Section, in principle, subject to inclusion of above suggestions and recommendations of the sub-committee.**



Item.No:EC:28:2018:22

**To consider the issues raised by Ph.D. Scholars of the Department of Animal Sciences and Department of Plant Sciences for submission of Ph.D. thesis in Centre for Biosciences.**

The Secretary informed that an application was received from some Ph.D. students regarding the submission of Ph.D. theses in Centre for Biosciences. In their application, the students represented that they got admission in Centre for Biosciences. Later, the Centre was split into two Centres (now Departments) i.e. Department of Plant Sciences and Department of Animal Sciences. These students want to submit their Ph.D. thesis in Centre for Biosciences i.e. in the Centre they got admission due to following reasons:

1. They have studied the course-work designed as per the Centre for Biosciences and have not studied the core courses pertaining to Animal Sciences or Plant Sciences.
2. The Ph.D. synopsis is approved by the Centre for Biosciences during their Ph.D. programme of M.Phil.-Ph.D. Integrated programme.
3. M.Phil. degree was awarded with Centre for Biosciences. Getting a Ph.D. degrees with a different Centre name might cause problem for them in future as they were enrolled in an integrated programme.
4. They willingly opted for Centre for Biosciences while taking admission considering its wider scope and as per their M.Sc. specialization.

A Committee was constituted to look into the matter for submission of Ph.D. thesis in Centre for Biosciences, and its recommendations are placed at **Annexure-28.21** {Page 253 to 254}.

The Academic Council considered the recommendations of the Committee in its 17<sup>th</sup> meeting vide Item.No:AC:17:2018:22, and resolved to recommend to the Executive Council that:

- a. Thesis be allowed to be submitted in the Centre/Department as offered at the time of admission.
- b. A suitable certificate be issued to all such old students regarding change of nomenclature



of Centre/ Department - Biosciences/ Plant Sciences/ Animal Sciences, as the case may be.

### RESOLVE

The Executive Council unanimously RESOLVED to approve the following recommendations of the Academic Council on the issues raised by Ph.D. scholars:

- a. Thesis be allowed to be submitted in the Centre/Department as offered at the time of admission.
- b. A suitable certificate be issued to all such old students regarding change of nomenclature of Centre/ Department - Biosciences/ Plant Sciences/ Animal Sciences, as the case may be.

### Item.No:EC:28:2018:23

**To consider the change of nomenclature of M.Phil.-Ph.D. Integrated Programme in Comparative Literature.**

The Secretary informed that the students who completed M.Phil.-Ph.D. Integrated Programme or are currently registered in this course requested for change of nomenclature of Ph.D. degree from Comparative Literature to English (Comparative Literature).

It was also informed that some of these students have already been awarded Ph.D. degrees. Some others have been awarded M.Phil. degrees and have completed their course work in Comparative Literature.

The matter was considered by the Board of Studies, Department of Language and Comparative Literature. The BoS members were of the opinion that it is not possible to retrospectively change the nomenclature of the programme.

The School Board, School of Language, Literature and Culture in its meeting held on 25<sup>th</sup> January 2018, discussed the recommendations of the Board of Studies and suggested that matter may be put to the Academic Council for deliberations.

The Academic Council considered the same in its 17<sup>th</sup> meeting held on 31<sup>st</sup> January 2018, vide



Item.No:AC:17:2018:23, and resolved to recommend to the Executive Council that the nomenclature of the programme at the time of admissions be made applicable.

**RESOLVE**

The Executive Council unanimously RESOLVED to approve the recommendations of the Academic Council that nomenclature of Programme, at the time of admission be made applicable.

**Item.No:EC:28:2018:24**

**To consider the  
Equivalence of Comparative  
Literature degree with  
English/Hindi/Punjabi.**

The Secretary informed that some of the students of M.Phil.-Ph.D. Integrated Programme in Comparative Literature have submitted that they are facing difficulty in obtaining jobs due to nomenclature of their degree and have requested for an equivalence certificate.

The matter was discussed by the Board of Studies of the Department of Languages and Comparative Literature and the following observations were made:

1. Course content of M.Phil. and Ph.D. course work primarily deals with the study of Literature and Literary Theory. Apart from Comparative Literature Theory and Translation Studies, the syllabus covers Research Methodology, Computer Applications, Literary Theory, World Literary Classics and Area Studies.
2. The students have worked on comparative studies of authors and texts written in English or Punjabi/Hindi, as the case may be, during their M.Phil. or Ph.D. research work.
3. The students were admitted to the course on the basis of their respective Master's degree in English, Hindi or Punjabi.

On the basis of the above observations, BoS recommended that based on the respective Master's degree of a student, an equivalence certificate, may be issued to all the students of M.Phil.-Ph.D. Integrated Programme in



Comparative Literature.

The School Board, School of Languages, Literature and Culture also discussed the recommendations of the Board of Studies and suggested that in view of the larger interest of the students, an equivalence certificate may be issued to the concerned, after the approval of the Academic Council.

The Academic Council, in its 17<sup>th</sup> meeting vide Item.No:AC:17:2018:24 considered the issue and noted that the matter relates to case of one individual student. The Academic Council resolved to recommend to the Executive Council that a suitable equivalence certificate be issued to the concerned student indicating the subjects she has studied.

#### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the Academic Council that a suitable equivalence certificate be issued to the concerned student indicating the subjects she/he has studied.**

#### **Item.No:EC:28:2018:25**

**To consider the recommendations of the School Board of the School of Management.**

The Secretary informed that the meeting of the School Board of the School of Management was held on 29<sup>th</sup> January, 2018. The School Board considered the recommendations of the Board of Studies, Department of Financial Administration.

The Academic Council in its 17<sup>th</sup> meeting vide Item.No:AC:17:2018:25 resolved to recommend to the Executive Council to approve the recommendations of the School Board of School of Management, pertaining only to:

1. Courses offered by Department of Financial Administration
2. Outline of tests, as per prescribed rules
3. Scheme of course, as per prescribed rules
4. Syllabus

The Academic Council further resolved to recommend only those aspects which are in conformity with the prescribed academic policies



of the University.

The minutes of School Board were presented as placed at Annexure-28.22 {Page 255 to 257}.

### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the School Board, School of Management, as recommended by the Academic Council.**

#### **Item.No:EC:28:2018:26**

**To consider amendment in Rule 5.2 and 5.9 of the University rules for Ph.D. programme applicable w.e.f. Session 2017-18.**

The Secretary informed that the Rule 5.2 of the University Rules for Ph.D. Programme applicable w.e.f. Session 2017-18 reads as "*Candidate must have some financial assistance such as NET-JRF, financial assistance from Govt. agencies {like Rajiv Gandhi National Fellowship (RGNF), Maulana Azad National Fellowship (MANF) etc.} and working in CUPB projects with fellowships. Only NET-JRF will be exempted from test, however they have to appear in the interview*".

Further, the Rule 5.9 of the University Rules for Ph.D. Programme applicable w.e.f. Session 2017-18 reads as "*For admission to Ph.D. Programme, the candidates working in CUPB Research Projects and those holding financial Assistance from Govt. of India/RGNF/MANF etc. are required to pass in the written entrance test as well as Interview for Ph.D.*".

As per the above rules, financial assistance only from government agencies is considered for admission in Ph.D. Programme[c1].

In 17<sup>th</sup> Academic Council meeting held on 31<sup>st</sup> January 2018, vide Item: No:AC:17:2018:26, it was noted that in one the of cases during admission in Ph.D. Programme for Session 2017-18, industrial fellowship was allowed as financial assistance for Ph.D. admission, after approval.

In view of the above, the existing rule position



and proposed amendments in Rule 5.2 and 5.9 of the University Rules for Ph.D. Programme applicable w.e.f. Session 2017-18 were proposed as follows:-

| Existing  | Proposed Amendment   |
|---|--|
| Sub-Rule 5.2 - Candidate must have some financial assistance such as NET-JRF, financial assistance from Govt. agencies (like RGNF, MANF etc.) and working in CUPB projects with fellowships. Only NET-JRF will be exempted from test, however they have to appear in the interview. | Sub-Rule 5.2 - Candidate must have some financial assistance such as NET-JRF, financial assistance from Govt. agencies (like RGNF, MANF etc.) / <b>Industrial fellowship</b> and working in CUPB projects with fellowships. Only NET-JRF will be exempted from test, however they have to appear in the interview.         |
| Sub-Rule 5.9 - For admission to Ph.D. Programme, the candidates working in CUPB Research Projects and those holding financial assistance from Govt. of India/RGNF/MANF etc. are required to pass in the written entrance test as well as Interview for Ph.D.                        | Sub-Rule 5.9 - For admission to Ph.D. Programme, the candidates working in CUPB Research Projects <b>with fellowship</b> and those holding financial assistance from Govt. agencies (like RGNF, MANF etc.) / <b>Industrial fellowship</b> are required to pass in the written entrance test as well as Interview for Ph.D. |

The Academic Council resolved to recommend to the Executive Council to approve the amendment in Rule 5.2 and 5.9 of the University rules for Ph.D. programme applicable w.e.f. Session 2017-18, as proposed above.

#### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve the amendment in Rule 5.2 and 5.9 of the University rules for Ph.D. programme applicable w.e.f. Session 2017-18, as recommended by the Academic Council.**

#### **Item.No:EC:28:2018:27**

**To consider the establishment of a Centre of Curriculum Research, Policy and Educational**

The Secretary informed that the Department of Education had submitted a proposal under Pandit Madan Mohan Malviya National Mission on Teachers and Teaching (PMMMNTT)



Development under  
Department of Education.

Scheme to MHRD and the same has been approved with following three conditions:

- i. To offer integrated pre - service teacher education programme.
- ii. Civil works sanctioned under the component be completed by March, 2020. An email was sent to MHRD requesting that no building work is required under project but establishment of educational studio and lab. etc. is required.
- iii. The activities planned under the proposed new Centre be embedded within the Department of Education.

Accordingly, the Department requested that following be considered:

- a. To establish Centre of Curriculum Research, Policy and Educational Development under Department of Education.
- b. To approve new programme to be started under this Centre.
  - (i) M.A. Education (with international mentorship) - 25 seats
  - (ii) Ph.D Education (with international mentorship)After completion of the project, these programmes will be merged in the Department of Education to make them sustainable.
- c. Approval of course structure and curriculum of the above said programme and B.Ed. - M.Ed. Integrated programme. After approval from Academic and Executive council, B.Ed. - M.Ed. Integrated programme will be started subject to approval from NCTE.

The Academic Council considered the same in its 17<sup>th</sup> meeting vide Item.No:AC:17:2018:27 and resolved to recommend:

1. The establishment of Centre of Curriculum Research, Policy and Educational Development under the Department of Education.
2. To approve new programme to be started under this Centre.





- i. M.A. Education (with international mentorship) – 25 seats
- ii. Ph.D Education (with or without international mentorship)-as per UGC regulations

After completion of the project, these programmes will be merged in the Department of Education to make them sustainable.

The Academic Council deferred the approval of course structure and curriculum of the above said programme and B.Ed. – M.Ed. Integrated programme, till the requisite approval is obtained from NCTE.

### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the Academic Council to approve:**

- 1. To establish Centre of Curriculum Research, Policy and Educational Development under Department of Education. The Centre will be a part of the Department and only for the purpose for which it is created. No posts will be linked to it.**
- 2. To approve new programme to be started under this Department.**
  - i. M.A. Education (with international mentorship) – 25 seats**
  - ii. Ph.D. Education (with or without international mentorship)-as per UGC regulations.**

**After completion of the project, these programmes will be merged in the Department of Education to make them sustainable.**

### **Item.No:EC:28:2018:28**

**To consider continuing Certificate Course of Human Rights and Duties as self-financing course.**

The Secretary informed that the Department of Law has completed 3 batches of Certificate Course of Human Rights and Duties during 2015-16. The course was funded by UGC under XII Five Year Plan. The UGC has not released any further grant for this course.



It was further informed that the Project Committee has requested that the course may be allowed to be continued as a self-financing course. The proposal of the Committee with details was presented as placed at Annexure-28.23 {Page 258 to 267}.

The Academic Council, considered the request in its 17<sup>th</sup> meeting vide Item.No:AC:17:2018:28 and resolved to recommend to the Executive Council to allow continuing Certificate Course of Human Rights and Duties as a fully self-financing course.

It was further resolved to recommend that the course would run only on Saturdays and Sundays.

#### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve continuing Certificate Course of Human Rights and Duties as a fully self-financing course, on weekends, as recommended by the Academic Council.**

#### **Item.No:EC:28:2018:29**

**To consider increase in number of seats of courses offered by the University for the Academic Session 2018-19.**

The Secretary informed that the University, in spite of the limitations, is determined to increase the student strength in the forth-coming session, after University shift to its own new campus. The plan is to increase the strength by 50-60% of present intake (to around 1500-1800), in a phase-wise manner.

The details of proposed increase in number of seats in academic session 2018-19 was presented as placed at Annexure-28.24 {Page 268 to 278}.

It was recommended to include 2 seats in Ph.D. for Department of Mass Communication and Media Studies.

The Academic Council, in its 17<sup>th</sup> meeting vide Item.No:AC:17:2018:29 resolved to recommend to the Executive Council to approve increase in



the number of seats of courses offered by the University for the Academic Session 2018-19.

**RESOLVE**

The Executive Council unanimously **RESOLVED** to approve the recommendations of the Academic Council and to increase the number of seats of courses offered by the University for the Academic Session 2018-19.

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**Items from 19<sup>th</sup> Finance Committee Meeting (held on 7<sup>th</sup> February 2018).**

**Item.No:EC:28:2018:30**

**To consider the minutes of 39<sup>th</sup> Building Advisory Committee meeting held on 6<sup>th</sup> October 2017.**

The Secretary informed that the 39<sup>th</sup> meeting of the Building Advisory Committee was held on 6<sup>th</sup> October 2017.

The minutes of 39<sup>th</sup> BAC are placed at **Annexure-28.25 {Page 279 to 284}**.

The Finance Committee considered the same in its 19<sup>th</sup> Meeting held on 7<sup>th</sup> February 2018, vide Item.No:FC:19:2018:5 and resolved to approve the minutes of 39<sup>th</sup> meeting of the Building Advisory Committee, subject to the condition that the projects are being executed as per availability of funds and in accordance to Gol instructions, GFR 2017 and CVC guidelines.

**RESOLVE**

The Executive Council unanimously **RESOLVED** to approve the recommendations of the Finance Committee on 39<sup>th</sup> Building Advisory Committee meeting held on 6<sup>th</sup> October 2017.

**Item.No:EC:28:2018:31**

**To consider budget proposal for continuing Advance Diploma and B.Voc. Course in Agriculture**

The Secretary informed that the Academic Council of the University in its 14<sup>th</sup> meeting resolved to approve starting of B.Voc. Course in Agriculture (Green Farming Technologies). The



(Green Farming  
Technologies).

University was running the Community College under funding from UGC where students were pursuing Diploma in Green Farming Technologies and Advanced Diploma in Green Farming Technologies. The UGC in its letter dated 8<sup>th</sup> August 2017 extended the scheme of Community College till 30<sup>th</sup> September 2017. The course could not be abruptly stopped.

The Executive Council in its 26<sup>th</sup> meeting held on 11<sup>th</sup> September 2017, considered this issue and resolved that the Chancellor may be requested to send a letter to UGC/MHRD to relook into the matter in this regard. The Executive Council, further resolved that the matter be kept in abeyance till outcome of the initiative from UGC. It was, still further, resolved to take immediate necessary steps to start a Department to cater the needs of the community in place of the Community College.

The Hon'ble Chancellor of the University wrote a letter to the Chairman of UGC on 18<sup>th</sup> September 2017. The letter was presented to the UGC by the Nodal Officer of the scheme and the Principal, Community College from the University on 19<sup>th</sup> September 2017. The University had requested UGC to provide "No Objection Certificate" to start Advanced Diploma and B.Voc. Courses. The University officials were informed that UGC will issue NoC soon and on approval, the courses may be started from one of the approved Centres/Departments.

The UGC vide letter No. F.1-81/2015 (CC) dated 13<sup>th</sup> November 2017 gave permission for utilization of funds allocated under Community College Scheme beyond 12<sup>th</sup> plan period up to 31<sup>st</sup> March 2018. As per directions of the UGC and approval of the University's Statutory Bodies, B.Voc. in Agriculture programme has been started/continued.

The Community College will require approximately Rs. 4 lakh for the course beyond 31<sup>st</sup> March 2018 for completion of the ongoing year.

Further, UGC vide letter No. F.1-81/2015 (CC)



dated 23<sup>rd</sup> November 2017 has informed that B.Voc. degree programme may be started by the University as per UGC guidelines with the available internal resources of the University.

A part of the expenditure will be met from the fees of the students. Still there will be a requirement of additional funds of Rs. 4 lakh per semester, as detailed below:

- a) Hiring of Guest Faculty for nearly 600 lectures @Rs. 600/lecture = Rs. 3.6 lakh
- b) Other expenditure (hiring of staff, consumable and miscellaneous) = Rs. 1.8 lakh
- c) Funds generated from fee – Rs. 1.4 lakh
- d) *Additional requirement per semester – Rs. 4 lakh*

As per Statute 17(6) of Central Universities Act, 2009:

*“All proposals relating to creation of posts, and those items which have not been included in the budget, shall be examined by the Finance Committee before they are considered by the Executive Council”.*

The budget for this proposal was not included in the initial budgeting as it was fully supported by the UGC scheme.

The University has a good demand from local village students for these courses and with additional budgetary approval will be able to continue the courses.

The Finance Committee considered the same in its 19<sup>th</sup> Meeting on 7<sup>th</sup> February 2018 vide Item.No:FC:19:2018:6, and recommended that the students who have been admitted, must complete the relevant course. Since it is a small amount, the University may utilize Rs. 4 lakhs for continuing Advance Diploma and B.Voc. in Agriculture (Green Farming Technologies) courses, from within its resources, and with concurrence of UGC in this regard.



RESOLVE

The Executive Council unanimously RESOLVED to approve the recommendations of Finance Committee that the students who have been admitted, must complete the relevant course. Since it is a small amount, the University may utilize Rs. 4 lakhs for continuing Advance Diploma and B.Voc. in Agriculture (Green Farming Technologies) courses, from within its resources, and with concurrence of UGC in this regard.

It was FURTHER RESOLVED that no more new admissions be made in these courses, in absence of funds from the UGC. Only the ongoing course be completed.

Item.No:EC:28:2018:32

**To consider the Separate Audit Report of the office of the Principal Director Audit (Central) on Annual Accounts of the University.**

The Secretary informed that the University, after approval from the Finance Committee in 18<sup>th</sup> meeting, forwarded the Balance Sheet as approved by the FC for SAR. The audit was conducted from 10<sup>th</sup> July 2017 to 21<sup>st</sup> July 2017.

The University was in receipt of a communication from MHRD to submit the printed Annual Financial Report by 17<sup>th</sup> November 2017. So the University continuously kept pursuing the Audit Department to finalize the report.

The University received the final copy of Separate Audit Report, as placed at Annexure-28.26 {Page 285 to 291}, from Audit Department on 9<sup>th</sup> November 2017.

Due to paucity of time, the report was forwarded to MHRD after approval of the Executive Council in its Special Meeting held on 10<sup>th</sup> November 2017.

The Finance Committee considered the same in its 19<sup>th</sup> meeting held on 7<sup>th</sup> February 2018 vide Item.No:FC:19:2018:7, and resolved to approve the Separate Audit Report of the office of Principal Director Audit on Annual Accounts of the University for the Financial year 2016-17.



The Finance Committee further recommended that the University must comply with the observations of the Audit. It was also suggested to get the University's Financial Code approved.

### **RESOLVE**

The Executive Council unanimously RESOLVED to approve the Separate Audit Report of the office of Principal Director Audit (Central) on Annual Accounts of the University for Financial Year 2016-17, as recommended by the Finance Committee.

The EC FURTHER RESOLVED that as recommended by FC, the University must comply with the observations of the Audit.

It was also recommended to get the University's Financial Code approved.

### **Item.No:EC:28:2018:33**

**To consider the proposal to allow encashment of Earned Leaves in the credit of faculty, as per Government of India rules.**

The Secretary informed that the Executive Council in its 25<sup>th</sup> meeting, held on 17<sup>th</sup> July 2017, vide Item.No:EC:25:2017:9, resolved that option be taken from the regular faculty members in a proforma, whether they want to opt for vacations (yes or no). If 50% or more of the regular faculty agree on vacation, then from the academic session 2017-18, the regular teaching staff of the University may be treated as vacation staff and their Earned Leaves, encashment etc. be governed by the UGC Guidelines, 2010 and subsequent amendments. Accordingly, the Establishment Section requested from the regular faculty members in a proforma, whether they want to opt for vacations (Yes or No). Total 75 regular faculty members out of 91 opted for vacations.

The Executive Council in its 26<sup>th</sup> meeting held on 11<sup>th</sup> September 2017 considered the proposal to declare the teaching staff as vacation staff, and as per the options received from the regular teaching faculty, resolved to approve to declare regular teaching staff as vacation staff on the following terms and conditions:



1. The Earned Leaves to teaching staff will be admissible as per clause 8.4.3 of the UGC Regulations 2010.
2. The Deans, HOD's or any other faculty member having administrative responsibility will be required to perform duties during vacations. In lieu of vacations, they will be given Earned Leaves as per the UGC Guidelines, 2010.
3. In addition to above, the University may ask any of the teaching staff to perform duties during vacations. In lieu of this period, they will be given Earned Leaves as per the UGC Guidelines, 2010.
4. The minimum and maximum limit of Earned Leaves to be sanctioned at a time will be decided by the Competent Authority on merit of each case.
5. The Previous Earned Leaves (before implementation of these rules) credited to the account of faculty will be accumulated.
6. The Earned Leaves in the credit of faculty will be encash-able, as per Gol rules, subject to approval of the Finance Committee. This will be applicable to LTC cases as well as retirement / job quitting cases.
7. These rules will be applicable, to be read with any other instructions issued by DoPT and UGC from time to time.

The Finance Committee considered the proposal to allow encashment of Earned Leaves in the credit of faculty, as per Government of India rules, in its 19<sup>th</sup> meeting on 7<sup>th</sup> February 2018, vide Item.No:FC:19:2018:8 and recommended that a detailed proposal be sent to UGC for guidance/approval in this regard.





**RESOLVE**

The Executive Council unanimously RESOLVED that as per the recommendations of Finance Committee, a detailed proposal be sent to UGC for guidance/ approval on the issue of allowing encashment of Earned Leaves in the credit of faculty.

**Item.No:EC:28:2018:34**

**To adopt UGC O.M No. 21-1/2015(FD-I/B) dated 22<sup>nd</sup> September 2017 regarding TA and sitting fee payable to official and non-official members/experts.**

The Secretary informed that the University has been adopting and following UGC regulations regarding TA and sitting fee for experts. The University Grants Commission has revised TA and sitting fee payable to official and non-official members/experts (*Annexure-28.27 {Page 292 to 295}*).

The University may adopt the revised guidelines of the UGC for its meetings/interviews etc.

The Finance Committee in its 19<sup>th</sup> meeting on 7<sup>th</sup> February 2018, vide Item.No:FC:19:2018:11 approved the adoption of UGC O.M No. 21-1/2015(FD-I/B) dated 22<sup>nd</sup> September 2017 regarding TA and sitting fee payable to official and non-official members/experts by the University.

**RESOLVE**

**The Executive Council unanimously RESOLVED to approve adoption of UGC O.M No. 21-1/2015(FD-I/B) dated 22<sup>nd</sup> September 2017 regarding TA and sitting fee payable to official and non-official members/experts by the University, as recommended by the Finance Committee.**



Item.No:EC:28:2018:35

To consider the Budget Estimates of the University for the Financial Year 2018-19.

The Secretary informed that the Budget Estimates for the Financial Year 2018-19 are given below:-

| Budget Estimates<br>Central University Of Punjab |   |                |              |                 |                                     |                  |
|--|---|----------------|--------------|-----------------|-------------------------------------|------------------|
| (Rs. in Lacs)                                    |   |                |              |                 |                                     |                  |
| S.N  | Item  | 2017-18        |              |                 |                                     | 2018-19          |
|  |   | Op. Balance    | Budget       | Amount Released | Actual Expenditure (As on 31.12.17) | Budget Estimates |
| I  | GRANTS IN AID GENERAL (RECURRING) (31)        | 553.81         | 1583         | 800             | 547.36                              | 2109             |
| II   | GRANTS IN AID SALARY (36)                     | 960.14         | 2153         | 1138.8          | 958.63                              | 3466             |
| III  | GRANTS OF CAPITAL ASSETS (NON RECURRING) (35) | 7798.11        | 11517        | 3500            | 329.69                              | 11977.55         |
|  | <b>Grand Total (I+II+III)</b>                 | <b>9312.06</b> | <b>15253</b> | <b>5438.8</b>   | <b>1835.68</b>                      | <b>17552.55</b>  |

The details of head wise estimates were presented as placed at **Annexure-28.28** {Page 296 to 300}. The justifications for the next financial year's budget *vis-a-vis* current year's budget (2017-2018) were also detailed as below:

1. The increase in Grants in aid Salary is on account of two factors. The first is that new appointments in line with University growth are planned in year 2018-19. Secondly, the 7<sup>th</sup> Pay commission arrears will be paid in 2018-19 fiscal.
2. In next Financial Year, the University is planning to shift to its Main Campus and accordingly there will be an increase in non-recurring budget.
3. Rs. 15 Crores have been allocated to Scientific & Lab Equipment.
4. An allocation of Rs. 27 crores has been kept for Furniture and Fixtures, Rs. 12 crores has been kept for Computer Peripherals considering the shifting to new campus and opening of new Departments.



The Finance Committee in its 19<sup>th</sup> meeting on 7<sup>th</sup> February 2018 vide Item No:FC:19:2018:12 approved the Budget Estimates of the University for the Financial Year 2018-2019, subject to the availability of funds.

**RESOLVE**

The Executive Council unanimously **RESOLVED** to approve the Budget Estimates of the University for the Financial Year 2018-2019, as recommended by the Finance Committee.

**Item.No:EC:28:2018:36**

**To consider the audit paragraphs that are yet to be settled.**

The Secretary informed that the Finance Committee in its 19<sup>th</sup> meeting on 7<sup>th</sup> February 2018 vide Item.No:FC:19:2018:13, considered the response of the University to audit paragraphs that are yet to be settled, as placed at **Annexure-28.29 {Page 301 to 305}**.

It was recommended the University must take immediate steps to settle the pending audit paras as per Gol rules. It was also recommended that a Standing Committee be constituted to settle the audit paras, on monthly basis.

**RESOLVE**

The Executive Council unanimously **RESOLVED** to approve that immediate steps be taken by the University to settle the pending the recommendations of the Finance Committee on audit paragraphs that are yet to be settled.

It was **FURTHER RESOLVED** that following Standing Committee be constituted to settle the audit paras, on monthly basis:

1. Registrar (Chairman)
2. Finance Officer
3. Controller of Examinations
4. Internal Audit Officer
5. Assistant Registrar (Finance) (Convener)



Item.No:EC:28:2018:37

To adopt the UGC circular regarding implementation of 7<sup>th</sup> CPC for Non-teaching staff.

The Secretary informed that the UGC has forwarded the following letters:

1. F.No.11-1/2017 (CU) dated 18<sup>th</sup> January 2018 regarding 'Scheme of revision of pay for the post of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer, following on the recommendations of 7<sup>th</sup> Central Pay Commission (CPC)'- **Annexure-28.30 {Page 306 to 321}**.
2. F.No.11-1/2017 (CU) dated 18<sup>th</sup> January 2018 regarding 'Pay revision of the non-teaching employees of the Central Universities (CUs) and Centrally funded Deemed Universities under the administrative control of MHRD/UGC'- **Annexure-28.31 {Page 322 to 326}**.

As per the orders, revision of allowances will be issued separately. Further, the orders are only for the pay scales and not for pension. Therefore, the revision of pay will not affect the pension.

As per para 3 (IV) of the said letters of UGC, quoted as under:

*"It may also be ensured that the Institutions which are in a position to fully meet the additional financial impact or the institutions which are not in a position to meet either 30% or any lesser amount for their internal resources, the revised pay scales are allowed only after adjusting the amount so calculated. It is therefore, mandatory that the internal resources are strictly and realistically kept in view for this purpose. The Statutory Bodies viz., Finance Committee, Executive Committee etc., should ensure this conditionality."*

The Finance Committee considered the adoption of the UGC circular regarding implementation of 7<sup>th</sup> CPC for Non-teaching staff, in its 19<sup>th</sup> meeting on 7<sup>th</sup> February 2018 vide



Item.No:FC:19:2018:14 and resolved that the 7<sup>th</sup> CPC to non-teaching staff be paid w.e.f. salary of February 2018, without arrears. Arrears to be paid as per UGC's instructions and nod.

It was further resolved that as the University is not in position to meet 30% of the additional financial implications of the revision of pay scales, a proposal be sent to UGC to release 100% funds for salary.

#### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve adoption of the UGC circular regarding implementation of 7<sup>th</sup> CPC for Non-teaching staff, as recommended by the Finance Committee.**

**The Executive Council FURTHER RESOLVED to approve sending proposal to UGC for release of 100% funds for salary.**

#### **Item.No:EC:28:2018:38**

**To consider the revision of pay of Teachers and Equivalent Cadres of the University as per 7<sup>th</sup> CPC, subject to approval from UGC.**

The Secretary informed that the UGC has forwarded the letter No. F.No.23-4/2017 (PS) dated 30<sup>th</sup> January 2018 regarding 'Scheme of revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Pay Commission (CPC)' **Annexure-28.32 {Page 327 to 342}**.

The Finance Committee in its 19<sup>th</sup> meeting on 7<sup>th</sup> February 2018, considered the same vide Item.No:FC:19:2018:15 and resolved that the 7<sup>th</sup> CPC to Teachers and Equivalent Cadres be paid w.e.f. salary of February 2018, without arrears. Arrears to be paid as per UGC's instructions and nod.

#### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve revision of pay of Teachers and Equivalent Cadres of the University as per 7<sup>th</sup> CPC, as recommended by the Finance Committee.**



Item.No:EC:28:2018:39

To consider the recommendations of the internal committee for framing policy for leave encashment.

The Secretary informed that the University constituted the following committee to frame policy for encashment /transfer of earned leaves in respect of the employees of the University after quitting their services from the University, due to any reasons:-

- Prof. Jagdeep Singh (Registrar)- Chairperson
- Mr. Ajit Singh (Finance Officer)
- Dr. Sunil Mittal (Internal Audit Officer)
- Dr. Tarun Arora (HoD, Deptt of Law)
- Mr. Rajinder Kumar (Deputy Registrar, Establishment)- Convener

The committee meeting was held on 7<sup>th</sup> December 2017 and recommendations of the committee are placed on **Annexure-28.33 {Page 343 to 351}**.

The Finance Committee considered the recommendations of the internal committee for framing policy for leave encashment, in its 19<sup>th</sup> meeting on 7<sup>th</sup> February 2018 vide Item.No:FC:19:2018:16, and resolved that implementation should be as per DoPT/UGC guidelines. It was recommended that case to case interpretations be brought to the Finance Committee for consideration.

#### **RESOLVE**

The Executive Council considered the recommendations of the Finance Committee on leave encashment, and **RESOLVED** to approve following recommendations of committee to frame policy for encashment /transfer of earned leaves in respect of the employees of the University after quitting their services from the University:

1. When an employee resigns or quits service of his/her own accord, in which case the lumpsum cash payment payable only to the extent of half of the earned leaves at his/her credit on the date of cessation from service subject to maximum of 150 days as per



provision given in 39(1d) of CCS Rules.

2. When an employee applies through proper channel for outside employment (State Govt./Centre Govt./Autonomous/PSUs/State or Central Universities) and has been selected to join there, his/her 100% earned leave at his/her credit will be encashed subject to maximum of 300 days as per provision given in 39(d) of CCS Rules, however, an option will be taken from the employee whether he/she wants to transfer his balance leave along with leave encashment to his/her new organization or want to draw the encashment directly and in both cases the entry will be made in the service book and new employer will be informed.

It was FURTHER RESOLVED that for following cases payment be made only after referring the case to UGC/MHRD:

- a. when an employee joins at CUPB after serving in any other (State Govt./Centre Govt./Autonomous/PSUs/State or Central Universities) his/her previous leaves and encashment (if any received) will be taken into account
- b. for payments beyond 300 days.

**Item.No:EC:28:2018:40**

**To consider execution of HVAC system in Academic Block of Main Campus of CUPB at an estimated cost of Rs. 7.63 Crore.**

The Secretary informed that the BAC in its 38<sup>th</sup> meeting held on 8<sup>th</sup> September 2017 vide agenda item no. BAC: 38:2017:2 while considering the Action Taken Report on the decisions of 37<sup>th</sup> meeting of BAC vide sub-para (v) recommended that the Academic Block may be provided with a central Air Conditioning system preferably with the latest technology. The Architect was directed to submit the proposal of Air Conditioning of Academic Block along with estimates through EIL for approval of the University.

Subsequent to this decision, the proposed estimates for HVAC works in Academic Building was submitted by EIL vide email dated 1<sup>st</sup> December 2017 and the same was discussed and recommended in 33<sup>rd</sup> SCBAC meeting held on 8<sup>th</sup>



December 2017 vide agenda item no. SCBAC: 33:2017:6. Keeping in view the urgency and completion of HVAC works along with other works by July, 2018, EIL requested for approval of this estimate for Rs. 7.5 Crore so that further action on the matter could be taken.

The BAC Sub-Committee noted that the total load requirements was 1200 tons which @ Rs. 68,750/- per ton (Based on CPWD PAR 2014 for E & M) works out to be around Rs. 8.00 Crores. Since the estimates certified by EIL were within this preliminary cost therefore these estimates were recommended to be approved by BAC. Further no separate funds for this work are available and the expenditure on this work can be met from the sanctioned cost of Rs. 55 Crores for Furniture and Furnishing works with the approval of FC for making Phase -1A buildings operational.

The tender documents prepared by Architect Consultant M/s PSDA and duly checked by EIL the Project Management Consultant of CUPB for Phase - 1A & 1B works. The estimated cost of this work as checked and recommended by EIL is as under:

1. Part - A: Execution Phase - Rs. 6.51 Crore
  2. Part - B: Comprehensive maintenance for 3 years - Rs. 1.12 Crore
- Total Cost - Rs. 7.63 Crores**

In the execution phase Rs. 6.51 Crore is payable and Rs. 1.12 Crore shall be paid subsequently, for comprehensive maintenance provisions for three years.

In view of the above, case was submitted for administrative approval of the Finance Committee for publishing Notice Inviting Tender (NIT) of HVAC works in Academic Building of Main Campus.

The Finance Committee in its 19<sup>th</sup> meeting on 7<sup>th</sup> February 2018 vide Item.No:FC:19:2018:17, considered the execution of HVAC system in Academic Block of Main Campus of CUPB at an estimated cost of Rs. 7.63 Crore, and resolved to approve the same, subject to the availability of funds.





**RESOLVE**

The Executive Council unanimously RESOLVED to approve the recommendations of the Finance Committee on execution of HVAC system in Academic Block of Main Campus of CUPB at an estimated cost of Rs. 7.63 Crore.

**Item.No:EC:28:2018:41**

**To consider the rate for re-evaluation of answer sheets.**

The Secretary informed that the University allows re-evaluation of answer sheets in certain cases, after approval of the Competent Authority. However, no rates of payment to external experts have been fixed for re-evaluation of answer sheets.

The Examination Section has suggested that Rs. 20/- per answer sheet per subject, subject to a minimum payment of Rs. 200/- may be fixed to be paid to the external expert for re-evaluation.

The Finance Committee considered the rate for re-evaluation of answer sheets, in its 19<sup>th</sup> meeting on 7<sup>th</sup> February 2018 vide Item.No:FC:19:2018:18, and resolved to approve the same, subject to paying this rate from the fee collected from the students for re-evaluation. The re-evaluation fee of Rs. 200/- per paper be charged from the applicant to make it self-sustainable.

**RESOLVE**

The Executive Council unanimously RESOLVED to approve the rate for re-evaluation of answer sheets to external experts, as recommended by the Finance Committee.

**Item.No:EC:28:2018:42**

**To consider the minutes of 40<sup>th</sup> Building Advisory Committee meeting scheduled on 2<sup>nd</sup> February 2018.**

The Secretary informed that the 40<sup>th</sup> meeting of the Building Advisory Committee was held on 2<sup>nd</sup> February 2018.

The minutes of the 40<sup>th</sup> BAC are placed at **Annexure-28.34 {Page 352 to 359}**.



The Finance Committee resolved to approve the recommendations of the 40<sup>th</sup> Building Advisory Committee held on 2<sup>nd</sup> February 2018, in its 19<sup>th</sup> meeting on 7<sup>th</sup> February 2018, vide Item.No:FC:19:2018:19, subject to the condition that the projects are being executed as per availability of funds and in accordance to Gol guidelines, CVC guidelines and GFR, 2017.

### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the Finance Committee on 40<sup>th</sup> Building Advisory Committee meeting held on 2<sup>nd</sup> February 2018.**

#### **Item.No:EC:28:2018:43**

**To consider the purchase of Rocket Evaporator for Central Instrumentation Laboratory.**

The Secretary informed that the Central Instrumentation Laboratory (CIL) has opened services of CIL, for outside users. Keeping in view this and to meet the service requirement of internal users, CIL requires Rocket Evaporator for sample preparation. The Rocket Evaporator provides a total sample preparation solution for the analytical laboratory over a traditional sample preparation workflow consists of extraction, cleanup, and evaporation. This technique is profound and ensure highly accurate and reproducible sample preparation.

Therefore, Rocket Evaporator will be required in CIL for extraction and preparation of the analytical sample and analysis on various instruments (HPLC, GC-MS and NMR). Specifications and proprietary certificate of Rocket Evaporator of Thermo Fisher Scientific Corporation is placed at **Annexure-28.35 {Page 360 to 363}**. The Rocket Evaporator is USD 51,000.00 (INR- 3,262,965.00 as per RBI, Dated-17<sup>th</sup> January 2018) **Annexure-28.36 {Page 364 to 365}**.

An allocation of Rs. 3.7 crore has been requested under the budget head lab equipment for allocation for CIL in the budget estimates for the financial year 2017-18. The expenditure of Rs. 3,262,965.00 (Thirty Two Lakh Sixty Two Thousand Nine Hundred Sixty Five Rupees only)



for the purchase of Rocket Evaporator is requested by CIL to be booked under the proposed budget head.

The Finance Committee in its 19<sup>th</sup> meeting held on 7<sup>th</sup> February 2018, resolved to approve the purchase of Rocket Evaporator, vide Item.No:FC:19:2018:20, strictly as per GFR 2017 guidelines and subject to availability funds.

### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve the purchase of Rocket Evaporator for Central Instrumentation Laboratory, as approved by the Finance Committee.**

### **Item.No:EC:28:2018:44**

**To consider regarding hike in fee and funds of various Programmes of the University for the Academic Session 2018-19.**

The Secretary informed that a Committee was constituted to recommend hike in fee and funds of various programmes run by the University for the Academic Session 2018-19.

This Committee met on 25<sup>th</sup> January 2018 and 1<sup>st</sup> February 2018 wherein representatives of the CUPB Student Council were also present. The Committee also considered various representations of students related to fee hike. The student representatives were in agreement with the proposed fee increase by 7.5% on last fee structure (i.e. Academic Session 2017-18) but were reluctant to sign the proceedings.

The recommendations of the Committee for hike in fee and funds of various Programmes of the University for the Academic Session 2018-19 were presented to FC in its 19<sup>th</sup> meeting. The fee structure for Academic Session 2017-18 was also presented to FC.

The Secretary informed that the recommendation of the Committee are as follows:

#### **For Ph.D. Programme:**

1. All fee and funds may be increased by 7.5 %



on previous fee structure i.e. 2017-18 as per previous practice, except security deposit. The amount of a rupee or more may be rounded off to next multiple of 5.

2. This Fee Structure may be applicable to the students to be admitted for the Academic Session 2018-19. For the existing students, there may be no change in fee.
3. Proposed Fee Structure is attached as **Annexure-28.37 {Page 366}**.

For P.G. Programme:

1. All fee and funds may be increased by 7.5 % on previous fee structure i.e. 2017-18 as per previous practice, except security deposit. The amount of a rupee or more may be rounded off to next multiple of 5.
2. This Fee Structure may be applicable to the students to be admitted for the Session 2018-19. For the existing students, there may be no change in fee.
3. Proposed Fee Structure is attached as **Annexure-28.38 {Page 367}**.

The Finance Committee in its 19<sup>th</sup> meeting held on 7<sup>th</sup> February 2018, vide Item.No:FC:19:2018:21, resolved that all fee and funds may be increased by 7.5 % on previous fee structure (i.e. 2017-18), as proposed, except security deposit, and as per previous practice.

**RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the Finance Committee that all fee and funds may be increased by 7.5 % on previous fee structure (i.e. 2017-18), except security deposit, as proposed and as per previous practice.**

**Item.No:EC:28:2018:45**

**To consider application for reimbursement and applying relaxation in the fees.**

The Secretary informed that the University is in receipt of an application from a student of Centre for Financial Administration (**Annexure-28.39 {Page 368 to 369}**). He has requested for relaxation in academic fee to SC/ST students. He



has added that in most of the Central Universities established under the Central University Act of 2009, there is no academic fee, hostel fee or mess charges applicable to SC/ST minorities' students. He has also submitted Notifications of Central University of Karnataka and Central University of Haryana (Annexure-28.40 (Page 370 to 375)).

The Finance Committee, in its 15<sup>th</sup> meeting vide Item:No:FC:1:2016:5 considered a similar request of students for free hostel accommodation to SC/ST students and in light of UGC guidelines for 'Strict Implementation of Reservation Policy of the Government in Universities' had resolved to:

- a) Adopt relaxation of rent-free hostel accommodation to SC/ST students w.e.f. admissions of 2016-17 onwards. However, nominal maintenance fee of Rs. 1800/- per semester to cover electricity, water, cleanliness and upkeep charges etc. shall be charged.
- b) Refund hostel fee to all SC/ST students who have already paid the same for academic session 2016-17.
- c) Free hostel facility will be provided only for the term of the course and not beyond. Those who want to avail of the facility of hostel subject to availability of accommodation beyond the term will have to pay the full rent as applicable.

Further, the Executive Council in its 22<sup>nd</sup> meeting vide Item: No: EC:22:2016:31 resolved to approve the request of SC/ST students of CUPB, who do not receive any external fellowship/grant with HRA, for free hostel accommodation as per the above a), b) and c) recommendations of the Finance Committee.

The UGC guidelines for 'Strict Implementation of Reservation Policy of the Government in Universities, Deemed to be Universities, Colleges and other Grant-In-Aid Institutions and Centres' are silent regarding relaxation of academic fee. However, under Clause 17. Miscellaneous, it states that "The above policy guidelines are



minimum prescribed for observation of the reservation policy for SC/ST. The University/Institutions are free to provide additional benefits to these categories with the approval of their Board of Governors/Executive Council etc."

The Finance Committee in its 19<sup>th</sup> meeting held on 7<sup>th</sup> February 2018 vide Item.No:FC19:2018:21 resolved that a detailed proposal regarding relaxation of academic fees of SC/ST students be sent to UGC for consideration/ guidance.

### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the Finance Committee that a detailed proposal regarding relaxation of academic fees of SC/ST students be sent to UGC for consideration/ guidance.**

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### **Other Items for Consideration.**

#### **Item.No:EC:28:2018:46**

**To consider lifting of Probation in respect of Dr. Amandeep Kaur, Associate Professor.**

The Secretary informed that the Dr. Amandeep Kaur was appointed as Associate Professor in the Centre {now Department} for Computer Science & Technology on regular basis in PB-4 (37400-67000)+ 9000 AGP. She joined the post on 20<sup>th</sup> August 2015.

As per the Clause 2 of her appointment letter, she was on probation for 2 years from the date of joining.

After completion the probation period she was asked to submit her probation report. Her probation report was assessed/reviewed by a duly constituted committee.

The proceedings of the Committee are attached



at Annexure-28.41 {Page 376}.

Out of discussions, it was noted that cases of confirmation/lifting of probation, of some faculty members are pending due to pending verification of their certificates. It was noted that most faculty members do not submit their original certificates for verification, nor do they get it verified by themselves.

The Council took a very serious view of this.

### **RESOLVE**

The Executive Council unanimously **RESOLVED** to approve the recommendations of the Review Committee that probation period of Dr. Amandeep Kaur be lifted by confirming her to the post of Associate Professor in the PB-4 (37400-67000) + 9000 AGP w.e.f 20<sup>th</sup> August 2017.

It was **FURTHER RESOLVED** that:

- a. For cases where confirmation of a faculty member is pending due to verification of certificates, the concerned faculty members be given 6 months to get their certificates verified.
- b. For the faculty members who have already been confirmed but their document verification is pending, they may submit original certificates for verification/get their certificates verified through proper channel, within 6 months.
- c. For fresh recruiters, a clause be added in the appointment letter that their joining will be accepted subject to verification of certificates within 6 months of joining.



Item.No:EC:28:2018:47

**To consider resignation  
(one month notice)  
submitted by Sh. Ajit Singh  
from the post of Finance  
Officer.**

The Secretary informed that Sh. Ajit Singh was offered appointment as Finance Officer in the in PB-4 (37400-67000) + 10,000 GP for a tenure of 3 years, with the approval of the Visitor of the University and as per the Clause 44 (b) of the Central Universities Act, 2009

Sh. Ajit Singh joined the University as Finance Officer on 19<sup>th</sup> September 2016 (FN).

The Secretary further informed that Mr. Singh has now, vide his letter dated 23<sup>rd</sup> January 2018, quoting family reasons and health issues has submitted one month notice and requested the University to relieve him from his services on 4<sup>th</sup> March 2018 (AN).

The Secretary informed that as Sh. Ajit Singh was superannuated from his earlier organization, his salary had to be fixed as pay minus pension he was drawing.

In response to letters written by Establishment Section to Sh. Ajit Singh, to know his pension amount he replied, after several reminders, that pay minus pension cannot be applied in his case as he is on a contract.

The matter was referred to UGC for advice /clarification. The UGC replied that pay is to be fixed as pay minus pension.

Accordingly, his salary was calculated and vetted by IAO and it was found out that Rs. 1,23,000/- excess has been paid to him as salary.

The Chairman also informed that Sh. Ajit Singh has submitted a letter levying allegations on some officers/officials of the University. A preliminary enquiry Committee comprising of external members - Prof. P.S. Jaswal, Vice Chancellor, Rajiv Gandhi National University of Law, Punjab and Dr. J.S. Hundal, Registrar, Maharaja Ranjit Singh Punjab Technical University, Bathinda was constituted to look into these alleged charges.





The Committee deliberated on the matter in detail and examined all records of the University related to the charges levied point wise. The detailed report of the preliminary Enquiry Committee was shared with the EC.

#### RESOLVE

The Executive Council, after detailed deliberations, unanimously RESOLVED, that resignation submitted by Sh. Ajit Singh from the post of Finance Officer be accepted.

It was FURTHER RESOLVED, that in view of the sensitive nature of the post and health reasons of the Sh. Ajit Singh, he be relieved from his services on 22<sup>nd</sup> February 2018 (AN), after completion of his one month notice period, as per agreement of appointment offered to him.

The EC still FURTHER RESOLVED that the charge of Finance Officer be handed over to the Controller of Examination, till further orders and University should make immediate efforts to fill the post on regular basis.

Further the Executive Council examined the issues raised by Sh. Ajit Singh along with detailed report of preliminary enquiry committee and observed that all of the allegations levelled in the confidential letter of Sh. Ajit Singh are false, baseless and factually misconceived. The Executive Council accepted and approved the report of enquiry committee unanimously and resolved to file the letter of Sh. Ajit Singh, FO.



**Item.No:EC:28:2018:48**

**To note the extension of deputation period of Mr. Umesh Kumar for 2<sup>nd</sup> year as Security Officer.**

The Secretary informed that the Executive Council in its 22<sup>nd</sup> meeting approved the appointment of Mr. Umesh Kumar as Security Officer in PB-2 (9300-34800) + 4600 GP for a period of 1 year on deputation basis. Accordingly, Mr. Umesh Kumar joined the post of Security Officer on 20<sup>th</sup> January 2017 (AN).

Mr. Umesh Kumar vide his letter dated 26<sup>th</sup> December 2017, requested to extend his deputation period. The Competent Authority, in view of the current requirements of managing Security issues both at Main Campus and City Campus and in anticipation of the approval of the Executive Council, allowed the extension of the deputation period further for 1 year. The same has been conveyed to his parent department i.e. Sashastra Seema Bal (SSB).

**RESOLVE**

**The Executive Council unanimously RESOLVED to note the extension of deputation period of Mr. Umesh Kumar for 2<sup>nd</sup> year as Security Officer.**

**Item.No:EC:28:2018:49**

**To note appointment, re-appointment, resignation and term completion details of Teaching Faculty.**

The Secretary informed that the consequent upon approval of the Executive Council (27<sup>th</sup> Meeting) the following Teaching faculty have joined the University on regular/contractual basis as Assistant Professors:

| SN | Name                  | Department                    | Date of Joining | Nature of appointment    |
|----|-----------------------|-------------------------------|-----------------|--------------------------|
| 1  | Dr. Chhavi Garg       | Mass                          | 3.1.2018 f.n.   | Regular                  |
| 2  | Dr. Rubal Kanozia     | Communication & Media Studies | 3.1.2018 f.n.   | Regular                  |
| 3  | Dr. Paramveer Singh   |                               | 3.1.2018 f.n.   | Regular                  |
| 4  | Dr. Dhanraj Sharma    | Financial Administration      | 3.1.2018 f.n.   | Regular                  |
| 5  | Dr. Mukesh Babu Gupta |                               | 4.1.2018 f.n.   | Contractual for one year |

Further, the following regular Teaching Staff has resigned from the post of Assistant Professor:-

| SN | Name                      | Designation         | Department     | Resigned on    |
|----|---------------------------|---------------------|----------------|----------------|
| 1. | Dr. Tamil Mani Sivanandam | Assistant Professor | Animal Science | 23.10.2017(AN) |



The following Teaching faculty on the basis of Local Selection Committee were appointed/ re-appointed on purely temporary and contractual basis for a period as mentioned against their names or till the position is filled up on regular basis, whichever is earlier as per the rules and regulations of the University:-

| SN | Name                            | Designation            | Department                               | Period/<br>Term            | Fixed<br>Emoluments<br>(Rs.) |
|----|---------------------------------|------------------------|--|----------------------------|------------------------------|
| 1. | Dr. A.K Jain                    | Associate<br>Professor | Environment<br>Science &<br>Technology   | 1 Semester w.e.f. Jan 2018 | Rs. 80,000                   |
| 2. | Dr. Ashwani<br>Kumar            | Assistant<br>Professor | South Central &<br>Asian Studies         |                            | Rs. 51,500                   |
| 3. | Dr. Harmanpreet<br>Singh Kapoor |                        | Mathematics &<br>Statistics              |                            | Rs. 51,500                   |
| 4. | Dr. Rajesh Kumar                |                        | Education                                |                            | Rs. 51,500                   |
| 5. | Dr. Amit Kashyap                |                        | Law                                      |                            | Rs. 51,500                   |
| 6. | Mrs. Sandeep<br>Kaur            |                        | Mathematics &<br>Statistics              |                            | Rs. 51,500                   |
| 7. | Dr. Abhishek<br>Kumar Pandey    |                        | Languages &<br>Comparative<br>Literature |                            | Rs. 51,500                   |
| 8. | Ms. Savita<br>Ahlawat           |                        | Geography &<br>Geology                   |                            | Rs. 51,500                   |
| 9. | Ms. Staffy                      |                        | Computer<br>Science &<br>Technology      |                            | Rs. 51,500                   |
| 10 | Dr. Archana Bohra               |                        | Geography &<br>Geology                   |                            | Rs. 51,500                   |

### **RESOLVE**

**The Executive Council unanimously RESOLVED to note appointments, re-appointments, emoluments, resignations and term completion details of Teaching Faculty.**



Item.No:EC:28:2018:50

To note appointment, re-appointment, resignation and term completion details of Non-Teaching Staff.

The Secretary informed that the consequent upon approval of the Executive Council (27<sup>th</sup> Meeting)/Competent Authority the following Non-Teaching staff have joined the University on regular basis:

| SN  | Name                        | Designation                            | Date of joining |
|-----|-----------------------------|--|-----------------|
| 1.  | Mrs. Richa Garg             | Internal Audit Officer (On deputation) | 09.01.2018      |
| 2.  | Mr. Nivedan Salwan          | Assistant Registrar                    | 13.12.2017      |
| 3.  | Ms. Taranveer Kaur          | Assistant                              | 10.01.2018      |
| 4.  | Mr. Sachin                  | Upper Division Clerk                   | 10.01.2018      |
| 5.  | Mr. Amrik Singh             | Upper Division Clerk                   | 10.01.2018      |
| 6.  | Mr. Arun Kumar              | Lower Division Clerk                   | 11.01.2018 (A)  |
| 7.  | Mr. Rishikesh Sharma        | Lower Division Clerk                   | 15.01.2018      |
| 8.  | Mr. Anil Jangid             | Lower Division Clerk                   | 15.01.2018      |
| 9.  | Mr. Rajesh                  | Lower Division Clerk                   | 19.01.2018      |
| 10. | Mr. Deshraj                 | Lower Division Clerk                   | 22.01.2018      |
| 11. | Mr. Dushyanth Reddy Vennapu | Laboratory Assistant                   | 13.02.2018      |
| 12. | Mr. Sandeep Singh           | Library Attendant                      | 13.02.2018 (AN) |

The following Non-Teaching Staff were appointed/ re-appointed on purely temporary and contractual basis for a period as mentioned against their names or till the position is filled up on regular basis, whichever is earlier as per the rules and regulations of the University:-

| SN  | Name                  | Designation                             | Period/ Term | Date of joining {accepted by CA} | Salary per month (fixed) |
|-----|-----------------------|---|--------------|----------------------------------|--------------------------|
| 1.  | Er. Prem Sagar        | Consultant (Infrastructure)             | 6 mths       | 06.11.2017                       | Rs. 56,500/-             |
| 2.  | Mr. Naresh Kumar Dhir | Section Officer (Accounts)              | 6 mths       | 16.01.2018                       | Rs. 40,900/-             |
| 3.  | Mr. Sweet Singh       | Consultant (Security & Management)      | 6 mths       | 01.11.2017                       | Rs. 30,000/-             |
| 4.  | Mr. Banit             | Consultant (Horticulture)               | 1 year       | 17.11.2017                       | Rs. 40,000/-             |
| 5.  | Mr. Gurmail Singh     | Accountant                              | 89 days      | 28.12.2017                       | Rs. 32,000/-             |
| 6.  | Mr. Gagandeep         | Sports Officer                          | 89 days      | 22.01.2018                       | Rs. 38,000/-             |
| 7.  | Mr. Satpal Singh      | Office Attendant                        | 89 days      | 21.12.2017                       | Rs. 16,500/-             |
| 8.  | Mr. Gurpreet Singh    | Office Attendant                        | 89 days      | 27.12.2017                       | Rs. 16,500/-             |
| 9.  | Mr. Vajinder Kumar    | Cleaner                                 | 89 days      | 29.12.2017                       | Rs. 16,500/-             |
| 10. | Mr. Jeet Singh        | Cleaner                                 | 89 days      | 11.01.2018                       | Rs. 16,500/-             |
| 11. | Mr. Ajit Paul Singh   | Senior Technical Assistant (Laboratory) | 89 days      | 01.02.2018                       | Rs. 32,000/-             |



**RESOLVE**

The Executive Council unanimously RESOLVED to note appointments, re-appointments, emoluments, resignations and term completion details of Non-Teaching Staff.

**Item.No:EC:28:2018:51**

**To consider opening of a Kendriya Vidyalaya in the Campus of CUPB.**

The Secretary informed that a Committee was constituted to look into (a) Requirements (b) Feasibility in terms of time and space (c) Financial Commitments of CUPB (d) Quality of education vis-à-vis other options (e) Administrative/Academic/Fiscal contents (f) Any other issue including T & C in connection with opening of a Kendriya Vidyalaya in the Campus of the Central University of Punjab.

The committee met on 30<sup>th</sup> January, 2018.

The committee discussed that the University urgently requires to open a Kendriya Vidyalaya within the Campus. The University is having 500 acres of land and can spare approximately 5 acres of land for this purpose. However, there is no financial sanction to the University exclusively for this purpose. As per the guidelines of the Kendriya Vidyalaya, the Central Government Institute of Higher Education has to give five acres of land to construct a building and have to pay 15% overhead charges for this purpose.

The Committee recommended that to establish Kendriya Vidyalaya in the Main Campus of the University a proposal be sent to UGC to get sanction of adequate funds for this purpose. The Committee also recommended that approval of Executive Council be obtained on this proposal.

**RESOLVE**

The Executive Council unanimously RESOLVED to approve in principle the recommendations of the Committee constituted for opening a Kendriya Vidyalaya in the Main Campus of the University, subject to detailed discussion on modus operandi between officials of CUPB and Kendriya Vidyalaya



Sangathan.

Item.No:EC:28:2018:52

**To consider international academic collaborations under project of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMTT).**

The Secretary informed that the Department of Education had submitted a proposal under Pandit Madan Mohan Malviya National Mission on Teachers and Teaching (PMMMNMTT) Scheme to MHRD and made presentation on 20<sup>th</sup> December, 2017.

The Department of Education has been sanctioned the project of PMMMNMTT, for which academic collaborations with the following Universities is required:

1. Faculty of Industrial Education and Technology, King Mongkut's University of Technology Thonburi, Bangkok (Draft MoU is placed at Annexure-28.42 {Page 377 to 379}).
2. Nanyang Technical University, Singapore (Draft MoU is placed at Annexure-28.43 {Page 380 to 382})
3. Institute of Education, University of Worcester (Draft MoU is placed at Annexure-28.44 {Page 383 to 385})

### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve international academic collaborations under project of Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMTT).**

Item.No:EC:28:2018:53

**To consider the MoU between the Central University of Punjab and the University of Lille 2-Health and Law.**

The Secretary informed that the University received a letter from Mr. Philippe Cordonnier, Director, International Relation, University of Lille 2-Health and Law dated 6<sup>th</sup> December 2017, conveying approval of MoU between CUPB and the University of Lille 2-Health and Law.

They MoU will be of scientific cooperation and the draft MoU is placed at Annexure-28.45 {Page 386 to 387}.



### RESOLVE

The Executive Council unanimously RESOLVED to approve the MoU between the Central University of Punjab and the University of Lille 2-Health and Law.

#### Item.No:EC:28:2018:54

**To consider the recommendations of Finance Officer in the matter of withdrawal of increment given to Prof. S.K. Bawa.**

The Secretary informed that the Executive Council in its 27<sup>th</sup> meeting vide Item no. EC:27:2017:23 had resolved that in view of the nature of the case (being *sub-judiced*), legal opinion on the recommendations of the Finance Officer in the matter of withdrawal of increment given to Dr. Surinderjit Kaur Bawa, be taken from one the empaneled advocate of the University.

With approval of the Competent Authority, legal advice from Advocate K.K. Gupta, standing counsel of the University was sought.

Legal opinion given by Advocate K.K. Gupta was opened before the Executive Council and it read as follows:

*"Since it is was a tenure post of one year which was extended on the expiry of the tenure on the same terms and conditions, therefore, there was no occasion for the University to grant her the annual increment unless and until the same was ordered to be given while renewing the tenure. The advice of the Finance Officer was legally not sustainable. Such advice was not only violative of the order of extension/renewal of the tenure by the Competent Authority but also amounting to giving her a permanent status by an officer who was not the Competent Authority in the renewal of the tenure. In such matters one has to go by the tone of the order of the Competent Authority which admittedly was to the effect that renewal/extension be on the same terms and conditions. Meaning thereby, the incumbent was entitled for the minimum of the basic pay in the scale plus admissible allowances."*



**RESOLVE**

The Executive Council unanimously **RESOLVED** to accept the legal advice given by the Standing Counsel of the University.

**Item.No:EC:28:2018:55**

**To consider the appointment of Assistant Professor in Department of Law.**

The Secretary informed that the University has advertised the following vacant sanctioned positions in the Department of Law:

- Professor 01 (UR)
- Assistant Professor 02 {01(PWD-VH) & 01(OBC)}

Only 01 application was received for the post of Professor, so interview was not scheduled.

Total 02 applications were received for one post of Assistant Professor in PWD-VH category, out of which only 01 (PWD) candidates was eligible, that too in different category i.e. PwD (OH). Therefore, interview was not scheduled.

Total 5 applications were received for one post of Assistant Professor in OBC category. After screening, 3 (OBC) candidates were shortlisted for interview, and all 3 (OBC) candidates appeared in the Interview held on 13<sup>th</sup> January 2018.

The sealed recommendations of the Selection Committee were opened by the Secretary, in presence of the Council, for approval.

**RESOLVE**

The Executive Council noted that the Selection Committee did not find any candidate suitable for the post of Assistant Professor in OBC category and **RESOLVED** that following posts in Department of Law be re-advertised.

- Professor 01 (UR)
- Assistant Professor 02 {01(PWD-VH) & 01(OBC)}





Item.No:FC:28:2018:56

**To consider the appointment of Assistant Professor in Department of Computer Science and Technology.**

The Secretary, informed that the University has advertised the following vacant sanctioned positions in the Department of Computer Science and Technology:

- Professor 01 (UR)
- Associate Professor 01 (01 (PWD-OH))
- Assistant Professor 01 {01(OBC)}

No applications were received for the posts of Professor and Associate Professor. Therefore, interviews were not scheduled.

Total 7 applications were received for the post of Assistant Professor in OBC category. After screening, 03 candidates were shortlisted for interview and only 02 candidates appeared in the Interview held on 14<sup>th</sup> January 2018.

The sealed recommendations of the Selection Committee were opened by the Secretary, in presence of the Council, for approval.

#### **RESOLVE**

**The Executive Council considered and RESOLVED to approve the recommendations of the Selection Committee for appointment of following candidate to the post of Assistant Professor (OBC) in Department of Computer Science and Technology in Pay Band Rs. 15600-39100 with AGP of Rs. 6,000/ on salary as per rules:**

#### **1. Dr. Jay Prakash**

**It was FURTHER RESOLVED that following posts in Department of Computer Science and Technology be re-advertised.**

- **Professor 01 (UR)**
- **Associate Professor 01 (01 (PWD-OH))**



Item.No:EC:28:2018:57

To consider the  
appointment of Executive  
Engineer

The Secretary, informed that the University advertised one post of Executive Engineer (On temporary and contractual basis) vide advt. No. CUPB/Estab./18/031.

Walk-in-Interview was scheduled on 12<sup>th</sup> February 2018.

The sealed recommendations of the Selection Committee were opened by the Secretary, in presence of the Council, for approval.

**RESOLVE**

**The Executive Council noted that the Selection Committee did not find any candidate suitable for the post of Executive Engineer and RESOLVED that the post be re-advertised.**

Item.No:EC:28:2018:58

To consider the  
appointment of Estate  
Officer

The Secretary informed that the University advertised one post of Estate Officer (On temporary and contractual basis) vide advt. No. CUPB/Estab./18/031.

Walk-in-Interview was scheduled on 12<sup>th</sup> February 2018.

The sealed recommendations of the Selection Committee were opened by the Secretary, in presence of the Council, for approval.

**RESOLVE**

**The Executive Council considered and RESOLVED to approve the recommendations of the Selection Committee for appointment of Mr. Nirmaljit Singh as Estate Officer for six months on fixed emoluments of Rs. 40,000/- per month.**



**Item.No:EC:28:2018:59**

**To consider the appointment of Counsellor/ Clinical Psychologist.**

The Secretary informed that as per the resolve the 26<sup>th</sup> Executive Council vide Item.No:EC:26:2017:5, the University advertised one post of Counsellor/ Clinical Psychologist as Consultant on (Part Time) vide advt. No. CUPB/Estab./18/030.

A total of 24 candidates submitted online applications, out of which 23 candidates were found eligible. These were called for interview held on 25<sup>th</sup> January 2018. However, only 12 candidates appeared in the interview.

The sealed recommendations of the Selection Committee were opened by the Secretary, in presence of the Council, for approval.

**RESOLVE**

**The Executive Council considered and RESOLVED to approve the recommendations of the Selection Committee for appointment of Ms. Namrita James as Counsellor/ Clinical Psychologist as Consultant for six months (on Part Time basis for 3 hours a day) on fixed emoluments of Rs. 30, 000/- per month.**

**Item.No:EC:28:2018:60**

**To Note the CWP No. 28661 of 2017 filed by Dr. Shamshir Singh Dhillon V/s CUPB and others.**

The Secretary informed that the University is in a receipt of CWP No. 28661 of 2017 on 9<sup>th</sup> February 2018 filed by Shamshir Singh Dhillon, Assistant Professor, Department of Education against Central University of Punjab, Bathinda and others w.r.t. his appointment for the post of Associate Professor in Department of Education. Respondents of the said petition are as under:

1. Central University of Punjab, Bathinda through its Registrar, City Campus, Bathinda.
2. Vice Chancellor of Central University of Punjab at Bathinda.
3. Registrar of Central University of Punjab at Bathinda.
4. Executive Council of Central University of Punjab at Bathinda.



The said petition was fixed for hearing on 16<sup>th</sup> February 2018 (Actual) and any written statement/reply was to be filed 3 days before that day either in person or through any advocate duly instructed.

The Competent Authority has nominated Advocate Anshuman Chopra to defend the interest of the University in said case.

It was further informed that the next date of hearing is in October 2018.

### **RESOLVE**

**The Executive Council NOTED the CWP No. 28661 of 2017 filed by Dr. Shamshir Singh Dhillon V/s CUPB and others.**

#### **Item.No:EC:28:2018:61**

**To consider  
implementation of the  
Rights of Persons with  
Disabilities Act, 2016.**

The Secretary informed that the UGC forwarded a copy of Rights of Persons with Disabilities Act, 2016 (RPWD) (**Annexure-28.46 {Page 388 to 422}**) vide F.No. 6-5/2017 (SCT) with a request to provide the action taken report on the following recommendations:

1. To issue appropriate instructions for implementation of reservation of 5% of seats in every Government and Government aided higher educational institutions in terms of Section 32 of the Act;
2. To work out mechanism for orientation and sensitization at College and University level regarding rights of PWDs in terms of section 39 (2) (d) and also to include rights of persons with disabilities in the curriculum in the colleges and universities in terms of Section 39 (2) (f) of the Act;
3. To issue general instructions to all the establishments under its control regarding implementation of other provisions of the Act;
4. To ensure inclusive education to children/ students with disabilities.

The implementation of the RPWD Act involves administrative and financial implications as there



are clauses relevant to admissions, recruitment, building structures, facilities and schemes for PWDs.

### RESOLVE

The Executive Council unanimously RESOLVED to approve the implementation of the Rights of Persons with Disabilities Act, 2016, in toto in the University.

#### Item.No:EC:28:2018:62

**To consider the appointment of Nurse.**

The Secretary, informed that the Central University of Punjab advertised various Non-Teaching post, including one (01-UR) post of Nurse vide advt. No. CUPB/Estab./17/020.

A total of 27 applications were received up till the last date. After screening, total 08 candidates were found to be eligible and one candidate was found provisionally eligible. These eligible and provisionally eligible candidates were shortlisted for written test, which was held on 6<sup>th</sup> February 2018. All the nine (09) candidates appeared in the written test.

The sealed envelope containing the result of the evaluation of the OMR sheets of the candidates, who appeared for the post of Nurse, were opened and the same is placed at Annexure-28.47 {Page 423}.

As approved, only those candidates, who have obtained a minimum 50% marks in written test, were considered qualified for preparation of merit/panel.

Accordingly, following top three (03) candidates have been considered for panel of one (01-UR) post of Nurse:

| R.No. | App. No. | Applicant Name      | Category | DOB        | Divyaang | Marks |
|-------|----------|---------------------|----------|------------|----------|-------|
| 1003  | 50902    | JAGATJIT SINGH GILL | General  | 20/07/1988 | No       | 72    |
| 1001  | 50052    | NAVNEET KAUR        | General  | 13/01/1991 | No       | 70    |
| 1006  | 51216    | RAMANDEEP KAUR      | General  | 16/10/1989 | No       | 64    |

### RESOLVE



The Executive Council considered and RESOLVED to approve the recommendations of the Selection Committee for appointment of Mr. Jagatjit Singh Gill as Nurse in Pay Band Rs. 9300-34800 with AGP of Rs. 4200/ on salary as per rules.

**Item.No:EC:28:2018:63**

**To consider the minutes of the meeting of committee constituted to review the incentives for extra mural research and other incentives.**

The Secretary informed that the University in its earlier years, in order to promote extra mural research by the faculty and to meet the severe faculty crunch in the newly established Central University of Punjab by attracting new faculty and retaining the present one, proposed the following incentives to the Finance Committee:-

- Dislocation Allowance
- Cumulative Professional Allowance
- Faculty Telephone Allowance Reimbursement
- Internet Facility at University Campus, Hostels and Residence
- Book/ Journal allowance
- Research Seed Money
- Allowances

These incentives were proposed as the University was facing difficulty to attract faculty. This proposal was although approved in 3<sup>rd</sup> Finance Committee Meeting vide Item No:FC:3:2011:5, and had been proposed by the Planning Board, it was not discussed in detail either in the Finance Committee or Executive Council, in line with the rules of UGC/MHRD/GFR 2005/ DoPT.

The Executive Council in its 26<sup>th</sup> meeting vide Item: No: EC:26:2017:13 re-considered the incentives for the faculty to provide Extra Mural Research. It was noted that the University now has more than 100 faculty members and some of the earlier approved financial benefits like 20% HRA, CPA have been revised in the recent FC/EC meetings. The revision was done to avoid any anomaly from prescribed GoI rules.

It was resolved to amend the incentives paid to the faculty as below:



1. Dislocation allowance be re-named as 'Transfer TA'. It should be uniformly applicable to all eligible teaching and non-teaching employee of the University, irrespective of their date of joining, subject to the following:
  - a. That the employee is working on regular/deputation/tenure basis (except contractual) and have joined the CUPB from State/Centre funded organizations/autonomous bodies
  - b. That before joining the CUPB, employee was working in regular Pay Scale/Pay Band and had applied through proper channel
  - c. That the employees who availed the allowance TA on transfer will have to serve the university minimum period of three years, otherwise allowance will have to pay back.
  - d. The allowance to be paid and other terms and conditions will be as per GOI rules of Transfer TA
  - e. Employees coming from abroad will be given TA as per above rules but limited to economy fare for self, spouse and two dependent children.
2. CPA already approved in 25<sup>th</sup> EC meeting.
3. Faculty Telephone Allowance reimbursement will be as follows.
  - Assistant Professor : Up to Rs. 500/-per month
  - Associate Professor : Up to Rs.750/-per month
  - Professor : Up to Rs. 1000/-per month

Maximum reimbursement will be as per Government of India guidelines (Deans to get maximum of Rs. 1800/- not Rs. 2000/-).

Research Seed Money. Research Seed Money to the faculty, once in entire career, will be given as follows.

- Humanities : Up to Rs. 1,50,000/-
- Science : Up to Rs. 3,00,000/-

A duly constituted panel will review the research proposal submitted by the faculty and would also



conduct periodical reviews of the research progress.

Allowances: The allowances as approved in 3<sup>rd</sup> Finance Committee meeting for the faculty who are given additional responsibilities, in accordance to Government of India rules.

The Executive Council further resolved that a committee comprising of Registrar, Finance Officer and other members be nominated by the Vice Chancellor to review these allowances/incentives and to give recommendations in regard to their viability and need to continue these incentives in future with suggested amendments (if any). The recommendations of the committee may be taken up for the approval of Finance Committee.

Consequently, a committee was constituted and it met on 1<sup>st</sup> February 2018. Its recommendations were presented to EC as placed at **Annexure-28.48 {Page 424 to 427}**.

The Executive Council deliberated on the issue in detail, specifically on the payment of telephone allowance to faculty with GP less than 7600. As per GoI rules only 25% of employees in GP 5400 -7600 are eligible for telephone reimbursement, up to a maximum limit of Rs. 800/-. As earlier approved by FC/EC, telephone bill reimbursement has been fixed for Assistant Professor as 'up to Rs. 500/-per month'. The reimbursement to all teaching faculty has been allowed in view of non-availability of internal telephone facility to all the employees.

It was recommended that in view of availability of many low costing corporate plans, a capping of Rs. 1000/- per 6 months be fixed for reimbursement of telephone allowance to Assistant Professors.

It was also suggested that the matter needs more deliberation and be kept in abeyance and a Committee be constituted of Prof. P. Ramarao, Prof. Jagdeep Singh and 1-2 more co-opted members to give recommendations on allowance as per GoI rules.





**RESOLVE**

The Executive Council unanimously RESOLVED that a Committee be constituted to review the incentives for extra mural research and other incentives in light of GoI rules and the matter be kept in abeyance till then.

**Item.No:EC:28:2018:64**

**To consider eligibility conditions for recruitment of Associate Professor.**

The Secretary informed that the University received certain representations from Assistant Professors regarding eligibility conditions for the position of Associate Professor. They have requested to look into the requirement of having one Ph.D. degree awarded under the guidance of Assistant Professor to become eligible for the post of Associate Professor (Advt. No.CUPB/Estab./17/022 dated 12<sup>th</sup> September 2017). They have referred to the guidelines of UGC and advertisements of other Central Universities in this regard.

In the University advertisement for teaching positions "*for the post of Professor and Associate Professor, at least one Ph.D. degree under supervision or two Ph.D. degrees under co-supervision must have been awarded.*

A committee was constituted to look into these representations and its recommendations were presented as placed at **Annexure-28.49 {Page 428 to 429}**.

**RESOLVE**

The Executive Council unanimously RESOLVED that the matter regarding re-consideration of eligibility conditions for recruitment of Associate Professor be kept in abeyance, in view of new UGC Regulations, to be issued shortly.

**Item.No:EC:28:2018:65**

**To note the appointment of Section Officer (Store & Purchase) on contractual basis.**

The Secretary informed that the University advertised one (01) post of Section Officer (Store and Purchase) on contractual basis, against the leave vacancy for a period of one year, vide advt.



No. CUPB/Estab./17/023, as per resolve of 25<sup>th</sup> meeting of the Executive Council held on 17<sup>th</sup> July 2017 (Item.No:EC:25:2017:40).

In response, total 10 candidates appeared in the Walk-in-Interview for the post of Section Officer (Store and Purchase) on Contractual basis on 28<sup>th</sup> September 2017.

Further, the Competent Authority has allowed to initiate the process of appointment of the selected candidate, after relieving of the regular Section Officer.

On relieving of Mr. Ranbir Singh, Section Officer on 12<sup>th</sup> February 2018 for joining at Central University of Jammu on deputation, appointment letter has been issued to Sh. Harbans Lal for the post of Section Officer (Stores and Purchase).

#### **RESOLVE**

**The Executive Council unanimously RESOLVED to approve the recommendations of the Selection Committee and note the appointment of Sh. Harbans Lal as Section Officer (Store and Purchase) on contractual basis against the leave vacancy for a period of one year on fixed emoluments of Rs. 40,000/- per month.**

#### **Item.No:EC:28:2018:66**

**To consider recommendations of the Committee constituted to frame guidelines/rules for availing LTC during active academic session.**

The Secretary informed that the following committee was constituted to frame guidelines/rules for the purpose of LTC during active academic session:

1. Prof. P. Ramarao, Dean (Chairman)
2. Prof. Jagdeep Singh, Registrar
3. Prof. V.K. Garg, Dean Students Welfare
4. Prof. Satwinder Singh, Co-ordinator, IQAC
5. Prof. Ramakrishna Wusirika
6. Sh. Rajender Kumar, Deputy Registrar (Convener)

The committee met on 12<sup>th</sup> February 2018 and deliberated on the issue in the light of MHRD directions and UGC Regulations, 2010. The recommendations of the committee are placed



at Annexure-28.50 {Page 430 to 432}.

**RESOLVE**

The Executive Council unanimously RESOLVED that LTC during active academic session be granted only for Home Town subject to valid exigencies. LTC- Anywhere in India be granted only during vacations.

**Item.No:EC:28:2018:67**

To consider recommendations of the Committee constituted to consider grant of Special Casual Leave to faculty members for attending events for which they have not been deputed by the University.

The Secretary informed that the following committee was constituted to consider grant of Special Casual Leave to faculty members, for attending events like Conference, Congress, Symposia, Workshop, Paper Presentation, Project work, Delivering lectures/Invited talk, Seminar, Short Term Courses, Training Courses and any other events of same nature, for which they have not been deputed by the University:

1. Prof. P. Ramarao, Dean (Chairman)
2. Prof. Jagdeep Singh, Registrar
3. Prof. Satwinder Singh, Co-ordinator, IQAC
4. Sh. Rajender Kumar, Deputy Registrar (Convener)

The committee met on 12<sup>th</sup> February 2018 and deliberated on the issue in the light of UGC Regulations, 2010. The recommendations of the committee are placed at Annexure-28.51 {Page 433 to 436}.

**RESOLVE**

The Executive Council unanimously RESOLVED to authorize the Vice Chancellor to use his discretion to grant leave to the faculty for attending events like Conference, Congress, Symposia, Workshop, Paper Presentation, Project work, Delivering lectures/Invited talk, Seminar, Short Term Courses, Training Courses and any other events of same nature.

**Item.No:EC:28:2018:68**

To discuss ATR on abolition of posts as instructed by the Department of Expenditure

The Secretary informed that the University received a letter from UGC (Annexure-28.52 {Page 437 to 439}) enclosing the letter of MHRD



and MHRD.

and Department of Expenditure instructing to abolish the posts which are vacant in the University for more than 5 years. The University is required to send the Action Taken Report (ATR) after abolishing the said posts.

The detailed report prepared in this regard was presented to the Executive Council (**Annexure-28.53 {Page 440 to 461}**) for consideration.

The Council noted that the University is making all efforts to fill the vacant posts, in spite of limitations faced by it.

### **RESOLVE**

**The Executive Council, after detailed discussions, unanimously RESOLVED that a suitable reply be sent to UGC regarding essentiality of the posts, which are still vacant but are in process of being filled-up, for the growth of the University.**

#### **Item.No:EC:28:2018:69**

**To consider amendments in the Cadre Recruitment Rules (CRRs) for Non-Teaching staff of the University.**

The Secretary informed that the Cadre Recruitment Rules (Non-Teaching Employees), 2015 framed by the University were approved by the UGC and noted by the Executive Council in its 18<sup>th</sup> meeting vide Item No.EC:18:2015:28.

It was further informed that during the process of recruitment in the year 2016, the Govt. of India scrapped interviews for Group-C and Group-B (Non-Gazetted) posts. Therefore, the CUPB had to make the required amendments in the CRRs in the year 2016, which were approved by the Executive Council in its 22<sup>nd</sup> meeting vide Item:EC:22:2016:46.

The above amendments were again sent to UGC for approval. UGC vide its letter no. F.8-1/2014 (CU) dated 21<sup>st</sup> April 2017 agreed on it with minor comments/suggestions, which were incorporated in the CRRs and the same were noted by the Executive Council in its 25<sup>th</sup> meeting vide Item:EC:25:2017:34.

Meanwhile, before the advertisement of the vacant non-teaching positions, CUPB sought



clarification from the UGC regarding weightage to Skill/Performance Test of some of the non-teaching posts such as STA, TA, Driver and Cook etc.

The UGC vide its letter F.No.8-1/2014 (CU) dated 31<sup>st</sup> July 2017 directed that the non-teaching positions i.e. Sr. Technical Assistant/Technical Assistant, Driver and Cook are related in technical nature. Therefore, in recruitment process, skill test is necessary for these posts. UGC further added that for all technical positions, the University may conduct skill/performance test, however, the test will be of qualifying nature only.

The representations related to the upper age relaxation received from CUPB employees were also brought to the notice of the committee constituted for minor amendments to CRRs. The committee discussed the matter related to age relaxation in light of the approval of the Executive Council vide item No. EC:19:2015:19 (ix) (b).

Furthermore, the University faced problems in the recent recruitment in screening of applications as some of the qualifications and experience, required as part of the eligibility conditions, need to be clarified.

In view of the above, the committee discussed the suggestions of the UGC on weightage of Skill/Performance Test along with other practical problems in its meetings held on 9<sup>th</sup> February 2018. It was deliberated on the issues related to reducing/relaxing/correcting the experience for the posts where candidates with higher experience are not available, and/or where there is any ambiguity in experience clause of the minimum eligibility for non-teaching posts.

The committee recommended minor amendments in the Cadre Recruitment Rules as placed at **Annexure-28.54 {Page 462 to 476}**.

#### **RESOLVE**

**The Executive Council, after detailed deliberations, unanimously RESOLVED to approve the minor amendments in the Cadre Recruitment Rules (CRRs)**



for Non-Teaching staff of the University, as recommended.

The Executive Council further authorized the Vice Chancellor to relax condition of experience, in technical posts only, in view of the competence of the candidate in the required field.

**Item.No:EC:28:2018:70**

**To consider adjustment of Earned Leaves of vocational staff.**

The Secretary informed that a committee was constituted to consider adjustment of Earned Leaves already credited in the account of faculty members during 2017, before declaring them as vocational staff.

The Committee met on 5<sup>th</sup> February 2018 and recommended as follows:

1. As no Summer Vacations were declared in 2017, the 15 Earned Leaves already credited for first half year (Jan 2017-June 2017) in account of faculty members and academic staff will remain unchanged.
2. The Earned Leaves credited for second half year (Jul 2017-Dec 2017) in account of faculty members and academic staff, who have been declared as vocational staff, will be adjusted as per UGC Leave Rules, 2010.

**RESOLVE**

**The Executive Council, after detailed deliberations, unanimously RESOLVED to approve the recommendations of the Committee constituted to consider adjustment of Earned Leaves already credited in the account of faculty members during 2017, before declaring them as vocational staff.**

**Item.No:EC:28:2018:71**

**To fix the date of the next meeting of the Executive Council.**

The Executive Council authorized the Chairman to plan the next meeting of EC, as per need.



The members appreciated the significant progress made by the University resolved again to put on record satisfaction and congratulated the Vice Chancellor for his efforts. The meeting ended with a vote of thanks to the Chair.

Prof. Jagdeep Singh  
Registrar & Secretary, Executive Council

Minutes Approved

  
19/3/18

R.K. Kohli  
Vice Chancellor & Chairman, Executive Council

# ANNEXURES





|   |   |  |
|---|---|--|
| <p><u>Item:No:EC:27:2017:7</u></p> <p>To consider the appointments of Chair Professor- Baba Satguru Ram Singh Chair.</p>  | <p>Executive Council RESOLVED to approve the recommendations/nomination of Selection Committee for appointment of <u>Chair Professor- Baba Satguru Ram Singh Chair</u>, on emoluments as per UGC guidelines; subject to concurrence of the UGC, of the following candidate:</p> <p>1. Dr. Kuldip Singh</p> <p>Executive Council FURTHER RESOLVED that the appointment letter be issued after concurrence from the UGC.</p>      | <p>Letter was sent to UGC for concurrence on 19<sup>th</sup> Dec 2017.</p> <p>Reply awaited.</p> |
| <p><u>Item:No:EC:27:2017:8</u></p> <p>To consider the appointments of Chair Professor- Shri Guru Gobind Singh Chair.</p>  | <p>Executive Council RESOLVED to approve the recommendations/nomination of Selection Committee for appointment of <u>Chair Professor- Shri Guru Gobind Singh Chair</u>, on emoluments as per UGC guidelines; subject to concurrence of the UGC, of the following candidate:</p> <p>1. Dr. Harpal Singh Panu</p> <p>Executive Council FURTHER RESOLVED that the appointment letter be issued after concurrence from the UGC.</p> | <p>Letter was sent to UGC for concurrence on 19<sup>th</sup> Dec 2017.</p> <p>Reply awaited.</p> |
| <p><u>Item:No:EC:27:2017:9</u></p> <p>To consider the appointment of Executive Engineer in Pay Scale of Pay of 15600-39100 + GP 6600/-, on salary as per rules.</p> | <p>Executive Council noted that the Selection Committee did not find any candidate suitable for the post of Executive Engineer and RESOLVED that the post be re-advertised.</p>   | <p>Post re-advertised, Interview held on 12<sup>th</sup> Feb 2018.</p>                           |
| <p><u>Item:No:EC:27:2017:10</u></p> <p>To consider the appointment of Internal Audit Officer (on deputation basis).</p>   | <p>Executive Council RESOLVED to approve the recommendations of Selection Committee for appointment of following candidate to the post of <u>Internal Audit Officer (on deputation basis)</u> in Pay Scale of Pay of 15600-39100 + GP 7600/-, on salary as per rules:</p> <p>1. Mrs. Richa Garg</p>   | <p>Appointment letter issued, Joined on 9<sup>th</sup> Jan 2018.</p>                             |
| <p><u>Item:No:EC:27:2017:11</u></p> <p>To consider the appointment of Estate Officer.</p>   | <p>Executive Council noted that Selection Committee did not find any candidate suitable for the post of Estate Officer and RESOLVED that the post be re-advertised.</p>   | <p>Post re-advertised, Interview held on 12<sup>th</sup> Feb 2018.</p>                           |
| <p><u>Item:No:EC:27:2017:12</u></p> <p>To consider the appointment of Assistant Registrar</p>   | <p>Executive Council RESOLVED to approve the recommendations of Selection Committee for appointment of following candidate to the post of <u>Assistant Registrar</u> in Pay Scale of 15600-39100 + GP 5400/-, on salary as per rules:</p> <p>1. Mr. Nivedan Salwan<br/>{Mr. Gurbir Singh (Waitlisted)}</p>  | <p>Appointment letter issued, Joined on 13<sup>th</sup> Dec 2017.</p>                            |
| <p><u>Item:No:EC:27:2017:13</u></p> <p>To consider the appointment of Assistant.</p>  | <p>Executive Council RESOLVED to approve following panel of candidates, in order of merit/seniority, for selection to the post of Assistant in Pay Scale of 9300-34800 + GP 4200/-, on salary as per rules:</p>   | <p>Appointment letter issued; except to Mr. Harwinder Singh, who is</p>                          |

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|  | <p>I. Panel for Assistant (UR-04 posts):</p> <ol style="list-style-type: none"> <li>1. Mr. Anil Kumar Pandey</li> <li>2. Ms. Taranveer Kaur</li> <li>3. Mr. Harvinder Singh*</li> <li>4. Mr. Gulshan</li> <li>5. Mr. Deepak</li> </ol> <p>*Candidate is provisionally empanelled, subject to proper verification by a Committee.</p> <p>II. Panel for Assistant (OBC-02 posts):</p> <ol style="list-style-type: none"> <li>1. Mr. Manjeet Kumar</li> <li>2. Mr. Sukhpreet Singh</li> </ol> <p>It was FURTHER RESOLVED that appointment letters be issued after verification of documents of each of the above selected candidates by the office of Registrar/Committee.</p> | <p>provisionally empanelled.</p> <p>Ms. Taranveer Kaur Joined on 10<sup>th</sup> Jan 2018</p> <p>Mr. Sukhpreet Singh Joined on 1<sup>st</sup> Feb 2018.</p> |
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| <p><b>Item:No:EC:27:2017:14</b></p> <p>To consider the grant of non-compounded increments to faculty members in lieu of their possessing of M.Phil./Ph.D./LLM Degree.</p> | <p>Executive Council, RESOLVED, to approve the grant of non-compounded increments to the proposed faculty members in lieu of their possessing of M.Phil./Ph.D./LLM Degree.</p> | <p>Notification in respect of Dr. J.N.Babu. issued.</p> <p>Other cases have been kept in abeyance</p> |
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| <p><b>Item:No:EC:27:2017:15</b></p> <p>To consider the recommendations of the committee constituted for drafting the 'Policy for Allowing Research Interns on Volunteer Basis and Fee for Utilizing Resources at CUPB'.</p> | <p>Executive Council, after detailed discussions on recommendations of committee, RESOLVED, to approve the 'Policy for Allowing Research Interns on Volunteer Basis and Fee for Utilizing Resources at CUPB', as proposed.</p> | <p>IMPLEMENTED</p> |
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| <p><b>Item:No:EC:27:2017:16</b></p> <p>To consider the promotion of faculty members from Assistant Professor Stage 1 (AGP 6000) to Assistant Professor Stage 2 (AGP 7000) under Career Advancement Scheme (CAS).</p> | <p>Executive Council, RESOLVED to approve promotion of the following faculty members from Assistant Professor Stage 1 (AGP 6000) to Assistant Professor Stage 2 (AGP 7000) under Career Advancement Scheme (CAS):</p> <table border="1" data-bbox="507 1368 1235 1776"> <thead> <tr> <th>S. N.</th> <th>Name of the faculty member</th> <th>Department</th> <th>Date of promotion under CAS</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Dr. Achche Lal Sharma</td> <td>Physical Sciences</td> <td>1.05.2017</td> </tr> <tr> <td>2.</td> <td>Dr. Kamlesh Yadav</td> <td>Physical Sciences</td> <td>7.05.2017</td> </tr> <tr> <td>3.</td> <td>Dr. Preeti Khetarpal</td> <td>Human Genetics and Molecular</td> <td>18.06.2017</td> </tr> <tr> <td>4.</td> <td>Dr. Puneet Pathak</td> <td>Law</td> <td>26.04.2017</td> </tr> <tr> <td>5.</td> <td>Dr. Bawa Singh</td> <td>South and Central Asian Studies (Including History)</td> <td>15.06.2017</td> </tr> <tr> <td>6.</td> <td>Dr. Satwinder Singh</td> <td>Computer Science &amp; Technology</td> <td>11.07.2017</td> </tr> <tr> <td>7.</td> <td>Dr. Naresh Kumar Singla</td> <td>Economics Studies</td> <td>11.09.2017</td> </tr> </tbody> </table> <p>It was FURTHER RESOLVED that the office of Registrar will re-verify the respective dates of eligibility of promotion as per the UGC notifications issued from time to time.</p> | S. N.   | Name of the faculty member  | Department | Date of promotion under CAS | 1. | Dr. Achche Lal Sharma | Physical Sciences | 1.05.2017 | 2. | Dr. Kamlesh Yadav | Physical Sciences | 7.05.2017 | 3. | Dr. Preeti Khetarpal | Human Genetics and Molecular | 18.06.2017 | 4. | Dr. Puneet Pathak | Law | 26.04.2017 | 5. | Dr. Bawa Singh | South and Central Asian Studies (Including History) | 15.06.2017 | 6. | Dr. Satwinder Singh | Computer Science & Technology | 11.07.2017 | 7. | Dr. Naresh Kumar Singla | Economics Studies | 11.09.2017 | <p>Notification and individual letters issued.</p> |
|--|--|---|-----------------------------|------------|-----------------------------|----|-----------------------|-------------------|-----------|----|-------------------|-------------------|-----------|----|----------------------|------------------------------|------------|----|-------------------|-----|------------|----|----------------|---|------------|----|---------------------|-------------------------------|------------|----|-------------------------|-------------------|------------|--|
| S. N.  | Name of the faculty member   | Department  | Date of promotion under CAS |            |                             |    |                       |                   |           |    |                   |                   |           |    |                      |                              |            |    |                   |     |            |    |                |   |            |    |                     |                               |            |    |                         |                   |            |  |
| 1.   | Dr. Achche Lal Sharma  | Physical Sciences                                   | 1.05.2017                   |            |                             |    |                       |                   |           |    |                   |                   |           |    |                      |                              |            |    |                   |     |            |    |                |   |            |    |                     |                               |            |    |                         |                   |            |  |
| 2.   | Dr. Kamlesh Yadav  | Physical Sciences                                   | 7.05.2017                   |            |                             |    |                       |                   |           |    |                   |                   |           |    |                      |                              |            |    |                   |     |            |    |                |   |            |    |                     |                               |            |    |                         |                   |            |  |
| 3.   | Dr. Preeti Khetarpal   | Human Genetics and Molecular                        | 18.06.2017                  |            |                             |    |                       |                   |           |    |                   |                   |           |    |                      |                              |            |    |                   |     |            |    |                |   |            |    |                     |                               |            |    |                         |                   |            |  |
| 4.   | Dr. Puneet Pathak  | Law   | 26.04.2017                  |            |                             |    |                       |                   |           |    |                   |                   |           |    |                      |                              |            |    |                   |     |            |    |                |   |            |    |                     |                               |            |    |                         |                   |            |  |
| 5.   | Dr. Bawa Singh   | South and Central Asian Studies (Including History) | 15.06.2017                  |            |                             |    |                       |                   |           |    |                   |                   |           |    |                      |                              |            |    |                   |     |            |    |                |   |            |    |                     |                               |            |    |                         |                   |            |  |
| 6.   | Dr. Satwinder Singh  | Computer Science & Technology                       | 11.07.2017                  |            |                             |    |                       |                   |           |    |                   |                   |           |    |                      |                              |            |    |                   |     |            |    |                |   |            |    |                     |                               |            |    |                         |                   |            |  |
| 7.   | Dr. Naresh Kumar Singla  | Economics Studies                                   | 11.09.2017                  |            |                             |    |                       |                   |           |    |                   |                   |           |    |                      |                              |            |    |                   |     |            |    |                |   |            |    |                     |                               |            |    |                         |                   |            |  |

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| <p><b>Item:No:EC:27:2017:17</b></p> <p>To consider the Lifting of Probation Period in respect of Dr. Jubilee Padmanabhan, Assistant Professor</p> | <p>Executive Council, RESOLVED to approve the recommendations of the Assessment/Review Committee to lift the probation period of Dr. Jubilee and confirming her to the post of Assistant Professor in the PB-3 (15600-39100) + 6000AGP w.e.f. 30<sup>th</sup> December 2016.</p> | <p>Confirmation letter issued on 19<sup>th</sup> Dec 2017.</p> |
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| <p><u>Item:No:EC:27:2017:18</u></p> <p>To consider the incentives for extra-mural research.</p>                          | <p>The Item was withdrawn.</p>   |   |
| <p><u>Item:No:EC:27:2017:19</u></p> <p>To ratify the starting of B.Voc. in Agriculture (Green Farming Technologies).</p> | <p>Executive Council, RESOLVED to ratify and approve the starting of B.Voc. in Agriculture (Green Farming Technologies) programme by the University.</p>   | <p>NOTED</p>  |
| <p><u>Item:No:EC:27:2017:20</u></p> <p>To consider the appointment of Upper Division Clerk.</p>                          | <p>Executive Council RESOLVED to approve the recommendations of Selection Committee for appointment of following panel of candidates, in order of merit/seniority, for selection to the post of <u>Upper Division Clerk</u> in Scale of Pay of 5200-20200 + GP 2400/-, on salary as per rules.</p> <p>I. Panel for UDC (OBC-01 post):</p> <ol style="list-style-type: none"> <li>1. Mr. Sachin</li> </ol> <p>II. Panel for UDC (SC-01 post):</p> <ol style="list-style-type: none"> <li>1. Mr. Amrik Singh</li> <li>2. Mr. Anil Kumar</li> <li>3. Mr. Ajay Kumar</li> </ol> <p>It was FURTHER RESOLVED that the appointment letters be issued after verification of the documents of each of the above selected candidates by the office of Registrar/Committee.</p>   | <p>Appointment letters issued to candidates 1<sup>st</sup> in panel.</p> <p>Joined on 10<sup>th</sup> Jan 2018.</p> |
| <p><u>Item:No:EC:27:2017:21</u></p> <p>To consider the appointment of Lower Division Clerk.</p>                          | <p>Executive Council considered and RESOLVED to approve the recommendations of the Selection Committee for appointment of following panel of candidates, in order of merit, for selection to the post of <u>Lower Division Clerk</u> in any Scale of Pay of 5200-20200 + GP 1900/-, on salary as per rules.</p> <p>I. Panel for LDC (UR-01 post):</p> <ol style="list-style-type: none"> <li>1. Mr. Rishikesh Sharma</li> <li>2. Mr. Jotinder Singh Sodhi</li> <li>3. Ms. Smily Goyal</li> </ol> <p>II. Panel for LDC (PWD- other than HI, 01 post):</p> <ol style="list-style-type: none"> <li>1. Mr. Narinder Pal Singh*</li> <li>2. Mr. Resham Singh</li> </ol> <p><i>*The University advertised 1 post for PWD-HI. However, no candidate was found under HI category. Therefore, in the light of PWD Act, 2016, the post was offered to Mr. Narinder Pal Singh who comes under Category 4 (Thalassemia).</i></p> <p>III. Panel for LDC (OBC-02 posts):</p> <ol style="list-style-type: none"> <li>1. Mr. Arun Kumar</li> <li>2. Mr. Anil Jangid</li> <li>3. Ms. Shaveta Bawa</li> <li>4. Mr. Gurjeet Singh</li> <li>5. Mr. Gagandeep Singh</li> <li>6. Mr. Ramandeep Singh</li> </ol> <p>IV. Panel for LDC (SC-01 post):</p> <ol style="list-style-type: none"> <li>1. Mr. Deshraj</li> <li>2. Mr. Anil Kumar</li> <li>3. Mr. Ashok Kumar</li> </ol> <p>V. Panel for LDC (ST-01 post):</p> <ol style="list-style-type: none"> <li>1. Mr. Rajesh</li> </ol> | <p>Appointment letters issued to all candidates.</p> <p>5 incumbents joined</p>                                     |

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|  | It was FURTHER RESOLVED that appointment letters be issued after verification of the documents of each of the above selected candidates by the office of Registrar/Committee.   |   |
| <u>Item:No:EC:27:2017:22</u>   |   |   |
| To consider the proposed rules regarding gap period in relieving from previous institute and joining at Central University of Punjab Bathinda. | The Executive Council RESOLVED to approve proposed rules regarding gap period in relieving from previous institute and joining at Central University of Punjab Bathinda, as proposed.   | NOTED and IMPLEMENTED                       |
| <u>Item:No:EC:27:2017:23</u>   |   |   |
| To consider the recommendation of Finance Officer in the matter of withdrawal of Increment given to Dr. Surinderjit Kaur Bawa.                 | Executive Council RESOLVED that in view of the nature of the case (being <i>sub-judiced</i> ), legal opinion, on the recommendations of the Finance Officer in the matter of withdrawal of Increment given to Dr. Surinderjit Kaur Bawa, be taken from one of the empaneled advocate of the University. | Part of agenda of 28 <sup>th</sup> Meeting  |
| <u>Item:No:EC:27:2017:24</u>   |   |   |
| To consider the minutes of the 39 <sup>th</sup> meeting of the Building Advisory Committee.  | Executive Council, RESOLVED to approve the minutes of the 39 <sup>th</sup> meeting of the Building Advisory Committee held on 6 <sup>th</sup> October 2017.   | NOTED                                       |
| <u>Item:No:EC:27:2017:25</u>   |   |   |
| To fix the date of the next meeting of the Executive Council.  | Executive Council authorized the Chairman to plan the next meeting of EC, as per need.  | Meeting fixed for 21 <sup>st</sup> Feb 2018 |

## Progress Report

(since last meeting held on Dec 11, 2017)

### 28<sup>th</sup> Executive Council

Feb 21, 2018

Warm Welcome to the Members

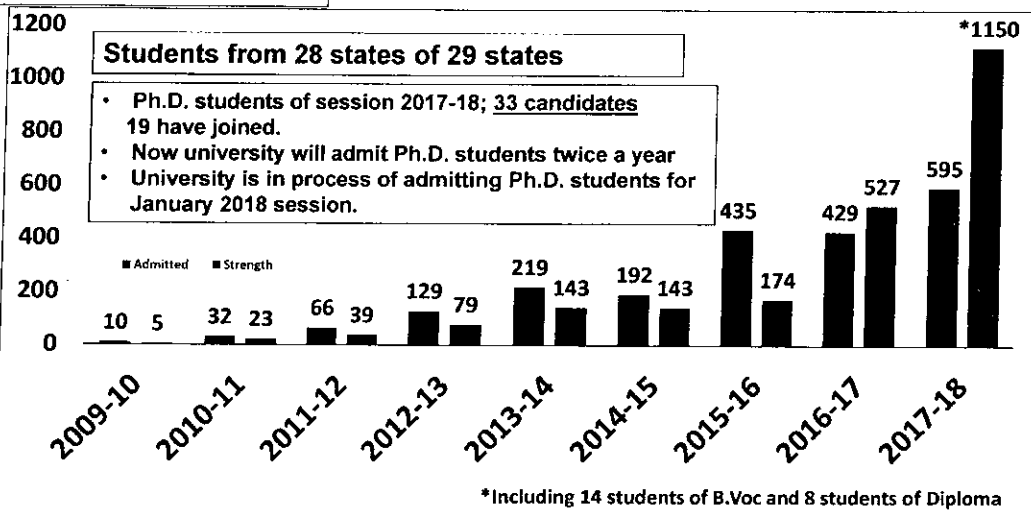


at Central University of Punjab, Bathinda

## Student Strength-after Convocation & Admissions

CSIR = Council of Scientific & Industrial Research  
 ICMR = Indian Council for Medical Research  
 UGC NET = University Grants Commission  
 RGNF = Rajiv Gandhi National Fellowship  
 MANF = Maulana Azad National Fellowship  
 GATE = Graduate Aptitude Test & Engineering  
 GPAT = Graduate Pharmacy Test

224 out of eligible 307 students (2013-14) qualified  
 294 National Tests (CSIR-UGC NET/ GPAT /ICMR);  
 Currently 14 have passed UGC-NET/JRF



### Filling Status as per sanctioned positions

Faculty from 18 States/UTs

Faculty Positions

As on 20.2.2018

| Total sanctioned Teaching Positions |              | Total Positions Filled | Regular   | Contractual | Vacant Positions |
|-------------------------------------|--------------|------------------------|-----------|-------------|------------------|
| Designation                         | No. of Posts |                        |           |             |                  |
| Professor                           | 21           | 05                     | 04        | 01          | 16               |
| Assoc. Professor                    | 42           | 19                     | 18*       | 01          | 23               |
| Assist. Professor                   | 84           | 86*                    | 72        | 14*         | Nil              |
| <b>Total</b>                        | <b>147</b>   | <b>108</b>             | <b>94</b> | <b>15</b>   | <b>37</b>        |

2+1 Inspire faculty and Assistant Professor under Faculty Recharge Programme of UGC

\* 1 position filled against the post of Professor & 1 against the Associate Professor

# One Associate Professor Dr. Anjana Munshi has been promoted as Professor under CAS. (substantive post of Associate Professor)

Staff from 12 States/UTs

Non-teaching Positions

| Total sanctioned Non-Teaching Positions |            | Total Positions Filled | Regular (including 2 on deputation) | Contractual | Vacant    |
|---|------------|------------------------|-------------------------------------|-------------|-----------|
| A                                       | B          |                        |                                     |             |           |
| A                                       | 22         | 16                     | 15                                  | 01          | 06        |
| B                                       | 34         | 23                     | 15*                                 | 08          | 11        |
| C                                       | 75         | 64                     | 59                                  | 05          | 11        |
| <b>Total</b>                            | <b>131</b> | <b>103</b>             | <b>89</b>                           | <b>14</b>   | <b>28</b> |

Approval for 31 posts as per 1:1.1 is pending

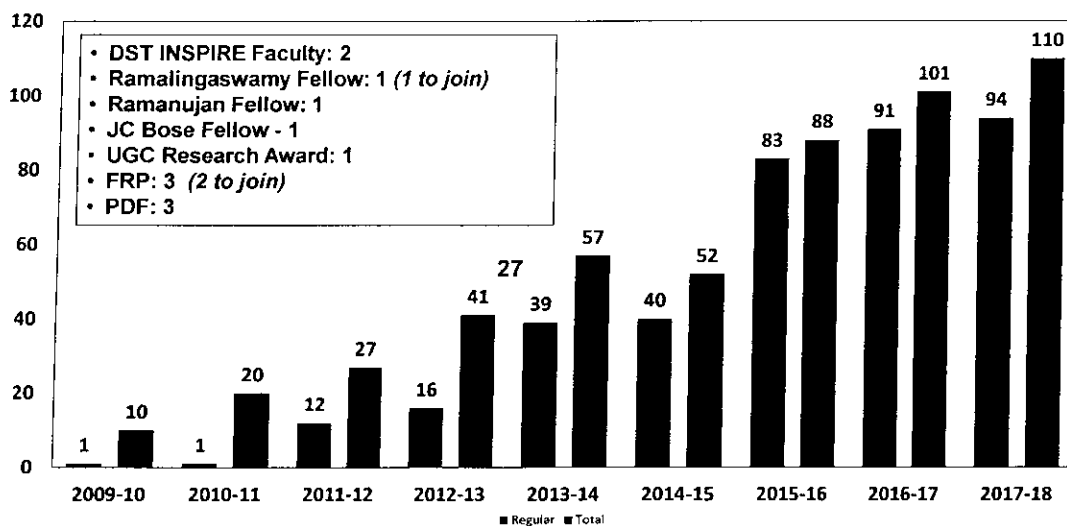
• Mr. Vivek Goyal, Section Officer has been relieved on lien  
• Mr. Ranbir Singh, Section Officer has been relieved on lien

• UGC sanctioned 3 posts of Asst. Prof as Guest/Contractual faculty in addition to 147 Sanctioned posts vide letter No. F.15-5/2012 [CU] dt 23.03.2017  
• UGC sanctioned 5 posts of contractual other staff in addition to 131 sanctioned posts vide their DO No. F.24-36/2009 [CU] dated 25.06.2009

### No. of Faculty Members

Faculty from 18 States

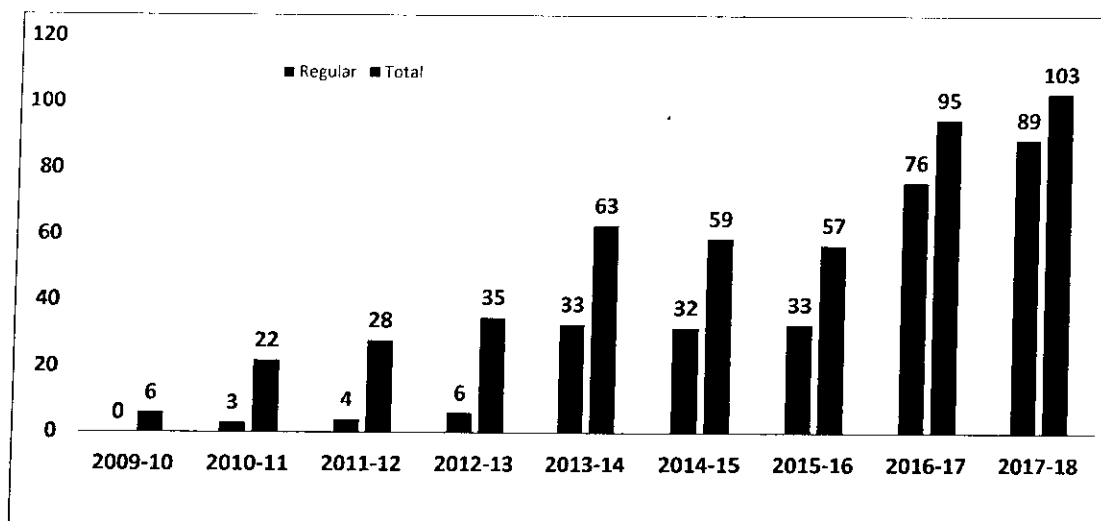
As on 20.2.2018



## No. of Non-teaching Staff

From 12 States

As on 20.2.2018



## Research Projects at CUPB

Over 160 Research projects > Rs 25 Cr + recent Sanction of 32 Cr

### Major Project recently Sanctioned

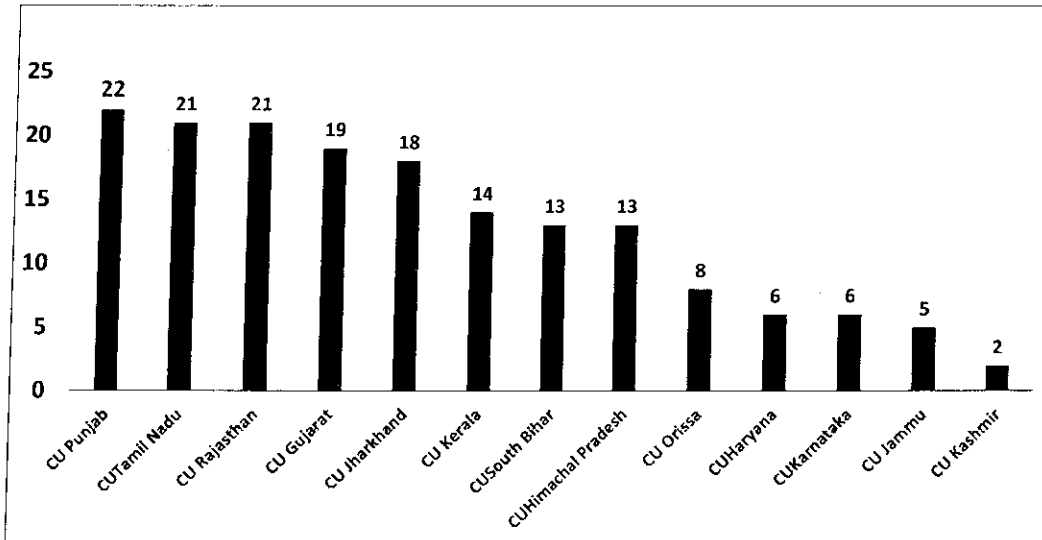
- MoFPI Project proposal worth of Rs. 20.16 Crores in 3 phases. First phase is of Rs. 5.15 crores.
- NMHS (MoEF&CC) coordinated Project on Himalayas Rs. 4.68 Cr.
- DST- FIST (Human Genetics and Molecular Medicine) Rs. 97 lacs.
- Under "Pandit Madan Mohan Malaviya National Mission on Teachers and Teaching (PMMMNMT&T)"
  - School of Education (Dept of Education) Rs. 4.86 cr
  - Teaching-Learning Centres (TLC), (Dept of Sociology) Rs. 96 lacs
- CSIR Dr. Vikas Jaitak, Deptt of Pharmaceutical Sciences and Natural Products Rs. 29.5 lacs
- CSIR Dr. Felix Bast, Dept. of Plant Sciences Rs. 22.84 lacs
- ICSSR Dr. Pany, Dept. of Education Rs. 8 lacs
- ICSSR Dr. Sumedha Dutta, Dept. of Sociology Rs. 7 lacs



### Relative *h*-index of New Central Universities

Source: Elsevier Inc., USA  
www.scopus.com

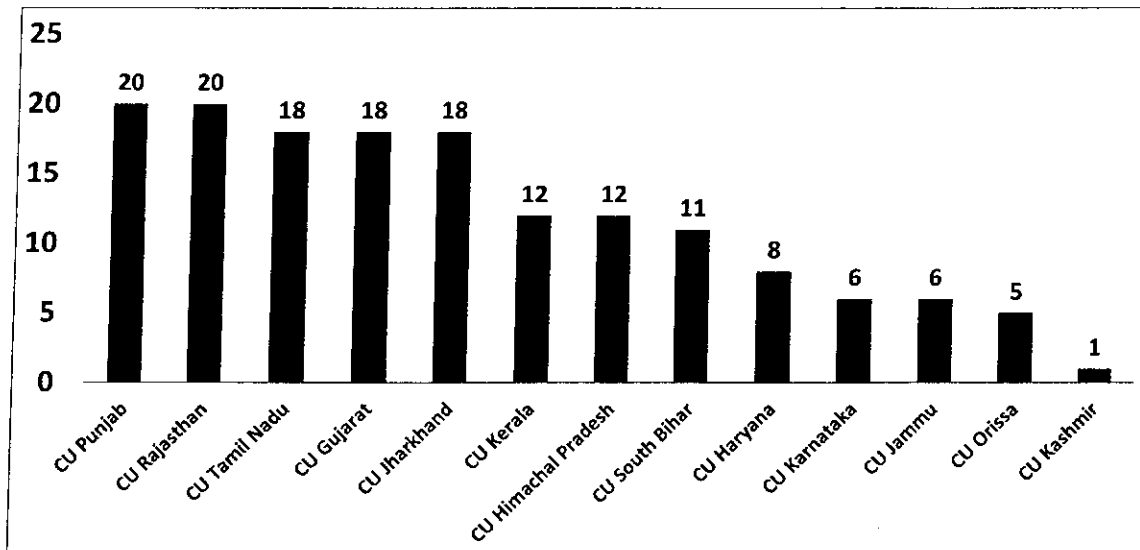
As on: 20.02.2018



### Relative *h*-index of New Central Universities

Web of Science

As on: 20.2.2018

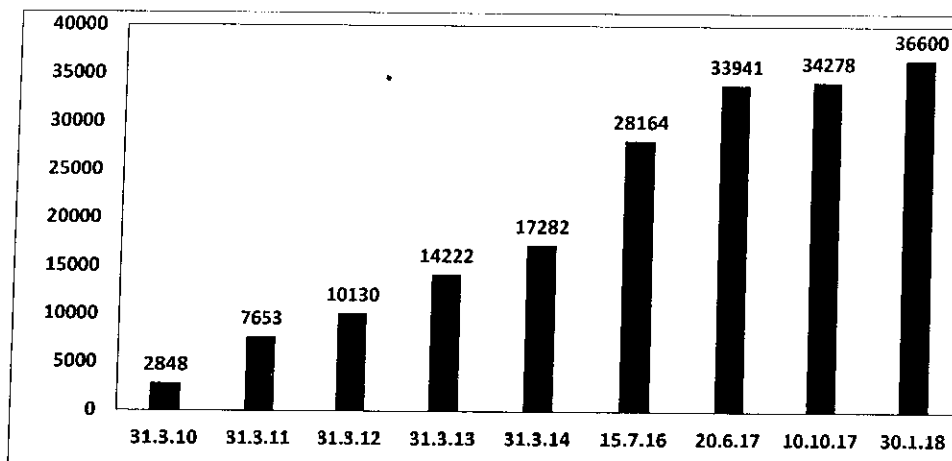


# Acquisition of Books & Total Journals

## Stock Progression

As on 20.2.2018

Print Journals: 40  
E-Journals: 9327  
Kindle edition: 25,000  
(e-books)



## Academic Collaborations with Research & Educational Institutions

The University signed the MoUs/MoAs with the following institutions/college/schools to foster cooperation in advanced research, technology and education:

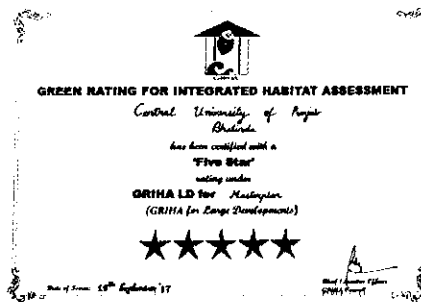
| S.# | Name  | Sr.#                        | Name   |
|-----|---|-----------------------------|--|
| 1.  | Institute of Himalayan Bio-resource Technology        | 14.                         | Maharaja Ranjit Singh Punjab Technical University                |
| 2.  | Information and Library Network (INFLIBNET) Centre,   | 15.                         | RASI HyVeg Pvt. Ltd. Gurgaon                                     |
| 3.  | National Agrifood Biotechnology Institute, Mohali     | 16.                         | DAV University, Jalandhar  |
| 4.  | National Academy of Medical Sciences, New Delhi       | 17.                         | Kunming Institute of Botany, Chinese Academy of Sciences Kunming |
| 5.  | Punjab Agricultural University, Ludhiana (PAU)        | 18.                         | Xishuangbanna Tropical Botanical Garden, Xishuangbanna           |
| 6.  | Baba Farid University of Health Sciences, Faridkot    | <b>Academic support to:</b> |  |
| 7.  | Centre of Innovative & Applied Bio-processing,        | 19.                         | Akal University, Talwandi Saboo                                  |
| 8.  | Punjab Biotechnology Incubator, Mohali (PBTI)         | 20.                         | Baba Farid Group of Institutions, Bathinda                       |
| 9.  | Centre for Research In Rural & Industrial Development | 21.                         | Shahid Sipahi Sandeep S.Govt. Sr. School, Bathinda               |
| 10. | Deptt. of Plant Sciences, University Saskatchewan     | 22.                         | RB DAV Sr. Secondary Public School, Bathinda                     |
| 11. | Dayanand National Academy of Environment Scs.         | 23.                         | DAV College Bathinda   |
| 12. | Aadesh University, Bathinda                           | 24.                         | Government Rajindra College, Bathinda                            |
| 13. | Rajiv Gandhi National University of Law               | 25.                         | Silver Oaks School, Bathinda                                     |

## Five Star rating under GRIHA LD for Masterplan

Central University of Punjab has been Certified with Five Star rating under GRIHA (Larger Developments) for Masterplan, and conferred with award by Shri D.S. Mishra, Secretary, Ministry of Urban Development, on 19<sup>th</sup> Dec 2017, New Delhi.

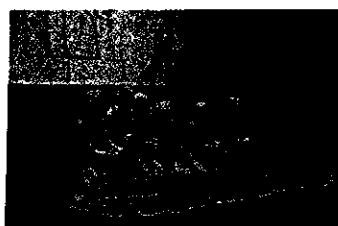


Award ceremony on 19.12.2017



## Ek Bharat Shreshtha Bharat

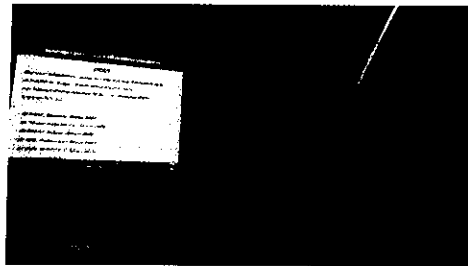
As per the directions of PMO and MHRD, under the Ek Bharat Shreshtha Bharat - Prime Minister Office Flag Ship Programme the CUPB has organized different activities including Cultural Exchange Programme. A delegation of 50 participants from IISER, Tirupati had also performed during cultural programme. These activities were covered by the Doordarshan. Programme was broadcasted on 5.2.2018.



Glimpses from the activities

## OUTREACH Program Lecture by BARC, Mumbai

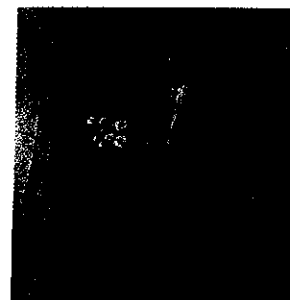
CUPB organized Outreach Program Lecture by the scientists from BARC, Mumbai on 15-01-2018. Dr. Santosh Kumar and Dr. Deepak Sharma (scientists from BARC) delivered the lectures.



Scientists from BARC, Mumbai while delivering lectures

## Republic Day Celebrations

Central University of Punjab celebrated 69<sup>th</sup> Republic Day on 26<sup>th</sup> Jan 2018 at its Main campus at village Ghudda. Students, NSS volunteers participated in the different activities on the occasion.



## Laurels to CUPB

Professor P. Ramarao, Dean Academic Affairs has been awarded with Dr. K.M. Parikh Award during International Conference on “Challenges for Global Competitiveness of AYUSH and Natural Products” held on 2.2.2018 at Delhi Institute of Pharmaceutical Sciences and Research University (DPSRU).



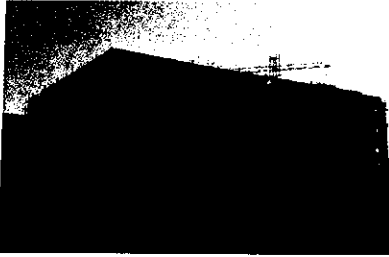
## 6<sup>th</sup> Annual Sports & Athletic Meet

As a part of 9<sup>th</sup> Foundation Day Celebrations, CUPB organized 6<sup>th</sup> Annual Sports & Athletic Meet from 16<sup>th</sup> to 17<sup>th</sup> Feb 2018. S. Hargobind Singh Sandhu, Dronacharya Awardee, Former National Athletic Coach was the Chief Guest on the opening ceremony.



Glimpses of the event

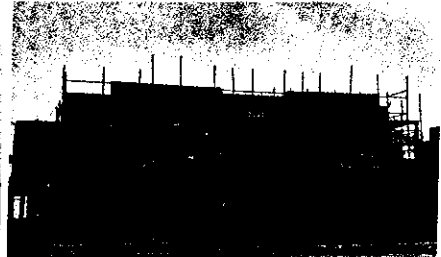
**Main Campus - Work Progress (Phase 1A) as on 16.2.2018**



**Academic Block**



**Bachelors Accommodation**



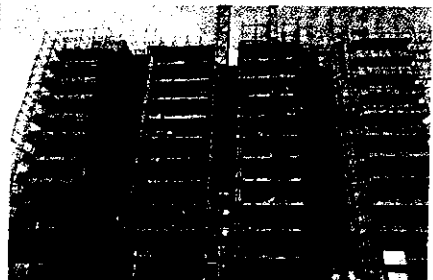
**Residence (upto 9000 GP)**



**PG Hostel (Girls)**

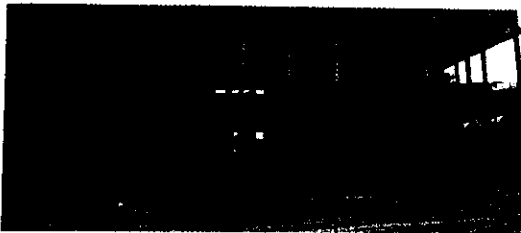


**PG Hostel (Boys)**

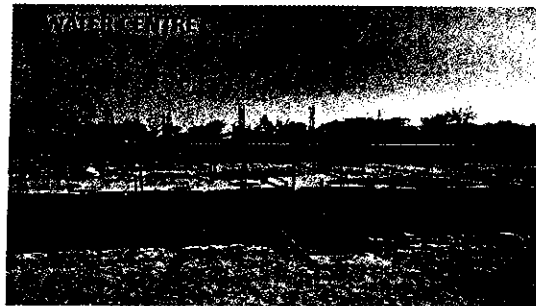
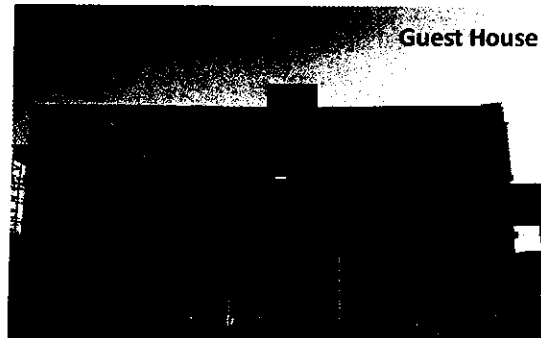


**Residence (upto 6000 GP)**

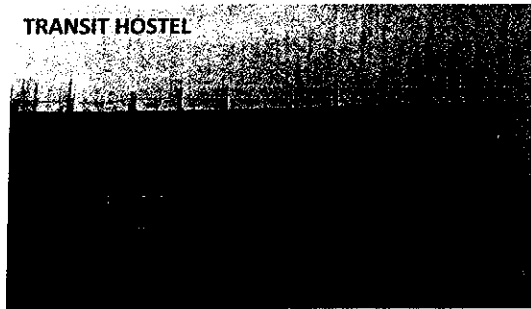
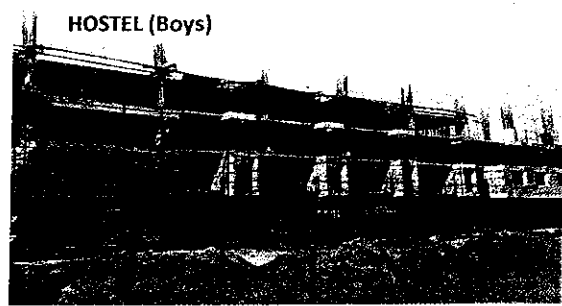
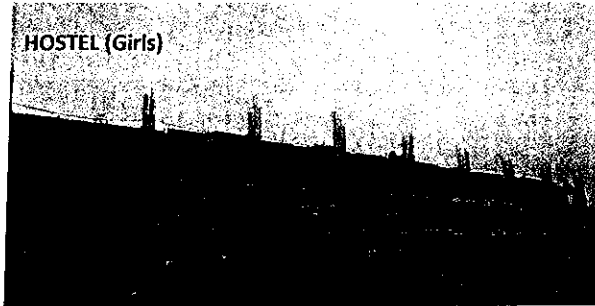
**Student Dining**



**Guest House**



**Main Campus - Work Progress (Phase 1B) as on 16.2.2018**



**THANKS**



ANNEXURE-283

# Central University of Punjab

(Established under the Central Universities Act, 2009)

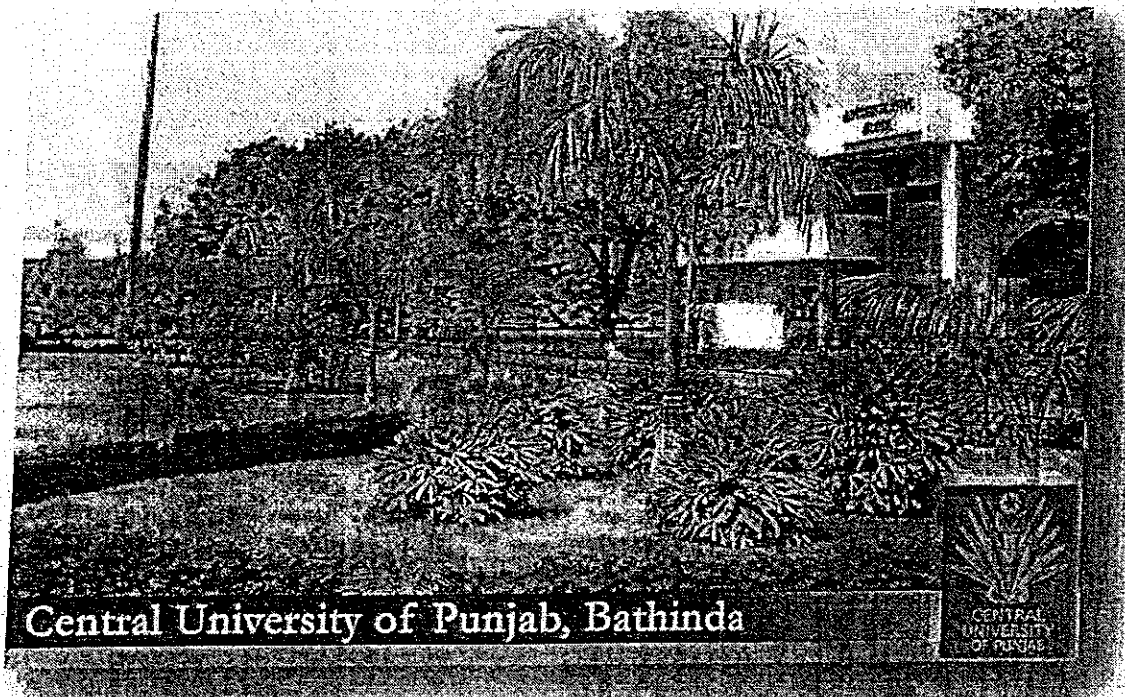
NAAC ACCREDITED 'A' GRADE UNIVERSITY

## PROSPECTUS

For admission to Ph.D.

(Course starting from January-2018)

(For "NET-JRF" qualified candidates only)





FROM THE VICE-CHANCELLOR'S DESK



Prof. R.K. Kohli

FNA, FASc, FNASc, FNAAS, FPASc, FBS  
Certified Senior Ecologist, ESA, USA  
JC Bose National Fellow

Dear Students,

*Welcome to the Central University of Punjab*

*Central University of Punjab is one of the fast growing Central Government's Educational Institutions committed to capacity building and offering outstanding academic, recreational, sports, co-curricular and placement opportunities. Here, students enjoy a perfect balance between high educational standards and a lifestyle coupled with Indian ethos and modernity.*


*The University is devoted to excellence in higher education and research, and producing the finest human beings with highest quality scientific minds engaged in eternal quest for infinite knowledge and solving problems of mankind.*

*We aim to build top quality intellectual capital by constantly motivating young minds to learn and enjoy the excitement & adventure that education offers; create a vibrant culture integrating world-class education and cutting edge research with a focus on higher learning for Indian and foreign youth; inculcate amongst students and faculty, healthy habits of self-reliance rather than dependence. We strive for holistic and development of personality to face challenges of life while ensuring welfare of all life forms and life support systems; activate creative instincts, motivate independent thinking; develop questioning minds and to nurture a sense of integrity, ethics, uncompromising honesty, democratic values, respect for human rights and deep concern for the disadvantaged section of the society.*

*We at the University understand that success is based on high quality courses, good facilities, friendly ambience and dedicated academic staff. Here, we practice what we teach and our students can count on full support of faculty and administration. Our strength lies in dedicated and meritorious faculty, very good infrastructural research facilities and visibilities in research output. Majority of the faculty has sponsored research project funding. The innovative courses are designed to save precious time, money and energy of the students while they remain focused to the field of their choice. In order to strike a balance between academic pursuits and leisure, the University offers clean and green surroundings together with good sporting and extracurricular facilities.*

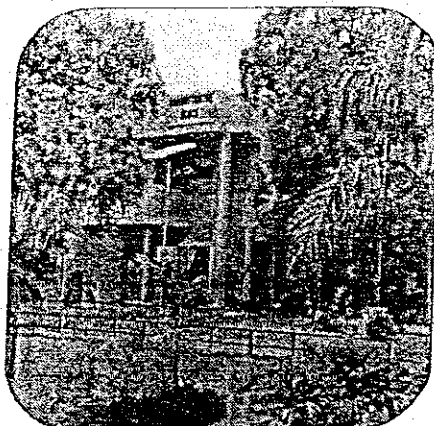
*I am happy that you are considering Central University of Punjab as your next destination and look forward to welcoming you here.*

*With best wishes,*

  
(R. K. Kohli)

## ABOUT CENTRAL UNIVERSITY OF PUNJAB

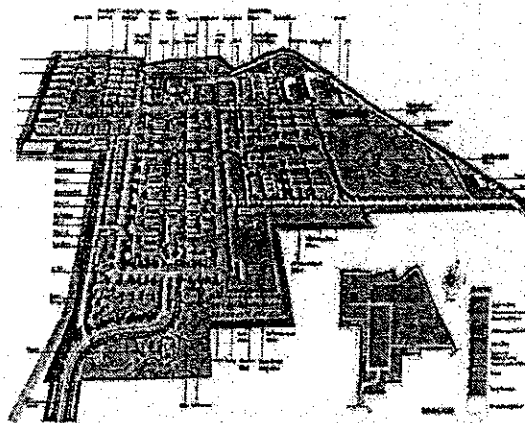
The Central University of Punjab, Bathinda (CUPB) was established in 2009 by an Act of Parliament. The University has a mission of providing wide range of instructional and research facilities across integrated and cross-disciplines, promote innovation in teaching, learning and research, and cross-pollinate new ideas, new technologies and new world-views. It aims to create an ignited workforce responsive to regional, national and global needs in tune with the requirements of academia, industry and business.



CUPB started in a Camp Office provided by the state administration in March 2009. Making a modest but speed start, it has been working and progressing from a temporary, 37-acre Campus on Mansa Road, Bathinda. In the very first accreditation cycle, CUPB has been rated as an "A" grade University by NAAC. It is also ranked at No. 1 among the 16 newly established Central Universities. The University has established a Central Instrumentation Laboratory, Computer Centre and the University Library to provide high end facilities to its faculty and students. Air-conditioned lecture rooms, well-equipped science laboratories, a 90-seater seminar hall and a 250-seater air-conditioned auditorium support the academic activities.

Simultaneously, the arduous task of selecting enough contiguous land for its Campus was undertaken. The Punjab State Government purchased 500 acres of land in Ghudda village and got it registered as a site for the new University Campus. The new Campus is scheduled to be completed and become operational within a period of few months. The campus is designed to be environment friendly and energy efficient conforming to GREHA-IV norms, perhaps the first such University in the region.

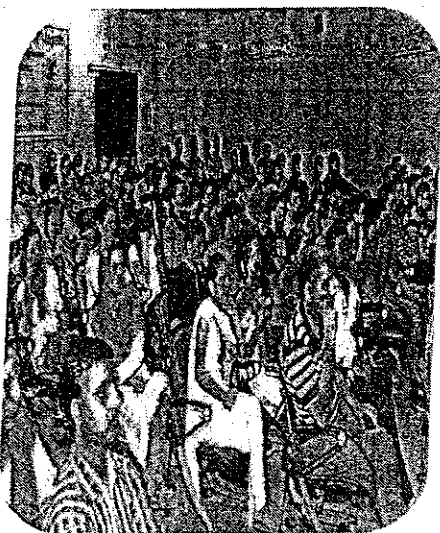
Main Campus Master Plan





Currently, CUPB has 21 departments spread over 11 Schools in areas ranging from Sciences, Technology, Humanities, Laws and Social Sciences. We have adopted national model curricula wherever available and supplemented it with the local, national and global issues. The University offers only Masters and Ph.D. Programmes. It is a validation of University's growing credibility among the students that during the year 2017-18, a total of 30,101 applications received for 726 seats for admission to Master's Programmes through CUCET, making a demand ratio of 1:41. For Ph.D. Programmes, 7281 applications received for 100 seats, making a demand ratio of 1:72.

Besides celebrating international and national commemorative days, students are encouraged to organize annual sports and culture events during the Foundation Week in February every year. CUPB is committed to the social cause of not only the region, but the whole nation and actively participates in events like "Swachh Bharat Abhiyan". To cater to the financial needs of the students, the University provides scholarships and interest-free loans out of the Students Welfare Fund and has also implemented Earn-While-You-Learn scheme.



In spite of the locational disadvantage, CUPB in true sense is a multi-culture, mini-India as it supports students from 26 states, faculty from 17 states and non-teaching staff from 14 states. The university takes pride in its exceptionally qualified and committed faculty of 102 teachers. All Assistant Professors have a doctoral degree and are NET qualified. It is remarkable that nearly half of the present faculty have training/research/visits abroad. Twenty faculty members have been abroad for more than one year, while ten have spent between 5 to 17 years at prestigious foreign Universities. The faculty has 124 research projects worth Rs. 24 Crores, perhaps the highest per capita funding in any University in India.

With a focused approach, the University is undoubtedly poised to write a new chapter on the academic horizon of India.

# VISION

- Uplift and upgrade the standards of teaching, learning and research to global levels of excellence
- Create international benchmarks in research, patents and consultancy services
- Strategize to become a global epicenter of knowledge, culture, skills and technologies
- Develop a scientific temper and a performance culture of pro-active decision-making
- Act as a catalyst of change by setting high water-marks in infrastructural growth, in academic and co-academic excellence, in learning and evaluation, in social interfacing with the stake-holders, in human resource development, in safety and security systems, in process management, and in seamless integration with the surrounding communities
- Cross-pollinate with new ideas, new technologies, new platforms and new world-views
- Continue expanding and exploring, locally, nationally and globally

# MISSION

- Offer a wide range of instructional and research facilities across integrated and cross-disciplinary studies
- Promote innovation in teaching, learning, evaluation, research and consultancy services
- Create an ignited workforce responsive to regional, national and global needs in tune with the requirements of academics, industry, business and administration
- Participate in the problems and concerns of the surrounding community and the civil society

## ACADEMIC PROGRAMMES AND ELIGIBILITY

The following departments of the Central University of Punjab are offering admission to Ph.D. Programmes during the course commencing from January 2018:

| Sl. No. | Name of the Department   | Seat(s) offered for Ph.D. in  |
|---------|--|---|
| 1.      | Department of Animal Sciences  | Animal Sciences   |
| 2.      | Department of Biochemistry & Microbial Sciences                              | i. Biochemistry<br>ii. Microbiology   |
| 3.      | Department of Chemical Sciences  | Chemical Sciences   |
| 4.      | Department of Computational Sciences   | Computational Sciences  |
| 5.      | Department of Computer Science & Technology                                  | Computer Science & Technology   |
| 6.      | Department of Economic Studies   | Economic Studies  |
| 7.      | Department of Education  | Education   |
| 8.      | Department of Environmental Science and Technology                           | Environmental Science and Technology  |
| 9.      | Department of Geography & Geology  | Geology   |
| 10.     | Department of Human Genetics and Molecular Medicine                          | i. Human Genetics<br>ii. Molecular Medicine                                 |
| 11.     | Department of Languages and Comparative Literature                           | i. English (Applied Linguistics)<br>ii. Hindi                               |
| 12.     | Department of Law  | Law   |
| 13.     | Department of Mathematics & Statistics                                       | i. Mathematics<br>ii. Statistics  |
| 14.     | Department of Pharmaceutical Sciences and Natural Products                   | i. Pharmacy<br>ii. Medicinal Chemistry                                      |
| 15.     | Department of Physical Sciences  | Physical Sciences   |
| 16.     | Department of Plant Sciences   | Plant Sciences  |
| 17.     | Department of Sociology  | Sociology   |
| 18.     | Department of South and Central Asian Studies (including Historical Studies) | i. South and Central Asian Studies<br>ii. Political Science<br>iii. History |

**Note:** Intake per discipline shall be subject to availability of seats.

## ELIGIBILITY CRITERIA:

- (i) The applicant should have a Master's degree in the relevant subject with minimum of 60% marks (55% for SC/ST/OBC/PWD).
- (ii) Candidate must be qualified "NET-JRF" (with existing validity).

## EVALUATION OF PERFORMANCE & GENERAL INSTRUCTION

"NET-JRF" qualified candidates are exempted from the entrance test, however they have to appear in the interview. Interview will be of 25 marks.

1. No one shall be considered for admission unless he/she has qualified "NET-JRF" test.
2. The student must have fellowship award letter with existing validity.
3. Only those candidates shall be considered for interview who submit their application on or before the last date of submission.
4. Call letter shall be sent to the provisionally eligible candidates for appearing in the Interview.
5. Final eligibility shall be checked at the time of Interview.
6. The Interview will be conducted at the level of Department by the Head of the Department along with 02 Senior Faculty members. The Department shall check the eligibility for admission to Ph.D. Course. The Dean of the School will be Chairman/Coordinator for Ph.D. Admission.
7. Interview Committee of the Department will also verify all the original documents of the candidates and shall be responsible for compliance of rules prescribed.
8. Merely appearing for the interview will not guarantee admission.

**IMPORTANT NOTE:** Candidates are advised to go through the Ph.D. Regulations of the University available on the University website [www.cup.ac.in](http://www.cup.ac.in) & [www.cup.edu.in](http://www.cup.edu.in)

## HOW TO APPLY

Candidates can apply online only. For online application, visit the home page of CUPB website ([www.cup.edu.in](http://www.cup.edu.in)), on the home/admissions page, click on the link [apply online](#) for necessary instructions.

**Instructions for submitting Online Application:**

1. Please read eligibility criteria and other requirements before submitting the application form.
2. To apply for admission to a Programme, eligible candidates must complete the online Application Form and submit it.
3. **Important Instructions:**
  - i. The University reserves the right not to offer the Programme in any particular discipline if the response to the Programme is not adequate. The decision of the University will be final in this regard.
  - ii. **Ensuring the eligibility for applying to a particular Course will be the sole responsibility of the candidate.**
  - iii. This prospectus is subject to alteration (s) and modification (s) without any notice.
  - iv. This prospectus is for information only and it does not constitute a legal document.

**IMPORTANT DATES**

|                                      |                         |
|--------------------------------------|-------------------------|
| Date of Issue of advertisement:      | 06.11.2017              |
| Opening of Portal:                   | 07.11.2017              |
| Last date of Receipt of application: | 21.11.2107              |
| Date of Interview:                   | 28.11.2107 & 29.11.2017 |

**APPLICATION FEE AND MODE OF PAYMENT**

Online Application Fee to be paid through online/debit/credit card:

General/OBC candidates: Rs. 800/-

SC/ST candidates: Rs. 400/-

PWD candidates: No Fee

**SCHEDULE OF REGISTRATION AND COMMENCEMENT OF CLASSES**

|                                  |            |
|----------------------------------|------------|
| Date of Admission & Registration | 02.01.2018 |
| Date of commencement of Classes  | 03.01.2018 |

**NOTE:** The candidates are required to deposit the prescribed fee on or before the date to be announced at the time of admission.

## RESERVATION POLICY

The University is co-educational and open to candidates from all over India. For all Courses the reservation is as per UGC/Government of India guidelines as adopted by the University from time to time.

## MEDICAL EXAMINATION

The student admitted in the University shall have to submit a medical fitness certificate from Govt. Hospital or University Health Centre that he/she is medically fit to pursue higher education.

## REFUND POLICY

With reference to the UGC guidelines, in the event of a student / candidate withdrawing before the starting of the Course, the waitlisted candidates should be given admission against the vacant seat. The entire fee collected from the student, after a deduction of the processing fee of Rs.1,000/- (Rupees One Thousand only) shall be refunded from Sr. No. 1 and returned by the University to the student / candidate withdrawing from the Programme as per detail below:

| Sl. No. | Percentage of Refund of Aggregate fees | Point of time when notice of withdrawal of admission is served/received in University   |
|---------|--|---|
| 1.      | 100%                                   | 15 days before the formally-notified last date of admission.                            |
| 2.      | 80%                                    | Not more than 15 days after the formally-notified last date of admission.               |
| 3.      | 50%                                    | More than 15 days but less than 30 days after formally-notified last date of admission. |
| 4.      | 00%                                    | More than 30 days after formally-notified last date of admission.                       |

## ACADEMIC CALENDER

### Spring Semester

January 2018 to June 2018

|   |                          |
|---|--------------------------|
| Registration/Commencement of Class work | 03.01.2018               |
| Course Work Examination                 | 18.05.2018 to 31.05.2018 |



## FEE STRUCTURE FOR PH.D. PROGRAMMES SESSION 2017-18

| Fee Code                      | Fee Item   | Ph.D. (Humanities) | Ph.D. (Sciences) |
|-------------------------------|--|--------------------|------------------|
| <b>One Time Fees (In Rs.)</b> |  |                    |                  |
| 101                           | Degree & Convocation Fee                             | 500.00             | 500.00           |
| 102                           | Alumni Association Life Membership Fee               | 500.00             | 500.00           |
| 103                           | Security Deposit (Refundable)                        | 2580.00            | 2580.00          |
| <b>Annual Fees (In Rs.)</b>   |  |                    |                  |
| 201                           | Admission Fee  | 1016.00            | 1016.00          |
| 202                           | Identity Card Fee                                    | 70.00              | 70.00            |
| 203                           | Medical Fee  | 435.00             | 435.00           |
| 204                           | Literary and Cultural Fee                            | 220.00             | 220.00           |
| 205                           | Students Union Fund                                  | 151.00             | 151.00           |
| <b>Semester Fees (In Rs.)</b> |  |                    |                  |
| 301                           | Tuition Fee  | 1817.00            | 1817.00          |
| 302                           | Laboratory Fee                                       | 0.00               | 1838.00          |
| 303                           | Library and e-Library Fee                            | 693.00             | 693.00           |
| 304                           | Computer and Internet Fee                            | 540.00             | 540.00           |
| 305                           | Examination Fee                                      | 613.00             | 1016.00          |
| 306                           | Marks Sheet Fee                                      | 108.00             | 108.00           |
| 307                           | Sports Fee   | 253.00             | 253.00           |
| 308                           | Students Welfare Fund                                | 161.00             | 161.00           |
|                               | <b>Fees payable at the time of admission</b>         | <b>9657.00</b>     | <b>11898.00</b>  |
|                               | <b>Fees payable in the beginning of 2nd semester</b> | <b>4185.00</b>     | <b>6426.00</b>   |

## FACILITIES FOR THE STUDENTS

### COMPUTER CENTRE

The University has a modern Computer Centre with around 160 units of parallel-connected latest configuration workstations (Dell®)/HP each featuring Windows 7 ultimate OS, 2 GB/4 GB RAM and Intel® i5/i7 3 GHz processors. Software solutions such as GeneMapper®, SeqScape®, BioTrekker™, SigmaPlot® with Systat, PAWS, SPSS, Chem. Bio, Origin 8.1, Schrodinger, MATLAB, etc. have been procured. The University has also installed a Blade Server with capacity for 16 blades. The present number of populated blades is twelve; each with 16 GB RAM. University has excellent internet facility. Two Lease lines (20 MBPS and 100 MBPS and 1 GBPS NKN Link have already been installed.

### LIBRARY

The University Library is on a rapid and consistent path of expansion and development since its inception in the year 2009, catering to the learning and research requirements of teachers and students of the University. Carefully designed with elegant modular furniture, the library presently has over 27,170 titles and subscribes to 40 international and national print journals, the University Library subscribes to a large number of electronic journals through the UGC-INFONET Digital Library Consortium and independently apart from subscribing to 8900 full text online journals through the UGC- INFONET Digital Library Consortium and independently, with access to American Chemical Society, American Physical Society, Annual Reviews, Cambridge University Press, IEEE / IEE Electronic Library Online (IEL), Institute of Physics, JSTOR, Oxford University Press, Project Muse, Royal Society of Chemistry, Sage, Science Direct, Science Online, , Springer Link, Taylor & Francis, Wiley-Blackwell etc. The University Library has access to all important full text data base including CMI, Prowess, States of India, Indiastat.com, DELNET Online, ISID (The Institute for Studies in Industrial Development), JCCC (J-Gate Custom Content for Consortium), Hein Online, Manupatra, SciFinder Evaluation, SCOPUS, Web of Sciences etc. It is fully air- conditioned and is located at a central place in the Academic Block with state-of-the-art seating facility, apart from a quiet and restoring ambience. The interior of the library is enabled with Wi-Fi connectivity allowing the users to work within the library by accessing both offline and online resources. This University Library is equipped with Radio Frequency Identification (RFID) and Electro Magnetic Security System (EMSS) providing automated self-service facility for the users and high end security. It is also equipped with an advanced Online Public Access Catalog (OPAC) and modern reprographic facilities.

### STUDENT HOSTEL

Choosing a University is also about choosing a new home. We ensure that students dwell in a healthy environment that helps them to grow and learn without any obstacle. The University has separate hostels for boys and girls with all modern facilities. The hostel mess serves fresh and hygienic food.

The University has 5 Girls' hostels and 5 Boys' hostels. The facilities provided in the hostels are: free Wi-Fi, bed, Mattresses, Study Table, Chair, Almīrah, 24x7 Water and Electricity supply, Housekeeping facility, Hygienic food, separate Reading Room in every Hostel, Common Room with TV facility.

Air-conditioned reading room facility for the students is available close to Boys' and Girls' Hostels. This facility is open round the clock.

Note: Limited hostel facility is available. Hostel to students admitted in Ph.D. shall be allotted subject to availability otherwise they shall have to make their own arrangements for stay.

### **TUCK SHOP**

A tuck shop near the Canteen-cum-Mess is available for various miscellaneous purposes, like photocopying, thesis binding, stationary items, eatables, etc.

### **HEALTH CARE CENTRE**

The University greatly values the health of its students and staff. A fully-equipped Health Centre has been established to provide OPD, indoor, emergency, referral and other services to its employees and students. Medical Officer has been appointed to take care of Health Centre. OPD timings are from 8.00 A.M. to 1.00 P.M. and 4.00 P.M. to 6.00 P.M. while Medical Officer and supporting staff are available 24 hours on call. Some local physicians, hospitals and nursing homes have been empaneled for providing specialist services to staff and students. Medicines given from Health Centre are free of cost and emergency kits are provided at various places for first aid. The Health Centre also looks after the social, preventive and environmental health of the Campus.

Highlights:

- 24 hours availability of Ambulance with driver.
- ECG Facility and Auto Analyser.
- 24 hours availability of Medical Officer and Supporting Staff on call.

### **CASHLESS MEDICAL INSURANCE FOR STUDENTS**

The University has purchased the Health Insurance Policy for the cashless treatment for all its eligible students. For detail regarding availing the benefit of the policy please contact the University Medical Officer Dr. Mridula Mittal.

### **TRANSPORT**

The fleet of University buses provide pick and drop facility to students coming from within a radial distance of 100 kms. The buses are modern and luxurious to give a comfortable travelling experience. The University has bus for convenience of the faculty and students. It shuttles between Bathinda city and the City Campus twice daily.

## ATM

The University has two ATMs of State Bank of Patiala and Punjab National Bank inside the Campus for easy access.

## AUDITORIUM

A modern auditorium is available for the academic and cultural activities of the University. The air-conditioned auditorium features a sitting capacity of around 250 and equipped with state-of-the-art remotely operated multimedia projectors, tablet PCs (Apple iPad) and 5.1 surround-sound theatre system.

## MUSEUM

University Museum houses vast collection of archaeological exhibits, including that of Harappan Civilization, excavated from Malwa region of Punjab. Exhibits also include a photo gallery on historical and cultural transformation of Bathinda City. The museum is being continuously expanded and more permanent galleries are scheduled to be opened for public in this year.

## SPORTS

Besides beautiful walking trails and bikeways around the Campus, the University has good sports facilities for the students and staff. Indoor badminton and table tennis courts are available round the clock to foster sporting skills. Outdoor badminton, Volleyball and Basketball Courts are ready for use. Running track, a Football Ground and a Cricket Ground are getting ready.

## FITNESS CENTRE

An air-conditioned fully functional Physical Fitness Centre is operational in the University for ensuring a healthy mind in a healthy body. In order to gear up for extensive research work the students and the faculty work out in the air conditioned gymnasium in the University under the guidance of the sports expert. There are separate timings for males and females. The Centre has all the requisite instruments and equipment required for exercising. Facilities in the Centre includes:

- Aerobic studios with high-power treadmills
- Decline bench
- Upright stationary bike
- Incline bench
- Free-Weight training
- Preacher curl bench
- Cross trainer
- Weight rack
- Chest and shoulder presses
- Dumbbells 1 kg-20 kg
- Leg press and extension
- Rubber-coated weight plates
- Cross pull down
- Weighing Machine
- Smith Machine
- Twister
- Olympic flat bench
- Stretching equipment

## EARN WHILE YOU LEARN SCHEME

The University encourages the students to take up part time jobs at the University to make them independent under the "Earn While You Learn" scheme on Campus to make the students:

1. Exploit the immense potential of students as a valuable human resource.
2. Involve the students in management and development of the Institution.
3. Give students hands on experience and thereby prepare them for jobs in future.
4. Encourage young students to learn about dignity of labour.
5. Prevent students from avoidable distractions and engage them in meaningful, positive activities.
6. Enable meritorious and needy students to earn a reasonable amount every month to meet their expenses.

The students who are registered in University for any Programme and are not recipients of fellowship/financial aid from any other funding agency, either private or public can take the advantage of this scheme.

## STUDENTS' FINANCIAL ASSISTANCE FUND

Students Financial Assistance Fund has been created with an objective that no deserving student, as far as possible, is denied opportunity of studying at the University merely due to her/his financial constraints. The deserving students with weak economic background will be eligible for grant subject to the below conditions. However, the amount of grant or loan will depend upon parents' income and family size etc.:

The performance in the qualifying examination should be up to the mark. The attendance of the student at University should be at least 75% and also academic performance at least "good standing". She/he should have completed the previous semester successfully. There should be no disciplinary action or proceedings against the student.

The students can avail of the grant for pursuing studies, payment of tuition fee / payment of registration fee, medical treatment: in case of serious illness demanding hospitalization, attending national international meets, conferences, seminars towards payment of registration fees, 2nd class Train or Bus travel within India or in specific cases even travel abroad (partial assistance) and any other with the approval of the Competent Authority.

## EDUCATION LOAN FACILITY

The University makes all efforts to ensure that the financial needs of its students are met. Presently the University has tied up with four nationalized banks viz. Punjab National Bank, Oriental Bank of Commerce, Bank of India and State Bank of India for providing Education loan facility to students. All the Banks have stalls in the premises of the University for the Guidance of students and grant of education loan during counselling.

## COMMITTEES/CELLS/ASSOCIATION

### PLACEMENT CELL

The Placement Cell of the University has been established with an aim of facilitating interactions between the Industries, Companies and Students who are in the final year of their Course. The purpose of the Placement Cell is to place students in credible organizations, and help them getting an appropriate job in sync with their intellectual aptitude. To provide excellent facilities for learning combined with a rewarding career is the motto of the Institution. The students are provided with the best research facilities and the lab infrastructure for the execution of their innovative ideas. Helping them to execute it, the dedicated faculty of the University helps them in comprehending the labyrinths of scientific world. The faculty of the University has published an impressive number of research papers in several peer reviewed national and international journals in diverse areas of Science, Engineering and Humanities, have a number of projects and grants from the leading funding agencies and have awards and honours to their merit.

The students are counselled throughout, during their stay in the University regarding their career options, which in turn prepare and equip the young aspirants to explore the best avenues of opportunities.

### STUDENT COUNCELLING CELL

- To counsel and guide students on various issues and help them to manage academic and personal demands of a University life effectively.
- To help students of all beliefs and identities who may react to certain events with feelings that include anger, hurt, confusion, fear, helplessness, loneliness, and hopelessness.
- To counsel the students requesting a withdrawal from a specific academic Programme for non-academic reasons.
- To provide prompt counselling for mental health emergencies arising on account of highly charged events at the Campus.
- The Student Counselling Cell shall provide comprehensive preventive and clinical services to students enrolled for various academic Programmes in the University. The goal of the Cell would be to enhance the psychological wellbeing of students so they can take full advantage of the educational opportunities at the University. Some of the presentations that the Counselling Center will offer include academic success skill, conflict resolution, dealing with difficult situations, stress management techniques and time management. All student contacts and information obtained in the course of counselling will be confidential.

### **GRIEVANCE REDRESSAL CELL**

In order to attend to the students' complaints, a Grievance Redressal Cell has been set up in the University. It offers immediate and effective redressal to the problems reported by the students and work towards providing a safe and secure atmosphere for the holistic growth of the students.

### **ANTI-RAGGING CELL**

The University has a zero tolerance policy towards ragging-related matters. All issues in this regard will be dealt with utmost urgency and stringent action will be taken against those who are involved. A copy of UGC Regulations on curbing the menace of ragging have been distributed to all students upon admission and have procured undertakings and affidavits from the students as well as parents in this regard. Unabridged version of the UGC Regulations in this regard can be accessible at <http://bit.ly/UGC-Ragging>.

### **ANTI-DISCRIMINATION CELL**

The University community comprises of heterogeneous population from different parts of Country, different religious/caste affiliations, linguistic heterogeneity and persons with various financial backgrounds. Discriminations based on caste/sex/appearance/state of domicile etc. will be dealt with extreme seriousness.

The University puts very best efforts to ensure that the minority community faces no discriminating incidents in the Campus.

### **COMPETITIVE EXAMINATION CELL**

To prepare the students to face different competitive examinations and help them acquire the requisite knowledge to excel in their studies, the University has a Competitive Examination Cell which conducts coaching classes for exams like UGC/CSIR-NET, ICMR, DBT, GATE, GPAT, Civil services examination, etc. Classes for these competitive examinations are held in the evening, so that the regular class schedule of the University is not disturbed.

Coaching is provided in General Knowledge, Information and Communication Technology (ICT), Reasoning (including Mathematical), Current Affairs, Data interpretation, Research Aptitude, People and environment, Higher Education System: Governance, Polity and Administration for UGC NET Paper-I examinations. For CSIR Net examination coaching is provided in Life Sciences, Environmental Sciences, Chemical Sciences and other subjects. Subject specific classes are conducted on the basis of the demand raised by the students. These classes are also in the form of remedial classes. The faculty members also put efforts to provide guidance for the slow learners. A team of committed teachers and specialists of proven merit provide a professional edge to the Cell. Over the years, the Cell has catered to the need of students with fair degree of success. This has greatly helped to improve the performance of all the students in various examinations. The Cell, in the long run, will start coaching for civil services examinations.

### Objectives:

- To provide intensive subject specific coaching for UGC/CSIR-NET, ICMR, DBT, GATE, GPAT etc. and Civil services examination (in future);
- To build positive state of mind and self-confidence among the students;
- To encourage SC/ST/OBC and women candidates to appear in competitive examinations.

### **PERSONALITY AND LANGUAGE DEVELOPMENT CELL**

Personality and Language Development cell of the university has been established to foster soft-skills and communication skills for the students. The cell regularly organizes activities including soft-skill development workshops, communication skills training and general knowledge quiz competition. Students actively participate in these programs in view of today's highly competitive and stressful academic/career environment. As a part of the activities of this Cell, a Communication Skills and Personality Development training course in English is being conducted three times a week at the Language Lab. The objective of this course is to help students to effectively handle real life communication-specific challenges and to help them grow as leaders. This course aims to enable students to learn techniques of Effective Communication, Personal Interview, Group Discussion, Personality Development and Leadership Skills.

### **SC/ST/OBC AND MINORITIES CELL**

SC/ST and Minorities Cell is committed to provide an environment that promotes diversity and respects everyone regardless of color, religious belief or culture. While maintaining diversity of all kinds, it also commits to ensuring protection of everyone including minorities and acting as per the provisions of Constitution of India.

### **STUDENT COUNCIL**

The students form an integral part of any teaching organization. The University also recognizes the student power and cooperates with the Central University of Punjab Students Council. Both Council and the University jointly work towards the betterment and the advancement of the academic life of the University.

### **CULTURAL COMMITTEE**

The Cultural Committee in the University makes one forget about life's woes and transports one and all into a world of beats and rhythms. Students are given proper training through experts in dancing, singing, acting, etc. The students perform plays on serious issues like female feticide, dowry, environment pollution etc. which brings tears to everyone eyes and remind each one present of their duty towards the wrong prevalent in the country. Various events like drama, dance (group and individual performances), skit, musical performances (group and solo), poetry recitation competition, music competition, dance competitions, traditional dress competitions etc. are organized.



## ALUMNI ASSOCIATION

The Central University of Punjab Alumni Association (CUPAA) aspires to foster an increased interaction amongst the Alumni. A series of activities will be organized once the Association becomes active. A glimpse of what we as facilitators intend to do are:

- To set up a link with the Alumni of all the departments and enroll them as members.
- To encourage the Alumni to take an active and continued interest in the activities and progress of the University.
- To honour those distinguished alumni members, who bring laurels to themselves as well as the University in their respective domains.
- To arrange get-together of the Alumni on a regular basis.

## SALIENT FEATURES OF THE UNIVERSITY

### STUDENT ORIENTATION

The orientation program is meant to orient the students to the Campus life. The program facilitates the successful academic and personal transition of new students to the University community.

#### Features

- It gives an overview of University's culture, resources and services along with rules and regulations.
- It is held at the beginning of the Session.

#### Objectives

- To welcome the student to the University and engage them with the legacy, traditions and values of our University.
- To introduce students to the rigorous academic life of the University and opportunities, responsibilities and facilities available.
- To explain rules and regulations of the University especially related to teaching learning and examination.

### STUDENT CODE OF CONDUCT

The University recognizes and values the diversity of students and their expectations. The University is committed to treating students in a fair and transparent manner. The code of conduct is formulated to provide a clear statement of the University's expectations of students in respect of academic matters and personal behavior.

## FEEDBACK SYSTEM

Teaching and learning is a continuous process in which teacher and student develops a bond. Teachers keep getting new students year after year and with the passage of time gain rich experience. In order to improve her/his competence in teaching and/ or research she/he needs the feedback from the students. The students can provide their feedback at the end of every Semester for each Course by hiding their identity. The feedback form is to be filled online, the data of which is kept confidential and is used only for improvement purposes.

- The student must submit their assignments, Lab. files, seminar reports etc. given by the teachers in time.
- No student must abstain from classes without prior permission.
- Students are expected to speak politely and use decent language when communicating with University officials, staff members and other students.
- Students must maintain decorum in the University bus.
- It is the students' responsibility to update any changes in their parents / guardians and their own address and contact number within a week.
- Wearing a helmet for two wheeler riders is a statutory requirement.
- Use all University resources including information technology in a lawful and ethical manner for academic purposes only.
- The students are expected to bear a good moral character.

## RULES & REGULATIONS FOR STUDENTS

- All students are expected to abide by the rules and regulations of the University. Breach of any rule or any other misconduct shall render the student liable for disciplinary action, including expulsion from the University.
- **Attendance requirements:** All students must attend their classes regularly. The minimum requirement of attendance is 75% of the scheduled lectures.
- **Use of Mobile phones:** Students possessing mobile phones must keep them switched off when in Class/Labs. Carrying a mobile phone even in switched off mode during examinations is strictly prohibited and shall amount to use of unfair means.
- **Ragging:** Ragging of any student in any form inside or outside the Campus is punishable offence as per guidelines of Honorable Supreme Court of India with minimum punishment of expulsion from the University. **Students and their parents shall be required to submit the undertaking as per Annexure I & II attached with this prospectus.**
- **Misbehavior:** Students found misbehaving with other students or staff member will face disciplinary action.
- **Infrastructure Damage:** Students must take care of their Campus. Any student found damaging the University infrastructure will be fined to recover the losses.
- Ignorance of the rules and regulations of the University will not be entertained as an excuse.

## RULES AND REGULATIONS FOR BOYS' AND GIRLS' HOSTEL

### BEHAVIOUR AND DISCIPLINE

- Students are expected to display acceptable form of behavior, maintain discipline and decorum in the hostel complex.
- Possession, distribution and consumption of alcohol beverages, prohibited drugs, chewable tobacco in the hostel complex is strictly prohibited.
- Smoking is strictly prohibited in the hostel complex at any time.
- Ragging is a very serious offence. Hostellers found guilty of committing such an offence can be evicted from the hostel.
- Parties, Social or political gatherings in the hostel complex are not permitted without the prior written consent of the hostel warden and / or University authorities.
- Students must return to the hostel by 10:00 p.m. every day and are not allowed to leave the hostel before 6:00 a.m.
- The students will be allowed to stay out of the hostel on submission of proper application duly authorized by the parent and only if the permission granted in writing by the hostel warden.
- A hostel complex should be a place where students can have the best possible conditions for studying and adequate rest. Accordingly, due consideration must be accorded to other hostellers at all times.
- In case of any unacceptable behavior by the room-mate, the other room-mate(s) must report it to the Warden/University authorities.
- Student(s) of a room is/are responsible for any damage to the property in the room during his/her occupancy. In case of damage to or loss of hostel property, the cost will be recovered from the student(s) responsible for such damage or loss.
- The student(s) shall not move any furniture from its proper allotted place and also not damage in anyway.

### UPKEEP OF THE HOSTEL

- Students are responsible for keeping their rooms' clean and tidy at all time.
- All fans, lights and electric appliances must be switched off when not in use.
- Common hostel furniture must not be moved without permission of the hostel warden.
- Cooking, making tea etc. is not allowed in the hostel.
- Student(s) of a room is/are responsible for any damage to the property in the room during his/her occupancy. In case of damage to or loss of hostel property, the cost will be recovered from the student(s) responsible for such damage or loss.
- The student(s) shall not move any furniture from its proper allotted place and also not damage in anyway.
- Pasting of posters, writings, wall chalkings, slogans of any kind or defacing the hostel in any form is not allowed.
- Electricians, plumbers, contractors and any other service person may enter rooms as and when necessary in the course of their duty under the directive of hostel warden. However, every effort will be made to respect the privacy and dignity of the hostellers.
- The University Authority reserves the right to make spot checks on the hostel and rooms without having to give prior notice to the students.

- The hostel management reserves the right to move hostellers to other hostel units or any other alternative place if there is a necessity.

### VISITORS

- Visitors including parents are allowed only into the visitor's area of the hostel during the visiting hours as follows:-
- Weekdays (Monday to Friday): 5:00 p.m. to 8:00 p.m. & 7:30 a.m. to 8:30 a.m.  
Weekend (Saturday & Sunday) and Holidays: 7:30 a.m. to 8:00 p.m.
- All visitors must register at the Security Section and provide all details and documents as asked before entering the hostel complex. All visitors must leave the hostel complex by 8:00 p.m.
- Students are not permitted to allow visitors of the opposite sex into rooms at any time for whatever reason. Any hostellers found violating this rules will be evicted from the hostel.
- Non-Hostel students are prohibited in the hostel without the permission of hostel warden. The student who violates this is answerable to the Warden.

### SECURITY

- Hostellers are advised to lock all doors at all times for security reason.
- Hostellers are not permitted to change rooms or sleep anywhere other in their own room.
- Any student, who finds anything unusual about his room-mate or finds his missing for more than 24 hours, must report to the hostel Warden immediately. This is to enable the University authorities to take immediate action if any untoward incident takes place.
- The University Authority is not responsible for any loss of private property. Hostellers are strongly advised to lock all your valuable items such as Mobile phones, Laptop, Watches, Money etc. at all times.
- Possession, distribution and use of fire-arms, lethal weapons including air gun, contraband drugs, alcohol, toxic and hazardous material are strictly prohibited in the hostel. Keeping electric appliances such as T.V., VCR, heater, iron, oven etc. in the rooms is also prohibited.
- Pets are not allowed in the hostel complex.

### REVISION OF RULES AND REGULATIONS

The University reserves the right to revise the rules and regulations from time to time and will keep the hostellers informed of any changes in the form of notices on the hostel notice boards. Ignorance of rules will not be accepted as an excuse.

## IMPORTANT CONTACT NUMBERS

| Office   | Contact No.<br>(STD Code – 0164) |
|--|----------------------------------|
| Office of Registrar  | 2864-106                         |
| Office of Controller of Examinations                       | 2864-109                         |
| Dean Academic Affairs                                      | 2864-105                         |
| Dean Students Welfare                                      | 2864-130                         |
| Dean School of Basic and Applied Sciences                  | 2864-105                         |
| Dean School of Environment and Earth Sciences              | 2864-130                         |
| Dean School of Health Sciences                             | 2864-133                         |
| Associate Dean School of Languages, Literature and Culture | 2864-234                         |
| Associate Dean School of Engineering and Technology        | 2864-228                         |
| Dean School of Global Relations                            | 2864-251                         |
| Associate Dean School of Legal Studies and Governance      | 2864-143                         |
| Dean School of Education                                   | 2864-105                         |
| Associate Dean School of Social Sciences                   | 9438304849                       |
| Accounts Section   | 2864-113 / 118                   |
| University Health Centre                                   | 2864-157                         |
| Main Gate Security   | 2864-124                         |
| Boys' Hostel   | 2864-208                         |
| Girls' Hostel  | 2864-207                         |
| Railway Inquiry  | 139/ 164-2255901                 |

## LIST OF DOCUMENTS REQUIRED FOR ADMISSION

| Sl No. | List of Documents  | Self-Attested Photocopy | Original              |
|--------|--|-------------------------|-----------------------|
| 01.    | CUCET-2018 Admit Card & Score Card   | -                       | Original <sup>#</sup> |
| 02.    | Secondary School (Class 10th) Marks Sheet Or Valid Certificate of DOB                                  | Self-Attested Photocopy |                       |
| 03.    | Post-Graduation Marks Sheet or Grade Sheet (As applicable) – First Year                                | Self-Attested Photocopy |                       |
| 04.    | Post-Graduation Marks Sheet or Grade Sheet (As applicable) – Second Year                               | Self-Attested Photocopy |                       |
| 05.    | Post-Graduation Degree   | Self-Attested Photocopy |                       |
| 06.    | Medical Fitness Certificate  |                         | Original <sup>#</sup> |
| 07.    | Declaration related to health  | -                       | Original <sup>#</sup> |
| 08.    | Anti-Ragging Form duly signed by the Student & Parents   | -                       | Original <sup>#</sup> |
| 09.    | Certificate of Conduct from Head of Institution/Character Certificate                                  | -                       | Original <sup>#</sup> |
| 10.    | Migration Certificate - Original*  | -                       | Original <sup>#</sup> |
| 11.    | Category certificate as per GOI rules (Latest certificate for OBC candidates - NON CREAMY LAYER etc.)  | Self-Attested Photocopy |                       |
| 12.    | Undertaking for gap year, if applicable.   | -                       | Original <sup>#</sup> |
| 13.    | "NET- JRF" or any other national level test (with existing validity) recognized by UGC, if applicable. | Self-Attested Photocopy |                       |
| 14.    | Any other document if needed<br>(.....)  | -                       | Original              |
| 15.    | Two recent passport size photographs   | -                       | -                     |

**Original documents marked # will be retained permanent by the University.**

**Note: Candidate has to bring all original documents for verification along with one set of self-attested photocopy.**

## OBC CERTIFICATE FORMAT

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTES (CEIs), UNDER THE GOVERNMENT OF INDIA

"This certificate MUST have been issued on or after 1<sup>st</sup> April 2018."

This is to certify that Shri/Smt./Kum. \_\_\_\_\_ Son/Daughter of Shri/Smt.

\_\_\_\_\_ of Village/Town \_\_\_\_\_

District/Division \_\_\_\_\_ in the \_\_\_\_\_ State belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- 1) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- 2) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- 3) Resolution No. 12011/96/94-BCC dated 9/03/96.
- 4) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- 5) Resolution No. 12011/13/97-BCC dated 03/12/97.
- 6) Resolution No. 12011/99/94-BCC dated 11/12/97.
- 7) Resolution No. 12011/68/98-BCC dated 27/10/99.
- 8) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- 9) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- a) Resolution No. 12016/9/2000-BCC dated 06/09/2001.
- b) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- c) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- d) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri/Smt./Kum. \_\_\_\_\_ and/or his family ordinarily reside(s) in the \_\_\_\_\_ District/Division of \_\_\_\_\_

\_\_\_\_\_ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.

Dated:

District Magistrate/ Deputy Commissioner, etc.

Seal

NOTE:

- a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
  - i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
  - ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
  - iii) Revenue Officer not below the rank of Tehsildar and
  - iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

# SC/ST CERTIFICATE FORMAT

## FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE

This is to certify that Shri/Smt./Kum. \_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_

\_\_\_\_\_ of village/Town \_\_\_\_\_ in District/ \_\_\_\_\_ Division \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ caste/Tribe, which is recognized as a Schedule Caste/Scheduled Tribe under.

The Constitution (Scheduled Castes) order, 1950. The Constitution (Scheduled Tribes) order, 1950.

The Constitution (Scheduled Castes)(Union Territory) order, 1951. The Constitution (Scheduled Tribes) (Union Territory) order, 1951.

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, The State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization Act, 1971) and the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976.)

\*The constitution (Jammu & Kashmir) Scheduled Caste Order, 1956;

\*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes, 1959, as amended by the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976;

\*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962; \*The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962; \*The Constitution (Pondichery) Scheduled Castes Order, 1964;

\*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

\*The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968;

\*The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968; \*The Constitution (Nagaland) Scheduled Tribes Order, 1970;

\*The Constitution (Sikkim) Scheduled Castes Order, 1978;

\*The Constitution (Sikkim) Scheduled Tribes Order, 1978;

\*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.

\*The Constitution (Scheduled Tribes) Order, (Amendment) Ordinance, 1991.

\*The Constitution (Scheduled Tribes) Order, (Second Amendment) Act, 1991. \*The Constitution (Scheduled Tribes) Ordinance, 1996

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issue to

Shri \_\_\_\_\_ Father of Shri \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ of the State/UT

\_\_\_\_\_ who belongs to the \_\_\_\_\_ caste/Tribe which is recognized as a SC/ST in the State/Union Territory

\_\_\_\_\_ issued by the \_\_\_\_\_ (name of the prescribed issuing authority) vide their No. \_\_\_\_\_ dated \_\_\_\_\_ or Shri

\_\_\_\_\_ and or his/her family ordinarily reside(s) in Village/Town \_\_\_\_\_ of \_\_\_\_\_ District/Division of the State/Union Territory of \_\_\_\_\_

Place \_\_\_\_\_  
Date \_\_\_\_\_

Signature \_\_\_\_\_  
Designation \_\_\_\_\_  
(With seal of Office)

NOTE: - The terms ordinarily reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

SC Certificate issued from Maharashtra State must be validated by Social Welfare Department and ST Caste certificate must be validated by Tribal Development Department of Maharashtra Government

### LIST OF AUTHORITIES EMPOWERED TO ISSUE CASTE/TRIBE CERTIFICATE:

- 1) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner /Additional Deputy Commissioner/Dy. Collector/ 1<sup>st</sup> Class Stipendiary Magistrate/Sub Divisional Magistrate/Extra Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- 2) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- 3) Revenue Officers not below the rank of Tahsildar.
- 4) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.



# PWD CERTIFICATE FORMAT

Format for Physically Challenged (PH)/Persons with Disabilities (PWD)  
Certificate (To be obtained by the candidate)

(To be filled by Medical Board notified under PWD Act)

Affix here recent  
Photograph showing  
the disability duly  
attested by Medical  
Superintendent  
/CMO/Head of  
Hospital (with  
seal

Certificate No:

Date:

This is to certify that Mr./Ms \_\_\_\_\_ son /  
daughter of Mr./Mrs. \_\_\_\_\_ Age  
\_\_\_\_\_ male/female, Registration No. \_\_\_\_\_ is a case of  
\_\_\_\_\_. He/She is physically disabled/visual disabled/speech and hearing  
disabled/having mental retardation/leprosy cured and has % (\_\_\_\_\_ per cent) permanent (physical  
impairment/visual impairment/speech and hearing impairment etc.) in relation to his/her

Note:

This condition is progressive/not progressive/likely to improve/not likely to improve\*.

1. Re-assessment is not recommended/ is recommended after a period of \_\_\_\_\_ months / years\*.  
(\*Strike out whichever is not applicable)

Signature of Dr.

Signature of Dr.

Signature of Dr.

Name of Dr.

Name of Dr.

Name of Dr.

Specialization

Specialization

Specialization

Seal with Degree

Seal with Degree

Seal with Degree

(Member, Medical Board)

(Member, Medical Board)

(Member, Medical Board)

Signature/Thumb impression of Patient

Countersigned by the

Medical Superintendent/CMO/Head of Hospital (with seal)

**UNDERTAKING BY THE STUDENT**

I, \_\_\_\_\_ (full name of student with Institute Roll Number) \_\_\_\_\_ s/od/o \_\_\_\_\_ Mr./Mrs./Ms. \_\_\_\_\_, having been admitted to \_\_\_\_\_ (name of the institution), have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

3) I hereby solemnly aver and undertake that

a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

6) Along with the above mentioned points I do hereby declare that

a. I will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.

b. I will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Undertake this \_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of Student

Name: \_\_\_\_\_

**UNDERTAKING BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms. \_\_\_\_\_  
 (full name of parent/guardian) father/mother/guardian of \_\_\_\_\_, (full name of student with University Roll Number) \_\_\_\_\_, having been admitted to \_\_\_\_\_ (name of the institution), have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009,

(hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said

Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that
  - a) My ward will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.
  - b) My ward will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
 Signature of Parent/Guardian

Name:

Address:

Telephone/ Mobile No.:

Central University of Punjab

Examination Section

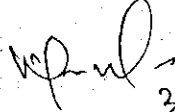
ANNEXURE-28 21

Office Note

Subject: Regarding admission in Ph.D. Programme starting w.e.f. January, 2018.

On the basis of Online applications invited from NET-JRF qualified candidates and subsequent interview held on 29.11.2017 for admission in Ph.D. Programme starting from January, 2018, 9 (nine) candidates were selected and the same was notified vide Notification Ref. No. CUPB/CC/COE/17/1227 dated 19.12.2017 (copy attached). 5 (five) candidates have been admitted till date.

Submitted please.

  
31.1.18  
AR (Exams. & Acad.)

Dy. Registrar (Meeting)

# Central University of Punjab, Bathinda

Provisional Result of Ph.D. Admission, Session 2017-18 (January-2018 intake) ("NET-JRF" qualified candidates)

## NOTIFICATION

Ref. No. CUPB/CC/COE/17/1227

Date: 19/12/2017

1. On the basis of online applications invited from NET-JRF qualified candidates and subsequent interview held on 29.11.2017 for admission in Ph.D. Programme starting from January- 2018, following are the list of provisional selected candidates:

### Provisional Selected Candidates: Department of Languages and Comparative Literature

| Sr. No. | Name          | Category | Application ID | Fellowship Source |
|---------|---------------|----------|----------------|-------------------|
| 1.      | Manpreet Kaur | GEN      | 150079         | NET-JRF           |

### Department of Animal Sciences

| Sr. No. | Name                   | Category | Application ID | Fellowship Source |
|---------|------------------------|----------|----------------|-------------------|
| 1.      | Pankaj Kumar Chaudhary | OBC      | 150021         | NET-JRF           |

### Department of Chemical Sciences

| Sr. No. | Name           | Category | Application ID | Fellowship Source |
|---------|----------------|----------|----------------|-------------------|
| 1.      | Beeta Kumari   | GEN      | 150120         | NET-JRF           |
| 2.      | Sangeeta Meena | ST       | 150012         | NET-JRF           |

### Department of Biochemistry and Microbial Sciences

| Sr. No. | Name            | Category | Application ID | Fellowship Source | Remarks  |
|---------|-----------------|----------|----------------|-------------------|--|
| 1.      | Anupama Kumari  | OBC      | 150069         | NET-JRF           | Subject to the submission of latest OBC (NCL) certificate as per the Govt. of India format |
| 2.      | Priyanka Madaan | GEN      | 150102         | NET-JRF           | Nil  |

### Department of Mathematics and Statistics

| Sr. No. | Name             | Category | Application ID | Fellowship Source | Remarks  |
|---------|------------------|----------|----------------|-------------------|--|
| 1.      | Jayakanta Behera | OBC      | 150062         | NET-JRF           | Subject to the submission of latest OBC (NCL) certificate as per the Govt. of India format |
| 2.      | Meenakshi Yadav  | OBC      | 150153         | NET-JRF           | as per the Govt. of India format   |

Department of Human Genetics and Molecular Medicine

| Sr. No. | Name               | Category | Application ID | Fellowship Source | Remarks  |
|---------|--------------------|----------|----------------|-------------------|--|
| 1.      | Umesh Prasad Yadav | OBC      | 150087         | NET-JRF           | Subject to the submission of latest OBC (NCL) certificate as per the Govt. of India format |

2. The admission shall be strictly provisional & subject to the verification of academic qualifications and documents at the time of registration and shall be cancelled in case of submission of false information/qualifications by the candidate.
3. The Provisional selected candidates are required to report to the Office of Controller of Examination up to **29.12.2017** for registration/document verification and deposit of fee.
4. **Course work shall be started w.e.f. 03<sup>rd</sup> January 2018**
5. Candidate are required to bring all the original documents for documents verification. They are also required to submit following documents available on University website at the time of registration/document verification:
  - a) Registration Form
  - b) Anti- Ragging Form to be signed by the student & Parent/Guardian
  - c) Medical Fitness Certificate
  - d) Declaration related to health
  - e) Proforma of Gap Period (if applicable)

*K. S. Singh*  
12/12/2017  
Controller of Examinations

**Copy to:**

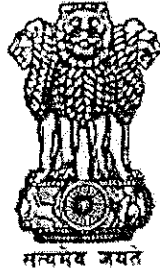
1. VC Sectt.: For kind information of the Hon`ble Vice-Chancellor
2. Dean Academic Affairs : for information
3. Registrar: for Information
4. Finance Officer: for information
5. Concerned Deans/Associate Deans: for information
6. Concerned HoDs/Officiating HoDs
7. Assistant Registrar (Accts.): For information
8. I/C Computer Centre: for uploading on the University website
9. Concerned Candidates: Through E-mail
10. Concerned File
11. Guard File

Controller of Examinations

*(Every care has been taken to prepare the selection list. Mistakes, if any, are inadvertent and subject to rectification.)*

**SCHEME OF MAULANA AZAD NATIONAL FELLOWSHIP FOR MINORITY  
STUDENTS**

(Revised guidelines effective from 30.11.2017)



**GOVERNMENT OF INDIA  
MINISTRY OF MINORITY AFFAIRS**

## INDEX

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## 1. Objective

The objective of the Fellowship is to provide integrated five year fellowships in the form of financial assistance to students from minority communities, notified by the Central Government, to pursue higher studies such as M. Phil and Ph.D. The Fellowship will cover all Universities/Institutions recognized by the University Grants Commission (UGC) under section 2(f) and section 3 of the UGC Act and will be implemented by the Ministry of Minority Affairs through UGC for students belonging to the minority communities. The fellowship under Fellowships awarded to research students pursuing regular and full time M. Phil and Ph.D courses. The fellowship holders under this Fellowship will be known as Ministry of Minority Affairs scholars.

## 2. Scope of the Fellowship

The Fellowship will cater to the requirements of the minority community students pursuing research studies leading to regular and full time M.Phil and Ph.D courses only and equivalent research degree in universities, research institutions and scientific institutions within India. This will enable them to be eligible for employment to the posts with M.Phil and Ph.D as pre-requisites, including the posts of lecturers in various academic institutions.

## 3. Implementing Agency

UGC will be the nodal agency for implementing the Fellowship. UGC will notify the Fellowship by releasing suitable advertisement in the newspapers, internet, webpage & other media.

## 4. Eligibility

A candidate has to fulfill the following conditions to be eligible for award of this fellowship:-

- (i) He/she should belong to one of the minority communities notified under Section 2 (c) of the National Commission for Minorities Act, 1992.
- (ii) He/she should get admission and registration for regular and full time M.Phil/Ph.D courses in University/Academic Institution by fulfilling conditions of admission of that University/Institution, subject to provisions of the Fellowship as per advertisement of UGC.
- (iii) The minority community students once considered eligible for the fellowship shall not be entitled to benefits under *any other source*, Central or State Government or any other body like UGC for the same study.
- (iv) Prior clearance of CBSE-NET/ CSIR-NET examination will be a prerequisite for award of Maulana Azad National Fellowship for minority students for M.Phil/Ph.D.
- (v) In order to qualify for the award of JRF/ SRF the UGC norms would be applicable at pre-M.Phil and pre-Ph.D stage, respectively, *including the minimum score of 55% at post graduate level.*

### 5. Distribution of Fellowships

- (i) The total number of fellowships will be 756 for 2017-18 and 1000 for 2018-19 & 2019-20 (state wise distribution is at annexure 1). In case of non-availability of adequate number of candidates, the number of fellowships not availed during a year will be carried forward to the next academic session.
- (ii) 30% of the fellowship shall be earmarked for women students; remaining 70% will be general. In case there are shortage of women candidates, the fellowship can be passed on to male students of the same minority community.
- (iii) In case the numbers of candidates exceed the number of available awards, UGC will select the candidates for the fellowships based on the percentage of marks obtained by them in the NET exam.
- (iv) The reservation for differently abled students shall be made as per UGC norms and in a horizontal manner.
- (v) Scholars will be selected under the Scheme in all domains of knowledge.
- (vi) Community wise selection of scholars at the national level will be done on the basis of their pro-rata population.
- (vii) The State/UT wise selection of Research Scholars would be ensured to the extent possible.
- (viii) Un-utilized Fellowship of any community in a State/ UT will be transferred to eligible Scholars of the same community at national level. Thereafter, un-utilized Fellowship; if any; will be transferred to eligible Scholars of other Notified Minority Communities purely on merit basis at the national level.

### 6. Duration of Fellowship:

These are integrated five year fellowships for M.Phil & Ph.D subject to academic criteria in force for selection to Ph.D programme.

The duration of fellowship is as under:

| Name of the Course | Maximum duration | Admissibility of JRF and SRF |                          |
|--------------------|------------------|------------------------------|--------------------------|
|                    |                  | JRF                          | SRF                      |
| M. Phil            | 2 years          | 2 Years                      | Nil                      |
| <b>Ph.D</b>        | <b>5 years</b>   | <b>2 years</b>               | <b>Remaining 3 years</b> |
| M.Phil + Ph.D      | 5 years          | 2 Years                      | Remaining 3 years        |

## 7. Rate of Fellowship

The rate of fellowship for JRF and SRF will be at par with the UGC fellowship as amended from time to time. Presently these rates are as follows:

|  |  |
|--|--|
| Fellowship   | @ Rs.25,000/- p.m. for initial two years (JRF)<br>@ Rs.28,000/- p.m. for remaining tenure (SRF)<br>(Revised w.e.f. 01.12.2014) |
| Contingency for Arts & Commerce                    | @ Rs.10, 000/- p.a. for initial two years<br>@ Rs.20, 500/- p.a. for remaining three years.                                    |
| Contingency for Sciences, engineering & Technology | @ Rs.12, 000/- p.a. for initial two years<br>@ Rs.25, 000/- p.a. for remaining three years.                                    |
| Departmental assistance                            | @ Rs.3,000/- p.a. per student to the host institution for providing infrastructure   |
| Escorts/Reader Assistance                          | @Rs.2,000/- p.m. in cases of physically and visually challenged candidate  |

*\*In addition, HRA and other incidentals will be paid as per the UGC pattern.*

## 8. Implementation of Scheme:

- (i) UGC will be the nodal agency for implementing the Maulana Azad National Fellowship for minority students, as defined by Government of India from time to time.
- (ii) UGC will notify the fellowship by inserting suitable advertisement in the Press and other media.
- (iii) **Selection of the minority students for award of fellowship under the Scheme will be made on the basis of merit in National Eligibility Test (NET) of UGC conducted by Central Board of Secondary Education (CBSE) and CSIR.**
- (iv) UGC will select the candidates for award of Maulana Azad National Fellowship for minority students in a transparent manner.
- (v) In case the numbers of candidates exceed the number of available awards, the UGC will select the candidates based on the percentage of marks obtained by the candidates in their Post Graduation Examination.
- (vi) The distribution of fellowship among different States/UTs would be in proportion to minority population in respective States/UTs as per 2011 census. However, all States/UTs shall have at least 4 fellowships by suitably reducing the targets of states having higher allocations. There will be no community-wise distribution in States/UTs with four fellowships. All applications will be pooled together and decided on the basis of merit.
- (vii) In case the number of fellowship so allocated to a State/UT are not fully utilised, due to non-availability of eligible candidates, UGC will reallocate the slots amongst other States/UTs where the number of eligible candidates is more than the slots allocated to that State/UT. This decision will be taken by a Committee consisting of the representatives of UGC and Joint Secretary in-charge of the scholarship in Ministry of Minority Affairs.

- (viii) UGC shall disburse the fellowship amount to the candidates through Aadhaar Payment Bridge System (APBS) under Direct Benefit Transfer (DBT) wherever feasible. In this regard a Gazetted Notification S.O.2411 (E) dated 14<sup>th</sup> June, 2017, Under Section-7 of Aadhaar (Targeted Delivery of Financial and Other Subsidies, Benefits and Services) Act, 2016 (18 of 2016) with respect to this scheme, publication dated 31 July,2017, may be referred.
- (ix) UGC will also issue a booklet containing all the details about the fellowship for the benefit of prospective candidates, and upload the details of the Fellowship in its webpage with appropriate reference to Ministry of Minority Affairs. To the extent possible e-application will be actively promoted by UGC.
- (x) UGC will evolve its own mechanism for verifying the genuineness of the minority community certificates furnished by the candidates in order to eliminate the possibility of students availing of the fellowship on the basis of fake certificates.
- (xi) The decision of UGC in regard to awarding the Maulana Azad National Fellowship for minority students shall be final and no appeal would lie against any decision by UGC in regard thereof, except as provided under law in force.
- (xii) The income ceiling of the parents/guardian of the candidate for Maulana Azad National Fellowship for minority students will be Rs.6.0 lakh per annum.
- (xiii) Selection of candidates, within the prescribed annual income limit will be based on inter-se merit, as under Merit-cum-Means Scholarship Fellowship.
- (xiv) In case any candidate obtaining a Maulana Azad National Fellowship for minority students fraudulently, the cancellation should be automatic and the amount disbursed shall be recovered with interest at prevailing State Bank of India rate for student loans.
- (xv) In case of, if a research scholar is found engaged in part time employment as Ad-hoc Teachers, Teaching Assistants or Research Assistants, there fellowship will be discontinued forthwith. An undertaking to this effect will be obtained from the students by UGC.
- (xvi) Risk Analysis: The total number of fellowships to be awarded to the Minority students under the scheme is proposed to be 1000. In case of non availability of adequate number of Minority candidates, the number of fellowships not availed during a year will be carried forward to the next academic session.

#### **9. Administrative Expenses:**

Administrative expenses at the rate of 2% of the fund transferred by the UGC to the beneficiaries shall be paid by Ministry of Minority Affairs to UGC for implementation of the scheme.

The ministry shall be permitted to set aside upto the extent of 3% of the annual allocation under this scheme to meet administrative expenditure to be paid to UGC, engagement of contractual staff and to conduct workshop and conferences. Workshop & conferences will also include functions organised by the Ministry for popularising and promoting the scheme by way of showcasing successful entrepreneurs/beneficiaries. Cost will include all expenses towards conducting and organising the event including TA/DA and miscellaneous expenses.

## 10. Monitoring and Evaluation

- (i) UGC shall assess the work on completion of two years' period of the JRF and two years' period of SRF. The research work being done by the students shall be monitored as provided under UGC Rules.
- (ii) UGC will send a *quarterly physical and financial progress report* to Ministry of Minority Affairs and provide a list of Maulana Azad National Fellowship for minority students, university, minority community & State/UT-wise, for Ministry's information and follow-up actions, if any, apart from displaying the same in its website.
- (iii) Fellows who cannot complete M.Phil in 2 years time or are found ineligible to register in the Ph.D programme during the 3<sup>rd</sup> year will be discontinued forthwith.
- (iv) Income certificates will be issued by the competent authority as notified by the State/UT Governments.
- (v) The Minority Community certificate, until issued by designated authorities in the States and UTs, should be based on an actionable and legally valid affidavit so that no candidate avails a scholarship through falsification of one's community status.
- (vi) Mid Term Appraisal: The Scheme will be evaluated by an independent agency to assess its impact after the end of 14<sup>th</sup> Finance Commission period i.e. 2019-20 or as decided by the Ministry.

## 11. Modification in the Scheme Guidelines

Ministry of Minority Affairs, if it comes across developments that necessitate some changes while implementing the Scheme and in the interest of smooth implementation, will make minor modifications in the Scheme with no financial implication.

\*\*\*\*\*

**State/UT-wise and Community-wise distribution of Maulana Azad National Fellowship  
Scheme for Minority Students**

| S.No. | States/UTs        | Allocation of slots- As per Government of India |           |      |          |      |       | TOTAL |
|-------|-------------------|---|-----------|------|----------|------|-------|-------|
|       |                   | Muslim  | Christian | Sikh | Buddhist | Jain | Parsi |       |
| 1     | ANDHRA PRADESH    | 35  | 5         | X    | X        | X    | X     | 40    |
| 2     | ARUNACHAL PRADESH | X   | X         | X    | X        | X    | X     | 4     |
| 3     | ASSAM             | 45  | 5         | X    | X        | X    | X     | 50    |
| 4     | BIHAR             | 72  | 1         | X    | X        | X    | X     | 73    |
| 5     | CHHATISGARH       | 2   | 2         | X    | X        | X    | X     | 4     |
| 6     | GOA               | X   | X         | X    | X        | X    | X     | 4     |
| 7     | GUJARAT           | 23  | 1         | X    | X        | 2    | X     | 26    |
| 8     | HARYANA           | 8   | X         | 5    | X        | X    | X     | 13    |
| 9     | HIMACHAL PRADESH  | X   | X         | X    | X        | X    | X     | 4     |
| 10    | JAMMU & KASHMIR   | 37  | X         | 1    | X        | X    | X     | 38    |
| 11    | JHARKHAND         | 20  | 5         | X    | X        | X    | X     | 25    |
| 12    | KARNATAKA         | 32  | 5         | X    | X        | 2    | X     | 39    |
| 13    | KERALA            | 36  | 25        | X    | X        | X    | X     | 61    |
| 14    | MADHYA PRADESH    | 19  | 1         | 1    | 1        | 5    | x     | 27    |
| 15    | MAHARASHTRA       | 53  | 5         | 1    | 28       | 6    | X     | 93    |
| 16    | MANIPUR           | 1   | 5         | X    | X        | X    | X     | 6     |
| 17    | MEGHALAYA         | 1   | 9         | X    | X        | X    | X     | 10    |
| 18    | MIZORAM           | X   | X         | X    | X        | X    | X     | 4     |
| 19    | NAGALAND          | X   | 6         | X    | X        | X    | X     | 6     |
| 20    | ODISHA            | 4   | 5         | X    | X        | X    | X     | 9     |
| 21    | PUNJAB            | 2   | 1         | 67   | X        | X    | X     | 70    |
| 22    | RAJASTHAN         | 27  | X         | 4    | X        | 3    | X     | 34    |
| 23    | SIKKIM            | X   | X         | X    | X        | X    | X     | 4     |
| 24    | TAMIL NADU        | 18  | 19        | X    | X        | X    | X     | 37    |
| 25    | TRIPURA           | X   | X         | X    | X        | X    | X     | 4     |
| 26    | UTTAR PRADESH     | 158   | 2         | 3    | 1        | 1    | X     | 165   |
| 27    | UTTRAKHAND        | 6   | X         | 1    | X        | X    | X     | 7     |
| 28    | WEST BENGAL       | 102   | 3         | X    | 1        | x    | x     | 106   |
| 29    | ANDAMAN & NICOBAR | X   | X         | X    | X        | x    | X     | 4     |
| 30    | CHANDIGARH        | X   | X         | X    | X        | X    | X     | 4     |
| 31    | DADRA &           | X   | X         | X    | X        | x    | X     | 4     |

|                    |              |     |     |    |    |    |   |      |
|--------------------|--------------|-----|-----|----|----|----|---|------|
|                    | NAGAR HAVLLI |     |     |    |    |    |   |      |
| 32                 | DAMAN & DIU  | X   | X   | X  | X  | X  | X | 4    |
| 33                 | DELHI        | 9   | 1   | 2  | X  | 1  | X | 13   |
| 34                 | LAKSHADWEEP  | X   | X   | X  | X  | X  | X | 4    |
| 35                 | PUDUCHERRY   | X   | X   | X  | X  | X  | X | 4    |
| 36                 | TELANGANA    |     |     |    |    |    |   |      |
| <b>Grand Total</b> |              | 734 | 119 | 89 | 36 | 20 | 2 | 1000 |

**X= There will be no community-wise distribution in States/Uts with four fellowship. All application will be pooled together and decided.**

**50% Slots to be transferred from the State of Andhra Pradesh to Telangana State**

## Central University of Punjab

Date:

Ref. No.

Subject: Minutes of meeting

The meeting of the Committee comprising of following officials was held on 30.10.2017 at 04:30 pm in the Conference Room of the University:

1. Prof. V.K. Garg, DSW - Chairman
2. Prof. S.S. Marwaha, Director IQAC
3. Mr. K.P. Singh Mundra, CoE
4. Dr. Sanjeev Kumar, Associate Professor & HoD
5. Dr. Alpna Saini, Associate professor & HoD
6. Dr. Sandeep Singh, Assistant Professor
7. Dr. Satwinder Singh, Assistant professor
8. Mr. Mukesh Kumar, AR (Exams. & Acad.) - Convener

(Dr. Sanjeev Kumar & Dr. Alpna Saini couldn't attend the meeting due to their prior engagement)

**Agenda: To finalize the pattern regarding the Course Codes allocated to Subjects in the respective Departments.**

The Committee discussed the matter to finalize the pattern regarding the Course Codes allocated to Subjects in the respective Departments. The Committee also examined the draft Course Code as prepared by the Examination Section. After some modifications, the Committee finalized the pattern regarding the Course Codes allocated to Subjects in the respective Departments and the same is attached as **Annexure-A**. A sample of Course Codes to be prepared by the Departments is attached as **Annexure-B**.

Cont'd.....2

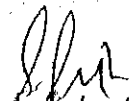


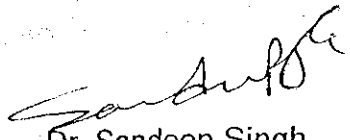
Recommendation:

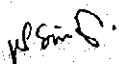
The Committee recommends as follows:-


- (a) The draft Course Codes are freezed and after the approval of the Competent Authority the same may be circulated to all HoDs/Officiating HoDs for following the pattern strictly.
- (b) A sample of Course Codes to be prepared by the Departments may also be circulated to all HoDs/Officiating HoDs.
- (c) This Course Codes may be applicable w.e.f. Session 2017-18.
- (d) All the HoDs/Officiating HoDs shall get the new Course Code Structure approved from their respective Board of Studies.

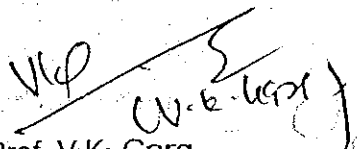
  
Mr. Mukesh Kumar,  
- Convener

  
Dr. Satwinder Singh

  
Dr. Sandeep Singh

  
Mr. K.P. Singh Mundra

  
Prof. S.S. Marwaha

  
Prof. V.K. Garg -  
Chairman

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# Central University of Punjab

## Master's Programmes Course Codes Chart

### RESERVE COURSE CODE

| Department  | Programme Name   | Course Code | SEMINARS | NON CREDIT COURSE | PROJECT | DISSERTATION | UNIVERSITY LEVEL COURSE |     | CODE FOR 1ST SEMESTER |     | CODE FOR 2ND SEMESTER |     | CODE FOR 3RD SEMESTER |     | CODE FOR 4TH SEMESTER |     |
|---|--|-------------|----------|-------------------|---------|--------------|-------------------------|-----|-----------------------|-----|-----------------------|-----|-----------------------|-----|-----------------------|-----|
|   |  |             |          |                   |         |              | FROM                    | TO  | FROM                  | TO  | FROM                  | TO  | FROM                  | TO  | FROM                  | TO  |
|   |  |             |          |                   |         |              |                         |     |                       |     |                       |     |                       |     |                       |     |
| Department of Animal Sciences                       | M.Sc. Life Sciences (Specialization in Animal Sciences)    | LAS         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
|   |  | LBC         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
| Department of Biochemistry & Microbial Sciences     | M.Sc. Life Sciences (Specialization in Microbial Sciences) | LMS         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
|   |  | LPS         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
| Department of Plant Sciences                        | M.Sc. Life Sciences (Specialization in Plant Sciences)     | LHG         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
|   |  | LMM         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
| Department of Human Genetics and Molecular Medicine | M.Sc. Life Sciences (Specialization in Human Genetics)     | LBI         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
|   |  | CCC         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
| Department of Computational Sciences                | M.Sc. Chemistry (Computational Chemistry)                  | PCP         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
|   |  | FST         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
| Department of Applied Agriculture                   | M.Sc. Physics (Computational Physics)                      | ABM         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
|   |  | CHM         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
| Department of Chemical Sciences                     | M.Sc. Chemistry (Specialization in Applied Chemistry)      | CAC         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
|   |  | CST         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
| Department of Computer Science and Technology       | M.Tech. Computer Science & Technology                      | CBS         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
|   |  | MAE         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
| Department of Education                             | M.A. Education   | MED         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
|   |  | EVS         | 597      | 591-595           | 599     | 600          | 501                     | 505 | 506                   | 520 | 521                   | 540 | 551                   | 570 | 571                   | 590 |
| Department of Environmental Science and Technology  | M.Sc. Environmental Science and Technology                 |             |          |                   |         |              |                         |     |                       |     |                       |     |                       |     |                       |     |
|   |  |             |          |                   |         |              |                         |     |                       |     |                       |     |                       |     |                       |     |

| Department   | Programme Name   | Course Code | RESERVE COURSE CODE |         |     |     | UNIVERSITY LEVEL COURSE | CODE FOR     |              |              |              |     |     |     |     |
|--|--|-------------|---------------------|---------|-----|-----|-------------------------|--------------|--------------|--------------|--------------|-----|-----|-----|-----|
|  |  |             | NON                 |         |     |     |                         | 1ST SEMESTER | 2ND SEMESTER | 3RD SEMESTER | 4TH SEMESTER |     |     |     |     |
| Department of Financial Administration                     | M.Com.   | MCM         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
| Department of Geography and Geology                        | M.Sc. Geology  | EGS         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
| Department of Languages and Comparative Literature         | M.A./M.Sc. Geography   | GEO         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
| Department of Law  | M.A. English   | ENG         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
| Department of Mass Communication & Media Studies           | M.A. Hindi   | HIN         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
| Department of Mathematics and                              | M.A. Punjabi   | PBI         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
| Department of Pharmaceutical Sciences and Natural Products | LL.M.  | LLM         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
| Department of Physical Sciences                            | M.A. Mass Communication & Journalism                                 | MCI         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
| Department of Sociology                                    | M.Sc. Mathematics  | MAT         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
| Department of South and Central Asian Economic Studies     | M.Sc. Statistics   | STA         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
|  | M. Pharm. Pharmaceutical Sciences (Medicinal Chemistry)              | PMC         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
|  | M. Pharm. Pharmaceutical Sciences (Pharmacognosy and Phytochemistry) | PPP         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
|  | M.Sc. Chemical Sciences (Medicinal Chemistry)                        | CMC         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
|  | M.Sc. Physics  | PHY         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
|  | M.A. Sociology   | SOC         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
|  | M.A. History   | HIS         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
|  | M.A. Political Science   | POL         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |
|  | M.A. Economics   | ECO         | 597                 | 591-595 | 600 | 501 | 505                     | 506          | 520          | 521          | 540          | 551 | 570 | 571 | 590 |

\* Note: Code of 501 is reserved for Computer Application & 502 for Research Methodology

For Practical Subjects, please add word PRACTICAL with in bracket in the last of subject name. for example FST.511 Computer Application (Practical)

For Inter-Disciplinary Course (IDC), Please add IDC with in bracket in the last of subject name. for example ENG.518 Communication Skills in English- II (IDC)

If a Common Subject is offered in others department, please use a separate Course Code in each department as per the Structure with same Numeric Code.

# Central University of Punjab, Bathinda

## Sample Format of Master's Programme Course Structure

| School: Basic and Applied Sciences                                 |             |                                  |                                       |                                      |              |   |           |                  |
|--|-------------|----------------------------------|---------------------------------------|--------------------------------------|--------------|---|-----------|------------------|
| Department: Animal Sciences  |             |                                  |                                       |                                      |              |   |           |                  |
| Programme: M.Sc. LIFE SCIENCES (SPECIALIZATION IN ANIMAL SCIENCES) |             |                                  |                                       |                                      |              |   |           |                  |
| Batch: 2016-17   |             |                                  |                                       |                                      |              |   |           |                  |
| <b>Semester: I</b>   |             |                                  |                                       |                                      |              |   |           |                  |
| Sr. No.  | Course Code | Course Title                     | Course Type<br>(FC,CC,EC, PC,<br>IDC) | Name of the<br>Course<br>Coordinator | Credit Hours |   |           |                  |
|  |             |                                  |                                       |                                      | L            | T | P         | TOTAL<br>Credits |
| 1.   | LAS.501     | Research Methodology             | FC                                    | ABC                                  | 4            |   |           | 4                |
| 2.   | LAS.503     | Research Methodology (Practical) | PC                                    | ABC                                  |              |   | 2         | 2                |
| 3.   | LAS.502     | Computer Application             | FC                                    | ABC                                  | 4            |   |           | 4                |
| 4.   | LAS.504     | Computer Application (Practical) | PC                                    | ABC                                  |              |   | 2         | 2                |
| 5.   | LAS.506     | A                                | CC                                    | ABC                                  | 4            |   |           | 4                |
| 6.   | LAS.507     | A (Practical)                    | PC                                    | ABC                                  |              |   | 2         | 2                |
| 7.   | LAS.508     | B                                | CC                                    | ABC                                  | 4            |   |           | 4                |
| 8.   | LAS.509     | B (Practical)                    | PC                                    | ABC                                  |              |   | 2         | 2                |
| 9.   | LAS.510     | C                                | EC                                    | ABC                                  | 4            |   |           | 4                |
| 10.  | LAS.511     | D (IDC)                          | IDC                                   | ABC                                  | 2            |   |           | 2                |
| 11.  | LAS.597     | Seminar                          | CC                                    | ABC                                  |              |   | 2         | 2                |
| <b>TOTAL</b>   |             |                                  |                                       |                                      | <b>22</b>    |   | <b>10</b> | <b>32</b>        |

| <b>Semester: II</b> |             |               |                                      |                                      |              |   |          |                  |
|---------------------|-------------|---------------|--------------------------------------|--------------------------------------|--------------|---|----------|------------------|
| Sr. No.             | Course Code | Course Title  | Course Type<br>(FC,CC,EC, PC,<br>ID) | Name of the<br>Course<br>Coordinator | Credit Hours |   |          |                  |
|                     |             |               |                                      |                                      | L            | T | P        | TOTAL<br>Credits |
| 12.                 | LAS.521     | E             | CC                                   | ABC                                  | 4            |   |          | 4                |
| 13.                 | LAS.522     | E (Practical) | PC                                   | ABC                                  |              |   | 2        | 2                |
| 14.                 | LAS.523     | F             | CC                                   | ABC                                  | 4            |   |          | 4                |
| 15.                 | LAS.524     | F (Practical) | PC                                   | ABC                                  |              |   | 2        | 2                |
| 16.                 | LAS.525     | G             | CC                                   | ABC                                  | 4            |   |          | 4                |
| 17.                 | LAS.526     | H             | CC                                   | ABC                                  | 4            |   |          | 4                |
| 18.                 | LAS.527     | I             | EC                                   | ABC                                  | 4            |   |          | 4                |
| 19.                 | LAS.528     | J (IDC)       | IDC                                  | ABC                                  | 2            |   |          | 2                |
| 20.                 | LAS.597     | Seminar       | CC                                   | ABC                                  |              |   | 2        | 2                |
| <b>TOTAL</b>        |             |               |                                      |                                      | <b>22</b>    |   | <b>6</b> | <b>28</b>        |

| <b>Semester: III</b> |             |               |                                       |                                      |              |   |           |                  |
|----------------------|-------------|---------------|---------------------------------------|--------------------------------------|--------------|---|-----------|------------------|
| Sr. No.              | Course Code | Course Title  | Course Type<br>(FC,CC,EC, PC,<br>IDC) | Name of the<br>Course<br>Coordinator | Credit Hours |   |           |                  |
|                      |             |               |                                       |                                      | L            | T | P         | TOTAL<br>Credits |
| 21.                  | LAS.551     | K             | CC                                    | ABC                                  | 4            |   |           | 4                |
| 22.                  | LAS.552     | K (Practical) | PC                                    | ABC                                  |              |   | 2         | 2                |
| 23.                  | LAS.553     | L             | CC                                    | ABC                                  | 4            |   |           | 4                |
| 24.                  | LAS.554     | L (Practical) | PC                                    | ABC                                  |              |   | 2         | 2                |
| 25.                  | LAS.555     | M             | CC                                    | ABC                                  | 4            |   |           | 4                |
| 26.                  | LAS.556     | N             | EC                                    | ABC                                  | 4            |   |           | 4                |
| 27.                  | LAS.557     | O             | EC                                    | ABC                                  | 4            |   |           | 4                |
| 28.                  | LAS.599     | Project Work  | CC                                    | ABC                                  |              |   | 8         | 8                |
| <b>TOTAL</b>         |             |               |                                       |                                      | <b>20</b>    |   | <b>12</b> | <b>32</b>        |

| Semester: IV |             |               |   |                                      |              |   |    |                  |
|--------------|-------------|---------------|---|--------------------------------------|--------------|---|----|------------------|
| Sr. No.      | Course Code | Course Title  | Course Type<br>(FC, CC, EC,<br>PC, IDC) | Name of the<br>Course<br>Coordinator | Credit Hours |   |    |                  |
|              |             |               |   |                                      | L            | T | P  | TOTAL<br>Credits |
| 29.          | LAS.571     | F             | CC                                      | ABC                                  | 4            |   |    | 4                |
| 30.          | LAS.572     | P (Practical) | PC                                      | ABC                                  |              |   | 2  | 2                |
| 31.          | LAS.573     | O             | CC                                      | ABC                                  | 4            |   |    | 4                |
| 32.          | LAS.574     | R             | EC                                      | ABC                                  | 4            |   |    | 4                |
| 33.          | LAS.599     | Project Work  | CC                                      | ABC                                  |              |   | 6  | 6                |
|              |             |               |   | TOTAL                                | 12           |   | 10 | 22               |

FC: Foundation Course, CC: Core Course, EC: Elective Course, PC: Practical Course, IDC: Inter-Disciplinary Course

L: Lectures, T: Tutorial, P: Practical,

#### Weightage (%)

- Surprise Test(s):** There will be no limit for the surprise test and average of best two is considered. Surprise test are based on multiple choice questions and total weightage of surprise tests is 10%
- Term Paper(s):** Each student will be given different topic(s). All detail regarding term paper will be communicated to students at the start of teaching. Total weightage of term paper(s) is 10%
- Assignment(s):** All detail regarding assignment(s) will be communicated to students by the course coordinator. Total weightage of term paper(s) is 5%
- Mid Semester Tests:** This Continuous Assessment is based on two pre-announced Tests. These tests are of subjective type and contain 02 long answer type questions (1 page length and 5 marks each) and 05 medium answer type questions ( half page length and 3 marks each) Each MST carries 25% weightage and total weightage of MSTs is 50%. The 2<sup>nd</sup> MST & End Semester Test are based on complete syllabus.
- End Semester Examination:** End semester examination is conducted through online mode in university computer center. End Semester examination is based on MCQs/fill-ups. Weightage of end semester examination is 25%.
- Practical Course/Seminars/Field Work/Training:** Based on Reports/Practical Work Performance/Written Test/Presentation/Viva-voce is 100%
- Non-Credits/Dissertation Research/Project Work:** Based on Research/Project Work S (Satisfactory) /US (Un-Satisfactory)

2018 (Semester-I/III)

| July |   |    |    |    |    |   |
|------|---|----|----|----|----|---|
| Su   | Mo  | Tu | We | Th | Fr | Sa  |
| 1    | 2   | 3  | 4  | 5  | 6  | 7   |
| 8    | 9   | 10 | 11 | 12 | 13 | 14  |
| 15   | 16 (Registration/Commencement of Class work for the 3rd semester) |    | 17 | 18 | 19 | 20 (Registration/Commencement of Class work for the 1st semester) |
| 21   | 22  | 23 | 24 | 25 | 26 | 27  |
| 28   | 29  | 30 | 31 |    |    |   |

| August |    |    |    |    |    |    |
|--------|----|----|----|----|----|----|
| Su     | Mo | Tu | We | Th | Fr | Sa |
| 1      | 2  | 3  | 4  | 5  | 6  | 7  |
| 8      | 9  | 10 | 11 | 12 | 13 | 14 |
| 15     | 16 | 17 | 18 | 19 | 20 | 21 |
| 22     | 23 | 24 | 25 | 26 | 27 | 28 |
| 29     | 30 | 31 |    |    |    |    |

| September |                              |    |    |    |    |    |    |
|-----------|------------------------------|----|----|----|----|----|----|
| Su        | Mo                           | Tu | We | Th | Fr | Sa |    |
| 1         | 2                            | 3  | 4  | 5  | 6  | 7  |    |
| 8         | 9                            | 10 | 11 | 12 | 13 | 14 |    |
| 15        | MST-1 Examination + Teaching |    |    |    |    | 16 | 17 |
| 18        | MST-1 Examination + Teaching |    |    | 19 | 20 | 21 |    |
| 22        | 23                           | 24 | 25 | 26 | 27 | 28 |    |
| 29        | 30                           |    |    |    |    |    |    |

| October |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| Su      | Mo | Tu | We | Th | Fr | Sa |
| 1       | 2  | 3  | 4  | 5  | 6  | 7  |
| 8       | 9  | 10 | 11 | 12 | 13 | 14 |
| 15      | 16 | 17 | 18 | 19 | 20 | 21 |
| 22      | 23 | 24 | 25 | 26 | 27 | 28 |
| 29      | 30 | 31 |    |    |    |    |

| November |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | Mo | Tu | We | Th | Fr | Sa |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |
| 29       | 30 | 31 |    |    |    |    |

| December |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | Mo | Tu | We | Th | Fr | Sa |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |
| 29       | 30 | 31 |    |    |    |    |

2019 (Semester-II/IV)

| January |    |    |    |    |    |    |
|---------|----|----|----|----|----|----|
| Su      | Mo | Tu | We | Th | Fr | Sa |
| 1       | 2  | 3  | 4  | 5  | 6  | 7  |
| 8       | 9  | 10 | 11 | 12 | 13 | 14 |
| 15      | 16 | 17 | 18 | 19 | 20 | 21 |
| 22      | 23 | 24 | 25 | 26 | 27 | 28 |
| 29      | 30 | 31 |    |    |    |    |

| February |    |    |    |    |    |    |
|----------|----|----|----|----|----|----|
| Su       | Mo | Tu | We | Th | Fr | Sa |
| 1        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22       | 23 | 24 | 25 | 26 | 27 | 28 |
| 29       | 30 |    |    |    |    |    |

| March |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| Su    | Mo | Tu | We | Th | Fr | Sa |
| 1     | 2  | 3  | 4  | 5  | 6  | 7  |
| 8     | 9  | 10 | 11 | 12 | 13 | 14 |
| 15    | 16 | 17 | 18 | 19 | 20 | 21 |
| 22    | 23 | 24 | 25 | 26 | 27 | 28 |
| 29    | 30 | 31 |    |    |    |    |

| April |    |    |    |    |    |    |
|-------|----|----|----|----|----|----|
| Su    | Mo | Tu | We | Th | Fr | Sa |
| 1     | 2  | 3  | 4  | 5  | 6  | 7  |
| 8     | 9  | 10 | 11 | 12 | 13 | 14 |
| 15    | 16 | 17 | 18 | 19 | 20 | 21 |
| 22    | 23 | 24 | 25 | 26 | 27 | 28 |
| 29    | 30 | 31 |    |    |    |    |

| May |    |    |    |    |    |    |
|-----|----|----|----|----|----|----|
| Su  | Mo | Tu | We | Th | Fr | Sa |
| 1   | 2  | 3  | 4  | 5  | 6  | 7  |
| 8   | 9  | 10 | 11 | 12 | 13 | 14 |
| 15  | 16 | 17 | 18 | 19 | 20 | 21 |
| 22  | 23 | 24 | 25 | 26 | 27 | 28 |
| 29  | 30 | 31 |    |    |    |    |

| June |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| Su   | Mo | Tu | We | Th | Fr | Sa |
| 1    | 2  | 3  | 4  | 5  | 6  | 7  |
| 8    | 9  | 10 | 11 | 12 | 13 | 14 |
| 15   | 16 | 17 | 18 | 19 | 20 | 21 |
| 22   | 23 | 24 | 25 | 26 | 27 | 28 |
| 29   | 30 | 31 |    |    |    |    |

**Summary of Semester (Teaching/Examination)**

| Semester-I/III    |            | Semester-II/IV    |             |
|-------------------|------------|-------------------|-------------|
| Month             | Days       | Month             | Days        |
| Jul-18            | 12         | Jan-19            | 21          |
| Aug-18            | 21         | Feb-19            | 20          |
| Sep-18            | 18         | Mar-19            | 19          |
| Oct-18            | 21         | Apr-19            | 20          |
| Nov-18            | 19         | May-19            | 23          |
| Dec-18            | 10         | Jun-19            | 0           |
| <b>Total Days</b> | <b>101</b> | <b>Total Days</b> | <b>103*</b> |

\*Co-curricular activities like Drama/Plays/Painting/Debate/Dance/Music/Yoga etc. will be held along with teaching during the academic session.

**Deadlines**

**Semester I/III**

- 1 Registration of 3rd semester students: 16<sup>th</sup> July 2018
- 2 Registration of 1st semester students: 20<sup>th</sup> July 2018
- 3 Submission of interim report (3rd semester) M.Pharm. and M.Tech in the department: on or before 26<sup>th</sup> November 2018
- 4 Submission of Internal Assessment/Practical Awards: 22<sup>nd</sup> November 2018
- 5 Submission of Dissertation/Thesis/Project Report (if any): 14<sup>th</sup> December 2018
- 6 Semester Break for Students: 15<sup>th</sup> December 2018 to 2<sup>nd</sup> January 2019
- 7 \*\*Winter Vacations for Faculty: 17<sup>th</sup> December 2018 to 30<sup>th</sup> December 2018

**Semester II/IV**

- 1 Registration of 2nd and 4th semester students: 3<sup>rd</sup> January 2019
- 2 Pre-submission seminar of 4th semester students: Between 03<sup>rd</sup> May 2019 and 31<sup>st</sup> May 2019
- 3 Submission of Internal Assessment/Practical Awards: 10<sup>th</sup> May 2019
- 4 Submission of Dissertation/Thesis/Project Report: 31<sup>st</sup> May 2019
- 5 Semester Break for Students: 01<sup>st</sup> June 2019 to 14<sup>th</sup> July 2019
- 6 \*\*Summer Vacations for Faculty: 03<sup>rd</sup> June 2019 to 30<sup>th</sup> June 2019

**Deadlines for Ph.D. Programme**

**Odd Semester**

- 1 \*Registration of 1st Semester Students: 20<sup>th</sup> July 2018
- 2 End Semester/Course Work Examination: 26<sup>th</sup> November 2018 to 14<sup>th</sup> December 2018

**Even Semester**

- 1 Registration of 1st Semester Students: 3<sup>rd</sup> January 2019
- 2 End Semester/Course Work Examination: 13<sup>th</sup> May 2019 to 31<sup>st</sup> May 2019

\*Subject to change depending upon declaration of CUCET-2018 result, etc.

\*\* Guidelines for Vacations will remain same as notified vide notification Ret. No. CUPB/CC/COE/17/1196 dated 08.12.2017.

# ACADEMIC CALENDER

## SESSION 2018-19

The commencement of classes for all Programmes shall be in accordance with the Academic Calendar prepared by the University in accordance with the UGC guidelines/regulations.

Academic calendars for Semester I to IV and Ph.D. Programme offered by the University for the Session 2018-19 are given as under:

### SEMESTER I & III

July, 2018 to December, 2018

|  |                          |
|--|--------------------------|
| Registration/Commencement of Class work for the 3 <sup>rd</sup> Semester (Old Students)      | 16.07.2018               |
| *Registration/Commencement of Class work for the 1 <sup>st</sup> Semester (Fresh Admissions) | 20.07.2018               |
| MST-1 Examination along with Teaching  | 10.09.2018 to 19.09.2018 |
| MST-2 Examination along with Teaching  | 24.10.2018 to 02.11.2018 |
| Practical Examination/Teaching   | 14.11.2018 to 20.11.2018 |
| End Semester Examination (Online)/Ph.D. Course Work  | 27.11.2018 to 14.12.2018 |
| Semester Break for students  | 15.12.2018 to 02.01.2019 |
| **Winter Vacations for Faculty   | 17.12.2018 to 30.12.2018 |

**\*Subject to change depending upon declaration of CUCET-2018 result, etc.**

### SEMESTER II & IV

January, 2019 to June, 2019

|  |                          |
|--|--------------------------|
| Registration/Commencement of Class work for the 2 <sup>nd</sup> and 4 <sup>th</sup> Semester | 03.01.2019               |
| MST -1 Examination along with Teaching   | 05.03.2019 to 14.03.2019 |
| MST-2 Examination along with Teaching  | 22.04.2019 to 29.04.2019 |
| Practical Examination along with/Teaching  | 03.05.2019 to 09.05.2019 |
| End Semester Examination (Online)/Ph.D. Course Work  | 13.05.2019 to 31.05.2019 |
| Semester Break for students  | 01.06.2019 to 14.07.2019 |
| **Summer Vacations for Faculty   | 03.06.2019 to 30.06.2019 |

\*\* Guidelines for Vacations will remain same as notified vide notification Ref. No.CUPB/CC/COE/17/1196 dated 08.12.2017.



# ACADEMIC CALENDAR

## Ph.D. Programme

### Semester-I

July 2018 to December 2018

|   |                          |
|---|--------------------------|
| *Registration/Commencement of Class work for the 1st Semester | 20.07.2018               |
| End Semester Examination/Course Work Examination              | 27.11.2018 to 14.12.2018 |

\*Subject to change depending upon declaration of CUCET-2018 result, etc.

### Semester-II

January 2019 to June 2019

|  |                          |
|--|--------------------------|
| Registration/Commencement of Class work for the 2nd Semester | 03.01.2019               |
| End Semester Examination/Course Work Examination             | 13.05.2019 to 31.05.2019 |



# Central University of Punjab

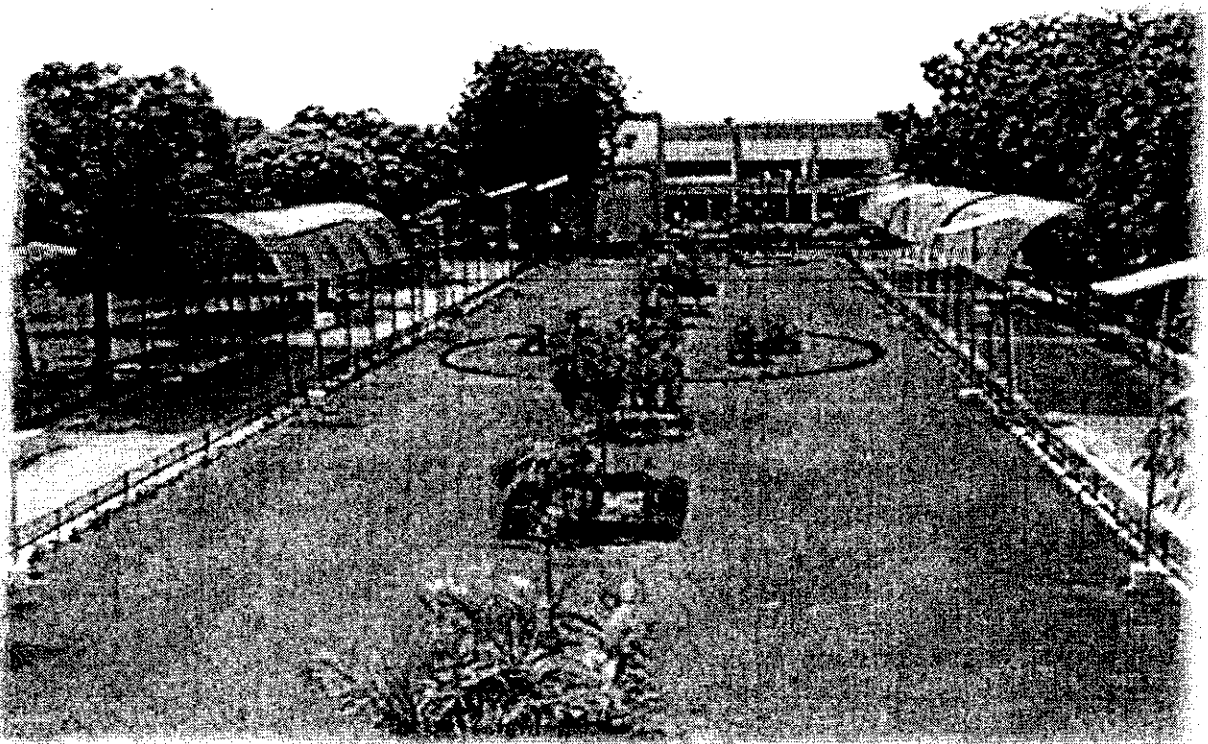
(Established under the Central Universities Act, 2009)

NAAC ACCREDITED 'A' GRADE UNIVERSITY

## PROSPECTUS

For Admission to Ph.D. Programme

(Starting from July-2018)



## FROM THE VICE-CHANCELLOR'S DESK



Prof. R.K. Kohli

FNA, FASc, FNASc, FNAAS, FPASc, FBS  
Certified Senior Ecologist, ESA, USA  
JC Bose National Fellow

**Dear Students,**

*Welcome to the Central University of Punjab*

*Central University of Punjab is one of the fast growing Central Government's Educational Institutions committed to capacity building and offering outstanding academic, recreational, sports, co-curricular and placement opportunities. Here, students enjoy a perfect balance between high educational standards and a lifestyle coupled with Indian ethos and modernity.*

*The University is devoted to excellence in higher education and research, and producing the finest human beings with highest quality scientific minds engaged in eternal quest for infinite knowledge and solving problems of mankind.*

*We aim to build top quality intellectual capital by constantly motivating young minds to learn and enjoy the excitement & adventure that education offers; create a vibrant culture integrating world-class education and cutting edge research with a focus on higher learning for Indian and foreign youth; inculcate amongst students and faculty, healthy habits of self-reliance rather than dependence. We strive for holistic and development of personality to face challenges of life while ensuring welfare of all life forms and life support systems; activate creative instincts, motivate independent thinking; develop questioning minds and to nurture a sense of integrity, ethics, uncompromising honesty, democratic values, respect for human rights and deep concern for the disadvantaged section of the society.*

*We at the University understand that success is based on high quality courses, good facilities, friendly ambience and dedicated academic staff. Here, we practice what we teach and our students can count on full support of faculty and administration. Our strength lies in dedicated and meritorious faculty, very good infrastructural research facilities and visibilities in research output. Majority of the faculty has sponsored research project funding. The innovative courses are designed to save precious time, money and energy of the students while they remain focused to the field of their choice. In order to strike a balance between academic pursuits and leisure, the University offers clean and green surroundings together with good sporting and extracurricular facilities.*

*I am happy that you are considering Central University of Punjab as your next destination and look forward to welcoming you here.*

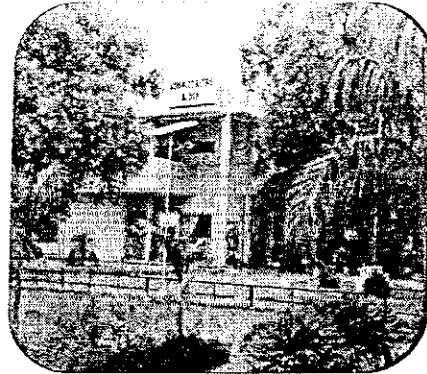
*With best wishes,*

A handwritten signature in black ink, appearing to read 'R.K. Kohli'.

(R. K. Kohli)

## ABOUT CENTRAL UNIVERSITY OF PUNJAB

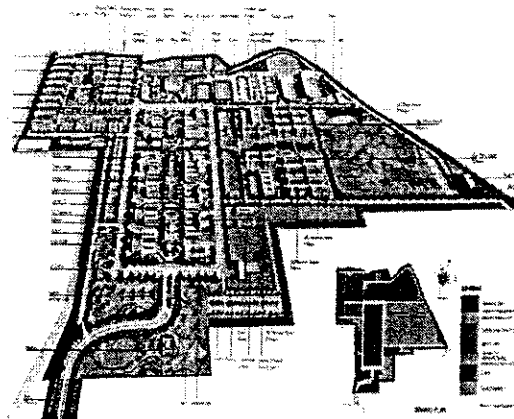
The Central University of Punjab, Bathinda (CUPB) was established in 2009 by an Act of Parliament. The University has a mission of providing wide range of instructional and research facilities across integrated and cross-disciplines, promote innovation in teaching, learning and research, and cross-pollinate new ideas, new technologies and new world-views, It aims to create an ignited workforce responsive to regional, national and global needs in tune with the requirements of academia, industry and business.



CUPB started in a Camp Office provided by the state administration in March 2009. Making a modest but speed start, it has been working and progressing from a temporary, 37-acre Campus on Mansa Road, Bathinda. In the very first accreditation cycle, CUPB has been rated as an "A" grade University by NAAC. It is also ranked at No. 1 among the 16 newly established Central Universities. The University has established a Central Instrumentation Laboratory, Computer Centre and the University Library to provide high end facilities to its faculty and students. Air-conditioned lecture rooms, well-equipped science laboratories, a 90-seater seminar hall and a 250-seater air-conditioned auditorium support the academic activities.

Simultaneously, the arduous task of selecting enough contiguous land for its Campus was undertaken. The Punjab State Government purchased 500 acres of land in Ghudda village and got it registered as a site for the new University Campus. The new Campus is scheduled to be completed and become operational within a period of few months. The Campus is designed to be environment friendly and energy efficient conforming to GREHA-IV norms, perhaps the first such University in the region. CUPB has been certified with 5 star rating under GRIHA LD for Master Plan.

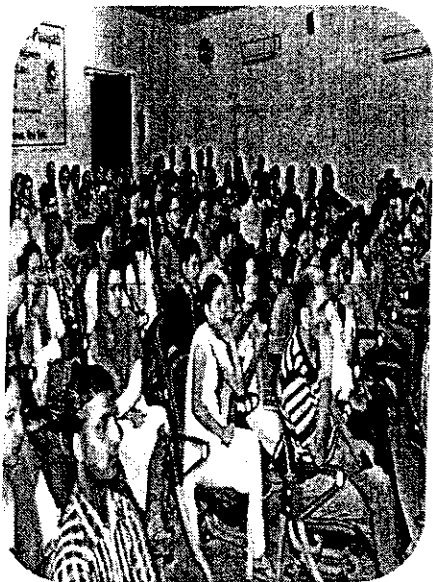
Main Campus Master Plan





Currently, CUPB has 21 Departments spread over 11 Schools in areas ranging from Sciences, Technology, Humanities, Laws and Social Sciences. We have adopted national model curricula wherever available and supplemented it with the local, national and global issues. The University offers only Masters and Ph.D. Programmes. It is a validation of University's growing credibility among the students that during the year 2017-18, a total of 30,101 applications received for 726 seats for admission to Master's Programmes through CUCET, making a demand ratio of 1:41. For Ph.D. Programmes, 7281 applications received for 100 seats, making a demand ratio of 1:72.

Besides celebrating international and national commemorative days, students are encouraged to organize annual sports and culture events during the Foundation Week in February every year. CUPB is committed to the social cause of not only the region, but the whole nation and actively participates in events like "Swachh Bharat Abhiyan". To cater to the financial needs of the students, the University provides scholarships and interest-free loans out of the Students Welfare Fund and has also implemented Earn-While-You-Learn scheme.



In spite of the locational disadvantage, CUPB in true sense is a multi-culture, mini-India as it supports students from 28 states, faculty from 18 states and non-teaching staff from 14 states. The University takes pride in its exceptionally qualified and committed faculty of 107 teachers. All Assistant Professors have a doctoral degree and are NET qualified. It is remarkable that nearly half of the present faculty have training/research/visits abroad. Twenty faculty members have been abroad for more than one year, while ten have spent between 5 to 17 years at prestigious foreign Universities. The faculty has 160 research projects worth Rs.25 Crores + sanction of 30 Crores, perhaps the highest per capita funding in any University in India.

With a focused approach, the University is undoubtedly poised to write a new chapter on the academic horizon of India.

## VISION

- Uplift and upgrade the standards of teaching, learning and research to global levels of excellence
- Create international benchmarks in research, patents and consultancy services
- Strategize to become a global epicenter of knowledge, culture, skills and technologies
- Develop a scientific temper and a performance culture of pro-active decision-making
- Act as a catalyst of change by setting high water-marks in infrastructural growth, in academic and co-academic excellence, in learning and evaluation, in social interfacing with the stake-holders, in human resource development, in safety and security systems, in process management, and in seamless integration with the surrounding communities
- Cross-pollinate with new ideas, new technologies, new platforms and new world-views
- Continue expanding and exploring, locally, nationally and globally

## MISSION

- Offer a wide range of instructional and research facilities across integrated and cross-disciplinary studies
- Promote innovation in teaching, learning, evaluation, research and consultancy services
- Create an ignited workforce responsive to regional, national and global needs in tune with the requirements of academics, industry, business and administration
- Participate in the problems and concerns of the surrounding community and the civil society

## ACADEMIC PROGRAMMES AND ELIGIBILITY

The following Departments of the Central University of Punjab are offering admission to Ph.D. Programmes commencing from **July, 2018**:

| Sr. No  | Programme              | #Eligibility Criteria  | Tentative No. of Seats |
|---|------------------------|--|------------------------|
| SCHOOL OF BASIC AND APPLIED SCIENCES              |                        |  |                        |
| DEPARTMENT OF ANIMAL SCIENCES                     |                        |  |                        |
| 1.  | Animal Sciences        | # Master's degree in any branch of Life Sciences / Veterinary Sciences with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.  | 8                      |
| DEPARTMENT OF BIOCHEMISTRY AND MICROBIAL SCIENCES |                        |  |                        |
| 1.  | Microbial Sciences     | # Master's degree in Life Sciences or related area with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.  | 10                     |
| 2.  | Biochemistry           | # Master's degree in Life Sciences or related area with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.  |                        |
| DEPARTMENT OF CHEMICAL SCIENCES                   |                        |  |                        |
| 1.  | Chemistry              | # Master's degree in Chemistry (Inorganic /Organic/ Physical/Analytical/ Medicinal/Applied/Pharmaceutical) with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.    | 10                     |
| DEPARTMENT OF COMPUTATIONAL SCIENCES              |                        |  |                        |
| 1.  | Computational Sciences | # Master's degree in Life Science, Chemical Sciences, Computer Science & Technology and Computer Applications with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 6                      |
| DEPARTMENT OF MATHEMATICS AND STATISTICS          |                        |  |                        |
| 1.  | Mathematics            | # Master's degree in Mathematics with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.  | 8                      |
| 2.  | Statistics             | # Master's degree in Statistics with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 2                      |

**DEPARTMENT OF PHARMACEUTICAL SCIENCES AND NATURAL PRODUCTS**

|    |                     |   |    |
|----|---------------------|---|----|
| 1. | Medicinal Chemistry | # Master's degree in M.Pharm./M.S.(Pharm.)/M.Sc. or equivalent in Medicinal Chemistry/Pharmaceutical Chemistry/Chemistry with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 13 |
| 2. | Pharmacy            |   |    |

**DEPARTMENT OF PHYSICAL SCIENCES**

|    |         |   |    |
|----|---------|---|----|
| 1. | Physics | # Master's degree in Physics/Applied Physics with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 15 |
|----|---------|---|----|

**DEPARTMENT OF PLANT SCIENCES**

|    |                |  |   |
|----|----------------|--|---|
| 1. | Plant Sciences | # Master's degree in Botany, Plant Sciences and allied subjects and Life Sciences with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 1 |
|----|----------------|--|---|

**SCHOOL OF EDUCATION****DEPARTMENT OF EDUCATION**

|    |           |  |   |
|----|-----------|--|---|
| 1. | Education | # Master's degree with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 5 |
|----|-----------|--|---|

**SCHOOL OF ENGINEERING AND TECHNOLOGY****DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY**

|    |                               |  |   |
|----|-------------------------------|--|---|
| 1. | Computer Science & Technology | # Master Engineering degree in Computer Engineering, Computer Science & Technology, Information Technology or equivalent with 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 3 |
|----|-------------------------------|--|---|

**SCHOOL OF ENVIRONMENT AND EARTH SCIENCES****DEPARTMENT OF ENVIRONMENTAL SCIENCE AND TECHNOLOGY**

|    |                        |   |   |
|----|------------------------|---|---|
| 1. | Environmental Sciences | # Master's degree in Environmental Sciences / Environmental Engineering / Environment Science & Technology / Biotechnology / Botany / Chemistry / Civil Engineering with specialization in Environment / Energy & Environment with 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 2 |
|----|------------------------|---|---|

**DEPARTMENT OF GEOGRAPHY AND GEOLOGY**

|    |         |  |   |
|----|---------|--|---|
| 1. | Geology | # Master's degree in Geology/Earth Science/Geological Science/Applied Geology/Marine Geology with 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 3 |
|----|---------|--|---|



## SCHOOL OF HEALTH SCIENCES

| DEPARTMENT OF HUMAN GENETICS AND MOLECULAR MEDICINE |                    |   |    |
|---|--------------------|---|----|
| 1.  | Human Genetics     | # Master's degree in any branch of Life Sciences with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 11 |
| 2.  | Molecular Medicine |   |    |

## SCHOOL OF LANGUAGES, LITERATURE AND CULTURE

| DEPARTMENT OF LANGUAGES AND COMPARATIVE LITERATURE |  |   |   |
|--|--|---|---|
| 1.   | English with Specialization in Applied Linguistics | # Master's degree in M.A. (English) / M.A. (Linguistics) with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 1 |
| 2.   | Hindi  | # Master's degree in M.A. (Hindi) with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.                        | 1 |

## SCHOOL OF LEGAL STUDIES AND GOVERNANCE

| DEPARTMENT OF LAW |                  |  |    |
|-------------------|------------------|--|----|
| 1.                | Environment Law  | # Master's degree in relevant subject with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 15 |
| 2.                | Human Rights Law |  |    |
| 3.                | Corporate Law    |  |    |

## SCHOOL OF SOCIAL SCIENCES

| DEPARTMENT OF ECONOMIC STUDIES |           |  |    |
|--------------------------------|-----------|--|----|
| 1.                             | Economics | # Master's degree in Economics with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.  | 1  |
| DEPARTMENT OF SOCIOLOGY        |           |  |    |
| 1.                             | Sociology | # Master's degree in Sociology, Development Studies, Cultural Studies, Gender Studies/Women Studies, Diaspora Studies, Social Exclusion and Inclusion with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 11 |

## SCHOOL OF MANAGEMENT

### DEPARTMENT OF FINANCIAL ADMINISTRATION

|    |          |  |   |
|----|----------|--|---|
| 1. | Commerce | # Master's degree in Commerce/Finance with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 2 |
|----|----------|--|---|

#### Note:

- The University reserves the right not to offer the Programme in any particular discipline due to administrative reasons. The decision of the University will be final in this regard.
- The University reserves the right to change the number of seats in any Programme.
- The Reservation/Relaxation will be given as per Government of India/University Rules as adopted by the University time to time.

\* For detail please visit University website [www.cup.edu.in](http://www.cup.edu.in) or [www.cup.ac.in](http://www.cup.ac.in)

## #ELIGIBILITY CRITERIA

(i) The applicant should have a Master's degree in the relevant subject with minimum of 60% marks (55% for SC/ST/OBC/PWD) as detailed above for each programme.

(ii) Candidate must have some financial assistance such as NET-JRF, financial assistance from Govt. agencies {Like Rajiv Gandhi National Fellowship (RGNF), Maulana Azad National Fellowship (MANF) etc.} and working in CUPB projects with fellowships. NET-JRF will be exempted from test, however they have to appear in the interview.

(iii) Those without any financial assistance may appear in the test. If they qualify, they can be admitted before the issue of next admission advertisement if successful in getting some financial assistance.

(iv) Candidate must ensure that, they should have all the original documents of their respective qualifying examinations at the time of interview and verification of Documents/Registrations.

(v) For the Admission in Ph.D. Programme candidate must fulfill the eligibility criteria on the date of verification of Documents/Registrations.

## **CUT-OFF MARKS**

The cut-off marks to qualify the entrance test will be 50% (45% for SC/ST/OBC/PWD). Candidates scoring less than 50% (45% for SC/ST/OBC/PWD) marks will not be considered.

## **EVALUATION OF PERFORMANCE**

The performance of a candidate will be evaluated as under:

- i. Entrance test- 75 marks
- ii. Interview - 25 marks

## **ADMISSION CRITERIA TO PH.D. PROGRAMME FOR SESSION 2018-19**

1. No one shall be considered for admission unless he/she has appeared in the CUCET-2018, however NET-JRF are exempted.
2. The University will not grant any fellowship in any Department.
3. The valid NET-JRF qualified candidate will be exempted from test and they will be given the weightage of 75 marks of written test, however they have to apply in the CUCFT-2018 and appear in interview.
4. For admission to Ph.D. Programme, the candidates working in CUPB Research Projects and those holding Financial Assistance from Govt. of India/RGNF/MANF etc. are required to pass in the written entrance test as well as Interview for Ph.D.
5. The candidates who have fellowships from external sources will be first preferred in case they qualify the test/interview and are eligible.
6. The candidates having any financial assistance such as RGNF, MANF, etc., will be given priority over those without any financial assistance, subject to qualifying entrance test.
7. Those without any financial assistance will be kept in a panel against the vacant seats, if any, after those above are admitted. The panel shall be valid upto next advertisement/admission process.

8. The candidates in the panel will be provisionally enrolled for Ph.D. and will be eligible for getting their applications forwarded for outside agencies such as RGNF, MANF, etc. any other, however, they shall not be allowed to begin Course Work till they submit proof of financial assistance.
9. If awarded a fellowship or selected in a project of Central University of Punjab, such candidates shall be registered for Ph.D. and allowed to begin Course Work.
10. The Interview will be conducted at the level of Department by the Head of the Department along with 02 Senior Faculty members. The Department shall check the eligibility for admission to Ph.D. Programme. The Dean of the School will be Chairman/Coordinator for Ph.D. Admission.
11. Interview Committee of the Department will also verify all the original documents of the candidates and shall be responsible for compliance of rules prescribed.
12. In case of candidate who are in a panel and wants to apply for the Financial Assistance from Govt. Agencies like RGNF/MANF etc. will have to submit an affidavit that, In case, he/she does not get fellowship within valid period of panel, he/she will not have any claim on the admission to Ph.D. Programme.

**IMPORTANT NOTE:** Candidates are advised to go through the Ph.D Regulations of the University applicable w.e.f. Session 2017-18 available on the University website [www.cup.edu.in](http://www.cup.edu.in) & [www.cup.ac.in](http://www.cup.ac.in)

## HOW TO APPLY

Candidates can apply online only. For online application, visit the home page of CUCET website ([www.cucet2018.co.in](http://www.cucet2018.co.in)), click on link [apply online](#) for necessary instructions.

### Instructions for submitting Online Application:

1. Please read eligibility criteria and other requirements before submitting the application form.
2. To apply for admission to a Programme, eligible candidates must complete the online Application Form and submit it.

### Important Instructions:

- i. The University reserves the right not to offer the Programme in any particular discipline if the response to the Programme is not adequate. The decision of the University will be final in this regard.
- ii. Ensuring the eligibility for applying to a particular programme will be the sole responsibility of the candidate.

- iii. This prospectus is subject to alteration (s) & modification (s) and the same will be notified on University website.
- iv. This prospectus is for information only and it does not constitute a legal document.

## **TEST CENTRES FOR CUCET 2018 (TENTATIVE)**

Ahmedabad, Allahabad, **Amritsar**, Bandarsindari (CURAJ) Ajmer, Bangalore, **Bathinda**, Begusarai, Bhagalpur, Bhopal, Bhubaneswar, Bidar, Bikaner, Calicut, **Chandigarh**, Chennai, Coimbatore, Davanagere, Dehradun, Dhanbad, Gaya, Goa, Guwahati, Hissar, Hubli, Hyderabad, Indore, Jabalpur, Jaipur, Jammu, Jamshedpur, Jodhpur, Kalaburagi/Gulbarga, Kannur (Thalassery), Kargil, Kasargod, Kathua, Kochi, Kolkata, Kota, Kottayam, Leh, Lucknow, **Ludhiana**, Madurai, Mahendergarh, Mumbai, Muzaffarpur, Musore, Nagercoil, Nagpur, New Delhi, Patna, **Patiala**, Pune, Purnia, Raichur, Raipur, Ranchi, Sambalpur, Shimla, Sikar, Silchar, Siwan, Solapur, Srinagar, Thiruvananthapuram, Thiruvarur, Thrissur, Trichy, Udaipur, Udhampur, Udupi, Varanasi, Vijaywada, Vishakhapatnam and Yadgir

## **IMPORTANT DATES**

Please visit the Central Universities Common Entrance Test website: [www.cucet2018.co.in](http://www.cucet2018.co.in) for important dates regarding entrance test for all the Programmes.

## **PATTERN AND SYLLABUS OF ENTRANCE TEST**

Please visit the Central Universities Common Entrance Test website: [www.cucet2018.co.in](http://www.cucet2018.co.in) for details of pattern and syllabus of the entrance test for all the Programmes.

## **ENTRANCE TEST FEE AND MODE OF PAYMENT**

Please visit the Central Universities Common Entrance Test website: [www.cucet2018.co.in](http://www.cucet2018.co.in) for details of entrance test fees and mode of payment.

## **SCHEDULE OF INTERVIEW**

The detailed schedule of interview shall be notified on the University website after the declaration of Central Universities Common Entrance Test result.

**Note:** The candidates are advised to remain in touch with the University website for updated information.

## SCHEDULE OF REGISTRATION AND ORIENTATION

|                                  |                         |
|----------------------------------|-------------------------|
| Date of Admission & Registration | 20 July, 2018 (Friday)  |
| Date of Orientation              | 23 July, 2018 (Monday)  |
| Date of commencement of Classes  | 24 July, 2018 (Tuesday) |

**IMPORTANT NOTE:** The last date of Admission/Counselling will be **20<sup>th</sup> July 2018**. However, if seats remain vacant or vacancy of seats occur after withdrawals of admission, the vacant seats shall be filled from the waiting list.

The cut-off date for admission including shifting/operating of waiting list, if any, shall be **21.08.2018 (Tuesday)**. Thereafter no admission shall be made by the University.

## RESERVATION POLICY

The University is co-educational and open to candidates from all over India. For all Programmes the reservation is as per UGC/Government of India guidelines as adopted by the University from time to time.

## MEDICAL EXAMINATION

The student admitted in the University shall have to submit a medical fitness certificate from Govt. Hospital or University Health Centre that he/she is medical fit to pursue higher education.

## MEDIUM OF INSTRUCTION

Medium of instruction for all the Programmes is English except the language Programmes for which the medium of instruction is the language concerned.

## REFUND POLICY FOR ACADEMIC FEE

With reference to the UGC guidelines, in the event of a student / candidate withdrawing before the starting of the Programmes, the waillisted candidates should be given admission against the vacant seat. The entire fee (Academic) collected from the student shall be refunded by the University to the student / candidate withdrawing from the Programme as per detail below:

| Sl. No. | Percentage of Refund of Aggregate fees* | Point of time when notice of withdrawal of admission is served/received in University   |
|---------|---|---|
| 1.      | 100%                                    | 15 days before the formally-notified last date of admission.                            |
| 2.      | 80%                                     | Not more than 15 days after the formally-notified last date of admission.               |
| 3.      | 50%                                     | More than 15 days but less than 30 days after formally-notified last date of admission. |
| 4.      | 00%                                     | More than 30 days after formally-notified last date of admission.                       |

***\*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)***

### NOTE:

- i. In case of Sr. No.1 in the table above, the University shall deduct an amount of 10% of the aggregate fees as processing charges from the refundable amount.
- ii. Those candidates who will cancel their admission after Registration and commencement of classes are required to submit No Dues Certificate for the refund of fee (Academic) and Security Money.

- iii. Academic Security money will be refunded only after completion or quitting of the respective Programme.

## **REFUND POLICY FOR HOSTEL FEE**

In case the candidates withdraw/cancel the Hostel seat within 30 days after allotment of Hostel, the Hostel Fee will be refunded after deducting Hostel fee of one month from the refundable amount.

In case the candidate withdraw/cancel the Hostel seat after 30 days from the allotment of Hostel, only Hostel security money will be refunded to the candidate.

### **NOTE:**

- i. Candidates are required to submit No Due Certificate for the refund of Hostel fee and Security Money.
- ii. Hostel Security money will be refunded only after completion or quitting of the respective Programmes.

## **E-MAIL ID OF ADMISSION CELL**

All correspondences related to Admission shall be forwarded on the following E-mail ID:

\_\_\_\_\_



# ACADEMIC CALENDAR

## Ph.D. Programme

### Semester- I

July 2018 to December 2018

|   |                          |
|---|--------------------------|
| *Registration/Commencement of Class work for the 1st Semester | 20.07.2018               |
| End Semester Examination/Course Work Examination              | 27.11.2018 to 14.12.2018 |

\*Subject to change depending upon declaration of CUCET-2018 result, etc.

### Semester-II

January 2019 to June 2019

|  |                          |
|--|--------------------------|
| Registration/Commencement of Class work for the 2nd Semester | 03.01.2019               |
| End Semester Examination/Course Work Examination             | 13.05.2019 to 31.05.2019 |

## FEE STRUCTURE FOR PH.D. PROGRAMMES SESSION 2018-19

| Fee Code                      | Fee Item   | Ph.D. (Humanities) | Ph.D. (Sciences) |
|-------------------------------|--|--------------------|------------------|
| <b>One Time Fees (In Rs.)</b> |  |                    |                  |
| 101                           | Degree & Convocation Fee                             | 500.00             | 500.00           |
| 102                           | Alumni Association Life Membership Fee               | 500.00             | 500.00           |
| 103                           | Security Deposit (Refundable)                        | 2580.00            | 2580.00          |
| <b>Annual Fees (In Rs.)</b>   |  |                    |                  |
| 201                           | Admission Fee  | 106.00             | 1016.00          |
| 202                           | Identity Card Fee                                    | 70.00              | 70.00            |
| 203                           | Medical Fee  | 435.00             | 435.00           |
| 204                           | Literary and Cultural Fee                            | 220.00             | 220.00           |
| 205                           | Students Union Fund                                  | 151.00             | 151.00           |
| <b>Semester Fees (In Rs.)</b> |  |                    |                  |
| 301                           | Tuition Fee  | 1817.00            | 1817.00          |
| 302                           | Laboratory Fee                                       | 0.00               | 1838.00          |
| 303                           | Library and e-Library                                | 693.00             | 693.00           |
| 304                           | Computer and Internet Fee                            | 540.00             | 540.00           |
| 305                           | Examination  | 613.00             | 1016.00          |
| 306                           | Marks Sheet Fee                                      | 108.00             | 108.00           |
| 307                           | Sports Fee   | 253.00             | 253.00           |
| 308                           | Students Welfare Fund                                | 161.00             | 161.00           |
|                               | <b>Fees payable at the time of admission</b>         | <b>9657.00</b>     | <b>11898.00</b>  |
|                               | <b>Fees payable in the beginning of 2nd semester</b> | <b>4185.00</b>     | <b>6426.00</b>   |

**Note: The above fee is likely to increase as per decision of Executive Council (EC).**

## FACILITIES FOR THE STUDENTS

### COMPUTER CENTRE

The University has a modern Computer Centre with around 160 units of parallel-connected latest configuration workstations (Dell®)/HP each featuring Windows 7 ultimate OS, 2 GB/4 GB RAM and Intel® i5/i7 3 GHz processors. Software solutions such as GeneMapper®, SeqScape®, BioTrekker™, SigmaPlot® with Systat, PAWS, SPSS, Chem. Bio, Origin 8.1, Schrodinger, MATLAB, etc. have been procured. The University has also installed a Blade Server with capacity for 16 blades. The present number of populated blades is twelve; each with 16 GB RAM. University has excellent internet facility. Two Lease lines (20 MBPS and 100 MBPS and 1 GBPS NKN Link have already been installed.

### LIBRARY

The University Library is on a rapid and consistent path of expansion and development since its inception in 2009, catering to the learning and research requirements of teachers and students of the University. Carefully designed with elegant modular furniture, the library presently has over 36,606 titles and subscribes to 71 print journals, the University Library subscribing to 9507 full text E-journals through the e-Shodh Sindhu Consortium and independently a, with access to ACM Digital Library, American Chemical Society, American Physical Society, Annual Reviews, Cambridge University Press, Institute of Physics, JSTOR, Oxford University Press, Project Muse, Royal Society of Chemistry, Sage, Science Direct, Science Online, , Springer Link, Taylor & Francis, Wiley-Blackwell etc. The University Library has access to all important full text data base including SCOPUS database, Web of Science dataset, West Law, Hein Online, Manuparta, SciFinder Evaluation, EPWRF India Time Series, DELNET Online, ISID (The Institute for Studies in Industrial Development), JCCC (J-Gate Custom Content for Consortium), etc. It is fully air-conditioned and is located at a central place in the Academic Block with state-of-the-art seating facility, apart from a quiet and restoring ambience. The interior of the library is enabled with Wi-Fi connectivity allowing the users to work within the library by accessing both offline and online resources. The Library is equipped with Radio Frequency Identification (RFID) and Electro Magnetic Security System (EMSS) providing automated self-service facility for the users and high end security. It is also equipped with an advanced Online Public Access Catalog (OPAC) and modern reprographic facilities. The Library facility is available to the students 8.00 am to 2.00 am on all days.

### STUDENT HOSTEL

Choosing a University is also about choosing a new home. We ensure that students dwell in a healthy environment that helps them to grow and learn without any obstacle. The University has separate hostels for boys and girls with all modern facilities. The hostel mess serves fresh and hygienic food.

The University has 5 Girls' hostels and 5 Boys' hostels. The facilities provided in the hostels are: free Wi-Fi, bed, Mattresses, Study Table, Chair, Almirah, 24x7 Water and Electricity supply, Housekeeping facility, Hygienic food, Common Room with TV facility.

**Note:** Limited hostel facility is available. Hostel to students admitted in Ph.D programme shall be allotted subject to availability otherwise they shall have to make their own arrangement for stay.

## **TUCK SHOP**

A tuck shop near the Canteen-cum-Mess is available for various miscellaneous purposes, like photocopying, thesis binding, stationary items, eatables, etc.

## **HEALTH CARE CENTRE**

The University greatly values the health of its students and staff. A fully-equipped Health Centre has been established to provide OPD, indoor, emergency, referral and other services to its employees and students. Medical Officer has been appointed to take care of Health Centre. OPD timings are from 8.00 A.M. to 1.00 P.M. and 4.00 P.M. to 6.00 P.M. while Medical Officer and supporting staff are available 24 hours on call. Some local physicians, hospitals and nursing homes have been empanelled for providing specialist services to staff and students. Medicines given from Health Centre are free of cost and emergency kits are provided at various places for first aid. The Health Centre also looks after the social, preventive and environmental health of the Campus.

Highlights:

- 24 hours availability of Ambulance with driver.
- ECG Facility and Auto Analyser.
- 24 hours availability of Medical Officer and Supporting Staff on call.

## **TRANSPORT**

The fleet of University buses provide pick and drop facility to students coming from within a radial distance of 100 kms. The buses are modern and luxurious to give a comfortable travelling experience. The University has bus for convenience of the faculty and students. It shuttles between Bathinda city and the City Campus twice daily.

## **ATM**

The University has two ATMs of State Bank of Patiala and Punjab National Bank inside the Campus for easy access.

## **AUDITORIUM**

A modern auditorium is available for the academic and cultural activities of the University. The air-conditioned auditorium features a sitting capacity of around 250 and equipped with state-of-the-art remotely operated multimedia projectors, tablet PCs (Apple iPad) and 5.1 surround-sound theatre system.

## MUSEUM

University Museum houses vast collection of archaeological exhibits, including that of Harappan Civilization, excavated from Malwa region of Punjab. Exhibits also include a photo gallery on historical and cultural transformation of Bathinda City. Incharge of the Museum is Dr. Vikas Rathee, Assistant Professor in History, Department of South and Central Asian Studies (Including Historical Studies).

## SPORTS

Besides beautiful walking trails and bikeways around the Campus, the University has good sports facilities for the students and staff. Indoor badminton and table tennis courts are available round the clock to foster sporting skills. Outdoor badminton, Volleyball and Basketball Courts are ready for use. Running track, a Football Ground and a Cricket Ground are getting ready.

## FITNESS CENTRE

An air-conditioned fully functional Physical Fitness Centre is operational in the University for ensuring a healthy mind in a healthy body. In order to gear up for extensive research work the students and the faculty work out in the air conditioned gymnasium in the University under the guidance of the sports expert. There are separate timings for males and females. The Centre has all the requisite instruments and equipment required for exercising. Facilities in the Centre includes:

- Aerobic studios with high-power treadmills
- Decline bench
- Upright stationary bike
- Incline bench
- Free-Weight training
- Preacher curl bench
- Cross trainer
- Weight rack
- Chest and shoulder presses
- Dumbbells 1 kg-20 kg
- Leg press and extension
- Rubber-coated weight plates
- Cross pull down
- Weighing Machine
- Smith Machine
- Twister
- Olympic flat bench
- Stretching equipment

## EARN WHILE YOU LEARN SCHEME

The University encourages the students to take up part time jobs at the University to make them independent under the "Earn While You Learn" scheme. The objective of the scheme is to:

1. Exploit the immense potential of students as a valuable human resource.
2. Involve the students in management and development of the Institution.
3. Give students hands on experience and thereby prepare them for jobs in future.
4. Encourage young students to learn about dignity of labour.

5. Prevent students from avoidable distractions and engage them in meaningful, positive activities.
6. Enable meritorious and needy students to earn a reasonable amount every month to meet their expenses.

The students who are registered in University for any Programme and are not recipients of fellowship/financial aid from any other funding agency, either private or public can take the advantage of this scheme.

## **STUDENTS' FINANCIAL ASSISTANCE FUND**

Students Financial Assistance Fund has been created with an objective that no deserving student, as far as possible, is denied opportunity of studying at the University merely due to her/his financial constraints. The deserving students with weak economic background will be eligible for grant subject to the below conditions. However, the amount of grant or loan will depend upon parents' income and family size etc.:

The performance in the qualifying examination should be up to the mark. The attendance of the student at University should be at least 75% and also academic performance at least "good standing". She/he should have completed the previous semester successfully. There should be no disciplinary action or proceedings against the student.

The students can avail of the grant for pursuing studies, payment of tuition fee / payment of registration fee, medical treatment: in case of serious illness demanding hospitalization, attending national international meets, conferences, seminars towards payment of registration fees, 2nd class Train or Bus travel within India or in specific cases even travel abroad (partial assistance) and any other with the approval of the Competent Authority.

## **EDUCATION LOAN FACILITY**

The University makes all efforts to ensure that the financial needs of its students are met. Presently the University has tied up with four nationalized banks viz. Punjab National Bank, Oriental Bank of Commerce, Bank of India and State Bank of India for providing Education loan facility to students. All the Banks have stalls in the premises of the University for the Guidance of students and grant of education loan during counselling.

## COMMITTEES/CELLS/ASSOCIATION

### PLACEMENT CELL

The Placement Cell of the University has been established with an aim of facilitating interactions between the Industries, Companies and Students who are in the final year of their Course. The purpose of the Placement Cell is to place students in credible organizations, and help them getting an appropriate job in sync with their intellectual aptitude. To provide excellent facilities for learning combined with a rewarding career is the motto of the Institution. The students are provided with the best research facilities and the lab infrastructure for the execution of their innovative ideas. Helping them to execute it, the dedicated faculty of the University helps them in comprehending the labyrinths of scientific world. The faculty of the University has published an impressive number of research papers in several peer reviewed national and international journals in diverse areas of Science, Engineering and Humanities, have a number of projects and grants from the leading funding agencies and have awards and honours to their merit.

The students are counselled throughout, during their stay in the University regarding their career options, which in turn prepare and equip the young aspirants to explore the best avenues of opportunities.

### STUDENT COUNCELLING CELL

- To counsel and guide students on various issues and help them to manage academic and personal demands of a University life effectively.
- To help students of all beliefs and identities who may react to certain events with feelings that include anger, hurt, confusion, fear, helplessness, loneliness, and hopelessness.
- To counsel the students requesting a withdrawal from a specific academic Programme for non-academic reasons.
- To provide prompt counselling for mental health emergencies arising on account of highly charged events at the Campus.
- The Student Counselling Cell shall provide comprehensive preventive and clinical services to students enrolled for various academic Programmes in the University. The goal of the Cell would be to enhance the psychological wellbeing of students so they can take full advantage of the educational opportunities at the University. Some of the presentations that the Counselling Center will offer include academic success skill, conflict resolution, dealing with difficult situations, stress management techniques and time management. All student contacts and information obtained in the course of counselling will be confidential.

## **GRIEVANCE REDRESSAL CELL**

In order to attend to the students' complaints, a Grievance Redressal Cell has been set up in the University. It offers immediate and effective redressal to the problems reported by the students and work towards providing a safe and secure atmosphere for the holistic growth of the students.

## **ANTI-RAGGING CELL**

The University has a zero tolerance policy towards ragging-related matters. All issues in this regard will be dealt with utmost urgency and stringent action will be taken against those who are involved. A copy of UGC Regulations on curbing the menace of ragging have been distributed to all students upon admission and have procured undertakings and affidavits from the students as well as parents in this regard. Unabridged version of the UGC Regulations in this regard can be accessible at <http://bit.ly/UGC-Ragging>.

## **ANTI-DISCRIMINATION CELL**

The University community comprises of heterogeneous population from different parts of Country, different religious/caste affiliations, linguistic heterogeneity and persons with various financial backgrounds. Discriminations based on caste/sex/appearance/state of domicile etc. will be dealt with extreme seriousness.

The University puts very best efforts to ensure that the minority community faces no discriminating incidents in the Campus.

## **COMPETITIVE EXAMINATION CELL**

To prepare the students to face different competitive examinations and help them acquire the requisite knowledge to excel in their studies, the University has a Competitive Examination Cell which conducts coaching classes for exams like UGC/CSIR-NET, ICMR, DBT, GATE, GPAT, Civil services examination, etc. Classes for these competitive examinations are held in the evening, so that the regular class schedule of the University is not disturbed.

Coaching is provided in General Knowledge, Information and Communication Technology (ICT), Reasoning (including Mathematical), Current Affairs, Data interpretation, Research Aptitude, People and environment, Higher Education System: Governance, Polity and Administration for UGC NET Paper-I examinations. For CSIR Net examination coaching is provided in Life Sciences, Environmental Sciences, Chemical Sciences and other subjects. Subject specific classes are conducted on the basis of the demand raised by the students. These classes are also in the form of remedial classes. The faculty members also put efforts to provide guidance for the slow learners. A team of committed teachers and specialists of proven merit provide a professional edge to the Cell. Over the years, the Cell has catered to the need of students with fair degree of success. This has greatly helped to improve the performance of all the students in various examinations. The Cell, in the long run, will start coaching for civil services examinations.



### Objectives:

- To provide intensive subject specific coaching for UGC/CSIR-NET, ICMR, DBT, GATE, GPAT etc. and Civil services examination ( in future);
- To build positive state of mind and self-confidence among the students;
- To encourage SC/ST/OBC and women candidates to appear in competitive examinations.

## **PERSONALITY AND LANGUAGE DEVELOPMENT CELL**

Personality and Language Development cell of the university has been established to foster soft-skills and communication skills for the students. The cell regularly organizes activities including soft-skill development workshops, communication skills training and general knowledge quiz competition. Students actively participate in these programs in view of today's highly competitive and stressful academic/career environment. As a part of the activities of this Cell, a Communication Skills and Personality Development training course in English is being conducted three times a week at the Language Lab. The objective of this course is to help students to effectively handle real life communication-specific challenges and to help them grow as leaders. This course aims to enable students to learn techniques of Effective Communication, Personal Interview, Group Discussion, Personality Development and Leadership Skills.

## **SC/ST/OBC AND MINORITIES CELL**

SC/ST and Minorities Cell is committed to provide an environment that promotes diversity and respects everyone regardless of color, religious belief or culture. While maintaining diversity of all kinds, it also commits to ensuring protection of everyone including minorities and acting as per the provisions of Constitution of India.

## **STUDENT COUNCIL**

The students form an integral part of any teaching organization. The University also recognizes the student power and cooperates with the Central University of Punjab Students Council. Both Council and the University jointly work towards the betterment and the advancement of the academic life of the University.

## **CULTURAL COMMITTEE**

The Cultural Committee in the University makes one forget about life's woes and transports one and all into a world of beats and rhythms. Students are given proper training through experts in dancing, singing, acting, etc. The students perform plays on serious issues like female foeticide, dowry, environment pollution etc. which brings tears to everyone eyes and remind each one present of their duty towards the wrong prevalent in the country. Various events like drama, dance (group and individual performances), skit, musical performances (group and solo), poetry recitation competition, music competition, dance competitions, traditional dress competitions etc. are organized.

## ALUMNI ASSOCIATION

The Central University of Punjab Alumni Association (CUPAA) aspires to foster an increased interaction amongst the Alumni. A series of activities will be organized once the Association becomes active. A glimpse of what we as facilitators intend to do are:

- To set up a link with the Alumni of all the Centres and enroll them as members.
- To encourage the Alumni to take an active and continued interest in the activities and progress of the University.
- To honour those distinguished alumni members, who bring laurels to themselves as well as the University in their respective domains.
- To arrange get-together of the Alumni on a regular basis.

## **SALIENT FEATURES OF THE UNIVERSITY**

### **STUDENT ORIENTATION**

The orientation program is meant to orient the students to the Campus life. The program facilitates the successful academic and personal transition of new students to the University community.

#### **Features**

- It gives an overview of University's culture, resources and services along with rules and regulations.
- It is held at the beginning of the Session.

#### **Objectives**

- To welcome the student to the University and engage them with the legacy, traditions and values of our University.
- To introduce students to the rigorous academic life of the University and opportunities, responsibilities and facilities available.
- To explain rules and regulations of the University especially related to teaching learning and examination.

### **STUDENT CODE OF CONDUCT**

The University recognizes and values the diversity of students and their expectations. The University is committed to treating students in a fair and transparent manner. The code of conduct is formulated to provide a clear statement of the University's expectations of students in respect of academic matters and personal behavior.

### **FEEDBACK SYSTEM**

Teaching and learning is a continuous process in which teacher and student develops a bond. Teachers keep getting new students year after year and with the passage of time gain rich experience. In order to improve her/his competence in teaching and/ or research she/he needs the feedback from the students. The students can provide their feedback at the end of every Semester for each Course by hiding their identity. The feedback form is to be filled online, the data of which is kept confidential and is used only for improvement purposes.

- The student must submit their assignments, Lab. files, seminar reports etc. given by the teachers in time.
- No student must abstain from classes without prior permission.
- Students are expected to speak politely and use decent language when communicating with University officials, staff members and other students.
- Students must maintain decorum in the University bus.

- It is the students' responsibility to update any changes in their parents / guardians and their own address and contact number within a week.
- Wearing a helmet for two wheeler riders is a statutory requirement.
- Use all University resources including information technology in a lawful and ethical manner for academic purposes only.
- The students are expected to bear a good moral character.

## RULES & REGULATIONS FOR STUDENTS

- All students are expected to abide by the rules and regulations of the University. Breach of any rule or any other misconduct shall render the student liable for disciplinary action, including expulsion from the University.
- **Attendance requirements:** All students must attend their classes regularly. The minimum requirement of attendance is 75% of the scheduled lectures.
- **Use of Mobile phones:** Students possessing mobile phones must keep them switched off when in Class/Labs. Carrying a mobile phone even in switched off mode during examinations is strictly prohibited and shall amount to use of unfair means.
- **Ragging:** Ragging of any student in any form inside or outside the Campus is punishable offence as per guidelines of Honorable Supreme Court of India with minimum punishment of expulsion from the University. **Students and their parents shall be required to submit the undertaking as per Annexure I & II attached with this prospectus.**
- **Misbehavior:** Students found misbehaving with other students or staff member will face disciplinary action.
- **Infrastructure Damage:** Students must take care of their Campus. Any student found damaging the University infrastructure will be fined to recover the losses.
- Ignorance of the rules and regulations of the University will not be entertained as an excuse.

## RULES AND REGULATIONS FOR BOYS' AND GIRLS' HOSTEL

### BEHAVIOUR AND DISCIPLINE

- Students are expected to display acceptable form of behavior, maintain discipline and decorum in the hostel complex.
- Possession, distribution and consumption of alcohol beverages, prohibited drugs, chewable tobacco in the hostel complex is strictly prohibited.
- Smoking is strictly prohibited in the hostel complex at any time.
- Ragging is a very serious offence. Hostellers found guilty of committing such an offence can be evicted from the hostel.
- Parties, Social or political gatherings in the hostel complex are not permitted without the prior written consent of the hostel warden and / or University authorities.

- Students must return to the hostel by 10:00 p.m. every day and are not allowed to leave the hostel before 6:00 a.m.
- The students will be allowed to stay out of the hostel on submission of proper application duly authorized by the parent and only if the permission granted in writing by the hostel warden.
- A hostel complex should be a place where students can have the best possible conditions for studying and adequate rest. Accordingly, due consideration must be accorded to other hostellers at all times.
- In case of any unacceptable behaviour by the room-mate, the other room-mate(s) must report it to the Warden/University authorities.
- Student(s) of a room is/are responsible for any damage to the property in the room during his/her occupancy. In case of damage to or loss of hostel property, the cost will be recovered from the student(s) responsible for such damage or loss.
- The student(s) shall not move any furniture from its proper allotted place and also not damage in anyway.

## **UPKEEP OF THE HOSTEL**

- Students are responsible for keeping their rooms' clean and tidy at all time.
- All fans, lights and electric appliances must be switched off when not in use.
- Common hostel furniture must not be moved without permission of the hostel warden.
- Cooking, making tea etc. is not allowed in the hostel.
- Student(s) of a room is/are responsible for any damage to the property in the room during his/her occupancy. In case of damage to or loss of hostel property, the cost will be recovered from the student(s) responsible for such damage or loss.
- The student(s) shall not move any furniture from its proper allotted place and also not damage in anyway.
- Pasting of posters, writings, wall chalkings, slogans of any kind or defacing the hostel in any form is not allowed.
- Electricians, plumbers, contractors and any other service person may enter rooms as and when necessary in the course of their duty under the directive of hostel warden. However, every effort will be made to respect the privacy and dignity of the hostellers.
- The University Authority reserves the right to make spot checks on the hostel and rooms without having to give prior notice to the students.
- The hostel management reserves the right to move hostellers to other hostel units or any other alternative place if there is a necessity.

## **VISITORS**

- Visitors including parents are allowed only into the visitor's area of the hostel during the visiting hours as follows:-
- Weekdays (Monday to Friday): 5:00 p.m. to 8:00 p.m. & 7:30 a.m. to 8:30 a.m.  
Weekend (Saturday & Sunday) and Holidays: 7:30 a.m. to 8:00 p.m.
- All visitors must register at the Security Section and provide all details and documents as asked before entering the hostel complex. All visitors must leave the hostel complex by 8:00 p.m.

- Students are not permitted to allow visitors of the opposite sex into rooms at any time for whatever reason. Any hostellers found violating this rules will be evicted from the hostel.
- Non-Hostel students are prohibited in the hostel without the permission of hostel warden. The student who violates this is answerable to the Warden.

## **SECURITY**

- Hostellers are advised to lock all doors at all times for security reason.
- Hostellers are not permitted to change rooms or sleep anywhere other in their own room.
- Any student, who finds anything unusual about his room-mate or finds his missing for more than 24 hours, must report to the hostel Warden immediately. This is to enable the University authorities to take immediate action if any untoward incident takes place.
- The University Authority is not responsible for any loss of private property. Hostellers are strongly asvised to lock all your valuable items such as Mobile phones, Laptop, Watches, Money etc. at all times.
- Possession, distribution and use of fire-arms, lethal weapons including air gun, contraband drugs, alcohol, toxic and hazardous material are strictly prohibited in the hostel. Keeping electric appliances such as T.V., VCR, heater, iron, oven etc. in the rooms is also prohibited.
- Pets are not allowed in the hostel complex.

## **REVISION OF RULES AND REGULATIONS**

The University reserves the right to revise the rules and regulations from time to time and will keep the hostellers informed of any changes in the form of notices on the hostel notice boards. Ignorance of rules will not be accepted as an excuse.

## IMPORTANT CONTACT NUMBER

| Office   | Contact No.<br>(STD Code – 0164) |
|--|----------------------------------|
| Office of Registrar  | 2864-106                         |
| Office of Controller of Examinations                       | 2864-109                         |
| Dean Academic Affairs                                      | 2864-105                         |
| Dean Students Welfare                                      | 2864-130                         |
| Dean School of Basic and Applied Sciences                  | 2864-105                         |
| Dean School of Education                                   | 2864-105                         |
| Dean School of Management                                  | 2864-159                         |
| Dean School of Environment and Earth Sciences              | 2864-130                         |
| Dean School of Information & Communicative Sciences        | 2864-130                         |
| Dean School of Global Relations                            | 2864-251                         |
| Dean School of Health Sciences                             | 2864-133                         |
| Associate Dean School of Languages, Literature and Culture | 2864-234                         |
| Associate Dean School of Engineering and Technology        | 2864-228                         |
| Associate Dean School of Legal Studies and Governance      | 2864-143                         |
| Associate Dean School of Social Sciences                   | 9438304849                       |
| Accounts Section   | 2864-113, 118                    |
| University Health Centre                                   | 2864-157                         |
| Main Gate Security   | 2864-124                         |
| Boys' Hostel   | 2864-208                         |
| Girls' Hostel  | 2864-207                         |
| Railway Inquiry  | 139/ 164-2255901                 |

## LIST OF DOCUMENTS REQUIRED FOR ADMISSION

| Sl No. | List of Documents  | Self-Attested Photocopy | Original              |
|--------|--|-------------------------|-----------------------|
| 01.    | CUCET-2018 Admit Card & Score Card   | -                       | Original <sup>#</sup> |
| 02.    | Secondary School (Class 10th) Marks Sheet Or Valid Certificate of DOB                                  | Self-Attested Photocopy |                       |
| 03.    | Post-Graduation Marks Sheet or Grade Sheet (As applicable) – First Year                                | Self-Attested Photocopy | 1                     |
| 04.    | Post-Graduation Marks Sheet or Grade Sheet (As applicable) – Second Year                               | Self-Attested Photocopy |                       |
| 05.    | Post-Graduation Degree   | Self-Attested Photocopy |                       |
| 06.    | Medical Fitness Certificate  |                         | Original <sup>#</sup> |
| 07.    | Declaration related to health  | -                       | Original <sup>#</sup> |
| 08.    | Anti-Ragging Form duly signed by the Student & Parents   | -                       | Original <sup>#</sup> |
| 09.    | Certificate of Conduct from Head of Institution/Character Certificate                                  | -                       | Original <sup>#</sup> |
| 10.    | Migration Certificate - Original*  | -                       | Original <sup>#</sup> |
| 11.    | Category certificate as per GOI rules (Latest certificate for OBC candidates - NON CREAMY LAYER etc.)  | Self-Attested Photocopy |                       |
| 12.    | Undertaking for gap year, if applicable.   | -                       | Original <sup>#</sup> |
| 13.    | "NET- JRF" or any other national level test (with existing validity) recognized by UGC, if applicable. | Self-Attested Photocopy |                       |
| 14.    | Any other document if needed<br>(.....)  | -                       | Original              |
| 15.    | Two recent passport size photographs   | -                       | -                     |

**Original documents marked # will be retained permanent by the University.**

**Note: Candidate has to bring all original documents for verification along with one set of self-attested photocopy.**



## OBC CERTIFICATE FORMAT

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTES (CEIs), UNDER THE GOVERNMENT OF INDIA

"This certificate MUST have been issued on or after 1<sup>st</sup> April 2018."

This is to certify that Shri/Smt./Kum. \_\_\_\_\_ Son/Daughter of Shri/Smt.

\_\_\_\_\_ of Village/Town \_\_\_\_\_  
District/Division \_\_\_\_\_ in the \_\_\_\_\_ State belongs to  
the \_\_\_\_\_ Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- 1) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- 2) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- 3) Resolution No. 12011/96/94-BCC dated 9/03/96.
- 4) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- 5) Resolution No. 12011/13/97-BCC dated 03/12/97.
- 6) Resolution No. 12011/99/94-BCC dated 11/12/97.
- 7) Resolution No. 12011/68/98-BCC dated 27/10/99.
- 8) Resolution No. 12011/00/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- 9) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- a) Resolution No. 12016/9/2000-BCC dated 06/09/2001.
- b) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- c) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- d) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri/Smt./Kum. \_\_\_\_\_ and/or his family ordinarily reside(s) in the  
\_\_\_\_\_ District/Division of

\_\_\_\_\_ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.

Dated:

District Magistrate/ Deputy Commissioner, etc.

Seal

NOTE:

- a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
  - i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
  - ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
  - iii) Revenue Officer not below the rank of Tehsildar and
  - iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

# SC/ST CERTIFICATE FORMAT

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE

This is to certify that Shri/Smt./Kum. \_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_

\_\_\_\_\_ of village/Town \_\_\_\_\_ in District/ \_\_\_\_\_ Division \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ caste/Tribe, which is recognized as a Schedule Caste/Scheduled Tribe under.

- The Constitution (Scheduled Castes) order, 1950. The Constitution (Scheduled Tribes) order, 1950.  
The Constitution (Scheduled Castes)(Union Territory) order, 1951. The Constitution (Scheduled Tribes) (Union Territory) order, 1951.  
(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, The State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization Act, 1971) and the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976.)  
\*The constitution (Jammu & Kashmir) Scheduled Caste Order, 1956;  
\*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes, 1959, as amended by the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976;  
\*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962; \*The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962; \*The Constitution (Pondichery) Scheduled Castes Order, 1964;  
\*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;  
\*The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968;  
\*The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968; \*The Constitution (Nagaland) Scheduled Tribes Order, 1970;  
\*The Constitution (Sikkim) Scheduled Castes Order, 1978;  
\*The Constitution (Sikkim) Scheduled Tribes Order, 1978;  
\*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.  
\*The Constitution (Scheduled Tribes) Order, (Amendment) Ordinance, 1991.  
\*The Constitution (Scheduled Tribes) Order, (Second Amendment) Act, 1991. \*The Constitution (Scheduled Tribes) Ordinance, 1996

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issue to

Shri \_\_\_\_\_ Father of Shri \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ of the State/UT

\_\_\_\_\_ who belongs to the \_\_\_\_\_ Territory \_\_\_\_\_ caste/Tribe which is recognized as a SC/ST in the State/Union

\_\_\_\_\_ issued by the \_\_\_\_\_ (name of the prescribed issuing authority) vide their No. \_\_\_\_\_ dated \_\_\_\_\_ or Shri \_\_\_\_\_ and or his/her family ordinarily reside(s) in Village/Town \_\_\_\_\_ of \_\_\_\_\_ District/Division of the State/Union Territory of \_\_\_\_\_

Place \_\_\_\_\_  
Date \_\_\_\_\_

Signature \_\_\_\_\_  
Designation \_\_\_\_\_

(With seal of Office)

NOTE: - The terms ordinarily reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

SC Certificate issued from Maharashtra State must be validated by Social Welfare Department and ST Caste certificate must be validated by Tribal Development Department of Maharashtra Government

## LIST OF AUTHORITIES EMPOWERED TO ISSUE CASTE/TRIBE CERTIFICATE:

- 1) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner /Additional Deputy Commissioner/Dy. Collector/ 1<sup>st</sup> Class Stipendiary Magistrate/Sub Divisional Magistrate/Extra Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- 2) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- 3) Revenue Officers not below the rank of Tahsildar.
- 4) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

# PWD CERTIFICATE FORMAT

Format for Physically Challenged (PH)/Persons with Disabilities (PWD)  
Certificate (To be obtained by the candidate)

(To be filled by Medical Board notified under PWD Act)

Affix here recent  
Photograph showing  
the disability duly  
attested by Medical  
Superintendent  
/CMO/Head of  
Hospital (with  
seal

Certificate No:

Date:

This is to certify that Mr./Ms \_\_\_\_\_ son /  
daughter of Mr./Mrs. \_\_\_\_\_ Age  
\_\_\_\_\_ male/female, Registration No. \_\_\_\_\_ is a case of  
\_\_\_\_\_. He/She is physically disabled/visual disabled/speech and hearing  
disabled/having mental retardation/leprosy cured and has % (\_\_\_\_\_ per cent) permanent (physical  
impairment/visual impairment/speech and hearing impairment etc.) in relation to his/her

Note:

This condition is progressive/not progressive/likely to improve/not likely to improve\*.

1. Re-assessment is not recommended/ is recommended after a period of \_\_\_\_\_ months / years\*.  
(\*Strike out whichever is not applicable)

Signature of Dr.

Name of Dr.

Specialization

Seal with Degree

(Member, Medical Board)

Signature of Dr.

Name of Dr.

Specialization

Seal with Degree

(Member, Medical Board)

Signature of Dr.

Name of Dr.

Specialization

Seal with Degree

(Member, Medical Board)

Signature/Thumb impression of Patient

Countersigned by the

Medical Superintendent/CMO/Head of Hospital (with seal)

**UNDERTAKING BY THE STUDENT**

I, \_\_\_\_\_ (full name of student with Institute Roll Number) \_\_\_\_\_ s/od/o \_\_\_\_\_ Mr./Mrs./Ms. \_\_\_\_\_, having been admitted to \_\_\_\_\_ (name of the institution), have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

3) I hereby solemnly aver and undertake that

a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

6) Along with the above mentioned points I do hereby declare that

a. I will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.

b. I will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Undertake this \_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of Student

Name: \_\_\_\_\_

## UNDERTAKING BY PARENT/GUARDIAN

I, Mr./Mrs./Ms. \_\_\_\_\_  
 (full name of parent/guardian) father/mother/guardian of, (full name of student with University Roll Number), having been admitted to \_\_\_\_\_ (name of the institution), have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009,

(hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said

Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that
  - a) My ward will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.
  - b) My ward will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
 Signature of Parent/Guardian

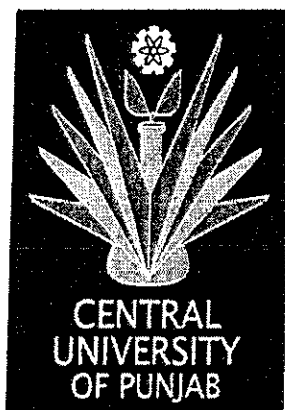
Name:

Address:

Telephone/ Mobile No.:

For Admission Enquiry, please contact Admission Cell at

0164-2864109, 9464269330



# Central University of Punjab

(Established under Central Universities Act, 2009)

City Campus: Mansa Road, Bathinda – 151 001 (Punjab), India

Tele: +91-164-2864109

Website: [www.cup.edu.in](http://www.cup.edu.in) or [www.cup.ac.in](http://www.cup.ac.in) / Email:

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# Central University of Punjab

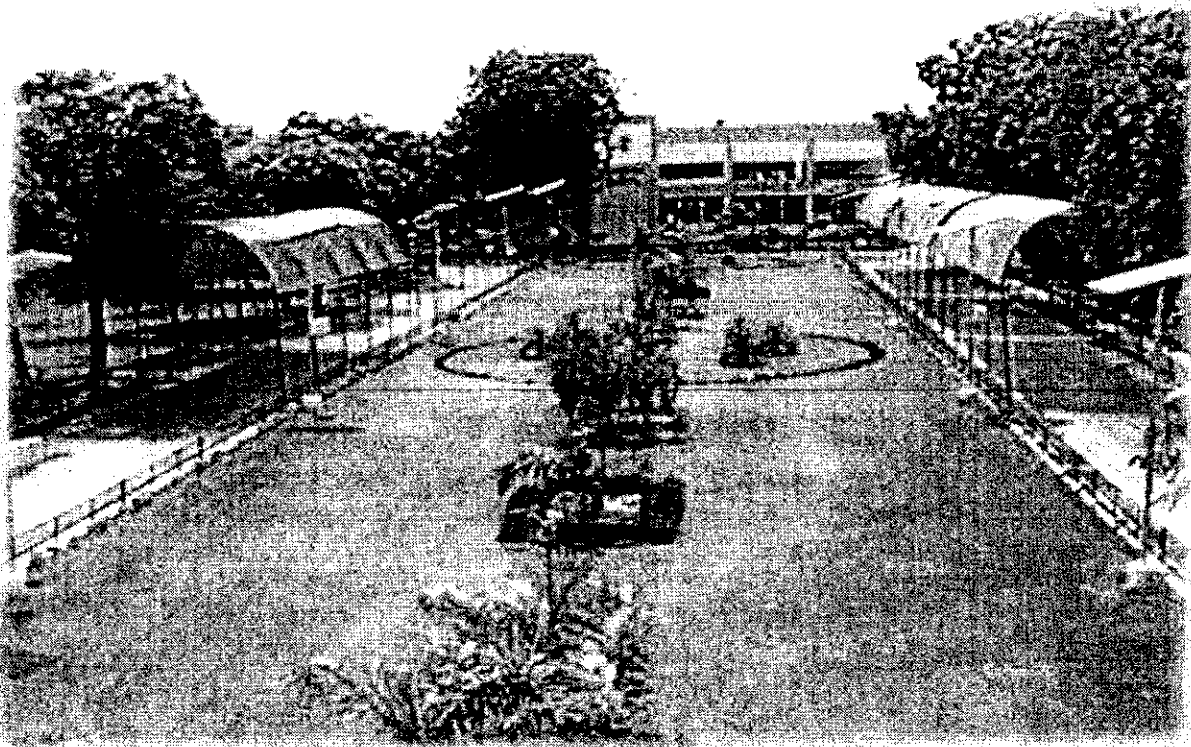
(Established under the Central Universities Act, 2009)

NAAC ACCREDITED 'A' GRADE UNIVERSITY

## PROSPECTUS

Admission to Master's Programme

For Session 2018-19





Prof. R.K. Kohli

FNA, FASc, FNASc, FNAAS, FPASc, FBS  
Certified Senior Ecologist, ESA, USA  
JC Bose National Fellow

**Dear Students,**

*Welcome to the Central University of Punjab*

*Central University of Punjab, NAAC 'A' Accredited, is one of the fast growing Central Government's Educational Institutions committed to capacity building and offering outstanding academic, research, recreational, sports, co curricular and placement opportunities. Here, students enjoy a perfect balance between high educational standards and a lifestyle coupled with Indian ethos and modernity.*

*The University is devoted to excellence in higher education and research, and producing the finest human beings with highest quality scientific minds engaged in eternal quest for infinite knowledge and solving problems of mankind.*

*We aim to build top quality intellectual capital by constantly motivating young minds to learn and enjoy the excitement & adventure that education offers; create a vibrant culture integrating world-class education and cutting edge research with a focus on higher learning for Indian and foreign youth; inculcate amongst students and faculty, healthy habits of self-reliance rather than dependence. We strive for holistic and development of personality to face challenges of life while ensuring welfare of all life forms and life support systems; activate creative instincts, motivate independent thinking; develop questioning minds and to nurture a sense of integrity, ethics, uncompromising honesty, democratic values, respect for human rights and deep concern for the disadvantaged section of the society.*

*We at the University understand that success is based on high quality courses, good facilities, friendly ambience and dedicated academic staff. Here, we practice what we teach and our students can count on full support of faculty and administration. Our strength lies in dedicated and meritorious faculty, very good infrastructural research facilities and visibilities in research output. Majority of the faculty has sponsored research project funding. The innovative courses are designed to save precious time, money and energy of the students while they remain focused to the field of their choice. In order to strike a balance between academic pursuits and leisure, the University offers clean and green surroundings together with good sporting and extracurricular facilities.*

*I am happy that you are considering Central University of Punjab as your next destination and look forward to welcoming you here.*

*With best wishes,*

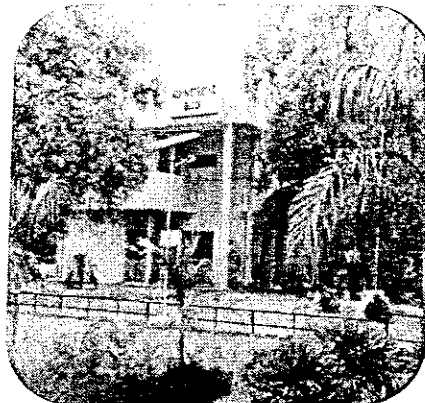
A handwritten signature in black ink, appearing to read 'R.K. Kohli'.

(R. K. Kohli)



## ABOUT CENTRAL UNIVERSITY OF PUNJAB

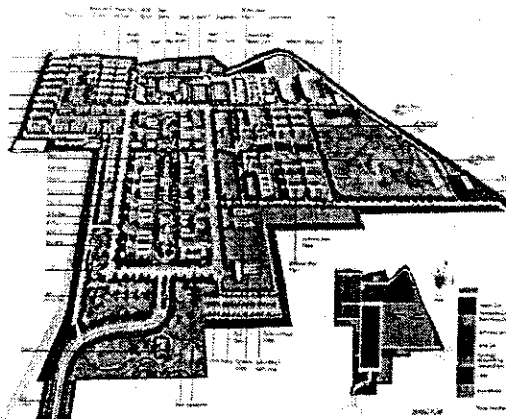
The Central University of Punjab, Bathinda (CUPB) was established in 2009 by an Act of Parliament. The University has a mission of providing wide range of instructional and research facilities across integrated and cross-disciplines, promote innovation in teaching, learning and research, and cross-pollinate new ideas, new technologies and new world-views, It aims to create an ignited workforce responsive to regional, national and global needs in tune with the requirements of academia, industry and business.



CUPB started in a Camp Office provided by the state administration in March 2009. Making a modest but speed start, it has been working and progressing from a temporary, 37-acre Campus on Mansa Road, Bathinda. In the very first accreditation cycle, CUPB has been rated as an "A" grade University by NAAC. It is also ranked at No. 1 among the 16 newly established Central Universities. The University has established a Central Instrumentation Laboratory, Computer Centre and the University Library to provide high end facilities to its faculty and students. Air-conditioned lecture rooms, well-equipped science laboratories, a 90-seater seminar hall and a 250-seater air-conditioned auditorium support the academic activities.

Simultaneously, the arduous task of selecting enough contiguous land for its Campus was undertaken. The Punjab State Government purchased 500 acres of land in Ghudda village and got it registered as a site for the new University Campus. The new Campus is scheduled to be completed and become operational within a period of few months. The Campus is designed to be environment friendly and energy efficient conforming to GREHA-IV norms, perhaps the first such University in the region. CUPB has been certified with 5 star rating under GRIHA LD for Master Plan.

Main Campus Master Plan





Currently, CUPB has 21 Departments spread over 11 Schools in areas ranging from Sciences, Technology, Humanities, Laws and Social Sciences. We have adopted national model curricula wherever available and supplemented it with the local, national and global issues. The University offers only Masters and Ph.D. Programmes. It is a validation of University's growing credibility among the students that during the year 2017-18, a total of 30,101 applications received for 726 seats for admission to Master's Programmes through CUCET, making a demand ratio of 1:41. For Ph.D. Programmes, 7281 applications received for 100 seats, making a demand ratio of 1:72.

Besides celebrating international and national commemorative days, students are encouraged to organize annual sports and culture events during the Foundation Week in February every year. CUPB is committed to the social cause of not only the region, but the whole nation and actively participates in events like "Swachh Bharat Abhiyan". To cater to the financial needs of the students, the University provides scholarships and interest-free loans out of the Students Welfare Fund and has also implemented Earn-While-You-Learn scheme.



In spite of the locational disadvantage, CUPB in true sense is a multi-culture, mini-India as it supports students from 28 states, faculty from 18 states and non-teaching staff from 14 states. The University takes pride in its exceptionally qualified and committed faculty of 107 teachers. All Assistant Professors have a doctoral degree and are NET qualified. It is remarkable that nearly half of the present faculty have training/research/visits abroad. Twenty faculty members have been abroad for more than one year, while ten have spent between 5 to 17 years at prestigious foreign Universities. The faculty has 160 research projects worth Rs.25 Crores + sanction of 30 Crores, perhaps the highest per capita funding in any University in India.

With a focused approach, the University is undoubtedly poised to write a new chapter on the academic horizon of India.

## VISION

- Uplift and upgrade the standards of teaching, learning and research to global levels of excellence
- Create international benchmarks in research, patents and consultancy services
- Strategize to become a global epicenter of knowledge, culture, skills and technologies
- Develop a scientific temper and a performance culture of pro-active decision-making
- Act as a catalyst of change by setting high water-marks in infrastructural growth, in academic and co-academic excellence, in learning and evaluation, in social interfacing with the stake-holders, in human resource development, in safety and security systems, in process management, and in seamless integration with the surrounding communities
- Cross-pollinate with new ideas, new technologies, new platforms and new world-views
- Continue expanding and exploring, locally, nationally and globally

## MISSION

- Offer a wide range of instructional and research facilities across integrated and cross-disciplinary studies
- Promote innovation in teaching, learning, evaluation, research and consultancy services
- Create an ignited workforce responsive to regional, national and global needs in tune with the requirements of academics, industry, business and administration
- Participate in the problems and concerns of the surrounding community and the civil society

## ACADEMIC PROGRAMMES AND ELIGIBILITY

The Central University of Punjab is offering following Master's Degree Programmes during the Session 2018-19:

### Master's Degree Programmes - 2 years (4 Semesters)

| Sr. No.   | Programme  | Eligibility  | Tentative No. of Seats |
|---|--|--|------------------------|
| SCHOOL OF BASIC AND APPLIED SCIENCES              |  |  |                        |
| DEPARTMENT OF ANIMAL SCIENCES                     |  |  |                        |
| 1.  | M. Sc. Life Sciences (Specialization in Animal Sciences)   | Bachelor's degree in any branch of Life Sciences with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.  | 25                     |
| DEPARTMENT OF APPLIED AGRICULTURE                 |  |  |                        |
| 2.  | M.Sc. Food Science and Technology                          | Bachelor's degree in Basic Science / Agriculture Science or Allied Subjects including Food Processing Technology, Food Science and Technology, Food and Nutrition, Food Technology, Dairy Technology, Biotechnology, Agricultural Process Engineering, Chemical/Biochemical Engineering, Veterinary Sciences, Horticulture, Fisheries, etc. streams with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 15                     |
| 3.  | MBA (Agribusiness)   | Bachelor's degree in Agriculture Sciences or in Agriculture related / Humanities, Social Sciences, Pure Sciences, Engineering, Commerce, Management, Design & Planning and Rural Management / Development, etc., disciplines, and related disciplines with at least 55% marks or equivalent CGPA {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.<br><br>Agriculture related disciplines include: Agriculture, Agri Business Management, Commercial Agriculture, Agricultural Marketing and Cooperation, Agricultural Engineering, Biochemistry, Biotechnology, Dairy Technology, Fisheries, Food Technology, Food Processing Engineering, Forestry, Horticulture, Sericulture, Home-Science, Veterinary Science & Animal Husbandry and all other streams of Agriculture and Allied subjects. | 15                     |
| DEPARTMENT OF BIOCHEMISTRY AND MICROBIAL SCIENCES |  |  |                        |
| 4.  | M.Sc. Life Sciences (Specialization in Microbial Sciences) | Bachelor's degree in Life Sciences or related field with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 25                     |
| 5.  | M.Sc. Life Sciences (Specialization in Biochemistry)       | Bachelor's degree in Life Sciences or related field with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 25                     |

**DEPARTMENT OF CHEMICAL SCIENCES**

|    |  |  |    |
|----|--|--|----|
| 6. | M.Sc. Chemistry  | Bachelor's degree in any branch of Sciences with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} and Chemistry as one of the subject from a recognized Indian or foreign University. | 30 |
| 7. | M.Sc. Chemistry<br>(Specialization in Applied Chemistry) | Bachelor's degree in any branch of Sciences with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} and Chemistry as one of the subject from a recognized Indian or foreign University. | 25 |

**DEPARTMENT OF COMPUTATIONAL SCIENCES**

|     |   |  |    |
|-----|---|--|----|
| 8.  | M.Sc. Chemistry<br>(Computational Chemistry)              | Bachelor's degree in Science with Chemistry as a subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University.   | 15 |
| 9.  | M.Sc. Physics<br>(Computational Physics)                  | Bachelor's degree in Science with Physics and Mathematics as main subjects with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from recognized Indian or foreign University.   | 15 |
| 10. | M.Sc. Life Sciences<br>(Specialization in Bioinformatics) | Bachelor's degree in any branch of Life Sciences/Pharmaceutical Sciences/ Mathematical Sciences/Computer Sciences (or applications)/Physical Sciences/Chemical Sciences/Veterinary Sciences/Agricultural Sciences/Medical Sciences or an engineering degree in a related stream with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 15 |

**DEPARTMENT OF MATHEMATICS AND STATISTICS**

|     |                   |   |    |
|-----|-------------------|---|----|
| 11. | M.Sc. Mathematics | Bachelor's degree with Mathematics as main subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University.              | 25 |
| 12. | M.Sc. Statistics  | Bachelor's degree with Mathematics/Statistics as a main subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University. | 15 |

**DEPARTMENT OF PHARMACEUTICAL SCIENCES AND NATURAL PRODUCTS**

|     |   |   |     |
|-----|---|---|-----|
| 13. | M. Pharm.<br>Pharmaceutical Sciences (Medicinal Chemistry)              | Bachelor's degree in Pharmacy or equivalent with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} marks from a recognized Indian or foreign University and preference will be given to candidates having valid GPAT score. | 30* |
| 14. | M. Pharm.<br>Pharmaceutical Sciences (Pharmacognosy and Phytochemistry) | Bachelor's degree in Pharmacy or equivalent with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University and preference will be given to candidates having valid GPAT score.       | 18* |
| 15. | M.Sc. Chemical Sciences (Medicinal Chemistry)                           | Bachelor's degree in Science or equivalent with Chemistry as a subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University.                                  | 20  |

\* Seats may vary after the PCI/AICTE extension of approval (2018-19)

**DEPARTMENT OF PHYSICAL SCIENCES**

|     |               |   |    |
|-----|---------------|---|----|
| 16. | M.Sc. Physics | Bachelor's degree in Science with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate in Physics and Mathematics as main subject from recognized Indian or foreign University. | 25 |
|-----|---------------|---|----|

**DEPARTMENT OF PLANT SCIENCES**

|     |  |   |    |
|-----|--|---|----|
| 17. | M. Sc. Life Sciences<br>(Specialization in Plant Sciences) | Bachelor's degree in any branch of Life Sciences with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 25 |
|-----|--|---|----|

**SCHOOL OF EDUCATION**

**DEPARTMENT OF EDUCATION**

|     |                |  |    |
|-----|----------------|--|----|
| 18. | M.Ed.          | B.Ed. degree with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.      | 50 |
| 19. | M.A. Education | Bachelor's degree with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 25 |

**SCHOOL OF ENGINEERING AND TECHNOLOGY**

**DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY**

|     |  |   |    |
|-----|--|---|----|
| 20. | M.Tech. Computer Science & Technology                  | B.Tech. / B.E. in Computer Science and Engineering / Information Technology / Electronics / Electronics & Communication from a recognized Indian or foreign University/ Graduates (AMIETE/AMIE) from Institution of Electronics and Telecommunication Engineers (IETE) in Computer Science & Engineering with minimum 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} Preference will be given to candidates having valid GATE score. | 24 |
| 21. | M.Tech. Computer Science & Technology (Cyber Security) |   | 25 |

**SCHOOL OF ENVIRONMENT AND EARTH SCIENCES**

**DEPARTMENT OF ENVIRONMENTAL SCIENCE AND TECHNOLOGY**

|     |  |  |    |
|-----|--|--|----|
| 22. | M.Sc. Environmental Science and Technology | Bachelor's degree in any branch of Science/technology with minimum 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 25 |
|-----|--|--|----|

**DEPARTMENT OF GEOGRAPHY AND GEOLOGY**

|     |                      |  |    |
|-----|----------------------|--|----|
| 23. | M.Sc. Geology        | Hons. in Geology at B.Sc. Level/Bachelor's degree with Geology as main subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in the aggregate in Science subjects from a recognized Indian or foreign University.   | 25 |
| 24. | M.A./M.Sc. Geography | <b>M.A. Geography:</b> Bachelor's degree in arts with Geography as main subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from recognized Indian or foreign University.<br><b>M.Sc. Geography:</b> Bachelor's degree in Science with Geography as main subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from recognized Indian or foreign University. | 25 |

**SCHOOL OF GLOBAL RELATIONS**

**DEPARTMENT OF SOUTH AND CENTRAL ASIAN STUDIES (INCLUDING HISTORICAL STUDIES)**

|     |                        |  |    |
|-----|------------------------|--|----|
| 25. | M.A. Political Science | Bachelor's degree with Political Science with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate or Bachelor's degree in any other discipline with 60% marks {55% in case of | 25 |
|-----|------------------------|--|----|

|     |              |   |    |
|-----|--------------|---|----|
|     |              | SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University.  |    |
| 26. | M.A. History | Bachelor's degree with History with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate or Bachelor's degree in any other discipline with 60% marks {55% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign university. | 25 |

## SCHOOL OF HEALTH SCIENCES

| DEPARTMENT OF HUMAN GENETICS AND MOLECULAR MEDICINE |   |   |    |
|---|---|---|----|
| 27.   | M.Sc. Life Sciences<br>(Specialization in Human Genetics)     | Bachelor's degree in any branch of Life Sciences/M.B.B.S. or B.D.S. with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.        | 25 |
| 28.   | M.Sc. Life Sciences<br>(Specialization in Molecular Medicine) | Bachelor's degree in any branch of Animal/Medicinal Sciences/Life Sciences with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 25 |

## SCHOOL OF LANGUAGES, LITERATURE AND CULTURE

| DEPARTMENT OF LANGUAGES AND COMPARATIVE LITERATURE |              |  |    |
|--|--------------|--|----|
| 29.  | M.A. English | Bachelor's degree with at least 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate with at least 50% marks {45% in case of SC/ST/OBC(NCL)/PWD} in English as optional subject, or 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in English as compulsory subject from a recognized Indian or foreign University. | 25 |
| 30.  | M.A. Hindi   | Bachelor's degree with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate and having studied Hindi as a subject from a recognized Indian or foreign University.  | 25 |
| 31.  | M.A. Punjabi | Bachelor's degree with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate and having studied Punjabi as a subject from a recognized Indian or foreign University.  | 25 |

## SCHOOL OF LEGAL STUDIES AND GOVERNANCE

| DEPARTMENT OF LAW |       |   |    |
|-------------------|-------|---|----|
| 32.               | LL.M. | Bachelor's degree in Law with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 25 |

## SCHOOL OF SOCIAL SCIENCES

| DEPARTMENT OF ECONOMIC STUDIES |                |  |    |
|--------------------------------|----------------|--|----|
| 33.                            | M.A. Economics | Bachelor's degree with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University and who had studied Economics/Statistics/Management. | 25 |
| DEPARTMENT OF SOCIOLOGY        |                |  |    |
| 34.                            | M.A. Sociology | Bachelor's degree in any discipline with at least 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University.             | 25 |

## SCHOOL OF INFORMATION & COMMUNICATIVE SCIENCES

### DEPARTMENT OF MASS COMMUNICATION & MEDIA STUDIES

|     |                                      |   |    |
|-----|--------------------------------------|---|----|
| 35. | M.A. Mass Communication & Journalism | Bachelor's degree in any discipline with a minimum of 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 30 |
|-----|--------------------------------------|---|----|

## SCHOOL OF MANAGEMENT

### DEPARTMENT OF FINANCIAL ADMINISTRATION

|     |        |  |    |
|-----|--------|--|----|
| 36. | M.Com. | Bachelor's degree in Commerce with minimum of 55% marks or equivalent grade {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University. | 30 |
|-----|--------|--|----|

**Note:**

- The University reserves the right not to offer the Programme in any particular discipline due to administrative reasons or if the response to the Programme is not adequate (as per AC/EC decision). The decision of the University will be final in this regard.
- The University reserves the right to change the number of seats in any Programme.
- The Reservation/Relaxation will be given as per Government of India/University Rules as adopted by the University time to time.
- This Prospectus is subject to alteration (s) & modification (s) and the same will be notified on University website.
- This Prospectus is for information only and it does not constitute a legal document.

\* For detail please visit University website [www.cup.edu.in](http://www.cup.edu.in) or [www.cup.ac.in](http://www.cup.ac.in)



## **ADMISSION CRITERIA TO MASTER'S DEGREE PROGRAMME FOR SESSION 2018-19**

- i. Admission to all Master's Degree Programmes shall be based on the merit of the students in Entrance Test of CUCET-2018.
- ii. No one shall be considered for admission unless he/she has appeared in the CUCET-2018.
- iii. The candidates are advised to remain in touch with the website **CUCET- 2018** ([www.cucet2018.co.in](http://www.cucet2018.co.in)) for updated information.
- iv. Candidate must ensure that, they should have all the original documents of their respective qualifying examinations at the time of verification of Documents/Registrations.
- v. For the Admission in Master Programme, candidate must fulfill the eligibility criteria on the date of verification of Documents/Registrations.
- vi. **Ensuring the eligibility for applying to a particular Programme will be the sole responsibility of the candidate.**

### **HOW TO APPLY FOR CUCET- 2018**

Candidates can apply online only. For online application, visit the home page of CUCET website ([www.cucet2018.co.in](http://www.cucet2018.co.in)), click on link apply online for necessary instructions.

#### **Instructions for submitting Online Application:**

1. Please read eligibility criteria and other requirements before submitting the application form.
2. To apply for admission to a Programme, eligible candidates must complete the online Application Form and submit it.

## **TEST CENTRES FOR CUCET-2018 (TENTATIVE)**

Ahmedabad, Allahabad, **Amritsar**, Bandarsindari (CURAJ) Ajmer, Bangalore, Bathinda, Begusarai, Bhagalpur, Bhopal, Bhubaneswar, Bidar, Bikaner, Calicut, Chandigarh, Chennai, Coimbatore, Davanagere, Dehradun, Dhanbad, Gaya, Goa, Guwahati, Hissar, Hubli, Hyderabad, Indore, Jabalpur, Jaipur, Jammu, Jamshedpur, Jodhpur, Kalaburagi/Gulbarga, Kannur (Thalassery), Kargil, Kasargod, Kathua, Kochi, Kolkata, Kota, Kottayam, Leh, Lucknow, **Ludhiana**, Madurai, Mahendergarh, Mumbai, Muzaffarpur, Musore, Nagercoil, Nagpur, New Delhi, Patna, **Patiala**, Pune, Purnia, Raichur, Raipur, Ranchi, Sambalpur, Shimla, Sikar, Silchar, Siwan, Solapur, Srinagar, Thiruvananthapuram, Thiruvapur, Thrissur, Trichy, Udaipur, Udhampur, Udupi, Varanasi, Vijaywada, Vishakhapatnam and Yadgir

## **IMPORTANT DATES**

Please visit the Central Universities Common Entrance Test website: [www.cucet2018.co.in](http://www.cucet2018.co.in) for important dates regarding entrance test for all the Programmes.

## **PATTERN AND SYLLABUS OF ENTRANCE TEST**

Please visit the Central Universities Common Entrance Test website: [www.cucet2018.co.in](http://www.cucet2018.co.in) for details of pattern and syllabus of the entrance test for all the Programmes.

## **ENTRANCE TEST FEE AND MODE OF PAYMENT**

Please visit the Central Universities Common Entrance Test website: [www.cucet2018.co.in](http://www.cucet2018.co.in) for details of entrance test fees and mode of payment.

## **ONLINE COUNSELLING FOR CENTRAL UNIVERSITY OF PUNJAB**

- I. Before applying for Counselling for Admission in Central University of Punjab, candidate must ensure that they have appeared in CUCET- 2018.
- II. Admission to all Programmes offered by the Central University of Punjab, Bathinda is purely on the Merit of CUCET-2018 score of a student.
- III. Candidate is required to fill Application Form separately to participate in the counselling of Central University of Punjab, Bathinda.
- IV. Application Form will be available at Central University of Punjab, Bathinda website ([www.cup.edu.in](http://www.cup.edu.in)). For this candidate is required to be in touch with the website for opening of the Application form and Counselling Schedule.
- V. Please read eligibility criteria and other requirements before submitting the application form.
- VI. **The detailed schedule and modalities of online counseling shall be notified on the University website after the declaration of Central Universities Common Entrance Test (CUCET) result.**

## **SCHEDULE OF REGISTRATION AND ORIENTATION**

|                                  |                         |
|----------------------------------|-------------------------|
| Date of Admission & Registration | 20 July, 2018 (Friday)  |
| Date of Orientation              | 23 July, 2018 (Monday)  |
| Date of commencement of Classes  | 24 July, 2018 (Tuesday) |

**NOTE:** The candidates are required to deposit the prescribed fee on or before the date to be announced at the time of admission.

**IMPORTANT NOTE:** The last date of Admission/Counselling will be **20<sup>th</sup> July 2018 (Friday)**. However, if seats remain vacant or vacancy of seats occur after withdrawals of admission, the vacant seats shall be filled from the waiting list.

The cut-off date for admission including shifting/operating of waiting list if any shall be **21.08.2018 (Tuesday)**. Thereafter no admission shall be made by the University.

## **RESERVATION POLICY**

The University is co-educational and open to candidates from all over India. For all Programmes, 15% seats are reserved for Scheduled Caste (SC), 7.5% for Scheduled Tribe (ST), 27% for non-creamy layer OBC candidates. Besides, candidates belonging to differently abled category (i.e. Visually Handicapped, hearing impaired, and orthopedically handicapped category) is also entitled to reservation as per UGC/Government of India guidelines as adopted by the University time to time. Any other reservation (Kashmiri migrants etc.) shall be as per UGC/Govt. of India guidelines and as adopted by the University from time to time.

## **MEDICAL EXAMINATION**

The student admitted in the University shall have to submit a medical fitness certificate from Govt. Hospital or University Health Centre that he/she is medical fit to pursue higher education.

## **MEDIUM OF INSTRUCTION**

Medium of instruction for all the Programmes is **English** except the language Programmes for which the medium of instruction is the language concerned.

## **REFUND POLICY FOR ACADEMIC FEE**

With reference to the UGC guidelines, in the event of a student / candidate withdrawing before the starting of the Programme, the waitlisted candidates should be given admission against the vacant seat. The entire fee (Academic) collected from the student shall be refunded by the University to the student / candidate withdrawing from the Programme as per detail below:

| Sl. No. | Percentage of Refund of Aggregate fees* | Point of time when notice of withdrawal of admission is served/received in University |
|---------|---|---|
| 1.      | 100%                                    | 15 days before the formally-notified last date of admission.                          |

|    |     |   |
|----|-----|---|
| 2. | 80% | Not more than 15 days after the formally-notified last date of admission.               |
| 3. | 50% | More than 15 days but less than 30 days after formally-notified last date of admission. |
| 4. | 00% | More than 30 days after formally-notified last date of admission.                       |

*\*(Inclusive of course fees and non-tuition fees but exclusive of caution money and security deposit)*

**NOTE:**

- i. In case of Sr. No.1 in the table above, the University shall deduct an amount of 10% of the aggregate fees as processing charges from the refundable amount.
- ii. Those candidates who will cancel their admission after Registration and commencement of classes are required to submit No Dues Certificate for the refund of fee (Academic) and Security Money.
- iii. Academic Security money will be refunded only after completion or quitting of the respective Programme.

### **REFUND POLICY FOR HOSTEL FEE**

In case the candidates withdraw/cancel the Hostel seat within 30 days after allotment of Hostel, the Hostel Fee will be refunded after deducting Hostel fee of one month from the refundable amount.

In case the candidate withdraw/cancel the Hostel seat after 30 days from the allotment of Hostel, only Hostel security money will be refunded to the candidate.

**NOTE:**

- i. Candidates are required to submit No Due Certificate for the refund of Hostel fee and Security Money.
- ii. Hostel Security money will be refunded only after completion or quitting of the respective Programmes.

### **E-MAIL ID OF ADMISSION CELL**

All correspondences related to Admission shall be entertained on the following E-mail ID:

\_\_\_\_\_

### **ADMISSION OF INTERNATIONAL STUDENTS**

For details please visit University website [www.cup.ac.in](http://www.cup.ac.in) & [www.cup.edu.in](http://www.cup.edu.in) or contact Prof. S.K. Bawa, Coordinator, International Students Division on Phone No. 0164-2864210 or +91-98153-23035

# ACADEMIC CALENDAR

## SESSION 2018-19

The commencement of classes for all Programmes shall be in accordance with the Academic Calendar prepared by the University in accordance with the UGC guidelines/regulations.

Academic Calendars for Semester I to IV offered by the University for the Session 2018-19 are given as under:

### **SEMESTER I & III**

July, 2018 to December, 2018

|  |                          |
|--|--------------------------|
| Registration/Commencement of Class work for the 3rd Semester (Old Students)      | 16.07.2018               |
| *Registration/Commencement of Class work for the 1st Semester (Fresh Admissions) | 20.07.2018               |
| MST-1 Examination along with Teaching  | 10.09.2018 to 19.09.2018 |
| MST-2 Examination along with Teaching  | 24.10.2018 to 02.11.2018 |
| Practical Examination/Teaching   | 14.11.2018 to 20.11.2018 |
| End Semester Examination (Online)  | 27.11.2018 to 14.12.2018 |
| Semester Break for students  | 15.12.2018 to 02.01.2019 |
| **Winter Vacations for Faculty   | 17.12.2018 to 30.12.2018 |

**\*Subject to change depending upon declaration of CUCET-2018 result, etc.**

### **SEMESTER II & IV**

January, 2019 to June, 2019

|  |                          |
|--|--------------------------|
| Registration/Commencement of Class work for the 2nd and 4th Semester | 03.01.2019               |
| MST -1 Examination along with Teaching                               | 05.03.2019 to 14.03.2019 |
| MST-2 Examination along with Teaching                                | 22.04.2019 to 29.04.2019 |
| Practical Examination along with/Teaching                            | 03.05.2019 to 09.05.2019 |
| End Semester Examination (Online)                                    | 13.05.2019 to 31.05.2019 |
| Semester Break for students  | 01.06.2019 to 14.07.2019 |
| **Summer Vacations for Faculty                                       | 03.06.2019 to 30.06.2019 |

**\*\* Guidelines for Vacations will remain same as notified vide notification Ref. No.CUPB/CC/COE/17/1196 dated 08.12.2017.**

## FEE STRUCTURE FOR MASTERS PROGRAMMES SESSION 2018-19

| Fee Code                      | Fee Item   | M.A./LL.<br>M./M.Com | M.Ed.           | M.Sc./M.Tech.<br>Computer<br>Science &<br>Technology<br>(Cyber<br>Security) | M.Pharm./<br>M.Tech.<br>Computer<br>Science &<br>Technology | MBA (Agri-<br>Business) |
|-------------------------------|--|----------------------|-----------------|---|---|-------------------------|
| <b>One Time Fees (In Rs.)</b> |  |                      |                 |   |   |                         |
| 101                           | Degree & Convocation Fee                             | 500.00               | 500.00          | 500.00  | 500.00  | 500.00                  |
| 102                           | Alumni Association Life Membership Fee               | 500.00               | 500.00          | 500.00  | 500.00  | 500.00                  |
| 103                           | Security Deposit (Refundable)                        | 2580.00              | 2580.00         | 2580.00   | 2580.00   | 2580.00                 |
| 104                           | Industrial Training Fee                              | -----                | -----           | -----   | -----   | 500.00                  |
| <b>Annual Fees (In Rs.)</b>   |  |                      |                 |   |   |                         |
| 201                           | Admission Fee  | 865.00               | 1016.00         | 1016.00   | 1016.00   | 865.00                  |
| 202                           | Identity Card Fee                                    | 70.00                | 70.00           | 70.00   | 70.00   | 70.00                   |
| 203                           | Medical Fee  | 435.00               | 435.00          | 435.00  | 435.00  | 435.00                  |
| 204                           | Literary and Cultural Fee                            | 220.00               | 220.00          | 220.00  | 220.00  | 220.00                  |
| 205                           | Students Union Fund                                  | 151.00               | 151.00          | 151.00  | 151.00  | 151.00                  |
| 206                           | University Development Fund                          | -----                | -----           | -----   | -----   | 1075.00                 |
| 207                           | Professional Development Fee                         | -----                | -----           | -----   | -----   | 538.00                  |
| <b>Semester Fees (In Rs.)</b> |  |                      |                 |   |   |                         |
| 301                           | Tuition Fee  | 1355.00              | 2623.00         | 1355.00   | 3354.00   | 3225.00                 |
| 302                           | Laboratory Fee                                       | 0.00                 | 2634.00         | 1365.00   | 3354.00   | 538.00                  |
| 303                           | Library and e-Library Fee                            | 360.00               | 693.00          | 360.00  | 693.00  | 693.00                  |
| 304                           | Computer and Internet Fee                            | 540.00               | 540.00          | 540.00  | 540.00  | 540.00                  |
| 305                           | Examination Fee                                      | 360.00               | 613.00          | 613.00  | 1016.00   | 430.00                  |
| 306                           | Marks Sheet Fee                                      | 108.00               | 108.00          | 108.00  | 108.00  | 108.00                  |
| 307                           | Sports Fee   | 253.00               | 253.00          | 253.00  | 253.00  | 253.00                  |
| 308                           | Students Welfare Fund                                | 161.00               | 161.00          | 161.00  | 161.00  | 161.00                  |
|                               | <b>Fees payable at the time of admission</b>         | <b>8458.00</b>       | <b>13097.00</b> | <b>10076.00</b>   | <b>14951.00</b>   | <b>13382.00</b>         |
|                               | <b>Fees payable in the beginning of 2nd semester</b> | <b>3137.00</b>       | <b>7625.00</b>  | <b>4755.00</b>  | <b>9479.00</b>  | <b>5948.00</b>          |

Note: The above fee is likely to increase as per decision of Executive Council (EC).

## FACILITIES FOR THE STUDENTS

### COMPUTER CENTRE

The University has a modern Computer Centre with around 160 units of parallel-connected latest configuration workstations (Dell®)/HP each featuring Windows 7 ultimate OS, 2 GB/4 GB RAM and Intel® i5/i7 3 GHz processors. Software solutions such as GeneMapper®, SeqScape®, BioTrekker™, SigmaPlot® with Systat, PAWS, SPSS, Chem. Bio, Origin 8.1, Schrodinger, MATLAB, etc. have been procured. The University has also installed a Blade Server with capacity for 16 blades. The present number of populated blades is twelve; each with 16 GB RAM. University has excellent internet facility. Two Lease lines (20 MBPS and 100 MBPS and 1 GBPS NKN Link have already been installed.

### LIBRARY

The University Library is on a rapid and consistent path of expansion and development since its inception in 2009, catering to the learning and research requirements of teachers and students of the University. Carefully designed with elegant modular furniture, the library presently has over 36,606 titles and subscribes to 71 print journals, the University Library subscribing to 9507 full text E-journals through the e-Shodh Sindhu Consortium and independently a, with access to ACM Digital Library, American Chemical Society, American Physical Society, Annual Reviews, Cambridge University Press, Institute of Physics, JSTOR, Oxford University Press, Project Muse, Royal Society of Chemistry, Sage, Science Direct, Science Online, , Springer Link, Taylor & Francis, Wiley-Blackwell etc. The University Library has access to all important full text data base including SCOPUS database, Web of Science dataset, West Law, Hein Online, Manuparta, SciFinder Evaluation, EPWRF India Time Series, DELNET Online, ISID (The Institute for Studies in Industrial Development), JCCC (J-Gate Custom Content for Consortium), etc. It is fully air-conditioned and is located at a central place in the Academic Block with state-of-the-art seating facility, apart from a quiet and restoring ambience. The interior of the library is enabled with Wi-Fi connectivity allowing the users to work within the library by accessing both-offline and online resources. The Library is equipped with Radio Frequency Identification (RFID) and Electro Magnetic Security System (EMSS) providing automated self-service facility for the users and high end security. It is also equipped with an advanced Online Public Access Catalog (OPAC) and modern reprographic facilities. The Library facility is available to the students 8.00 am to 2.00 am on all days.

### STUDENT HOSTEL

Choosing a University is also about choosing a new home. We ensure that students dwell in a healthy environment that helps them to grow and learn without any obstacle. The University has separate hostels for boys and girls with all modern facilities. The hostel mess serves fresh and hygienic food.

The University has 5 Girls' hostels and 5 Boys' hostels. The facilities provided in the hostels are: Wi-Fi, bed, Mattresses, Study Table, Chair, Almirah, 24x7 Water and Electricity supply, Housekeeping facility, Hygienic food, Common Room with TV facility.

**Note:** Limited hostel facility is available. Hostel to students admitted in Master's Programme shall be allotted subject to availability otherwise they shall have to make their own arrangement for stay.

## **TUCK SHOP**

A tuck shop near the Canteen-cum-Mess is available for various miscellaneous purposes, like photocopying, thesis binding, stationary items, eatables, etc.

## **HEALTH CARE CENTRE**

The University greatly values the health of its students and staff. A fully-equipped Health Centre has been established to provide OPD, indoor, emergency, referral and other services to its employees and students. Medical Officer has been appointed to take care of Health Centre. OPD timings are from 8.00 A.M. to 1.00 P.M. and 4.00 P.M. to 6.00 P.M. while Medical Officer and supporting staff are available 24 hours on call. Some local physicians, hospitals and nursing homes have been empanelled for providing specialist services to staff and students. Medicines given from Health Centre are free of cost and emergency kits are provided at various places for first aid. The Health Centre also looks after the social, preventive and environmental health of the Campus.

Highlights:

- 24 hours availability of Ambulance with driver.
- ECG Facility and Auto Analyser.
- 24 hours availability of Medical Officer and Supporting Staff on call.

## **TRANSPORT**

The fleet of University buses provide pick and drop facility to students coming from within a radial distance of 100 kms. The buses are modern and luxurious to give a comfortable travelling experience. The University has bus for convenience of the faculty and students. It shuttles between Bathinda city and the City Campus twice daily.

## **ATM**

The University has two ATMs of State Bank of Patiala and Punjab National Bank inside the Campus for easy access.

## **AUDITORIUM**

A modern auditorium is available for the academic and cultural activities of the University. The air-conditioned auditorium features a sitting capacity of around 250 and equipped with state-of-the-art remotely operated multimedia projectors, tablet PCs (Apple iPad) and 5.1 surround-sound theatre system.



## **MUSEUM**

University Museum houses vast collection of archaeological exhibits, including that of Harappan Civilization, excavated from Malwa region of Punjab. Exhibits also include a photo gallery on historical and cultural transformation of Bathinda City. Incharge of the Museum is Dr. Vikas Rathee, Assistant Professor in History, Department of South and Central Asian Studies (Including Historical Studies).

## **SPORTS**

Besides beautiful walking trails and bikeways around the Campus, the University has good sports facilities for the students and staff. Indoor badminton and table tennis courts are available round the clock to foster sporting skills. Outdoor badminton, Volleyball and Basketball Courts are ready for use. Running track, a Football Ground and a Cricket Ground are getting ready.

## **FITNESS CENTRE**

An air-conditioned fully functional Physical Fitness Centre is operational in the University for ensuring a healthy mind in a healthy body. In order to gear up for extensive research work the students and the faculty work out in the air conditioned gymnasium in the University under the guidance of the sports expert. There are separate timings for males and females. The Centre has all the requisite instruments and equipment required for exercising. Facilities in the Centre includes:

- Aerobic studios with high-power treadmills
- Decline bench
- Upright stationary bike
- Incline bench
- Free-Weight training
- Preacher curl bench
- Cross trainer
- Weight rack
- Chest and shoulder presses
- Dumbbells 1 kg-20 kg
- Leg press and extension
- Rubber-coated weight plates
- Cross pull down
- Weighing Machine
- Smith Machine
- Twister
- Olympic flat bench
- Stretching equipment

## **EARN WHILE YOU LEARN SCHEME**

The University encourages the students to take up part time jobs at the University to make them independent under the "Earn While You Learn" scheme. The objective of the scheme is to:

1. Exploit the immense potential of students as a valuable human resource.
2. Involve the students in management and development of the Institution.
3. Give students hands on experience and thereby prepare them for jobs in future.
4. Encourage young students to learn about dignity of labour.
5. Prevent students from avoidable distractions and engage them in meaningful, positive activities.

6. Enable meritorious and needy students to earn a reasonable amount every month to meet their expenses.

The students who are registered in University for any Programme and are not recipients of fellowship/financial aid from any other funding agency, either private or public can take the advantage of this scheme.

## **STUDENTS' FINANCIAL ASSISTANCE FUND**

Students Financial Assistance Fund has been created with an objective that no deserving student, as far as possible, is denied opportunity of studying at the University merely due to her/his financial constraints. The deserving students with weak economic background will be eligible for grant subject to the below conditions. However, the amount of grant or loan will depend upon parents' income and family size etc.:

The performance in the qualifying examination should be up to the mark. The attendance of the student at University should be at least 75% and also academic performance at least "good standing". She/he should have completed the previous semester successfully. There should be no disciplinary action or proceedings against the student.

\*The students can avail of the grant for pursuing studies, payment of tuition fee / payment of registration fee, medical treatment: in case of serious illness demanding hospitalization, attending national international meets, conferences, seminars towards payment of registration fees, 2nd class Train or Bus travel within India or in specific cases even travel abroad (partial assistance) and any other with the approval of the Competent Authority.

(\*it is not covered under financial assistance)

## **EDUCATION LOAN FACILITY**

The University makes all efforts to ensure that the financial needs of its students are met. All necessary support needed from the University will be provided to students for applying Education Loan.

## **COMMITTEES/CELLS/ASSOCIATION**

### **PLACEMENT CELL**

The Placement Cell of the University has been established with an aim of facilitating interactions between the Industries, Companies and Students who are in the final year of their Course. The purpose of the Placement Cell is to place students in credible organizations, and help them getting an appropriate job in sync with their intellectual aptitude. To provide excellent facilities for learning combined with a rewarding career is the motto of the Institution. The students are provided with the best research facilities and the lab infrastructure for the execution of their innovative ideas. Helping them to execute it, the dedicated faculty of the University helps them in comprehending the labyrinths of scientific world. The faculty of the University has published an impressive number of research papers in several peer reviewed national and international journals in diverse areas of Science, Engineering and Humanities, have a number of projects and grants from the leading funding agencies and have awards and honours to their merit. The students are counselled throughout, during their stay in the University regarding their career options, which in turn prepare and equip the young aspirants to explore the best avenues of opportunities.

### **STUDENT COUNCELLING CELL**

- To counsel and guide students on various issues and help them to manage academic and personal demands of a University life effectively.
- To help students of all beliefs and identities who may react to certain events with feelings that include anger, hurt, confusion, fear, helplessness, loneliness, and hopelessness.
- To counsel the students requesting a withdrawal from a specific academic Programme for non-academic reasons.
- To provide prompt counselling for mental health emergencies arising on account of highly charged events at the Campus.
- The Student Counselling Cell shall provide comprehensive preventive and clinical services to students enrolled for various academic Programmes in the University. The goal of the Cell would be to enhance the psychological wellbeing of students so they can take full advantage of the educational opportunities at the University. Some of the presentations that the Counselling Center will offer include academic success skill, conflict resolution, dealing with difficult situations, stress management techniques and time management. All student contacts and information obtained in the course of counselling will be confidential.

### **GRIEVANCE REDRESSAL CELL**

In order to attend to the students' complaints, a Grievance Redressal Cell has been set up in the University. It offers immediate and effective redressal to the problems reported by the students and work towards providing a safe and secure atmosphere for the holistic growth of the students.

## **ANTI-RAGGING CELL**

The University has a zero tolerance policy towards ragging-related matters. All issues in this regard will be dealt with utmost urgency and stringent action will be taken against those who are involved. A copy of UGC Regulations on curbing the menace of ragging have been distributed to all students upon admission and have procured undertakings and affidavits from the students as well as parents in this regard. Unabridged version of the UGC Regulations in this regard can be accessible at <http://bit.ly/UGC-Ragging>.

## **ANTI-DISCRIMINATION CELL**

The University community comprises of heterogeneous population from different parts of Country, different religious/caste affiliations, linguistic heterogeneity and persons with various financial backgrounds. Discriminations based on caste/sex/appearance/state of domicile etc. will be dealt with extreme seriousness.

The University puts very best efforts to ensure that the minority community faces no discriminating incidents in the Campus.

## **COMPETITIVE EXAMINATION CELL**

To prepare the students to face different competitive examinations and help them acquire the requisite knowledge to excel in their studies, the University has a Competitive Examination Cell which conducts coaching classes for exams like UGC/CSIR-NET, ICMR, DBT, GATE, GPAT, Civil services examination, etc. Classes for these competitive examinations are held in the evening, so that the regular class schedule of the University is not disturbed.

Coaching is provided in General Knowledge, Information and Communication Technology (ICT), Reasoning (including Mathematical), Current Affairs, Data interpretation, Research Aptitude, People and environment, Higher Education System: Governance, Polity and Administration for UGC NET Paper-I examinations. For CSIR Net examination coaching is provided in Life Sciences, Environmental Sciences, Chemical Sciences and other subjects. Subject specific classes are conducted on the basis of the demand raised by the students. These classes are also in the form of remedial classes. The faculty members also put efforts to provide guidance for the slow learners. A team of committed teachers and specialists of proven merit provide a professional edge to the Cell. Over the years, the Cell has catered to the need of students with fair degree of success. This has greatly helped to improve the performance of all the students in various examinations. The Cell, in the long run, will start coaching for civil services examinations.

### Objectives:

- To provide intensive subject specific coaching for UGC/CSIR-NET, ICMR, DBT, GATE, GPAT etc. and Civil services examination ( in future);
- To build positive state of mind and self-confidence among the students;
- To encourage SC/ST/OBC and women candidates to appear in competitive examinations.

## **PERSONALITY AND LANGUAGE DEVELOPMENT CELL**

Personality and Language Development cell of the university has been established to foster soft-skills and communication skills for the students. The cell regularly organizes activities including soft-skill development workshops, communication skills training and general knowledge quiz competition. Students actively participate in these programs in view of today's highly competitive and stressful academic/career environment. As a part of the activities of this Cell, a Communication Skills and Personality Development training course in English is being conducted three times a week at the Language Lab. The objective of this course is to help students to effectively handle real life communication-specific challenges and to help them grow as leaders. This course aims to enable students to learn techniques of Effective Communication, Personal Interview, Group Discussion, Personality Development and Leadership Skills.

## **SC/ST/OBC AND MINORITIES CELL**

SC/ST and Minorities Cell is committed to provide an environment that promotes diversity and respects everyone regardless of color, religious belief or culture. While maintaining diversity of all kinds, it also commits to ensuring protection of everyone including minorities and acting as per the provisions of Constitution of India.

## **STUDENT COUNCIL**

The students form an integral part of any teaching organization. The University also recognizes the student power and cooperates with the Central University of Punjab Students Council. Both Council and the University jointly work towards the betterment and the advancement of the academic life of the University.

## **CULTURAL COMMITTEE**

The Cultural Committee in the University makes one forget about life's woes and transports one and all into a world of beats and rhythms. Students are given proper training through experts in dancing, singing, acting, etc. The students perform plays on serious issues like female foeticide, dowry, environment pollution etc. which brings tears to everyone eyes and remind each one present of their duty towards the wrong prevalent in the country. Various events like drama, dance (group and individual performances), skit, musical performances (group and solo), poetry recitation competition, music competition, dance competitions, traditional dress competitions etc. are organized.

## **ALUMNI ASSOCIATION**

The Central University of Punjab Alumni Association (CUPAA) aspires to foster an increased interaction amongst the Alumni. A series of activities will be organized once the Association becomes active. A glimpse of what we as facilitators intend to do are:

- To set up a link with the Alumni of all the Centres and enroll them as members.
- To encourage the Alumni to take an active and continued interest in the activities and progress of the University.

- To honour those distinguished alumni members, who bring laurels to themselves as well as the University in their respective domains.
- To arrange get-together of the Alumni on a regular basis.

## SALIENT FEATURES OF THE UNIVERSITY

### STUDENT ORIENTATION

The orientation program is meant to orient the students to the Campus life. The program facilitates the successful academic and personal transition of new students to the University community.

#### Features

- It gives an overview of University's culture, resources and services along with rules and regulations.
- It is held at the beginning of the Session.

#### Objectives

- To welcome the student to the University and engage them with the legacy, traditions and values of our University.
- To introduce students to the rigorous academic life of the University and opportunities, responsibilities and facilities available.
- To explain rules and regulations of the University especially related to teaching learning and examination.

## EXAMINATION SYSTEM

### Pattern of Examination System

- **Surprise Test(s):** There will be minimum three surprise tests, the average of best two will be considered for the score. Surprise test will be of multiple choice questions and total weightage of surprise tests will be 10%.
- **Term Paper:** There will be a term paper with the weightage of 10%.
- **Assignment(s):** Assignment will carry the weightage of 5%.
- **Mid Semester Tests:** Continuous Assessment will be based on two pre-announced Tests. These tests will be subjective type and will contain short answer type questions and long answer type question. Each Mid Semester Test will carry 25% weightage and total weightage of Mid Semester Tests will be of 50%.
- **End Semester Examination:** End Semester Examination will be conducted online in University Computer Centre. End Semester examination will be based on MCQs/fill-ups. Weightage of End Semester Examination will be of 25%.

## STUDENT CODE OF CONDUCT

The University recognizes and values the diversity of students and their expectations. The University is committed to treating students in a fair and transparent manner. The code of conduct is formulated to provide a clear statement of the University's expectations of students in respect of academic matters and personal behavior.

## FEEDBACK SYSTEM

Teaching and learning is a continuous process in which teacher and student develops a bond. Teachers keep getting new students year after year and with the passage of time gain rich experience. In order to improve her/his competence in teaching and/ or research she/he needs the feedback from the students. The students can provide their feedback at the end of every Semester for each Course by hiding their identity. The feedback form is to be filled online, the data of which is kept confidential and is used only for improvement purposes.

- The student must submit their assignments, Lab. files, seminar reports etc. given by the teachers in time.
- No student must abstain from classes without prior permission.
- Students are expected to speak politely and use decent language when communicating with University officials, staff members and other students.
- Students must maintain decorum in the University bus.
- It is the students' responsibility to update any changes in their parents / guardians and their own address and contact number within a week.
- Wearing a helmet for two wheeler riders is a statutory requirement.
- Use all University resources including information technology in a lawful and ethical manner for academic purposes only.
- The students are expected to bear a good moral character.

## RULES & REGULATIONS FOR STUDENTS

- All students are expected to abide by the rules and regulations of the University. Breach of any rule or any other misconduct shall render the student liable for disciplinary action, including expulsion from the University.
- **Attendance requirements:** All students must attend their classes regularly. The minimum requirement of attendance is 75% of the scheduled lectures.
- **Use of Mobile phones:** Students possessing mobile phones must keep them switched off when in Class/Labs. Carrying a mobile phone even in switched off mode during examinations is strictly prohibited and shall amount to use of unfair means.
- **Ragging:** Ragging of any student in any form inside or outside the Campus is punishable offence as per guidelines of Honorable Supreme Court of India with minimum punishment of expulsion from the University. **Students and their parents shall be required to submit the undertaking as per Annexure I & II attached with this prospectus.**
- **Misbehavior:** Students found misbehaving with other students or staff member will face disciplinary action.
- **Infrastructure Damage:** Students must take care of their Campus. Any student found damaging the University infrastructure will be fined to recover the losses.
- Ignorance of the rules and regulations of the University will not be entertained as an excuse.

## RULES AND REGULATIONS FOR BOYS' AND GIRLS' HOSTEL

### BEHAVIOUR AND DISCIPLINE

- Students are expected to display acceptable form of behavior, maintain discipline and decorum in the hostel complex.
- Possession, distribution and consumption of alcohol beverages, prohibited drugs, chewable tobacco in the hostel complex is strictly prohibited.
- Smoking is strictly prohibited in the hostel complex at any time.
- Ragging is a very serious offence. Hostellers found guilty of committing such an offence can be evicted from the hostel.
- Parties, Social or political gatherings in the hostel complex are not permitted without the prior written consent of the hostel warden and / or University authorities.
- Students must return to the hostel by 10:00 p.m. every day and are not allowed to leave the hostel before 6:00 a.m.
- The students will be allowed to stay out of the hostel on submission of proper application duly authorized by the parent and only if the permission granted in writing by the hostel warden.
- A hostel complex should be a place where students can have the best possible conditions for studying and adequate rest. Accordingly, due consideration must be accorded to other hostellers at all times.
- In case of any unacceptable behaviour by the room-mate, the other room-mate(s) must report it to the Warden/University authorities.



- Student(s) of a room is/are responsible for any damage to the property in the room during his/her occupancy. In case of damage to or loss of hostel property, the cost will be recovered from the student(s) responsible for such damage or loss.
- The student(s) shall not move any furniture from its proper allotted place and also not damage in anyway.

## **UPKEEP OF THE HOSTEL**

- Students are responsible for keeping their rooms' clean and tidy at all time.
- All fans, lights and electric appliances must be switched off when not in use.
- Common hostel furniture must not be moved without permission of the hostel warden.
- Cooking, making tea etc. is not allowed in the hostel.
- Student(s) of a room is/are responsible for any damage to the property in the room during his/her occupancy. In case of damage to or loss of hostel property, the cost will be recovered from the student(s) responsible for such damage or loss.
- The student(s) shall not move any furniture from its proper allotted place and also not damage in anyway.
- Pasting of posters, writings, wall chalkings, slogans of any kind or defacing the hostel in any form is not allowed.
- Electricians, plumbers, contractors and any other service person may enter rooms as and when necessary in the course of their duty under the directive of hostel warden. However, every effort will be made to respect the privacy and dignity of the hostellers.
- The University Authority reserves the right to make spot checks on the hostel and rooms without having to give prior notice to the students.
- The hostel management reserves the right to move hostellers to other hostel units or any other alternative place if there is a necessity.

## **VISITORS**

- Visitors including parents are allowed only into the visitor's area of the hostel during the visiting hours as follows:-
- Weekdays (Monday to Friday): 5:00 p.m. to 8:00 p.m. & 7:30 a.m. to 8:30 a.m.  
Weekend (Saturday & Sunday) and Holidays: 7:30 a.m. to 8:00 p.m.
- All visitors must register at the Security Section and provide all details and documents as asked before entering the hostel complex. All visitors must leave the hostel complex by 8:00 p.m.
- Students are not permitted to allow visitors of the opposite sex into rooms at any time for whatever reason. Any hostellers found violating this rules will be evicted from the hostel.
- Non-Hostel students are prohibited in the hostel without the permission of hostel warden. The student who violates this is answerable to the Warden.

## **SECURITY**

- Hostellers are advised to lock all doors at all times for security reason.
- Hostellers are not permitted to change rooms or sleep anywhere other in their own room.
- Any student, who finds anything unusual about his room-mate or finds his missing for more than 24 hours, must report to the hostel Warden immediately. This is to enable the University authorities to take immediate action if any untoward incident takes place.

- The University Authority is not responsible for any loss of private property. Hostellers are strongly advised to lock all your valuable items such as Mobile phones, Laptop, Watches, Money etc. at all times.
- Possession, distribution and use of fire-arms, lethal weapons including air gun, contraband drugs, alcohol, toxic and hazardous material are strictly prohibited in the hostel. Keeping electric appliances such as T.V., VCR, heater, iron, oven etc. in the rooms is also prohibited.
- Pets are not allowed in the hostel complex.

## REVISION OF RULES AND REGULATIONS

The University reserves the right to revise the rules and regulations from time to time and will keep the hostellers informed of any changes in the form of notices on the hostel notice boards. Ignorance of rules will not be accepted as an excuse.

## IMPORTANT CONTACT NUMBER

| Office   | Contact No.<br>(STD Code – 0164) |
|--|----------------------------------|
| Office of Registrar  | 2864-106                         |
| Office of Controller of Examinations                       | 2864-109                         |
| Dean Academic Affairs                                      | 2864-105                         |
| Dean Students Welfare                                      | 2864-130                         |
| Dean School of Basic and Applied Sciences                  | 2864-105                         |
| Dean School of Education                                   | 2864-105                         |
| Dean School of Management                                  | 2864-159                         |
| Dean School of Environment and Earth Sciences              | 2864-130                         |
| Dean School of Information & Communicative Sciences        | 2864-130                         |
| Dean School of Global Relations                            | 2864-251                         |
| Dean School of Health Sciences                             | 2864-133                         |
| Associate Dean School of Languages, Literature and Culture | 2864-234                         |
| Associate Dean School of Engineering and Technology        | 2864-228                         |
| Associate Dean School of Legal Studies and Governance      | 2864-143                         |
| Associate Dean School of Social Sciences                   | 9438304849                       |
| Accounts Section   | 2864-113, 118                    |
| University Health Centre                                   | 2864-157                         |
| Main Gate Security   | 2864-124                         |
| Boys' Hostel   | 2864-208                         |
| Girls' Hostel  | 2864-207                         |
| Railway Inquiry  | 139/ 164-2255901                 |

## LIST OF DOCUMENTS REQUIRED FOR ADMISSION

| Sl No. | List of Documents   | Self-Attested Photocopy | Original              |
|--------|---|-------------------------|-----------------------|
| 01.    | CUCET-2018 Admit Card & Score Card  | -                       | Original <sup>#</sup> |
| 02.    | Secondary School (Class 10th) Marks Sheet Or Valid Certificate of DOB   | Self-Attested Photocopy |                       |
| 03.    | Graduation Marks Sheet or Grade Sheet (As applicable) – First Year  | Self-Attested Photocopy | 1                     |
| 04.    | Graduation Marks Sheet or Grade Sheet (As applicable) – Second Year   | Self-Attested Photocopy |                       |
| 05.    | Graduation Marks Sheet or Grade Sheet (As applicable) – Third Year  | Self-Attested Photocopy |                       |
| 06.    | Graduation Degree / Post Graduation degree  | Self-Attested Photocopy |                       |
| 07.    | Medical Fitness Certificate   | -                       | Original <sup>#</sup> |
| 08.    | Declaration related to health   | -                       | Original <sup>#</sup> |
| 09.    | Anti-Ragging Form duly signed by the Student & Parents  | -                       | Original <sup>#</sup> |
| 10.    | Certificate of Conduct from Head of Institution/Character Certificate   | -                       | Original <sup>#</sup> |
| 11.    | Migration Certificate - Original*   | -                       | Original <sup>#</sup> |
| 12.    | Category certificate as per GOI rules (Latest certificate for OBC candidates - NON CREAMY LAYER etc.)                   | Self-Attested Photocopy |                       |
| 13.    | Undertaking for gap year, if applicable.  | -                       | Original <sup>#</sup> |
| 14.    | CSIR-UGC-NET, JRF/GATE/GPAT or any other national level test (with existing validity) recognized by UGC, if applicable. | Self-Attested Photocopy |                       |
| 15.    | Any other document if needed<br>(.....)   | -                       | Original              |
| 16.    | Two recent passport size photographs  | -                       | -                     |

**Original documents marked # will be retained permanent by the University.**

**Note: Candidate has to bring all original documents for verification along with one set of self-attested photocopy.**

## OBC CERTIFICATE FORMAT

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS / ADMISSION TO CENTRAL EDUCATIONAL INSTITUTES (CEIs), UNDER THE GOVERNMENT OF INDIA

"This certificate MUST have been issued on or after 1<sup>st</sup> April 2018."

This is to certify that Shri/Smt./Kum. \_\_\_\_\_ Son/Daughter of Shri/Smt.

\_\_\_\_\_ of Village/Town \_\_\_\_\_

District/Division \_\_\_\_\_ in the \_\_\_\_\_ State belongs to the \_\_\_\_\_ Community which is recognized as a backward class under:

- (i) Resolution No. 12011/68/93-BCC(C) dated 10/09/93 published in the Gazette of India Extraordinary Part I Section I No. 186 dated 13/09/93.
- 1) Resolution No. 12011/9/94-BCC dated 19/10/94 published in the Gazette of India Extraordinary Part I Section I No. 163 dated 20/10/94.
- 2) Resolution No. 12011/7/95-BCC dated 24/05/95 published in the Gazette of India Extraordinary Part I Section I No. 88 dated 25/05/95.
- 3) Resolution No. 12011/96/94-BCC dated 9/03/96.
- 4) Resolution No. 12011/44/96-BCC dated 6/12/96 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 11/12/96.
- 5) Resolution No. 12011/13/97-BCC dated 03/12/97.
- 6) Resolution No. 12011/99/94-BCC dated 11/12/97.
- 7) Resolution No. 12011/68/98-BCC dated 27/10/99.
- 8) Resolution No. 12011/88/98-BCC dated 6/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.
- 9) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.
- (xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.
- a) Resolution No. 12016/9/2000-BCC dated 06/09/2001.
- b) Resolution No. 12011/1/2001-BCC dated 19/06/2003.
- c) Resolution No. 12011/4/2002-BCC dated 13/01/2004.
- d) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

Shri/Smt./Kum. \_\_\_\_\_ and/or his family ordinarily reside(s) in the \_\_\_\_\_ District/Division of \_\_\_\_\_

\_\_\_\_\_ State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt.(SCT) dated 08/09/93 which is modified vide OM No. 36033/3/2004 Estt.(Res.) dated 09/03/2004.

Dated:

District Magistrate/ Deputy Commissioner, etc.

Seal

### NOTE:

- a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
- b) The authorities competent to issue Caste Certificates are indicated below:
  - i) District Magistrate / Additional Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / First Class Stipendiary Magistrate / Sub-Divisional magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (not below the rank of 1st Class Stipendiary Magistrate).
  - ii) Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate.
  - iii) Revenue Officer not below the rank of Tehsildar and
  - iv) Sub-Divisional Officer of the area where the candidate and / or his family resides.

# SC/ST CERTIFICATE FORMAT

FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE

This is to certify that Shri/Smt./Kum. \_\_\_\_\_ Son/Daughter of Shri \_\_\_\_\_

\_\_\_\_\_ of village/Town \_\_\_\_\_ in District/ \_\_\_\_\_ Division \_\_\_\_\_ of the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ caste/Tribe, which is recognized as a Schedule Caste/Scheduled Tribe under.

The Constitution (Scheduled Castes) order, 1950. The Constitution (Scheduled Tribes) order, 1950.

The Constitution (Scheduled Castes)(Union Territory) order, 1951. The Constitution (Scheduled Tribes) (Union Territory) order, 1951.

(As amended by the Scheduled Castes and Scheduled Tribes (Modification) Order 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, The State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganization Act, 1971) and the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976.)

\*The constitution (Jammu & Kashmir) Scheduled Caste Order, 1956;

\*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes, 1959, as amended by the Scheduled Castes and Scheduled Tribes orders (Amendment) Act, 1976;

\*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order 1962; \*The Constitution (Dadra & Nagar Haveli) Scheduled Tribes Order, 1962; \*The Constitution (Pondichery) Scheduled Castes Order, 1964;

\*The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967;

\*The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968;

\*The Constitution (Goa, Daman & Diu) Scheduled Tribes Order, 1968; \*The Constitution (Nagaland) Scheduled Tribes Order, 1970;

\*The Constitution (Sikkim) Scheduled Castes Order, 1978;

\*The Constitution (Sikkim) Scheduled Tribes Order, 1978;

\*The Constitution (Scheduled Castes) Orders (Amendment) Act, 1990.

\*The Constitution (Scheduled Tribes) Order, (Amendment) Ordinance, 1991.

\*The Constitution (Scheduled Tribes) Order, (Second Amendment) Act, 1991. \*The Constitution (Scheduled Tribes) Ordinance, 1996

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issue to

Shri \_\_\_\_\_ Father of Shri \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ of the State/UT \_\_\_\_\_

\_\_\_\_\_ who belongs to the \_\_\_\_\_ caste/Tribe which is recognized as a SC/ST in the State/Union Territory

\_\_\_\_\_ issued by the \_\_\_\_\_ (name of the prescribed issuing authority) vide their No. \_\_\_\_\_ dated \_\_\_\_\_ or Shri \_\_\_\_\_ and or his/her family ordinarily reside(s) in Village/Town \_\_\_\_\_ of \_\_\_\_\_ District/Division of the State/Union Territory of \_\_\_\_\_

Place \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Designation \_\_\_\_\_

(With seal of Office)

NOTE: - The terms ordinarily reside(s) used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

SC Certificate issued from Maharashtra State must be validated by Social Welfare Department and ST Caste certificate must be validated by Tribal Development Department of Maharashtra Government

## LIST OF AUTHORITIES EMPOWERED TO ISSUE CASTE/TRIBE CERTIFICATE:

- 1) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner /Additional Deputy Commissioner/Dy. Collector/ 1<sup>st</sup> Class Stipendiary Magistrate/Sub Divisional Magistrate/Extra Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- 2) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- 3) Revenue Officers not below the rank of Tahsildar.
- 4) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

**PWD CERTIFICATE FORMAT**

Format for Physically Challenged (PH)/Persons with Disabilities (PWD)  
Certificate (To be obtained by the candidate)

(To be filled by Medical Board notified under PWD Act)

Affix here recent  
Photograph showing  
the disability duly  
attested by Medical  
Superintendent  
/CMO/Head of  
Hospital (with  
seal

Certificate No:

Date:

This is to certify that Mr./Ms \_\_\_\_\_ son /  
daughter of Mr./Mrs. \_\_\_\_\_ Age  
\_\_\_\_\_ male/female, Registration No. \_\_\_\_\_ is a case of  
\_\_\_\_\_. He/She is physically disabled/visual disabled/speech and hearing  
disabled/having mental retardation/leprosy cured and has % (\_\_\_\_\_ per cent) permanent (physical  
impairment/visual impairment/speech and hearing impairment etc.) in relation to his/her

Note:

This condition is progressive/not progressive/likely to improve/not likely to improve\*.

1. Re-assessment is not recommended/ is recommended after a period of \_\_\_\_\_ months / years\*.  
(\*Strike out whichever is not applicable)

|                         |                         |                         |
|-------------------------|-------------------------|-------------------------|
| Signature of Dr.        | Signature of Dr.        | Signature of Dr.        |
| Name of Dr.             | Name of Dr.             | Name of Dr.             |
| Specialization          | Specialization          | Specialization          |
| Seal with Degree        | Seal with Degree        | Seal with Degree        |
| (Member, Medical Board) | (Member, Medical Board) | (Member, Medical Board) |

Signature/Thumb impression of Patient

Countersigned by the  
Medical Superintendent/CMO/Head of Hospital (with seal)

## UNDERTAKING BY THE STUDENT

I, \_\_\_\_\_ (full name of student with Institute Roll Number) \_\_\_\_\_ s/od/o \_\_\_\_\_ Mr./Mrs./Ms. \_\_\_\_\_, having been admitted to \_\_\_\_\_ (name of the institution), have received or downloaded a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

3) I hereby solemnly aver and undertake that

a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.

b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

4) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.

5) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

6) Along with the above mentioned points I do hereby declare that

a. I will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.

b. I will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Undertake this \_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
Signature of Student

Name: \_\_\_\_\_

**UNDERTAKING BY PARENT/GUARDIAN**

I, Mr./Mrs./Ms. \_\_\_\_\_  
 \_\_\_\_\_ (full name of parent/guardian) father/mother/guardian of \_\_\_\_\_, (full name of student with  
 University Roll Number) \_\_\_\_\_, having been admitted to \_\_\_\_\_ (name of  
 the institution) \_\_\_\_\_, have received or downloaded a copy of the UGC Regulations on Curbing the  
 Menace of Ragging in Higher Educational Institutions, 2009,

(hereinafter called the "Regulations"), carefully read and fully understood the provisions  
 contained in the said

Regulations.

- 1) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 2) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 3) I hereby solemnly aver and undertake that
  - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
  - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 4) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
- 5) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.
- 6) Along with the above mentioned points I do hereby declare that
  - a) My ward will obey the code of conduct of the institute and do not indulge in any kind of in-disciplined activity while in and off the institution campus.
  - b) My ward will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

Declared this \_\_\_\_\_ day of \_\_\_\_\_ month of \_\_\_\_\_ year.

\_\_\_\_\_  
 Signature of  
 Parent/Guardian

Name:

Address:

Telephone/ Mobile No.:



**For Admission Enquiry, please contact Admission Cell at  
0164-2864109, 9464269330**



# **Central University of Punjab**

**(Established under Central Universities Act, 2009)**

**City Campus: Mansa Road, Bathinda – 151 001 (Punjab), India**

**Tele: +91-164-2864109**

**Website: [www.cup.edu.in](http://www.cup.edu.in) or [www.cup.ac.in](http://www.cup.ac.in) / Email:**

.....



पी. के. ठाकुर  
सचिव

P. K. Thakur  
IP&TAFS  
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)  
बहादुरशाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002  
Ph.: 011-23236288/23239337  
Fax: 011-2323 8858  
email: pkthakur.ugc@nic.in

To, VC for information

P. K. Thakur

4/10/2017

4<sup>th</sup> October, 2017

No. 24-1/2016(CPP-II)

Dear Madam/ Sir,

This is in reference to the University Grants Commission's notified Guidelines on "Safety of Students on and off Campuses of Higher Educational Institutional" which were communicated vide this office letter of even no. dated 16<sup>th</sup> April, 2015. Educational administrators across the country have also requested to ensure that students are safeguarded against attacks, threats and accidents.

The Government of India is giving high priority to make students aware about disaster management in higher educational Institutions. Planning for natural disasters and emergencies is something every educational institution must consider. Preparation is the key to saving precious lives or minimize the possible losses, if a disaster strikes.

Accordingly, I am directed to request all universities to consider compulsory courses on Disaster Management for all students which shall include (i) Bomb threat, (ii) Earthquake, (iii) Explosion, (iv) Hazardous material spill/release, (v) Campus shooting, (vi) Terrorist incidence and (vii) Financial emergency such as {(a) A sudden health emergency, (b) unexpected loss of income, (c) Death in the family or other family emergency, (d) Rent in arrears and risk of eviction and (e) Natural disaster}.

You are also requested to convey relevant instructions to all the affiliated colleges for inclusion of this course in their curriculum.

With regards,

Yours sincerely,

(P.K. Thakur)

To the Vice Chancellors of all the universities

Dr. Permatiphatan  
H. Hilewas  
for

(15)

4<sup>th</sup> School Board meeting of School of Basic and Applied Sciences  
to be held at conference room, city campus, CUPB on 27<sup>th</sup> January, 2018 at 2:00pm

ANNEXURE-28, 10

Subject: Minutes of the fourth meeting of School Board, School of Basic and Applied Sciences

Dated: 27<sup>th</sup> January, 2018

Venue: Conference room, City campus, CUPB

The fourth meeting of the school Board, School of Basic and Applied Sciences (SBAS) was held on 2:00pm on 27<sup>th</sup> January, 2018 in the university. The chairman of the Committee Prof. P. Ramarao welcomed the external experts and started the meeting mentioning the current faculty strength and funding received by the University in recent months.

Following members were present in the meeting:

1. Prof. P. Rama Rao
2. Dr. V. K. Kapoor (External Expert)
3. Dr. S. K. Singh (External Expert)
4. Dr. Rajat Shandhir (External Expert)
5. Prof. Dr. S. S. Marwaha
6. Prof. Ramakrishna, W.
7. Dr. Sanjeev Thakur
8. Dr. Raj Kumar
9. Dr. A. K. Mantha
10. Dr. Rajesh Kumar
11. Dr. S. K. Mahapatra
12. Dr. Rakesh Kumar
13. Dr. Kaushik Giri
14. Dr. Sachin Kumar
15. Dr. Gauree Shankar
16. Dr. Vinod Kumar
17. Dr. Monisha Dhiman
18. Dr. Sachin Kumar
19. Dr. A.L. Sharma
20. Dr. J.N. Babu
21. Dr. C. Patil

The Chairman of the School Board formally welcomed all the members and informed the external members that University is planning to shift partially in the coming academic year and informed about the recent grants and asked the head of departments to present the detailed BOS proceedings and the recommendations.

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P. Rama Rao  
23/1/18

4<sup>th</sup> School Board meeting of School of Basic and Applied Sciences  
to be held at conference room, city campus, CUPB on 27<sup>th</sup> January, 2018 at 2:00pm

Item 3:2018:1 To Consider the minutes of Board of Studies of Department of Applied Agriculture held on 22<sup>th</sup> January 2018.

To discuss the syllabus of M.Sc. Food Science & Technology; M.B.A. Agri Business (Annexure-2a & 2b)  
**Resolution:** Approved the modifications as suggested by Board of studied.

Item 3:2018:2 To Consider the minutes of Board of Studies of Department of Animal Sciences held on 24<sup>th</sup> January, 2018

To discuss the syllabus of M.Sc. Life Sciences sp. Animal Sciences; and Ph.D. Animal Sci  
**Resolution: :** Approved the modifications as suggested by Board of studied.

Item 3:2018:3 To Consider the minutes of Board of Studies of Department of Biochemistry & Microbial Sciences held on 19<sup>th</sup> January 2018.

To discuss the syllabus of M.Sc. in Life Sciences (Biochemistry); M.Sc. in Life Sciences (Microbial Sciences); Ph.D. Biochemistry; Ph.D. Microbial Sciences  
**Resolution: :** Approved the modifications as suggested by Board of studied.

Item 3:2018:4 To Consider the minutes of Board of Studies of Department of Chemical Sciences held on 20<sup>th</sup> January 2018.

To discuss the syllabus of M.Sc. Chemistry; Ph.D. Chemistry; M.Sc. Applied Chem.

**Resolution:** Approved the modifications as suggested by Board of studied.

Item 3:2018:5 To Consider the minutes of Board of Studies of Department of Computational Sciences held online.

To discuss the syllabus of M.Sc. Chemistry (Computational Chemistry); M.Sc. Life Sciences (Bioinformatics); M.Sc. Physics (Computational Physics); Ph.D. of Computational Sciences

**Resolution: Recommended for Academic council Approval, Increase number of Seats to 15 in Computational chemistry.**

Item 3:2018:6 To Consider the minutes of Board of Studies of Department of Mathematics & Statistics held on 19<sup>th</sup> January, 2018

To discuss the syllabus of M.Sc. Mathematics; M.Sc. Statistics; Ph.D. Mathematics; Ph.D. Statistics  
**Resolution:** Approved the modifications as suggested by Board of studied.

*P. Rama Rao*  
27/1/18

4<sup>th</sup> School Board meeting of School of Basic and Applied Sciences  
to be held at conference room, city campus, CUPB on 27<sup>th</sup> January, 2018 at 2:00pm

Item 3:2018:7 To Consider the minutes of Board of Studies of Department of Pharmaceutical Sciences and Natural Products held on 25<sup>th</sup> January 2018.

To discuss the syllabus of Pharmaceutical Sciences and Natural Products; M.Sc. Medicinal Chemistry; M. Pharmacy in Medicinal Chemistry; M. Pharmacy in Pharmacognosy & Phytochemistry; Ph.D. Pharmaceutical Sciences; Ph.D. Medicinal Chemistry

**Resolution: Recommended for Academic council Approval, the syllabus is meeting all the requirements for PCI approval. AICTE Guidelines need to be implemented considering Hon, Punjab and Haryana decision. Further it was informed there a court case is pending in Supreme court. Further PCI is authorized to supervise the syllabus of the Diploma in Pharmacy.**

In addition Universities under UGC are autonomous,

Item 3:2018:8 To Consider the minutes of Board of Studies of Department of Physical Sciences held on 23<sup>th</sup> January, 2018

To discuss the syllabus of M.Sc. Physics & Ph.D. Physics

**Resolution: :Approved the modifications as suggested by Board of studied.**

Item 3:2018:9 To Consider the minutes of Board of Studies of Department of Plant Sciences held on 19<sup>th</sup> January, 2018

To discuss the syllabus of M.Sc. Life Sciences sp. Plant Sciences; Ph.D. in Plant Sciences.

**Resolution: Recommended for Academic council Approval,**

Further the following points were discussed.

Regarding Ph.D. Credits, minimum credit to be assigned across the schools after having consensus .


**The School Board also discussed the issue of obtaining a greater success rate in the NET examination. It was suggested that the external experts may be obtained in the areas where internal faculty are insufficient to cover the coaching of NET examination.**

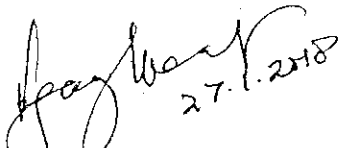
**Prof. V. K. Kapoor emphasized to have Medicinal Plant Garden on the new Campus.**


*Prakash Rao*  
27/1/18

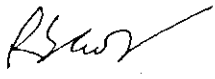
4<sup>th</sup> School Board meeting of School of Basic and Applied Sciences  
to be held at conference room, city campus, CUPB on 27<sup>th</sup> January, 2018 at 2:00pm

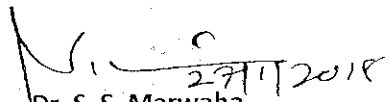
Chairman requested the external members to give expert comments to increase CSIR NET qualified students to which Prof. Rajat Sandhir suggested to have a comprehensive examination at the end of course. Prof. K.P. Singh emphasized on individual teacher to support CSIR NET aspirants to enhance the success rate.

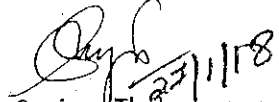
  
Prof. P. Rama Rao 27/1/2018

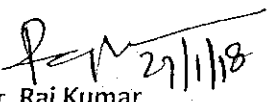
  
Dr. V. K. Kapoor  
(External Expert) 27.1.2018

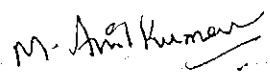
  
Dr. K. P Singh  
(External Expert) 27/1/18

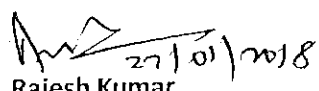
  
Dr. Rajat Sandhir  
(External Expert)

  
Dr. S. S. Marwaha 27/1/2018

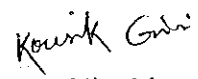
  
Dr. Sanjeev Thakur 27/1/18

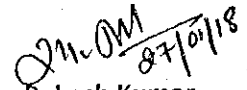
  
Dr. Raj Kumar 27/1/18

  
Dr. A. K. Mantha M. Anil Kumar


  
Dr. Rajesh Kumar 27/01/2018

  
Dr. S. K. Mahapatra 27/1/18


  
Dr. Kaushik Giri

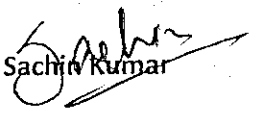
  
Dr. Rakesh Kumar 27/01/18

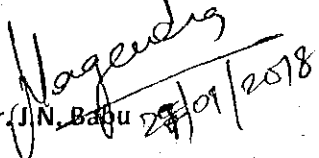
  
Dr. Monisha Dhiman 27/1/18

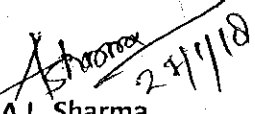
  
Dr. Gauree Shankar 27/1/18

  
Dr. C. Patil 27.01.18

  
Dr. Vinod Kumar

  
Dr. Sachin Kumar

  
Dr. J.N. Babu 27/01/2018

  
Dr. A.L. Sharma 27/1/18

**Central University of Punjab, Bathinda**  
**Department of Education**

**ANNEXURE - 28.11.**

**Minutes of Meeting of School Board of Education**

The meeting of the School Board was held on 25<sup>th</sup> January, 2018 at 11 am in the committee room to discuss the curriculum of Ph.D., M.Ed. and M.A. (Education), B. Ed.- M.Ed. Integrated, M.A. (Educational Studies) and Ph.D. (Educational Studies) programs of the Department of Education. The meeting was attended by the following members:

1. Prof. P. Ramarao, DAA, CUPB
2. Prof. S. K. Bawa, Professor, Chairperson
3. Prof. Lokesh Verma, Prof, Head & Dean, Central University of Jammu
4. Dr. Jubilee Padmanabhan, Assistant Professor
5. Dr. Amandeep Kaur, Associate Professor

**Invited Members**

1. Dr. Shamshir Singh Dhillon, Assistant Professor
2. Dr. Sesadeba Pany, Assistant Professor
3. Dr. Biswajit Behera, Assistant Professor
4. Dr. Rajesh Kumar, Assistant Professor
5. Dr. Shiva Shukla, Assistant Professor

The following recommendations were made in the curriculum of various programs:

| Paper Code | Existing   |   |   |        | Modification  |   |   |        |
|------------|--|---|---|--------|---|---|---|--------|
|            | L  | T | P | Credit | L   | T | P | Credit |
| EDU710     | 0  | 0 | 3 | 3      | 0   | 0 | 2 | 2      |
| MAE506     | Western philosophies with reference to objectives, curriculum, methods of teaching and role of teacher in the following: Idealism. Realism, Naturalism and Pragmatism.                         |   |   |        | Add Existentialism  |   |   |        |
|            | Role and functions of different regulatory bodies in higher ----   |   |   |        | NUEPA should be changed to NIEPA                              |   |   |        |
| MAE522     | Programs for achieving universalization of secondary education<br>Sarva shiksha abhiyan (SSA)<br>Rashtriya madhyamik shiksha abhiyan (RMSA)<br>Kasturba Gandhi balika vidyalaya scheme (KGBVS) |   |   |        | Addition of specifications-concept, status and implementation |   |   |        |

|                                      |  |
|--------------------------------------|--|
| B.Ed.-M.Ed.<br>Integrated<br>program | Rearrangement needs to be done in the scheme |
|--------------------------------------|--|

*Quesada 25/01*  
 Prof. Lokesh Verma  
 Prof., Head & Dean  
 Central University of Jammu

*Quesada*  
 Dr. Amandeep Kaur  
 Associate Prof.

*Quesada 25/1/18*  
 Dr. Jubilee Padmanabhan  
 Assistant Professor

*Pramarao 25/1/18*  
 Prof. P. Ramarao  
 DAA, CUPB  
 Chairperson

*S.K. Bawa*  
 Prof. S. K. Bawa  
 Prof. & Head

*Pramarao*  
 - DAA

- HVC



The meeting of School Board of School of Engineering and Technology (Centre for Computer Science & Technology) was held on 27-01-2018 at 10.30 PM in committee room Academic block of CUPB. Following members were present in the meeting:

1. Dr. P. Ramarao, Dean  
Chairperson
2. Dr. Amandeep Kaur, HOD,  
Centre for Computer Science & Technology, CUPB.
3. Dr. Amar Pratap Singh,  
Professor, SLIET, Longowal.
4. Dr. Tarun Arora, Associate Professor, CUPB
5. Dr. A.K. Jain,  
Associate Professor, CUPB  
Special Invitee
6. Er. Surinder Singh Khurana, Assistant Professor,  
Computer Science & Technology, CUPB.  
(Member)
7. Er. Meenakshi, Assistant Professor,  
Computer Science & Technology, CUPB.  
(Special Invitee)
8. Dr. Satwinder Singh, Assistant Professor,  
Computer Science & Technology, CUPB.  
(Special Invitee)

The minutes of the meeting are follows:

1. The detailed syllabus of M. Tech in CST (2018-19 onwards) was approved with minor changes as mentioned below:
  - Topics "Introduction to FPGA and DSP processors", and "PIC and ARM Architecture" have been added in subject entitled "Embedded System Design". 8051 architecture concept is removed from the same subject.
  - Topic "Introduction to 3 dimensional image processing" has been added to subject entitled Digital Image Processing.
  - Topic "Introduction to Steganography, Watermarking and Steganoanalysis" has been added to the subject Information Security.

Ramarao

Quor

A.K. Jain

Surinder Singh

Satwinder Singh

(15)

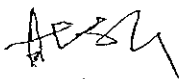
CENTRE FOR COMPUTER SCIENCE & TECHNOLOGY


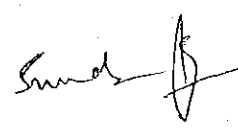

2. The detailed syllabus of M. Tech in CST (CBS) (2018-19 onwards) was approved with minor changes: as mentioned below:
  - Topics "Introduction to FPGA and DSP processors", and "PIC and ARM Architecture" have been added in subject entitled "Embedded System Design". 8051 architecture concept is removed from the same subject.
  - Topic "Introduction to 3 dimensional image processing" has been added to subject entitled Image Processing and Biometric Security.
  - Topic "Introduction to Steganography, Watermarking and Steganoanalysis" has been added to the subject Information and Network Security.
3. The draft syllabus of **Interdisciplinary courses offered by Computer Science & Technology Department** for students of other departments is approved with minor changes as mentioned below:
  - The name of subject "Introduction to Digital Logic" changed to "Introduction to Digital Logic Design". Also topic Introduction to counters and registers has been added to the same subject.
  - It is recommended to exclude the subject "Multimedia and Its Applications".
  - In subject Introduction to Matlab, topic GUI interface is removed and Introduction to Interpolation techniques.
4. The draft syllabus of **common computer application course** for students of other departments is approved.
5. For the **on-going syllabus of M. Tech CST (2017-18)** it is recommended to update the codes as per the university notification.
6. For the **on-going syllabus of M. Tech CST (CBS) (2017-18)** it is recommended to update the codes as per the university notification.
7. For the **on-going syllabus of Ph.D. course work**, it is recommended to update the codes as per the university notification.
8. The recommendation of revised eligibility qualification for admission in M.Tech CST and M.Tech CST(CBS) as revised by Board of Studies is not agreed upon. Hence earlier approved criteria may be kept.

The brief summary of the meeting is as follows:

1. The syllabus of M. Tech in Computer Science & Technology (2018-19 onwards) has also been approved as with the BOS meeting. Approved syllabus of M. Tech in Computer Science & Technology (2018-19 onwards) is attached herewith (Flag-A).
2. The syllabus of M. Tech in Computer Science & Technology (Cyber Security) (2018-19 onwards) has also been approved as in the BOS meeting. Approved syllabus for M. Tech in Computer Science & Technology (Cyber Security) (2018-19 onwards) is attached herewith (Flag-B).

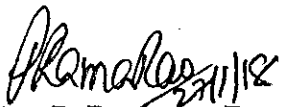


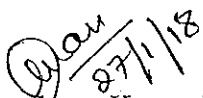
  

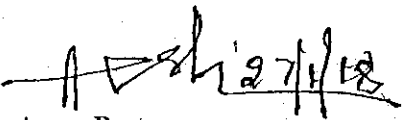
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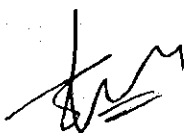
CENTRE FOR COMPUTER SCIENCE & TECHNOLOGY

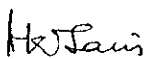
3. The syllabus of common computer application course for students of other departments has also been approved as in the BOS meeting. Approved syllabus is attached herewith (Flag-C).
4. The revised structure (change in course codes) M.Tech in Computer Science & Technology(2017-18) has also been approved as in the BOS meeting. Approved structure of M.Tech in Computer Science & Technology is attached herewith (Flag-D).
5. The revised structure (change in course codes) M.Tech in Computer Science & Technology (Cyber Security) (2017-18) has also been approved as in the BOS meeting. Approved structure of M.Tech in Computer Science & Technology (Cyber Security) is attached herewith (Flag-E).
6. The detailed syllabus of Ph.D. in Computer Science & Technology has also been approved as in the BOS meeting. Approved syllabus of Ph.D. in Computer Science & Technology is attached herewith (Flag-F).

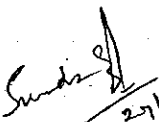
  
Dr. P. Ramharao, Dean  
Chairperson

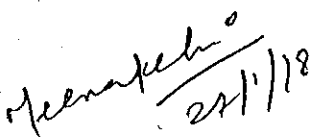
  
Dr. Amandeep Kaur, HOD,  
CST

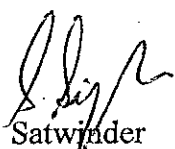
  
Dr. Amar Pratap  
Singh, Professor, SLIET,  
Longowal.

  
Dr. Tarun Arora,  
Associate Professor, CUPB

  
Dr. A.K. Jain,  
Associate Professor, CUPB  
Special Invitee

  
Er. Surinder Singh,  
Assistant Professor, CST  
(Member)

  
Er. Meenakshi,  
Assistant Professor, CST  
(Member)

  
Dr. Satwinder Singh,  
Assistant Professor, CST  
(Member)

SCHOOL OF ENVIRONMENT AND EARTH SCIENCES  
CENTRAL UNIVERSITY OF PUNJAB, BATHINDA

Ref no: .....

Date: 24.01.2018

ANNEXURE - 28.12

Subject: Proceedings of School board meeting of School of Environment and Earth Sciences

The meeting of school board of School of Environment and Earth Sciences was held on 24<sup>th</sup> January 2018 at 2 pm at the office of Dean of the school. Prof. V K Garg, Dean SEES chaired the meeting.

The agenda of the meeting was discussed and the recommendation of the meeting is as follows.

**Agenda 1:** Approval of the minutes of the Board of studies of Department of Environmental Science and Technology

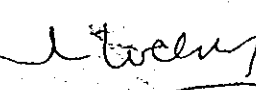
**Resolution:** The committee unanimously resolved to adopt the minutes of the Board of studies of Department of Environmental Science and Technology. The proceeding of the Board of Studies is attached as Annexure A.

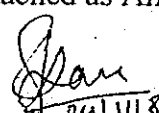
**Agenda 2:** Approval of the minutes of the Board of studies of Department of Geography and Geology


**Agenda 3:** Approval of the two separate courses namely Research methodology (GEO 502) and Statistics for Sciences (GEO 503) and Statistics for Humanities and Social Sciences (GEO 503) at Master level programme.

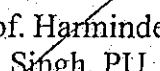
**Agenda 4:** Approval of the two separate courses namely Research methodology and Statistics for Ph.D. courses for Ph.D. programme.

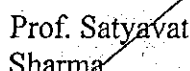
**Resolution:** The committee unanimously resolved to adopt the minutes of the Board of studies of Department of Geography and Geology. The committee has approved the two courses Research methodology and Statistics for master and Ph.D. programme. The proceeding of the Board of Studies is attached as Annexure B.

  
Prof. Naresh  
Kochar,  
PU

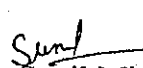
  
Prof. Praveen  
Sharma, GJU

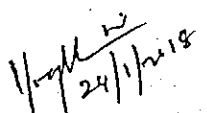
  
Prof. Sushil Kansal  
PU

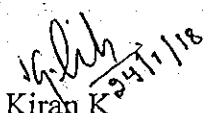
  
Prof. Harminder  
Pal Singh, PU


  
Prof. Satyawati  
Sharma  
IIT, Delhi

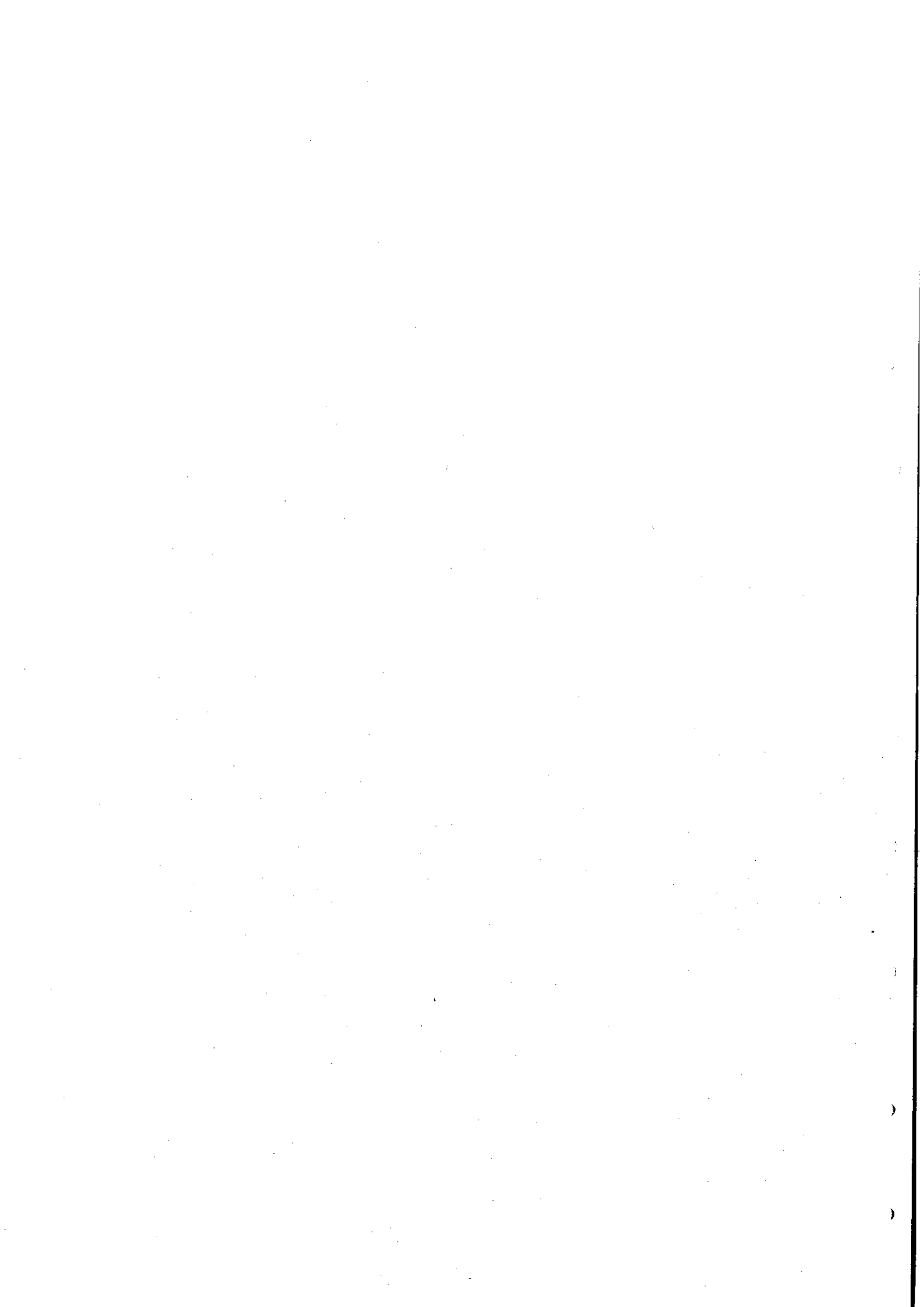
Prof. Anjana  
Munshi  
CUPB

  
Dr. Sunil Mittal  
CUPB

  
Dr. Yogalakshami  
KN  
CUPB

  
Dr. Kiran  
Singh  
CUPB

  
Prof. V.K. Garg  
Chairperson  
CUPB



**CENTRAL UNIVERSITY OF PUNJAB  
SCHOOL OF GLOBAL RELATIONS**

ANNEXURE-28-18

Ref no: CORB/SCA/SGR/18/05

Dated: 27.01.2018

Subject: Minutes of the meeting of School Board of the School of Global Relations for Academic Session 2018-19

The following members were present in the meeting:

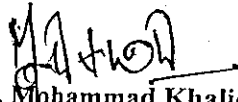
- |  |             |
|--|-------------|
| 1. Prof. Ramakrishna Wusirika              | Chairperson |
| 2. Prof. Khalid Mohammad (External expert) | Member      |
| 3. Dr. Bawa Singh                          | Member      |
| 4. Dr. Sudheer Singh Verma                 | Member      |
| 5. Dr. Pabitra Kumar Mishra                | Member      |
| 6. Dr. Kiran Singh                         | Member      |
| 7. Dr. Vikas Rathee                        | Member      |

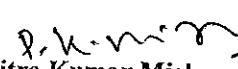
One of the external members, Prof. Prof Rajiv Lochan, Department of History, PU, Chandigarh communicated his comments through email (enclosed).

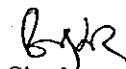
The meeting of School Board of the School of Global Relations was held on 27 January, 2018 at 12 noon in AC Room-100 in the Academic Block. The Chairperson of the School, Prof. Ramakrishna Wusirika welcomed all the members of the committee. The minutes of the BoS meeting of the Department of South and Central Asian Studies were presented to the members.

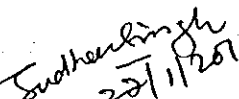
- **Agenda:** To review and recommend the minutes of Board of Studies of Department of South and Central Asian Studies held on January 27<sup>th</sup>, 2018.
- **Resolution:** The members of School Board discussed the agenda item and suggested few changes in the syllabus which were incorporated (Annexure I). The committee unanimously resolved to adopt the changes and recommend the syllabus.

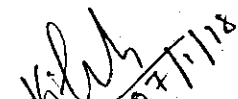
The meeting ended with vote of thanks from the Chair.

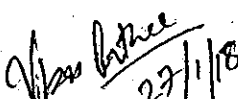
  
Prof. Mohammad Khalid  
Department of Evening Studies,  
Panjab University Chandigarh

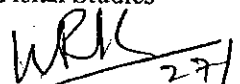
  
Dr. Pabitra Kumar Mishra  
Associate Professor & Associate  
Dean, School of Social Sciences

  
Dr. Bawa Singh  
Assistant Professor &  
Officiating HoD

  
Dr. Sudheer Singh Verma  
Assistant Professor  
Department of South and Central  
Asian Studies

  
Dr. Kiran Singh  
Assistant Professor, Department  
of Geography and Geology

  
Dr. Vikas Rathee  
Assistant Professor  
Department of South and  
Central Asian Studies

  
Prof. Ramakrishna Wusirika  
Chairperson and Dean  
School of Global Relations


कुल के कार्यालय/VCO  
27/1/2018 4796.....  
दिनांक/Dt. 29/1/18.....  
DAA

Approval and Recommendations by email: Prof. Rajiv Lochan

It is done with  
As per rules

(Email attache)

To DAA froded. Put up for approval  
To VC.

DR(M)   
29/1/18

7988  
29.1.18  
कुल के कार्यालय  
Registrar's Office  
29/1/18  
304  
pm



Dr, Bawa Singh &lt;bawasingh73@gmail.com&gt;

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**School Board Meeting of School of Global Relations (CUPB) on January 27 at 12 noon**

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M Rajivlochan &lt;mrajivlochan@hotmail.com&gt;

Sun, Jan 21, 2018 at 3:17 PM

To: Dean School of Global Relation &lt;dean.sgr@cup.edu.in&gt;, "bawasingh73@gmail.com" &lt;bawasingh73@gmail.com&gt;

Dear Professor Ramakrishna,

I have carefully gone through the documents that you sent, viz. the MA history syllabus, the Syllabus for pre-PhD course work and the MA Political Science syllabus along with the summary of changes and recommendations. My comments on each are given below:

1. MA History Syllabus: would agree with the syllabus as given;
2. Syllabus for pre-PhD course work: would agree with the syllabus as given;
3. MA Political Science Syllabus: would agree with the syllabus as given;
4. The changes and recommendations: these changes flesh out the teaching more, would agree with them.
5. If there is a slight hesitation that I have on all the three syllabus documents it is just this: that this may be putting too much pressure on students, forcing them to do far too much learning in a very short spell. However, how students cope with such a syllabus is best left to the feedback that comes from students and teachers once the syllabus is put into practise.
6. The minutes: no comment

Best wishes,

Rajivlochan

Professor, Department of History, Panjab University, Chandigarh

Ph. 9417566600

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**From:** Dean School of Global Relation <dean.sgr@cup.edu.in>**Date:** Sunday, 21 January 2018 at 20:00**To:** uditvinayak x <mrajivlochan@hotmail.com>, <bawasingh73@gmail.com>**Subject:** Re: School Board Meeting of School of Global Relations (CUPB) on January 27 at 12 noon

[Quoted text hidden]

## School Board 2018-19

## MA Political Science (Summary of Suggestions)

| Course Code With Title                            | Recommendations/Suggestions/<br>Addition   | Deletion in Syllabus  |
|---|--|---|
| <b>Semester-1st</b>                               |  |   |
| POL-509- Political Institutions in India          | Nil  | Unit-1: Constitutional Debates  |
| POL. 511- Strategic Thinking and Culture          | Nil  | Unit-2: of War  |
| POL. 512- Making of Modern India                  | Unit-2: Liberalisation, Privatisation, and Globalisation, Shuffling Unit-3 With Unit-4   | Nil   |
| POL. 513- Introduction to International Relations | Unit-4: Arms Control Regimes   | Unit-3: Evolution of the Working of the United Nations<br>Unit-4: Weapons of Mass Destruction   |
| <b>Semester- 2<sup>nd</sup></b>                   |  |   |
| POL. 521- Comparative Political Analysis          | Nil  | Unit-1: Decolonisation<br>Unit-3: Emergency Powers and Crisis of Constitutionalism<br>Unit-4: Political Parties, Interest Groups, Social Movements  |
| POL. 523- Theories of International Relations     | Unit-1: Theories of, and Shuffling with Unit-2<br>Unit-4: Organisation of Islamic Cooperation, The Union of South American Nations | Unit-1: Approaches to the Study Structural, Neoliberalism Neorealism Feminism, Major Assumptions in International Relations<br>Unit-2: State, Security; Traditional and Non traditional<br>Unit-3: World Trade Organisation, G20, BRICS<br>Unit-4: European Union, SCO, ASEAN |

*By*

*P. K. ...*

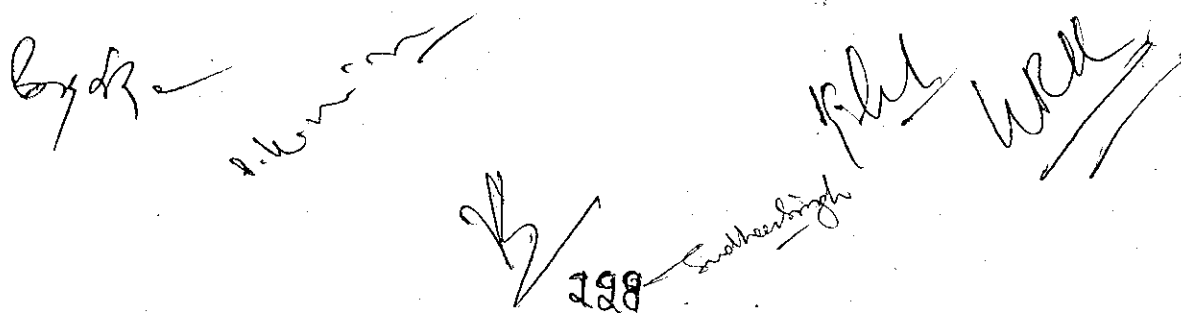
*Vijay ...*

*Sudhakar ...*

*WAK*



|   |  |  |
|---|--|--|
| POL.524- India's Freedom Struggle                       | Unit-3: Advocacy of Two Nation Theory  | Unit-1: Reforms Movements in 19th Century: Brahmo Samaj and Arya Samaj<br>Unit-3: Demand for Separate Nations  |
| POL.-526- India and its Neighbours                      | Unit-2: Issues between India and its Neighbours: Kashmir Issue, Tamil Problem, Teesta Water Disputes, Border Problem With China<br>Unit-3: And Prospects, India and South Asian Trade Relations<br>Unit-4: Human Trafficking | Unit-1: India's Geo Strategic Concerns in South Asia<br>Unit-2: Full Revised<br>Unit-3: India's Economic Relations With Its Neighbours<br>Unit-4: India's Concern With its Maritime Security   |
| POL. 527- Introduction to Climate Politics (IDC)        | Unit-4: Dilemma in Climate Change Politics   | Unit-4: Challenges to Climate Change Politics  |
| POL.528- War and Peace in International Relations (IDC) | Unit-4: Nuclear Weapons  | Unit-4: Cyber Warfare  |
| <b>Semester – 3rd</b>                                   |  |  |
| POL.551- Indian Government and Politics                 | Unit-2: Law Making and Union Budget, Theory and Practice<br>Unit-3: President :Appointments and Powers<br>Unit-4: Panchayati Raj Institutions, Urban Local Institutions  | Unit-2: Basic Structure Doctrines, Relationship between Executive and Judiciary: Judicial Appointments, Judicial Overreach, and Reforms<br>Unit-3: Chief Minister<br>Unit-4: Panchayati Raj Institutions in India, Urban Local Governance in India |
| POL.552- Indian Political Thought                       | Nil  | Unit-4: M.S. Golwalkar   |
| POL.553- Governance and Public Policy in India          | Unit-1: E-Governance<br>Unit-3: Mahatma Gandhi   | Unit-2 Grievance Redressal System: Ombudsman, Lokpal, Lokayukta, Multi-level Governance<br>Unit-3 Planning for Development e-governance, Public Policy related to Drinking Water and Food  |


  
 298

|  |   |  |
|--|---|--|
|  |   | Security   |
| POL.554- Politics of Globalisation           | Unit-1: Different Dimensions<br>Unit-2: Financial                 | Unit-1: Scope, Globalisation: Cultural, Economic, and Political Process  |
| POL.556- Punjab Government and Politics      | Unit-1: Nature and Significance<br>Unit-4: Party System in Punjab | Unit-1: State Politics<br>Literature: Three Generation<br>Unit-4: Punjab (its Implication)<br>Shift From Ethnic Agenda to Peace Agenda to the Agenda Of Governance And Development<br>SAD and Politics Of Punjab |
| <b>Semester -4<sup>th</sup></b>              |   |  |
| POL.573- Environmental Political Theory      | Unit-2: of Environment  | Nil  |
| POL.574- South Asian Political Systems       | Unit-2: Asia, Geopolitical  | Unit-4: Transformations  |
| POL.575- United Nations and Global Conflicts | Nil   | Unit-1: Chapter 7th  |
| POL.577- Politics and Development in India   | Unit-2: Factors of  | Nil  |
| <b>Course Codes</b>                          | Of All courses have been changes                                  |  |

*By Dr*

*P.K. Singh*

*Sudhanshu Singh*

*WPK*

*2009*

*P.S.*

### MA History (Summary of Suggestions)

1. Subject initials and course codes have been changed in accordance with guidelines from Examinations department. However, course titles continue as per the previous pattern, except some that are noted below.
2. 'Mughal India' (HIS.508) is now taught in Semester 1 instead of Semester 2.
3. 'Ancient India' (HIS.523) is now taught in Semester 2 instead of Semester 1.
4. 'Indian Nationalism' is now re-titled as 'Nationalism in India' (HIS.571).
5. A new elective course 'History of Indian Literatures' (HIS.524) is being offered in Semester II
6. A four part 2-credit Seminar (HIS.597) is being offered in each semester.

by la

H. K. Singh

S. K. Singh

SK

SK

SK

## School Board 2018-19

## Ph. D in South and Central Asian Studies (Summary of Suggestions)

| Ph.D in South and Central Asian Studies                           |   |              |
|---|---|--------------|
| SCA.702<br>Computer Applications<br>in Social Science<br>Research | Title Changed<br>Unit-1: Introduction to Computer: What is Computer:<br>Importance of Computer, Man V/S Machine, Classification<br>Computer, Architecture of a Computer System: Facilities<br>Available in Computerised System, Components of<br>Computer System.<br>Unit-2: Use of MS Word and PowerPoint: Creation of<br>Tables, Diagrams, and Graphs, Creation of Equations,<br>Preparing Table of Contents, Endnote, Footnote,<br>Bibliography, Auto- Spelling and Grammar Check, Use of<br>Thesaurus & Translation Facilities, Use of PowerPoint<br>Presentations.<br>Unit-3: Use of MS Excel: Data Tabulation & Processing -<br>Data Validation, Creation of Tables, Diagrams, Use of<br>Mathematics, Statistical, Function and logical Formula for<br>Computations, Use of Analysis, Toolpak.<br>Unit-4: SPSS: Entering, Describing and Obtaining Data,<br>Statistically Analysing Data: Parametric and Non-<br>Parametric Test, Survey Methods for research in Social<br>Sciences, Reporting and Presenting Research. | Full Revised |
| SCA.703-Government<br>and Politics of South<br>and Central Asia   | Unit-2: South Asia<br>Unit-3: Central Asia  | Nil          |

## Department of Human Genetics and Molecular Medicine

Ref. no. CUPB/HGMM/18/643

Dated: 19-01-2018

Sub: Minutes of the proceedings of the meeting of School Board of School of Health Sciences.

A meeting of the School Board of School of Health Sciences was held on 19<sup>th</sup> Jan, 2018 at 10:00 AM in the HoD's Office. Following recommendations were made:

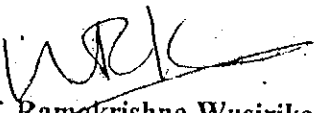
1. All the recommendations from the Board of Studies were approved in the School Board.

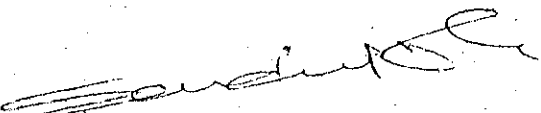
Approval taken  
via email (Attached)

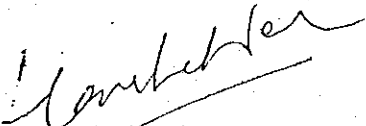
Prof. AJS Bhanwer, Member,  
Department of Human Genetics,  
GNDU Amritsar

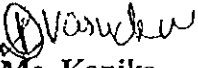
Approval taken via email (Attached)

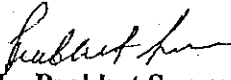
Prof. Vasuda Sambyal  
Department of Human Genetics,  
GNDU Amritsar

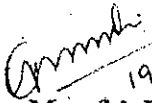
  
Prof. Ramakrishna Wusirika  
Department of Biochemistry and  
Microbial Sciences

  
Dr. Sandeep Singh,  
Assistant Professor,  
(HoD Nominee),  
Department of Human  
Genetics and Molecular Medicine

  
Dr. Harish Chander,  
Assistant Professor,  
Department of Human  
Genetics and Molecular Medicine

  
Ms. Kanika  
Ph.D. Student

  
Mr. Prabhat Suman  
Ph.D. Student

  
19-01-2018  
Dr. Anjana Munshi, HoD  
Chairperson (Dean School of Health  
Sciences) HoD, Department of Human Genetics  
and Molecular Medicine



Department of Human Genetics and Molecular Medicine  
**Central University of Punjab**  
 Established vide Act No. 25(2009) of Parliament

Ref. No. : CUPB/HGMM/18/620

January 10, 2018

**Subject: Minutes of the Board of Studies meeting for the Department.**

As per the CUPB notification CUPB/CC/17/Notification/494 dated August 11, 2017, the meeting of the BOS was conducted on January 10, 2018 at HoD's office of the department at 12:30PM. During the meeting following agenda was discussed and approved:

1. Course codes for M.Sc. Human Genetics as well as M.Sc. Molecular Medicine have been changed as per the standard codes given by Central University of Punjab. (To be implemented for current batches also)
2. There were no changes in number of credits for both the M.Sc. courses.
3. As per instructions from IQAC, CUPB a new 2-credit course material has been added in Course "Research Methodology and Biostatistics" for Ph.D. programs in Human Genetics as well as Ph.D. in Molecular Medicine.
4. The Ph.D. course work for Human Genetics has been now revised as per new guidelines to 11 credits (LHG.701-Research Methodology and Biostatistics: 5 credits, LHG.702- Advanced Course in Human Genetics-5 credits; and LHG.799- Credit Seminar-1 credit).
5. The Ph.D. course work for Molecular Medicine has now been revised as per new guidelines to 11 credits (LMM.701-Research Methodology and Biostatistics-5 credits, LMM.702- Advanced Course in Molecular Medicine-5 credits; and LMM799- Credit Seminar-1 credit).

*Anm*  
10-1-2018  
Prof. Anjana Munshi

*Anjana*  
Prof. AJS Bhanwer

*WRK*  
Prof. R. Wusuurika

*Mulhans*  
Dr. Anandesh Kulharia 10/1/2018

*Preeti*  
10/1/18  
Dr. Preeti Khetarpal

*Sabje*  
Dr. S. Senapati

*Sandeep Singh*  
10/1/18  
Dr. Sandeep Singh

*Harish Chander*  
10/1/18  
Dr. Harish Chander

**Student Members:**

*Kanika Vasudeva*  
Ms. Kanika Vasudeva

*Prabhat Suman*  
10/1/2018  
Mr. Prabhat Suman

DAA

V.C. Sir

*Pl attach the modified syllabus. Pl*  
*Conduct School Board meeting ASAP.*  
*and meanwhile send Adv. copy to DR(M) if*  
*possible*  
*RRao*  
*11/1/18*  
*7549*  
*1.1.18*

City Campus, Mansa Road, Bathinda Tel./Fax: +91-164-2430586  
 Email: [cu.punjab.info@gmail.com](mailto:cu.punjab.info@gmail.com), Website: [www.cup.ac.in](http://www.cup.ac.in), [www.cup.edu.in](http://www.cup.edu.in)

School Board Meeting has been conducted. Minutes have been submitted for approval.

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## Department of Human Genetics and Molecular Medicine

Summary of the changes made in the syllabus (BOS January 2018)

| Existing Syllabus   | Changes Made   |
|---|--|
| 1. M.Sc. Human Genetics and M.Sc. Molecular Medicine course codes used to start with HGL and LMM                  | Course codes for M.Sc. Human Genetics as well as M.Sc. Molecular medicine have been changed as per universal codes suggested by the university.  |
| 2. Research methodology and biostatistics was a 5 credit course in PhD Human Genetics and PhD Molecular Medicine. | A new 2 credit course material has been added in course "Research Methodology and Biostatistics" for Ph.D programs in human genetics as well as molecular medicine as per IQAC guidelines.                       |
| 3. Previous credits for Ph.D Human Genetics and Molecular Medicine program were 20                                | The Ph.D course work for Human Genetics has been revised as per new guidelines of UGC to 11 credits.<br>An advanced course in Human genetics and Molecular Medicine has been added by combining previous courses |

*Ammb*  
19.1.2018

Date: 22.01.2018

Meeting of School Board

Subject: Proceedings for the 1<sup>st</sup> meeting of Board of School was held on 22 January, 2018.

The meeting of School Board of Information and Communicative Sciences was held on 22 January, 2018 at 2.00 am in the office of the Chairman. The following members were present in the meeting:

1. Prof. V.K. Garg, Chairperson, Dean, School of Information and Communicative Sciences
2. Dr Monisha Dhiman, Associate Professor, Department for Biochemistry and Microbial Sciences
3. Dr Satwinder Singh, Assistant Professor, Department for Computer Science and Technology
4. Dr Yogalakshmi K N, Assistant Professor, Department of Environment Science and Technology
5. Mr P P S Gill, Former State Information Commissioner, State Information Commission, Punjab
6. Mr Vikas Kahol, Director Public Relations, DAV University, Jalandhar Bhagwan Singh Chaudhary, Department of Geophysics, Kurukshetra University
7. Dr Paramveer Singh, Assistant Professor, Department of Mass Communication and Media Studies, Central University of Punjab
8. Dr Rubal Kanozia, Assistant Professor, Department of Mass Communication and Media Studies, Central University of Punjab
9. Dr Chhavi Garg, Assistant Professor, Department of Mass Communication and Media Studies, Central University of Punjab

The following items resolved in BoS were put forth the Board for approval :-

1. As per model syllabus given by UGC, the name of the Course is MA (Journalism and Mass Communication). Whereas At CUPB, the name is MA (Mass Communication and Journalism). It is resolved the nomenclature of the Course be changed to MA ( Journalism and Mass Communication)
2. The syllabus and coursework of Post-Graduation course for academic session 2017-19 is accepted.
3. The syllabus and coursework of Post-Graduation course for academic session 2018 onwards was accepted.
4. Two seats in Ph.D programme would be offered in the Department from session 2018 onwards.
5. The syllabus and coursework of Pre-Ph.D. coursework was accepted.
6. The course-codes of the syllabus were changed and approved as per new rules of the University
7. It was resolved that Rs 2 lakh be allotted for study tour/trip.
8. Experts recommended that the department can start YouTube channel after can be started by the department after due approval from competent authority.

*[Signature]*  
22/1/18

*[Signature]*  
22/01/18

VIP  
*[Signature]*  
22/1/18

*[Signature]*  
22/1/2018

Monish  
22/1/18  
12

*[Signature]*  
22/1/18

-225-

22/1/18





Department of Mass Communication and Media Studies  
School of Information and Communicative Sciences  
Central University of Punjab

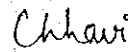
Date: 22.01.2018

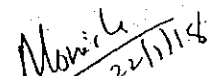
The abovementioned items were approved by the members of the School Board along with the following suggestions:-

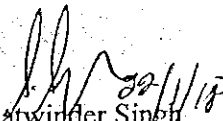
- The budget for study tours/field visits may be increased to Rs 2.5 lakh.
- A monthly newsletter/lab journal may be brought out by students of the University for private circulation.
- Regular visits of the students to media organisations must be organised.
- Lectures of experts from media-industry may be organised.

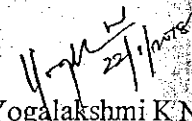
  
Dr Paramveer Singh  
22/1/18

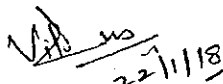
  
Dr Rubal Kanozia  
22/1/18

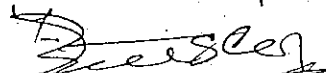
  
Dr Chhavi Garg

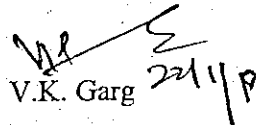
  
Dr Monisha Dhiman  
22/1/18

  
Dr Satwinder Singh  
22/1/18

  
Dr Yogalakshmi K N  
22/1/18

  
Mr Vikas Kahol  
22/1/18

  
Mr P P S Gill  
22/1/18

  
Prof. V.K. Garg  
22/1/18

School of Languages, Literature and Culture

The meeting of the School Board of School of Languages, Literature and Culture was held on January 25, 2018 at 2.00 pm in Room AC 101 and following agenda was discussed:

- Syllabi and Coursework of M.A. Punjabi, M.A. Hindi and M.A. English
- Syllabi and coursework of Ph.D. Punjabi, Ph.D. Hindi and Ph.D. English
- To change the nomenclature of PhD Comparative Literature
- Equivalence certificate of PhD Comparative Literature
- Minimum qualification for MA and PhD courses of the department

ANNEXURE-28-18

The Board discussed the points of the agenda and agreed upon the following:

Item 1: Syllabi of M.A. Punjabi, Hindi and English

The School Board approved the changes suggested by Board of Studies in the syllabi and coursework of M.A. Punjabi, M.A. Hindi and M.A. English for 2018-19 with one additional change in M.A. Punjabi course PBI.555, unit-4.

Item 2: Syllabi of Ph.D. Punjabi, Hindi and English

The School Board approved the changes suggested by Board of Studies in the syllabi and coursework of Ph.D. Punjabi, Ph.D. Hindi and Ph.D. English for 2018-19.

Item 3: Change in course codes for 2017-18

The School Board approved the recommendation of Board of Studies to incorporate changes in course codes suggested by examination section to bring uniformity across departments, from 2017-18 for M.A. Punjabi, Hindi and English.

Item 4: Change of nomenclature of M.Phil.-Ph.D. Integrated Programme in Comparative Literature

The School Board discussed the recommendation of Board of Studies and suggested that matter may be put up to the academic council for approval.

Item 5: Equivalence of Comparative Literature degree with English/Hindi/Punjabi

The School Board discussed the recommendations of Board of studies and suggested that in view of the larger interest of the students, an equivalence certificate may be provided to the concerned, after the approval of academic council.

Item 6: Minimum qualification for MA and PhD courses of the department

The School Board approved the minimum qualification for MA and PhD courses of the department as per the attached Annexure-I.

The Board approved the above-mentioned points to recommend to the Academic Council.

Prof. S.R. Singh

Prof. Jaswinder Singh

Prof. P. Ramarao

Dr. Alpna Saini

Dr. Zameerpal Kaur

Dr. Amandeep Singh

Dr. Vinod Arya

Dr. Dinesh Babu P.

Dr. Shahila Zafar

forwarded to VC with a note that if approved, it will be the agenda for AC and EC meeting

- Allowed submit to the condition that nothing recommended is in contravention of the rules & regulations of CUPEUC

कुलपति कार्यालय  
Registrar's Office  
क/सं. 7998 7977  
दिनांक/Date 25.1.18  
कुलपति कार्यालय/CO  
क/सं. 4767  
दिनांक/Date 25/01/18

To: VC

DR(M) P. Ramarao

537

25/1/18



पंजाब केन्द्रीय विश्वविद्यालय

संसदीय अधिनियम 25 (2009) के द्वारा स्थापित

Central University of Punjab

Established vide Act No. 25(2009) of Parliament

Ref. No.....DAA/17-18/...2...

Dated 29/01/2018

ANNEXURE-28/18

From: Chairperson, School for Law

To: Vice Chancellor

Herewith sending minutes of school Board meeting of School for Law held on 25<sup>th</sup> January, 2018 at committee room of Central University of Punjab, Bathinda.

Please approved the minutes of School Board. If approved the same be formed agenda for the forthcoming Academic Council.

*P. Rama Rao*  
(Prof. P. Rama Rao)  
Chairperson  
School for Law

Vice Chancellor

*Permitted for inclusion in the AC Agenda  
subject to the condition that nothing will be  
against the rules & regulations*

*DR(M)/Registrar*  
29/1/18

Enclosures: Minutes of the School Board.

*P. Rama Rao*  
29/1/18

कुलपति कार्यालय  
Registrar's Office  
क्र./सं. 8029  
दिनांक/Dt. 29/1/18

कुलपति कार्यालय/VCO  
क्र./Sr. 4788  
दिनांक/Dt. 29/1/18

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4

**LLM 508: Applied Legal Studies – I**

- i. Administrative discretion and its Control
- ii. Lokpal and Lokayukta
- iii. Marriage and Dissolution of Marriage, Matrimonial Remedies
- iv. Guardianship, Adoption, Maintenance and CARA Guidelines
- v. Uniform Civil Code

The topics of **Strict Liability and Absolute Liability** were proposed for insertion in Unit –III by the members of Board of Studies in its meeting on 23.1.2018.

**LLM 522: Indian Constitution and New Challenges**

- i. Preamble, Role of Election Commission in Democratic Process,
- ii. Parliament and State Legislatures
- iii. Centre and State Executive

**LLM 523 Comparative Public Law and Governance**

- i. Comparative study of UK, USA and India.
- ii. UK, USA and India
- iii. Independence of Judiciary
- iv. Accountability: Comparative Study with reference to UK, USA and India
- v. Nature of Federalism and Quasi-Federalism- UK, USA and India
- vi. Fundamental Rights: Comparative Study with reference to UK, USA and India
- vii. Comparative study of enforcements of fundamental rights in UK, USA and India
- viii. Emergency powers and procedure in UK, USA and India
- ix. Institution of Ombudsman- UK, USA and India
- x. Parliamentary Privileges in UK, USA and India

**LLM 524: Principles of Legislation and Interpretation**

- i. Principles of Legislation: Law Making (Legislation, Executive and Judiciary)

**LLM HRL 552 International Human Rights Law**

- i. Role of International NGOs : Amnesty International and Human Rights Watch

**LLM CPL 553 : Competition Law**

The BoS in its meeting on 23.1.2018 suggested to clarify topic I of Unit IV and approved as under:

**Competition Appellate Tribunal: Composition, Functions, Power and Procedure.**

**LL.M. HRL. 571 Criminal Justice System and Human Rights**

The BoS in its meeting on 23.1.2018 suggested to modify the first topic as the previous topic, '**Concept of Crime and Criminal Liability**' is already covered under Applied Legal Studies. It was suggested to substitute the above topic by '**Principle of Fair Trial**' in Unit I and add concept of Preventive Detention.

**Addition of a new Paper of 4 Credits:**

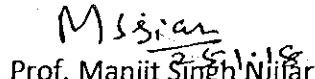
Besides, a new paper of 4 credits namely LSR 551 Applied Legal Studies-III in Third Semester has been added to cover the whole syllabus of UGC-NET as Partnership Act and portion of Labour Law. There is no change in total credits of whole LL.M. course. These have been maintained same. This paper has been introduced by reducing 2 credits from Synopsis Approval Seminar and Dissertation each.


Item No. SLSG/SB:3:2017:2

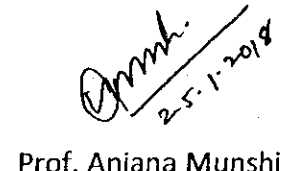
The Members suggested that in each paper, the object of the paper should be specified. It should cover the latest legislative and judicial developments in the respective course/area.

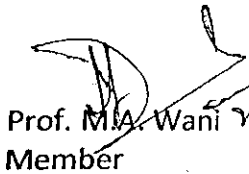
The meeting ended with a vote of thanks by HoD, Department of Law to the Chair of School Board and all the members for their inputs.

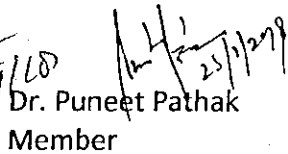
  
Prof. Ratan Singh  
Member


  
Prof. Manjit Singh Nijjar  
Member

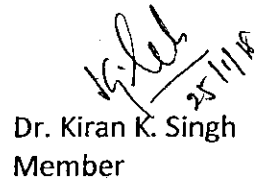
  
Prof. V.K. Garg  
Member

  
Prof. Anjana Munshi  
Member


  
Prof. M.A. Wani  
Member


  
Dr. Puneet Pathak  
Member

  
Dr. Amandeep Kaur  
Member

  
Dr. Kiran K. Singh  
Member

  
Dr. Deepak Kumar  
Member

  
Dr. Tarun Arora  
Member

  
Prof. P. Ramarao  
Chairperson

**Minutes of the 4<sup>th</sup> Meeting of School Board  
School of Legal Studies and Governance**

Item No. BOSDL:4: 2018 :1

*Meeting held on 25.1.2018*

| SN | Course Code | Course Title  | Amendment   |
|----|-------------|---|---|
| 1  | LSR 407     | Legal Theory [p.1]                                  | <ul style="list-style-type: none"> <li>i. Judicial Process: Application of Doctrine of Precedent</li> <li>ii. Law and Morality</li> <li>iii. Theories of Punishment</li> <li>iv. Judicial Contribution in Bringing Social Changes</li> </ul> <p><b><i>The word 'legal pluralism' was added in the meeting of School Board.</i></b></p>  |
| 2  | LLM 508     | Applied Legal Studies – I [p.4]                     | <ul style="list-style-type: none"> <li>i. Administrative discretion and its Control</li> <li>ii. Lokpal and Lokayukta</li> <li>iii. Marriage and Dissolution of Marriage, Matrimonial Remedies</li> <li>iv. Guardianship, Adoption, Maintenance and CARA Guidelines</li> <li>v. Uniform Civil Code</li> </ul>   |
| 4  | LLM 522     | Indian Constitution and New Challenges [p.7]        | <ul style="list-style-type: none"> <li>i. Preamble, Role of Election Commission in Democratic Process</li> <li>ii. Parliament and State Legislatures</li> <li>iii. Centre and State Executive</li> </ul>  |
| 5  | LLM 523     | Comparative Law and Public Governance [p.9]         | <ul style="list-style-type: none"> <li>i. Comparative study of UK, USA and India.</li> <li>ii. UK, USA and India</li> <li>iii. Independence of Judiciary</li> <li>iv. Accountability: Comparative Study with reference to UK, USA and India</li> <li>v. Nature of Federalism and Quasi-Federalism- UK, USA and India</li> <li>vi. Fundamental Rights: Comparative Study with reference to UK, USA and India</li> <li>vii. Comparative study of enforcements of fundamental rights in UK, USA and India</li> <li>viii. Emergency powers and procedure in UK, USA and India</li> <li>ix. Institution of Ombudsman- UK, USA and India</li> <li>x. Parliamentary Privileges in UK, USA and India</li> </ul> |
| 6  | LLM 524     | Principles of Legislation and Interpretation [p.11] | Principles of Legislation: Law Making (Legislation, Executive and Judiciary)  |
| 7  | LLM HRL 552 | International Human Rights Law [p.1]                | Role of International NGOs : Amnesty International and Human Rights Watch   |
| 8  | LLM CPL 553 | Competition Law                                     | The contents of the paper have been revised as a whole  |
|    | LSR 551     | Applied Legal Studies-III                           | A new paper of 4 credits namely LSR 551 Applied Legal Studies-III in Third Semester has been added to cover the whole syllabus of UGC-NET as Partnership Act and portion of Labour Law. There is no change in total   |

|  |  |  |   |
|--|--|--|---|
|  |  |  | credits of whole LL.M. course. These have been maintained same. This paper has been introduced by reducing 2 credits from Synopsis Approval Seminar and Applied Legal Studies which was carrying 5 credits earlier. |
|--|--|--|---|

Item No. BOSDL: 4:2018:2

2

It was advised to add a clause in each course under the title 'Objectives of the Course' authorizing the course coordinator to update as per the recent developments.  
In suggested reading of Legal Research, the book written by S.K.Verma and M.Afzal Wani, Legal Research and Methodology published by ILI, New Dehli was recommended for inclusion.



(Tarun Arora)  
HoD, Department of Law



# CENTRAL UNIVERSITY OF PUNJAB

(Established vide an Act no. 25 (2009) of Parliament)  
City Campus, Mansa Road, Bathinda-151001

ANNEXURE-28-18

## SCHOOL OF SOCIAL SCIENCES

Proceedings of the 4<sup>th</sup> Meeting of School Board, School of Social Sciences held on 19<sup>th</sup> Jan 2018 at 10.00AM at NAAC Cell Meeting Room, Academic Block, CUPB, Bathinda.

Following Members were present in the meeting:

- |                               |                 |
|-------------------------------|-----------------|
| 1. Prof. P. Ramarao           | Chairperson     |
| 2. Dr. P. K. Mishra           | Member          |
| 3. Dr. Naresh Kumar Singla    | Member          |
| 4. Dr. Aditya Ranjan Kapoor   | Member          |
| 5. Dr. V. K. Garg             | Member          |
| 6. Prof. Paramjit Singh Judge | Member          |
| 7. Dr. Vinod Arya             | Special Invitee |

One of the members, Prof. Lakhwinder Singh, could not attend the meeting due to some emergent official assignment, but has given inputs through e-mail (copy attached)

At the outset the Chairperson welcomed all the members of the School Board, School of Social Sciences. The committee discussed on the following Agenda items:

1. Finalization of the course code, course structure and syllabus contents of M.A. Economics.
2. Finalization of the course code, course structure and syllabus contents of M.A. Sociology.
3. Finalization of the course structure and syllabus contents of Ph.D. Coursework in Sociology.
4. Defining Relevant Subjects of Sociology.
5. Any other matter, with the permission of the chair.

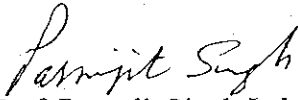
The School Board Meeting resolved as under:

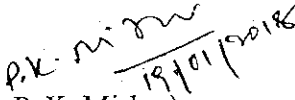
1. The course codes of all the courses in all the semesters of M.A. in Economics are finalized as per the common standard of the University.
2. The course codes of all the courses in all the semesters of M.A. in Sociology are finalized as per the common standard of the University.
3. It is resolved that the suggestions made for the improvement of the course contents of various courses of M.A. in Economics by Board Studies are accepted, and their incorporations are duly accepted by the School Board. In addition, all the suggestions made by Prof. Lakhwinder Singh through e-mail communication are also incorporated.

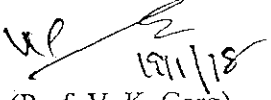


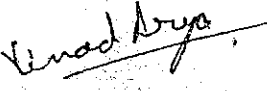
4. It is resolved that the suggestions made for the revision of the course contents of various courses of M.A. (Sociology) & Ph.D. course work in Sociology by Board of Studies are accepted, and their incorporations are duly accepted by the School Board.
5. In the course SOC.524, the title 'Urban Sociology' has been suggested to change into 'Urban Studies'.
6. In the course SOC.552, the title 'Research Methods' has been suggested to change into 'Research Methods in Sociology', and it is suggested to add 'inferential statistics' in it.
7. It is resolved that the relevant courses of Sociology as finalized by the Board of Studies are accepted except for Political Science and Social Anthropology.

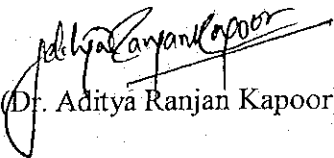
The meeting adjourned with thanks from the Chair.

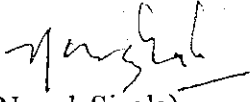
  
(Prof. Paramjit Singh Judge)

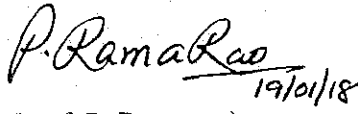
  
(Dr. P. K. Mishra)

  
(Prof. V. K. Garg)

  
(Dr. Vinod Arya)

  
(Dr. Aditya Ranjan Kapoor)

  
(Dr. Naresh Singla)

  
(Prof. P. Ramarao)

## Sub: Rules for Preservation/Destruction of old record

| <i>Description of Record</i>       |   | <i>Period of Preservation</i>                      |
|------------------------------------|---|--|
| <b>EXAMINATIONS BRANCH/SECTION</b> |   |  |
| 1.                                 | Result Sheets/ Tabulation sheets  | Permanent  |
| 2.                                 | Award Lists   | 3 years  |
| 3.                                 | Re-evaluation Cases   | 3 years  |
| 4.                                 | Cut Lists/ Attendance List and Examination forms  | 2 years  |
| 5.                                 | <b>Application forms of which Certificates have been issued</b>   |  |
|                                    | (i) Duplicate detail marks, Date of birth, Provisional merit certificates, Counterfoils and Degree in absentia. | 2 years  |
|                                    | (ii) Issuing Registers  | 5 years  |
| 6.                                 | Office copies of various correspondence   | 2 years  |
| 7.                                 | Dispatch record of Roll Nos., Detailed Marks Cards/Degrees  | 2 years  |
| 8.                                 | Receipt and Dispatch Registers  | 2 years  |
| 9.                                 | Rules files of various Examinations   | Permanent  |
| 10.                                | Re-evaluated/re-checked answer books <sup>1</sup>   | One year after the re-evaluation case is finalized |
| 11.                                | Marked answer-books (MST, Surprise test, Assignments, Practical files etc.)                                     | One year after the declaration of result           |
| 12.                                | Issue Registers of Blank Answer sheets  | 2 years  |

| <i>Description of Record</i>             |   | <i>Period of Preservation</i>                           |
|--|---|---|
| <b>UNFAIR MEANS CASES BRANCH/SECTION</b> |   |   |
| 1.                                       | U.M.C. Files  | 2 years after the period of disqualification            |
| <b>Ph.D. SECTION</b>                     |   |   |
| 1.                                       | Examiner's Reports  | 3 years   |
| 2.                                       | Files of Ph.D. registration of the students of various teaching departments (Ph.D. files) | Upto 7 years from the date of their enrolment for Ph.D. |
| 3.                                       | Department wise Ph.D. Enrolment Register  | Permanent.  |
| 4.                                       | Other Records (Correspondence files)  | 5 years   |
| 5.                                       | Registers containing names of Examiners for thesis  | 6 years   |
| 6.                                       | Statement showing deposit of Registration forms by applicants                             | 2 years   |
| 7.                                       | Ph.D. Research Degree Committee Proceedings or RAC Proceedings                            | 3 years   |

| RE-EVALUATION BRANCH/SECTION |  |   |
|------------------------------|--|---|
| 1.                           | Lists of names and addresses of Re-evaluators & files containing approval of names of Re-evaluators. | 3 years   |
| 2.                           | Re-evaluated/Re-checked answer-books.  | One year after the re-evaluation case is finalized. |

#### ACADEMIC BRANCH/SECTION

|     |   |  |
|-----|---|--|
| 1.  | Personal files of the students  | 3 years after the award of the degree in convocation               |
| 2.  | Admission forms/Application forms along-with its enclosures/documents of various courses and correspondence with the students   | 3 Years  |
| 3.  | Diary register of admission forms, Files regarding general circulars received from the various quarters.  | 2 Years  |
| 4.  | Dispatch Record of Roll Nos / DMCs record   | 2 Years  |
| 5.  | Rules and Executive Council's/ Academic Council decisions file  | Permanent  |
| 6.  | University Calendars  | Permanent  |
| 7.  | Circulars and notifications relating to Syllabi and Courses   | 3 years  |
| 8.  | Record of registration  | 3 years  |
| 9.  | Fellowship Case   | 3 years  |
| 10. | JRF to SRF cases  | 5 Years  |
| 11. | Equivalence Committee Proceedings   | 3 years  |
| 12. | Recognition Files of various Universities   | 3 years  |
| 13. | Printed Syllabus and Prospectuses   | Permanent  |
| 14. | RTI Reply   | 3 Years  |
| 15. | Maintain the record of the pass out students.   | Permanent  |
| 16. | Cases of fee refund   | 1 year   |
| 17. | Fee Structure of the various Programmes.  | 5 Years  |
| 18. | Other correspondence relating to complaints etc.  | 1 year   |
| 19. | Registers of various Scholarships, Schemes including State Govt., UGC, CSIR, Scholarships/Fellowships etc.  | 3 years after the expiry of award of Scholarship/ fellowship.      |
| 20. | Ruling / Policy decision files of various courses, Court Cases, Stock Register of Furniture Articles, Expenditures register of various heads, Stock/ Stationery registers | Permanent  |
| 21. | Attendance Register of students   | 3 Years after the declaration of the result of the class concerned |
| 22. | Correspondence/ Office copies File  | 3 Years  |
| 23. | Outdoor and Indoor Dak Register   | 2 Years  |
| 24. | Postal Certificate record   | 1 Year   |
| 25. | Entrance Test Records   | 1 Year   |

| REGISTRATION BRANCH /SECTION |   |  |
|------------------------------|---|--|
| 1.                           | Correspondence Files relating to award/payment of scholarships  | 3 years after the expiry of award of scholarship |
| 2.                           | Register regarding verification of Registration fee   | 5 years  |
| 3.                           | Registration Return Record  | 7 years  |
| 4.                           | Migration cases correspondence <i>etc.</i>  | 2 years  |
| 5.                           | Migration Registers   | Permanent  |
| 6.                           | Change in name cases  | 2 years  |
| 7.                           | Change in Date of Birth   | 2 years  |
| 8.                           | Various Scholarships Schemes including UGC, MHRD, AICTE, GATE, INSPIRE, RGNF, MANF and other Govt. Scholarship case | 5 years  |
| 9.                           | Admission and Withdrawal Register/cases of Students   | 05 years   |

# CENTRAL UNIVERSITY OF PUNJAB

Ref. No.

Date:

## Examination Section

### Sub: Rules for Preservation/Destruction of old record

|                             | <i>Description of Record</i>  | <i>Period of Preservation</i><br>(Proposed for CUPB) | <i>Delhi University</i> | <i>Kurukshetra University</i>                      |
|-----------------------------|---|--|-------------------------|--|
| <b>EXAMINATIONS SECTION</b> |   |  |                         |  |
| 1.                          | Result Sheets/ Tabulation sheets  | Permanent  | Permanent               | Permanent  |
| 2.                          | Award Lists   | 3 years  | 5 Years                 | 3 years  |
| 3.                          | Re-evaluation Cases   | 3 years  | 2 Years                 | 3 years  |
| 4.                          | Cut Lists/ Attendance List and Examination forms                            | 2 years  | NA                      | 2 years  |
| 5.                          | <b>Detail of Duplicate DMC, Provisional Merit/Rank Certificate</b>          |  |                         |  |
|                             | (i) Duplicate detail marks, Provisional merit certificates                  | 2 years  | 3 Years                 | 2 years  |
|                             | (ii) Issuing Registers  | 5 years  | 2 Years                 | NA   |
| 6.                          | Office copies of various correspondence                                     | 2 years  | 2 Years                 | 2 years  |
| 7.                          | Dispatch record of Roll Nos., Detailed Marks Cards/Degrees                  | 2 years  | 3 Years                 | 2 years  |
| 8.                          | Receipt and Dispatch Registers  | 2 years  | NA                      | 2 years  |
| 9.                          | Rules files of various Examinations   | Permanent  | Permanent               | Permanent  |
| 10.                         | Re-evaluated/re-checked answer books  | One year after the re-evaluation case is finalized   | 2 Year                  | One year after the re-evaluation case is finalized |
| 11.                         | Marked answer-books (MST, Surprise test, Assignments, Practical files etc.) | One year after the declaration of result             | 2 Years                 | One year after the declaration of result           |
| 12.                         | Issue Registers of Blank Answer sheets                                      | 2 years  | 2 Years                 | 3 Years  |

| <i>Description of Record</i>      |  | <i>Period of Preservation</i><br>(Proposed for CUPB)     | <i>Delhi University</i>                      | <i>Kurukshetra University</i>                       |
|-----------------------------------|--|--|--|---|
| <b>UNFAIR MEANS CASES SECTION</b> |  |  |  |   |
| 1.                                | U.M.C. Files   | 2 years after the period of disqualification             | 2 years after the period of disqualification | 2 years after the period of disqualification        |
| <i>Description of Record</i>      |  | <i>Period of Preservation</i><br>(Proposed for CUPB)     | <i>Delhi University</i>                      | <i>Kurukshetra University</i>                       |
| <b>Ph.D. SECTION</b>              |  |  |  |   |
| 1.                                | Examiner's Reports   | 3 years  | 2 Years                                      | 5 Years   |
| 2.                                | Files of Ph.D. registration of the students of various teaching departments (Ph.D. files)            | Up to 7 years from the date of their enrolment for Ph.D. | 5 Years after the publication of result      | NA  |
| 3.                                | Department wise Ph.D. Enrolment Register   | Permanent.   | NA   | NA  |
| 4.                                | Other Records (Correspondence files)   | 5 years  | 2 Years                                      | 5 Years   |
| 5.                                | Registers containing names of Examiners for thesis   | 6 years  | NA   | 6 Years   |
| 6.                                | Ph.D. Research Degree Committee Proceedings or RAC Proceedings                                       | 3 years  | 5 Years after the publication of result      | 4 Years   |
| <b>RE-EVALUATION SECTION</b>      |  |  |  |   |
| 1.                                | Lists of names and addresses of Re-evaluators & files containing approval of names of Re-evaluators. | 3 years  | 3 Years                                      | 3 Years   |
| 2.                                | Re-evaluated/Re-checked answer-books.  | One year after the re-evaluation case is finalized.      | 2 Years                                      | One year after the re-evaluation case is finalized. |

| <i>Description of Record</i> |   | <i>Period of Preservation</i><br>(Proposed for CUPB)          | <i>Delhi University</i> | <i>Kurukshetra University</i>                               |
|------------------------------|---|---|-------------------------|---|
| <b>ACADEMIC SECTION</b>      |   |   |                         |   |
| 1.                           | Personal files of the students  | 3 years after the award of the degree in convocation          | 5 years                 | NA  |
| 2.                           | Admission forms/Application forms along-with its enclosures/documents of various courses and correspondence with the students | 3 Years   | 5 Years                 | 5 Years   |
| 3.                           | Diary register of admission forms, Files regarding general circulars received from the various quarters.                      | 2 Years   | NA                      | 3 Years   |
| 4.                           | Dispatch Record of Roll Nos / DMCs record/Migration Certificates  | 2 Years   | 3 years                 | 2 Years   |
| 5.                           | Rules and Executive Council's/ Academic Council decisions file  | Permanent   | Permanent               | Permanent   |
| 6.                           | University Calendars  | Permanent   | NA                      | Permanent   |
| 7.                           | Circulars and notifications relating to Syllabi and Courses/new courses   | 3 years   | Permanent               | 3 Years   |
| 8.                           | Record of registration  | 3 years   | 5 Years                 | NA  |
| 9.                           | Fellowship Case   | 3 years after the expiry of award of Scholarship/fellowship   | 5 years                 | 7 years after the expiry of award of Scholarship/fellowship |
| 10.                          | JRF to SRF cases  | 5 Years   | NA                      | NA  |
| 11.                          | Equivalence Committee Proceedings   | 3 years   | NA                      | 3 years   |
| 12.                          | Recognition Files of various Universities   | 3 years   | NA                      | 3 years   |
| 13.                          | Printed Syllabus and Prospectuses   | Permanent   | Permanent               | Permanent   |
| 14.                          | RTI Reply   | 3 Years   | NA                      | NA  |
| 15.                          | Maintain the record of the pass out students.   | Permanent   | Permanent               | Permanent   |
| 16.                          | Cases of fee refund   | 1 year after the refund given to the candidate                | 3 Years                 | NA  |
| 17.                          | Fee Structure of the various Programmes.  | 5 Years   | NA                      | NA  |
| 18.                          | Other correspondence relating to complaints etc.  | 1 year  | NA                      | NA  |
| 19.                          | Registers of various Scholarships, Schemes including State Govt., UGC,  | 3 years after the expiry of award of Scholarship/ fellowship. | 5 Years                 | NA  |

|                              |   |  |                         |  |
|------------------------------|---|--|-------------------------|--|
|                              | CSIR, Scholarships/Fellowships etc.   |  |                         |  |
| 20.                          | Ruling / Policy decision files of various courses, Court Cases, Stock Register of Furniture Articles, Expenditures register of various heads, Stock/ Stationery registers | Permanent  | Permanent               | Permanent  |
| 21.                          | Attendance Register of students   | 3 Years after the declaration of the result of the class concerned | NA                      | 3 Years after the declaration of the result of the class concerned |
| 22.                          | Correspondence/ Office copies File  | 3 Years  | 2 years                 | 3 Years  |
| 23.                          | Outdoor and Indoor Dak Register   | 2 Years  | 2 years                 | 2 years  |
| 24.                          | Postal Certificate record   | 1 Year   | 3 Years                 | 1 Year   |
| <b>Description of Record</b> |   | <b>Period of Preservation</b><br>(Proposed for CUPB)               | <b>Delhi University</b> | <b>Kurukshetra University</b>                                      |
| <b>REGISTRATION SECTION</b>  |   |  |                         |  |
| 1.                           | Correspondence Files relating to award/payment of scholarships  | 3 years after the expiry of award of scholarship                   | 5 Years                 | 3 years after the expiry of award of scholarship                   |
| 2.                           | Register regarding verification of Registration fee   | 5 years  | NA                      | 5 years  |
| 4.                           | Migration cases correspondence etc.   | 2 years  | NA                      | 2 years  |
| 5.                           | Migration Registers   | Permanent  | Permanent               | Permanent  |
| 6.                           | Change in name cases  | 2 years  | NA                      | 2 years  |
| 8.                           | Various Scholarships Schemes including UGC, MHRD, AICTE, GATE, INSPIRE, RGNF, MANF and other Govt. Scholarship case   | 5 years  | 5 Years                 |  |
| 9.                           | Admission and Withdrawal Register/cases of Students   | 5 years  | 5 Years                 | Permanent  |
| 10.                          | Admission forms along-with its enclosures/documents of various courses and correspondence with the students   | 5 Years  | NA                      | 5 Years  |
| 11.                          | Entrance Test Records for admission<br><br>(CUCET or CUPB Entrance Test)  | 1 Year   | 2 years                 | NA   |



|                        | Description of Record  | Period of Preservation<br>(Proposed for CUPB)   | Kurukshetra<br>University | Delhi University |
|------------------------|--|---|---------------------------|------------------|
| <b>PROJECT SECTION</b> |  |   |                           |                  |
| 1.                     | File of Various Research Projects proposals/Seminars etc. of Faculties & Others of various funding Agencies  | 03 Years after the submission of full & final Report to the Concerned Funding Agency/Close of the project                             | 02 Years                  | Nil              |
| 2.                     | Personal File of various employees recruited in the Research Projects of Faculties & Others as JRF, SRF, Project Assistant, Research Assistant & Research Associate etc. | 03 Years after the submission of full & final Report to the Concerned Funding Agency/Close of the project.                            | Nil                       | Nil              |
| 3.                     | File of various Fellows i.e Ramanujan Fellow, Ramalingaswami Fellow, Post Doc Fellow etc.  | 03 Years after the completion of the tenure of the concerned fellow   | Nil                       | Nil              |
| 4.                     | Files of various research proposals submitted by Faculties to various funding Agency but the funds not received  | Upto 02 Years after submission of various research project proposals/ Seminars etc. submitted by Faculties to various funding Agency. | Nil                       | Nil              |
| 5.                     | File of Sanction Orders issued by the various funding Agency initially in respect of various Research Projects proposals/Seminars etc. of Faculties.                     | Permanent   | Nil                       | Nil              |

## Central University of Punjab

Ref. No. CU/PB/CC/CoE/18/1332

Date: 22-1-2018

Subject: Minutes of meeting

The meeting of the Committee comprising of following members to look into the matter for submission of Ph.D. thesis in Centre for Biosciences was held on 10.01.2018 at 03:30 pm in the Conference Room of the University:

1. Prof. P. Ramarao, DAA - Chairman
2. Mr. Kanwal Pal Singh, CoE
3. Dr. Sanjéev Kumar, Associate Professor & HoD, Deptt. of Plant Sciences
4. Dr. Anil K. Mantha, Associate Professor & HoD, Deptt. of Animal Sciences
5. Mukesh Kumar, AR (Exam. & Acad.)- Convener

Agenda:

To look into the issues raised by some Ph.D. Scholars of the Department of Animal Sciences & Department of Plant Sciences for submission of Ph.D. thesis in Centre for Biosciences

Following students have submitted the representations:-

| Sl. No. | Name of Ph.D. Scholars / Regn. No.                     |
|---------|--|
| 1.      | Aasim Majeed / CUPB/MPh-PhD/SBAS/BIO/2013-14/06        |
| 2.      | Wahid Ul Rehman / CUPB/MPh-PhD/SBAS/BIO/2013-14/13     |
| 3.      | Shruti Choudhary / CUPB/MPh-PhD/SBAS/BIO/2012-13/02    |
| 4.      | Sapna Thakur / CUPB/MPh-PhD/SBAS/BIO/2012-13/01        |
| 5.      | Raooof Ahmad Najar / CUPB/MPh-PhD/SBAS/BIO/2012-13/08  |
| 6.      | Arindam Adhikary / CUPB/MPh-PhD/SBAS/BIO/2012-13/09    |
| 7.      | Renu Yadav / CUPB/MPh-PhD/SBAS/BIO/2012-13/10          |
| 8.      | Rashmi Saini / CUPB/MPh-PhD/SBAS/BIO/2012-13/06        |
| 9.      | Alka Rani / CUP/MPh-PhD/SBAS/BIO/2013-14/09            |
| 10.     | Pooja Rani / CUPB/MPh-PhD/SBAS/BIO/2012-13/11          |
| 11.     | Khem Chand Saini / CUP/MPh-PhD/SBAS/BIO/2013-14/11     |
| 12.     | Pushpendu Kundu / CUP/MPh-PhD/SBAS/BIO/2013-14/03      |
| 13.     | Digvijay Singh Yadav / CUP/MPh-PhD/SBAS/BIO/2013-14/04 |
| 14.     | Bibekananda Sarkar / CUP/MPh-PhD/SBAS/BIO/2010-11/08   |
| 15.     | Shweta Thakur / CUP/MPh-PhD/SBAS/BIO/2010-11/01        |
| 16.     | Ravi Prakash Cholia / CUP/MPh-PhD/SBAS/BIO/2010-11/04  |

2. Above mentioned students have raised the issues regarding submission of thesis with the Centre name "Biosciences" and the same are reproduced below:-

- i. I had studied Course Work designed as per the "Centre for Biosciences" and I have not studied core courses pertaining to Animal or Plant Sciences.
- ii. My Ph.D. Synopsis is also approved by the "Centre for Biosciences" during our Ph.D. Programme of M.Phil-Ph.D. Integrated Programme.
- iii. I have been awarded our M.Phil. Degree with "Centre for Biosciences" and having Ph.D. Degree with a different name might cause trouble for a student enrolled in an integrated degree.

iv. I willingly got admitted in the "Centre for Biosciences" considering its wider scope and knowing that it matches my M.Sc. specialization. I am willing to submit my Ph.D. degree under the same Centre name and not the newer ones.

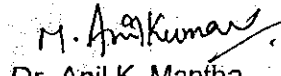
3. The Centre for Animal Sciences and Centre for Plant Sciences came into existence and Centre for Biosciences was discontinued after due approval from the Executive Council in its Meeting held on 16.03.2015 vide Item No. EC:14:2015:2C and Academic Council Item No. AC:6:2015:14.3.

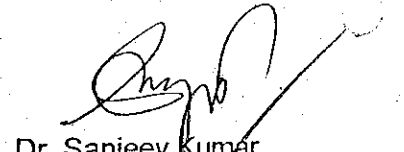
4. Further the Executive Council vide item No. 21:2016:9 and Academic Council vide Item No. 11:2016:7 have approved the assigning of the students enrolled before change in the nomenclature of their Centres to new Centres. Their Registration Numbers, if required may also be amended accordingly. While examining the case, it came to notice that the decision of the EC was not implemented completely and these students had remain in Centre for Biosciences.

5. The Committee examined the case and it is found that above students had been registered/admitted in Centre for Biosciences before its discontinuation w.e.f. 16.03.2015 (Meeting date of 14<sup>th</sup> EC). They have done the Course Work with Centre name of Biosciences. Their Synopsis have also been approved with the Centre name of Biosciences.

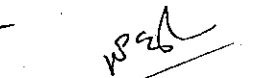
6. In view of the above, the Committee discussed the issues mentioned above in detail considering the interest of students and unanimously recommends that the students who have admitted in Centre for Biosciences before its discontinuation w.e.f. 16.03.2015 (Meeting date of 14<sup>th</sup> EC), they may allowed to submit their thesis and subsequent issuance of Degree/DMC/Certificates with the current Centre/Department i.e. Centre for Plant Science or Centre for Animal Science and within bracket "formerly known as Centre for Biosciences". Further the Committee recommends that the matter be taken as Agenda Item for forthcoming AC/EC.

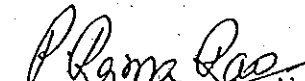
  
Mukesh Kumar,  
Convener

  
Dr. Anil K. Mantha

  
Dr. Sanjeev Kumar

संपत्ति कार्यालय/VCO  
/Sr. 4748  
तांक/Dt. 25/11/18

  
Mr. K.P. Singh, CoE

  
Prof. P. Ramarao, DAA  
Chairman

सुलभ कार्यालय  
/Sr. 2950



# CENTRAL UNIVERSITY OF PUNJAB

(Established vide an Act no. 25 (2009) of Parliament)  
City Campus, Mansa Road, Bathinda-151001

ANNEXURE-28.2

## SCHOOL OF MANAGEMENT

Proceedings of the 1<sup>st</sup> Meeting of School Board, School of Management held on 29<sup>th</sup> Jan 2018 at 2.00PM at Office of Dean, School of Management, Academic Block, CUPB, Bathinda.

Following Members were present in the meeting:

- |                              |             |
|------------------------------|-------------|
| 1. Prof. S. S. Marwaha       | Chairperson |
| 2. Prof. Manjit Singh        | Member      |
| 3. Dr. P. K. Mishra          | Member      |
| 4. Dr. Dhanraj Sharma        | Member      |
| 5. Dr. Jainendra Kumar Verma | Member      |

At the outset the Chairperson welcomed all the members of the School Board, School of Management and requested Dr. P. K. Mishra, the Head of Department of Financial Administration to present the agenda. Dr. Mishra before taking of the agenda items informed that Prof. Parmjit Kaur & Prof. Karamjeet Singh expressed their inability to attend the meeting of the School Board because of their committed exigencies and requested for leave of absence which was granted. Thereafter Dr. Mishra presented the agenda items. The committee discussed and deliberated on the following Agenda items:

1. Finalization of the course code, course structure and course contents of M.Com. Programme-2018-19
2. Finalization of the course code, course structure and course contents of Ph.D. Programme in Commerce-2018-19
3. Ratification of the course structure and contents of all the courses in all the four semesters of M.Com Programme for 2017-18

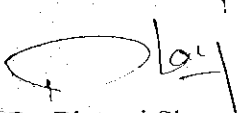
The School Board Meeting resolved as under:


1. The course structure and contents of all the courses in all the four semesters of M.Com Programme for 2017-18 recommends for ratification by the Academic Council in its forthcoming meeting (Annexure-1).
2. The course codes of all the courses in all the semesters of M.Com are finalized as per the common standard of the University.

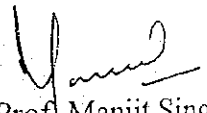
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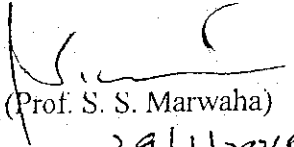
3. The course codes of all the courses in all the semesters of Ph.D. in Commerce 2018-19 batch are finalized as per the common standard of the University.
4. The suggestions made for the improvement of the course contents of various courses of M.Com for 2018-19 batch by Board Studies are accepted, and their incorporations are duly accepted by the School Board (Annexure-2)
5. It is resolved that the suggestions made for the revision of the course contents of various courses of Ph.D. course work for 2018-19 batch in Commerce by Board of Studies are accepted, and their incorporations are duly accepted by the School Board (Annexure-3).


The meeting adjourned with thanks from the Chair.

  
(Dr. Dhanraj Sharma)

  
(Dr. P. K. Mishra)

  
(Prof. Manjit Singh)

  
(Prof. S. S. Marwaha)  
29/1/2018

  
(Dr. J. K. Verma)

Changes Suggested by Subject Experts in the Meetings of Board of Studies, Department of Financial Administration and School Board, School of Management held on 17/01/2019 29/01/2018 respectively and duly incorporated in the curriculum structure and contents of M.Com Programme.

| Name of Courses with course code                         | Section where additions are made | Details of additions*   |
|--|----------------------------------|---|
| Management Concepts and Practices (MCM.506)              | Unit-III                         | Directing Function  |
| Quantitative Techniques for Business Decisions (MCM.508) | Unit-II                          | Regression Analysis   |
| Corporate Accounting (MCM.509)                           | Unit-1                           | Accounting Standards  |
| Business Environment(MCM.510)                            | Unit-III<br>Unit-IV              | Political, Legal and Environmental Environment                        |
| Financial markets and Services (MCM.511)                 | Restructure the Units            | Two Units for Financial markets and Two Units for Financial Services  |
| Financial Management and Policy (MCM.522)                | Unit-1                           | Time Value of Money.  |
| Business Research Methods (MCM.5252)                     | Unit-1                           | Ethics in Research  |
| Contemporary Issues in Accounting (MCM.551)              | Title Change                     | Title Changed from 'Advanced Accounting'                              |
| Human Resource Management (MCM.552)                      | Unit-1                           | Holistic Development and Affirmative Action                           |
| Direct and Indirect Tax (MCM.554)                        | Restructure the Units            | Separate unit on computation of income                                |
| International Financial Management(MCM.559)              | Restructure the Units            | Unit-4 is made unit-2, Unit-2&3 are made Unit-3&4                     |
|  | Unit-1                           | Role of Financial Managers in Changing Global Environment             |
| Strategic Management (MCM.571)                           | Unit-1                           | Planning, organization, Direction and Control of Strategic Management |
| Corporate Tax Planning(MCM.572)                          | Unit-II                          | Make or buy, own or lease, close or continue decisions                |
| Security Analysis and Portfolio Management (MCM.574)     | Unit-1                           | Computation of Risk and Return, Valuation of Securities               |
| Advertizing and Sales Management (MCM.576)               | Unit-II                          | Ethical Issues in Advertising   |
|  | Unit-III                         | E-Selling   |

\*The Subject Experts are of the opinion that the topics mentioned in the Column No.03 of above should be taught to the M.Com Students.

P.K. M. J. M.  
29/1/2018

(9)

Central University of Punjab  
Department of Law

Ref No.

Date: 29/07/2018

To

The Vice Chancellor  
Central University of Punjab, Bathinda

ANNEXURE - 28-23

**Subject: approval for self-finance Course (Certificate Course of Human Rights and Duties)**

Dear Sir,

It is to bring to your kind notice that Certificate Course of Human Rights and Duties (03 Months duration) funded by UGC (For 12<sup>th</sup> five Year Plan, 2012 to 2017) successfully completed 03 batches during (2015-2016). UGC has not released any further grant in this regard.

It is requested to allow for the running of above course on self-finance basis as per Annexure 01 (Summary) & Annexure 02 (Details of the Course).

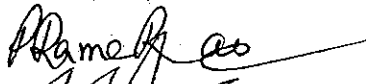
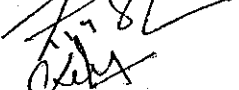
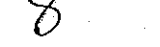
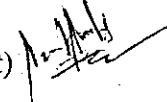
Further. permission may be given to put the matter before Academic Council and Executive Council for approval.


Thanking you in anticipation.  
Submitted for approval.

Annexures:

- 1. Summary of the Course
- 2. Details of the Course

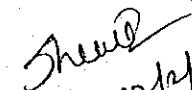
Member Project Committee:

- 1. Prof. P. Ramarao 
- 2. Dr. Rajinder Kumar 
- 3. Dr. Sukhwinder Kaur 
- 4. Dr. Puneet Pathak, PI (Human Rights Project) 

HOD 

P. Ramarao  
DAA 

VC

Dr Puneet Pathak  
Original file returned  
Shree   
12/11/18

DAA-8098  
30/11/18

9406  
13/2/18

Ref No.

Date:

UNDERTAKING

The proposed Self-finance Course (Certificate Course in Human Rights and Duties) is proposed to conduct on non-working days (Saturday and Sunday) so there is no issue of workload in this regard. Proposed Tuition Fee- Rs. 3000/- will be utilised for paying of remuneration, TA/DA for guest lectures, extension activities and other administrative and academic expenses during the course.

7

30/01/2018

Dr. Puneet Pathak  
(PI, Human Rights Project)

X Okay in view of 7 above  
Registrar  
30/1/18

X → May kindly be put up for consideration & approval to put up in Agenda of AC  
3.1.2018

30/1/18  
DR (M)

मुख्यालय कार्यालय VCO

क/सं. 4808

दिनांक 30/1/18

Registrar's Office

क/सं. 8068

दिनांक 30/1/18



Central University of Punjab  
Department of Law

9

Ref No. \_\_\_\_\_

Date: \_\_\_\_\_

| <u>Summary</u> |   |
|----------------|---|
| S. No.         | <u>Certificate Course in Human Rights and Duties (Self-Finance)</u>   |
| 1.             | Name of the Course<br>Certificate Course in Human Rights and Duties   |
| 2.             | Nature of the Course<br>Non-residential Course  |
|                | Total Intake<br>30  |
| 3.             | Fees*<br>Admission Fee Rs. 500/-<br>Tuition Fee Rs. 3,000/-   |
| 4.             | Place<br>Department of Law, Central University of Punjab, Bathinda, Punjab  |
| 5.             | Beneficiary/target groups<br>The course targets the students and professional groups such as medical doctors, engineers, IT professionals, trade unions, faculty, school teacher, media person and functionaries of rural and urban local bodies.   |
| 6.             | Admissions Procedure<br>Admission in the course is based on the merit obtained in graduation level examination plus performance in the personal interview. (Advertisement through University website)   |
| 7.             | Eligibility Criteria<br>Candidate must have passed graduation or equivalent examination recognized by the University, of any discipline, will be eligible to obtain admission to this course.   |
| 8.             | Course frequency<br>Two times in a year (The first course will commence in August and the Second in February.)  |
| 9.             | Duration of the Course:   |
|                | Total Duration<br>12 Weeks (03 months)  |
|                | Total Lecture<br>60 (12 weeks*4 lectures per week=48)   |
|                | Total hours<br>Practical - 24 hours<br>Theory Paper – 36 hours  |
|                | Days<br><b>Saturday and Sunday</b>  |
| 10.            | Course Syllabus<br>Syllabus framed according to model curriculum on the Human Rights provided by U.G.C.   |
| 11.            | Faculty<br>Faculty of different centres of Humanities of CUPB will be engaged in the course, members of NHRC, SHRC, Prison Authorities, Police Authorities, Judiciary, Human Rights activists, and Guest lecture by the faculty members of the nearby universities in Patiala, Amritsar, Chandigarh, Kurushtra. |
| 12.            | Minimum Infrastructure required   |
|                | One class room with the capacity of 30 students<br>(Classes on Saturday and Sunday)   |
|                | Seminar hall for discussion Session/Guest Lecture.  |
|                | Bus facility for Awareness Camp/field visit/Educational Tour  |
|                | Access to library facilities of the University  |
|                | Other facilities available to the department will be utilise for the f will be utilise for the functioning of the Course  |
| 13.            | Budget<br>Tuition fee will be utilised for paying of remuneration (Rs. 1000 per lecture), TA/DA for guest lectures (only for outstation Guest as per Govt. rules), extension activates and other administrative and academic expenses during the course.  |

\* Earlier there was no Admission fee and Tuition Fee was Rs. 2000/- of certificate course while running under UGC Project

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# Certificate Course in Human Rights and Duties (Self- Finance Course)

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- 

### **1. Introduction:**

Central University of Punjab was established in the year, 2009 in *Malwa* region, the western part of Punjab which is known for its agricultural production. The Central University of Punjab has various centers relating to science, humanities, literature, law and governance. Under the School of legal Studies and Governance Department of law offer LL. M. in various specialization including human rights. University also has various programmes in its Department of South and Central Asian Studies, Department of Sociology, Department of Mass Communication etc. The University has sufficient strength of students in its various centers for the programme. The city Bathinda also has various collages, which may provide sufficient strength for the programme.

### **2. Justification:**

The central university of Punjab is young university and very keen to carry out innovative steps in the academic fields. This course is very relevant, especially for the Students coming from the semi-urban and rural areas. The university is situated in *Malwa* region, experience since its inception 90% of our students come from the rural and remote areas. Most of the Students are unaware of Human Rights and Duties. The course will certainly be helpful to strengthen these students to stand them not only for their rights but also for the cause of their community and at the same time realize them about their duties. Students are our future and to make them a good citizen we have to equip them not only with subject knowledge but also about their rights and duties in order to make these Students morally, ethically economically and intellectually powerful.

The Central University of Punjab is rich in infrastructure, Library facility, highly qualified and experienced teaching/non-teaching staff and administrative staff, modern computer lab facility, and all other facility that will be helpful to carry out this course in a very efficient and scientific manner.

The course is very attractive and a good response is expected from the Students. It incorporates concept of human rights, international, regional, national instruments in specific reference to SAARC countries. Human rights statues in India and the role of governmental and non-governmental organization. The course is sketched out in such a manner that it will generate new positive thoughts and stimulate debate on social issues.

**3. Objectives:**

- a) To disseminate information about Human Rights and Duties.
- b) To sensitize students about the violation of Human Rights.
- c) To create awareness about moral, ethical, social and democratic values.
- d) To acquaint the student with international, regional and national organization structure on human rights.
- e) To make the students aware of their fundamental rights and fundamental duties.

**4. Beneficiaries and Target Group:**

The proposed course targets the students and professional groups such as medical doctors, engineers, IT professionals, and trade unions, faculty, school teacher, media person and functionaries of rural and urban local bodies.

**5. Structure of the Course:**

**5.1 Course Pattern**

This is a course of short duration of three months to be called the Certificate Course. The course covers a wide range topics relating to human rights. i.e. Historical, Philosophical and Social Perspectives of Human Rights, Prison and Prisoners, Police and Police Custody, Individual Rights and Duties, State Role in Protection of Human Rights, Role of National and State Human Rights Commission in Protection of Human Rights, Judiciary Role in Protection of Human Rights, UN & Western thoughts on Protection and Promotion of Human Rights, Constitutional Provisions in Protection of Human Rights, NGOS Role, etc.

5.2 Title of the Course

“Certificate Course in Human Rights & Duties”

5.3 Papers to be taught:

**Paper-I Human Rights: National and International Perspective**

The paper consists of the following: Historical Development of the Concept of Human Rights, Nature and Classification of Human Rights, Social, Economic and Political aspect of Human Rights, Changing Dimensions of Human Rights, Human Rights: International Norms, Concept of Dharma in ancient Indian, Social Movement and Freedom struggle, Human Rights under Indian Constitution

**Paper-II Special Issues relating to Human Rights, Good Governance and Redressal Mechanism**

The paper consists of the following: Deprivation of Human Rights: the Core Issues such as Poverty, Overpopulation, Illiteracy, Sustainable development, Disadvantaged Groups, Human Rights and Good Governance, Democracy, Rule of Law, Combating corruption and Human Rights, Right to Information, Redressal Mechanisms against Human Rights Violations, NHRC and other Statutory Commission, Role of Judiciary, Media Advocacy, Human Rights Literacy and Awareness

5.4 Allotment of Marks

1. Theory Paper: Two papers consist of 100 Marks each.

- ❖ There will be 5 questions.
- ❖ Four Full Questions each carry 15 marks having internal options and the Question number First will be compulsory on short notes of 40 marks. (Six shorts will be given and to answer Four from them).
- ❖ Passing Standard – 45% Marks each in Theory and Practical (separate heads) and 50% for aggregate.
- ❖ 45% to less than 60% will be Second Class
- ❖ 60% to less than 70% will be First Class
- ❖ 70% and above will be placed in distinctive Class

2. Practical – 100 Marks

- ❖ Assignment or Project –50 Marks
- ❖ Seminar– 20 Marks
- ❖ Viva – 20 Marks
- ❖ Attendance – 10 Marks

In case the student fails, the practical marks will be carried forward and he/she should appear for theory paper only in subsequent attempt subject to the payment of examination fee prescribed by the university.

**06. Working Programme**

|        |                                   |   |
|--------|-----------------------------------|---|
| S. No. |                                   |   |
| 1.     | Actual Duration of Months         | 03 (12 weeks)                                   |
| 2.     | Teaching for the course per paper | 18  |
| 3.     | Total Hours                       | Theory Paper - 36 hours<br>Practical - 24 hours |

**07. Eligibility for Admission:**

A Candidate for being eligible for admission to Certificate Course in Human Rights and Duties Education should be passed graduate in any discipline from any recognized University.

**08. Admissions Procedure:**

Admission in the course will be based on the merit obtained in graduation level examination plus performance in the personal interview.

**09. Fees:**

Admission Fee: Rs. 500/-  
Tuition Fee Rs. 3000/-

**10. Course Strength:**

The Course will admit only 30 Students at a time.

**11. Place:**

Department of Law, Central University of Punjab, Bathinda, Punjab

**12. Time:**

10.00 a.m to 1.00 p. m. Saturday  
1.30 p.m to 3.30 p. m. Saturday  
5 Hours per week

**13. Basic Infrastructure.**

Basic infrastructure for the programme shall be provided by Central University of Punjab, Bathinda, Punjab

|   |   |
|---|---|
| Basic Infrastructure  | One class room with the capacity of 30 students<br>(Classes on Saturday and Sunday) |
|   | Seminar hall for discussion Session/Guest Lecture.                                  |
|   | Bus facility for Awareness Camp/field visit/Educational Tour                        |
|   | Access to library & Computer facilities of the University                           |
| Other facilities available to the department will be utilize for the functioning of the Course. |   |

**14. Teaching Staff Source:**

- a) Faculty of Centre for Environmental Law, Central University of Punjab.
- b) Faculty of other Centers, Central University of Punjab.
- c) National Human Rights Commission.
- d) State Human Rights Commission, Chandigarh.
- e) Prison Authorities.
- f) Police Authorities.
- g) Judiciary.
- h) Human Rights activists.
- i) Guest lecture by the faculty members of the nearby universities in Patiala, Amritsar, Chandigarh, Kurushtra.

**15. Duration of the Course**

- ❖ Three Months Course: The Course will be conducted twice a year
- ❖ The first course will commence in August and the Second in February.
  - ❖ The Course will be conducted once in a week, on Saturday (5 hours)
  - ❖ Saturday ..... 10.00 a.m. to 1.00 p.m.(3 hours)
  - Saturday ..... 1.30 p.m. to 03.30 p.m. (2 hours)
- ❖ 5 hours x 12 Weeks (03 months) = 60 hours
  - Theory Paper - 36 hours
  - Practical - 24 hours

**16. Monitoring and Evaluation:**

- a) The implementation of this course will be monitored by the Co-coordinator of the course.
- b) The Students performance will be evaluated through a written test after the tenure of the course is completed.
- c) Candidate should fully interact in the class programmes.
- d) Candidate should compulsorily have 75 percent & above attendance.
- e) Candidate should complete and submit Tutorials, assignments, etc which will be given to him/her.
- f) Candidate should actively participate in simulation and role play exercises.
- g) Candidate should compulsorily visit Jails, Police Custody, and Village level to study the Human Rights.

**17. Course Syllabus:**

Syllabus framed according to model curriculum on the Human Rights provided by U.G.C. and recommended by National Human Rights Commission. (Annexure )

**18. Expected Outcome:**

After the completion of the course, we shall expect the following results:

- a) The Students will be able to take active part in Social, Political, Economic and Cultural activities with responsibility.

- b) This will be an additional advantage to teachers, lawyers, social workers, doctors etc.
- c) It will encourage the students to further studies in Human Rights
- d) The Students will gain thorough knowledge in the field of Human Rights and this will add to the academic qualification.
- e) Our society will be rich in Human Rights Education.
- f) The human rights based job includes:

Human rights activist, Human rights defender, Human rights analyst, Human rights professional, Human rights researcher, Human rights programmer, Human rights advocate, Human rights worker, Human rights teacher, Human rights consultant, Human rights campaigner, Human right fundraiser

**19. Study Material recommended for Reading:**

- 1. NHRC, NCW, NCC, NCM Publications
- 2. AIR Report,
- 3. Journals
- 4. Supreme Court Cases
- 5. Websites of United Nations and its specialized agencies
- 6. Websites of NHRC, SHRC and other Commissions
- 7. Reference and Text Books in University Library

**20. Budget:**

Tuition fee will be utilised for paying of remuneration, TA/DA for guest lectures, extension activates and other administrative and academic expenses during the course.

①

**CERTIFICATE COURSE IN HUMAN RIGHTS AND DUTIES**  
**Course Contents**

**Paper-I**

**Human Rights: National and International Perspective**

1. Concept of Human Rights and Duties
  - (i) Historical Development of the Concept of Human Rights
  - (ii) Nature and Classification of Human Rights
  - (iii) Social, Economic and Political aspect of Human Rights
  - (iv) Changing Dimensions of Human Rights
2. Human Rights: International Norms
  - (i) UN system and Human Rights
  - (ii) UDHR and Human Rights Treaties
  - (iii) Enforcement Mechanism
  - (iv) Human Rights Council, High Commissioner for Human Rights
3. Human Rights and Duties in India
  - (i) Concept of Dharma in ancient Indian
  - (ii) Social Movement and Freedom struggle
  - (iii) Human Rights under Indian Constitution
  - (iv) Fundamental Duties

**Paper-II**

**Special Issues relating to Human Rights, Good Governance and Redressal Mechanism**

1. Deprivation of Human Rights: the Core Issues
  - (i) Poverty, Overpopulation, Illiteracy
  - (ii) Problem of Unsustainable Development and Environmental degradation
  - (iii) Disadvantaged Groups: Women, Children, Scheduled Castes and Scheduled Tribes, Physically and Mentally Handicapped
  - (iv) Refugee and Internally Displaced Persons
2. Human Rights and Good Governance
  - (i) Democracy: Guaranteed Freedom, People's Participation
  - (ii) Rule of Law: Non-arbitrariness, Fairness in Criminal Justice Administration
  - (iii) Combating corruption and Human Rights
  - (iv) Open and Transparent Governance and Right to Information
3. Redressal Mechanisms against Human Rights Violations
  - (i) National Human Rights Commission and other Statutory Commission
  - (ii) Role of Judiciary
  - (iii) Media Advocacy
  - (iv) Role of NGO and Human Rights Literacy and Awareness





# Central University of Punjab

(Established vide an Act No. 25(2009) of Parliament)

**Prof. R. K. Kohli**

FNA, FASc, FNASc, FNAAS  
Certified Sr. Ecologist, ESA, USA  
JC Bose National Fellow  
**Vice-Chancellor**

Ref. No.: CU/PB/CC/16/0067

Dated: 4<sup>th</sup> September 2016

Shri Vinay Sheel Oberoi IAS  
Secretary, MHRD, Government of India, New Delhi

Respected sir

Thanks for your letter sharing concern on the need for improving the student intake in the Central Universities.

We are also conscious of this issue and feel equally concerned about it for our university. However, in spite of the limitations (short-term and long-term), we are determined to increase our student strength in the next session (2017-18), as we plan to move to our own new campus.

When I joined here on Sept 5, 2014, we had 436 students (with fresh intake of 192). Now we have around 1100 students with fresh intake of around 430. Ph.D. admissions are yet to complete.

When we move to our own campus, hopefully next session, we plan to increase the strength by 60 % of present intake (to around 1800). It is proposed to raise the student strength during the next 5 years as under:

| Phases of construction  | PG and Ph.D.     |                    |          | UG + PG and Ph.D. |         |         |
|-------------------------|------------------|--------------------|----------|-------------------|---------|---------|
|                         | Phase 1 A        |                    | Phase 1B | Phase 2           |         | Phase 3 |
| Admission years         | 2016-17          | 2017-18            | 2018-19  | 2019-20           | 2020-21 | 2021-22 |
| No of students expected | 1100 (total)     | 1800               | 2300     | 3500              | 4600    | 6500    |
| Hostel accommodation    | 750 (full today) | 960 + porta cabins | 2100     | 3300              | 4500    | 6000    |


In 2019, we propose to start the undergraduate programme, subject to the construction of the second academic block, students' hostels and recruitment of new faculty.

On completion of the phase 1A, in July 2017, we will have the hostel facility for only 960 students (480 triple seaters each for boys and girls). To make up for the shortfall we propose to shift Porta cabins available (for about 700 students) with us here to the 500 acre new campus at Ghhuda (around 25 Km from Bathinda).

Sir, please permit me to share with you (through appended note) that in spite of limitations beyond us, we have been doing extremely well especially in terms of quality that is the real issue confronting higher education in India. Nevertheless, I can assure you that with your consistent support and encouragement we will not lag behind even in quantitative terms in a very near future.

With best regards

Sincerely yours

  
4/9/16  
(R.K. Kohli)

**(xiii) Way Forward: the way forward may include short-term vision for the next three years and a long term vision beyond.**

**Vision for short-term and long term:**

When we move to our own campus hopefully in 2018-19, we plan to increase the strength by 50 % of present intake:

|                            | PG and Ph.D.     |                    |                           |
|----------------------------|------------------|--------------------|---------------------------|
|                            | Phase 1 A        | Phase 1B           | Phase 2<br>(Project Mode) |
| Phases of Construction     | 2016-17          | 2017-18            | 2019-20                   |
| Admission years            |                  | 2018-19            | 2020-21                   |
| No. of students / projects | 1000 (total)     | 1800               | 4000                      |
| Hostel accommodation       | 750 (full today) | 960 + porta cabins | 1800                      |
|                            |                  | 1800               | 3000                      |
|                            |                  |                    | 6000                      |

In 2018-2019, we propose to start new programmes if permitted by UGC and subject to the construction of the second academic block, students' hostels and recruitment of new faculty. We propose to keep the university under constant focus on Research & Innovation through meritorious faculty and potentially rich and competing PG & Research-minded students.

Cont'd from NP/8

Please refer notings on NP/1-8.

2. After discussion of the Controller of Examinations with the Hon'ble Vice-Chancellor and Dean Academic Affairs on 22.01.2018, revised Eligibility Criteria and Seats for Master's & Ph.D. Programme are prepared and placed on CP/59-60 & CP/57-58 respectively.

3. It is proposed that after approval from the Competent Authority, the same may be incorporated in the University Prospectus for Session 2018-19 which is an agenda item for forthcoming AC/EC. Further the same may be forwarded to the CUCET HQs for CUCET-2018 subject to approval from the AC/EC.

Submitted for kind approval of Para 3 please.

*W.P. - 22.1.18*  
AR (Exams. & Acad.)

*CoE*

*Revised eligibility criteria and number of seats for Master's + Ph.D Programme as on CP/59-60 + CP/57-58 may kindly be approved subject to approval from the AC/EC.*

*W.P. P- 22/1/18*

*DAA Put up for approval*  
*Ramesh Rao*  
*22/1/18*

*As amended*  
*Chief*  
*22/1/18*

AR

*W.P.*  
*23/1*

विद्यापीठ/वड  
क्र. 4657  
दि. 22/1/18

Master's Programme

| Sr. No   | Programme  | Eligibility Criteria   | No. of Seats during 2017-18 | Proposed No. of Seats for Session 2018-19 |
|--|--|--|-----------------------------|---|
| <b>1. SCHOOL OF BASIC AND APLIED SCIENCES</b>            |  |  |                             |   |
| <b>DEPARTMENT OF ANIMAL SCIENCES</b>                     |  |  |                             |   |
| 1.   | M. Sc. Life Sciences (Specialization in Animal Sciences)   | Bachelor's degree in any branch of Life Sciences with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.  | 25                          | 25  |
| <b>DEPARTMENT OF APPLIED AGRICULTURE</b>                 |  |  |                             |   |
| 2.   | M.Sc. Food Science and Technology                          | Bachelor's degree in Basic Science / Agriculture Science or Allied Subjects including Food Processing Technology, Food Science and Technology, Food and Nutrition, Food Technology, Dairy Technology, Biotechnology, Agricultural Process Engineering, Chemical/Biochemical Engineering, Veterinary Sciences, Horticulture, Fisheries, etc. streams with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 15                          | 15  |
| 3.   | MBA (Agribusiness)   | Bachelor's degree in Agriculture Sciences or in Agriculture related / Humanities, Social Sciences, Pure Sciences, Engineering, Commerce, Management, Design & Planning and Rural Management / Development, etc., disciplines, and related disciplines with at least 55% marks or equivalent CGPA {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.<br>Agriculture related disciplines include: Agriculture, Agri Business Management, Commercial Agriculture, Agricultural Marketing and Cooperation, Agricultural Engineering, Biochemistry, Biotechnology, Dairy Technology, Fisheries, Food Technology, Food Processing Engineering, Forestry, Horticulture, Sericulture, Home-Science, Veterinary Science & Animal Husbandry and all other streams of Agriculture and Allied subjects. | 15                          | 15  |
| <b>DEPARTMENT OF BIOCHEMISTRY AND MICROBIAL SCIENCES</b> |  |  |                             |   |
| 4.   | M.Sc. Life Sciences (Specialization in Microbial Sciences) | Bachelor's degree in Life Sciences or related field with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 15                          | 25  |
| 5.   | M.Sc. Life Sciences (Specialization in Biochemistry)       | Bachelor's degree in Life Sciences or related field with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 25                          | 25  |
| <b>DEPARTMENT OF CHEMICAL SCIENCES</b>                   |  |  |                             |   |
| 6.   | M.Sc. Chemistry  | Bachelor's degree in any branch of Sciences with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} and Chemistry as one of the subject from a recognized Indian or foreign University.   | 25                          | 30  |
| 7.   | M.Sc. Chemistry (Specialization)                           | Bachelor's degree in any branch of Sciences with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} and Chemistry as  | 15                          | 25  |

|   |  |  |    |     |
|---|--|--|----|-----|
|   | n in Applied Chemistry)  | one of the subject from a recognized Indian or foreign University.   |    |     |
| <b>DEPARTMENT OF COMPUTATIONAL SCIENCES</b>                                 |  |  |    |     |
| 8.  | M.Sc. Chemistry (Computational Chemistry)                            | Bachelor's degree in Science with Chemistry as a subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University.   | 05 | 15  |
| 9.  | M.Sc. Physics (Computational Physics)                                | Bachelor's degree in Science with Physics and Mathematics as main subjects with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from recognized Indian or foreign University.   | 05 | 15  |
| 10.   | M.Sc. Life Sciences (Specialization in Bioinformatics)               | Bachelor's degree in any branch of Life Sciences/Pharmaceutical Sciences/ Mathematical Sciences/Computer Sciences (or applications)/Physical Sciences/Chemical Sciences/Veterinary Sciences/Agricultural Sciences/Medical Sciences or an engineering degree in a related stream with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 15 | 15  |
| <b>DEPARTMENT OF MATHEMATICS AND STATISTICS</b>                             |  |  |    |     |
| 11.   | M.Sc. Mathematics  | Bachelor's degree with Mathematics as main subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University.   | 25 | 25  |
| 12.   | M.Sc. Statistics   | Bachelor's degree with Mathematics/Statistics as a main subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University.  | 15 | 15  |
| <b>DEPARTMENT OF PHARMACEUTICAL SCIENCES AND NATURAL PRODUCTS</b>           |  |  |    |     |
| 13.   | M. Pharm. Pharmaceutical Sciences (Medicinal Chemistry)              | Bachelor's degree in Pharmacy or equivalent with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} marks from a recognized Indian or foreign University and preference will be given to candidates having valid GPAT score.  | 24 | 30* |
| 14.   | M. Pharm. Pharmaceutical Sciences (Pharmacognosy and Phytochemistry) | Bachelor's degree in Pharmacy or equivalent with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University and preference will be given to candidates having valid GPAT score.  | 18 | 18* |
| 15.   | M.Sc. Chemical Sciences (Medicinal Chemistry)                        | Bachelor's degree in Science or equivalent with Chemistry as a subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University.   | 15 | 20  |
| <b>* Seats may vary after the PCI/AICTE extension of approval (2018-19)</b> |  |  |    |     |
| <b>DEPARTMENT OF PHYSICAL SCIENCES</b>                                      |  |  |    |     |
| 16.   | M.Sc. Physics  | Bachelor's degree in Science with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate in Physics and Mathematics as main subject from recognized Indian or foreign University.  | 25 | 25  |

| DEPARTMENT OF PLANT SCIENCES |   |   |    |    |
|------------------------------|---|---|----|----|
| 17.                          | M. Sc. Life Sciences (Specialization in Plant Sciences) | Bachelor's degree in any branch of Life Sciences with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} marks from a recognized Indian or foreign University. | 25 | 25 |

## 2. SCHOOL OF EDUCATION

| DEPARTMENT OF EDUCATION |                |  |    |    |
|-------------------------|----------------|--|----|----|
| 18.                     | M.Ed.          | B.Ed. degree with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.      | 50 | 50 |
| 19.                     | M.A. Education | Bachelor's degree with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 15 | 25 |

## 3. SCHOOL OF ENGINEERING AND TECHNOLOGY

| DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY |  |   |    |    |
|---|--|---|----|----|
| 20.   | M.Tech. Computer Science & Technology                  | B.Tech. / B.E. in Computer Science and Engineering / Information Technology / Electronics / Electronics & Communication from a recognized Indian or foreign University/ Graduates (AMIETE/AMIE) from Institution of Electronics and Telecommunication Engineers (IETE) in Computer Science & Engineering with minimum 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} Preference will be given to candidates having valid GATE score. | 24 | 24 |
| 21.   | M.Tech. Computer Science & Technology (Cyber Security) | B.Tech. / B.E. in Computer Science and Engineering / Information Technology / Electronics / Electronics & Communication from a recognized Indian or foreign University/ Graduates (AMIETE/AMIE) from Institution of Electronics and Telecommunication Engineers (IETE) in Computer Science & Engineering with minimum 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} Preference will be given to candidates having valid GATE score. | 25 | 25 |

## 4. SCHOOL OF ENVIRONMENT AND EARTH SCIENCES

| DEPARTMENT OF ENVIRONMENTAL SCIENCE AND TECHNOLOGY |  |  |    |    |
|--|--|--|----|----|
| 22.  | M.Sc. Environmental Science and Technology | Bachelor's degree in any branch of Science/technology with minimum 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 25 | 25 |
| DEPARTMENT OF GEOGRAPHY AND GEOLOGY                |  |  |    |    |
| 23.  | M.Sc. Geology                              | Hons. in Geology at B.Sc. Level/Bachelor's degree with Geology as main subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in the aggregate in Science subjects.  | 15 | 25 |
| 24.  | M.A./M.Sc. Geography                       | <b>M.A. Geography:</b> Bachelor's degree in arts with Geography as main subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from recognized Indian or foreign University.<br><b>M.Sc. Geography:</b> Bachelor's degree in Science with Geography as main subject with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from recognized Indian or foreign University. | 15 | 25 |

## 5. SCHOOL OF GLOBAL RELATIONS

| DEPARTMENT OF SOUTH AND CENTRAL ASIAN STUDIES (INCLUDING HISTORICAL STUDIES) |                        |   |    |    |
|--|------------------------|---|----|----|
| 25.  | M.A. Political Science | Bachelor's degree with Political Science with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate or Bachelor's degree in any other discipline with 60% marks {55% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University. | 15 | 25 |

|     |              |   |    |    |
|-----|--------------|---|----|----|
| 26. | M.A. History | Bachelor's degree with History with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate or Bachelor's degree in any other discipline with 60% marks {55% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign university. | 15 | 25 |
|-----|--------------|---|----|----|

## 6. SCHOOL OF HEALTH SCIENCES

| DEPARTMENT OF HUMAN GENETICS AND MOLECULAR MEDICINE |  |   |    |    |
|---|--|---|----|----|
| 27.   | M.Sc. Life Sciences (Specialization in Human Genetics)     | Bachelor's degree in any branch of Life Sciences/M.B.B.S. or B.D.S. with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.        | 20 | 25 |
| 28.   | M.Sc. Life Sciences (Specialization in Molecular Medicine) | Bachelor's degree in any branch of Animal/Medicinal Sciences/Life Sciences with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 20 | 25 |

## 7. SCHOOL OF LANGUAGES, LITERATURE AND CULTURE

| DEPARTMENT OF LANGUAGES AND COMPARATIVE LITERATURE |              |  |    |    |
|--|--------------|--|----|----|
| 29.  | M.A. English | Bachelor's degree with at least 55% marks or equivalent grade {50% in case of SC/ST/OBC(NCL)/PWD} with at least 50% marks {45% in case of SC/ST/OBC(NCL)/PWD} in English as optional.<br>OR<br>Bachelor's degree with at least 55% marks or equivalent grade {50% in case of SC/ST/OBC(NCL)/PWD} with at least 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in English in each Semester as compulsory subject for at least 4 Semesters. | 20 | 25 |
| 30.  | M.A. Hindi   | Bachelor's degree with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate and having studied Hindi as a subject for at least 04 Semesters.   | 20 | 25 |
| 31.  | M.A. Punjabi | Bachelor's degree with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate and having studied Punjabi as a subject for at least 04 Semesters.   | 20 | 25 |

## 8. SCHOOL OF LEGAL STUDIES AND GOVERNANCE

| DEPARTMENT OF LAW |       |   |    |    |
|-------------------|-------|---|----|----|
| 32.               | LL.M. | Bachelor's degree in Law with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 20 | 25 |

## 9. SCHOOL OF SOCIAL SCIENCES

| DEPARTMENT OF ECONOMIC STUDIES |                |  |    |    |
|--------------------------------|----------------|--|----|----|
| 33.                            | M.A. Economics | Bachelor's degree with 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University and who had studied Economics/Statistics/Management. | 25 | 25 |
| DEPARTMENT OF SOCIOLOGY        |                |  |    |    |
| 34.                            | M.A. Sociology | Bachelor's degree in any discipline with at least 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University.             | 15 | 25 |

10. SCHOOL OF INFORMATION & COMMUNICATIVE SCIENCES

| DEPARTMENT OF MASS COMMUNICATION & MEDIA STUDIES |   |   |    |    |
|--|---|---|----|----|
| 35.  | M.A. Mass<br>Communication & Journalism | Bachelor's degree in any discipline with a minimum of 55% marks {50% in case of SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 30 | 30 |

11. SCHOOL OF MANAGEMENT

| DEPARTMENT OF FINANCIAL ADMINISTRATION |        |  |            |            |
|--|--------|--|------------|------------|
| 36.                                    | M.Com. | Bachelor's degree in Commerce with minimum of 55% marks or equivalent grade {50% in case of SC/ST/OBC(NCL)/PWD} in aggregate from a recognized Indian or foreign University. | 30         | 30         |
| <b>Total</b>                           |        |  | <b>726</b> | <b>872</b> |



Ph.D. Programme

| Sr. No  | Programme              | Eligibility Criteria  | Proposed No. of Seats from the Deptt. |
|---|------------------------|---|---------------------------------------|
| <b>1. SCHOOL OF BASIC AND APLIED SCIENCES</b>                     |                        |   |                                       |
| <b>DEPARTMENT OF ANIMAL SCIENCES</b>                              |                        |   |                                       |
| 1.  | Animal Sciences        | Master's degree in any branch of Life Sciences / Veterinary Sciences with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 8                                     |
| <b>DEPARTMENT OF BIOCHEMISTRY AND MICROBIAL SCIENCES</b>          |                        |   |                                       |
| 2.  | Microbial Sciences     | Master's degree in Life Sciences or related area with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 8                                     |
| 3.  | Biochemistry           | Master's degree in Life Sciences or related area with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 2                                     |
| <b>DEPARTMENT OF CHEMICAL SCIENCES</b>                            |                        |   |                                       |
| 4.  | Chemistry              | Master's degree in Chemistry (Inorganic/Organic/Physical/Analytical/Medicinal/Applied/Pharmaceutical) with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.                  | 10                                    |
| <b>DEPARTMENT OF COMPUTATIONAL SCIENCES</b>                       |                        |   |                                       |
| 5.  | Computational Sciences | Master's degree in Life Science, Chemical Sciences, Computer Science & Technology and Computer Applications with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.            | 6                                     |
| <b>DEPARTMENT OF MATHEMATICS AND STATISTICS</b>                   |                        |   |                                       |
| 6.  | Mathematics            | Master's degree in Mathematics with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 08                                    |
| 7.  | Statistics             | Master's degree in Statistics with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.  | 02                                    |
| <b>DEPARTMENT OF PHARMACEUTICAL SCIENCES AND NATURAL PRODUCTS</b> |                        |   |                                       |
| 8.  | Medicinal Chemistry    | Master's degree in M.Pharm./M.S.(Pharm.)/M.Sc. or equivalent in Medicinal Chemistry/Pharmaceutical Chemistry/Chemistry with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 13                                    |
| 9.  | Pharmacy               |   |                                       |
| <b>DEPARTMENT OF PHYSICAL SCIENCES</b>                            |                        |   |                                       |
| 10.   | Physics                | Master's degree in Physics/Applied Physics with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 15                                    |
| <b>DEPARTMENT OF PLANT SCIENCES</b>                               |                        |   |                                       |
| 11.   | Plant Sciences         | Master's degree in Botany, Plant Sciences and allied subjects and Life Sciences with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.  | 1                                     |

**2. SCHOOL OF EDUCATION**

|                                |           |  |   |
|--------------------------------|-----------|--|---|
| <b>DEPARTMENT OF EDUCATION</b> |           |  |   |
| 12.                            | Education | Master's degree with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 5 |

### 3. SCHOOL OF ENGINEERING AND TECHNOLOGY

| DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY |                               |  |   |
|---|-------------------------------|--|---|
| 13.   | Computer Science & Technology | Master Engineering degree in Computer Engineering, Computer Science & Technology, Information Technology or equivalent with 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 3 |

### 4. SCHOOL OF ENVIRONMENT AND EARTH SCIENCES

| DEPARTMENT OF ENVIRONMENTAL SCIENCE AND TECHNOLOGY |                        |   |   |
|--|------------------------|---|---|
| 14.  | Environmental Sciences | Master's degree in Environmental Sciences / Environmental Engineering / Environment Science & Technology / Biotechnology / Botany / Chemistry / Civil Engineering with specialization in Environment / Energy & Environment with 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 2 |
| DEPARTMENT OF GEOGRAPHY AND GEOLOGY                |                        |   |   |
| 15.  | Geology                | Master's degree (M.Sc.) in Geology/Earth Science/Geological Science/Applied Geology/Marine Geology with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | - |
| 16.  | Geography              | Master's degree (M.Sc. or M.A.) in Geography with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | - |

### 5. SCHOOL OF GLOBAL RELATIONS

| DEPARTMENT OF SOUTH AND CENTRAL ASIAN STUDIES (INCLUDING HISTORICAL STUDIES) |                   |  |   |
|--|-------------------|--|---|
| 17.  | Political Science | Master's degree in any other allied subjects like International Relations, Human Rights, Public Policy, Development Studies, Gender Studies, Sociology, Economics with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | - |
| 18.  | History           |  | - |

### 6. SCHOOL OF HEALTH SCIENCES

| DEPARTMENT OF HUMAN GENETICS AND MOLECULAR MEDICINE |                    |   |    |
|---|--------------------|---|----|
| 19.   | Human Genetics     | Master's degree in any branch of Life Sciences with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 11 |
| 20.   | Molecular Medicine |   |    |

### 7. SCHOOL OF LANGUAGES, LITERATURE AND CULTURE

| DEPARTMENT OF LANGUAGES AND COMPARATIVE LITERATURE |         |  |   |
|--|---------|--|---|
| 21.  | English | Master's degree in M.A. (English) / M.A. (Linguistics) or M.A. (Education) / M.Ed. (with specialization in English Language Teaching) with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 1 |
| 22.  | Hindi   | Master's degree in either Hindi with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | - |
| 23.  | Punjabi | -  | - |

### 8. SCHOOL OF LEGAL STUDIES AND GOVERNANCE

| DEPARTMENT OF LAW |                 |  |    |
|-------------------|-----------------|--|----|
| 24.               | Environment Law |  | 15 |

|     |                  |  |  |
|-----|------------------|--|--|
| 25. | Human Rights Law | Master's degree in relevant subject with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. |  |
| 26. | Corporate Law    |  |  |

### 9. SCHOOL OF SOCIAL SCIENCES

| DEPARTMENT OF ECONOMIC STUDIES |           |   |    |
|--------------------------------|-----------|---|----|
| 27.                            | Economics | Master's degree in Economics with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University.   | 1  |
| DEPARTMENT OF SOCIOLOGY        |           |   |    |
| 28.                            | Sociology | Master's degree in Sociology, Development Studies, Cultural Studies, Gender Studies/Women Studies, Diaspora Studies and Social Exclusion and Inclusion with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 11 |

### 10. SCHOOL OF MANAGEMENT

| DEPARTMENT OF FINANCIAL ADMINISTRATION |          |  |            |
|--|----------|--|------------|
| 29.                                    | Commerce | Master's degree in Commerce/Finance with minimum of 60% marks {55% for SC/ST/OBC(NCL)/PWD} from a recognized Indian or foreign University. | 2          |
| <b>Total</b>                           |          |  | <b>124</b> |



MINUTES OF THE THIRTY NINTH MEETING OF THE BUILDING ADVISORY COMMITTEE HELD AT  
CITY CAMPUS ON 6<sup>th</sup> October, 2017 AT 1100 HRS.

The Thirty Ninth Meeting of the Building Advisory Committee was held on 6<sup>th</sup> October, 2017 at City Campus of Central University of Punjab, Bathinda. The following members were present in the meeting:

- |  |                          |
|--|--------------------------|
| 1. Prof. P. Ramarao, Dean Academic Affairs, CUPB                     | - Chairman (Officiating) |
| 2. Dr. Jagdeep Singh, Registrar, CUPB                                | - Member Secretary       |
| 3. Er. N. K. Verma, Retd. Chief Engineer, CSIR                       | - Member                 |
| 4. Prof. V. K. Garg, Dean of EVST Department, CUPB                   | - Member                 |
| 5. Dr. Sanjeev Kumar, COC, Centre for Plant Sciences                 | - Member                 |
| 6. Mr. Ajit Singh, Finance Officer, CUPB                             | - Member                 |
| 7. Prof. Manjeet Bansal, Head of Civil Engineering, GZSCET, Bathinda | - Member                 |
| 8. Er. Manjit Singh, Superintending Engineer, PSPCL, Patiala         | - Member                 |
| 9. Er. Prem Sagar, University Engineer, CUPB                         | - Member                 |
| 10. Ar. Ripu Daman Singh, Head of Architecture, GZSCET, Bathinda     | - Member                 |
| 11. Dr. J. S. Bilga, Consultant (Horticulture), CUPB                 | - Member                 |
| 12. Ar. Jatinder Kaur, Associate Professor, GZSCET, Bathinda         | - Special Invitee        |
| 13. Er. Puneet Singh, Assistant Engineer, CUPB                       |                          |
| 14. Mr. Balakumar, Project Manager, EIL                              | - Representative of EIL  |
| 15. Mr. B. C. Pant, RCM, EIL site office                             | - Representative of EIL  |
| 16. Mr. R. K. Mishra, EIL  | - Representative of EIL  |
| 17. Mr. Sajjan Kumar Singh, Deputy Manager, EIL                      | - Representative of EIL  |
| 18. Ar. Pradeep Sachdeva, Architect                                  | - PSDA                   |
| 19. Ar. Abhishek, Junior Architect                                   | - Representative of PSDA |
| 20. Mr. Zakaria, Partner   | - KSMB & Sons            |
| 21. Mr. Khalid, Planning Engineer                                    | - KSMB & Sons            |
| 22. Mr. B. K. Pandey   | - KSMB & Sons            |
| 23. Mr. Mushtaq  | - KSMB & Sons            |



The Chairman and Dean Academic Affairs, Central University of Punjab extended a warm welcome to the members to the 39<sup>th</sup> meeting of Building Advisory Committee. He informed all the members that 5 star rating for Master Plan of CUPB main campus has been granted by GRIHA Council, New Delhi and congratulated all the members of the BAC for the achievements. He suggested that in the first instance in house discussion of the agenda items by the BAC members may be held and there after the representatives of EIL, M/S PSDA and M/s KSMB may be called for discussions. He requested Member Secretary to present the Agenda Items for deliberations and decisions.

The Member Secretary, Dr. Jagdeep Singh presented the Agenda Items and the discussion/ decisions were as under:-

**Item: BAC: 39:2017:1**

**To confirm the minutes of the Thirty Eight Meeting of Building Advisory Committee.**

The Member Secretary informed that the Minutes of the 38<sup>th</sup> meeting were circulated to all the members of BAC and since no comments from the members were received therefore the minutes as circulated may be approved.

Accordingly the BAC approved the minutes of 38<sup>th</sup> meeting of BAC held on 08.09.2017  
(Annexure – 39.1).

**RESOLVE:**

The committee noted and approved the minutes of the 38<sup>th</sup> meeting of Building Advisory Committee held on 08.09.2017

**Item: BAC: 39:2017:2**

**To consider the Action Taken Report (ATR) on the decisions of Thirty Eight Meeting of the Building Advisory Committee at Annexure 39.2.**

The ATR on the decisions taken in the Thirty Eight Meeting of the Building Advisory Committee, held on 08.09.2017, was noted with the observations:-

- i. The Member Secretary informed that the overall scheme of Storm Water Drainage was discussed by the Committee its 31<sup>st</sup> meeting of SCBAC and the Architect was again instructed to finalize the scheme as already informed positively by 30<sup>th</sup> October 2017.
- ii. The BAC was informed that the contractor has given time schedule to complete the work by 31<sup>st</sup> July 2018. Further the matter of overall completion of Phase -1 A & 1B was also discussed with M/s PSDA and M/s EIL in the 31<sup>st</sup> Subcommittee meeting and the details of the discussions are recorded in the minutes as Annexure – 39.3.



RESOLVE:

The Building Advisory Committee noted the Action Taken Report and issued instruction for compliance on various issues as detailed above by KSMB, Architect & EIL.

Item: BAC: 39:2017:3

**To discuss and confirm the minutes of the Thirty First Meeting of Sub Committee of Building Advisory Committee at Annexure 39.3.**

The Minutes of the Thirty First (31<sup>st</sup>) Meeting of Sub Committee of Building Advisory Committee held on 6<sup>th</sup> October 2017 were perused by the BAC. All the recommendations made by SCBAC were approved for further implementations.

RESOLVE:

The committee approved the minutes of the 31<sup>st</sup> meeting of Sub Committee of Building Advisory Committee held on 6<sup>th</sup> October 2017 (Annexure - 39.3).

Item: BAC:39:2017:4

**To discuss the progress and monitoring work of construction of main campus for Phase-1A with respect to schedule and PERT chart already submitted by PMC (Annexure-39.4).**

Mr. Balakumar, Project Manager, EIL presented the progress report of Phase -1A. The up to date construction progress of work was 48.2% up to 30.09.2017 against stipulated progress of 100% (Annexure 39.4). The completion date of Phase -1A and Phase -1B was projected as on 31.07.2018. Detailed discussions were held regarding the stage wise completion of the various buildings. The committee noted that it was possible for KSMB/EIL to handover the buildings in a Phase wise manner from March 2018 onwards. It was decided that CUPB would assess the priority of buildings for completion and convey to EIL/KSMB accordingly.

It was brought out in the meeting that M/s KSMB would have to mobilise all his resources and increase the present labour strength to more than 1000 per day. The contractor informed that action has already been initiated and there is increase in manpower every day. KSMB also said that the labour strength would certainly be around thousand by first week of November 2017.

The committee desired that EIL/KSMB should ensure one sample room in Academic Block, Hostels, Guest House and Residences should be got prepared including attached toilets within one month.

RESOLVE:

The Committee considered the above issues and resolved to:



1. EIL to revise the time schedule of phase – 1A construction and complete the construction work for Phase – 1A till May 2018 with stage wise handing over of buildings commencing from March 2017 based on the priorities already decided by CUPB.
2. Instructed M/s KSMB & sons to mobilize all his resources and increase the present labour strength to more than 1000 per day by First week of November 2017.
3. Directed EIL and KSMB & Sons to ensure one sample room in Academic Block, Hostels, Guest House and Residences should be got prepared including attached toilets within one month.
4. Approved the recommendation of 31<sup>st</sup> Subcommittee of BAC held on 5-10-2017 in this regard.

Item: BAC:39:2017:5

To discuss the progress and monitoring work of construction of main campus for Phase-1B with respect to schedule and PERT chart already submitted by PMC (Annexure-39.5).

The RCM EIL presented the progress report of Phase -1B and informed that the construction progress was 9.5% against required construction progress of 33.2 % up to 30.09.2017. EIL stated that the work is behind schedule and delay needs to be compensated by deploying additional manpower immediately. M/s KSMB & Sons assured that the progress of work would improve within one month.

RESOLVE:

BAC instructed EIL to ensure completion of Phase -1B works within the stipulated completion period.

Item: BAC:39:2017:6

To discuss the pending issues for the completion of Main Campus of CUPB with M/s PSDA/EIL at Annexure-39.6.

These were discussed in the meeting of Subcommittee as per Annexure 39.3.

RESOLVE:

The recommendations of the 31<sup>st</sup> meeting of SCBAC were discussed in detail and approved in this regard at Annexure – 39.3.

Item: BAC:39:2017:7

To discuss the comments of EIL on reply of M/s PSDA at Annexure-39.7.

The Subcommittee in its 31<sup>st</sup> meeting examined the comments of the EIL and has recommended as per 31<sup>st</sup> minutes of SCBAC that penalty will be lived on PSDA as per the contract conditions.



RESOLVE:

The committee resolved as under:

- a. Penalty to the M/s PSDA as per contract provisions should be imposed.

Item: BAC:39:2017:8

To discuss the budget allocation of Rs. 76 cr. for the FY 2017-18 for Phase-1A, Phase-1B and Construction of Main Entrance Corridor, Campus Development & other infrastructure at Annexure-39.8

It was noted by the committee that the Rs. 51 crores out of Rs. 76 crores was allocated for financial year 2017-18. This allocation includes expenditure on the balance works for completion of Phase 1A & 1B works beside furniture for Academic Block, Guest House and Hostels. The recommendation of the Sub Committee for action by CUPB in the matter was accepted by the BAC as per the 31<sup>st</sup> minutes of meeting of SCBAC at Annexure 39.8.

RESOLVE:

The committee resolved as under:

- a. The recommendations of the 31<sup>st</sup> SCBAC meeting were discussed in detail and approved at Annexure – 39.3.

Item: BAC:39:2017:9

To discuss the details of M/s KSMB & Sons through letter no. KSMB/EIL/BHATHINDA-03/2909/2017 dated 29.09.2017 addressed to Mr. S Balakumar, PM, EIL with copy to Registrar & Others at Annexure-39.9.

The recommendations of the Subcommittee in its 31<sup>st</sup> meeting on this issue were approved by BAC. Further to the recommendations of sub Committee on the matter of GST, Finance Officer, CUPB stated that as per notification no. 24/2017 CENTRAL TAX DEPARTMENT 21.09.2017, CUPB being a fully funded University of the Central government is covered under 12% GST in place of 18%. This would be conveyed to EIL accordingly. The member Secretary and Registrar CUPB requested Mr. Balakumar to fix a meeting on 12<sup>th</sup> October 2017 with Finance of EIL in Delhi to discuss all matters pertaining to applicability of GST on this project in order to ascertain the Financial implication on CUPB.

RESOLVE:

The pending issues for the completion of Main Campus of CUPB with M/s PSDA/EIL as recommended by SCABAC in its 30<sup>th</sup> meeting were approved by BAC vide Agenda Item no. 38:2017:5 at Annexure – 38.5.





Item: BAC:39:2017:10

To discuss the release of payment to CPWD, Ludhiana Central Division, Ludhiana for Main Entry Road to Central University of Punjab, Bathinda already completed Annexure-39.10.

The SCBAC in its 31<sup>st</sup> meeting examined the release of payment to CPWD, Ludhiana Central Division for Main Entry Road to Central University of Punjab, Bathinda already completed and noted that CPWD has made expenditure much beyond the initial Administrative Approval given to them by CUPB. The University may seek explanation from CPWD for unauthorized initial expenditure in first instance.

**RESOLVE:**

The committee resolved as under:

- a. CUPB to seek explanation from CPWD regarding unauthorized additional expenditure in the first instance.

Item: BAC:39:2017:11

Any other item with the permission of the Chair

NIL.

Item: BAC:39:2017:12


Current Agenda

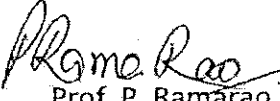
NIL.

Item: BAC:39:2017:13

Fixing date of next meeting of the Building Advisory Committee

The meeting ended with thanks to the Chair.

  
Dr. Jagdeep Singh  
Registrar & Member Secretary

Minutes Approved  
  
Prof. P. Ramarao  
Acting Vice Chancellor & Chairman  
Building Advisory Committee



भारतीय लेखा परीक्षा तथा लेखा विभाग  
कार्यालय प्रधान निदेशक लेखा परीक्षा (केन्द्रीय), चण्डीगढ़

Indian Audit & Accounts Department  
Office of The Principal Director of Audit (Central), Chandigarh



प्रमाण संख्या पी.सी.ए. व्य. SAR CUPB 2016-17/2017-18 Y 322  
दिनांक 7-11-2017

सेवा में,

सचिव,  
शिक्षा विभाग,  
मानव संसाधन विकास मंत्रालय,  
भारत सरकार  
नई दिल्ली - 110001

विषय: Central University of Punjab, Bathinda के वर्ष 2016-17 के लेखाओं पर पृथक लेखापरीक्षा प्रतिवेदन

महोदय,

कृपया Central University of Punjab, Bathinda के वर्ष 2016-17 के लेखाओं पर पृथक लेखापरीक्षा प्रतिवेदन (Separate Audit Report) संसद के दोनों सदनों के समक्ष प्रस्तुत करने हेतु सलतम पायें। संसद में प्रस्तुत होने तक प्रतिवेदन को गोपनीय रखा जाए।

संसद में प्रस्तुत करने के उपरांत प्रतिवेदन की पांच प्रतियाँ इस कार्यालय को भी भेज दी जाएँ।

कृपया दया कर की पावती भेजें।

भवदीय,

- 62-11 -

प्रधान निदेशक

सलतम: उपरोक्त अनुसार

✓ उपरोक्त की प्रतिलिपी वर्ष 2016-17 की पृथक लेखापरीक्षा प्रतिवेदन की प्रति सहित आवश्यक कार्यवाही हेतु Vice Chancellor, Central University of Punjab, City Campus, Mansa Road, Bathinda को प्रेषित की जाती है।

F.O. / Registrar  
9/11/17

उप निदेशक (केन्द्रीय व्यय)

प्लॉट नं. 20-21, सेक्टर - 17ई, चण्डीगढ़ - 160017

Plot No. 20-21, Sector-17E, Chandigarh - 160017

दूरभाष/ TEL No. 0172-2782020

फैक्स/ FAX No: 0172-2782021 / 2783974

ई-मेल/ Email: pdacchandigarh@csa.gov.in

Separate Audit Report of the Comptroller & Auditor General of India on the Accounts of the Central University of Punjab, Bathinda for the year ended 31 March 2017

1. We have audited the Balance Sheet of the Central University of Punjab, Bathinda as at 31 March 2017, Income & Expenditure Account and Receipts and Payments Account for the year ended on that date under Section 19 (2) of the Comptroller & Auditor General's (Duties, Powers & Conditions of Service) Act, 1971 read with Section 31 (1) of the Central Universities Act, 2009. These financial statements are the responsibility of the Institute's management. Our responsibility is to express an opinion on these financial statements based on our audit.
2. This Separate Audit Report contains the comments of the Comptroller & Auditor General of India (CAG) on the accounting treatment only with regard to classification, conformity with the best accounting practices, accounting standards and disclosure norms, etc. Audit observations on financial transactions with regard to compliance with the Law, Rules & Regulations (Propriety and Regularity) and efficiency-cum-performance aspects, etc. if any, are reported through Inspection Reports/ CAG's Audit Reports separately.
3. We have conducted our audit in accordance with auditing standards generally accepted in India. These standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatements. An audit includes examining, on a test basis, evidences supporting the amounts and disclosure in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall presentation of financial statements. We believe that our audit provides a reasonable basis for our opinion.
4. Based on our audit, we report that:
  - i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purpose of our audit;
  - ii) The Balance Sheet and Income and Expenditure Account/Receipt and

Payment Account dealt with by this Report have been drawn up in the format prescribed by the Ministry of Human Resource Development, Government of India vide order No. 29-4/2012-FD dated 17 April 2015.

iii) In our opinion, proper books of accounts and other relevant records have been maintained by the Central University of Punjab, Bathinda in so far as it appears from our examination of such books.

iv) We further report that:

**A. Balance Sheet**

**A.1 Sources of Funds**

**A.1.1 Designated/Earmarked/Endowment Funds (Schedule 2)**

**Project Funds: Rs.3.17 crore**

Above represents amount pertaining to sponsored Projects. As per the format of accounts prescribed by the Ministry of Human Resource Development (MHRD) the funds and utilization regarding Sponsored Projects should be shown under sponsored projects (Schedule 3a) under Current Liabilities & Provisions (Schedule 3). Inclusion of Sponsored Projects under Designated Earmarked/Endowment Funds has resulted in overstatement of Endowment Funds and understatement of Sponsored Projects (Schedule-3a) by Rs.3.17crore.

**A.1.2 Current Liabilities and Provisions (Schedule 3): Rs.101.33 crore**

Above does not include the liabilities towards expenditures pertaining to the year 2016-17 but paid in the year 2017-18 amounting to Rs.0.12 crore. This has resulted in understatement of Expenditure as well as Current Liabilities, besides overstatement of Corpus/Capital Fund by Rs.0.12 crore.

**A.2 Application of Funds**

**A.2.1 Fixed Assets (Schedule 4)**

**Capital Work in Progress: Rs.151.58 crore**

The above represents advance paid for construction of main campus of the University. However, work amounting to Rs.45.82 crore only had been done as per the certificate submitted by EIL, as such, an amount of Rs.45.82 crore only was required to be shown under the work in progress. This has resulted in overstatement of Capital work in progress and understatement of Advances to EIL under Current Assets, Loans and Advances by Rs.105.76 crore. This has also resulted in overstatement of Corpus/ Capital Fund and understatement of Unutilised Grant (Schedule 3 C) to the same extent.

**A.2.2 Current Assets (Schedule 7)**

Bank Balances on saving account: Rs.22.54 crore

Validity of Cheques issued by the University amounting to Rs.0.07 crore had expired upto 31.03.2017 and therefore the bank balances should have been increased and liability for the stale cheques should have been created. This has resulted in understatement of Current Assets as well as Current Liabilities by Rs.0.07 crore each.

**B. Significant Accounting Policies**

The Significant Accounting Policy No. 6 of the University states that Retirement Benefits i.e. pension, gratuity and leave encashment etc. has not been provided during 2016-17 and same will be considered when it becomes due for payment. The new Format of Accounts for Central Higher Educational Institutions and AS-15 of ICAI indicate that provision for Employees Benefits obligations is to be made on Actuarial Valuation Method. Thus, the accounting of Employee Benefits of the University is not in consonance with the format and Accounting Standard 15.

**C. Notes to Accounts (Schedule 24)**

(1) Above does not disclose the information such as the number of students, number of teachers, collection and utilization in respect of building fund, sports activities, co-curricular activities, development charges & medical expenses and Salary structure of teachers as prescribed by the Format of Financial Statements as applicable to the University.

(2) As per the notes and Instructions for compilation of Financial Statement of Central Educational Institutions and Accounting Standard (AS) 18 issued by the Institute of Chartered Accountants of India, related Party disclosures are to be made.

Disclosures as regards following related party transactions has not been made-

- a) Transactions between the educational institutions and the members of the governing body of the educational institutions;
- b) Transactions between the educational institutions and the relatives of the members of the governing body managing the educational institutions;
- c) Transactions between the educational institutions and its "Key management personnel" or relatives of the key management personnel.

(3) Notes and instructions for the schedules of the Accounts as prescribed along with the Format of Accounts for Central Higher Educational Institutions issued by the Government of India states that the Accounting policy relating to accounting for fixed assets acquired (by way of grants) and method of gifted/donated assets should be disclosed. However, the University has not disclosed the Accounting Policy in respect of land received from Punjab State Government taken on Freehold basis (for construction of new University campus) and leasehold land (i.e. the land on which present campus is being operated).

**D. Net impact of Audit comments**

- i Liabilities understated by Rs.105.95 crore;
- ii Assets understated by Rs.0.07 crore;
- iii Surplus for the year overstated by Rs.0.12 crore and Corpus/Capital Fund was overstated by Rs.105.76 crore.

**E. Grant in Aid**

Out of available funds of Rs.188.35 crore including Grant in Aid received during the year of Rs.115.33 crore<sup>1</sup> (which also includes an additional grant of Rs.4.27 crore received from UGC for Wi-Fi Hotspot and other grants amounting Rs.0.06 crore received from other agencies for some specific purposes were wrongly clubbed with UGC main grants), previous years balance of Rs.64.60 crore and internal income of Rs.8.42 crore, the University could utilize a sum of Rs.92.20 crore leaving an unspent balance of Rs.96.15 crore (including balances of additional grant from UGC and grants from other agencies).

**F. General**

**F.1 Schedule 3(C) pertaining to Unutilised Grants from UGC and Government has not been prepared in the Format of Accounts for Central Higher Educational Institutions issued by the MHRD.**

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<sup>1</sup> including additional grant from UGC and grants from other agencies of Rs. 4.33 crore detailed as under:

- (i) Additional grant (Wi-Fi Hotspot Campus):4,26,48,000/- from UGC
- (ii) Funds received from CUCET: 5,00,000/-
- (iii) IPR cell sponsored grant: 20,000/-
- (iv)SERB-Travel grant (Dr Harish Chander):70,592/-
- (v) ICSSR Sponsored grant (Dr.Sandeep Kaur):95,000/-

F.2 The University has a number of TDRs with multiple banks but proper records of interest received accrued up to 31.03.2017 was not found to be maintained.

- v) Subject to our observations in the preceding paragraphs, we report that the Balance Sheet, Income and Expenditure Account and Receipts and Payments Account dealt with by this report are in agreement with the books of accounts.
- vi) In our opinion and to the best of our information and according to the explanations given to us, the said financial statements read together with the Accounting Policies and Notes on Accounts, and subject to the significant matters stated above and other matters mentioned in Annexure to this Audit Report give a true and fair view in conformity with accounting principles generally accepted in India:
- In so far as it relates to the Balance Sheet, of the state of affairs of the Central University of Punjab, Bathinda as at 31<sup>st</sup> March 2017; and
  - In so far as it relates to Income & Expenditure Account, of the surplus for the year ended on that date.

For and on behalf of the C & AG of India.

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07/11/17  
Principal Director of Audit  
(Central), Chandigarh

Place: Chandigarh

Date: 07/11/17

Annexure to Audit Report

**1. Adequacy of Internal Audit System**

As per Rule 31 (1) Central Universities Act 2009 & Statutes, the Annual Accounts and Balance -Sheet of the University is to be audited by the Comptroller and Auditor - General of India (CAG) or by such persons as he may authorise in this behalf. However, the University in its reply informed that the annual accounts of the University for the year 2016-17 were audited by a Chartered Accountant. Reply is not acceptable and the audit conducted by Chartered Accountant is in violation of aforesaid rule.

No system of internal audit was in existence in the University.

**2. Adequacy of Internal Control System**

Internal Control System was found to be inadequate as the Security deposits/ fidelity guarantee have to be obtained from the employees handling stocks.

**3. Physical verification of Fixed Assets (except Library books)**

As per the information shown to the Audit, Physical verification of fixed assets (except Library) was not conducted for the year 2016-17.

**4. Physical verification of Library books**

Verification of 30178 nos. of library books was conducted in May 2017 and four books having price of Rs. 1850 were found untraced. The University in its reply submitted that books have been traced and shall be shown to audit during next inspection.

**5. Physical verification of Inventories**

Physical verification of Inventory was not conducted.

**6. Regularity in payment of statutory dues**

The University was regular in payment of statutory dues.

  
Deputy Director



ANNEXURE-28.27



UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI-110 002

F.No.21-1/2015(FD-I/B)

Dated:-22.09.2017

**OFFICE MEMORANDUM**

**TA AND SITTING FEE PAYABLE TO OFFICIAL AND NON-OFFICIAL MEMBERS/EXPERTS**

In supersession of UGC, O.M. No. 21-1/2015(FD-I/B) dated 16<sup>th</sup> March, 2016, the rules for TA and Sitting Fee payable to the official and non-official members/ experts will be as under:-

**The categories of Official and Non-Official Members are as follows:-**

Serving (State/Central) Government servants, Semi Government/Autonomous Bodies, Employees paid from the Consolidated Fund of India or through Grants in aid are treated as **Official Members**.

All others including retired Government Servants and retired/ex-member of the University Grants Commission or Statutory Bodies viz. Universities, Institutions, Councils, Boards and Societies etc. are to be treated as **Non-Official Members**.

**NOTE**

*" Permanent Account Number (PAN) allotted by the Income Tax Authorities has to be indicated by the member/expert invariably while filling up the Bill". Payment will be made through E-mode in the bank accounts of members mandatorily. Hence, Experts are required to attach a copy of cancelled cheque leaf with their claims.*

**1. SITTING FEE**

1. Rs. 3,000/- per day for per meeting subject to maximum of Rs. 5,000/- per day irrespective of number of meetings in a day.
2. Rs. 5,000/- per day for inspection/visit of various committees to institutions/Universities/organizations.

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3. Commission Members would also be entitled for sitting fee @ Rs. 5,000/- per day on the date of Commission Meetings.

**NOTE**

1. Payment of Sitting Fee is subject to T.D.S
2. Officials of Govt. of India who are nominated as Govt. representatives would not be entitled for sitting fee as they attend the meeting in their official capacity as Govt. / Secretary nominee or on ex-officio basis.

**2. TRAVELLING ALLOWANCE**

**Outstation Members/Experts:**

- (i) **Travel by Air:** The members (officials as well as non-official) will be entitled to travel by air as per entitlement in service or before retirement as the case may be. Non-entitled members will be entitled for journey by air, on specific prior approval of Chairman, UGC. The journey by air is to be performed by Air India on the sectors where it ply. On other sectors, journey by private airlines will be allowed. Any deviation would require prior approval of Chairman, UGC. The members/experts entitled to travel by air may travel by public helicopter in case place is not connected by air. However, hiring of charter helicopter, will not be permissible. The claim for air/ helicopter journey is to be supported by original boarding cards.
- (ii) **Travel by Train:** The members/experts will be entitled to travel by all trains including Rajdhani Express/Shatabadi Express as per the entitlement in service or before retirement.

**NOTE**

- (a) Air tickets will be arranged by the UGC. Travel Desk whereas train tickets would have to be arranged by the experts.
- (b) The cancellation charges/ticket re-scheduling charges shall also be reimbursable in case of cancellation or postponement of meeting by the UGC [For Sl. No.2. (i) & (ii)]. The specific approval for the same would be required for claiming such amount.



- (iii) The outstation members/experts for intercity travel from the place of residence/Office to the place of meeting and back or in between the places of residence and meeting place & back (located not more than 350 Kms. each side) may travel either by their own vehicle or by taxi. Documentary evidence of journey performed by Own vehicle will have to be submitted. In case of hired taxi receipt is to be produced, road mileage @ Rs. 20/- per K.M. or amount actually paid which ever is less will be allowed for such journeys on point to point basis. In case of journey undertaken in NER, road mileage would be enhanced by 20% subject to actual expenditure. No night halting or driver allowance will be allowed. If the particular route have toll plazas, the taxi/car claim will be admitted only if it is supported with the receipts of toll taxes or inter-state entry tax. The toll taxes/entry tax etc., will additionally be reimbursed in such cases.

If the distance is more than 350 Kms (each side), either the road mileage will be restricted to 350 Kms or to the fare of train as per entitlement or AC bus as available on that particular route (as per the option of expert).

- (iv) The local taxi fare at State Transport Authority (STA) rates applicable in the State from residence/office to Airport/Railway Station/Bus Stand and from Place of meeting to Airport/Railway Station/Bus Stand is payable. Where there are no rates notified by State Transport authority, the Taxi or Own Car fare @ Rs. 20/- per km shall be reimbursable. The re-imbusement of pre-paid or post-paid taxi fare (including toll taxes) on point to point basis will be allowed on actual basis on production of receipt. Taxi fare for full day will not be reimbursed.
- (v) The night charges @ 25% will additionally be allowed if starting the journey by road/by own car or taxi between 11.00 p.m. to 5.00 a.m. [For Sl. No. 2. (iv)].

### Local Experts

Local Experts will be reimbursed taxi or own vehicle charges @ Rs. 20/- per K.m. from residence/office to the place of meeting & back on point to point basis. Taxi for full day will not be allowed for reimbursement.

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3. DAILY ALLOWANCE

(i) Outstation Members/Experts:

Following rates of Food & Lodging etc., will be applicable to the Experts:-

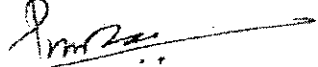
| S. No. | Classification  | Rate per day for Food (Rs.) | Rate per day of Lodging (Rs.) |
|--------|---|-----------------------------|-------------------------------|
| 1.     | Experts working/retired in G.P or AGP Rs. 10,000/- or Pay Level 14 and above.                       | 1200/-                      | 7,500/-                       |
| 2.     | Experts in GP or AGP of Rs. 7600/- and above but less than Rs. 10,000/- or in Pay Level 12,13 &13A. | 1000/-                      | 4,500/-                       |
| 3.     | Experts in GP or AGP of Rs. 5400/- but less than Rs. 7600/- or in Pay Level 9 to 11                 | 900/-                       | 2,250                         |
| 4.     | Experts in GP or AGP less than Rs. 5400/- or below Pay Level 9                                      | 800/-                       | 750/-                         |

- \*1. Lodging charges are admissible subject to actuals on production of receipts.
2. Food charges will be re-imbursed on self certification.
3. No lodging charges will be paid if self arrangement is made.
4. The rates of food and lodging will further increase by 25% automatically whenever D.A in Govt. of India increases by 50%.

(ii) Local Members/Experts:

No boarding & Lodging charges are payable to Local Members/Experts.

4. UGC Officers/Officials will be covered under FR/SRs (TA) Rules. Hence, these orders would not be applicable to them.
5. This issues with the approval of Chairman, UGC Dy. No. 32811 dated 19.09.2017.

  
(P.K. Thakur)  
Secretary

PS to Chairman, UGC/ PS to Secretary, UGC.

PS to Financial Advisor, UGC/ PS to AS-I, UGC.

All Bureau Heads, UGC/ All Regional Offices, UGC.

All Dy. Secretaries, UGC / Under Secretaries, UGC/Educational Officers, UGC.

All Sections, UGC / Publication Officer, UGC.

✓ UGC e.office portal. *Publication officer*

Hindi Version Follows.

| Central University Of Punjab |   | Budget Estimates |        |                 |                                     | (Rs. In Lacs)            |  |
|------------------------------|---|------------------|--------|-----------------|-------------------------------------|--------------------------|--|
| Sr. No                       | Item  | 2017-18          |        |                 | Actual Expenditure (As on 31.12.17) | 2018-19 Budget Estimates |  |
|                              |   | Op. Balance      | Budget | Amount Released |                                     |                          |  |
| I                            | GRANTS IN AID GENERAL (RECURRING) (31)        | 553.81           | 1583   | 800             | 547.36                              | 2109                     |  |
| II                           | GRANTS IN AID SALARY (36)                     | 960.14           | 2153   | 1138.8          | 958.63                              | 3466                     |  |
| III                          | GRANTS OF CAPITAL ASSETS (NON RECURRING) (35) | 7798.11          | 11517  | 3500            | 329.69                              | 11977.55                 |  |
|                              | Grand Total (I+II+III)                        | 9312.06          | 15253  | 5438.8          | 1835.68                             | 17552.55                 |  |

Note:- The details of the Budget estimates are attached as per Annexures.

**BUDGET ESTIMATES FOR THE FY 2018-2019**

| S N      | Head Of Expenditure  | Budget Estimates for 2018-19(In Rs.Lacs) |                                    |                          |
|----------|--|--|------------------------------------|--------------------------|
|          |  | Budget Estimates for 2017-18             | Expenditure 17-18 up to 31.12.2017 | Budget Estimates 2018-19 |
| <b>I</b> | <b>GRANTS IN AID SALARY (36)</b>                             |  |                                    |                          |
| <b>A</b> | <b>TEACHING STAFF (REGULAR &amp; CONTRACT)</b>               |  |                                    |                          |
| <b>1</b> | <b>Salary and Allowances</b>                                 |  |                                    |                          |
| a        | Salary (Basic+DA+HRA+NPA)                                    | 1100                                     | 628.46                             | 1771                     |
| b        | Arrears  | 200                                      |                                    | 322                      |
| <b>2</b> | <b>Other Benefits</b>  |  |                                    |                          |
| a        | Children Education Allowance                                 | 13                                       | 4.09                               | 21                       |
| b        | Medical Reimbursement  | 30                                       | 11.05                              | 48                       |
| c        | TA/DA  | 15                                       | 0.93                               | 24                       |
| d        | Leave Travel Concession                                      | 30                                       | 6.94                               | 48                       |
| e        | Mobile Reimbursement/Allowance                               | 10                                       | 2.38                               | 16                       |
| f        | Professional Development Allowance                           | 150                                      |                                    | 241                      |
| g        | Others (Specify)   | 0  | 75.23                              | 0                        |
| <b>3</b> | <b>Terminal Benefits (Pension/Gratuity/Leave Encashment)</b> |  |                                    |                          |
| a        | Pension  | 0  |                                    | 0                        |
| b        | Gratuity   | 0  |                                    | 0                        |
| c        | Leave Encashment   | 5  | 2.15                               | 8                        |
|          | <b>TOTAL (A)</b>   | <b>1553</b>                              | <b>731.23</b>                      | <b>2500</b>              |
| <b>B</b> | <b>NON -TEACHING STAFF (REGULAR &amp; CONTRACT)</b>          |  |                                    | <b>0</b>                 |
| <b>1</b> | <b>Salary and Allowances</b>                                 |  |                                    | <b>0</b>                 |
| a        | Salary (Basic+DA+HRA+NPA)                                    | 500                                      | 227.4                              | 805                      |
| b        | Arrears  | 100                                      |                                    | 161                      |
|          | <b>TOTAL (B)</b>   | <b>600</b>                               | <b>227.4</b>                       | <b>966</b>               |
|          | <b>GRAND TOTAL (A+B)</b>                                     | <b>2153</b>                              | <b>958.63</b>                      | <b>3466</b>              |

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| BUDGET ESTIMATES FOR THE FY 2018-2019 |  |  |                                      |                          |
|---------------------------------------|--|--|--------------------------------------|--------------------------|
| SN                                    | Head OF Expenditure  | Budget Estimates for 2018-19(In Rs.Lacs) |                                      |                          |
|                                       |  | Budget Estimates for 2017-18             | Expenditure 17-18 (Up to 31.12.2017) | Budget Estimates 2018-19 |
| <b>II</b>                             | <b>GRANTS OF CAPITAL ASSETS (NON RECURRING) (35)</b>       |  |                                      |                          |
| <b>A</b>                              | <b>TANGIBLE ASSETS</b>                                     |  |                                      |                          |
| 1                                     | Buildings & Roads (For Ongoing works of Phase -1A & 1 B)   | 8000                                     | 33.47                                | 4800                     |
| 2                                     | Tubewells, Water Supply & Sanitation                       | 20                                       | 1.89                                 | 200                      |
| 3                                     | Sewerage & Drainage  | 800                                      | 11                                   | 100                      |
| 4                                     | Plants & Machinery (VRV system etc)                        | 10                                       | 19.19                                | 803                      |
| 5                                     | Electrical Installations & Equipment                       | 80                                       | 38.67                                | 113.85                   |
| 6                                     | Scientific & Laboratory Equipment                          | 1200                                     | 48.88                                | 1500                     |
| 7                                     | Office Equipment   | 30                                       | 0.41                                 | 35.5                     |
| 8                                     | Audio Visual Equipment (Teaching Aids)                     | 30                                       | 0                                    | 17.15                    |
| 9                                     | Sports Equipment   | 5  | 0.37                                 | 1                        |
| 10                                    | Medical Equipment  | 1  | 0                                    | 1                        |
| 11                                    | Computer Peripheral (LAN, UPS, Access control system etc.) | 300                                      | 46.45                                | 1209.8                   |
| 12                                    | Furniture, Fixtures & Fittings                             | 600                                      | 62.28                                | 2753.75                  |
| 13                                    | Vehicles   | 25                                       | 0                                    |                          |
| 14                                    | Library Books & Journals                                   | 100                                      | 46.96                                | 100                      |
| 15                                    | Others( Shifting of campus)                                | 100                                      | 14.79                                | 150                      |
|                                       | <b>TOTAL (A)</b>   | <b>11301</b>                             | <b>324.36</b>                        | <b>11785.05</b>          |
| <b>B</b>                              | <b>INTANGIBLE ASSETS</b>                                   |  |                                      |                          |
| 1                                     | Computer Software  | 160                                      | 1.02                                 | 115                      |
| 2                                     | Library Software   | 5  | 4.31                                 | 20                       |
| 3                                     | Patents  | 1  | 0                                    | 7.5                      |
| 4                                     | University Management System                               | 50                                       | 0                                    | 50                       |
| 5                                     | Others (Specify)   |  |                                      |                          |
|                                       | <b>TOTAL (B)</b>   | <b>216</b>                               | <b>5.33</b>                          | <b>192.5</b>             |
|                                       | <b>GRAND TOTAL (A+B)</b>                                   | <b>11517</b>                             | <b>329.69</b>                        | <b>11977.55</b>          |

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**BUDGET ESTIMATES FOR FY 2018-2019**

| SN         | Head OF Expenditure                                      | Budget Estimates for 2018-19 (In Rs.Lacs) |                                      |                          |
|------------|--|---|--------------------------------------|--------------------------|
|            |  | In Figures                                | Expenditure 17-18 (Up to 31.12.2017) | Budget Estimates 2018-19 |
| <b>III</b> | <b>GRANTS IN AID GENERAL (RECURRING) (31)</b>            |   |                                      |                          |
| <b>A</b>   | <b>REGULAR REPAIRS &amp; CAMPUS MAINTENANCE</b>          |   |                                      |                          |
| 1          | Property Tax/Lease Payment                               | 150                                       | 56.22                                | 140                      |
| 2          | Electricity & Water Charges                              | 170                                       | 99.17                                | 227                      |
| 3          | Maintenance & Repair of Buildings                        | 10  | 7.57                                 | 13                       |
| 4          | Maintenance & Development of Campus/Site                 | 100                                       | 1.98                                 | 134                      |
| 5          | Horticulture Expenses                                    | 5   |                                      | 7                        |
| 6          | Repair & Maintenance of Electrical Equipment             | 10  | 0.38                                 | 13                       |
| 7          | Others (Specify) -AMC & Web Hosting                      | 10  | 1.56                                 | 13                       |
|            | <b>TOTAL (A)</b>   | <b>455</b>                                | <b>166.88</b>                        | <b>548.0</b>             |
| <b>B</b>   | <b>OFFICE EXPENSES</b>                                   |   |                                      |                          |
| 1          | Wages (Outsourcing & Casual)                             | 15  | 135.04                               | 324                      |
| 2          | Liveries & Uniforms                                      | 1   | 0.87                                 | 1.3                      |
| 3          | Printing & Stationery                                    | 20  | 4.78                                 | 26.8                     |
| 4          | Advertisement/Publicity/Publication                      | 50  | 24.36                                | 66.9                     |
| 5          | Postage Telephone & Communication Charges                | 5   | 53.89                                | 6.7                      |
| 6          | Promotion of Hindi                                       | 1   | 0                                    | 1.3                      |
| 7          | Professional/Consultancy Charges                         | 25  | 0                                    | 33.4                     |
| 8          | Legal Expenses   | 5   | 0.25                                 | 6.7                      |
| 9          | Journals , Newspapers & Periodicals (Including Online)   | 10  | 0.67                                 | 13.4                     |
| 10         | Training Expenses  | 2   | 0                                    | 2.7                      |
| 11         | Depreciation   | 500                                       | 0                                    | 668.8                    |
| 12         | Bank Charges   | 1   | 0                                    | 1.3                      |
| 13         | Hiring of Vehicles                                       | 15  | 0                                    | 20.1                     |
| 14         | Running & Maintenance of Vehicles                        | 8   | 9.77                                 | 10.7                     |
| 15         | Running & Maintenance of Generator Sets/Office Equipment | 10  | 9.16                                 | 13.4                     |
| 16         | Insurance (Buildings, Vehicles, Other Assets)            | 7   | 0.9                                  | 9.4                      |
| 17         | Others (Specify)   | 2   | 0                                    | 2.7                      |

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500



|          |   |             |               |                |
|----------|---|-------------|---------------|----------------|
|          | <b>TOTAL (B)</b>                                      | <b>677</b>  | <b>239.69</b> | <b>1209.54</b> |
| <b>C</b> | <b>Academic and Extra Curricular Activities</b>       |             |               |                |
| 1        | Admission Expenses                                    | 2           | 0             | 1.5            |
| 2        | Fellowships & Scholarships                            | 120         | 46.98         | 89.4           |
| 3        | Lab Consumables                                       | 110         | 49.1          | 82.0           |
| 4        | Field work & Research Activities (Students)           | 80          | 2.05          | 59.6           |
| 5        | Field work & Research Activities (Teaching Faculties) | 70          | 1.11          | 52.2           |
| 6        | University Examination Expenses                       | 2           | 1.63          | 1.5            |
| 7        | Sports Activities                                     | 2           | 1             | 1.5            |
| 8        | Conferences/Workshops/Seminars                        | 10          | 1.42          | 7.5            |
| 9        | Convocation   | 4           | 0.19          | 3.0            |
| 10       | Honararium and /TA/DA to Experts/Guest Faculty        | 20          | 2.58          | 14.9           |
| 11       | Others (Specify)                                      | 0           | 7.56          | 0.0            |
|          | <b>TOTAL (C)</b>                                      | <b>420</b>  | <b>113.62</b> | <b>313</b>     |
| <b>D</b> | <b>WELFARE ACTIVITIES</b>                             |             |               |                |
| 1        | Functions/Celebrations                                | 5           | 2.26          | 6.69           |
| 2        | Hospitality Expenses                                  | 3           | 3.05          | 4.01           |
| 3        | Honararium/TA/DA to Members of Statutory Bodies       | 15          | 10.5          | 17.07          |
| 4        | Guests House Expenses                                 | 2           | 0             | 2.68           |
| 5        | Expenses on Medicines (Students)                      | 4           |               | 5.35           |
| 6        | Expenses on Medicines (Staff)                         | 2           | 1.36          | 2.68           |
| 7        | Others (Specify)                                      | 0           | 10            | 0              |
|          | <b>TOTAL (D)</b>                                      | <b>31</b>   | <b>27.17</b>  | <b>38.5</b>    |
|          | <b>GRAND TOTAL (A+B+C+D)</b>                          | <b>1583</b> | <b>547.36</b> | <b>2109.0</b>  |

**Latest Position of outstanding CAG Paras in respect of Central University of Punjab of Bathinda**

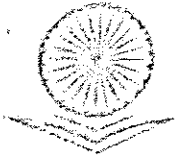
| Sr. No. | Year    | Para No. | Description of Para  | Latest Position  |
|---------|---------|----------|--|--|
| 1       | 2013-14 | 1        | Avoidable payment of Service Tax Rs. 11.82 lakh  | In this connection it is stated that Service Tax on the services exempted to Educational Institutes vide Notification No. 25/2010 dated: 20.06.2017 has been discontinued to be paid now. So far as the previous payments are concerned, their refund cannot be enforced as the service providers have since deposited the same with the Govt. of India and filed returns to the concerned Authorities. Moreover this is a SIR case & is being dealt separately by Audit Office. |
| 2       | 2014-15 | 1        | Avoidable payment of Service Tax Rs. 15.04 lakh  | -Do-   |
| 3       | 2014-15 | 2        | Blockade of funds due to non-utilization of central assistance received for construction of Hostel for OBC & Girls       | The present campus of the CUPB is on lease accommodation provided by the state Govt. & as per lease agreement no permanent structure can be constructed on the leased property. Now as the University's own building is under construction at Ghudda, the funds will be utilized for the purpose these were allotted.  |
| 4       | 2014-15 | 4        | Non utilization of funds of project titled "Centre for chemical and pharmaceutical Science for PG Diploma" Rs.51.36 lakh | In this connection it is stated that despite of publishing Advertisement in the Newspapers, requisite students response was not received. Hence these allocated funds could not be utilized. The University is considering to return/refund these funds. However, these funds are kept in bank account in the shape of FDR and interest is earned thereon.   |
| 5       | 2015-16 | 1        | Irregular grant of house rent allowance at higher rates  | In this connection it is intimated that orders were issued vide letter no. CUP3/CC/17/EC-24/415 dated: 17.05.2017 to start recovery of the excess house rent paid to the employees. Some of the employees approached hon'able High court of Punjab and   |

|   |         |      |  |  |
|---|---------|------|--|--|
| 6 | 2015-16 | 3(a) | Irregular purchase of furniture items Rs. 46.91 lakh         | <p>Haryana at Chandigarh against this recovery of HRA. As the matter is under litigation, hence no action can be taken till the final outcome of the case. Moreover, this is a SIR case and being pursued separately by the Audit Office.</p> <p>As the University is functioning from rented accommodation, material is purchased as and when required. If the furniture is purchased in one lot, it would have been difficult to store all the material due to paucity of space.</p> <p>This amount will be recovered from the pending dues of the firm and same will be deposited with the concerned department.</p>  |
| 7 | 2015-16 | 4(a) | Non deduction of Labour cess Rs. 3.35 lakh                   | <p>Advertisements sent to DAVP for publication in prominent newspapers but the DAVP submitted its media plan/estimated cost wherein prominent newspapers were omitted and not included in media plan. Hence the University continued to publish advertisements in various newspapers through DAVP as well as advertisement agencies on commercial rates as no alternative was left with University for wide publicity of admission notice/procurement of costly equipment's. Moreover, the DAVP has not settled the claim of Rs. 19.85 lakh given as advance. Now DPRO Punjab has given consent to the University request and University is in process of giving advertisements through DPRO, Punjab Government.</p> |
| 8 | 2016-17 | 1    | Non availing of discount on the advertisement Rs. 99.75 lakh | <p>Security is refunded to the students as they leave the university after completion of the course. As it is an ongoing process and security is deposited by the fresh students and refunded to the students leaving the University.</p>  |
| 9 | 2016-17 | 2(a) | Non refunding of Security money Rs. 18.84 lakh               |  |

|    |         |      |  |   |
|----|---------|------|--|---|
| 10 | 2016-17 | 2(b) | Non crediting of lapsed deposits Rs. 7.55 lakh           | Generally the contractor/firm applies for refund of the EMD/Security and the same is refunded after due verification of record. As now all the payments has been digitalized and amount is transferred through RTGS, So the bank details of the agency are required to refund the security. The University is making efforts to get the bank details to refund EMD/Security.  |
| 11 | 2016-17 | 3    | Non-recovery of License fee from the Banks Rs. 3.23 lakh | In this connection, it is submitted that this university came into existence in 2009. Initially the number of students was very less and it increased gradually. Further, the number of students staying in hostel was also on a lower side. No bank was ready to install the ATM at the initial stage as the number of transaction were also less. However, banks were requested to install ATM and on great pressure the banks agreed to install the ATM. Now both the banks have been requested to deposit the License fee vide letter no 2212/2213 dated: 07.11.2017 and reminder issued vide letter no. 2553/2554 dated: 05.12.2017. SBI has refused to make the payment and its reply is attached. Reply from PNB is awaited. |
| 12 | 2016-17 | 4    | Slow Progress  | The work of construction of Main Campus of CUP at Ghudda was allotted through E.I.L., the project consultant. Taking into consideration the slow progress of work, 10% payment of E.I.L. has been withheld and 10% penalty has been imposed by Building advisory committee on architect for delayed submission of GFC drawings. University is regularly monitoring the progress of the work through building advisory committee progress review committee. Additionally the progress is being reported fortnightly to the MHRD. It will be worth mentioning here that Porta Type Cabin Hostel were got constructed in the   |

|    |         |   |   |  |
|----|---------|---|---|--|
| 13 | 2016-17 | 5 | Non Utilization of Grant                  | <p>hired complex. The expenditure incurred on the construction of these hostels will not go waste, as these can be shifted to the Main Campus (under construction). The university is highly concerned about the pace of work and is making sincere efforts to pick up the pace of work.</p> <p>The budget grant is received from UGC under three heads i.e. Recurring (Salary), Recurring (Repair &amp; Maintenance) and Non-Recurring (creation of Capital Assets). As the work of construction of Main campus at Ghudda got delayed, hence the funds allotted under head Non-Recurring (creation of capital assets) could not be fully utilized. As per UGC guidelines construction or purchase should only be initiated out of funds available with the university. As the major part of the grant allotted was for this purpose, hence the unspent balance of grant relates to this sub-head. It will not be out of place to mention here that unspent balance of the grant is kept in Bank FDR's, which are renewed from time to time. These funds are utilized as and when required. Hence, there is no loss to Govt. money. As the work of construction of main campus at Ghudda is completed, the major part of the unspent balance will be utilized.</p> |
| 14 | 2016-17 | 6 | Non-adjustment of advances Rs. 19.85 lakh | <p>DAVP was requested vide letter no. CUPB/RO/2017/DAVP/740 dated: 15.06.2017 to submit the detail of bills against the advance amount of Rs. 19,85,490/-. Further, reminders were issued vide letter no. CUPB/RO/2017/DAVP/1959 dated: 03.11.2017 and No. CUPB/RO/2017/DAVP/2137 dated: 30.11.2017. But no response has been received from the concerned office till now. Efforts are being made to get the details from DAVP and the amount of advance will be adjusted thereafter.</p>  |

|    |         |   |  |  |
|----|---------|---|--|--|
| 15 | 2016-17 | 7 | Non-disposal of the serviceable articles Rs. 16 lakh   | <p>Out of Rs. 16 lakh, an amount of Rs. 8,57,343/- pertain to material/equipment in unserviceable condition. These items include furniture/electronic materia. Efforts are being made to write off these items. The balance amount of Rs. 7,42,908/- is in respect of Laptop &amp; Accessories and Desktop computers, which have fully depreciated on 31.03.2017. In this connection it is pointed out that through the book value of these items has become zero, but these are still being used. As the items are being used, hence these can't be written off.</p> <p>Reconciliation of stock items has been done from vouchers with the stock register. Now the process of physical verification of store as per stock register will be initiated.</p> |
| 16 | 2016-17 | 8 | Non conducting of Physical verification of store stock |  |



विश्वविद्यालय अनुदान आयोग

डॉ. जितेन्द्र कुमार त्रिपाठी  
संयुक्त सचिव

Dr. Jitendra K. Tripathi  
Joint Secretary



सत्यमेव जयते

ANNEXURE-28-30

विश्वविद्यालय अनुदान आयोग

University Grants Commission

(मानव संसाधन विकास विभाग, भारत सरकार)

(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह ज़फ़र मार्ग, नई दिल्ली-110002

Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : 011-23239200 फ़ैक्स Fax : 011-23238897

E-mail : jitendratripa@ugc@nic.in

F.No.11-1/2017 (CU)

18<sup>th</sup> January, 2018

The Registrar (s)  
All Central Universities (40)  
UGC maintained Deemed to be Universities (8)  
The Principal (s)  
Delhi Colleges (54)  
BHU Colleges (4)

18 JAN 2018

**Sub:- Scheme of revision of pay for the post of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC).**

Sir/Madam,

The undersigned is directed to enclose herewith a copy of order No.F.1-7/2015-U.II (2) dated 2<sup>nd</sup> November, 2017 and subsequent corrigendum dated 8<sup>th</sup> November, 2017 regarding revision of pay for the posts of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC).

2. It is to mention in this regard that following the revision of pay scales of Central Government employees on the recommendations of the 7<sup>th</sup> Central Pay Commission, the Ministry of Finance (Department of Expenditure) had issued guidelines regarding the pay revision of the employees of the Quasi-Government Organizations, Statutory Bodies, etc. set up by and funded/controlled by the Central Government, vide their OM No.1/1/2016-E.III(A) dated 13<sup>th</sup> January, 2017. The Central Government has decided to revise the pay scales of the officers, as given in the subject mentioned above, of the Central Universities and Centrally funded Deemed to be Universities. The revision of pay shall be subject to various provisions as contained herein, and Regulations to be framed by the UGC in this behalf.

3. The revision of scheme of revision of pay for the post of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC) is subject to the following:-

- (i) The Scheme is subject to the guidelines issued by the Ministry of Finance (Department of Expenditure) vide OM No.1/1/2016-E.III dated 13<sup>th</sup> January, 2017.
- (ii) The decision on allowances of Registrar, Deputy Registrar, Assistant Registrar, Finance Officer, Deputy Finance Officer, Assistant Finance Officer, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination of Universities and Colleges would be issued separately.
- (iii) Since, the order dated 13.01.2017 is only for pay scales and not pension, therefore, it may be ensured that no revision of pension is done at this stage, on account of the revision of pay.
- (iv) It may also be ensured that the Institutions which are in a position to fully meet the additional financial impact or the Institutions which are not in a position to meet either 30% or any lesser amount from their internal resources, the revised pay scales are allowed only after adjusting the amount so calculated. It is, therefore, mandatory that the internal resources are strictly and realistically kept in view for this purpose. The Statutory Bodies viz., Finance Committee, Executive Committee etc., should ensure this conditionality.

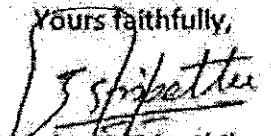
In addition to the above, the following conditions may also be kept in view:-

- (i) The revised Pay and revised rates of Dearness Allowance under this Scheme shall be effective from 01.01.2016.
- (ii) Payment of arrears may be released by Central Universities and centrally funded Deemed Universities after funds for the purpose is provided by the UGC.
- (iii) An undertaking shall be taken from every beneficiary under this Scheme to the effect that any excess payment made on account of incorrect fixation of pay in the revised Pay Level or grant of inappropriate Pay Level and Pay Cells or any other excess payment made shall be adjusted against the future payments due or otherwise to the beneficiary, in the same manner as provided in Ministry of Finance (Department of Expenditure) OM NO.1-5/2016-IC dated 29<sup>th</sup> July, 2016. A specimen form of undertaking is also enclosed at Annexure-II.

4. Anomalies, if any, in implementation of this Scheme may be brought to the notice of the UGC for clarification/decision of the Government.

5. This issues with the approval of competent authority.

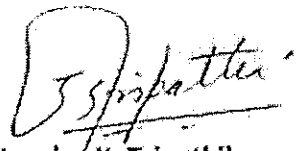
Encl: As above.

Yours faithfully,  
  
(Jitendra K. Tripathi)



Copy to :-

1. Shri Surat Singh, Deputy Secretary, Ministry of Human Resource Development, Shastri Bhawan, New Delhi-110 001
2. PS to Chairman/PS to Secretary/PS to Financial Advisor.
3. JS (DU)
4. JS (DC)
5. US (CU)
6. PO (Website), UGC for publication on the website of the UGC.

  
(Jitendra K. Tripathi)

No.1-7/2015-U.II(2)  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education

New Delhi, dated the 2<sup>nd</sup> November, 2017

To,  
The Secretary,  
University Grants Commission,  
Bahadurshah Zafar Marg,  
New Delhi – 110 002.

Subject:- Scheme of revision of pay for the posts of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examination, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following the revision of pay scales of Central Government employees on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC).

Sir,

I am directed to say that following the revision of pay scales of Central Government employees on recommendations of the 7<sup>th</sup> Central Pay Commission, the Ministry of Finance (Department of Expenditure) had issued guidelines regarding the pay revision of the employees of Quasi-Government Organizations, Autonomous Organizations, Statutory Bodies, etc. set up by and funded/ controlled by the Central Government, vide their OM No.1/1/2016-E.III(A) dated 13<sup>th</sup> January, 2017. The Central Government has decided to revise the pay scales of the officers, as given in the subject mentioned above, of the Central Universities and Centrally funded Deemed to be Universities. The revision of pay shall be subject to various provisions as contained herein, and Regulations to be framed by the UGC in this behalf. University Grants Commission will issue necessary regulations in this regard.

1. Registrar/ Finance Officer/ Controller of Examination

(i) Registrar/ Finance Officer/ Controller of Examination, presently in the Pay Band of Rs.37,400-67,000/- with Grade Pay of Rs.10,000/-, shall be placed at Level 14 with Rationalised Entry Pay of Rs.1,44,200/- as per 7<sup>th</sup> CPC Pay Matrix given at Annexure-I and pay of these officers shall be fixed at the appropriate cell in the Pay Matrix in accordance with the guidelines issued by the Ministry of Finance, based on the recommendation of 7<sup>th</sup> Central Pay Commission.

(ii) The posts of Registrar/ Finance Officer/ Controller of Examination shall continue to be filled through direct recruitment as per the existing criteria.

(iii) The existing minimum qualification for direct recruitment to the post of Registrar/ Finance Officer/ Controller of Examination shall continue. Consequent to this Ministry's order No.1-7/2015-U.II(1) dated 2<sup>nd</sup> November, 2017, the minimum qualification for direct recruitment of Registrar/ Finance Officer/ Controller of Examination shall be as follows:

- a) Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed
- b) At least 15 years of experience as Assistant Professor in the Academic Level 11 and above or with 8 years of service in the Academic Level 12 and above including as Associate Professor along with experience in educational administration or
- c) Comparable experience in research establishment and/ or other Institutions of higher education, or
- d) 15 years of administrative experience, of which 8 years shall be as Deputy Registrar or an equivalent post.

(iv) The age of superannuation, as at present, shall continue to be 62 (sixty two) years for Registrar/ Finance Officer/ Controller of Examination.

## **2. Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination**

(i) On appointment as Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination, presently in the Pay Band of Rs.15,600-39,100/- with Grade Pay of Rs.7,600/-, pay shall be fixed at Level 12 with Rationalised Entry Pay of Rs.78,800/- as per 7<sup>th</sup> CPC Pay Matrix given at Annexure-I.

After completion of 5 years of service as Deputy Registrar or equivalent, the Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination shall be placed at Level 13 with Rationalised Entry Pay of Rs.1,18,500/- as per 7<sup>th</sup> CPC Pay Matrix given at Annexure-I and pay of these officers shall be fixed at the appropriate cell in the Pay Matrix in accordance with the guidelines issued by the Ministry of Finance, based on the recommendation of 7<sup>th</sup> Central Pay Commission.

(ii) The pay of all incumbent Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination, who are presently in Pay Band of Rs.15,600-39,100/- with Grade Pay of Rs.7,600/-, shall be fixed at the appropriate cell in Level 12 of the Pay Matrix in accordance with the guidelines issued by the Ministry of Finance, based on the recommendation of 7<sup>th</sup> Central Pay Commission, as the case may be. The pay of all those who have completed 5 years of service as Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination and are presently in pre-revised pay scale of Rs.37,400-67,000/- with Grade Pay of Rs.8,700/-, shall be fixed at the appropriate cell in Level 13 of the Pay Matrix in accordance with the guidelines issued by the Ministry of Finance, based on the recommendation of 7<sup>th</sup> Central Pay Commission, as the case may be.

K. K. J. [Signature]  
2/10/17

2

(iii) The existing minimum qualification for direct recruitment to the post of Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination shall continue. Consequent to this Ministry's order No.1-7/2015-U.II(1) dated 2<sup>nd</sup> November, 2017, the minimum qualification for direct recruitment of Registrar/ Finance Officer/ Controller of Examination shall be as follows:

- a) Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed
- b) Nine years of experience as Assistant Professor in the Academic Level 10 and above with experience in educational administration, or
- c) Comparable experience in research establishment and/ or other institutions of higher education, or
- d) 5 years of administrative experience as Assistant Registrar or in equivalent post

(iv) Teachers appointed to the post of Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination shall be entitled to appropriate Level for these categories of posts and shall not retain Academic Level of the teaching post held.

(v) Seventy five percent of the posts of Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination, as the case may be, shall be filled by direct recruitment, as at present.

(vi) There shall be no change in the designation of Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination on movement to higher level from Level 12 to Level 13.

(vii) Twenty five percent of the posts of Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination shall be filled by promotion from among eligible Assistant Registrar/ Assistant Finance Officer/ Assistant Controller of Examination, as the case may be.

(viii) The age of superannuation, as at present, shall continue to be 60 (sixty) years for Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination.

### **3. Assistant Registrar/ Assistant Finance Officer/ Assistant Controller of Examination**

(i) Assistant Registrar/ Assistant Finance Officer/ Assistant Controller of Examination, presently in the Pay Band of Rs.15,600-39,100/- with Grade Pay of Rs.5,400/-, shall be placed at Level 10 with Rationalised Entry Pay of Rs.56,100/- as per 7<sup>th</sup> CPC Pay Matrix given at Annexure-I and pay of these officers shall be fixed at the appropriate cell in the Pay Matrix in accordance with the guidelines issued by the Ministry of Finance, based on the recommendation of 7<sup>th</sup> Central Pay Commission.

(ii) The existing minimum qualifications for direct recruitment for the post of Assistant Registrar/ Assistant Finance Officer/ Assistant Controller of Examination, which are Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed, shall continue to be in force.

(iii) All direct recruitment to posts of Assistant Registrar and equivalent posts shall be made as per existing procedure.

(iv) The existing pattern of 50% of the posts at this level being filled through promotion from the lower grades shall continue. The minimum educational qualifications mentioned above shall not apply in the case of promotion.

(v) Assistant Registrar and equivalent posts shall be eligible for the higher Level 11 after 8 years of service provided, as currently required, they have participated in two training programmes on Education Administration, each of approximately four weeks duration and their performance appraisal reports are as per the benchmark scores/ grades in UGC regulations/ guidelines. The higher Level 11 shall be restricted, as at present, in the case of promotion to senior scale of these posts, to 50% of total strength of Assistant Registrars or equivalent grades, as the case may be.

(vi) The age of superannuation, as at present, shall continue to be 60 (sixty) years for Assistant Registrar/ Assistant Finance Officer/ Assistant Controller of Examination.

#### **4. Pay Fixation formula**

The formula followed by the 7<sup>th</sup> CPC, moving from the concept of Pay Band and Grade Pay to that of Levels and Cells, shall be adopted.

#### **5. Allowances**

The decision on allowances of teachers and other equivalent academic staff of Universities and Colleges will be taken after consultation with the Ministry of Finance. Till a final decision on Allowances is taken after consultation with the Ministry of Finance based on the decision of the Government of India for Central Government employees, all allowances will continue to be paid at existing pay structure, as if the pay had not been revised with effect from 01.01.2016.

#### **6. Date of implementation of revised pay and allowance and payment of arrears:**

(i) The revised Pay and revised rates of Dearness Allowance under this Scheme shall be effective from 01.01.2016.

K. K. Talwar  
24.1.16

- (ii) Payment of arrears may be released by Central Universities and Centrally funded Deemed Universities after the funds for the purpose is provided by the Ministry of Finance and released to the Universities through the UGC.
- (iii) An undertaking shall be taken from every beneficiary under this Scheme to the effect that any excess payment made on account of incorrect fixation of pay in the revised Pay Bands or grant of inappropriate Pay Band/ Academic Grade Pay or any other excess payment made shall be adjusted against the future payments due or otherwise to the beneficiary.
- (iv) The revised pay in the relevant Level and Cell with the applicable allowances including arrears of salary as mentioned above shall be paid to all eligible beneficiaries under this Scheme pending issue of Regulations by the UGC.

7. This order shall be applicable in all Central Universities and Centrally funded Deemed to be Universities. Universities may be advised to amend their statutes and ordinances in line with the Regulations within three months from the date of issue of this letter.

8. This Scheme is subject to the guidelines issued by the Ministry of Finance (Department of Expenditure) vide OM No.1/1/2016-E.III(A) dated 13<sup>th</sup> January, 2017.

9. Anomalies, if any, in the implementation of this Scheme may be brought to the notice of the Department of Higher Education, Ministry of Human Resource Development, for clarification/ decision of the Central Government.

10. This issues with the approval of Internal Finance Division vide Dy. No.3738/IFD dated 2<sup>nd</sup> November, 2017.

Yours faithfully,

*K. K. Tripathy* 21/11/17  
 (Dr. K.K. Tripathy)  
 Director

Copy to:

- 1. Vice Chancellors of all Central Universities/ Institutions Deemed to be Universities fully funded by the Central Government.
- 2. Principal Secretary to Prime Minister, South Block, Central Secretariat, New Delhi
- 3. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
- 4. Secretary, Department of Expenditure, North Block, New Delhi

5. Secretary, Department of Personnel & Training, North Block, New Delhi
6. Secretary, Department of Agriculture Research and Education, Krishi Bhavan, New Delhi.
7. Secretary, Ministry of Health and Family Welfare (Medical Education), Nirman Bhavan, New Delhi.
8. Member Secretary, All India Council for Technical Education, New Delhi
9. Chief Secretaries of all State Governments.
10. Web Master, Ministry of Human Resource Development for publication on the website of the Ministry, hosted by the National Informatics Centre.

K. K. Tripathy  
(Dr. K.K. Tripathy)  
Director

Pay Matrix for Registrars/ Finance Officers/ Controllers of Examination

| Pay Band<br>(Rs.)                    | 15,600-39,100      |          |          | 37,400-67,000 |          |
|--------------------------------------|--------------------|----------|----------|---------------|----------|
|                                      | Grade Pay<br>(Rs.) | 5,400    | 6,600    | 7,600         | 8,700    |
| Academic<br>Level                    | 10                 | 11       | 12       | 13            | 14       |
| Rationalised<br>Entry Pay<br>(Rs.) I | 56,100             | 67,700   | 78,800   | 1,18,500      | 1,44,200 |
| 2                                    | 57,800             | 69,700   | 81,200   | 1,22,100      | 1,48,500 |
| 3                                    | 59,500             | 71,800   | 83,600   | 1,25,800      | 1,53,000 |
| 4                                    | 61,300             | 74,000   | 86,000   | 1,29,600      | 1,57,600 |
| 5                                    | 63,100             | 76,200   | 88,700   | 1,33,500      | 1,62,300 |
| 6                                    | 65,000             | 78,500   | 91,400   | 1,37,500      | 1,67,200 |
| 7                                    | 67,000             | 80,900   | 94,100   | 1,41,600      | 1,72,200 |
| 8                                    | 69,000             | 83,300   | 96,900   | 1,45,800      | 1,77,400 |
| 9                                    | 71,100             | 85,800   | 99,800   | 1,50,200      | 1,82,100 |
| 10                                   | 73,200             | 88,400   | 1,02,800 | 1,54,700      | 1,88,200 |
| 11                                   | 75,400             | 91,100   | 1,05,900 | 1,59,300      | 1,93,800 |
| 12                                   | 77,700             | 93,800   | 1,09,100 | 1,64,100      | 1,99,600 |
| 13                                   | 80,000             | 96,600   | 1,12,400 | 1,69,000      | 2,05,600 |
| 14                                   | 82,400             | 99,500   | 1,15,800 | 1,74,100      | 2,11,800 |
| 15                                   | 84,900             | 1,02,500 | 1,19,300 | 1,79,300      | 2,18,200 |
| 16                                   | 87,400             | 1,05,600 | 1,22,900 | 1,84,700      |          |
| 17                                   | 90,000             | 1,08,800 | 1,26,600 | 1,90,200      |          |
| 18                                   | 92,700             | 1,12,100 | 1,30,400 | 1,95,900      |          |
| 19                                   | 95,500             | 1,15,500 | 1,34,300 | 2,01,800      |          |
| 20                                   | 98,400             | 1,19,000 | 1,38,300 | 2,07,900      |          |
| 21                                   | 1,01,400           | 1,22,600 | 1,42,400 | 2,14,100      |          |
| 22                                   | 1,04,400           | 1,26,300 | 1,46,700 |               |          |
| 23                                   | 1,07,500           | 1,30,100 | 1,51,100 |               |          |
| 24                                   | 1,10,700           | 1,34,000 | 1,55,600 |               |          |
| 25                                   | 1,14,000           | 1,38,000 | 1,60,300 |               |          |
| 26                                   | 1,17,400           | 1,42,100 | 1,65,100 |               |          |
| 27                                   | 1,20,900           | 1,46,400 | 1,70,100 |               |          |
| 28                                   | 1,24,500           | 1,50,800 | 1,75,200 |               |          |
| 29                                   | 1,28,200           | 1,55,300 | 1,80,500 |               |          |
| 30                                   | 1,32,000           | 1,60,000 | 1,85,900 |               |          |

K. S. Talwar



| Pay Band<br>(Rs.)  | 15,600-39,100 |          |          | 37,400-67,000 |        |
|--------------------|---------------|----------|----------|---------------|--------|
| Grade Pay<br>(Rs.) | 5,400         | 6,600    | 7,600    | 8,700         | 10,000 |
| 31                 | 1,36,000      | 1,64,800 | 1,91,500 |               |        |
| 32                 | 1,40,100      | 1,69,700 | 1,97,200 |               |        |
| 33                 | 1,44,300      | 1,74,800 | 2,03,100 |               |        |
| 34                 | 1,48,600      | 1,80,000 | 2,09,200 |               |        |
| 35                 | 1,53,100      | 1,85,400 |          |               |        |
| 36                 | 1,57,700      | 1,91,000 |          |               |        |
| 37                 | 1,62,400      | 1,96,700 |          |               |        |
| 38                 | 1,67,300      | 2,02,600 |          |               |        |
| 39                 | 1,72,300      | 2,08,700 |          |               |        |
| 40                 | 1,77,500      |          |          |               |        |

K. K. T. S. Reddy  
21/11/17

Secretary  
 New Delhi  
 Dated 3 November, 2017

**Subject:** Scheme of revision of pay for the posts of Registrar, Deputy Registrar, Assistant Registrar, Controller of Examinations, Deputy Controller of Examination, Assistant Controller of Examination, Finance Officer, Deputy Finance Officer and Assistant Finance Officer following the revision of pay scales of Central Government employees on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC).

In the order of the Government of India in the Ministry of Human Resource Development (Department of Higher Education) no. 1-7/2015-U.II(2) dated 2.11.2017 in the Annexure (Page 7) appended to the said order, figures mentioned in

- (a) Cell Academic level 12, row 4 may be read as "86,100" instead of "86,000"
- (b) Cell Academic level 14, row 9 may be read as "1,82,700" instead of "1,82,100"

2. Further, the contents of this Ministry's order in the paras mentioned below may be read as "Revised Contents" as indicated against the respective paras:-

| S.No | Para No. | Contents of the Existing Para:-  | Revised Contents:-  |
|------|----------|--|---|
| 1.   | 2.(iii)  | "The existing minimum qualification for direct recruitment to the post of Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination shall continue. Consequent to this Ministry's order No.1-7/2015-U.II(1) dated 2 <sup>nd</sup> November, 2017, the minimum qualification for direct recruitment of Registrar/ Finance Officer/ Controller of Examination shall be as follows..." | "The existing minimum qualification for direct recruitment to the post of Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination shall continue. Consequent to this Ministry's order No.1-7/2015-U.II(1) dated 2 <sup>nd</sup> November, 2017, the minimum qualification for direct recruitment of Deputy Registrar/ Deputy Finance Officer/ Deputy Controller of Examination shall be as follows..." |
| 2.   | 5.       | "The decision on allowances of teachers and other equivalent academic staff of Universities and Colleges will be taken after consultation with the Ministry of Finance. Till a final decision on Allowances....."  | "The decision on allowances of Registrar, Deputy Registrar, Assistant Registrar, Finance Officer, Deputy Finance Officer, Assistant Finance Officer, Controllers of Examination, and Deputy Controllers of Examination, Assistant Controllers of Examination of Universities and Colleges will be taken after consultation with the Ministry of Finance. Till a final decision on Allowances....."                        |

PA  
 14/11/17  
 AS-IV  
 JS(CU)  
 JS(PAC)

US(CPS)

3. The contents of the order remains the same.

(Dr.) K. P. Singh  
Director

To,

1. The Secretary, University Grants Commission, Bahadurshah Zafar Marg, New Delhi - 110 002.
2. Vice Chancellors of all Central Universities/ Institutions Deemed to be Universities fully funded by the Central Government.
3. Principal Secretary to Prime Minister, South Block, Central Secretariat, New Delhi
4. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
5. Secretary, Department of Expenditure, North Block, New Delhi
6. Secretary, Department of Personnel & Training, North Block, New Delhi
7. Secretary, Department of Agriculture Research and Education, Krishi Bhavan, New Delhi.
8. Secretary, Ministry of Health and Family Welfare (Medical Education), Nirman Bhavan, New Delhi.
9. Member Secretary, All India Council for Technical Education, New Delhi
10. Chief Secretaries of all State Governments.
11. Web Master, Ministry of Human Resource Development for publication on the website of the Ministry, hosted by the National Informatics Centre.

Pay Matrix for Bristle Coats Officers (Cont. officers of Examination and other subordinate Cadres.

| Pay Band<br>(Rs.)                    | 15,600-39,100      |          |          | 37,400-67,000 |          |
|--------------------------------------|--------------------|----------|----------|---------------|----------|
|                                      | Grade Pay<br>(Rs.) | 6,500    | 7,600    | 8,700         | 10,000   |
| Academic<br>Level                    | 10                 | 11       | 12       | 13            | 14       |
| Rationalised<br>Entry Pay<br>(Rs.) 1 | 56,100             | 67,700   | 78,800   | 1,18,500      | 1,44,200 |
| 2                                    | 57,800             | 69,700   | 81,200   | 1,22,100      | 1,48,500 |
| 3                                    | 59,500             | 71,800   | 83,600   | 1,25,800      | 1,53,000 |
| 4                                    | 61,300             | 74,000   | 86,100   | 1,29,600      | 1,57,600 |
| 5                                    | 63,100             | 76,200   | 88,700   | 1,33,500      | 1,62,300 |
| 6                                    | 65,000             | 78,500   | 91,400   | 1,37,500      | 1,67,200 |
| 7                                    | 67,000             | 80,900   | 94,100   | 1,41,600      | 1,72,200 |
| 8                                    | 69,000             | 83,300   | 96,900   | 1,45,800      | 1,77,400 |
| 9                                    | 71,100             | 85,800   | 99,800   | 1,50,200      | 1,82,700 |
| 10                                   | 73,200             | 88,400   | 1,02,800 | 1,54,700      | 1,88,200 |
| 11                                   | 75,400             | 91,100   | 1,05,900 | 1,59,300      | 1,93,800 |
| 12                                   | 77,700             | 93,800   | 1,09,100 | 1,64,100      | 1,99,600 |
| 13                                   | 80,000             | 96,600   | 1,12,400 | 1,69,000      | 2,05,600 |
| 14                                   | 82,400             | 99,500   | 1,15,800 | 1,74,100      | 2,11,800 |
| 15                                   | 84,900             | 1,02,500 | 1,19,300 | 1,79,300      | 2,18,200 |
| 16                                   | 87,400             | 1,05,600 | 1,22,900 | 1,84,700      |          |
| 17                                   | 90,000             | 1,08,800 | 1,26,600 | 1,90,200      |          |
| 18                                   | 92,700             | 1,12,100 | 1,30,400 | 1,95,900      |          |
| 19                                   | 95,500             | 1,15,500 | 1,34,300 | 2,01,800      |          |
| 20                                   | 98,400             | 1,19,000 | 1,38,300 | 2,07,900      |          |
| 21                                   | 1,01,400           | 1,22,600 | 1,42,400 | 2,14,100      |          |
| 22                                   | 1,04,400           | 1,26,300 | 1,46,700 |               |          |
| 23                                   | 1,07,500           | 1,30,100 | 1,51,100 |               |          |
| 24                                   | 1,10,700           | 1,34,000 | 1,55,600 |               |          |
| 25                                   | 1,14,000           | 1,38,000 | 1,60,300 |               |          |
| 26                                   | 1,17,400           | 1,42,100 | 1,65,100 |               |          |
| 27                                   | 1,20,900           | 1,46,400 | 1,70,100 |               |          |
| 28                                   | 1,24,500           | 1,50,800 | 1,75,200 |               |          |
| 29                                   | 1,28,200           | 1,55,300 | 1,80,500 |               |          |
| 30                                   | 1,32,000           | 1,60,000 | 1,85,900 |               |          |

| Day Bond<br>(Rs.)  |          | 15,000,39,100 |          | 1,000,000,000 |
|--------------------|----------|---------------|----------|---------------|
| Grade Pay<br>(Rs.) |          | 6,600         | 7,000    | 8,700         |
| 31                 | 1,36,000 | 1,64,800      | 1,91,500 |               |
| 32                 | 1,40,100 | 1,69,700      | 1,97,100 |               |
| 33                 | 1,44,300 | 1,74,800      | 2,03,100 |               |
| 34                 | 1,48,600 | 1,80,000      | 2,09,200 |               |
| 35                 | 1,53,100 | 1,85,400      |          |               |
| 36                 | 1,57,700 | 1,91,000      |          |               |
| 37                 | 1,62,400 | 1,96,700      |          |               |
| 38                 | 1,67,300 | 2,02,600      |          |               |
| 39                 | 1,72,300 | 2,08,700      |          |               |
| 40                 | 1,77,500 |               |          |               |

31/12/2017

310

UNDERTAKING

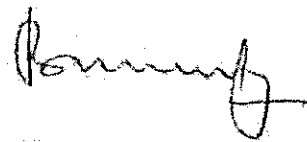
I hereby undertake that any excess payment made that may be found to have been made as a result of incorrect fixation of pay in the revised scales or grant of inappropriate pay band/grade pay or any excess payment detected in the light of discrepancies noticed subsequently will be refunded by me to the institute either by adjustment against future payments due to me or otherwise.

Signature\_\_\_\_\_

Name

Designation\_\_\_\_\_

Date\_\_\_\_\_





एन ग्रेजुएट कमेन्स

डॉ. जितेन्द्र कुमार त्रिपाठी  
संयुक्त सचिव

Dr. Jitendra K. Tripathi  
Joint Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

दूरभाष Phone : 011-23239200 फैक्स Fax : 011-23238897

E-mail : jitendratripathi@ugc@nic.in

F.No.11-1/2017 (CU)

18<sup>th</sup> January, 2018

The Registrar (s)  
all Central Universities (40)  
UGC maintained Deemed to be Universities (8)  
The Principal (s)  
Delhi Colleges (54)  
BHU Colleges (4)

18 JAN 2018

ANNEXURE 28-31

**Sub:- Pay revision of the non-teaching employees of the Central Universities (CUs) and Centrally funded Deemed Universities under the administrative control of MHRD/UGC – regarding.**

Sir/Madam,

The undersigned is directed to enclose herewith a copy of order No.F.19-62/2017-CU.Cdn. dated 2<sup>nd</sup> January, 2018 regarding extension of pay revision of the non-teaching employees of the Central Universities (CUs) & Centrally funded Deemed Universities under the administrative control of MHRD.

2. It is to mention in this regard that the Government of India has issued orders regarding revision of scales of pay of Central Government employees, on the recommendations of the 7<sup>th</sup> Central Pay Commission vide Resolution No.1-2/2016-IC dated 25<sup>th</sup> July, 2016 and the Central Civil Services (Revised Pay) Rules, 2016 has been notified in Gazette of India Extraordinary Part-II, Section-3, sub-section (i), vide GSR No. 721E dated 25<sup>th</sup> July, 2016. Subsequently, the Ministry of Finance (Department of Expenditure) vide Office Memorandum No.1-5/2016-IC dated 29<sup>th</sup> July, 2016 has issued guidelines regarding manner of pay fixation in the revised Pay w.e.f. 01.01.2016. The Government of India has further issued guidelines vide OM No.1/1/2016-E.III(A) dated 13<sup>th</sup> January, 2017 of the Department of Expenditure regarding extension of the revised scales of pay to the employees of the Quasi-Government organizations, Autonomous Organizations and Statutory Bodies set up and funded/controlled by the Central Government.

3. Accordingly, Ministry of Finance, Department of Expenditure has approved the proposal for adoption of 7<sup>th</sup> CPC scales for Non-Teaching Staff of all Central Universities and Centrally funded Deemed Universities, under the administrative control of MHRD, subject to the following:-

- (i) The revised pay scales based on the instructions contained in the O.M. No.1/1/2016-E.III(A) dated 13.01.2017 regarding pay revision of employees of Quasi-Government organizations, Autonomous Organizations and Statutory Bodies

J. K. Tripathi

etc., set up by and funded/controlled by the Central Government may be allowed, in the case of non-teaching staff of Central Universities and central funded deemed universities. However, it may be ensured that only the revised normal replacement pay scales as per Part 'A' of the Schedule of the CCS (Revised pay) Rules, 2016 would be considered, as mentioned in the O.M. dated 13.01.2017.

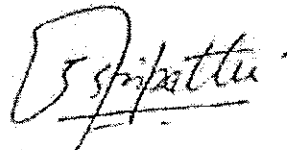
- (ii) Revision of allowances for non-teaching staff would be issued separately.
- (iii) Since, the order dated 13.01.2017 is only for pay scales and not pension, therefore, it may be ensured that no revision of pension is done at this stage, on account of the revision of pay.
- (iv) It may also be ensured that the Institutions which are in a position to fully meet the additional financial impact or the Institutions which are not in a position to meet either 30% or any lesser amount from their internal resources, the revised pay scales are allowed only after adjusting the amount so calculated. It is, therefore, mandatory that the internal resources are strictly and realistically kept in view for this purpose. The Statutory Bodies viz., Finance Committee, Executive Committee etc., should ensure this conditionality.

4. As per para 2 of the Department of Expenditure's OM No.1/1/2016-E.III(A) dated 13.01.2017, the revised pay scales as per the Pay Matrix, as contained in Part-A of the Schedule of the CCS (RP) Rules, 2016 as well as the principle of pay fixation as contained in the said rules, may be extended to the employees of Central Universities is subject to the following stipulation:-

- (i) The Conditions of service of employees of these organizations, especially those relating to hours of work, payment of OTA etc. are exactly similar to those in case of the Central Government employees.
- (ii) The revised pay structure shall be admissible to those employees who opt for the same in accordance with the extant Rules.
- (iii) Deductions on account of Provident Fund, Contributory Provident Fund or National Pension System, as may be applicable, will have to be made on the basis of the revised pay w.e.f. the date an employee opts to elect the revised pay structure.

In addition to the above, the following conditions may also be kept in view:-

- (i) The revised Pay and revised rates of Dearness Allowance under this Scheme shall be effective from 01.01.2016.
- (ii) Payment of arrears may be released by Central Universities and Centrally funded Deemed Universities after funds for the purpose is provided by the UGC.
- (iii) An undertaking shall be taken from every beneficiary under this Scheme to the effect that any excess payment made on account of incorrect fixation of pay in the revised Pay Level or grant of inappropriate Pay Level and Pay Cells or any other

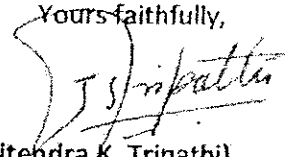




excess payment made shall be adjusted against the future payments due or otherwise to the beneficiary, in the same manner as provided in Ministry of Finance (Department of Expenditure) OM NO.1-5/2016-IC dated 29<sup>th</sup> July, 2016. A specimen form of undertaking is also enclosed at Annexure-I.

5. It would be necessary to ensure that the final package of benefits proposed to be extended to the employees of autonomous organizations is not more beneficial than that admissible to the corresponding categories of the Central Government employees.
6. The University will allow only replacement scales as indicated in Part "A" of the schedule of the CCS (Revised Pay) Rules 2016 and in no case higher scales. (either pre-revised or revised) be allowed either with retrospective effect or in future without prior consent of UGC. The pre-revised scale of a post would be the scale as indicated in the approval communicated by UGC from time to time.
7. Anomalies, if any, in implementation of this Scheme may be brought to the notice of the UGC, for clarification/decision of the Government.
8. This issues with the approval of competent authority.

End: As above.

Yours faithfully,  
  
(Jitendra K. Tripathi)

F. No. 19-62/2017-CU.Cdn.  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
Central Universities Division

Shastri Bhawan, New Delhi  
Dated the 2<sup>nd</sup> January, 2018

To,

The Secretary,  
University Grants Commission (UGC),  
Bahadur Shah Zafar Marg,  
New Delhi- 110 002

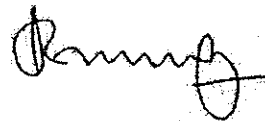
**Subject: Pay revision of the non-teaching employees of the Central Universities (CUs) & Centrally funded Deemed Universities, under the administrative control of MHRD - regarding.**

Sir,

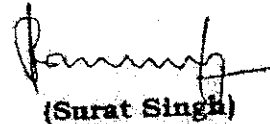
The undersigned is directed to say that the Government of India has issued orders regarding revision of scales of pay of Central Government employees, on the recommendations of the 7<sup>th</sup> Central Pay Commission vide Resolution No. 1-2/2016-IC dated 25<sup>th</sup> July, 2016 and the Central Civil Services (Revised Pay) Rules, 2016 has been notified in Gazette of India Extraordinary Part-II, Section-3, sub-section (i), vide GSR No. 721E dated 25<sup>th</sup> July, 2016. Subsequently, the Ministry of Finance (Department of Expenditure) vide Office Memorandum No. 1-5/2016-IC dated 29<sup>th</sup> July, 2016 has issued guidelines regarding manner of pay fixation in the revised Pay w.e.f. 01.01.2016. The Government of India has further issued guidelines vide OM No. 1/1/2016-E.III(A) dated 13<sup>th</sup> January, 2017 of the Department of Expenditure regarding extension of the revised scales of pay to the employees of the Quasi-Government organizations, Autonomous Organizations and Statutory Bodies set up and funded/controlled by the Central Government.

2. Accordingly, Ministry of Finance, Department of Expenditure has approved the proposal for adoption of 7<sup>th</sup> CPC scales for Non-Teaching Staff of all Central Universities and Centrally funded Deemed Universities, under the administrative control of MHRD, subject to the following:-

- (i) The revised pay scales based on the instructions contained in the O.M. No.1/1/2016-E.III(A) dated 13.01.2017 regarding pay revision of employees of Quasi-Government organizations, Autonomous Organizations and Statutory Bodies etc., set up by and funded/controlled by the Central Government may be allowed, in the case of non-teaching staff of Central Universities. However, it may be ensured that only the revised normal replacement pay scales as per **Part 'A' of the Schedule of the CCS (Revised pay) Rules, 2016** would be considered, as mentioned in the O.M dated 13.01.2017.



- (iii) An undertaking shall be taken from every beneficiary under this Scheme to the effect that any excess payment made on account of incorrect fixation of pay in the revised Pay Level or grant of inappropriate Pay Level and Pay Cells or any other excess payment made shall be adjusted against the future payments due or otherwise to the beneficiary, in the same manner as provided in Ministry of Finance (Department of Expenditure) OM No. 1-5/2016-IC dated 29<sup>th</sup> July, 2016. A specimen form of undertaking is also enclosed at Annexure-I.
5. It would be necessary to ensure that the final package of benefits proposed to be extended to the employees of autonomous organizations is not more beneficial than that admissible to the corresponding categories of the Central Government employee.
6. Anomalies, if any, in implementation of this Scheme may be brought to the notice of the Department of Higher Education, Ministry of Human Resource Development, for clarification/decision of the Government.
7. UGC may issue suitable instructions to CUs and Centrally funded Deemed Universities, accordingly.
8. This issues in consultation with IFD vide their Diary No. 4332 dated 28.12.2017.



(Surat Singh)

Deputy Secretary to the Government of India  
Tel: 011-23381695

Encl: As above.

**Copy to:-**

1. Secretary, Department of Expenditure, M/o Finance.
2. Integrated Finance Division, Deptt of Higher Education, Ministry of Human Resource Development.
3. Web Master, Ministry of Human Resource Development, for publication on the website of MHRD, hosted by NIC.



पो. के. ठाकुर  
सचिव

P. K. Thakur  
IP&TAFS  
Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax : 011-2323 8858

email : pkthakur.ugc@nic.in

ANNEXURE--28.32

F.No.23-4/2017(PS)

30<sup>th</sup> January, 2018

To

The Vice-Chancellor of all Central Universities (40) and UGC maintained Deemed to be Universities (8) as per list attached.

**Subject :-** Scheme of revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC).

Sir/Madam,

The Commission has received orders from the Government of India, Ministry of Human Resource Development, Department of Higher Education, New Delhi vide order No.F.1-7/2015-U.II (1) dated 2<sup>nd</sup> November, 2017 and subsequent corrigendum dated 8<sup>th</sup> November, 2017 regarding revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC). The revision of pay scales of teachers and equivalent academic staff shall be subject to various provisions of this Scheme of revision of pay scales as contained in the enclosed letters and Regulations issued by UGC and amendments thereof from time to time in this behalf.

2. The Scheme shall be applicable to teachers and other equivalent academic staff in all the Central Universities and Colleges there-under and the Institutions Deemed to be Universities whose maintenance expenditure is met by the UGC. Universities implementing this Scheme shall amend their relevant statutes and ordinances in line with the UGC Regulations.

3. The scheme of revision of pay of teachers and equivalent cadres in Universities and Colleges following the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC) is subject to the following:-

- (i) The Scheme is subject to the guidelines issued by the Ministry of Finance (Department of Expenditure) vide OM No.1/1/2016-E.III (A) dated 13<sup>th</sup> January, 2017.
- (ii) The decision on allowances of teachers and other equivalent academic staff of Universities and Colleges would be issued separately.

Contd..2

- (iii) Since, the order dated 13.01.2017 is only for pay scales and not pension, therefore, it may be ensured that no revision of pension is done at this stage, on account of the revision of pay.

In addition to the above, the following conditions may also be kept in view:-

- (i) The revised Pay and revised rates of Dearness Allowance under this Scheme shall be effective from 01.01.2016.
- (ii) Payment of arrears may be released by Central Universities and centrally funded Deemed Universities after funds for the purpose is provided by the UGC.
- (iii) An undertaking shall be taken from every beneficiary under this Scheme to the effect that any excess payment made on account of incorrect fixation of pay in the revised Pay Level or grant of inappropriate Pay Level and Pay Cells or any other excess payment made shall be adjusted against the future payments due or otherwise to the beneficiary, in the same manner as provided in Ministry of Finance (Department of Expenditure) OM NO.1-5/2016-IC dated 29<sup>th</sup> July, 2016. A specimen form of undertaking is also enclosed at Annexure-I.
- (iv) The revised pay in the relevant Level and Cell together with the applicable allowances including arrears of salary as mentioned above shall be paid to all eligible beneficiaries under this Scheme pending issue of Regulations by the UGC.

4. Anomalies, if any, in implementation of this Scheme may be brought to the notice of the UGC for clarification/decision of the Government.

5. The University may initiate immediate action with regard to the above and ensure that the action is taken in a time bound manner.

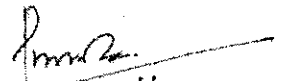
Yours faithfully,

(P.K.Thakur)

Encl: As above.

Copy to :-

1. Secretary, Department of Higher Education, Ministry of Human Resource Development, Shastri Bhawan, New Delhi-110 001
2. PS to Chairman/PS to Secretary/PS to Financial Advisor
3. JS (CU)
4. JS (DU)
5. JS (DC)
- ✓ 6. PO (Website), UGC for publication on the website of the UGC.

  
(P.K.Thakur)

No.1-7/2015-U.II(1)  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education

New Delhi, dated the 2<sup>nd</sup> November, 2017

To,  
The Secretary,  
University Grants Commission,  
Bahadurshah Zafar Marg,  
New Delhi – 110 002.

Subject:- Scheme of revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC).

Sir,

I am directed to say that the Government of India have decided, after taking into consideration the recommendations made by the Pay Review Committee (PRC), constituted by the University Grants Commission (UGC), and decision of the UGC taken at the meeting of the Commission held on 22<sup>nd</sup> February, 2017, to revise the pay scales of teachers in the Higher Educational Institutions under the purview of the UGC. The revision of pay scales of teachers and equivalent academic staff shall be subject to various provisions of the Scheme of revision of pay scales as contained in this letter and Regulations issued by UGC and amendments thereof from time to time in this behalf. The revised pay scales and other provisions of the Scheme are as under:-

**1. Designation**

There shall be only three designations in respect of teachers in universities and colleges, namely, Assistant Professors, Associate Professors and Professors. Also, there shall be no change in the present designations in respect of Library and Physical Education Personnel at various levels.

**2. Revised Pay for teachers and equivalent positions:**

**(i) Pay Fixation method**

The revised pay structure for different categories of teachers and equivalent positions is based on the following:

- a) The formula followed by the 7<sup>th</sup> CPC is followed in the academic pay structure, moving from the concept of Pay Band and Academic Grade Pay to that of Academic Levels and Cells.
- b) The first academic level (corresponding to AGP of Rs.6000) is numbered as academic level 10. Similarly, the other academic levels are 11, 12, 13A, 14 and 15.
- c) Each cell in an academic level is at 3% higher than the previous cell in that level.
- d) The Index of Rationalisation (IOR) is 2.67 for present AGP less than Rs.10,000 and 2.72 for the AGP of Rs.10,000 and above.

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e) The entry pay for each level is as follows:

| Level | Academic Grade Pay (Rs.) | Entry Pay (Rs.) |
|-------|--------------------------|-----------------|
| 10    | 6,000                    | 21,600          |
| 11    | 7,000                    | 25,790          |
| 12    | 8,000                    | 29,900          |
| 13A   | 9,000                    | 49,200          |
| 14    | 10,000                   | 53,000          |
| 15    | -                        | 67,000          |

f) The Pay Matrix based on the above propositions on Academic Levels, Cells and Entry Pay is at Annexure-I.

g) For fixation of pay of an employee in the Pay Matrix as on 1<sup>st</sup> January, 2016, the existing pay (Pay in Pay Band plus Academic Grade Pay) in the pre-revised structure as on 31<sup>st</sup> December, 2015 shall be multiplied by a factor of 2.57. The figure so arrived at is to be located in the Academic Level corresponding to employee's Pay Band and Academic Grade Pay in the new Pay Matrix. If a Cell identical with the figure so arrived at is available in the appropriate Academic Level, that Cell shall be the revised pay; otherwise the next higher cell in that Academic Level shall be the revised pay of the employee. If the figure arrived at in this manner is less than the first cell in that Academic Level, then the pay shall be fixed at the first cell of that Academic Level.

If a situation arises whenever more than two stages are bunched together, one additional increment equal to 3 percent may be given for every two stages bunched, and pay fixed in the subsequent cell in the pay matrix.

(ii) Revised pay for Teachers in Universities and Colleges

| Existing pay   | Revised pay   |
|--|---|
| Assistant Professor<br>(at Rs.6000 AGP in PB Rs.15,600-39,100) | Assistant Professor<br>(at Academic Level 10 with rationalized entry pay of Rs.57,700/-)    |
| Assistant Professor<br>(at Rs.7000 AGP in PB Rs.15,600-39,100) | Assistant Professor<br>(at Academic Level 11 with rationalized entry pay of Rs.68,900/-)    |
| Assistant Professor<br>(at Rs.8000 AGP in PB Rs.15,600-39,100) | Assistant Professor<br>(at Academic Level 12 with rationalized entry pay of Rs.79,800/-)    |
| Associate Professor<br>(at Rs.9000 AGP in PB Rs.37,400-67,000) | Associate Professor<br>(at Academic Level 13A with rationalized entry pay of Rs.1,31,400/-) |
| Professor<br>(at Rs.10000 AGP in PB Rs.37,400-67,000)          | Professor<br>(at Academic Level 14 with rationalized entry pay of Rs.1,44,200/-)            |
| Professor<br>(HAG Scale/ PB of Rs.67,000-79,000)               | Professor<br>(at Academic Level 15 with rationalized entry pay of Rs.1,82,200/-)            |

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(iii) Revised pay for Librarians in Universities and Colleges

| Existing pay  | Revised pay  |
|---|--|
| Assistant Librarian/ College Librarian<br>(at Rs.6000 AGP in PB Rs.15,600-39,100)   | Assistant Librarian/ College Librarian<br>(at Academic Level 10 with rationalized entry pay of Rs.57,700/-)  |
| Assistant Librarian (Sr. Scale)/<br>College Librarian (Sr. Scale)<br>(at Rs.7000 AGP in PB Rs.15,600-39,100)                                  | Assistant Librarian (Sr. Scale)/<br>College Librarian (Sr. Scale)<br>(at Academic Level 11 with rationalized entry pay of Rs.68,900/-)                                     |
| Deputy Librarian/ Assistant Librarian<br>(Selection Grade)/ College Librarian<br>(Selection Grade)<br>(at Rs.8000 AGP in PB Rs.15,600-39,100) | Deputy Librarian/ Assistant Librarian<br>(Selection Grade)/ College Librarian<br>(Selection Grade)<br>(at Academic Level 12 with rationalized entry pay of Rs.79,800/-)    |
| Deputy Librarian/ Assistant Librarian<br>(Selection Grade)/ College Librarian<br>(Selection Grade)<br>(at Rs.9000 AGP in PB Rs.37,400-67,000) | Deputy Librarian/ Assistant Librarian<br>(Selection Grade)/ College Librarian<br>(Selection Grade)<br>(at Academic Level 13A with rationalized entry pay of Rs.1,31,400/-) |
| University Librarian<br>(at Rs.10000 AGP in PB Rs.37,400-67,000)  | University Librarian<br>(at Academic Level 14 with rationalized entry pay of Rs.1,44,200/-)  |

(iii) Revised pay for Directors of Physical Education & Sports in Universities and Colleges

| Existing pay   | Revised pay   |
|--|---|
| Assistant Director of Physical Education & Sports/ College Director of Physical Education & Sports<br>(at Rs.6000 AGP in PB Rs.15,600-39,100)  | Assistant Director of Physical Education & Sports/ College Director of Physical Education & Sports<br>(at Academic Level 10 with rationalized entry pay of Rs.57,700/-)   |
| Assistant Director of Physical Education & Sports (Senior Scale)/<br>College Director of Physical Education & Sports (Senior Scale)<br>(at Rs.7000 AGP in PB Rs.15,600-39,100)                                     | Assistant Director of Physical Education & Sports (Senior Scale)/<br>College Director of Physical Education & Sports (Senior Scale)<br>(at Academic Level 11 with rationalized entry pay of Rs.68,900/-)  |
| Deputy Director of Physical Education & Sports/ Assistant Director of Physical Education & Sports<br>(Selection Grade)/ College Director of Physical Education & Sports<br>(at Rs.8000 AGP in PB Rs.15,600-39,100) | Deputy Director of Physical Education & Sports/ Assistant Director of Physical Education & Sports<br>(Selection Grade)/ College Director of Physical Education & Sports<br>(at Academic Level 12 with rationalized entry pay of Rs.79,800/-)    |
| Deputy Director of Physical Education & Sports/ Assistant Director of Physical Education & Sports<br>(Selection Grade)/ College Director of Physical Education & Sports<br>(at Rs.9000 AGP in PB Rs.37,400-67,000) | Deputy Director of Physical Education & Sports/ Assistant Director of Physical Education & Sports<br>(Selection Grade)/ College Director of Physical Education & Sports<br>(at Academic Level 13A with rationalized entry pay of Rs.1,31,400/-) |

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| Existing pay   | Revised pay   |
|--|---|
| University Director of Physical Education & Sports<br>(at Rs.10000 AGP in PB Rs.37,400-67,000) | University Director of Physical Education & Sports<br>(at Academic Level 14 with rationalized entry pay of Rs.1,44,200/-) |

### 3. Revised pay of Pro-Vice Chancellor and Vice Chancellor of Universities

- (i) Pro-Vice Chancellor: The pay of the Pro Vice Chancellor of a University, presently at existing AGP of Rs.10,000 in PB Rs.37,400-67,000/ HAG scale, shall be fixed at Academic Level 14/ Academic Level 15, as the case may be, with the existing special allowance of Rs.4000/- per month.
- (ii) Vice Chancellor: The pay of the Vice Chancellor shall be fixed at Rs.2,10,000/- (fixed) (Figures obtained by using the IOR of 2.81 on 75,000/- and rounding off the figures to nearest five thousand), with the existing special allowance of Rs.5000/- per month.

### 4. Revised pay of Principals in Colleges

The pay of Principals in Under Graduate and Post Graduate Colleges shall be:

- (i) Under Graduate Colleges: The pay of Principals shall be equivalent to the pay of Associate Professor i.e. Academic Level 13A with rationalized entry pay of Rs.1,31,400/-, with the existing special allowance of Rs.2000/- per month.
- (ii) Post Graduate Colleges: The pay of Principals shall be equivalent to the pay of Professor i.e. at level Academic Level 14 with rationalized entry pay of Rs.1,44,200/-, with the existing special allowance of Rs.3000/- per month.

#### Note:

- (i) The existing pay scale of person appointed as Principal shall be protected.
- (ii) Principals would continue to have lien in their main academic post where they would continue to get notional promotions while they are functioning as principals. After completion of their tenure as principals, they would go back to their academic post and draw salary due in such respective academic posts, and would not continue to have the Principals' pay.

### 7. Date of Implementation

The date of implementation of the above revised pay shall be 1<sup>st</sup> January, 2016.

### 8. Incentive increment for higher qualification

The incentive structure is built-in in the pay structure itself wherein those having M.Phil or Ph.D. degree will progress faster under CAS. Therefore, there shall be no incentives in form of advance increments for obtaining the degrees of M.Phil or Ph.D.

K. R. T. / 24/1/17

## 9. Increment

- (i) The annual increment is given in the Pay Matrix at 3%, with each cell being higher by 3% over the previous cell in the same level, rounded off to nearest 100. The annual increments to each employee would move up in the same academic level, with an employee moving from the existing cell in the academic level to the immediate next cell in the same academic level.
- (ii) There shall be two dates for grant of increment namely, 1<sup>st</sup> January and 1<sup>st</sup> July of every year, instead of existing date of 1<sup>st</sup> July, provided that an employee shall be entitled to only one annual increment on either one of these two dates depending on the date of appointment, promotion or grant of financial up-gradation.

## 10. Promotion

When an individual gets a promotion, his new pay on promotion would be fixed in the Pay Matrix as follows:

On promotion, he would be given a notional increment in his existing Academic Level of Pay, by moving him to the next higher cell at that level. The pay shown in this cell would now be located in the new Academic level corresponding to the post to which he has been promoted. If a cell identical with that pay is available in the new level, that cell shall be the new pay; otherwise the next higher cell in that level shall be the new pay of the employee. If the pay arrived at in this manner is less than the first cell in the new level, then the pay shall be fixed at the first cell of that level.

## 11. Allowances

The decision on allowances of teachers and other equivalent academic staff of Universities and Colleges will be taken after consultation with the Ministry of Finance. Till a final decision on Allowances is taken after consultation with the Ministry of Finance based on the decision of the Government of India for Central Government employees, all allowances will continue to be paid at existing pay structure, as if the pay had not been revised with effect from 01.01.2016.

## 12. Superannuation and Reemployment

The existing provisions on superannuation and reemployment of teachers shall continue.

## 13. Consultancy Assignments:

University Grants Commission shall study the consultancy guidelines prevalent in educational institutions like IITs & IIMs, CSIR and other such institutions, and formulate detailed guidelines for consultancies including revenue sharing mechanism between the institution and the individual(s).

## 14. Anomalies of the last PRC:

The final decision on anomalies, due to implementation of recommendations of the last Pay Review Committee, will be taken after consultation with the Ministry of Finance.

K. K. T. *[Signature]*  
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15. Other recommendations of Pay Review Committee and UGC

The Pay Review Committee (PRC) has recommended certain other measures on methods of recruitment, promotion, New Performance Assessment System, attracting & retaining talent, use of ICT in teaching, etc. These recommendations of PRC shall be considered appropriately by the University Grants Commission and necessary regulations will be issued by the University Grants Commission with the approval of the Central Government within a period of 3 months from the date of the approval/ decision of the Cabinet.

16. Applicability of the Scheme:

- (i) This Scheme shall be applicable to teachers and other equivalent academic staff in all the Central Universities and Colleges there-under and the Institutions Deemed to be Universities whose maintenance expenditure is met by the UGC. The implementation of the revised scales shall be subject to the acceptance of all the conditions mentioned in this letter as well as Regulations to be framed by UGC and amendments thereof in this behalf. Universities implementing this Scheme shall be advised by UGC to amend their relevant statutes and ordinances in line with the UGC Regulations within three months from the date of issue of this letter.
- (ii) This Scheme does not extend to the cadres of Registrar, Finance Officer and Controller of Examinations for which a separate Scheme is being issued separately.
- (iii) This Scheme does not extend to the Accompanists, Coaches, Tutors and Demonstrators. Pay of the said categories of employees shall be fixed in the appropriate relative Level to their existing Pay in each university/ institution corresponding to such fixation in respect of Central Government employees as approved by the Central Government on the basis of the recommendations of 7<sup>th</sup> Central Pay Commission.
- (iv) This Scheme may be extended to universities, Colleges and other higher educational institutions coming under the purview of State legislatures, provided State Governments wish to adopt and implement the Scheme subject to the following terms and condition:
  - (a) Financial assistance from the Central Government to State Governments opting to revise pay scales of teachers and other equivalent cadre covered under the Scheme shall be limited, by way of reimbursement, to the extent of 50% (fifty percent) of the additional expenditure involved in the implementation of the pay revision, for the universities, colleges and other higher educational institutions funded by the State Government.
  - (b) The State Government opting for revision of pay shall meet the remaining 50% (fifty percent) of the additional expenditure from its own sources.
  - (c) The proposal for reimbursement on account of pay revision in State funded universities, colleges and other higher educational institutions shall be submitted in the prescribed format by the State Governments. The state bills preferred by the State Governments for reimbursement during 2017-18 and 2018-19 would be met to the extent of 50% of additional financial impact during these two years. There would be no central assistance thereafter.

K. K. Tripathy  
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- (d) Financial assistance referred to in sub-clause (a) above shall be provided for the period from 01.01.2016 to 31.03.2019.
- (e) The entire liability on account of revision of pay scales etc. of university and college teachers shall be taken over by the State Government opting for revision of pay scales with effect from 01.04.2019.
- (f) Financial assistance from the Central Government shall be restricted to revision of pay scales in respect of only those posts which were in existence and had been filled up as on 01.01.2016.
- (g) State Governments, taking into consideration other local conditions, may also decide in their discretion, to introduce pay higher than those mentioned in this Scheme, and shall give effect to the revised bands/ scales of pay from 01.01.2016; however, in such cases, the details of modifications proposed shall be furnished to the Central Government and Central assistance shall be restricted to the Pay as approved by the Central Government and not to any higher pay fixed by the State Government(s).
- (h) Payment of Central assistance for implementing this Scheme is also subject to the condition that the entire Scheme of revision of pay scales, together with all the conditions to be laid down by the UGC by way of Regulations and other guidelines shall be implemented by State Governments and Universities and Colleges coming under their jurisdiction as a composite scheme without any modification except in regard to the date of implementation and pay scales mentioned herein above.

**17. Date of implementation of revised pay and allowance and payment of arrears:**

- (i) The revised Pay and revised rates of Dearness Allowance under this Scheme shall be effective from 01.01.2016.
- (ii) Payment of arrears may be released by Central Universities and Centrally funded Deemed Universities after the funds for the purpose is provided by the Ministry of Finance and released to the Universities through the UGC.
- (iii) Payment of arrears up to 40% of total arrears shall be made to State Governments for State funded Universities, colleges and other higher educational institutions during the current financial year 2017-18.
- (iv) An undertaking shall be taken from every beneficiary under this Scheme to the effect that any excess payment made on account of incorrect fixation of pay in the revised Pay Level or grant of inappropriate Pay Level and Pay Cells or any other excess payment made shall be adjusted against the future payments due or otherwise to the beneficiary.
- (v) The revised pay in the relevant Level and Cell together with the applicable allowances including arrears of salary as mentioned above shall be paid to all eligible beneficiaries under this Scheme pending issue of Regulations by the UGC.

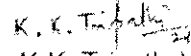
18. This Scheme is subject to the guidelines issued by the Ministry of Finance (Department of Expenditure) vide OM No. 1/1/2016-E.III(A) dated 13<sup>th</sup> January, 2017.

K. K. Tripathy  
2/11/17

19. Anomalies, if any, in the implementation of this Scheme may be brought to the notice of the Department of Higher Education, Ministry of Human Resource Development, for clarification/ decision of the Central Government.

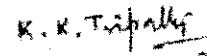
20. This issues with the concurrence of Internal Finance Division vide Dy. No.3738/IFD dated 2<sup>nd</sup> November, 2017.

Yours faithfully,

  
(Dr. K.K. Tripathy)  
Director

Copy to:

1. Vice Chancellors of all Central Universities/ Institutions Deemed to be Universities fully funded by the Central Government.
2. Principal Secretary to Prime Minister, South Block, Central Secretariat, New Delhi
3. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
4. Secretary, Department of Expenditure, North Block, New Delhi
5. Secretary, Department of Personnel & Training, North Block, New Delhi
6. Secretary, Department of Agriculture Research and Education, Krishi Bhavan, New Delhi.
7. Secretary, Ministry of Health and Family Welfare (Medical Education), Nirman Bhavan, New Delhi.
8. Member Secretary, All India Council for Technical Education, New Delhi
9. Chief Secretaries of all State Governments.
10. Web Master, Ministry of Human Resource Development for publication on the website of the Ministry, hosted by the National Informatics Centre.

  
(Dr. K.K. Tripathy)  
Director

## Pay Matrix

| Pay Band (Rs.)                 | 15,600-39,100 |          |          | 37,400-67,000 |          |          | 67,000-79,000 |
|--------------------------------|---------------|----------|----------|---------------|----------|----------|---------------|
|                                | 6,000         | 7,000    | 8,000    | 9,000         | 10,000   | 10,000   |               |
| Grade Pay (Rs.)                | 6,000         | 7,000    | 8,000    | 9,000         | 10,000   | 10,000   | 0             |
| Index of Rationalization       | 2.67          | 2.67     | 2.67     | 2.67          | 2.72     | 2.72     | 2.72          |
| Entry Pay (Rs.)                | 21,600        | 25,790   | 29,900   | 49,200        | 53,000   | 53,000   | 67,000        |
| Academic Level                 | 10            | 11       | 12       | 13A           | 14       | 14       | 15            |
| Rationalised Entry Pay (Rs.) 1 | 57,700        | 68,900   | 79,800   | 1,31,400      | 1,44,200 | 1,44,200 | 1,82,200      |
| 2                              | 59,400        | 71,000   | 82,200   | 1,35,300      | 1,48,500 | 1,48,500 | 1,87,700      |
| 3                              | 61,200        | 73,100   | 84,100   | 1,39,400      | 1,53,000 | 1,53,000 | 1,93,300      |
| 4                              | 63,000        | 75,300   | 87,200   | 1,43,600      | 1,57,600 | 1,57,600 | 1,99,100      |
| 5                              | 64,900        | 77,600   | 89,800   | 1,47,900      | 1,62,300 | 1,62,300 | 2,05,100      |
| 6                              | 66,800        | 79,900   | 92,500   | 1,52,300      | 1,67,200 | 1,67,200 | 2,11,300      |
| 7                              | 68,800        | 82,300   | 95,300   | 1,56,900      | 1,72,200 | 1,72,200 | 2,17,600      |
| 8                              | 70,900        | 84,800   | 98,200   | 1,61,600      | 1,77,400 | 1,77,400 | 2,24,100      |
| 9                              | 73,000        | 87,300   | 1,01,100 | 1,66,400      | 1,82,100 | 1,82,100 |               |
| 10                             | 75,200        | 89,900   | 1,04,100 | 1,71,400      | 1,88,200 | 1,88,200 |               |
| 11                             | 77,500        | 92,600   | 1,07,200 | 1,76,500      | 1,93,800 | 1,93,800 |               |
| 12                             | 79,800        | 95,400   | 1,10,400 | 1,81,800      | 1,99,600 | 1,99,600 |               |
| 13                             | 82,200        | 98,300   | 1,13,700 | 1,87,300      | 2,05,600 | 2,05,600 |               |
| 14                             | 84,700        | 1,01,200 | 1,17,100 | 1,92,900      | 2,11,800 | 2,11,800 |               |
| 15                             | 87,200        | 1,04,200 | 1,20,600 | 1,98,700      | 2,18,200 | 2,18,200 |               |
| 16                             | 89,800        | 1,07,300 | 1,24,200 | 2,04,100      |          |          |               |
| 17                             | 92,500        | 1,10,500 | 1,27,900 | 2,10,800      |          |          |               |

K. S. Tripathi  
24/11/17



(F.No. 1-7/2015-U.II(1))  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
University-2 Section

Shastri Bhavan, New Delhi  
Dated 8<sup>th</sup> November, 2017

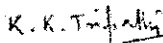
Corrigendum

**Subject:** Scheme of revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on the recommendations of the 7<sup>th</sup> Central Pay Commission (CPC).

In the order of the Government of India in the Ministry of Human Resource Development (Department of Higher Education) no. 1-7/2015-U.II(1) dated 2.11.2017 in the Annexure (Page 9) appended to the said order, figures mentioned in

- (a) Cell Academic level 12, row 3 may be read as "84,700" instead of "84,100"
- (b) Cell Academic level 13A, row 16 may be read as "2,04,700" instead of "2,04,100"
- (c) Cell Academic level 14, row 9 may be read as "1,82,700" instead of "1,82,100"

2. The rest of the content of the above order remains the same.

  
(Dr. K.K. Tripathy) 8/11/17  
Director

To,

1. The Secretary, University Grants Commission, Bahadurshah Zafar Marg, New Delhi - 110 002.
2. Vice Chancellors of all Central Universities/ Institutions Deemed to be Universities fully funded by the Central Government.
3. Principal Secretary to Prime Minister, South Block, Central Secretariat, New Delhi
4. Secretary (Coordination), Cabinet Secretariat, Rashtrapati Bhavan, New Delhi
5. Secretary, Department of Expenditure, North Block, New Delhi
6. Secretary, Department of Personnel & Training, North Block, New Delhi
7. Secretary, Department of Agriculture Research and Education, Krishi Bhavan, New Delhi.
8. Secretary, Ministry of Health and Family Welfare (Medical Education), Nirman Bhavan, New Delhi.
9. Member Secretary, All India Council for Technical Education, New Delhi
10. Chief Secretaries of all State Governments.
11. Web Master, Ministry of Human Resource Development for publication on the website of the Ministry, hosted by the National Informatics Centre.



Pay Matrix

| Pay Band (Rs.)               | 15,600-39,100 |               | 37,400-67,000 |               |          |
|------------------------------|---------------|---------------|---------------|---------------|----------|
|                              | 6,000<br>2.67 | 7,000<br>2.67 | 8,000<br>2.67 | 9,000<br>2.67 |          |
| Grade Pay (Rs.)              |               |               |               |               | 10,000   |
| Rationalization Index of     |               |               |               |               | 2.72     |
| Entry Pay (Rs.)              | 21,600        | 25,790        | 29,900        | 49,200        | 53,000   |
| Academic Level               | 10            | 11            | 12            | 13A           | 14       |
| Rationalised Entry Pay (Rs.) | 57,700        | 68,900        | 79,800        | 1,31,400      | 1,44,200 |
| 2                            | 59,400        | 71,000        | 82,200        | 1,35,300      | 1,48,500 |
| 3                            | 61,200        | 73,100        | 84,700        | 1,39,400      | 1,53,000 |
| 4                            | 63,000        | 75,300        | 87,200        | 1,43,600      | 1,57,600 |
| 5                            | 64,900        | 77,600        | 89,800        | 1,47,900      | 1,62,300 |
| 6                            | 66,800        | 79,900        | 92,500        | 1,52,300      | 1,67,200 |
| 7                            | 68,800        | 82,300        | 95,300        | 1,56,900      | 1,72,200 |
| 8                            | 70,900        | 84,800        | 98,200        | 1,61,600      | 1,77,400 |
| 9                            | 73,000        | 87,300        | 1,01,100      | 1,66,400      | 1,82,700 |
| 10                           | 75,200        | 89,800        | 1,04,100      | 1,71,400      | 1,88,200 |
| 11                           | 77,500        | 92,600        | 1,07,200      | 1,76,500      | 1,93,800 |
| 12                           | 79,800        | 95,400        | 1,10,400      | 1,81,800      | 1,99,600 |
| 13                           | 82,200        | 98,300        | 1,13,700      | 1,87,300      | 2,05,600 |
| 14                           | 84,700        | 1,01,200      | 1,17,100      | 1,92,900      | 2,11,800 |
| 15                           | 87,200        | 1,04,200      | 1,20,600      | 1,98,700      | 2,18,200 |
| 16                           | 89,800        | 1,07,300      | 1,24,200      | 2,04,700      |          |
| 17                           | 92,500        | 1,10,500      | 1,27,900      | 2,11,800      |          |

K. K. ...

| Pay Band (Rs.) | 15,600-39,100 | 37,400-67,000 |
|----------------|---------------|---------------|
| 18             | 95,300        | 1,13,800      |
| 19             | 98,200        | 1,17,200      |
| 20             | 1,01,100      | 1,20,700      |
| 21             | 1,04,100      | 1,24,300      |
| 22             | 1,07,200      | 1,28,000      |
| 23             | 1,10,400      | 1,31,800      |
| 24             | 1,13,700      | 1,35,800      |
| 25             | 1,17,100      | 1,39,900      |
| 26             | 1,20,600      | 1,44,100      |
| 27             | 1,24,200      | 1,48,400      |
| 28             | 1,27,900      | 1,52,800      |
| 29             | 1,31,700      | 1,57,500      |
| 30             | 1,35,700      | 1,62,200      |
| 31             | 1,39,800      | 1,67,100      |
| 32             | 1,44,000      | 1,72,100      |
| 33             | 1,48,300      | 1,77,300      |
| 34             | 1,52,700      | 1,82,600      |
| 35             | 1,57,300      | 1,88,100      |
| 36             | 1,62,000      | 1,93,700      |
| 37             | 1,66,900      | 1,99,500      |
| 38             | 1,71,900      | 2,05,500      |
| 39             | 1,77,100      |               |
| 40             | 1,82,400      |               |

67,000  
79,000

37,400-67,000

2,17,100

K. K. T. [Signature]

UNDERTAKING

I hereby undertake that any excess payment made that may be found to have been made as a result of incorrect fixation of pay in the revised scales or grant of inappropriate pay band/grade pay or any excess payment detected in the light of discrepancies notices subsequently will be refunded by me to the institute either by adjustment against future payments due to me or otherwise.

Signature \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Date: \_\_\_\_\_

*Ran*



PROCEEDINGS OF THE COMMITTEE

A meeting of the committee constituted vide Notification No. CUPB/RO/Estab./2017/Notification.569 dated 09.11.2017 regarding framing policy for leave encashment of staff members (on regular/tenure basis (other than contractual/Ad-hoc)) was held on 07.12.2017 at 04:00 PM in the Office of the Registrar, Central University of Punjab, Bathinda.

PRESENT:

Following were present during the meeting:

1. Prof. (Dr.) Jagdeep Singh, Registrar- **Chairperson**
2. Sh. Ajit Singh, Finance Officer
3. Dr. Tarun Arora, Associate Professor, Department of Law
4. Dr. Sunil Mittal, Internal Audit Officer
5. Sh. Rajender Kumar, Deputy Registrar- **Convener**

AGENDA:

To discuss and frame the policy w.r.t. Transfer/Encashment of Earned Leave to the employees who resigned from CUPB to join another organisation.

PROCEEDINGS:

The committee deliberated on the issue in light of CCS (Leave) Rules, 1972 and FAQ issued Vide No. 21011/08 / 2013-Estt(AL) Government of India/Bharat Sarkar, Ministry of Personnel, Public Grievances and Pensions, Department of Personnel & Training and recommended the following:

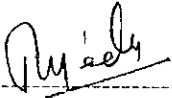
1. When an employee resigns or quits service of his own accord, in which case the lumpsum cash payment payable only to the extent of half of the earned leave at this credit on the date of his cessation from service subject to maximum of 150 days ~~as per provision given in 39(1d) of CCS rules~~.
2. When an employee applies through Proper Channel for outside employment (state govt/centre govt/autonomous/PSUs/state or centre universities) and has been selected to join there, his/her 100% earned leave at his/her credit will be

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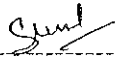
encashed subject to maximum of 300 days as per provision given in 39(d) of CCS rules, however an option will be taken from the employee whether he/she wants to transfer his balance leave along-with leave encashment to his/her new organisation or want to draw the encashment directly and in both cases the entry will be made in the service book and new employer will be informed.

3. When an employee joins at UPB after serving in any other (state govt/centre govt./autonomous/PSUs/state or centre universities) his/her previous leaves and encashment(if any received) will not be taken into account for calculating the ceiling of 300 days of Earned leave to be encashed as per CCS rules

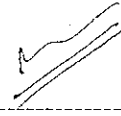
~~Reference Dept. letter no. 21011/08/2013 Estt(AL) dated 25-03-2013~~



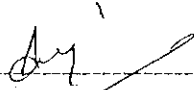
(RAJENDER KUMAR)  
Deputy Registrar (E)  
Convenor



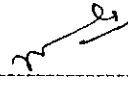
(SUNIL MITTAL)  
Internal Audit Officer



(TARUN ARORA)  
Assoc.Prof. Deptt. of Law,



(AJIT SINGH)  
Finance Officer



(JAGDEEP SINGH)  
Registrar  
Chairperson

747/Answer

No. 21011/08/2013-Estt(AL)  
Government of India/Bharat Sarkar  
Ministry of Personnel, Public Grievances and Pensions  
Department of Personnel & Training

dated 25.03.2013

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| Establishment (Leave) Section |  |  |
|-------------------------------|--|--|
| General entitlement of leave  |  |  |
| Sl. No.                       | Frequently Asked Question  | Answer   |
| 1.                            | What is the maximum period of leave of any kind which can be allowed to a Government servant?<br>What is the impact if such limit is exceeded? | No. Government servant shall be granted leave of any kind for a continuous period of 5 years {Rule 12(1)}<br>Normally, absence from duty, with or without leave, for a continuous period exceeding 5 years other than on foreign service, implies that such Government servant has deemed to have resigned from Government service. {Rule 12(2)}   |
| 2.                            | What are the leave entitlements of Govt. servants serving in a vacation Department?  | The rule 28 of the CCS (Leave) Rules, 1972 which came into effect from 1.9.2008 regulates the grant of Earned Leave for persons serving in the Vacation Department. The said rule provides for as follows:-<br><br>(1) (a) A Government servant (other than a military officer) serving in a Vacation Department shall not be entitled to any earned leave in respect of duty performed in any year in which he avails himself of the full vacation.<br>(b) In respect of any year in which a Government servant avails himself of a portion of the vacation, he shall be entitled to earned leave in such proportion of 30 days, as the number of days of vacation not taken bears to the full vacation:<br>Provided that no such leave shall be admissible to a Government servant not in permanent employ or quasi-permanent employ in respect of the first year of his service.<br>(c) If, in any year, the Government servant does not avail himself of any vacation, earned leave shall be admissible to him in respect of that year under rule 26.<br><ul style="list-style-type: none"><li>• For the purpose of this rule, the term 'year' shall be construed not as</li></ul> |

|  |  |  |
|--|--|--|
|  |  | <p>meaning a calendar year in which duty is performed but as meaning twelve months of actual duty in a Vacation Department.</p> <ul style="list-style-type: none"><li>• A Government servant entitled to vacation shall be considered to have availed himself of a vacation or a portion of a vacation unless he has been required by general or special order of a higher authority to forgo such vacation or portion of a vacation:<br/>Provided that if he has been prevented by such order from enjoying more than fifteen days of the vacation, he shall be considered to have availed himself of no portion of the vacation.</li><li>• When a Government servant serving in a Vacation Department proceeds on leave before completing a full year of duty, the earned leave admissible to him shall be calculated not with reference to the vacations which fall during the period of actual duty rendered before proceeding on leave but with reference to the vacation that falls during the year commencing from the date on which he completed the previous year of duty.</li><li>• As per Rule 29(1) the half pay leave account of every Government servant (other than a military officer shall be credited with half pay leave in advance, in two instalments of ten days each on the first day of January and July of every calendar year. This is subject to conditions laid down in OM No. 13013/2/2008-Estt.(L) dated 11-11-2008.</li></ul> |
|--|--|--|

| Leave Encashment with LTC |  |   |
|---------------------------|--|---|
| Sl. No.                   | Frequently asked Questions   | Answer  |
| 1.                        | Whether encashment of leave is allowed after LTC is availed?   | Sanction of leave encashment should, as a practice, be done in advance, at the time of sanctioning the LTC. However, ex-post-facto sanction of leave encashment on LTC may be considered by the sanctioning authority as an exception in deserving cases within the time limit prescribed for submission of claims for LTC.   |
| 2.                        | Whether encashment of leave with LTC can be availed at the time when the LTC is availed by the Government servant only or can leave be encashed at the time when LTC is availed by family members? | Yes. A Govt. servant can be permitted to encash earned leave upto 10 days either at the time of availing LTC for himself or when his family avails it provided other conditions are satisfied.  |
| 3.                        | Whether leave encashment should be revised on retrospective revision of pay/D.A?   | In terms of 38-A of CCS(Leave) Rules, encashment of EL alongwith LTC is to be calculated on pay admissible on the date of availing LTC and DA admissible on that date. If pay or DA admissible has been revised with retrospective effect, going by the rule the Govt. servant would be entitled to encashment of Leave on the revised rates.   |
| 4.                        | Whether encashment of Earned Leave and Half Pay Leave is admissible to industrial employees?   | The industrial employees, other than those under the cadre control of the Ministry of Railways, are entitled to encash both Earned Leave and Half Pay Leave, subject to overall limit of 300. The cash equivalent of Half Pay Leave shall be equal to leave salary admissible for Half Pay Leave plus Dearness Allowance admissible on the leave salary without any reduction being made on account of pension and pension equivalent of other retirement benefits payable. But no commutation of Half Pay Leave shall be allowed to make up for the shortfall in Earned Leave and these orders are effective from 07-11-2006.{OM No. 12012/3/2009-Estt.(L) dated 28-12-2012} |



| Encashment of Earned Leave on joining Central Government from PSUs & vice versa |  |  |
|---|--|--|
| Sl. No.   | Frequently asked Questions   | Answer   |
| 1   | Whether earned leave encashment allowed by the State Governments, PSUs, Autonomous Bodies to Govt. servant prior to his joining the Central Govt. is to be taken into account while calculating ceiling of leave encashment on his superannuation and retirement from Central Govt.? | Encashment of EL allowed by the State Governments, Public Sector Undertakings/Autonomous Bodies for services rendered therein need not be taken into account for calculating the ceiling of 300 days of Earned leave to be encashed as per CCS (Leave) Rules.  |
| 2.  | Whether Leave encashment allowed by Govt. under CCS (Leave) Rules, 1972 on absorption in a Central autonomous body/PSU is to be taken into account?  | Encashment of EL allowed by the Govt. under the CCS(Leave) Rules, 1972 for service rendered in the Central Govt. prior to absorption in Central autonomous body shall not be taken into account while calculating the number of days of E.L. encashable in an autonomous body/PSU for the post absorption period.  |
| 3.  | Whether cash equivalent of leave salary in case of permanent absorption in PSU/Autonomous Body is permissible?   | A Government servant who has been permitted to be absorbed in a Corporation/Company wholly or substantially owned or controlled by Central/State Government shall be <i>suo motu</i> granted cash equivalent of leave salary of earned leave at his credit on the date of absorption subject to a maximum of 300 days (being calculated as per provisions of rule 39) {Rule 39-D}<br>Permanent absorption under the rule shall mean such appointment for which the Government servant applied through proper channel and resigned from Government service for taking up of such appointment – {Note below rule 39-D – Notification No. 13026/3/2011-Estt.(L) dated 28-03-2012} |

| Leave Encashment on Suspension/Dismissal/Removal |   |  |
|--|---|--|
| Sl. No.  | Frequently asked Questions  | Answer   |
| 1.   | Whether leave encashment can be sanctioned to a Govt. servant on his superannuation while under suspension? | Leave encashment may be allowed in such cases. However, Rule 39(3) of CCS (Leave) Rules, 1972 allows withholding of leave encashment in the case of a Govt. servant who retires from service on attaining the age of superannuation while under suspension or while disciplinary or criminal proceedings are pending against him, if in view of the authority there is a possibility of some money becoming recoverable from him on conclusion of the proceedings against him. On conclusion of the proceedings he/she will become eligible to the amount so withheld after adjustment of Government dues, if any. |
| 2.   | Whether leave encashment can be sanctioned to a Govt. servant on his dismissal/removal, from service?       | A government servant, who is dismissed/removed from service, ceases to have any claim to leave at his credit from the date of such dismissal, as per rule 9(1). Hence he is not entitled to any leave encashment.  |

| Interest on Leave Encashment |  |  |
|------------------------------|--|--|
| Sl. No.                      | Frequently asked Questions   | Answer   |
| 1.                           | Whether interest is payable on delayed payment of leave encashment dues? | No. There is no provision in the CCS (Leave) Rules 1972 for payment of interest on leave encashment. |

| Study Leave |   |  |
|-------------|---|--|
| Sl. No.     | Frequently asked Questions                                      | Answer   |
| 1.          | What is the maximum amount of study leave which can be availed? | The maximum amount of study leave for other than CHS officers is restricted to twenty four months during the entire service period and ordinarily it can be allowed for upto twelve months at a time. {Rule 51(1)}. For CHS officers the ceiling is for 36 months for acquiring PG qualifications. {Rule 51(2)}. |
| 2.          | Whether study leave can be clubbed with other leave?            | Yes. Study leave may be combined with other kinds of leave, but in no case shall be grant of this leave in combination with leave, other than extraordinary leave involve a total absence of more than twenty eight months generally and thirty-six months for the courses leading to PhD. degree from the       |


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|    |  | regular duties of the Government servant. (Rule 54)  |
| 3. | What is the validity period of bond to be executed by the Government servant while proceeding on study leave?  | Government servant is required to execute a bond to serve the Government for a period of three years after expiry of study leave. For CHS officers the period is five years. (Rule 55).  |
| 4. | Whether a Govt. servant who has been granted study leave may be allowed to resign to take up a post in other Ministries/ Department of the Central Govt. within the bond period? | As per rule 50(5) (iii), a Govt. servant has to submit a bond to serve the Govt. for a period of 3 years. As the Govt. servant would still be serving Government in a Department other than parent Department, he may be allowed to submit his resignation to take up another post within the Central Govt. if he had applied for the post through proper channel. |

| Paternity Leave for Child Adoption/Child Adoption Leave |  |   |
|---|--|---|
| Sl. No.   | Frequently asked Questions   | Answer  |
| 1.  | How is a child defined for the purpose of grant of Paternity Leave for Child Adoption/Child Adoption Leave | As per notes below rules 43AA and 43B "Child" for the purpose will include a child taken as ward by the Government servant, under the Guardians and Wards Act, 1890 or the personal law applicable to that Government servant, provided such a ward lives with the Government servant and is treated as a member of the family and provided such Government servant has, through a special will, conferred upon that ward the same status as that of a natural born child'. |

| Child Care Leave |   |  |
|------------------|---|--|
| Sl. No.          | Frequently asked Questions  | Answer   |
| 1.               | Whether women employees of Public Sector undertakings/ Bodies etc. are entitled to CCL? | Orders issued by DOPT are not automatically applicable to the employees of Central Public Sector Undertakings/ Autonomous Bodies, Banks, etc. It is for the PSUs/ Autonomous Bodies to decide the applicability of the rules/instructions issued for the central Government employees to their employees in consultation with their Administrative Ministries. |
| 2.               | Whether Govt. servant can be permitted to leave station/go abroad while on CCL?         | Child care leave is granted to a woman employee to take care of the needs of the minor children. If the child is studying abroad or the Government servant has to go   |

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|    |  | abroad for taking care of the child she may do so subject to other conditions laid down for this purpose.   |
| 3. | What is the intention behind the instruction that CCL is to be treated like EL and sanctioned as such? | The intention is that CCL should be availed with prior approval of leave sanctioning authority and that the combination of CCL with other leave, if any, should be as per the restriction on EL.<br>The restriction of the limit of 180 days at a stretch as applicable in the case of EL will not apply in case of CCL.<br>The other conditions like CCL may not be granted for less than 15 days or in more than 3 spells etc., will apply. {Rule 43-C} |
| 4. | Whether child care leave has been extended to female industrial employees?                             | Child Care leave has been extended to all civilian female industrial employees covered by the CCS(Leave) Rules, 1972 subject to the conditions provided in rule 43-C of the CCS(Leave) Rules, 1972, as amended from time to time.{OM No. 12012/2/2009-Estt.(L) dated 01-08-2012}  |

| Commutated Leave |  |  |
|------------------|--|--|
| Sl. No.          | Frequently asked Questions   | Answer   |
| 1.               | Whether commuted leave is admissible based on medical certificates of Hospitals/Medical Practitioner approved by the employer of the spouse in cases where the concerned employee has been allowed to avail such facilities from the employer of the spouse? | Leave on medical grounds may be allowed on the basis of certificates issued by Hospitals/Medical Practitioners approved by the employer of the spouse in such cases. |

  
 (S. G. Mulchandaney)  
 Under Secretary  
 Tel:26164316



MINUTES OF THE 40<sup>th</sup> MEETING OF THE BUILDING ADVISORY COMMITTEE HELD AT  
CENTRAL UNIVERSITY OF PUNJAB, MAIN CAMPUS, VILLAGE GHUDDA, BATHINDA at 11  
AM ON 02 FEBRUARY, 2018

The 40th Meeting of the Building Advisory Committee was held on 02 February, 2018 at Central University of Punjab, Main Campus, Village Ghudda, Bathinda. The following were present in the meeting:

1. Prof. R. K. Kohli, Vice-Chancellor, CUPB - Chairman
2. Dr. Jagdeep Singh, Registrar, CUPB - Member Secretary
3. Er. N. K. Verma, Retd. Chief Engineer, CSIR - Member
4. Dr. Sanjeev Thakur, CoC, CUPB - Member
5. Prof. Manjeet Bansal, Head of Civil Engineering, GZSCET, Bathinda - Member
6. Er. Darshan Kumar Goyal, Representative of Er. N. R. Goyal, Superintending Engineer PWD (B&R) - Member
7. Ar. Ripu Daman Singh, Head Architect Department, GZSCET, Bathinda - Member
8. Er. Prem Sagar, University Engineer, CUPB - Member
9. Ar. Jatinder kaur, Associate Professor, GZSCET, Bathinda - Special Invitee
10. Dr. Amandeep Kaur, Head Computer Centre, CUPB - Special Invitee
11. Er. Puneet Singh, Assistant Engineer, CUPB
12. Er. Manoj Kumar, Junior Engineer, CUPB
13. Mr. S Balakumar, DGM (Projects), EIL - EIL representative
14. Mr. B. C. Pant, EIL - EIL representative
15. Mr. R. K Mishra, RCM, EIL - EIL representative
16. Mr. S. K. Singh, EIL - EIL representative
17. Ar. Abhishek Sharma, Junior Architect - PSDA representative
18. Mr. Zakaria, Partner - KSMB representative
19. Mr. Mustaq Ahmad - KSMB representative
20. Mr. Imran Khan - KSMB representative

The Chairman and Vice-Chancellor, Central University of Punjab extended a warm welcome to the members to the 40<sup>th</sup> meeting of Building Advisory Committee. He expressed his apprehensions about the non-seriousness of Architect leading to delays in the completion of Phase 1 A and 1B works and inability of Engineers India Limited to expedite the completion of



works. He requested Member Secretary to present the Agenda Items for deliberations and decisions.

The Member Secretary, Prof. Jagdeep Singh presented the Agenda Items and the discussion and decisions were as under:-

**Item: BAC: 40:2018:1**

**To confirm the minutes of the Thirty Ninth Meeting of Building Advisory Committee (Annexure – 40.1).**

The Member Secretary informed that the Minutes of the 39<sup>th</sup> meeting of BAC were circulated to all the members of BAC and since there were no comments from the member the minutes as circulated may please be approved.

Accordingly the BAC approved the minutes of 39<sup>th</sup> meeting of BAC.

**RESOLVE:**

**The committee noted and approved the minutes of the 39<sup>th</sup> meeting of Building Advisory Committee.**

**Item: BAC: 40:2018:2**

**To consider the Action Taken Report (ATR) on the decisions of Thirty Ninth Meeting of the Building Advisory Committee (Annexure – 40.2).**

The ATR on the decisions taken in the Thirty Ninth Meeting of the Building Advisory Committee held on 06-10-2017 were noted.

**RESOLVE:**

**The Building Advisory Committee noted the Action Taken Report and advised for prompt compliance on balance items.**

**Item: BAC: 40:2018:3**

**To discuss and confirm the minutes of the Thirty Second Meeting of Sub Committee of Building Advisory Committee (Annexure – 40.3).**

The Minutes of the Thirty Second (32<sup>nd</sup>) Meeting of Sub Committee of Building Advisory Committee held on 14<sup>th</sup> November & 15<sup>th</sup> November 2017 were pursued by the BAC. All the recommendations made by SCBAC were approved for further implementations.



**RESOLVE:**

The committee approved the minutes of the 32<sup>nd</sup> meeting of Sub Committee of Building Advisory Committee held on 14<sup>th</sup> November & 15<sup>th</sup> November 2017 (Annexure - 40.3).

Item: BAC: 40:2018:4

To discuss and confirm the minutes of the Thirty Third Meeting of Sub Committee of Building Advisory Committee (Annexure – 40.4).

The Minutes of the Thirty Third (33<sup>rd</sup>) Meeting of Sub Committee of Building Advisory Committee held on 8<sup>th</sup> December 2017 were pursued by the BAC. All the recommendations made by SCBAC were approved for further implementations.

**RESOLVE:**

The committee approved the minutes of the 33<sup>rd</sup> meeting of Sub Committee of Building Advisory Committee held on 8<sup>th</sup> December 2017 (Annexure - 40.4).

Item: BAC: 40:2017:5

To discuss and confirm the minutes of the Thirty Fourth Meeting of Sub Committee of Building Advisory Committee (Annexure – 40.5).

The Minutes of the Thirty Fourth (34<sup>th</sup>) Meeting of Sub Committee of Building Advisory Committee held on 2<sup>nd</sup> February 2018 were pursued by the BAC. All the recommendations made by SCBAC were approved for further implementations.

**RESOLVE:**

The committee approved the minutes of the 34<sup>th</sup> meeting of Sub Committee of Building Advisory Committee held on 2<sup>nd</sup> February 2018 (Annexure - 40.5).

Item: BAC: 40:2018:6

To discuss the progress and monitoring work of construction of main campus for Phase-1A with respect to schedule and PERT chart already submitted by PMC (Annexure- 40.6).

EIL stated that there was good improvement in the execution of work by M/s KSMB & Sons but more efforts were needed to complete the works within agreed time frame.

BAC noted that the time schedule for various buildings as presented by EIL in 34<sup>th</sup> SCBAC meeting and advised EIL and KSMB & Sons to ensure the adherence



to this time schedule as CUPB would positively commence new academic session of 2018 from CUPB Main Campus, Village Ghudda. The Architect was advised to issue all the pending drawings by 15-02-2018. Chairman of BAC expressed displeasure for late issue of drawings by the Architect leading to delays in the completion of works.

**RESOLVE:**

The Committee resolved as under:

1. EIL & KSMB to ensure completion of the Phase -1A buildings by July 2018 so that CUPB can start new session from the Main Campus.
2. Instructed Architect to issue all the GFC drawings of Phase – 1A by 15-02-2018 and Ar. Pradeep Sachdeva, Architect himself should attend the BAC meetings for on the spot reply to the queries of members.

Item: BAC:38:2017:7

To discuss the progress and monitoring work of construction of main campus for Phase-1B with respect to schedule and PERT chart already submitted by PMC (*Annexure-40.7*).

EIL presented the progress report of Phase -1B before the committee and informed that the progress was 35.8% against required cumulative progress of 70.6% up to 15-01-2018.

The committee observed that the progress of the work was not satisfactory and desired to complete the work within scheduled completion period.

EIL and contractor (M/s KSMB & Sons) representatives ensured to increase the progress of work and complete the work as soon as possible.

**RESOLVE:**

The committee instructed EIL to stick to the already committed completion schedule for Phase -1B works.

Item: BAC: 40:2018:8

To discuss the second Intermittent Time Extension of 239 days beyond approved interim time extension accorded earlier up to 22.07.2017 (183 days) to KSMB & Sons for the hindrances encountered by the contractor and as reviewed, analysed & recommended by the Engineers India Limited for Phase -1A works, the new completion date of Phase -1A works shall be 18.03.2018 at Annexure- 40.8.

These were discussed in the meeting of Sub Committee as per Annexure – 40.5 and approved by BAC.





RESOLVE:

The recommendations of the 34<sup>th</sup> SCBAC were discussed by committee members and approved as at Annexure – 40.5.

Item: BAC: 40:2018:9

To discuss and approve in principal the claim of Extra Item for Kota Stone Coping, laying of cable in trench and PVC water stop submitted by Engineers India Limited at Annexure- 40.9.

These were discussed and recommended by SCBAC in its 34<sup>th</sup> meeting of Sub Committee as per Annexure – 40.5.

RESOLVE:

The recommendations of the 34<sup>th</sup> SCBAC were discussed by BAC members and approved as at Annexure – 40.5.

Item: BAC: 40:2018:10

To discuss and recommend the rate analysis of extra item claims no. 11 to 17 of M/s KSMB & Sons duly checked and recommended by EIL (Annexure – 40.10).

These were discussed in the meeting of Sub Committee as per Annexure – 40.5.

RESOLVE:

The recommendations of the 34<sup>th</sup> SCBAC were discussed and approved by BAC as at Annexure – 40.5.

Item: BAC: 40:2018:11

To discuss and approve the release of payment of EIL for Project Management Consultancy services fee bill as submitted by EIL dated 01.01.2018(Annexure -40.11).

These were discussed in 34<sup>th</sup> meeting of Sub Committee as per Annexure – 40.5.

RESOLVE:

The recommendations of the 34<sup>th</sup> SCBAC were discussed and the BAC recommended the payment and forwarded the same to FC for approval.

Item: BAC: 40:2018:12

To discuss and approve the release of payment to M/S PSDA for Architect Consultancy



Services fee bill submitted and duly recommended by EIL (*Annexure – 40.12*).

These were discussed in the meeting of Sub Committee as per *Annexure – 40.5*.

**RESOLVE:**

The recommendations of the 34<sup>th</sup> SCBAC were discussed and the BAC recommended the payment and forwarded the same to FC for approval.

Item: BAC: 40:2018:13

To discuss the details of the estimate & proposed tender documents for Water Reservoir Works, Pre Treatment of water, Effluent Treatment Plant and Associated works of main Campus of CUPB as submitted by EIL vide email dated 30.01.2018 at 1939 hrs at an estimated cost of Rs. 3.35 crores plus GST (*Annexure – 40.13*).

The details were discussed in the 34<sup>th</sup> meeting of Sub Committee as per *Annexure – 40.5*.

**RESOLVE:**

The recommendations of the 34<sup>th</sup> SCBAC were discussed as at *Annexure – 40.5*. The committee recommended the proposal and forwarded the same to FC for approval.

Item: BAC: 40:2018:14

**Administrative approval for execution of HVAC system in Academic Block of main Campus of CUPB at an estimated cost of Rs. 7.63 crores (*Annexure – 40.14*).**

The committee noted that out of total cost of Rs. 7.63 Crores of HVAC system in Academic Block Rs. 1.12 crores in on account of comprehensive maintenance for three years. It was decided that the administrative approval and expenditure sanction should be given to EIL for only Rs. 6.51 crores for execution of HVAC system. The maintenance cost of HVAC would be met in subsequent years under the maintenance budget and a supplementary agreement between CUPB and Contractor would be entered after the defect liability period. EIL was advised to make provisions in their tender conditions accordingly.

Further BAC advised EIL to ensure the following in HVAC tender:

1. All the items should be as per CPWD DSR and specifications as far as possible.
2. Reasons for opting VRV system instead of Chilled Water System should be placed on record.
3. It should be ensured that HVAC system should be as per GRIHA Norms.



**RESOLVE:**

The recommendations of the 33<sup>rd</sup> SCBAC were discussed in detail as at Annexure – 40.14 and BAC recommended the proposal for an estimated cost of Rs. 6.51 crores for HVAC system in Academic block to FC for approval.

Item: BAC: 40:2018:15

To discuss the status of construction of 66KV Substation by PSPCL at main campus CUPB, Ghudda as deposit work and further discussing the running and maintenance of 66KV Grid Substation after its completion by PSPCL.

The details were discussed in the meeting of Sub Committee as per Annexure – 40.5.

**RESOLVE:**

The recommendations of the 34<sup>th</sup> SCBAC were discussed and approved as at Annexure – 40.5.

Item: BAC: 40:2018:16

Any other item with the permission of the Chair.

NIL.

Item: BAC: 40:2018:17

**Current Agenda**

**To discuss and finalise the tender document of Laboratory Furniture for Phase -1A.**

Member Secretary informed that the tender documents for PLANNING, DESIGNING, SUPPLYING AND INSTALLATION OF LABORATORY FURNITURE & FUME HOODS INCLUDING EXHAUST, GAS AND OTHER REQUIRED SYSTEMS/NETWORKS for Laboratory Furniture had been prepared as a work contract in view of the specialised nature of the work. The University would get a functional Laboratory based on customised designs in the Academic Block. The total estimated cost of work would be Rs. 20 Crores based on the estimates projected by M/s Godrej as per current market rates.

The following are the salient points in the tender conditions:

1. Since this is a specialised work therefore bids would be invited in two bid system



- i.e. Technical Bid & Financial Bid.
2. Since technical expertise of the contractor would be very important Technical and Financial Bids would have 70% and 30% weightage respectively.
  3. The Technical Bid will consist of short listing based on laid down parameter and there after a presentation before the CUPB Committee.
  4. Financial Bids of only those Bidders will be opened who would be found eligible based on lay down criteria in the Technical Bid and the bidder scoring the highest marks would be considered for award of work.
  5. The parameters for prequalification and selection of bidder have been kept as per CPWD Manual 2014 and Ministry of Finance Guidelines of 2017.
  6. As regards the value of similar works for prequalification purposes one work of Rs. 10 crores and two works of Rs. 5 crores each executed during the last 10 years would be stipulated as in such specialised works higher values may restrict healthier competition.

The committee agreed that with above said proposal and recommended the tender to Finance committee.

Further the committee decided that the shifting of the existing lab furniture from city campus to main campus should also be made a part of this tender.

It was noted that the cost of shifting of furniture may be around Rs. 50 Lacs which can be met from the contingency provisions of the estimated cost of Rs 20 crores for this work.

**Resolve:**

BAC recommended that the matter may be placed for consideration and approval of FC in its next meeting so that the Phase -1A of main campus may be operational by July, 2018.

**Item: BAC:40:2018:18**

**Fixing date of next meeting of the Building Advisory Committee**

The meeting ended with thanks to the Chair.

Sd/-  
Prof. Jagdeep Singh  
Registrar & Member Secretary

# Specifications for Rocket Evaporator

ANNEXURE-28-34

Concentration and evaporation is an important step in achieving accurate analytical results with sample extracts. It is also labor intensive. The Rocket Evaporator automates this process, allowing the analyst to spend more time on other projects.

The Rocket Evaporator can be used either to dry samples completely, or to concentrate them to a small volume. It is equipped with the advanced performance features that Sample Prep Technology users expect, such as effective bumping and cross contamination protection, precise temperature regulation, and easy-to-use controls.

A two-stage cold trap is built into the Rocket Evaporator, providing high levels of solvent recovery, even with volatile organic solvents. The cold trap auto-drains under the control of the evaporator to ensure that optimal solvent recovery is maintained, no matter what mix of solvents is being used.

To achieve the best results in desired sample format, following options should be available:

- 1. Evaporation Flasks:** 450 mL volume for drying or concentrating samples.
- 2. SampleGenie™ Flasks:** 250 mL (plus vial) for vials from 12 mm to 28 mm diameter and up to 70 mm in height.
- 3. SampleGenie for GC Vials:** Specifically for concentrating into GC autosampler vials, this special version of SampleGenie insulates the vial so that only the solvent in the flask evaporates, leaving a small volume in the vial.
- 4. Pucks for ASE® Tubes:** The Puck insert replaces the flasks and allows up to 18 ASE tubes to be evaporated at one time.
- 5. Flip-Flop system:** Samples are collected directly from the extraction system in the special double-ended tube. A SampleGenie adaptor with GC vial is then fitted. The tube is flipped over and placed into the Puck in the Rocket Evaporator and the cap removed. The samples are then concentrated directly into the GC vial.

## Mechanical data

Maximum speed 1800 rpm  
Maximum G-force 700 g  
Drive system Direct drive  
Maximum Sample load 6 × 450 mL  
Maximum imbalance 50 g

## Vacuum system

Pressure display 0–1200 mbar  
Pressure control Automatic, 3 mbar to atmosphere  
System ultimate vacuum 3 mbar  
Bumping protection Dri-Pure

## Temperature and control

Control range Ambient +5 °C to 60 °C  
Control accuracy ±1 °C  
Temperature sensing Thermistor  
Display range 0 °C to 60 °C  
End of method Time or automatic  
Visualisation Built-in strobe (optional)

### Solvent compatibility

Boiling point range 40 °C to 160 °C at ambient  
Includes Alcohols, DCM/methylene chloride,  
DMF, ethyl acetate, water, TFA.  
HCl Not compatible  
Di-ethyl ether Only with Inert Gas Purge option

### Dimensions

Width × Depth × Height 720 × 640 × 530 mm  
Headspace required 755 mm (lid open)  
Weight 75 kg

### Safety

Conforms to UL 61010-A-1:2002 & BS EN 61010-1:2001 for laboratory equipment.  
CE certified.

### Cold trap cooling requirement

Temp range -20 °C to +10 °C dependent upon application  
Heat removal 700 W at +10 °C (max)  
Flow rate 1 to 2 L/min  
Pressure 1 (min) to 7 bar (max) static  
Connections 8 mm nylon hardwall tube (chiller), ¼ inch (6.5 mm) hose barb for cold water connection (standard)  
RS232 connection

### Recirculating Chiller

A powerful, compact recirculating chiller should be available with the Rocket evaporation system, which is specified to complement the evaporator. The evaporation system can be connected to the chiller by RS232 link, enabling the evaporator to control the chiller, which can provide improved solvent recovery and better drying of samples than by using a static cooled supply. A connection kit with insulated pipe work is available for this chiller.

### Specification

Width × Depth × Height 320 × 500 × 600 mm  
Weight 48 kg  
Cooling Power 500 W at 10 °C

### Maintenance

All seals should be user replaceable. Easy access to be provided to the pump, which can be maintained by trained users. Minimum 3 years warranty period.

Proprietary Article Certificate under Rule No. 154 of GFR 2005

Proprietary Article Certificate in the following form is to be provided by the Ministry/Department before procuring the goods from a single source under the provision of sub Rule 154 (i) and 154 (iii) as applicable.


(i) The indented goods are manufactured by M/s..... *Thermo Scientific Corporation, USA*

(ii) No other make or model is acceptable for the following reasons :

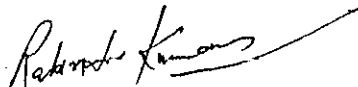
.....  
*As per proprietary certificate attached in flag "B".*

(iii) Concurrence of finance wing to the proposal vide : .....

(iv) Approval of the competent authority vide : .....

  
Signature, Head of the Department

With Office seal

  
Signature of the Indenters

with office seal

Date: *18/1/2018*

**Prof. (Dr.) S.S. Marwaha**  
Chairman  
Central Instrumentation Laboratories  
Central University of Punjab  
Bathinda-151001 (India)

Amneptin - 19-19



3538 Main Street, Stone Ridge, NY 12484 USA • Phone: 845-255-5000 • Fax: 845-687-7481 • www.SPScientific.com

August 4, 2015

To whom it may concern:

The Genevac Rocket Synergy Evaporator is an automated centrifugal vacuum evaporator that evaporates solutions to dryness, or a concentrate, rapidly and safely.

Genevac products are protected by the following patents or patent applications:

|                 |                   |                  |
|-----------------|-------------------|------------------|
| 3948/KOLPN/2009 | 0702503.4         | 12/294,363       |
| 200780014821.9  | PCT/GB2010/050523 | 6682631          |
| 2436075         | 2332865           | PCT/GB2007/00886 |

Genevac Rocket Synergy Evaporator is a proprietary product of SP Scientific an SP Industries Company, USA.

Regards,

Michael Ward  
Distribution Channel Manager – The Americas  
O: +1 845.255.5000 x 2345  
Michael.Ward@SPScientific.com



प्रेस प्रकाशनी PRESS RELEASE


**भारतीय रिज़र्व बैंक**  
**RESERVE BANK OF INDIA**
वेबसाइट : [www.rbi.org.in/hindi](http://www.rbi.org.in/hindi)Website : [www.rbi.org.in](http://www.rbi.org.in)ई-मेल email: [helpdoc@rbi.org.in](mailto:helpdoc@rbi.org.in)

संचार विभाग, केन्द्रीय कार्यालय, एस.बी.एस. मार्ग, मुंबई-400001

DEPARTMENT OF COMMUNICATION, Central Office, S.B.S.Marg, Mumbai-400001

फोन/Phone: 022-22610835 फैक्स/Fax: 91 22 22660358

January 17, 2018

**RBI Reference Rate for US \$**

The Reserve Bank of India's Reference Rate for the US Dollar is ₹ 63.9797 on January 17, 2018.

The corresponding rate for the previous day (January 16, 2018) was ₹ 63.7602.

Based on the reference rate for the US Dollar and the middle rates of the cross-currency quotes, the exchange rate of EUR, GBP and JPY against the Rupee are given below:

| Currency | Date             |                  |
|----------|------------------|------------------|
|          | January 16, 2018 | January 17, 2018 |
| 1 EUR    | 78.2019          | 78.3495          |
| 1 GBP    | 87.9126          | 88.1256          |
| 100 YEN  | 57.50            | 57.74            |

Note : The SDR-Rupee rate will be based on the reference rate.

Press Release: 2017-2018/1951

**Anirudha D. Jadhav**  
 Assistant Manager

Ref: Q/CMDN/ROC/CUP/18/0023  
Date: 17/01/2018

To,  
Head  
Instruments laboratories  
Central University of Punjab  
Mansa Road, Bathinda-151001  
Punjab

Kind Attn: Dr. S.S. Marwaha

Sub: Quotations for Thermo Scientific Dionex Rocket Evaporator.

Dear Sir,

This has reference to your requirement of sample extraction & preparation system. As desired, please find herewith our offer for Thermo Scientific Dionex Rocket Evaporator for your kind consideration.

Thermo Fisher Scientific India Pvt. Ltd. is a subsidiary of Thermo Fisher Scientific, USA, a world leader in serving science, enabling our customers to make the world healthier, cleaner and safer. We provide a complete range of products, services and solutions for research, analysis, discovery and diagnostics. We have high number of satisfied customers i.e. comprising of Leading government institutes, universities, testing laboratories, CROs, pharma companies, chemical companies, petrochemical companies using our instruments for their various applications. We reiterate some of the unique value propositions offered by Thermo Fisher Scientific:

APPLICATION-CUM-TRAINING CENTRE:

We have an application-cum-training centre in Powai, Andheri where we have all the chromatography and mass-spectroscopy instruments, which are primarily for customer training and application support.

APPLICATION SUPPORT:

We have dedicated Application Specialists for IC/HPLC/ LCMS/GC/GC-MS/ICP/AAS/ICPMS instruments to support the customers for post sale application & training requirements.

SPARES AVAILABILITY:

We are pleased to inform you that we carry an inventory of spare parts and consumables at our Inventory & Logistics centre in Navi Mumbai; in order to make these available to you faster and at reasonable prices.

[www.thermofisher.com](http://www.thermofisher.com)

Branch Office :

Thermo Fisher Scientific India Pvt. Ltd.

A-34 Ground Floor,  
Sector 2,

Noida-201301,  
India.

+91-120-4640 600 (30 lines) tel  
+91-120-4640 630 fax

Registered Office :

Thermo Fisher Scientific India Pvt. Ltd.

403, 404, Delphi 'B' Wing,  
Hiranandani Business Park,

Powai,  
Mumbai - 400 076, India.

+91-22-6716 2200 tel  
+91-22-6716 2244 fax  
1800222230 toll free number  
U73100MH2000PTC126872 CIN number

## FEE STRUCTURE FOR PH.D. PROGRAMMES FOR THE STUDENTS ADMITTED IN SESSION 2018-19

| Fee Item   | Ph.D. (Humanities) | Ph.D. (Sciences) |
|--|--------------------|------------------|
| <b>One Time Fees (In Rs.)</b>                        |                    |                  |
| Degree & Convocation Fee                             | 540.00             | 540.00           |
| Alumni Association Life Membership Fee               | 540.00             | 540.00           |
| Security Deposit (Refundable)                        | 2580.00            | 2580.00          |
| Marks Sheet Fee                                      | 120.00             | 120.00           |
| <b>Annual Fees (In Rs.)</b>                          |                    |                  |
| Admission Fee  | 1095.00            | 1095.00          |
| Identity Card Fee                                    | 75.00              | 75.00            |
| Medical Fee  | 470.00             | 470.00           |
| Literary and Cultural Fee                            | 240.00             | 240.00           |
| Students Union Fund                                  | 165.00             | 165.00           |
| <b>Semester Fees (In Rs.)</b>                        |                    |                  |
| Tuition Fee  | 1955.00            | 1955.00          |
| Laboratory Fee                                       | 0.00               | 1975.00          |
| Library and e-Library Fee                            | 745.00             | 745.00           |
| Computer and Internet Fee                            | 580.00             | 580.00           |
| Examination Fee                                      | 660.00             | 1095.00          |
| Sports Fee   | 275.00             | 275.00           |
| Students Welfare Fund                                | 175.00             | 175.00           |
| <b>Fees payable at the time of admission</b>         | <b>10215.00</b>    | <b>12625.00</b>  |
| <b>Fees payable in the beginning of 2nd semester</b> | <b>4390.00</b>     | <b>6800.00</b>   |

## FEE STRUCTURE FOR MASTER'S PROGRAMMES FOR THE STUDENTS ADMITTED IN SESSION 2018-19

| Fee Item   | M.A./<br>LL.M./<br>M.Com | M.Ed.           | M.Sc./M.Tech<br>. CST (Cyber<br>Security) | M.Pharm./ M.Tech.<br>Computer Science<br>& Technology | MBA<br>(Agri-<br>Business) |
|--|--------------------------|-----------------|---|---|----------------------------|
| <b>One Time Fees (In Rs.)</b>                        |                          |                 |   |   |                            |
| Degree & Convocation Fee                             | 540.00                   | 540.00          | 540.00                                    | 540.00  | 540.00                     |
| Alumni Association Life Membership Fee               | 540.00                   | 540.00          | 540.00                                    | 540.00  | 540.00                     |
| Security Deposit (Refundable)                        | 2580.00                  | 2580.00         | 2580.00                                   | 2580.00   | 2580.00                    |
| Industrial Training Fee                              | -----                    | -----           | -----                                     | -----   | 540.00                     |
| <b>Annual Fees (In Rs.)</b>                          |                          |                 |   |   |                            |
| Admission Fee  | 930.00                   | 1095.00         | 930.00                                    | 1095.00   | 930.00                     |
| Identity Card Fee                                    | 75.00                    | 75.00           | 75.00                                     | 75.00   | 75.00                      |
| Medical Fee  | 470.00                   | 470.00          | 470.00                                    | 470.00  | 470.00                     |
| Literary and Cultural Fee                            | 240.00                   | 240.00          | 240.00                                    | 240.00  | 240.00                     |
| Students Union Fund                                  | 165.00                   | 165.00          | 165.00                                    | 165.00  | 165.00                     |
| University Development Fund                          | -----                    | -----           | -----                                     | -----   | 1155.00                    |
| Professional Development Fee                         | -----                    | -----           | -----                                     | -----   | 580.00                     |
| <b>Semester Fees (In Rs.)</b>                        |                          |                 |   |   |                            |
| Tuition Fee  | 1460.00                  | 2820.00         | 1460.00                                   | 3605.00   | 3470.00                    |
| Laboratory Fee                                       | 0.00                     | 2835.00         | 1470.00                                   | 3605.00   | 580.00                     |
| Library and e-Library Fee                            | 390.00                   | 745.00          | 390.00                                    | 745.00  | 745.00                     |
| Computer and Internet Fee                            | 580.00                   | 580.00          | 580.00                                    | 580.00  | 580.00                     |
| Examination Fee                                      | 390.00                   | 660.00          | 660.00                                    | 1095.00   | 465.00                     |
| Marks Sheet Fee                                      | 120.00                   | 120.00          | 120.00                                    | 120.00  | 120.00                     |
| Sports Fee   | 275.00                   | 275.00          | 275.00                                    | 275.00  | 275.00                     |
| Students Welfare Fund                                | 175.00                   | 175.00          | 175.00                                    | 175.00  | 175.00                     |
| <b>Fees payable at the time of admission</b>         | <b>8930.00</b>           | <b>13915.00</b> | <b>10670.00</b>                           | <b>15905.00</b>                                       | <b>14225.00</b>            |
| <b>Fees payable in the beginning of 2nd semester</b> | <b>3390.00</b>           | <b>8210.00</b>  | <b>5130.00</b>                            | <b>10200.00</b>                                       | <b>6410.00</b>             |

To

Date:- 29/01/2018

The Dean Academic affairs / vice chancellor

Central University of Punjab, Bhatinda  
 Pin code - 151001

Annexure 28-34

SUB:- APPLICATION FOR REIMBURSEMENT  
 AND APPLYING RELAXATION IN THE  
 FEES.

Respected Sir,

With due respect I beg to say that the Central University of Punjab have established with 2009 Act Parliament. With 12 or more Universities which have been established with this Act. I have search on the site of every universities and I consult with their SC/ST cell that they have been given the relaxation to their SC/ST students and they take the admission to them on zero fees. They will not take the hostel, mess, Academic fees from their SC/ST minorities students. But in this University I paid the Academic fees 8400, hostel fees 6800 and we are paying more than 2000 every month for the mess charges. So, It's kindly humble request from you to reimburse our Academic hostel fees and the concession in mess charges. otherwise It will be difficult for the SC/ST students to survive here as we are belonging from backward

Family and we have a financial problems and It will be quite difficult for us to bear this fees.

Thanking you,

Yours' faithfully

SUBHAM

Registration no:- 17mc0mrc13

Course :- M.com

Centre :- Centre for financial administration

Signature :- Subham  
29/01/2018

Dean Academic  
Sign :-

कुलपति कार्यालय/VCO

क्र/सं. 30.6

दिनांक/Dt. 29/1/18

Registrar's Office

क्र/सं. 9104

दिनांक/Dt. 29/1/18



No. CUK/SW-I/F-5041/2017-18/28

**NOTIFICATION**

27<sup>th</sup> June, 2017

*Annexure 28310*

The fee structure for admission into hostel for the current semester /academic year (2017-18) is shown below.

For continuation of hostel facility to the existing hostellers, It is hereby informed to submit their Hostel Application form along with fee remitted challan (DSW copy) in the DSW office on or before 10<sup>th</sup> July, 2017. Failure to remit the fee by the given date, hostel facility will be discontinued.

**Reservation of seats:** The AY 2017-18 the total number of seats 40% intake from each Dept. of CUK:

1. The 27% are reserved for candidates belonging to OBC Students.
2. The 15% are reserved for candidates belonging to SC students.
3. The 7.5% are reserved for ST Students, and
4. Remaining seats for others (General Students) the seats are allotted as per merit list of Admission.

**New Students** who wish to apply for hostel accommodation should submit application form duly supporting requisite document(s) (Native/Residency Certificate issued by the Revenue Officer/ Tahsildar or any other relevant certificate issued by competent authority of their respective native as proof of residence) in DSW office. The distribution and acceptance of Hostel Application form will be from 24<sup>th</sup> June, 2017 to 28<sup>th</sup> June, 2017 during office hours only (i.e. 9:30 am to 05:30 pm). No applications will be considered after 28<sup>th</sup> June, 2017.

Challan paid to A/c. 5109101000002

| Sl.No              | Particulars of fee to be paid               | Category          |                    |
|--------------------|---|-------------------|--------------------|
|                    |   | GM & OBC Students | SC/ST/PWD Students |
| 1.                 | Hostel Admission Fee (Non Refundable)       | 100               | 50                 |
| 2.                 | Hostel Accommodation Fee per Semester       | 2500              | 2500               |
| 3.                 | Medical Insurance premium (Student's share) |                   |                    |
| 4.                 |   |                   |                    |
| 5.                 |   |                   |                    |
| 6.                 |   |                   |                    |
| 7.                 |   |                   |                    |
| <b>Grand Total</b> |   |                   |                    |

*[Signature]*  
28.6.17  
**DEAN, STUDENT'S WELFARE**  
CENTRAL UNIVERSITY OF KARNATAKA

Contd.P...2

Challan paid to DSW A/c. 5109101001185

| SL.No       | Particulars of fee to be paid                                   | Category          |                    |
|-------------|---|-------------------|--------------------|
|             |   | GM & OBC Students | SC/ST/PWD Students |
| 1.          | Hostel Security Deposit (Refundable)                            | 3000              | 3000               |
| 2.          | Mess Deposit (Refundable)                                       | 1000              | 1000               |
| 3.          | Mess advance for full semester#                                 | 8250              | 8250               |
| 4.          | Hostel Day Fee  | 200               | 200                |
| 5.          | Other fee (Karnataka SC/ST Students Mess Fee for Full Semester) |                   | 2750               |
| 6.          |   |                   |                    |
| Grand Total |   |                   |                    |

Note: those students are belongs to other state OBC & SC/ST students have to pay full mess and Accommodation amount

**Important Note on various fees:**

1. However, SC and ST students whose parental income is less than Rs.2.50 lakhs are not required to pay tuition fee, extra-curricular fees, medical insurance fees, exam fee, and mess fee as the same shall be adjusted against their scholarships. The SC/ST students from outside Karnataka shall submit the relevant sanction orders from the respective state governments to avail this facility. (Note: SC/ST students whose parental income is more than Rs.2.50 lakhs are not entitled for this concession).
2. Students belonging to SC/ST must give an undertaking at the time admission by noting that "if the scholarship for any reason is not sanctioned by the concerned government authorities then all the dues shall be cleared by him/her".
3. All girl students belonging to the economically weaker sections with parental annual income of less than 6 lakhs, are exempted from paying tuition fee and hostel room rent upon the production of the income certificate in the format prescribed by Govt. of India from the competent authority. (This is applicable to those who are not entitled for any sort of fellowships/scholarships/sponsorships)
4. No student shall avail any two benefits/concessions simultaneously.

Students are advised to open a SB a/c in Canara Bank, Campus Branch, Kadaganchi For all their financial transactions and also for insurance claims.

**Students selected for hostel accommodation should submit the following documents.**

1. DSW fee challan copy (after remitting fee in Bank)
2. Admission Card issued by the department at the time admission.
3. Copy of Caste Certificate duly issued by the Competent Authority.
4. Copy of Income Certificate duly issued by the Competent Authority.
5. Any Residential Proof (Copy of Aadhar Card/Driving License/Voter ID/Ration Card)
6. 03 recent passport size photographs.
7. Undertaking (To be signed by the student and Parent/Guardian) (Form is available in The DSW office) on receipt of above documents, a **HOSTEL ALLOTMENT SLIP** will be issued to the selected students for admission in the hostel.



4

Copy to:-

1. PS to the Hon'ble vice chancellor / PS to Registrar/coE/Finance officer
2. All the Deans/HODs/Co-ordinators/Asst. Registrar (Acad / Admn.)/wardens/  
Caretakers - for information.
3. All Notice Boards/Prominent Places/Central Library/Bank'

*[Handwritten signature]*  
28.06.13

DEAN, STUDENT'S WELFARE  
CENTRAL UNIVERSITY OF KARNATAKA  
KALABURAGI-585 367

6

# INFORMATION BULLETIN

2017-18

Achieving Through Believing



**CENTRAL UNIVERSITY OF HARYANA**

Jant-Pali, Mahendergarh, Haryana (india)123031

917  
373

# SCHOLARSHIP/ELLOWSHIPS OFFERED TO THE STUDENTS

Development of holistic personality of the students is the prime motive of a University. This University also believes in the same ideology that a University or any Educational Institution is meant primarily for the Students welfare. Following are some of the Schemes provided/facilitated to the students by this University through UGC, ministry and welfare departments of various Central/State Governments, and PSUs etc.

## 1. Scholarship to Differently-abled Students

Scholarships provided to differently-abled students by National Handicapped Finance and Development Corporation (NHFDCC) provides two types of Scholarship Schemes known as Trust Fund Scheme and National Fund Scheme.

For more details, students can log in to <http://www.nhfdcc.nic.in/schemes>.

## 2. UGC Scholarships

- (i) Maulana Azad National Fellowship for Minority Students
- (ii) Rajiv Gandhi National Fellowship for SC Candidate
- (iii) Post-Graduate Indira Gandhi Scholarship for Single Girl Child
- (iv) Post-Graduate Merit Scholarship for University Rank Holder
- (v) Post-Graduate Scholarships for Professional Courses for SC/ST Candidates
- (vi) Rajiv Gandhi National Fellowship for Students with Disabilities
- (vii) Dr. S. Radhakrishnan Post-Doctoral Fellowship in Humanities And Social Sciences (including languages)
- (viii) Swami Vivekananda Single Girl Child Scholarship for Research in Social Sciences
- (ix) "Ushan Uday" for North Eastern Region
- (x) National Fellowship for OBC Candidate

For all types of UGC Scholarships and fellowships, please visit [http://www.ugc.ac.in/ugc\\_schemes/](http://www.ugc.ac.in/ugc_schemes/)

- (i) Dr. D.S. Kothari Postdoctoral Fellowship

## 3. Scholarship for Minority Students

- (i) Post-Matric Scholarship Scheme (Ministry of Minority Affairs)
- (ii) Merit-cum-Means Scholarship Scheme (Ministry of Minority Affairs)
- (iii) Scheme of PMS, Book Banks and Upgradation of Merit of ST Students (Ministry of Tribal Affairs)

For more details about minority scholarships, please visit <https://www.scholarships.gov.in/ma>

## 4. State Government Scholarships

- (i) Haryana Government Scholarship

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2. State Government Scholarships
- i) Haryana Government Scholarship

48

- Post-Matric Scholarship for SC/OBC Students
- Dr. Ambedkar Medhavi Chhattar Sansodhit Yojna
- Anusudhit Jati Chattru Uchch Shiksha Protsahan Yojna
- Promotion of Science Education (POST) scholarship is being offered by Haryana State Council for Science and Technology

For Haryana Scholarship eligible students can apply online on <http://www.haryanawelfare.schemes.org>

- ii) UP Govt Offers Post-Matric scholarship and students can visit <http://scholarshipup.nic.in/> for complete details.
- iii) Jharkhand Government offers Post-Matric scholarship, eligible students can apply on <http://ekalyan.cgg.gov.in/>
- iv) Bihar Post-Matric Scholarship Candidates may visit the following website for full details: [http://scstsvelfarebih.nic.in/postmatric\\_scheme.htm](http://scstsvelfarebih.nic.in/postmatric_scheme.htm)
- v) Rajasthan Post-Matric Scholarship Candidates may visit the following website for full details: <http://rajpmis.nic.in/default.aspx>
- vi) West Bengal Post-Matric scholarship Candidates may visit the website <https://scholarships.wbsecl.gov.in/>

ONGC Scholarship for meritorious SC/ST Students: For details students are advised to visit [http://www.ongcindia.com/avps/avcm/con\\_neet\\_ongcindia/home/career/requirement+notices/advertisement+for+meritorious+scst+students](http://www.ongcindia.com/avps/avcm/con_neet_ongcindia/home/career/requirement+notices/advertisement+for+meritorious+scst+students)

### 3. University Scholarships

Non-NET Fellowship to M.Phil/PhD Scholars: University provides Non-NET/IRP Fellowship to bonafide M.Phil/PhD Scholars who are pursuing research as per UCC norms, subject to change from time to time.

Earn while you Learn Scheme

Merit Cum Means Scholarship: This scholarship is offered by the University to motivate the meritorious students belonging to Economically Disadvantaged backgrounds. It is based on two major criteria i.e. "Merit" and "Means" with the prerequisite condition that the student must have scored minimum CGPA of 6.0 in the previous Academic Year.

Proceedings of the Meeting of the Committee constituted to assess the performance of the teaching staff who have completed their Probation.

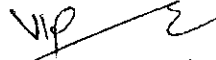
1. The committee constituted with the approval of competent authority vide Office Note No CUPB/CC/17/ON/1191 dated 06.12..2017 to examine the performance during the period of probation of **Dr. Amandeep Kaur, Associate Professor, Department of Computer Science & Technology, PB-4 (37400-67000) + AGP 9000**, who is on probation of two years w.e.f 20.08.2015. The Committee assembled on 14<sup>th</sup> December, 2017 at 4:00 PM in Conference Room, Administrative Block, CUPB, and examined the case.
  
2. On the basis of evaluation of Probation Report and verified documents, the committee recommends that the probation of **Dr. Amandeep Kaur , Associate Professor**, be lifted and the services of **Dr. Amandeep Kaur , Associate Professor**, may be confirmed with effect from 20.08.2017 i.e. day the date of completion of her probation period.



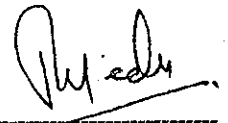
(P. RAMARAO)  
Dean, Academic Affairs  
CUPB- Chairperson



(K.P Singh)  
Registrar (O)  
CUPB



(V.K. Garg )  
Dean Students' Welfare)  
CUPB



(RAJENDER KUMAR)  
Deputy Registrar (E)  
CUPB- Convenor



**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
SCHOOL OF EDUCATION  
CENTRAL UNIVERSITY OF PUNJAB  
AND  
Faculty of Industrial Education and Technology  
King Mongkut's University of Technology Thonburi, Bangkok**

1. **The Central University of Punjab, Bathinda** hereinafter referred to as "CUPB" has been established through the Central Universities Act 2009 approved by the Parliament of India. This fast growing Central University is set to emerge as a premier educational institution with the state of the art infrastructure to provide quality education and research.
2. KMUTT is a think tank for major fields ranging from science and technology to design, education and applied linguistic. Since its establishment in 1960 as a science and technology college, King Mongkut's University of Technology Thonburi has consistently strived to produce quality graduates, provide excellence in education and research, serve the community and make contributions to society at large.

This MEMORANDUM OF UNDERSTANDING (MoU) is entered into on this day of Jan., 2018

BETWEEN

**The Central University of Punjab** being represented by Registrar having its office at Bathinda, Punjab in India, herein after referred to as the **FIRST PARTY**.

AND

**King Mongkut's University of Technology Thonburi, Bangkok** being represented by Dean, Faculty of Industrial Education and Technology, herein after referred to as the **SECOND PARTY**.

WHEREAS, both the parties have come to an understanding to promote cooperation between the two organizations in the field of education and research, one of the main objectives of the MoU is to enhance the academic exchange between the two participating institutes.

THEREFORE, IT IS HEREBY MUTUALLY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. Both the parties will promote mutual cooperation in various areas of Educational research.
2. Both the parties will work together to enhance the academic interchange between the two institutions
3. Both the parties will encourage and facilitate the visit of students and faculty in their respective institutes.
4. There will not be any financial liability on either of the parties.
5. That the students of both the parties may seek guidance/ mentorship/ supervision from the concerned faculty working in their area of educational research.
6. The parties will co-operate to:
  - i. identify projects of mutual interest;
  - ii. facilitate the development of proposals for projects between the parties including exploring possibilities for grants and other forms of funding;
7. IPR and any revenue generated through the research project will be shared equally between the participating institution research groups as per mutually agreed term and conditions.
8. This MoU is intended to facilitate discussions on the joint educational and cultural activities.
9. This MoU is initially valid for a period of five years.

#### TERMS AND CONDITIONS

1. It is a joint research collaboration only and not meant for awarding any joint degree or diploma.
2. The MoU shall deemed to have been automatically rescinded after the expiry of the MoU period, unless renewed for any further period as per mutually agreed upon terms at a later stage.
3. It is further agreed that following the termination of the MoU, both the parties shall refrain from carrying out the balance of the activity as agreed upon in this MoU.
4. Either of the parties hitherto shall be entitled to terminate the MoU at any time with valid reasons, acceptable in writing to both parties and in such case, the MoU will terminate on the date of written notification or date of expiry of the

MoU, whichever is earlier. In case of such premature termination of the MoU, all rights and obligations of both parties shall automatically cease except for those covered by written contracts, including ongoing collaborative activity that can no longer be cancelled.

5. In case of any dispute that may crop up during execution of MoU, the matter would be settled through arbitration by referring to a committee jointly appointed by both the parties.

IN WITNESS WHERE OF, the authorized representatives of both the parties have here affixed their signatures on the date indicated below:

Registrar  
Central University of Punjab  
Bathinda

Dean  
Faculty of Industrial Education and  
Technology  
King Mongkut's University of Technology  
Thonburi, Bangkok

Date:  
Place

Date:  
Place

Senior Vice President  
KMUTT, Bangkok

Vice Chancellor  
CUPB, BATHINDA (PB)





ANNEXURE - 28.43

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
SCHOOL OF EDUCATION  
CENTRAL UNIVERSITY OF PUNJAB  
AND  
NANYANG TECHNICAL UNIVERSITY, SINGAPORE

1. **The Central University of Punjab, Bathinda** hereinafter referred to as "CUPB" has been established through the Central Universities Act 2009 approved by the Parliament of India. This fast growing Central University is set to emerge as a premier educational institution with the state of the art infrastructure to provide quality education and research.
2. **The NANYANG TECHNOLOGICAL UNIVERSITY, SINGAPORE (NTU Singapore)**, a research-intensive public university, has undergraduate and postgraduate students in the colleges of Engineering, Business, Science, and Humanities, Arts and Social Sciences, and its Interdisciplinary Graduate School. In higher education, NTU is driving new pedagogies so that millennials can learn more effectively in this digital age

This MEMORANDUM OF UNDERSTANDING (MoU) is entered into on this day of Jan., 2018

BETWEEN

**The Central University of Punjab** being represented by Registrar having its office at Bathinda, Punjab in India, herein after referred to as the **FIRST PARTY**.

AND

**The NANYANG TECHNOLOGICAL UNIVERSITY, SINGAPORE** being represented by Dean, National Institute of Education herein after referred to as the **SECOND PARTY**.

WHEREAS, both the parties have come to an understanding to promote cooperation between the two organizations in the field of education and research, one of the main objectives of the MoU is to enhance the academic exchange between the two participating institutes.

THEREFORE, IT IS HEREBY MUTUALLY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. Both the parties will promote mutual cooperation in various areas of Educational research.
2. Both the parties will work together to enhance the academic interchange between the two institutions
3. Both the parties will encourage and facilitate the visit of students and faculty in their respective institutes.
4. There will not be any financial liability on either of the parties.
5. That the students of both the parties may seek guidance/ mentorship/ supervision from the concerned faculty working in their area of educational research.
6. The parties will co-operate to:
  - i. identify projects of mutual interest;
  - ii. facilitate the development of proposals for projects between the parties including exploring possibilities for grants and other forms of funding;
7. IPR and any revenue generated through the research project will be shared equally between the participating institution research groups as per mutually agreed term and conditions.
8. This MoU is intended to facilitate discussions on the joint educational and cultural activities.
9. This MoU is initially valid for a period of five years.

#### TERMS AND CONDITIONS

1. It is a joint research collaboration only and not meant for awarding any joint degree or diploma.
2. The MoU shall deemed to have been automatically rescinded after the expiry of the MoU period, unless renewed for any further period as per mutually agreed upon terms at a later stage.
3. It is further agreed that following the termination of the MoU, both the parties shall refrain from carrying out the balance of the activity as agreed upon in this MoU.
4. Either of the parties hitherto shall be entitled to terminate the MoU at any time with valid reasons, acceptable in writing to both parties and in such case, the MoU will terminate on the date of written notification or date of expiry of the

MoU, whichever is earlier. In case of such premature termination of the MoU, all rights and obligations of both parties shall automatically cease except for those covered by written contracts, including ongoing collaborative activity that can no longer be cancelled.

5. In case of any dispute that may crop up during execution of MoU, the matter would be settled through arbitration by referring to a committee jointly appointed by both the parties.

IN WITNESS WHERE OF, the authorized representatives of both the parties have here affixed their signatures on the date indicated below:

Registrar  
Central University of Punjab  
Bathinda, India

Dean  
National Institute of Education  
Nanyang Technological University,  
Singapore

Date: \_\_\_\_\_  
Place

Date: \_\_\_\_\_  
Place

Vice Chancellor  
CUPB, Bathinda (PB)  
INDIA

Vice Chancellor  
Nanyang Technological University,  
Singapore



MEMORANDUM OF UNDERSTANDING  
BETWEEN  
SCHOOL OF EDUCATION  
CENTRAL UNIVERSITY OF PUNJAB  
AND  
INSTITUTE OF EDUCATION, UNIVERSITY OF WORCESTER

1. **The Central University of Punjab, Bathinda** hereinafter referred to as "CUPB" has been established through the Central Universities Act 2009 approved by the Parliament of India. This fast growing Central University is set to emerge as a premier educational institution with the state of the art infrastructure to provide quality education and research.
2. **The University of Worcester** has established a reputation for world-class teaching and practical, purposeful research. It is a vibrant, forward-looking university, well known for the quality of degrees with employers actively seeking out the graduates.

This MEMORANDUM OF UNDERSTANDING (MoU) is entered into on this day of Jan., 2018

BETWEEN

**The Central University of Punjab** being represented by Registrar having its office at Bathinda, Punjab in India, herein after referred to as the FIRST PARTY.

AND

**The University of Worcester** being represented by Dean Institute of Education herein after referred to as the SECOND PARTY.

WHEREAS, both the parties have come to an understanding to promote cooperation between the two organizations in the field of education and research, one of the main objectives of the MoU is to enhance the academic exchange between the two participating institutes.

THEREFORE, IT IS HEREBY MUTUALLY AGREED BY AND BETWEEN THE PARTIES AS FOLLOWS:

1. Both the parties will promote mutual cooperation in various areas of Educational research.
2. Both the parties will work together to enhance the academic interchange between the two institutions
3. Both the parties will encourage and facilitate the visit of students and faculty in their respective institutes.
4. There will not be any financial liability on either of the parties.
5. That the students of both the parties may seek guidance/ mentorship/ supervision from the concerned faculty working in their area of educational research.
6. The parties will co-operate to:
  - i. identify projects of mutual interest;
  - ii. facilitate the development of proposals for projects between the parties including exploring possibilities for grants and other forms of funding;
7. IPR and any revenue generated through the research project will be shared equally between the participating institution research groups as per mutually agreed term and conditions.
8. This MoU is intended to facilitate discussions on the joint educational and cultural activities.
9. This MoU is initially valid for a period of five years.

#### TERMS AND CONDITIONS

1. It is a joint research collaboration only and not meant for awarding any joint degree or diploma.
2. The MoU shall deemed to have been automatically rescinded after the expiry of the MoU period, unless renewed for any further period as per mutually agreed upon terms at a later stage.
3. It is further agreed that following the termination of the MoU, both the parties shall refrain from carrying out the balance of the activity as agreed upon in this MoU.
4. Either of the parties hitherto shall be entitled to terminate the MoU at any time with valid reasons, acceptable in writing to both parties and in such case, the MoU will terminate on the date of written notification or date of expiry of the MoU, whichever is earlier. In case of such premature termination of the MoU, all rights and obligations of both parties shall automatically cease except for

those covered by written contracts, including ongoing collaborative activity that can no longer be cancelled.

5. In case of any dispute that may crop up during execution of MoU, the matter would be settled through arbitration by referring to a committee jointly appointed by both the parties.

IN WITNESS WHERE OF, the authorized representatives of both the parties have here affixed their signatures on the date indicated below:

Registrar  
Central University of Punjab  
Bathinda

Dean  
Institute of Education  
The University of Worcester  
Worcester

Date:  
Place

Date:  
Place

Vice Chancellor  
The University of Worcester  
Worcester, UK

Vice Chancellor  
CUPB, BATHINDA (PB)  
India



MEMORANDUM OF UNDERSTANDING

BETWEEN

CENTRAL UNIVERSITY OF PUNJAB  
(INDIA)

AND

UNIVERSITY OF LILLE - HEALTH AND LAW  
FRANCE

This Memorandum of Understanding – MOU is drawn up by and between the Central University of Punjab, located City Campus, Mansa Road, Bathinda, Punjab, India- 151001, represented by its Vice Chancellor, Prof. R.K. KOHLI and the University of Lille Health and Law located 42 Rue Paul Duez, Lille, (France), represented by its President, Prof. Xavier VANDENDRIESSCHE.

Considering the mutual benefit of establishing an inter-university co-operation agreement between the parties in order to further the development of their common aims,

Considering the wish of the two parties to state in writing their interest in working on combined programmes as well as the terms under which they will carry out their joint work,

Considering that the statements and interests of the two parties are set out in the following articles, it is jointly agreed as follows:

**ARTICLE 1: Purpose**

The purpose of this MOU is to develop exchanges and co-operation between the two parties in university, scientific and technological fields.

**ARTICLE 2: Fields**

The parties shall identify common areas of interest and shall define the projects that they would like to develop together.

**ARTICLE 3: Activities**

In accordance with current legislation in each country and within the mutually agreed limits, the parties shall endeavour to develop the activities mentioned in the preceding article, including in particular:

- a) Lecturer and Lecturer-Researcher exchanges
- b) student exchanges
- c) exchange of publications
- d) development of combined research projects

- e) combined management of theses and dissertations; Within this object, the students of both the collaborating Universities may seek guidance/mentorship/supervision from the concerned faculty for their thesis and dissertations working in their respective area of research.
- f) joint publications.

**ARTICLE 4: Procedures**

Each project or activity considered to be of interest to both parties will be the subject of a performance agreement based on this MOU that shall contain the terms and conditions for the exchanges, both parties' responsibilities, and all details relating to the academic, scientific, administrative and financial aspects required for its implementation. The parties shall give their respective International Relations Directors the task of co-ordinating, preparing and organising the proposals. The parties shall suggest how the projects should be selected and assessed.

Furthermore, in each respective institution, they shall encourage the participation of a sufficient number of students and lecturers in the programmes set up under this agreement.

**ARTICLE 5: Financing**

Each project or activity covered by a performance agreement based on this outline agreement shall be financed separately depending on available resources. The resources required to set up these projects or activities shall be negotiated with the appropriate contacts by the project co-ordinators, and with the support of each University. In the same way, and depending on available resources, the parties shall be able to develop activities financed from their own resources.

**ARTICLE 6: Validity**

After the MOU has been signed, the parties will submit the content to their national authorities, insofar as this concerns their legal or statutory obligations.

This agreement is signed for a period of five (5) years.

Following a joint assessment regarding both its content and its applications, the present MOU may be renewed for a period of equal duration.

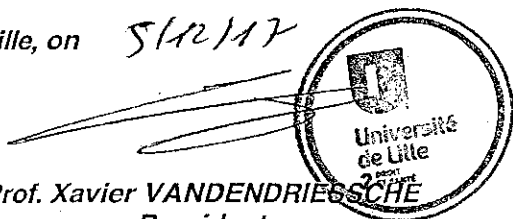
It may be cancelled by each of the parties in writing giving at least (3) three month notice before the expiry date of the MOU.

This MOU shall become effective on the date of its signature by the representatives of both Universities.

This MOU is signed in quadruplicate (4), two copies in English and two in French, one in each language for each party.

In witness whereof, the parties undertake to execute the present MOU on the dates shown hereunder:

Lille, on 5/12/17



**Prof. Xavier VANDENDRIESCHE**  
President  
University of Lille Health and Law

**For the President and by delegation**  
**Prof. Eric BOULANGER**  
Vice-President, International Relations

Bathinda, on

**Prof. R.K.KOHLI**  
Vice Chancellor  
Central University of Punjab





# भारत का राजपत्र The Gazette of India

असाधारण

EXTRAORDINARY

भाग II — खण्ड 1

PART II — Section I

प्राधिकार से प्रकाशित

PUBLISHED BY AUTHORITY

सं० 59] नई दिल्ली, बुधवार, दिसम्बर 28, 2016/ पौष 07, 1938 (शक)  
No. 59] NEW DELHI, WEDNESDAY, DECEMBER 28, 2016/PAUSHA 07, 1938 (SAKA)

इस भाग में भिन्न पृष्ठ संख्या दी जाती है जिससे कि यह अलग संकलन के रूप में रखा जा सके।  
Separate paging is given to this Part in order that it may be filed as a separate compilation.

## MINISTRY OF LAW AND JUSTICE (Legislative Department)

*New Delhi, the 28th December, 2016/Pausha 17, 1938 (Saka)*

The following Act of Parliament received the assent of the President on the 27th December, 2016, and is hereby published for general information:—

### THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016

(No. 49 of 2016)

[27th December, 2016]

An Act to give effect to the United Nations Convention on the Rights of Persons with Disabilities and for matters connected therewith or incidental thereto.

WHEREAS the United Nations General Assembly adopted its Convention on the Rights of Persons with Disabilities on the 13th day of December, 2006;

AND WHEREAS the aforesaid Convention lays down the following principles for empowerment of persons with disabilities,—

- (a) respect for inherent dignity, individual autonomy including the freedom to make one's own choices, and independence of persons;
- (b) non-discrimination;
- (c) full and effective participation and inclusion in society;
- (d) respect for difference and acceptance of persons with disabilities as part of human diversity and humanity;

(e) equality of opportunity;

(f) accessibility;

(g) equality between men and women;

(h) respect for the evolving capacities of children with disabilities and respect for the right of children with disabilities to preserve their identities;

AND WHEREAS India is a signatory to the said Convention;

AND WHEREAS India ratified the said Convention on the 1st day of October, 2007;

AND WHEREAS it is considered necessary to implement the Convention aforesaid.

BE it enacted by Parliament in the Sixty-seventh Year of the Republic of India as follows:—

## CHAPTER I

### PRELIMINARY

Short title and commencement.

1. (1) This Act may be called the Rights of Persons with Disabilities Act, 2016.

(2) It shall come into force on such date as the Central Government may, by notification in the Official Gazette, appoint.

Definitions.

2. In this Act, unless the context otherwise requires,—

(a) “appellate authority” means an authority notified under sub-section (3) of section 14 or sub-section (1) of section 53 or designated under sub-section (1) of section 59, as the case may be;

(b) “appropriate Government” means,—

(i) in relation to the Central Government or any establishment wholly or substantially financed by that Government, or a Cantonment Board constituted under the Cantonments Act, 2006, the Central Government;

(ii) in relation to a State Government or any establishment, wholly or substantially financed by that Government, or any local authority, other than a Cantonment Board, the State Government.

(c) “barrier” means any factor including communicational, cultural, economic, environmental, institutional, political, social, attitudinal or structural factors which hampers the full and effective participation of persons with disabilities in society;

(d) “care-giver” means any person including parents and other family Members who with or without payment provides care, support or assistance to a person with disability;

(e) “certifying authority” means an authority designated under sub-section (1) of section 57;

(f) “communication” includes means and formats of communication, languages, display of text, Braille, tactile communication, signs, large print, accessible multimedia, written, audio, video, visual displays, sign language, plain-language, human-reader, augmentative and alternative modes and accessible information and communication technology;

(g) “competent authority” means an authority appointed under section 49;

(h) “discrimination” in relation to disability, means any distinction, exclusion, restriction on the basis of disability which is the purpose or effect of impairing or nullifying the recognition, enjoyment or exercise on an equal basis with others of all human rights and fundamental freedoms in the political, economic, social, cultural, civil or any other field and includes all forms of discrimination and denial of reasonable accommodation;

(i) "establishment" includes a Government establishment and private establishment;

(j) "Fund" means the National Fund constituted under section 86;

(k) "Government establishment" means a corporation established by or under a Central Act or State Act or an authority or a body owned or controlled or aided by the Government or a local authority or a Government company as defined in section 2 of the Companies Act, 2013 and includes a Department of the Government;

18 of 2013.

(l) "high support" means an intensive support, physical, psychological and otherwise, which may be required by a person with benchmark disability for daily activities, to take independent and informed decision to access facilities and participating in all areas of life including education, employment, family and community life and treatment and therapy;

(m) "inclusive education" means a system of education wherein students with and without disability learn together and the system of teaching and learning is suitably adapted to meet the learning needs of different types of students with disabilities;

(n) "information and communication technology" includes all services and innovations relating to information and communication, including telecom services, web based services, electronic and print services, digital and virtual services;

(o) "institution" means an institution for the reception, care, protection, education, training, rehabilitation and any other activities for persons with disabilities;

(p) "local authority" means a Municipality or a Panchayat, as defined in clause (e) and clause (f) of article 243P of the Constitution; a Cantonment Board constituted under the Cantonments Act, 2006; and any other authority established under an Act of Parliament or a State Legislature to administer the civic affairs;

41 of 2006.

(q) "notification" means a notification published in the Official Gazette and the expression "notify" or "notified" shall be construed accordingly;

(r) "person with benchmark disability" means a person with not less than forty per cent. of a specified disability where specified disability has not been defined in measurable terms and includes a person with disability where specified disability has been defined in measurable terms, as certified by the certifying authority;

(s) "person with disability" means a person with long term physical, mental, intellectual or sensory impairment which, in interaction with barriers, hinders his full and effective participation in society equally with others;

(t) "person with disability having high support needs" means a person with benchmark disability certified under clause (a) of sub-section (2) of section 58 who needs high support;

(u) "prescribed" means prescribed by rules made under this Act;

(v) "private establishment" means a company, firm, cooperative or other society, associations, trust, agency, institution, organisation, union, factory or such other establishment as the appropriate Government may, by notification, specify;

(w) "public building" means a Government or private building, used or accessed by the public at large, including a building used for educational or vocational purposes, workplace, commercial activities, public utilities, religious, cultural, leisure or recreational activities, medical or health services, law enforcement agencies, reformatories or judicial foras, railway stations or platforms, roadways bus stands or terminus, airports or waterways;

(x) "public facilities and services" includes all forms of delivery of services to the public at large, including housing, educational and vocational trainings, employment

and career advancement, shopping or marketing, religious, cultural, leisure or recreational, medical, health and rehabilitation, banking, finance and insurance, communication, postal and information, access to justice, public utilities, transportation;

(y) "reasonable accommodation" means necessary and appropriate modification and adjustments, without imposing a disproportionate or undue burden in a particular case, to ensure to persons with disabilities the enjoyment or exercise of rights equally with others;

(z) "registered organisation" means an association of persons with disabilities or a disabled person organisation, association of parents of persons with disabilities, association of persons with disabilities and family members, or a voluntary or non-governmental or charitable organisation or trust, society, or non-profit company working for the welfare of the persons with disabilities, duly registered under an Act of Parliament or a State Legislature;

(za) "rehabilitation" refers to a process aimed at enabling persons with disabilities to attain and maintain optimal, physical, sensory, intellectual, psychological environmental or social function levels;

(zb) "Special Employment Exchange" means any office or place established and maintained by the Government for the collection and furnishing of information, either by keeping of registers or otherwise, regarding—

(i) persons who seek to engage employees from amongst the persons with disabilities;

(ii) persons with benchmark disability who seek employment;

(iii) vacancies to which persons with benchmark disabilities seeking employment may be appointed;

(zc) "specified disability" means the disabilities as specified in the Schedule;

(zd) "transportation systems" includes road transport, rail transport, air transport, water transport, para transit systems for the last mile connectivity, road and street infrastructure, etc.;

(ze) "universal design" means the design of products, environments, programmes and services to be usable by all people to the greatest extent possible, without the need for adaptation or specialised design and shall apply to assistive devices including advanced technologies for particular group of persons with disabilities.

## CHAPTER II

### RIGHTS AND ENTITLEMENTS

Equality and non-discrimination.

3. (1) The appropriate Government shall ensure that the persons with disabilities enjoy the right to equality, life with dignity and respect for his or her integrity equally with others.

(2) The appropriate Government shall take steps to utilise the capacity of persons with disabilities by providing appropriate environment.

(3) No person with disability shall be discriminated on the ground of disability, unless it is shown that the impugned act or omission is a proportionate means of achieving a legitimate aim.

(4) No person shall be deprived of his or her personal liberty only on the ground of disability.

(5) The appropriate Government shall take necessary steps to ensure reasonable accommodation for persons with disabilities.

4. (1) The appropriate Government and the local authorities shall take measures to ensure that the women and children with disabilities enjoy their rights equally with others.

Women and children with disabilities.

(2) The appropriate Government and local authorities shall ensure that all children with disabilities shall have right on an equal basis to freely express their views on all matters affecting them and provide them appropriate support keeping in view their age and disability.”

5. (1) The persons with disabilities shall have the right to live in the community.

Community life.

(2) The appropriate Government shall endeavour that the persons with disabilities are,—

(a) not obliged to live in any particular living arrangement; and

(b) given access to a range of in-house, residential and other community support services, including personal assistance necessary to support living with due regard to age and gender.

6. (1) The appropriate Government shall take measures to protect persons with disabilities from being subjected to torture, cruel, inhuman or degrading treatment.

Protection from cruelty and inhuman treatment.

(2) No person with disability shall be a subject of any research without,—

(i) his or her free and informed consent obtained through accessible modes, means and formats of communication; and

(ii) prior permission of a Committee for Research on Disability constituted in the prescribed manner for the purpose by the appropriate Government in which not less than half of the Members shall themselves be either persons with disabilities or Members of the registered organisation as defined under clause (z) of section 2.

7. (1) The appropriate Government shall take measures to protect persons with disabilities from all forms of abuse, violence and exploitation and to prevent the same, shall—

Protection from abuse, violence and exploitation.

(a) take cognizance of incidents of abuse, violence and exploitation and provide legal remedies available against such incidents;

(b) take steps for avoiding such incidents and prescribe the procedure for its reporting;

(c) take steps to rescue, protect and rehabilitate victims of such incidents; and

(d) create awareness and make available information among the public.

(2) Any person or registered organisation who or which has reason to believe that an act of abuse, violence or exploitation has been, or is being, or is likely to be committed against any person with disability, may give information about it to the Executive Magistrate within the local limits of whose jurisdiction such incidents occur.

(3) The Executive Magistrate on receipt of such information, shall take immediate steps to stop or prevent its occurrence, as the case may be, or pass such order as he deems fit for the protection of such person with disability including an order—

(a) to rescue the victim of such act, authorising the police or any organisation working for persons with disabilities to provide for the safe custody or rehabilitation of such person, or both, as the case may be;

(b) for providing protective custody to the person with disability, if such person so desires;

(c) to provide maintenance to such person with disability.

(4) Any police officer who receives a complaint or otherwise comes to know of abuse, violence or exploitation towards any person with disability shall inform the aggrieved person of—

(a) his or her right to apply for protection under sub-section (2) and the particulars of the Executive Magistrate having jurisdiction to provide assistance;

(b) the particulars of the nearest organisation or institution working for the rehabilitation of persons with disabilities;

(c) the right to free legal aid; and

(d) the right to file a complaint under the provisions of this Act or any other law dealing with such offence:

Provided that nothing in this section shall be construed in any manner as to relieve the police officer from his duty to proceed in accordance with law upon receipt of information as to the commission of a cognizable offence.

(5) If the Executive Magistrate finds that the alleged act or behaviour constitutes an offence under the Indian Penal Code, or under any other law for the time being in force, he may forward the complaint to that effect to the Judicial or Metropolitan Magistrate, as the case may be, having jurisdiction in the matter.

45 of 1860.

Protection and safety.

8. (1) The persons with disabilities shall have equal protection and safety in situations of risk, armed conflict, humanitarian emergencies and natural disasters.

(2) The National Disaster Management Authority and the State Disaster Management Authority shall take appropriate measures to ensure inclusion of persons with disabilities in its disaster management activities as defined under clause (e) of section 2 of the Disaster Management Act, 2005 for the safety and protection of persons with disabilities.

53 of 2005.

(3) The District Disaster Management Authority constituted under section 25 of the Disaster Management Act, 2005 shall maintain record of details of persons with disabilities in the district and take suitable measures to inform such persons of any situations of risk so as to enhance disaster preparedness.

53 of 2005.

(4) The authorities engaged in reconstruction activities subsequent to any situation of risk, armed conflict or natural disasters shall undertake such activities, in consultation with the concerned State Commissioner, in accordance with the accessibility requirements of persons with disabilities.

Home and family.

9. (1) No child with disability shall be separated from his or her parents on the ground of disability except on an order of competent court, if required, in the best interest of the child.

(2) Where the parents are unable to take care of a child with disability, the competent court shall place such child with his or her near relations, and failing that within the community in a family setting or in exceptional cases in shelter home run by the appropriate Government or non-governmental organisation, as may be required.

Reproductive rights.

10. (1) The appropriate Government shall ensure that persons with disabilities have access to appropriate information regarding reproductive and family planning.

(2) No person with disability shall be subject to any medical procedure which leads to infertility without his or her free and informed consent.

Accessibility in voting.

11. The Election Commission of India and the State Election Commissions shall ensure that all polling stations are accessible to persons with disabilities and all materials related to the electoral process are easily understandable by and accessible to them.

Access to justice.

12. (1) The appropriate Government shall ensure that persons with disabilities are able to exercise the right to access any court, tribunal, authority, commission or any other body having judicial or quasi-judicial or investigative powers without discrimination on the basis of disability.

(2) The appropriate Government shall take steps to put in place suitable support measures for persons with disabilities specially those living outside family and those disabled requiring high support for exercising legal rights.

39 of 1987. (3) The National Legal Services Authority and the State Legal Services Authorities constituted under the Legal Services Authorities Act, 1987 shall make provisions including reasonable accommodation to ensure that persons with disabilities have access to any scheme, programme, facility or service offered by them equally with others.

(4) The appropriate Government shall take steps to—

(a) ensure that all their public documents are in accessible formats;

(b) ensure that the filing departments, registry or any other office of records are supplied with necessary equipment to enable filing, storing and referring to the documents and evidence in accessible formats; and

(c) make available all necessary facilities and equipment to facilitate recording of testimonies, arguments or opinion given by persons with disabilities in their preferred language and means of communication.

13. (1) The appropriate Government shall ensure that the persons with disabilities have right, equally with others, to own or inherit property, movable or immovable, control their financial affairs and have access to bank loans, mortgages and other forms of financial credit.

Legal capacity.

(2) The appropriate Government shall ensure that the persons with disabilities enjoy legal capacity on an equal basis with others in all aspects of life and have the right to equal recognition everywhere as any other person before the law.

(3) When a conflict of interest arises between a person providing support and a person with disability in a particular financial, property or other economic transaction, then such supporting person shall abstain from providing support to the person with disability in that transaction:

Provided that there shall not be a presumption of conflict of interest just on the basis that the supporting person is related to the person with disability by blood, affinity or adoption.

(4) A person with disability may alter, modify or dismantle any support arrangement and seek the support of another:

Provided that such alteration, modification or dismantling shall be prospective in nature and shall not nullify any third party transaction entered into by the person with disability with the aforesaid support arrangement.

(5) Any person providing support to the person with disability shall not exercise undue influence and shall respect his or her autonomy, dignity and privacy.

14. (1) Notwithstanding anything contained in any other law for the time being in force, on and from the date of commencement of this Act, where a district court or any designated authority, as notified by the State Government, finds that a person with disability, who had been provided adequate and appropriate support but is unable to take legally binding decisions, may be provided further support of a limited guardian to take legally binding decisions on his behalf in consultation with such person, in such manner, as may be prescribed by the State Government:

Provision for guardianship.

Provided that the District Court or the designated authority, as the case may be, may grant total support to the person with disability requiring such support or where the limited guardianship is to be granted repeatedly, in which case, the decision regarding the support to be provided shall be reviewed by the Court or the designated authority, as the case may be, to determine the nature and manner of support to be provided.

*Explanation.*—For the purposes of this sub-section, “limited guardianship” means a system of joint decision which operates on mutual understanding and trust between the guardian and the person with disability, which shall be limited to a specific period and for specific decision and situation and shall operate in accordance to the will of the person with disability.

(2) On and from the date of commencement of this Act, every guardian appointed under any provision of any other law for the time being in force, for a person with disability shall be deemed to function as a limited guardian.

(3) Any person with disability aggrieved by the decision of the designated authority appointing a legal guardian may prefer an appeal to such appellate authority, as may be notified by the State Government for the purpose.

Designation of  
authorities to  
support.

15. (1) The appropriate Government shall designate one or more authorities to mobilise the community and create social awareness to support persons with disabilities in exercise of their legal capacity.

(2) The authority designated under sub-section (1) shall take measures for setting up suitable support arrangements to exercise legal capacity by persons with disabilities living in institutions and those with high support needs and any other measures as may be required.

### CHAPTER III

#### EDUCATION

Duty of  
educational  
institutions.

16. The appropriate Government and the local authorities shall endeavour that all educational institutions funded or recognised by them provide inclusive education to the children with disabilities and towards that end shall—

(i) admit them without discrimination and provide education and opportunities for sports and recreation activities equally with others;

(ii) make building, campus and various facilities accessible;

(iii) provide reasonable accommodation according to the individual's requirements;

(iv) provide necessary support individualised or otherwise in environments that maximise academic and social development consistent with the goal of full inclusion;

(v) ensure that the education to persons who are blind or deaf or both is imparted in the most appropriate languages and modes and means of communication;

(vi) detect specific learning disabilities in children at the earliest and take suitable pedagogical and other measures to overcome them;

(vii) monitor participation, progress in terms of attainment levels and completion of education in respect of every student with disability;

(viii) provide transportation facilities to the children with disabilities and also the attendant of the children with disabilities having high support needs.

Specific  
measures to  
promote and  
facilitate  
inclusive  
education.

17. The appropriate Government and the local authorities shall take the following measures for the purpose of section 16, namely:—

(a) to conduct survey of school going children in every five years for identifying children with disabilities, ascertaining their special needs and the extent to which these are being met:

Provided that the first survey shall be conducted within a period of two years from the date of commencement of this Act;

(b) to establish adequate number of teacher training institutions;

(c) to train and employ teachers, including teachers with disability who are qualified in sign language and Braille and also teachers who are trained in teaching children with intellectual disability;

(d) to train professionals and staff to support inclusive education at all levels of school education;



(e) to establish adequate number of resource centres to support educational institutions at all levels of school education;

(f) to promote the use of appropriate augmentative and alternative modes including means and formats of communication, Braille and sign language to supplement the use of one's own speech to fulfill the daily communication needs of persons with speech, communication or language disabilities and enables them to participate and contribute to their community and society;

(g) to provide books, other learning materials and appropriate assistive devices to students with benchmark disabilities free of cost up to the age of eighteen years;

(h) to provide scholarships in appropriate cases to students with benchmark disability;

(i) to make suitable modifications in the curriculum and examination system to meet the needs of students with disabilities such as extra time for completion of examination paper, facility of scribe or amanuensis, exemption from second and third language courses;

(j) to promote research to improve learning; and

(k) any other measures, as may be required.

18. The appropriate Government and the local authorities shall take measures to promote, protect and ensure participation of persons with disabilities in adult education and continuing education programmes equally with others. Adult education.

#### CHAPTER IV

##### SKILL DEVELOPMENT AND EMPLOYMENT

19. (1) The appropriate Government shall formulate schemes and programmes including provision of loans at concessional rates to facilitate and support employment of persons with disabilities especially for their vocational training and self-employment. Vocational training and self-employment.

(2) The schemes and programmes referred to in sub-section (1) shall provide for—

(a) inclusion of person with disability in all mainstream formal and non-formal vocational and skill training schemes and programmes;

(b) to ensure that a person with disability has adequate support and facilities to avail specific training;

(c) exclusive skill training programmes for persons with disabilities with active links with the market, for those with developmental, intellectual, multiple disabilities and autism;

(d) loans at concessional rates including that of microcredit;

(e) marketing the products made by persons with disabilities; and

(f) maintenance of disaggregated data on the progress made in the skill training and self-employment, including persons with disabilities.

20. (1) No Government establishment shall discriminate against any person with disability in any matter relating to employment. Non-discrimination in employment.

Provided that the appropriate Government may, having regard to the type of work carried on in any establishment, by notification and subject to such conditions, if any, exempt any establishment from the provisions of this section.

(2) Every Government establishment shall provide reasonable accommodation and appropriate barrier free and conducive environment to employees with disability.

(3) No promotion shall be denied to a person merely on the ground of disability.

(4) No Government establishment shall dispense with or reduce in rank, an employee who acquires a disability during his or her service:

Provided that, if an employee after acquiring disability is not suitable for the post he was holding, shall be shifted to some other post with the same pay scale and service benefits:

Provided further that if it is not possible to adjust the employee against any post, he may be kept on a supernumerary post until a suitable post is available or he attains the age of superannuation, whichever is earlier.

(5) The appropriate Government may frame policies for posting and transfer of employees with disabilities.

Equal  
opportunity  
policy.

21. (1) Every establishment shall notify equal opportunity policy detailing measures proposed to be taken by it in pursuance of the provisions of this Chapter in the manner as may be prescribed by the Central Government.

(2) Every establishment shall register a copy of the said policy with the Chief Commissioner or the State Commissioner, as the case may be.

Maintenance  
of records.

22. (1) Every establishment shall maintain records of the persons with disabilities in relation to the matter of employment, facilities provided and other necessary information in compliance with the provisions of this Chapter in such form and manner as may be prescribed by the Central Government.

(2) Every employment exchange shall maintain records of persons with disabilities seeking employment.

(3) The records maintained under sub-section (1) shall be open to inspection at all reasonable hours by such persons as may be authorised in their behalf by the appropriate Government.

Appointment  
of Grievance  
Redressal  
Officer.

23. (1) Every Government establishment shall appoint a Grievance Redressal Officer for the purpose of section 19 and shall inform the Chief Commissioner or the State Commissioner, as the case may be, about the appointment of such officer.

(2) Any person aggrieved with the non-compliance of the provisions of section 20, may file a complaint with the Grievance Redressal Officer, who shall investigate it and shall take up the matter with the establishment for corrective action.

(3) The Grievance Redressal Officer shall maintain a register of complaints in the manner as may be prescribed by the Central Government, and every complaint shall be inquired within two weeks of its registration.

(4) If the aggrieved person is not satisfied with the action taken on his or her complaint, he or she may approach the District-Level Committee on disability.

#### CHAPTER V

##### SOCIAL SECURITY, HEALTH, REHABILITATION AND RECREATION

Social security.

24. (1) The appropriate Government shall within the limit of its economic capacity and development formulate necessary schemes and programmes to safeguard and promote the right of persons with disabilities for adequate standard of living to enable them to live independently or in the community:

Provided that the quantum of assistance to the persons with disabilities under such schemes and programmes shall be at least twenty-five per cent. higher than the similar schemes applicable to others.

(2) The appropriate Government while devising these schemes and programmes shall give due consideration to the diversity of disability, gender, age, and socio-economic status.

(3) The schemes under sub-section (1) shall provide for,—

(a) community centres with good living conditions in terms of safety, sanitation, health care and counselling;

(b) facilities for persons including children with disabilities who have no family or have been abandoned, or are without shelter or livelihood;

(c) support during natural or man-made disasters and in areas of conflict;

(d) support to women with disability for livelihood and for upbringing of their children;

(e) access to safe drinking water and appropriate and accessible sanitation facilities especially in urban slums and rural areas;

(f) provisions of aids and appliances, medicine and diagnostic services and corrective surgery free of cost to persons with disabilities with such income ceiling as may be notified;

(g) disability pension to persons with disabilities subject to such income ceiling as may be notified;

(h) unemployment allowance to persons with disabilities registered with Special Employment Exchange for more than two years and who could not be placed in any gainful occupation;

(i) care-giver allowance to persons with disabilities with high support needs;

(j) comprehensive insurance scheme for persons with disability, not covered under the Employees State Insurance Schemes, or any other statutory or Government-sponsored insurance schemes;

(k) any other matter which the appropriate Government may think fit.

25. (1) The appropriate Government and the local authorities shall take necessary measures for the persons with disabilities to provide,— Healthcare.

(a) free healthcare in the vicinity specially in rural area subject to such family income as may be notified;

(b) barrier-free access in all parts of Government and private hospitals and other healthcare institutions and centres;

(c) priority in attendance and treatment.

(2) The appropriate Government and the local authorities shall take measures and make schemes or programmes to promote healthcare and prevent the occurrence of disabilities and for the said purpose shall—

(a) undertake or cause to be undertaken surveys, investigations and research concerning the cause of occurrence of disabilities;

(b) promote various methods for preventing disabilities;

(c) screen all the children at least once in a year for the purpose of identifying "at-risk" cases;

(d) provide facilities for training to the staff at the primary health centres;

(e) sponsor or cause to be sponsored awareness campaigns and disseminate or cause to be disseminated information for general hygiene, health and sanitation;

(f) take measures for pre-natal, perinatal and post-natal care of mother and child;

(g) educate the public through the pre-schools, schools, primary health centres, village level workers and *anganwadi* workers;

(h) create awareness amongst the masses through television, radio and other mass media on the causes of disabilities and the preventive measures to be adopted;

(i) healthcare during the time of natural disasters and other situations of risk;

(j) essential medical facilities for life saving emergency treatment and procedures;

and

(k) sexual and reproductive healthcare especially for women with disability.

26. The appropriate Government shall, by notification, make insurance schemes for their employees with disabilities. Insurance schemes.

27. (1) The appropriate Government and the local authorities shall within their economic capacity and development, undertake or cause to be undertaken services and programmes of Rehabilitation.

rehabilitation, particularly in the areas of health, education and employment for all persons with disabilities.

(2) For the purposes of sub-section (1), the appropriate Government and the local authorities may grant financial assistance to non-Governmental Organisations.

(3) The appropriate Government and the local authorities, while formulating rehabilitation policies shall consult the non-Governmental Organisations working for the cause of persons with disabilities.

Research and development.

28. The appropriate Government shall initiate or cause to be initiated research and development through individuals and institutions on issues which shall enhance habilitation and rehabilitation and on such other issues which are necessary for the empowerment of persons with disabilities.

Culture and recreation.

29. The appropriate Government and the local authorities shall take measures to promote and protect the rights of all persons with disabilities to have a cultural life and to participate in recreational activities equally with others which include,—

(a) facilities, support and sponsorships to artists and writers with disability to pursue their interests and talents;

(b) establishment of a disability history museum which chronicles and interprets the historical experiences of persons with disabilities;

(c) making art accessible to persons with disabilities;

(d) promoting recreation centres, and other associational activities;

(e) facilitating participation in scouting, dancing, art classes, outdoor camps and adventure activities;

(f) redesigning courses in cultural and arts subjects to enable participation and access for persons with disabilities;

(g) developing technology, assistive devices and equipments to facilitate access and inclusion for persons with disabilities in recreational activities; and

(h) ensuring that persons with hearing impairment can have access to television programmes with sign language interpretation or sub-titles.

Sporting activities.

30. (1) The appropriate Government shall take measures to ensure effective participation in sporting activities of the persons with disabilities.

(2) The sports authorities shall accord due recognition to the right of persons with disabilities to participate in sports and shall make due provisions for the inclusion of persons with disabilities in their schemes and programmes for the promotion and development of sporting talents.

(3) Without prejudice to the provisions contained in sub-sections (1) and (2), the appropriate Government and the sports authorities shall take measures to,—

(a) restructure courses and programmes to ensure access, inclusion and participation of persons with disabilities in all sporting activities;

(b) redesign and support infrastructure facilities of all sporting activities for persons with disabilities;

(c) develop technology to enhance potential, talent, capacity and ability in sporting activities of all persons with disabilities;

(d) provide multi-sensory essentials and features in all sporting activities to ensure effective participation of all persons with disabilities;

(e) allocate funds for development of state of art sport facilities for training of persons with disabilities;

(f) promote and organise disability specific sporting events for persons with disabilities and also facilitate awards to the winners and other participants of such sporting events.

## CHAPTER VI

## SPECIAL PROVISIONS FOR PERSONS WITH BENCHMARK DISABILITIES

35 of 2009.

31. (1) Notwithstanding anything contained in the Rights of Children to Free and Compulsory Education Act, 2009, every child with benchmark disability between the age of six to eighteen years shall have the right to free education in a neighbourhood school, or in a special school, of his choice.

Free education for children with benchmark disabilities.

(2) The appropriate Government and local authorities shall ensure that every child with benchmark disability has access to free education in an appropriate environment till he attains the age of eighteen years.

32. (1) All Government institutions of higher education and other higher education institutions receiving aid from the Government shall reserve not less than five per cent. seats for persons with benchmark disabilities.

Reservation in higher educational institutions.

(2) The persons with benchmark disabilities shall be given an upper age relaxation of five years for admission in institutions of higher education.

33. The appropriate Government shall—

Identification of posts for reservation.

(i) identify posts in the establishments which can be held by respective category of persons with benchmark disabilities in respect of the vacancies reserved in accordance with the provisions of section 34;

(ii) constitute an expert committee with representation of persons with benchmark disabilities for identification of such posts; and

(iii) undertake periodic review of the identified posts at an interval not exceeding three years.

34. (1) Every appropriate Government shall appoint in every Government establishment, not less than four per cent. of the total number of vacancies in the cadre strength in each group of posts meant to be filled with persons with benchmark disabilities of which, one per cent. each shall be reserved for persons with benchmark disabilities under clauses (a), (b) and (c) and one per cent. for persons with benchmark disabilities under clauses (d) and (e), namely:—

Reservation.

(a) blindness and low vision;

(b) deaf and hard of hearing;

(c) locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy;

(d) autism, intellectual disability, specific learning disability and mental illness;

(e) multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the posts identified for each disabilities:

Provided that the reservation in promotion shall be in accordance with such instructions as are issued by the appropriate Government from time to time:

Provided further that the appropriate Government, in consultation with the Chief Commissioner or the State Commissioner, as the case may be, may, having regard to the type of work carried out in any Government establishment, by notification and subject to such conditions, if any, as may be specified in such notifications exempt any Government establishment from the provisions of this section.

(2) Where in any recruitment year any vacancy cannot be filled up due to non-availability of a suitable person with benchmark disability or for any other sufficient reasons, such vacancy shall be carried forward in the succeeding recruitment year and if in the succeeding recruitment year also suitable person with benchmark disability is not available, it may first be filled by interchange among the five categories and only when there is no person with disability available for the post in that year, the employer shall fill up the vacancy by appointment of a person, other than a person with disability:

Provided that if the nature of vacancies in an establishment is such that a given category of person cannot be employed, the vacancies may be interchanged among the five categories with the prior approval of the appropriate Government.

(3) The appropriate Government may, by notification, provide for such relaxation of upper age limit for employment of persons with benchmark disability, as it thinks fit.

Incentives to employers in private sector.

35. The appropriate Government and the local authorities shall, within the limit of their economic capacity and development, provide incentives to employer in private sector to ensure that at least five per cent. of their work force is composed of persons with benchmark disability.

Special employment exchange.

36. The appropriate Government may, by notification, require that from such date, the employer in every establishment shall furnish such information or return as may be prescribed by the Central Government in relation to vacancies appointed for persons with benchmark disability that have occurred or are about to occur in that establishment to such special employment exchange as may be notified by the Central Government and the establishment shall thereupon comply with such requisition.

Special schemes and development programmes.

37. The appropriate Government and the local authorities shall, by notification, make schemes in favour of persons with benchmark disabilities, to provide,—

(a) five per cent. reservation in allotment of agricultural land and housing in all relevant schemes and development programmes, with appropriate priority to women with benchmark disabilities;

(b) five per cent. reservation in all poverty alleviation and various developmental schemes with priority to women with benchmark disabilities;

(c) five per cent. reservation in allotment of land on concessional rate, where such land is to be used for the purpose of promoting housing, shelter, setting up of occupation, business, enterprise, recreation centres and production centres.

## CHAPTER VII

### SPECIAL PROVISIONS FOR PERSONS WITH DISABILITIES WITH HIGH SUPPORT NEEDS

Special provisions for persons with disabilities with high support.

38. (1) Any person with benchmark disability, who considers himself to be in need of high support, or any person or organisation on his or her behalf, may apply to an authority, to be notified by the appropriate Government, requesting to provide high support.

(2) On receipt of an application under sub-section (1), the authority shall refer it to an Assessment Board consisting of such Members as may be prescribed by the Central Government.

(3) The Assessment Board shall assess the case referred to it under sub-section (1) in such manner as may be prescribed by the Central Government, and shall send a report to the authority certifying the need of high support and its nature.

(4) On receipt of a report under sub-section (3), the authority shall take steps to provide support in accordance with the report and subject to relevant schemes and orders of the appropriate Government in this behalf.

## CHAPTER VIII

### DUTIES AND RESPONSIBILITIES OF APPROPRIATE GOVERNMENTS

Awareness campaigns.

39. (1) The appropriate Government, in consultation with the Chief Commissioner or the State Commissioner, as the case may be, shall conduct, encourage, support or promote awareness campaigns and sensitisation programmes to ensure that the rights of the persons with disabilities provided under this Act are protected.

(2) The programmes and campaigns specified under sub-section (1) shall also,—

(a) promote values of inclusion, tolerance, empathy and respect for diversity;

(b) advance recognition of the skills, merits and abilities of persons with disabilities and of their contributions to the workforce, labour market and professional fee;

(c) foster respect for the decisions made by persons with disabilities on all matters related to family life, relationships, bearing and raising children;

(d) provide orientation and sensitisation at the school, college, University and professional training level on the human condition of disability and the rights of persons with disabilities;

(e) provide orientation and sensitisation on disabling conditions and rights of persons with disabilities to employers, administrators and co-workers;

(f) ensure that the rights of persons with disabilities are included in the curriculum in Universities, colleges and schools.

40. The Central Government shall, in consultation with the Chief Commissioner, formulate rules for persons with disabilities laying down the standards of accessibility for the physical environment, transportation, information and communications, including appropriate technologies and systems, and other facilities and services provided to the public in urban and rural areas. Accessibility.

41. (1) The appropriate Government shall take suitable measures to provide,— Access to transport.

(a) facilities for persons with disabilities at bus stops, railway stations and airports conforming to the accessibility standards relating to parking spaces, toilets, ticketing counters and ticketing machines;

(b) access to all modes of transport that conform the design standards, including retrofitting old modes of transport, wherever technically feasible and safe for persons with disabilities, economically viable and without entailing major structural changes in design;

(c) accessible roads to address mobility necessary for persons with disabilities.

(2) The appropriate Government shall develop schemes programmes to promote the personal mobility of persons with disabilities at affordable cost to provide for,—

(a) incentives and concessions;

(b) retrofitting of vehicles; and

(c) personal mobility assistance.

42. The appropriate Government shall take measures to ensure that,— Access to information and communication technology.

(i) all contents available in audio, print and electronic media are in accessible format;

(ii) persons with disabilities have access to electronic media by providing audio description, sign language interpretation and close captioning;

(iii) electronic goods and equipment which are meant for every day use are available in universal design.

43. The appropriate Government shall take measures to promote development, production and distribution of universally designed consumer products and accessories for general use for persons with disabilities. Consumer goods.

44. (1) No establishment shall be granted permission to build any structure if the building plan does not adhere to the rules formulated by the Central Government under section 40. Mandatory observance of accessibility norms.

(2) No establishment shall be issued a certificate of completion or allowed to take occupation of a building unless it has adhered to the rules formulated by the Central Government.

45. (1) All existing public buildings shall be made accessible in accordance with the rules formulated by the Central Government within a period not exceeding five years from the date of notification of such rules: Time limit for making existing infrastructure and premises accessible and action for that purpose.

Provided that the Central Government may grant extension of time to the States on a case to case basis for adherence to this provision depending on their state of preparedness and other related parameters.

(2) The appropriate Government and the local authorities shall formulate and publish an action plan based on prioritisation, for providing accessibility in all their buildings and spaces providing essential services such as all primary health centres, civil hospitals, schools, railway stations and bus stops.

Time limit for accessibility by service providers.

46. The service providers whether Government or private shall provide services in accordance with the rules on accessibility formulated by the Central Government under section 40 within a period of two years from the date of notification of such rules:

Provided that the Central Government in consultation with the Chief Commissioner may grant extension of time for providing certain category of services in accordance with the said rules.

Human resource development.

47. (1) Without prejudice to any function and power of Rehabilitation Council of India constituted under the Rehabilitation Council of India Act, 1992, the appropriate Government shall endeavour to develop human resource for the purposes of this Act and to that end shall,—

34 of 1992.

(a) mandate training on disability rights in all courses for the training of Panchayati Raj Members, legislators, administrators, police officials, judges and lawyers;

(b) induct disability as a component for all education courses for schools, colleges and University teachers, doctors, nurses, para-medical personnel, social welfare officers, rural development officers, asha workers, *anganwadi* workers, engineers, architects, other professionals and community workers;

(c) initiate capacity building programmes including training in independent living and community relationships for families, members of community and other stakeholders and care providers on care giving and support;

(d) ensure independence training for persons with disabilities to build community relationships on mutual contribution and respect;

(e) conduct training programmes for sports teachers with focus on sports, games, adventure activities;

(f) any other capacity development measures as may be required.

(2) All Universities shall promote teaching and research in disability studies including establishment of study centres for such studies.

(3) In order to fulfil the obligation stated in sub-section (1), the appropriate Government shall in every five years undertake a need based analysis and formulate plans for the recruitment, induction, sensitisation, orientation and training of suitable personnel to undertake the various responsibilities under this Act.

Social audit.

48. The appropriate Government shall undertake social audit of all general schemes and programmes involving the persons with disabilities to ensure that the scheme and programmes do not have an adverse impact upon the persons with disabilities and need the requirements and concerns of persons with disabilities.

#### CHAPTER IX

##### REGISTRATION OF INSTITUTIONS FOR PERSONS WITH DISABILITIES AND GRANTS TO SUCH INSTITUTIONS

Competent authority.

49. The State Government shall appoint an authority as it deems fit to be a competent authority for the purposes of this Chapter.

Registration.

50. Save as otherwise provided under this Act, no person shall establish or maintain any institution for persons with disabilities except in accordance with a certificate of registration issued in this behalf by the competent authority:

Provided that an institution for care of mentally ill persons, which holds a valid licence under section 8 of the Mental Health Act, 1987 or any other Act for the time being in force, shall not be required to be registered under this Act.

14 of 1987.



51. (1) Every application for a certificate of registration shall be made to the competent authority in such form and in such manner as may be prescribed by the State Government.

Application and grant of certificate of registration.

(2) On receipt of an application under sub-section (1), the competent authority shall make such enquiries as it may deem fit and on being satisfied that the applicant has complied with the requirements of this Act and the rules made thereunder, it shall grant a certificate of registration to the applicant within a period of ninety days of receipt of application and if not satisfied, the competent authority shall, by order, refuse to grant the certificate applied for:

Provided that before making any order refusing to grant a certificate, the competent authority shall give the applicant a reasonable opportunity of being heard and every order of refusal to grant a certificate shall be communicated to the applicant in writing.

(3) No certificate of registration shall be granted under sub-section (2) unless the institution with respect to which an application has been made is in a position to provide such facilities and meet such standards as may be prescribed by the State Government.

(4) The certificate of registration granted under sub-section (2),—

(a) shall, unless revoked under section 52 remain in force for such period as may be prescribed by the State Government;

(b) may be renewed from time to time for a like period; and

(c) shall be in such form and shall be subject to such conditions as may be prescribed by the State Government.

(5) An application for renewal of a certificate of registration shall be made not less than sixty days before the expiry of the period of validity.

(6) A copy of the certificate of registration shall be displayed by the institution in a conspicuous place.

(7) Every application made under sub-section (1) or sub-section (5) shall be disposed of by the competent authority within such period as may be prescribed by the State Government.

52. (1) The competent authority may, if it has reason to believe that the holder of a certificate of registration granted under sub-section (2) of section 51 has,—

Revocation of registration.

(a) made a statement in relation to any application for the issue or renewal of the certificate which is incorrect or false in material particulars; or

(b) committed or has caused to be committed any breach of rules or any conditions subject to which the certificate was granted,

it may, after making such inquiry, as it deems fit, by order, revoke the certificate:

Provided that no such order shall be made until an opportunity is given to the holder of the certificate to show cause as to why the certificate of registration shall not be revoked.

(2) Where a certificate of registration in respect of an institution has been revoked under sub-section (1), such institution shall cease to function from the date of such revocation:

Provided that where an appeal lies under section 53 against the order of revocation, such institution shall cease to function,—

(a) where no appeal has been preferred immediately on the expiry of the period prescribed for the filing of such appeal; or

(b) where such appeal has been preferred, but the order of revocation has been upheld, from the date of the order of appeal.

(3) On the revocation of a certificate of registration in respect of an institution, the competent authority may direct that any person with disability who is an inmate of such institution on the date of such revocation, shall be—

(a) restored to the custody of his or her parent, spouse or lawful guardian, as the case may be; or

(b) transferred to any other institution specified by the competent authority.

(4) Every institution which holds a certificate of registration which is revoked under this section shall, immediately after such revocation, surrender such certificate to the competent authority.

Appeal.

53. (1) Any person aggrieved by the order of the competent authority refusing to grant a certificate of registration or revoking a certificate of registration may, within such period as may be prescribed by the State Government, prefer an appeal to such appellate authority, as may be notified by the State Government against such refusal or revocation.

(2) The order of the appellate authority on such appeal shall be final.

Act not to apply to institutions established or maintained by Central or State Government.

54. Nothing contained in this Chapter shall apply to an institution for persons with disabilities established or maintained by the Central Government or a State Government.

Assistance to registered institutions

55. The appropriate Government may within the limits of their economic capacity and development, grant financial assistance to registered institutions to provide services and to implement the schemes and programmes in pursuance of the provisions of this Act.

## CHAPTER X

### CERTIFICATION OF SPECIFIED DISABILITIES

Guidelines for assessment of specified disabilities.

56. The Central Government shall notify guidelines for the purpose of assessing the extent of specified disability in a person.

Designation of certifying authorities.

57. (1) The appropriate Government shall designate persons, having requisite qualifications and experience, as certifying authorities, who shall be competent to issue the certificate of disability.

(2) The appropriate Government shall also notify the jurisdiction within which and the terms and conditions subject to which, the certifying authority shall perform its certification functions.

Procedure for certification.

58. (1) Any person with specified disability, may apply, in such manner as may be prescribed by the Central Government, to a certifying authority having jurisdiction, for issuing of a certificate of disability.

(2) On receipt of an application under sub-section (1), the certifying authority shall assess the disability of the concerned person in accordance with relevant guidelines notified under section 56, and shall, after such assessment, as the case may be,—

(a) issue a certificate of disability to such person, in such form as may be prescribed by the Central Government;

(b) inform him in writing that he has no specified disability.

(3) The certificate of disability issued under this section shall be valid across the country.

Appeal against a decision of certifying authority.

59. (1) Any person aggrieved with decision of the certifying authority, may appeal against such decision, within such time and in such manner as may be prescribed by the State Government, to such appellate authority as the State Government may designate for the purpose.

(2) On receipt of an appeal, the appellate authority shall decide the appeal in such manner as may be prescribed by the State Government.

## CHAPTER XI

## CENTRAL AND STATE ADVISORY BOARDS ON DISABILITY AND DISTRICT LEVEL COMMITTEE

60. (1) The Central Government shall, by notification, constitute a body to be known as the Central Advisory Board on Disability to exercise the powers conferred on, and to perform the functions assigned to it, under this Act.

Constitution  
of Central  
Advisory  
Board on  
Disability.

(2) The Central Advisory Board shall consist of,—

(a) the Minister in charge of Department of Disability Affairs in the Central Government, Chairperson, *ex officio*;

(b) the Minister of State in charge dealing with Department of Disability Affairs in the Ministry in the Central Government, Vice Chairperson, *ex officio*;

(c) three Members of Parliament, of whom two shall be elected by Lok Sabha and one by the Rajya Sabha, Members, *ex officio*;

(d) the Ministers in charge of Disability Affairs of all States and Administrators or Lieutenant Governors of the Union territories, Members, *ex officio*;

(e) Secretaries to the Government of India in charge of the Ministries or Departments of Disability Affairs, Social Justice and Empowerment, School Education and Literacy, and Higher Education, Women and Child Development, Expenditure, Personnel and Training, Administrative Reforms and Public Grievances, Health and Family Welfare, Rural Development, Panchayati Raj, Industrial Policy and Promotion, Urban Development, Housing and Urban Poverty Alleviation, Science and Technology, Communications and Information Technology, Legal Affairs, Public Enterprises, Youth Affairs and Sports, Road Transport and Highways and Civil Aviation, Members, *ex officio*;

(f) Secretary, National Institute of Transforming India (NITI) Aayog, Member, *ex officio*;

(g) Chairperson, Rehabilitation Council of India, Member, *ex officio*;

(h) Chairperson, National Trust for the Welfare of Persons with Autism, Cerebral Palsy, Mental Retardation and Multiple Disabilities, Member, *ex officio*;

(i) Chairman-cum-Managing Director, National Handicapped Finance Development Corporation, Member, *ex officio*;

(j) Chairman-cum-Managing Director, Artificial Limbs Manufacturing Corporation, Member, *ex officio*;

(k) Chairman, Railway Board, Member, *ex officio*;

(l) Director-General, Employment and Training, Ministry of Labour and Employment, Member, *ex officio*;

(m) Director, National Council for Educational Research and Training, Member, *ex officio*;

(n) Chairperson, National Council of Teacher Education, Member, *ex officio*;

(o) Chairperson, University Grants Commission, Member, *ex officio*;

(p) Chairperson, Medical Council of India, Member, *ex officio*;

(q) Directors of the following Institutes:—

(i) National Institute for the Visually Handicapped, Dehradun;

(ii) National Institute for the Mentally Handicapped, Secundrabad;

(iii) Pandit Deen Dayal Upadhyay Institute for the Physically Handicapped, New Delhi;

(iv) Ali Yavar Jung National Institute for the Hearing Handicapped, Mumbai;

- (v) National Institute for the Orthopaedically Handicapped, Kolkata;
  - (vi) National Institute of Rehabilitation Training and Research, Cuttack;
  - (vii) National Institute for Empowerment of Persons with Multiple Disabilities, Chennai;
  - (viii) National Institute for Mental Health and Sciences, Bangalore;
  - (ix) Indian Sign Language Research and Training Centre, New Delhi,
- Members, *ex officio*;
- (r) Members to be nominated by the Central Government,—

- (i) five Members who are experts in the field of disability and rehabilitation;
- (ii) ten Members, as far as practicable, being persons with disabilities, to represent non-Governmental Organisations concerned with disabilities or disabled persons organisations:

Provided that out of the ten Members nominated, at least, five Members shall be women and at least one person each shall be from the Scheduled Castes and the Scheduled Tribes;

- (iii) up to three representatives of national level chambers of commerce and industry;

(s) Joint Secretary to the Government of India dealing with the subject of disability policy, Member-Secretary, *ex officio*.

Terms and  
conditions of  
Service of  
members.

61. (1) Save as otherwise provided under this Act, a Member of the Central Advisory Board nominated under clause (r) of sub-section (2) of section 60 shall hold office for a term of three years from the date of his nomination:

Provided that such a Member shall, notwithstanding the expiration of his term, continue to hold office until his successor enters upon his office.

(2) The Central Government may, if it thinks fit, remove any Member nominated under clause (r) of sub-section (2) of section 60, before the expiry of his term of office after giving him a reasonable opportunity of showing cause against the same.

(3) A Member nominated under clause (r) of sub-section (2) of section 60 may at any time resign his office by writing under his hand addressed to the Central Government and the seat of the said Member shall thereupon become vacant.

(4) A casual vacancy in the Central Advisory Board shall be filled by a fresh nomination and the person nominated to fill the vacancy shall hold office only for the remainder of the term for which the Member in whose place he was so nominated.

(5) A Member nominated under sub-clause (i) or sub-clause (iii) of clause (r) of sub-section (2) of section 60 shall be eligible for renomination.

(6) The Members nominated under sub-clause (i) and sub-clause (ii) of clause (r) of sub-section (2) of section 60 shall receive such allowances as may be prescribed by the Central Government.

Disqualifications.

62. (1) No person shall be a Member of the Central Advisory Board, who —

(a) is, or at any time has been, adjudged insolvent or has suspended payment of his debts or has compounded with his creditors, or

(b) is of unsound mind and stands so declared by a competent court, or

(c) is, or has been, convicted of an offence which, in the opinion of the Central Government, involves moral turpitude, or

(d) is, or at any time has been, convicted of an offence under this Act, or

(e) has so abused his position in the opinion of the Central Government as a Member so as to render his continuance in the office is prejudicial interests of the general public.

(2) No order of removal shall be made by the Central Government under this section unless the Member concerned has been given a reasonable opportunity of showing cause against the same.

(3) Notwithstanding anything contained in sub-section (1) or sub-section (5) of section 61, a Member who has been removed under this section shall not be eligible for renomination as a Member.

63. If a Member of the Central Advisory Board becomes subject to any of the disqualifications specified in section 62, his seat shall become vacant.

Vacation of seats by Members.

64. The Central Advisory Board shall meet at least once in every six months and shall observe such rules of procedure in regard to the transaction of business at its meetings as may be prescribed.

Meetings of the Central Advisory Board on disability.

65. (1) Subject to the provisions of this Act, the Central Advisory Board on disability shall be the national-level consultative and advisory body on disability matters, and shall facilitate the continuous evolution of a comprehensive policy for the empowerment of persons with disabilities and the full enjoyment of rights.

Functions of Central Advisory Board on disability.

(2) In particular and without prejudice to the generality of the foregoing provisions, the Central Advisory Board on disability shall perform the following functions, namely:—

(a) advise the Central Government and the State Governments on policies, programmes, legislation and projects with respect to disability;

(b) develop a national policy to address issues concerning persons with disabilities;

(c) review and coordinate the activities of all Departments of the Government and other Governmental and non-Governmental Organisations which are dealing with matters relating to persons with disabilities;

(d) take up the cause of persons with disabilities with the concerned authorities and the international organisations with a view to provide for schemes and projects for the persons with disabilities in the national plans;

(e) recommend steps to ensure accessibility, reasonable accommodation, non-discrimination for persons with disabilities *vis-à-vis* information, services and the built environment and their participation in social life;

(f) monitor and evaluate the impact of laws, policies and programmes to achieve full participation of persons with disabilities; and

(g) such other functions as may be assigned from time to time by the Central Government.

66. (1) Every State Government shall, by notification, constitute a body to be known as the State Advisory Board on disability to exercise the powers conferred on, and to perform the function assigned to it, under this Act.

State Advisory Board on disability.

(2) The State Advisory Board shall consist of—

(a) the Minister in charge of the Department in the State Government dealing with disability matters, Chairperson, *ex officio*;

(b) the Minister of State or the Deputy Minister in charge of the Department in the State Government dealing with disability matters, if any, Vice-Chairperson, *ex officio*;

(c) secretaries to the State Government in charge of the Departments of Disability Affairs, School Education, Literacy and Higher Education, Women and Child Development, Finance, Personnel and Training, Health and Family Welfare, Rural Development, Panchayati Raj, Industrial Policy and Promotion, Labour and Employment, Urban Development, Housing and Urban Poverty Alleviation, Science and Technology, Information Technology, Public Enterprises, Youth Affairs and Sports, Road Transport and any other Department, which the State Government considers necessary, Members, *ex officio*;

(d) three Members of the State Legislature of whom two shall be elected by the Legislative Assembly and one by the Legislative Council, if any, and where there is no Legislative Council, three Members shall be elected by the Legislative Assembly, Members, *ex officio*;

(e) Members to be nominated by the State Government:—

(i) five Members who are experts in the field of disability and rehabilitation;

(ii) five Members to be nominated by the State Government by rotation to represent the districts in such manner as may be prescribed:

Provided that no nomination under this sub-clause shall be made except on the recommendation of the district administration concerned;

(iii) ten persons as far as practicable, being persons with disabilities, to represent non-Governmental Organisations or associations which are concerned with disabilities:

Provided that out of the ten persons nominated under this clause, at least, five shall be women and at least one person each shall be from the Scheduled Castes and the Scheduled Tribes;

(iv) not more than three representatives of the State Chamber of Commerce and Industry;

(f) officer not below the rank of Joint Secretary in the Department dealing with disability matters in the State Government, Member-Secretary, *ex officio*.

Terms and conditions of service of Members.

67. (1) Save as otherwise provided under this Act, a Member of the State Advisory Board nominated under clause (e) of sub-section (2) of section 66, shall hold office for a term of three years from the date of his nomination:

Provided that such a Member shall, notwithstanding the expiration of his term, continue to hold office until his successor enters upon his office.

(2) The State Government may, if it thinks fit, remove any Member nominated under clause (e) of sub-section (2) of section 66, before the expiry of his term of office after giving him a reasonable opportunity of showing cause against the same.

(3) A Member nominated under clause (e) of sub-section (2) of section 66 may at any time resign his office by writing under his hand addressed to the State Government and the seat of the said Member shall thereupon become vacant.

(4) A casual vacancy in the State Advisory Board shall be filled by a fresh nomination and the person nominated to fill the vacancy shall hold office only for the remainder of the term for which the Member in whose place he was so nominated.

(5) A Member nominated under sub-clause (i) or sub-clause (iii) of clause (e) of sub-section (2) of section 66 shall be eligible for renomination.

(6) the Members nominated under sub-clause (i) and sub-clause (ii) of clause (e) of sub-section (2) of section 66 shall receive such allowances as may be prescribed by the State Government.

Disqualification.

68. (1) No person shall be a Member of the State Advisory Board, who—

(a) is, or at any time has been, adjudged insolvent or has suspended payment of his debts or has compounded with his creditors, or

(b) is of unsound mind and stands so declared by a competent court, or

(c) is, or has been, convicted of an offence which, in the opinion of the State Government, involves moral turpitude, or

(d) is, or at any time has been, convicted of an offence under this Act, or

(e) has so abused in the opinion of the State Government his position as a Member as to render his continuance in the State Advisory Board detrimental to the interests of the general public.

(2) No order of removal shall be made by the State Government under this section unless the Member concerned has been given a reasonable opportunity of showing cause against the same.

(3) Notwithstanding anything contained in sub-section (1) or sub-section (5) of section 67, a Member who has been removed under this section shall not be eligible for renomination as a Member.

69. If a Member of the State Advisory Board becomes subject to any of the disqualifications specified in section 68 his seat shall become vacant.

Vacation of seats.

70. The State Advisory Board shall meet at least once in every six months and shall observe such rules or procedure in regard to the transaction of business at its meetings as may be prescribed by the State Government.

Meetings of State Advisory Board on disability.

71. (1) Subject to the provisions of this Act, the State Advisory Board shall be the State-level consultative and advisory body on disability matters, and shall facilitate the continuous evolution of a comprehensive policy for the empowerment of persons with disabilities and the full enjoyment of rights.

Functions of State Advisory Board on disability.

(2) In particular and without prejudice to the generality of the foregoing provisions, the State Advisory Board on disability shall perform the following functions, namely:—

(a) advise the State Government on policies, programmes, legislation and projects with respect to disability;

(b) develop a State policy to address issues concerning persons with disabilities;

(c) review and coordinate the activities of all Departments of the State Government and other Governmental and non-Governmental Organisations in the State which are dealing with matters relating to persons with disabilities;

(d) take up the cause of persons with disabilities with the concerned authorities and the international organisations with a view to provide for schemes and projects for the persons with disabilities in the State plans;

(e) recommend steps to ensure accessibility, reasonable accommodation, non-discrimination for persons with disabilities, services and the built environment and their participation in social life on an equal basis with others;

(f) monitor and evaluate the impact of laws, policies and programmes designed to achieve full participation of persons with disabilities; and

(g) such other functions as may be assigned from time to time by the State Government.

72. The State Government shall constitute District-level Committee on disability to perform such functions as may be prescribed by it.

District-level Committee on disability.

73. No act or proceeding of the Central Advisory Board on disability, a State Advisory Board on disability, or a District-level Committee on disability shall be called in question on the ground merely of the existence of any vacancy in or any defect in the constitution of such Board or Committee, as the case may be.

Vacancies not to invalidate proceedings.

## CHAPTER XII

### CHIEF COMMISSIONER AND STATE COMMISSIONER FOR PERSONS WITH DISABILITIES

74. (1) The Central Government may, by notification, appoint a Chief Commissioner for Persons with Disabilities (hereinafter referred to as the "Chief Commissioner") for the purposes of this Act.

Appointment of Chief Commissioner and Commissioners.

(2) The Central Government may, by notification appoint two Commissioners to assist the Chief Commissioner, of which one Commissioner shall be a persons with disability.

(3) A person shall not be qualified for appointment as the Chief Commissioner or Commissioner unless he has special knowledge or practical experience in respect of matters relating to rehabilitation.

(4) The salary and allowances payable to and other terms and conditions of service (including pension, gratuity and other retirement benefits) of the Chief Commissioner and Commissioners shall be such as may be prescribed by the Central Government.

(5) The Central Government shall determine the nature and categories of officers and other employees required to assist the Chief Commissioner in the discharge of his functions and provide the Chief Commissioner with such officers and other employees as it thinks fit.

(6) The officers and employees provided to the Chief Commissioner shall discharge their functions under the general superintendence and control of the Chief Commissioner.

(7) The salaries and allowances and other conditions of service of officers and employees shall be such as may be prescribed by the Central Government.

(8) The Chief Commissioner shall be assisted by an advisory committee comprising of not more than eleven members drawn from the experts from different disabilities in such manner as may be prescribed by the Central Government.

Functions of  
Chief  
Commissioner.

75. (1) The Chief Commissioner shall—

(a) identify, *suo motu* or otherwise, the provisions of any law or policy, programme and procedures, which are inconsistent with this Act and recommend necessary corrective steps;

(b) inquire, *suo motu* or otherwise, deprivation of rights of persons with disabilities and safeguards available to them in respect of matters for which the Central Government is the appropriate Government and take up the matter with appropriate authorities for corrective action;

(c) review the safeguards provided by or under this Act or any other law for the time being in force for the protection of rights of persons with disabilities and recommend measures for their effective implementation;

(d) review the factors that inhibit the enjoyment of rights of persons with disabilities and recommend appropriate remedial measures;

(e) study treaties and other international instruments on the rights of persons with disabilities and make recommendations for their effective implementation;

(f) undertake and promote research in the field of the rights of persons with disabilities;

(g) promote awareness of the rights of persons with disabilities and the safeguards available for their protection;

(h) monitor implementation of the provisions of this Act and schemes, programmes meant for persons with disabilities;

(i) monitor utilisation of funds disbursed by the Central Government for the benefit of persons with disabilities; and

(j) perform such other functions as the Central Government may assign.

(2) The Chief Commissioner shall consult the Commissioners on any matter while discharging its functions under this Act.

Action of  
appropriate  
authorities on  
recommendation  
of Chief  
Commissioner.

76. Whenever the Chief Commissioner makes a recommendation to an authority in pursuance of clause (b) of section 75, that authority shall take necessary action on it, and inform the Chief Commissioner of the action taken within three months from the date of receipt of the recommendation:

Provided that where an authority does not accept a recommendation, it shall convey reasons for non-acceptance to the Chief Commissioner within a period of three months, and shall also inform the aggrieved person.



77. (1) The Chief Commissioner shall, for the purpose of discharging his functions under this Act, have the same powers of a civil court as are vested in a court under the Code of Civil Procedure, 1908 while trying a suit, in respect of the following matters, namely:—

Powers of  
Chief  
Commissioner.

5 of 1908.

- (a) summoning and enforcing the attendance of witnesses;
- (b) requiring the discovery and production of any documents;
- (c) requisitioning any public record or copy thereof from any court or office;
- (d) receiving evidence on affidavits; and
- (e) issuing commissions for the examination of witnesses or documents.

(2) Every proceeding before the Chief Commissioner shall be a judicial proceeding within the meaning of sections 193 and 228 of the Indian Penal Code and the Chief Commissioner shall be deemed to be a civil court for the purposes of section 195 and Chapter XXVI of the Code of Criminal Procedure, 1973.

45 of 1860.

2 of 1974.

78. (1) The Chief Commissioner shall submit an annual report to the Central Government and may at any time submit special reports on any matter, which, in his opinion, is of such urgency or importance that it shall not be deferred till submission of the annual report.

Annual and  
special  
reports by  
Chief  
Commissioner.

(2) The Central Government shall cause the annual and the special reports of the Chief Commissioner to be laid before each House of Parliament, along with a memorandum of action taken or proposed to be taken on his recommendations and the reasons for non-acceptance the recommendations, if any.

(3) The annual and special reports shall be prepared in such form, manner and contain such details as may be prescribed by the Central Government.

79. (1) The State Government may, by notification, appoint a State Commissioner for Persons with Disabilities (hereinafter referred to as the "State Commissioner") for the purposes of this Act.

Appointment  
of State  
Commissioner  
in States.

(2) A person shall not be qualified for appointment as the State Commissioner unless he has special knowledge or practical experience in respect of matters relating to rehabilitation.

(3) The salary and allowances payable to and other terms and conditions of service (including pension, gratuity and other retirement benefits) of the State Commissioner shall be such as may be prescribed by the State Government.

(4) The State Government shall determine the nature and categories of officers and other employees required to assist the State Commissioner in the discharge of his functions and provide the State Commissioner with such officers and other employees as it thinks fit.

(5) The officers and employees provided to the State Commissioner shall discharge his functions under the general superintendence and control of the State Commissioner.

(6) The salaries and allowances and other conditions of service of officers and employees shall be such as may be prescribed by the State Government.

(7) The State Commissioner shall be assisted by an advisory committee comprising of not more than five members drawn from the experts in the disability sector in such manner as may be prescribed by the State Government.

80. The State Commissioner shall—

Functions of  
State  
Commissioner.

(a) identify, *suo motu* or otherwise, provision of any law or policy, programme and procedures, which are in consistent with this Act, and recommend necessary corrective steps;

(b) inquire, *suo motu* or otherwise deprivation of rights of persons with disabilities and safeguards available to them in respect of matters for which the State Government is the appropriate Government and take up the matter with appropriate authorities for corrective action;

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(c) review the safeguards provided by or under this Act or any other law for the time being in force for the protection of rights of persons with disabilities and recommend measures for their effective implementation;

(d) review the factors that inhibit the enjoyment of rights of persons with disabilities and recommend appropriate remedial measures;

(e) undertake and promote research in the field of the rights of persons with disabilities;

(f) promote awareness of the rights of persons with disabilities and the safeguards available for their protection;

(g) monitor implementation of the provisions of this Act and schemes, programmes meant for persons with disabilities;

(h) monitor utilisation of funds disbursed by the State Government for the benefits of persons with disabilities; and

(i) perform such other functions as the State Government may assign.

Action by appropriate authorities on recommendation of State Commissioner.

**81.** Whenever the State Commissioner makes a recommendation to an authority in pursuance of clause (b) of section 80, that authority shall take necessary action on it, and inform the State Commissioner of the action taken within three months from the date of receipt of the recommendation:

Provided that where an authority does not accept a recommendation, it shall convey reasons for non-acceptance to the State Commissioner for Persons with Disabilities within the period of three months, and shall also inform the aggrieved person.

Powers of State Commissioner.

**82.** (1) The State Commissioner shall, for the purpose of discharging their functions under this Act, have the same powers of a civil court as are vested in a court under the Code of Civil Procedure, 1908 while trying a suit, in respect of the following matters, namely:—

5 of 1908.

(a) summoning and enforcing the attendance of witnesses;

(b) requiring the discovery and production of any documents;

(c) requisitioning any public record or copy thereof from any court or office;

(d) receiving evidence on affidavits; and

(e) issuing commissions for the examination of witnesses or documents.

(2) Every proceeding before the State Commissioner shall be a judicial proceeding within the meaning of sections 193 and 228 of the Indian Penal Code and the State Commissioners shall be deemed to be a civil court for the purposes of section 195 and Chapter XXVI of the Code of Criminal Procedure, 1973.

45 of 1860.

2 of 1974.

Annual and special reports by State Commissioner.

**83.** (1) The State Commissioner shall submit an annual report to the State Government and may at any time submit special reports on any matter, which, in its opinion, is of such urgency or importance that it shall not be deferred till submission of the annual report.

(2) The State Government shall cause the annual and the special reports of the State Commissioner for persons with disabilities to be laid before each House of State Legislature where it consists of two Houses or where such Legislature consist of one House, before that House along with a memorandum of action taken or proposed to be taken on the recommendation of the State Commissioner and the reasons for non-acceptance the recommendations, if any.

(3) The annual and special reports shall be prepared in such form, manner and contain such details as may be prescribed by the State Government.

## CHAPTER XIII

## SPECIAL COURT

84. For the purpose of providing speedy trial, the State Government shall, with the concurrence of the Chief Justice of the High Court, by notification, specify for each district, a Court of Session to be a Special Court to try the offences under this Act. Special Court.

85. (1) For every Special Court, the State Government may, by notification, specify a Public Prosecutor or appoint an advocate, who has been in practice as an advocate for not less than seven years, as a Special Public Prosecutor for the purpose of conducting cases in that Court. Special Public Prosecutor.

(2) The Special Public Prosecutor appointed under sub-section (1) shall be entitled to receive such fees or remuneration as may be prescribed by the State Government.

## CHAPTER XIV

## NATIONAL FUND FOR PERSONS WITH DISABILITIES

86. (1) There shall be constituted a Fund to be called the National Fund for persons with disabilities and there shall be credited thereto— National Fund for persons with disabilities.

(a) all sums available under the Fund for people with disabilities, constituted *vide* notification No. S.O. 573 (E), dated the 11th August, 1983 and the Trust Fund for Empowerment of Persons with Disabilities, constituted *vide* notification No. 30-03/2004-DDII, dated the 21st November, 2006, under the Charitable Endowment Act, 1890.

(b) all sums payable by banks, corporations, financial institutions in pursuance of judgment dated the 16th April, 2004 of the Hon'ble Supreme Court in Civil Appeal Nos. 4655 and 5218 of 2000;

(c) all sums received by way of grant, gifts, donations, benefactions, bequests or transfers;

(d) all sums received from the Central Government including grants-in-aid;

(e) all sums from such other sources as may be decided by the Central Government.

(2) The Fund for persons with disabilities shall be utilised and managed in such manner as may be prescribed.

87. (1) The Central Government shall maintain proper accounts and other relevant records and prepare an annual statement of accounts of the Fund including the income and expenditure accounts in such form as may be prescribed in consultation with the Comptroller and Auditor-General of India. Accounts and audit.

(2) The accounts of the Fund shall be audited by the Comptroller and Auditor-General of India at such intervals as may be specified by him and any expenditure incurred by him in connection with such audit shall be payable from the Fund to the Comptroller and Auditor-General of India.

(3) The Comptroller and Auditor-General of India and any other person appointed by him in connection with the audit of the accounts of the Fund shall have the same rights, privileges and authority in connection with such audit as the Comptroller and Auditor-General of India generally has in connection with the audit of the Government accounts, and in particular, shall have the right to demand production of books of account, connected vouchers and other documents and papers and to inspect any of the offices of the Fund.

(4) The accounts of the Fund as certified by the Comptroller and Auditor-General of India or any other person appointed by him in this behalf, together with the audit report thereon, shall be laid before each House of Parliament by the Central Government.

## CHAPTER XV

## STATE FUND FOR PERSONS WITH DISABILITIES

State Fund for persons with disabilities.

88. (1) There shall be constituted a Fund to be called the State Fund for persons with disabilities by a State Government in such manner as may be prescribed by the State Government.

(2) The State Fund for persons with disabilities shall be utilised and managed in such manner as may be prescribed by the State Government.

(3) Every State Government shall maintain proper accounts and other relevant records of the State Fund for persons with disabilities including the income and expenditure accounts in such form as may be prescribed by the State Government in consultation with the Comptroller and Auditor-General of India.

(4) The accounts of the State Fund for persons with disabilities shall be audited by the Comptroller and Auditor-General of India at such intervals as may be specified by him and any expenditure incurred by him in connection with such audit shall be payable from the State Fund to the Comptroller and Auditor-General of India.

(5) The Comptroller and Auditor-General of India and any person appointed by him in connection with the audit of the accounts of the State Fund for persons with disabilities shall have the same rights, privileges and authority in connection with such audit as the Comptroller and Auditor-General of India generally has in connection with the audit of the Government accounts, and in particular, shall have right to demand production of books of accounts, connected vouchers and other documents and papers and to inspect any of the offices of the State Fund.

(6) The accounts of the State Fund for persons with disabilities as certified by the Comptroller and Auditor-General of India or any other person appointed by him in this behalf together with the audit report thereon shall be laid before each House of the State Legislature where it consists of two Houses or where such Legislature consists of one House before that House.

## CHAPTER XVI

## OFFENCES AND PENALTIES

Punishment for contravention of provisions of Act or rules or regulations made thereunder.

89. Any person who contravenes any of the provisions of this Act, or of any rule made thereunder shall for first contravention be punishable with fine which may extend to ten thousand rupees and for any subsequent contravention with fine which shall not be less than fifty thousand rupees but which may extend to five lakh rupees.

Offences by companies.

90. (1) Where an offence under this Act has been committed by a company, every person who at the time the offence was committed, was in charge of, and was responsible to, the company for the conduct of the business of the company, as well as the company, shall be deemed to be guilty of the offence and shall be liable to be proceeded against and punished accordingly:

Provided that nothing contained in this sub-section shall render any such person liable to any punishment provided in this Act, if he proves that the offence was committed without his knowledge or that he had exercised all due diligence to prevent the commission of such offence.

(2) Notwithstanding anything contained in sub-section (1), where an offence under this Act has been committed by a company and it is proved that the offence has been committed with the consent or connivance of, or is attributable to any neglect on the part of any director, manager, secretary or other officer of the company, such director, manager, secretary or other officer shall also be deemed to be guilty of that offence and shall be liable to be proceeded against and punished accordingly.

*Explanation.*— For the purposes of this section,—

(a) “company” means any body corporate and includes a firm or other association of individuals; and

(b) “director”, in relation to a firm, means a partner in the firm.

91. Whoever, fraudulently avails or attempts to avail any benefit meant for persons with benchmark disabilities, shall be punishable with imprisonment for a term which may extend to two years or with fine which may extend to one lakh rupees or with both.

Punishment for fraudulently availing any benefit meant for persons with benchmark disabilities.

92. Whoever,—

(a) intentionally insults or intimidates with intent to humiliate a person with disability in any place within public view;

(b) assaults or uses force to any person with disability with intent to dishonour him or outrage the modesty of a woman with disability;

(c) having the actual charge or control over a person with disability voluntarily or knowingly denies food or fluids to him or her;

(d) being in a position to dominate the will of a child or woman with disability and uses that position to exploit her sexually;

(e) voluntarily injures, damages or interferes with the use of any limb or sense or any supporting device of a person with disability;

(f) performs, conducts or directs any medical procedure to be performed on a woman with disability which leads to or is likely to lead to termination of pregnancy without her express consent except in cases where medical procedure for termination of pregnancy is done in severe cases of disability and with the opinion of a registered medical practitioner and also with the consent of the guardian of the woman with disability.

Punishment for offences of atrocities.

shall be punishable with imprisonment for a term which shall not be less than six months but which may extend to five years and with fine.

93. Whoever, fails to produce any book, account or other documents or to furnish any statement, information or particulars which, under this Act or any order, or direction made or given thereunder, is duty bound to produce or furnish or to answer any question put in pursuance of the provisions of this Act or of any order, or direction made or given thereunder, shall be punishable with fine which may extend to twenty-five thousand rupees in respect of each offence, and in case of continued failure or refusal, with further fine which may extend to one thousand rupees for each day, of continued failure or refusal after the date of original order imposing punishment of fine.

Punishment for failure to furnish information.

94. No Court shall take cognizance of an offence alleged to have been committed by an employee of the appropriate Government under this Chapter, except with the previous sanction of the appropriate Government or a complaint is filed by an officer authorised by it in this behalf.

Previous sanction of appropriate Government.

95. Where an act or omission constitutes an offence punishable under this Act and also under any other Central or State Act, then, notwithstanding anything contained in any other law for the time being in force, the offender found guilty of such offence shall be liable to punishment only under such Act as provides for punishment which is greater in degree.

Alternative punishments.

## CHAPTER XVII

## MISCELLANEOUS

Application of other laws not barred.

96. The provisions of this Act shall be in addition to, and not in derogation of, the provisions of any other law for the time being in force.

Protection of action taken in good faith.

97. No suit, prosecution or other legal proceeding shall lie against the appropriate Government or any officer of the appropriate Government or any officer or employee of the Chief Commissioner or the State Commissioner for anything which is in good faith done or intended to be done under this Act or the rules made thereunder.

Power to remove difficulties.

98. (1) If any difficulty arises in giving effect to the provisions of this Act, the Central Government may, by order, published in the Official Gazette, make such provisions or give such directions, not inconsistent with the provisions of this Act, as may appear to it to be necessary or expedient for removing the difficulty:

Provided that no such order shall be made under this section after the expiry of the period of two years from the date of commencement of this Act.

(2) Every order made under this section shall be laid as soon as may be, after it is made, before each House of Parliament.

Power to amend Schedule.

99. (1) On the recommendations made by the appropriate Government or otherwise, if the Central Government is satisfied that it is necessary or expedient so to do, it may, by notification, amend the Schedule and any such notification being issued, the Schedule shall be deemed to have been amended accordingly.

(2) Every such notification shall, as soon as possible after it is issued, shall be laid before each House of Parliament.

Power of Central Government to make rules.

100. (1) The Central Government may, subject to the condition of previous publication, by notification, make rules for carrying out the provisions of this Act.

(2) In particular, and without prejudice to the generality of the foregoing power, such rules may provide for all or any of the following matters, namely:—

(a) the manner of constituting the Committee for Research on Disability under sub-section (2) of section 6;

(b) the manner of notifying the equal opportunity policy under sub-section (1) of section 21;

(c) the form and manner of maintaining records by every establishment under sub-section (1) of section 22;

(d) the manner of maintenance of register of complaints by grievance redressal officer under sub-section (3) of section 23;

(e) the manner of furnishing information and return by establishment to the Special Employment Exchange under section 36;

(f) the composition of the Assessment Board under sub-section (2) and manner of assessment to be made by the Assessment Board under sub-section (3) of section 38;

(g) rules for person with disabilities laying down the standards of accessibility under section 40;

(h) the manner of application for issuance of certificate of disability under sub-section (1) and form of certificate of disability under sub-section (2) of section 58;

(i) the allowances to be paid to nominated Members of the Central Advisory Board under sub-section (6) of section 61;

(j) the rules of procedure for transaction of business in the meetings of the Central Advisory Board under section 64;

(k) the salaries and allowances and other conditions of services of Chief Commissioner and Commissioners under sub-section (4) of section 74;

(l) the salaries and allowances and conditions of services of officers and staff of the Chief Commissioner under sub-section (7) of section 74;

(m) the composition and manner of appointment of experts in the advisory committee under sub-section (8) of section 74;

(n) the form, manner and content of annual report to be prepared and submitted by the Chief Commissioner under sub-section (3) of section 78;

(o) the procedure, manner of utilisation and management of the Fund under sub-section (2) of section 86; and

(p) the form for preparation of accounts of Fund under sub-section (1) of section 87.

(3) Every rule made under this Act shall be laid, as soon as may be after it is made, before each House of Parliament while it is in session, for a total period of thirty days which may be comprised in one session or in two or more successive sessions, and if, before the expiry of the session immediately following the session or the successive sessions aforesaid, both Houses agree in making any modification in the rule or both Houses agree that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be; so, however, that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

**101.** (1) The State Government may, subject to the condition of previous publication, by notification, make rules for carrying out the provisions of this Act, not later than six months from the date of commencement of this Act.

Power of State  
Government  
to make rules.

(2) In particular, and without prejudice to the generality of foregoing powers, such rules may provide for all or any of the following matters, namely:—

(a) the manner of constituting the Committee for Research on Disability under sub-section (2) of section 5;

(b) the manner of providing support of a limited guardian under sub-section (1) of section 14;

(c) the form and manner of making an application for certificate of registration under sub-section (1) of section 51;

(d) the facilities to be provided and standards to be met by institutions for grant of certificate of registration under sub-section (3) of section 51;

(e) the validity of certificate of registration, the form of, and conditions attached to, certificate of registration under sub-section (4) of section 51;

(f) the period of disposal of application for certificate of registration under sub-section (7) of section 51;

(g) the period within which an appeal to be made under sub-section (1) of section 53;

(h) the time and manner of appealing against the order of certifying authority under sub-section (1) and manner of disposal of such appeal under sub-section (2) of section 59;

(i) the allowances to be paid to nominated Members of the State Advisory Board under sub-section (6) of section 67;

(j) the rules of procedure for transaction of business in the meetings of the State Advisory Board under section 70;

(k) the composition and functions of District Level Committee under section 72;

(l) salaries, allowances and other conditions of services of the State Commissioner under sub-section (3) of section 79;

(m) the salaries, allowances and conditions of services of officers and staff of the State Commissioner under sub-section (3) of section 79;

(n) the composition and manner of appointment of experts in the advisory committee under sub-section (7) of section 79;

(o) the form, manner and content of annual and special reports to be prepared and submitted by the State Commissioner under sub-section (3) of section 83;

(p) the fee or remuneration to be paid to the Special Public Prosecutor under sub-section (2) of section 85;

(q) the manner of constitution of State Fund for persons with disabilities under sub-section (1), and the manner of utilisation and management of State Fund under sub-section (2) of section 88;

(r) the form for preparation of accounts of the State Fund for persons with disabilities under sub-section (3) of section 88.

(3) Every rule made by the State Government under this Act shall be laid, as soon as may be after it is made, before each House of the State Legislature where it consists of two Houses, or where such State Legislature consists of one House, before that House.

Repeal and savings.

**102.** (1) The Persons with Disabilities (Equal Opportunity Protection of Rights and Full Participation) Act, 1995 is hereby repealed. 1 of 1996.

(2) Notwithstanding the repeal of the said Act, anything done or any action taken under the said Act, shall be deemed to have been done or taken under the corresponding provisions of this Act.



## THE SCHEDULE

[See clause (zc) of section 2]

## SPECIFIED DISABILITY

## I. Physical disability.—

A. Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including—

(a) "leprosy cured person" means a person who has been cured of leprosy but is suffering from—

(i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity;

(ii) manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity;

(iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression "leprosy cured" shall construed accordingly;

(b) "cerebral palsy" means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth;

(c) "dwarfism" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;

(d) "muscular dystrophy" means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue;

(e) "acid attack victims" means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.

## B. Visual impairment—

(a) "blindness" means a condition where a person has any of the following conditions, after best correction—

(i) total absence of sight; or

(ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or

(iii) limitation of the field of vision subtending an angle of less than 10 degree.

(b) "low-vision" means a condition where a person has any of the following conditions, namely:—

(i) visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or

(ii) limitation of the field of vision subtending an angle of less than 40 degree up to 10 degree.

C. Hearing impairment—

(a) "deaf" means persons having 70 DB hearing loss in speech frequencies in both ears;

(b) "hard of hearing" means person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;

D. "speech and language disability" means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

2. Intellectual disability, a condition characterised by significant limitation both in intellectual functioning (reasoning, learning, problem solving) and in adaptive behaviour which covers a range of every day, social and practical skills, including—

(a) "specific learning disabilities" means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or to do mathematical calculations and includes such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia and developmental aphasia;

(b) "autism spectrum disorder" means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviours.

3. Mental behaviour,—

"mental illness" means a substantial disorder of thinking, mood, perception, orientation or memory that grossly impairs judgment, behaviour, capacity to recognise reality or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by subnormality of intelligence.

4. Disability caused due to—

(a) chronic neurological conditions, such as—

(i) "multiple sclerosis" means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;

(ii) "parkinson's disease" means a progressive disease of the nervous system marked by tremor, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.

(b) Blood disorder—

(i) "haemophilia" means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor would may result in fatal bleeding;

(ii) "thalassemia" means a group of inherited disorders characterised by reduced or absent amounts of haemoglobin.

(iii) "sickle cell disease" means a hemolytic disorder characterised by chronic anemia, painful events, and various complications due to associated

tissue and organ damage; "hemolytic" refers to the destruction of the cell membrane of red blood cells resulting in the release of hemoglobin.

5. Multiple Disabilities (more than one of the above specified disabilities) including deaf blindness which means a condition in which a person may have combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

6. Any other category as may be notified by the Central Government.

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DR. G. NARAYANARAJU,  
*Secretary to the Govt. of India.*

# Central University of Punjab, Bathinda

Marks scored by the candidates in the written test for the post of Nurse  
on 06.02.2018 Time: 11:00 AM

ANNEXURE-28-47

| Roll. No | App. ID | Applicant Name       | Marks (out of 100) |
|----------|---------|----------------------|--------------------|
| 1001     | 50052   | Navneet Kaur         | 70<br>Seventy      |
| 1002     | 50601   | SANDEEP KUMAR MEHLA  | 49<br>Forty Nine   |
| 1003     | 50902   | JAGATJIT SINGH GILL  | 72<br>Seventy Two  |
| 1004     | 51066   | PUSHPA KATHEL        | 44<br>Forty Four   |
| 1005     | 51205   | GARIMA N/A           | 55<br>Fifty five   |
| 1006     | 51216   | RAMANDEEP KAUR       | 64<br>Sixty four   |
| 1007     | 51271   | NIDHI CATHERINE      | 50<br>Fifty        |
| 1008     | 51518   | SREENIVASULU kompala | 49<br>Forty Nine   |
| 1009     | 51641   | HARKOMAL SHARMA      | 63<br>Sixty three  |

Aman  
6/2/18  
Dr. Amandeep Singh  
B.P.A.R.

6/2/18  
Dr. SATWINDER  
SINGH

Aman  
6/2/18  
Dr. Amandeep  
Singh MANN

# Central University of Punjab, Bathinda

Established vide Act No. 25 (2009) of Parliament

Ref. No.

Date:01/02/2018

**Subject: Minutes of the meeting of committee constituted to review the incentives for extra mural research and to attract good faculty .**

The meeting of the committee constituted for above mentioned subject comprising of the following members was held on 01.02.2018 at 1.00 pm:

- 1 Prof. Jagdeep Singh, Registrar -Chairperson
- 2 Dr. Anjana Munshi , Dean
- 3 Mr.Ajit Singh ,Finance Officer
- 4 Mr.K P Singh, Controller of Examination
- 5 Dr.Tarun Arora, Associate Dean
- 6 Dr.Gaurav Tandon, Assistant Registrar (F) - Convener

(Prof.V K Garg could not attend the meeting)

The committee was apprised that in 3<sup>rd</sup> Finance Committee meeting incentives for extra mural research were given to meet severe faculty crunch in the newly established Central university of Punjab. The committee observed that as of now university has 101 faculty members and is also 8 years old university. However , a large number of teaching staff has left the university because of the locational disadvantage and being labelled as "cancer belt". Hence it was the unanimous opinion of the committee that the extra mural research incentives should be revisited and accordingly following are the recommendation of the committee:

### 1 Transfer TA

It was recommended that further to the notification no. CUPB/RO/Estab./2017/Notification/566 dated 09.11.2017 , the facility of transfer TA should be restricted to within India and that too for candidates from center /state government positions or from center /state funded autonomous bodies .Committee was apprised that the GOI notification do not cover the period of service .The committee therefore recommends that the point c) of the said notification regarding minimum service of 3 years may be changed to 1 year. The committee also recommends that the service period restriction for transfer TA may not be applied to Tenure Posts and may only be applied to regular posts.

### 2 Cumulative Professional Allowance

In 16<sup>th</sup> Finance Committee meeting held on 17.03.2017 the representatives of UGC and MHRD pointed that this allowance is not as per UGC guidelines. Subsequently it was decided that Travel grant as per UGC guidelines may be provided. Committee recommended that FC resolution in this regards may be followed.

### 3 Telephone Allowance

The committee recommended that the allowance for faculty may be considered by EC as per existing arrangement. However, in case of administrative staff the committee recommended that class 'A' officials having administrative responsibilities be given the facility. The committee also recommended that bills of three months (on the date of submission) may be considered for payment and be provided in form attached .

# Central University of Punjab, Bathinda

Established vide Act No. 25 (2009) of Parliament

## 5 Book/Journal Allowance

The committee was of the opinion that this allowance may be continued.

## 6 Research Seed Money

The committee was of the opinion that this facility may be continued but the clause "Once in entire career" may be amended to "For first two years" and the faculty may be encouraged to apply for UGC start up grant or grant from other funding agencies.


## 7 Free Accommodation

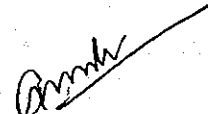
The committee recommended that free accommodation should be provided as per Government of India norms and as per the university Act .

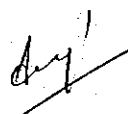
## 8 Additional Allowance

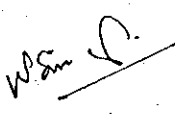
The committee was informed that as additional allowances are being given as per annexure. The committee observed that as per UGC/Gol guidelines, there is no provision of additional allowance for additional responsibility. However it was recommended that Executive council may deliberate on the issue and take appropriate decision.

Put up for approval of Competent Authority.


  
Prof. Jagdeep Singh,  
Registrar, Chairman

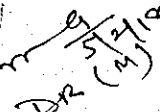
  
Dr. Anjana Munshi

  
Mr. Ajil Singh  
Finance Officer

  
Mr. K P Singh  
CoE

  
Dr. Tarun Arora

  
Dr. Gaurav Tandon  
Asst. Registrar,  
Convener

  
DR (M)



Incentives for the Faculty to promote Extra Mural Research and to attract good Faculty

In order to promote extra mural research by the faculty and to meet the severe faculty crunch in the newly established Central University of Punjab, Bathinda by attracting new faculty and retaining the present one, the following incentives are approved.

- **Dislocation Allowance.**
  - For faculty coming from abroad: As per Govt. of India Transfer Allowance but limited to economy fare for self, spouse and two dependent children.
  - For faculty coming from within India : As per the Govt. of India Transfer Allowance.

Note: After availing the dislocation allowance the faculty has to serve the university for a minimum period of three years or otherwise one has to pay back the allowances.
- **Cumulative Professional Allowance.**
  - Maximum of Rs. 3.00 lacs in a block of three years.
  - For attending national/international Conferences and membership payments.

Note : One can avail this allowance after serving for one year. After availing this allowance the faculty has to serve for minimum three years (after availing this facility every time) or otherwise one has to pay back the allowance.
- **Faculty Telephone Allowance Reimbursement.**
  - Assistant Professors : Upto Rs. 500/- per month.
  - Associate Professors : Upto Rs. 750/- per month.
  - Professors : Upto Rs. 1000/- per month.
- **Internet Facility at University Campus, Hostels and Residences:** Internet facility through wi-fi connectivity at the university campus, hostels and residences to facilitate easy and speedier internet connectivity.
- **Book/Journal allowance.** Assistant Professors, Associate Professors and Professors will be given book/Journal grant of Rs.5000/-, Rs. 7,500/- and Rs. 10,000/- per annum respectively. Books will be procured by the university library.
- **Research Seed Money.** Research Seed Money to the faculty, once in entire career, will be given as follows. A duly constituted Panel will review the research proposals submitted by the faculty and would also conduct periodical reviews of the research progress.
  - Humanities : Upto Rs. 1,50,000/-
  - Sciences : Upto Rs. 3,00,000/-
- **Allowances.** The following allowances were approved for the faculty who are given additional responsibilities:

|   | Additional Allowance | Tel. Reimbursement of expenses | Free Accommodation |
|---|----------------------|--------------------------------|--------------------|
| Dean Academic Affairs   | Rs. 5000/-           | Upto Rs. 2000/- <sup>Ⓔ</sup>   | Yes*               |
| Dean Student Welfare  | Rs. 5000/-           | Upto Rs. 2000/- <sup>Ⓔ</sup>   | Yes*               |
| Dean of School  | Rs. 5000/-           | Upto Rs. 2000/- <sup>Ⓔ</sup>   | -                  |
| Coordinator of Centre   | Rs. 3000/-           | Upto Rs. 1500/- <sup>Ⓔ</sup>   | -                  |
| Additional Charge to Professors<br>(e.g. Administration, Examination, etc.)                   | Rs. 5000/-           | Upto Rs. 2000/- <sup>Ⓔ</sup>   | -                  |
| Additional charge to Associate Professors<br>(e.g. Administration, Examination, Estate, etc.) | Rs. 3000/-           | Upto Rs. 1500/- <sup>Ⓔ</sup>   | -                  |
| Additional charge to Assistant Professors<br>(e.g., Hostel Wardens, etc.)                     | Rs. 2000/-           | Upto Rs. 1000/- <sup>Ⓔ</sup>   | Yes*               |

Note: <sup>Ⓔ</sup> They will not be get the Tel. allowance as provided to other faculty.

\* Limited License fee will be charged.



# पंजाब केन्द्रीय विश्वविद्यालय

(संसद के अधिनियम सं. 25(2009) के द्वारा स्थापित)  
 नगर परिसर, मानसा मार्ग, बठिंडा 151001  
 ईमेल: registrar@cup.ac.in  
 वेबसाइट: www.cup.ac.in  
 दूरभाष: +91-164-2864106



# Central University of Punjab

(Established vide an Act no. 25(2009) of Parliament)  
 City Campus, Mansa Road, Bathinda-151001  
 Email: registrar@cup.ac.in  
 Website: www.cup.ac.in  
 Telefax: +91-164-2864106

ANNEXURE 28-50

## Minutes of Meeting

The meeting of the following committee constituted to frame the guidelines/rules for the purpose of LTC during active academic session, so that the same may be approved from EC, was held on 12.02.2018 at 04:30 PM in the Conference Room Administrative Block of the University.

Following members were present in the meeting:

- |   |           |
|---|-----------|
| 1. Prof. P. Ramamrao, Dean Academic Affairs | -Chariman |
| 2. Prof. Jagdeep Singh, Registrar           | -Member   |
| 3. Prof. Satwinder Singh Marwaha, Professor | -Member   |
| 4. Prof. Ramakrishna Wusirika, Professor    | -Member   |
| 5. Sh. Rajender Kumar, Deputy Registrar (E) | -Convener |

The committee deliberated on the issue in light the MHRD letter no. 1-32/2006-U.II/U.I (i) dated 31<sup>st</sup> December, 2008 (Annx-01) appended in UGC Regulation 2010 in which it is stated that the LTC to the teaching staff will be applicable at par those of accepted by the Central Government employees on the recommendations of 6<sup>th</sup> Central Pay Commission and shall be applicable from 01.09.2008.

As there are no specific rules regarding LTC during active session. Therefore, the Committee was of opinion that the matter may be referred to the Executive Council for discussion.

(P. Ramamrao)

(Jagdeep Singh)

(Satwinder Singh Marwaha)

(Ramakrishna Wusirika)

(Rajender Kumar)

May kindly be allowed to be put up before EC as agenda item

Registrar six

The rules being referred to are for Non-vocational organisations/services. Anyhow, put it for discussion in EC

19.2.18

5220

20/2/18

Asstt (T)

430-

20/2/18

DRM

20/2/18

DRM  
8578  
19.2.18

9759  
20/2/18

**APPENDIX I**

No. 1-32/2006-U.II/U.I(i)

Ministry of Human Resource Development  
(Department of Higher Education)

New Delhi, dated the 31st December, 2008

To

**The Secretary,  
University Grants Commission,  
Bahadur Shah Zafar Marg, New Delhi - 110 002.**

**Subject:-** Scheme of revision of pay of teachers and equivalent cadres in universities and colleges following the revision of pay scales of Central Government employees on the recommendations of the Sixth Central Pay Commission.

Sir,

I am directed to say that the Government of India have decided, after taking into consideration the recommendations made by the University Grants Commission (UGC) based on the decisions taken at the meeting of the Commission held on 7-8 October 2008, to revise the pay scales of teachers in the Central Universities. The revision of pay scales of teachers shall be subject to various provisions of the Scheme of revision of pay scales as contained in this letter, and Regulations to be framed by the UGC in this behalf in accordance with the Scheme given below. The revised pay scales and other provisions of the Scheme are as under:-

**1. General**

(i) There shall be only three designations in respect of teachers in universities and colleges, namely, Assistant Professors, Associate Professors and Professors. However, there shall be no change in the present designation in respect of Library and Physical Education Personnel at various levels.

(ii) No one shall be eligible to be appointed, promoted or designated as Professor, unless he or she possesses a Ph.D. and satisfies other academic conditions, as laid down by the University Grants Commission (UGC) from time to time. This shall, however, not affect those who are already designated as 'Professor'.

(iii) The pay of teachers and equivalent positions in Universities and Colleges shall be fixed according to their designations in two pay bands of Rs. 15600-39100 and Rs.37400-67000 with appropriate "Academic Grade Pay" (AGP in short). Each Pay Band shall have different stages of Academic Grade Pay which shall ensure that teachers and other equivalent cadres covered under this Scheme, subject to other conditions of eligibility being satisfied, have multiple opportunities for upward movement during their career.

**(b) Pay fixation formula':**

The pay 'fixation formula' recommended by 6th Central Pay Commission as accepted by the Central Government shall be adopted for teachers and equivalent positions in the Library and Physical Education Cadres.

**(c) Allowances:**

(i) Allowances such as Leave Travel Concession, Special Compensatory Allowances, Children's Education Allowance, Transport Allowance, House Rent Allowance, Deputation Allowance, Travelling Allowance, Dearness Allowance, area based Special Compensatory Allowance etc. as applicable to teachers and Library and Physical Education Cadres, shall be at par with those accepted by the Central Government for Central Government employees on the recommendations of 6th Central Pay Commission and shall be applicable from 1.09.2008.

(ii) For teachers and equivalent positions in Library and Physical Education cadres in UGC maintained universities/colleges and institutions deemed to be universities, the rates of allowances as applicable to Central Government Group 'A' employees shall be adopted.

(iii) Teachers and equivalent positions in Library and Physical Education cadres, in UGC maintained universities/colleges and institutions deemed to be universities, with visual, orthopedic hearing or other disabilities under the provisions of 'Persons with Disabilities (Protection of Rights, Equal Opportunities and Full Participation) Act, 1995' shall be entitled to twice the normal rate of transport allowance as accepted by the Central Government on the recommendations of 6th CPC for Central Government Employees with disabilities.

**(d) Study Leave:**

(i) University Grants Commission shall revise its guidelines in respect of granting study leave with pay for acquiring M. Phil etc. and Ph.D. in the relevant discipline while in service by relaxing the number of years to be put in after entry while keeping in mind the availability of vacant positions for teachers and other cadres in colleges and universities, so that a teacher and other cadres entering service without Ph.D. or M.Phil. or higher qualification could be encouraged to acquire these qualifications in the relevant disciplines at the earliest rather than at a later stage of the career.

**(e) Research Promotion Grant:**

(i) University Grants Commission shall prescribe a scheme with appropriate guidelines for providing by way of appropriate 'start up grants' to teachers and other cadres taking up research in all disciplines including basic science research as recommended by 'Prof. M.M. Sharma Committee on Strengthening of Basic Science Research' and suitably adopted for research in social sciences/humanities and other disciplines by the UGC.

**(f) Age of Superannuation:**

(i) In order to meet the situation arising out of shortage of teachers in universities and other teaching institutions and the consequent vacant positions therein, the age of superannuation for teachers in Central Educational Institutions has already been enhanced to sixty five years,



ਈਮੇਲ: registrar@cup.ac.in  
 ਵੈਬਸਾਈਟ: www.cup.ac.in  
 ਟੈਲੀਫੋਨ: +91-164-2864106

ANNEXURE - 2851




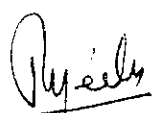
Minutes of Meeting

The meeting of the following committee constituted regarding grant of Special Casual Leave to faculty for attending events for which they have not been deputed by the University, was held on 12.02.2018 at 04:50 PM in the Conference Room Administrative Block of the University.

Following members were present in the meeting:

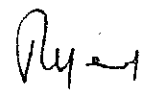
- |   |           |
|---|-----------|
| 1. Prof. P. Ramamrao, Dean Academic Affairs | -Chariman |
| 2. Prof. Jagdeep Singh, Registrar           | -Member   |
| 3. Prof. Satwinder Singh Marwaha, Professor | -Member   |
| 4. Sh. Rajender Kumar, Deputy Registrar (E) | -Convener |

The committee deliberated in detailed on the issue and unanimously recommended that, the rules for granting Duty Leave and Special Casual Leave has already been given in UGC regulation 2010 and same are attached at Annx. 1 & 2. However, matter may also be discussed in the meeting of Executive Council.

 (P. Ramamrao)     
  (Jagdeep Singh)     
  (Satwinder Singh Marwaha)     
  (Rajender Kumar)


The minutes of committee submitted for kind approval. It approved same may be also be allowed to put up before EC.

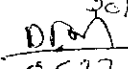
Registrar Sir  
 20/2/18

  
 19.2.18

- 433 -

VC Sir  
 20/2/18  
 DR(M)

Put upto EC for deliberation & consideration  
  
 20/2/18  
 5221  
 20/2/18

9753  
 20/2/18  
  
 8577  
 19.2.18

Asstt (T)  
 20/2/18

8.1 DUTY LEAVE

i Duty leave of the maximum of 30 days in an academic year may be granted for the following:

- (a) Attending conferences, congresses, symposia and seminars on behalf of the university or with the permission of the university.
- (b) Delivering lectures in institutions and universities at the invitation of such institutions or universities received by the university, and accepted by the Vice-Chancellor;
- (c) Working in another Indian or foreign university, any other agency, institution or organization, when so deputed by the university;
- (d) Participating in a delegation or working on a committee appointed by the Central Government, state Government, the UGC, a sister university or any other academic body, and
- (e) For performing any other duty for the university.

ii. The duration of leave should be such as may be considered necessary by the sanctioning authority on each occasion.

iv. The leave may be granted on full pay. Provided that if the teacher receives a fellowship or honorarium or any other financial assistance beyond the amount needed for normal expenses, he/she may be sanctioned duty leave on reduced pay and allowances.

v. Duty leave may be combined with earned leave, half pay leave or extraordinary leave.

vi. Duty leave should be given also for attending meetings in the UGC, DST, etc, where a teacher invited to share expertise with academic bodies, government or NGO.

8.2 STUDY LEAVE

(i) Study leave may be granted for the entry level appointees as Assistant Professor/Assistant Librarian/Assistant Director of Physical Education and Sports/College DPE&S after a minimum of three years of continuous service, to pursue a special line of study or research directly related to his/her work in the university or to make a special study of the various aspects of university organization and methods of education.

(ii) Subject to the terms contained in this clause 8.2, in respect of granting study leave with pay for acquiring Ph.D. in a relevant discipline while in service, the number of years to be put in after entry would be a minimum of two or the years of probation specified in the university statutes concerned, keeping in mind the availability of vacant positions for teachers and other cadres in colleges and universities, so that a teacher and other cadres entering service without Ph.D. or higher qualification could be encouraged to acquire these qualifications in the relevant disciplines at the earliest rather than at a later stage of the career.

(iii) The paid period of study leave should be for three years, but two years may be given in the first instance, extendable by one more year, if there is adequate progress as reported by the Research Guide. Care should be taken that the number of teachers given study leave, does not exceed the stipulated percentage of teachers in any department. *Provided* that the Executive Council/Syndicate may, in the special circumstances of a case, waive the condition of two years service being continuous.

For

## **2. Casual Leave**

- (i) Total casual leave granted to a teacher shall not exceed eight days in an academic year.
- (ii) Casual leave cannot be combined with any other kind of leave except special casual leave. It may be combined with holidays including Sundays. Holidays or Sundays falling within the period of casual leave shall not be counted as casual leave.

## **3. Special Casual Leave**

- (i) Special casual leave, not exceeding ten days in an academic year, may be granted to a teacher:
  - (a) To conduct examination of a university/Public Service Commission/board of examination or other similar bodies/institutions; and
  - (b) To inspect academic institutions attached to a statutory board, etc.

---

### **NOTE:**

- (i) In computing the ten days' leave admissible, the days of actual journey, if any, to and from the places where activities specified above, take place, will be excluded.
- (ii) In addition, special casual leave to the extent mentioned below may also be granted;
  - (a) to undergo sterilization operation (vasectomy or salpingectomy) under family welfare programme. Leave in this case will be restricted to six working days; and
  - (b) to a female teacher who undergoes non-puerperal sterilization. Leave in this case will be restricted to fourteen days.

- (iii) Special casual leave cannot be accumulated, nor can it be combined with any other kind of leave except casual leave. It may be granted in combination with holidays or vacation.
- 

#### **4. Duty Leave**

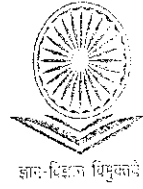
- (i) Duty leave may be granted for :
- (a) Attending conferences, congresses, symposia and seminars on behalf of the university or with the permission of the university;
  - (b) delivering lectures in institutions and universities at the invitation of such institutions or universities received by the university, and accepted by the Vice Chancellor;
  - (c) working in another Indian or foreign university, any other agency, institution or organisation, when so deputed by the university;
  - (d) participating in a delegation or working on a committee appointed by the Government of India, State Government, the University Grants Commission, a sister university or any other academic body, and
  - (e) for performing any other duty for the university.
- (ii) The duration of leave should be such as may be considered necessary by the sanctioning authority on each occasion;
- (iii) The leave may be granted on full pay. Provided that if the teacher receives a fellowship or honorarium or any other financial assistance beyond the amount needed for normal expenses, he/she may be sanctioned duty leave on reduced pay and allowances; and
- (iv) Duty leave may be combined with earned leave, half pay leave or extraordinary leave.



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
मानव संसाधन विकास मंत्रालय, भारत सरकार  
Ministry of Human Resource Development (Govt. of India)  
बहादुरशाह जफर मार्ग, नई दिल्ली - 110 002  
Bahadurshah Zafar Marg, New Delhi-110002  
Phone : 011-23406308, 011-23406309

SPEED POST



ज्ञान-विज्ञान विभूषणे

F.No.71-13/2017(CU)

January, 2018

The Registrar  
Central University of Punjab  
Mansa Road,  
Bathinda - 151 001.

4 JAN 2018  
ANNEXURE - 28.52

Sub: Submission of Action Taken Report (ATR) regarding abolition of posts vacant for more than 05 years - reg.

Sir,

I am directed to enclose herewith a copy of the e-mail letter of Smt. K. Lun, Section Office, CU-Cdn. on the subject mentioned above, alongwith its enclosure letter No. C-30021/12/2017-CDN dated 09<sup>th</sup> August, 2017 of Shri M.K. Meena, Under Secretary (CDN) Govt. of India, Ministry of HRD, Department of Higher Education, CDN Section, R.No. 229-C, Shastri Bhawan, New Delhi attached therewith a copy of O.M. No. 7(1)/E.Coord-I/2017 dated 21<sup>st</sup> July, 2017 of Smt. Renu Sarin, Under Secretary, Govt. of India, Ministry of Finance, Department of Expenditure, North Block, New Delhi with a request that ATR in respect of your University may be furnished urgently for onward transmission to Ministry of HRD.

Yours faithfully,

Encl: As above.

*Kul/11.01*  
*DL (E)*

*Kul*  
(Kulvinder Kaur)  
Under Secretary



2

URGENT

C-30021/12/2017-CDN  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
CDN Section


R. No. 229-C, Shastri Bhawan, New Delhi.  
Dated, the 9<sup>th</sup> August, 2017

Subject : Submission of Action Taken Report(ATN) regarding abolition of posts vacant for more than 05 years - reg.

The undersigned is directed to enclose herewith a copy of O.M. No. 7(1)/E.Coord-1/2017 dated 21<sup>st</sup> July, 2017 received from Ministry of Finance/Department of Expenditure on the above subject for providing information.

2. It is requested that consolidated Bureau-wise information may be furnished immediately to CDN Section along with a soft copy e-mailed to [cdn.edu@nic.in](mailto:cdn.edu@nic.in) for onward transmission of the same to Ministry of Finance.

Encl. as above.

  
(M.K. Meena)  
Under Secretary(CDN)  
Intercom : 724

DS(SS)CDN  
DSC/ To

- 1. AS(CE) 263435
- 2. AS(CU&L) 263435 (1)
- 3. JS(A) 263435 (2)
- 4. JS(ICCPT) 263435 (3)
- 5. JS(DL/BP) 263435 (4)

  
25/8

Na.7(1)/E.Coord-1/2017  
Government of India  
Ministry of Finance  
Department of Expenditure

*SCAD (a-103)*  
*24/7*  
*P/S (Ext.)*  
*us(Ext.)*

North Block, New Delhi  
Dated: 21<sup>st</sup> July, 2017

Office Memorandum

*25/7/17*  
*25 Jul 2017*  
*25/7/17*

Subject: Submission of Action Taken Report regarding abolition of posts of vacant for more than 05 years.

This Department in continuance to its O.M. dated 12.04.2017, had issued an O.M. of even no. dated 02.05.2017, wherein Financial Advisers of all Ministries/Departments were requested to submit an Action Taken Report regarding abolition of posts which are vacant for more than 05 years in their respective attached/subordinate/statutory bodies by 12.07.2017. Some Departments has responded in this regard, but instead of providing a comprehensive report, the requisite information has been provided in piecemeal manner.

2. Therefore, Financial Advisers and Joint Secretaries (Administration) of all Ministries/Departments are requested to identify the posts which are vacant for more than 05 years and submit a comprehensive report of abolition of such posts to this Department.

*Renu Sarin*  
(Renu Sarin)  
Deputy Secretary  
Tel# 2309 2761

To,

1. Financial Advisers of all Ministries/Departments of Government of India.
2. Joint Secretaries (Administration) of all Ministries/Departments of Government of India.

*25/7/17*  
*25/7/17*

## Discussion on ATR on abolition of posts as instructed by the Department of Expenditure.

Detailed Agenda Note:

ANNEXURE - 28.53

CUPB received a letter from UGC enclosing the letter of MHRD and Deptt. of Expenditure instructing to abolish the posts, which are vacant in CUPB from more than 5 years. It was also required to send the ATR after abolishing the said posts (CP 1-6).

The enclosed letter was a reminder stating that a letter No. 7(1)/E.Coord-I/2017 dated 25.07.2017 was already sent to CUPB. However, CUPB has not received such letter earlier.

In this connection, a report has been prepared regarding presently filled and vacant Non-teaching posts as well as non-teaching posts, which remained vacant from more than 5 years. Report is placed at **Flag-A**. However, it is pertinent to mention that recruitment process of the some of the posts given at Flag-A is still going on as these were advertised recently in the month of September 2017.

Further, the UGC, vide its letter dated **28.04.2011**, has sanctioned to establish any **20** Departments with **01** Professor, **02** Associate Professors and **04** Assistant Professors positions in each Department (**Flag-B**), which may be calculated as total **140** posts (20 Professors; 40 Associate Professors and 80 Assistant Professors). Details of presently filled & vacant teaching posts and teaching posts that are vacant from more than 5 years, are given below:

| S. No. | Position            | Sanctioned Posts | Filled | Vacant | Vacant from 5 years | Remarks   | Details    |
|--------|---------------------|------------------|--------|--------|---------------------|---|------------|
| 1      | Professor           | 20               | 06*    | 14     | 10                  | Details prepared on cumulative basis including contractual appointment, i.e. vacant posts are not vacant from 5 years as many APs, Assoc. Prof. and Professors have resigned within last 5 years. | Annexure-1 |
| 2      | Associate Professor | 40               | 19     | 21     | 17                  |   | Annexure-2 |
| 3      | Assistant Professor | 80               | 74*    | 06*    | --                  |   | Annexure-3 |

(\*02 posts of Assistant Professor are filled against post of Professors- one from Deptt. of Computational Sciences, and another was reserved due to merging two departments into Deptt. of Languages and Comparative Literature)

Furthermore, UGC has also sanctioned 07 additional posts (01 Professor; 02 Associate Professors; 04 Assistant Professors) on **11.10.2013** for establishing School of Education. Details of presently filled & vacant posts and posts vacant from more than 5 years are given below:

| Sr. no. | Post                | Sanctioned Post | Filled | Vacant | Vacant from 5 Years | Remarks   |
|---------|---------------------|-----------------|--------|--------|---------------------|---|
| 1.      | Professor           | 01              | 01     | -      | -                   | Prof. SK Bawa is appointed as Professor on contractual basis.<br>Dr. Satvinder Pal Kaur resigned on 08.12.2015<br>Posts are sanctioned on 11.10.2013. Hence, not vacant from last five years.<br>Further, matter related to recruitment of Professor and 01 Associate Professor is subjudice in Pb. & Hry. High Court |
| 2.      | Associate Professor | 02              | -      | 02     | -                   |   |
| 3.      | Assistant Professor | 04              | 04     | -      | -                   |   |

It is especially brought to the notice that the posts filled on contractual basis have also been included in the 'Filled' columns and accordingly they were counted in other columns.

It is also pertinent to mention that CUPB has advertised vacant teaching posts in the month of September 2017. Present Status of the ongoing Recruitment is attached at Flag-C.

Further, there has been change in the nomenclature of different Departments as well as merging and splitting of some Departments in the last five years. If these teaching positions are to be counted according to the establishment of Departments, the number will vary from the above given report.

Teaching as well as non-teaching posts have been advertised several times from the date of sanctioning i.e. 28.04.2011. At the initial stage, these posts could not be filled as the University was in its development phase and it did not have its permanent campus.

The University also faced problem in recruiting faculty positions due to its locational disadvantage as Bathinda is not only educationally backward area, but it is also publicized as Cancer Belt by the media, which distracts the talented and trained manpower. Earlier, University faced space problem at its City Campus (rented building). However, Phase-1A of the upcoming Main Campus at Ghudda village is supposed to be ready shortly for shifting of University in phased manner.

In view of anticipating phased-shifting of university to its permanent main campus at Ghudda village, the advertisement of permanent faculty positions has been released in September 2017, and the recruitment of the same is under process.

The University's survival is not possible without these initially sanctioned teaching and non-teaching as its core area is Research & Development. Therefore, abolition of posts is not possible in its initial phase.

In view of above, the matter may be put before the Executive Council with a request to allow the University for replying to UGC/Deptt. of Expenditure that *University is in its development phase. Therefore, it is requested to condone the condition of abolition of vacant posts.*

Submitted for perusal and consideration, please.

Deputy Registrar (Estt.)

*date 19/2/18*  
Incharge-Recruitment

Registrar Sir  
*m* *19/2/18*

VC Sir

Please discuss  
with  
Registrar/DR (Estt.)  
*19/2/18*

Discussed with VC Sir  
*m* *20/2/18*

Letter to UGC will be  
as per the discussion

VC Sir

*m* *20/2/18*

DR (M)

Okay  
g  
*20/2/18*

Position of filled and vacant post + posts vacant more than 5 years

| Sr.No | Name of the Post                    | Approved Core scale of Pay | Sanctioned post | Filled | Vacant | Post vacant for last 5 years | Details of incumbents (Regular)                                       | Remarks   |
|-------|-------------------------------------|----------------------------|-----------------|--------|--------|------------------------------|---|---|
| 1.    | Registrar                           | 37400-67000+ 10000         | 1               | 1      | -      | -                            | Dr. Jagdeep Singh   |   |
| 2.    | Finance Officer                     | 37400-67000+ 10000         | 1               | 1      | -      | -                            | Mr. Ajit Singh  |   |
| 3.    | COE                                 | 37400-67000+ 10000         | 1               | 1      | -      | -                            | Mr. Kanwal Pal Singh Mundra   |   |
| 4.    | Librarian                           | 37400-67000+ 10000         | 1               | -      | 1      | 1                            | Vacant  | Recruitment under process. Advt. released.  |
| 5.    | Deputy Librarian                    | 15600-39100+ 8000          | 1               | -      | 1      | 1                            | Vacant  | Recruitment under process. Interview being scheduled.   |
| 6.    | Deputy Registrar                    | 15600-39100+ 7600          | 2               | 2      | -      | -                            | 1. Ms. Shweta Arora,<br>2. Mr Rejender Kumar                          |   |
| 7.    | Internal Audit Officer (Deputation) | 15600-39100+ 7600          | 1               | 1      | -      | -                            | Mrs. Richa Garg   | Filled on deputation basis  |
| 8.    | Executive Engineer                  | 15600-39100+ 6600          | 1               | -      | 1      | -                            | --  | Recruitment under process. However the University filled the position on deputation basis till 21.04.2016 (Er. Daljeet Singh) and on contractual basis till 02.11.2017 (Er. Prem Sagar) |
| 9.    | Assistant Librarian                 | 15600-39100+ 6000          | 2               | -      | 2      | 2                            | Vacant  | Recruitment under process. However, the University filled the position on contractual basis till 22.05.2014 (Ms. Prerna). Interview being scheduled.                                    |
| 10.   | Hindi Officer                       | 15600-39100+ 5400          | 1               | 1      | -      | -                            | Mr. Rupinder Sharma   |   |
| 11.   | PRO                                 | 15600-39100+ 5400          | 1               | -      | 1      | 1                            | Vacant  | Recruitment under process. However, the University filled the position on contractual basis till 07.03.2013 (Col. Retd. Mukhtiar Singh)   |
| 12.   | Medical Officer                     | 15600-39100+ 5400          | 2               | 1      | 1 (M)  | 1 (M)                        | Dr. Mridula Mittal (F)  | Recruitment under process. However, the University filled the position of Senior Medical Officer on contractual basis till 04.09.2014 (Dr. B.K. Nagpal)                                 |
| 13.   | Assistant Registrar                 | 15600-39100+ 5400          | 3               | 3      | -      | -                            | 1. Mr. Gaurav Tandon,<br>2. Mr. Mukesh Kumar<br>3. Mr. Nivedan Salwan |   |
| 14.   | System Analyst                      | 15600-39100+ 5400          | 1               | 1      | -      | -                            | Mr. Amandeep Singh Mann   |   |
| 15.   | Information Scientist               | 15600-39100+ 5400          | 1               | 1      | -      | -                            | Dr. Bhupinder Singh   |   |
| 16.   | Technical Officer (Lab.)            | 15600-39100+ 5400          | 2               | 2      | -      | -                            | 1. Mr. Sumeer Razdan,<br>2. Mr. Rabindra Kumar                        |   |

| Sr.No | Name of the Post                   | Approved Core scale of Pay | Sanctioned post | Filled     | Vacant | Post vacant for last 5 years | Details of incumbents (Regular)   | Remarks   |
|-------|------------------------------------|----------------------------|-----------------|------------|--------|------------------------------|---|---|
| 17.   | Security Officer                   | 9300-34800+4600            | 1               | 1          | -      | -                            | Mr. Umesh Kumar   | Filled on deputation basis  |
| 18.   | Assistant Engineer                 | 9300-34800+4600            | 1               | 1          | -      | -                            | Er. Puneet  |   |
| 19.   | Private Secretary                  | 9300-34800+4600            | 5               | -          | 5      | 5                            | Vacant  | Recruitment under process   |
| 20.   | Section Officer                    | 9300-34800+4600            | 4               | 4          | -      | -                            | 1. Mr. Ranbir Singh,<br>2. Mr. Vivek Goyal<br>3. Mr. Jatinder Pal Singh,<br>4. Mr. Suresh Kumar |   |
| 21.   | Estate Officer                     | 9300-34800+4600            | 1               | -          | 1      | 1                            | Vacant  | Selection Committee could not find suitable candidate. However, the University filled the position of Assistant Estate Supervisor on contractual basis till 28.12.2015 (Mr. Tarsem Singh) |
| 22.   | Personal Assistant                 | 9300-34800+4200            | 3               | 1          | 2      | 2                            | Mr. Parveen Kumar   | Recruitment under process   |
| 23.   | Hindi Translator                   | 9300-34800+4200            | 1               | -          | 1      | -                            | Vacant  | Recruitment under process. The post of Hindi Translator is lying vacant since October, 2016 only.   |
| 24.   | Jr. Engineer (Elect)               | 9300-34800+4200            | 1               | 1          | -      | -                            | Mr. Manoj Kumar   | Recruitment under process   |
| 25.   | Jr. Engineer (Civil)               | 9300-34800+4200            | 1               | -          | 1      | 1                            | Vacant  | Offer of appointment letter issued. 2 employees submitted technical resignation during 2016 (Mr. Vivek Goyal & Mr. Suresh)  |
| 26.   | Assistant                          | 9300-34800+4200            | 8               | 7<br>(1+6) | 1      | -                            | 1. Mr. Sandeep Kumar<br>2. Ms. Taranveer Kaur   | Recruitment under process   |
| 27.   | Nurse                              | 9300-34800+4200            | 1               | -          | 1      | 1                            | Vacant  | Recruitment under process   |
| 28.   | Senior Technical Assistant (Cmptr) | 9300-34800+4200            | 2               | -          | 2      | 2                            | --  | The position is filled on contractual basis (Mr. Yadvinder Singh & Mr. Davinder Singh). Further, the matter is also subjudice in Court.   |
| 29.   | Senior Technical Assistant (Lab)   | 9300-34800+4200            | 4               | -          | 4      | 4                            | --  | The 2 position is filled on contractual basis (Mr. Gajendra Singh V. & Mr. Ajit P. Singh)   |
| 30.   | Professional Assistant             | 9300-34800+4200            | 1               | -          | 1      | -                            | Vacant  | Recruitment under process. The post of Profes. Assistant is lying vacant since October, 2016 only.  |

| Sr.No | Name of the Post                             | Approved Core scale of Pay | Sanctioned post | Filled      | Vacant | Post vacant for last 5 years | Details of incumbents (Regular)   | Remarks   |
|-------|--|----------------------------|-----------------|-------------|--------|------------------------------|---|---|
| 31.   | Semi Professional Assistant                  | 5200-20200+ 2800           | 2               | 2           | -      | -                            | 1. Mr. Ravinder Singh<br>2. Ms. Prachi Srivastava   |   |
| 32.   | Technical Assistant                          | 5200-20200+ 2800           | 4               | 4           | -      | -                            | 1. Mr. Usha Sharma,<br>2. Mr. Ashvani Kumar,<br>3. Mr. Roshan Kumar,<br>4. Mr. Dharendra Pratap Singh   |   |
| 33.   | Pharmacist                                   | 5200-20200+ 2800           | 1               | -           | 1      | 1                            | Vacant  | Recruitment under process   |
| 34.   | Security Inspector                           | 5200-20200+ 2800           | 1               | -           | 1      | 1                            | Vacant  | Recruitment under process   |
| 35.   | UDC  | 5200-20200+ 2400           | 8               | 7*<br>(5+2) | 1*     | -                            | 1. Mr. Rohit Rastogi<br>2. Mrs Poonam Rani,<br>3. Mr. Ram Kumar,<br>4. Mr. Harvinder Singh*<br>5. Mr. Sukhpinder Singh<br>6. Mr. Sachin<br>7. Mr. Amrik Singh                               | 1 post of UDC is recently vacated due to technical resignation of Mr. Nivedan Saivan on 12.01.2017 (AN)   |
| 36.   | Laboratory Assistant                         | 5200-20200+ 2400           | 8               | 6           | 02     | -                            | 1. Mr. Pawan Poonia,<br>2. Mr. Rajesh Tiwari,<br>3. Mr. Ravi Dutt,<br>4. Mr. Sona Rani,<br>5. Mrs. Neha Yadav,<br>6. Mr Radha Kishan Sach,<br>1. Ms. Babita Yadav.<br>2. Mrs. Veerpal Kaur  | Recruitment under process.<br>One Lab. Assistant vacated the post on 30.01.2017 and 2 Lab. Assistant vacated the posts during February, 2014  |
| 37.   | Library Assistant                            | 5200-20200+ 2000           | 2               | 2           | -      | -                            | 1. Ms. Jyoti,<br>2. Mrs Anupam Sharma,<br>3. Mr. Mr. Narayan B. Sunar,<br>4. Mrs. Harvinder Kaur<br>5. Mr. Ajay Kumar,<br>6. Ms Parul Jindal,<br>7. Mr. Sukhmander Singh<br>Mr. Jyoti Singh | Appointment letters issued to 5 candidate except 1.<br>3 Posts of LDC vacated recently on 10.01.2018 due to technical resignation and 2 resigned from the post (Mr. Deepak Kumar & Mr. Sarabjit Singh). |
| 38.   | LDC (Incl three LDCs in place of Care Taker) | 5200-20200+ 1900           | 17              | 13<br>(7+6) | 04     | -                            | 1. Mr Darshan Singh,<br>2. Mr Balraj Singh,<br>3. Mr. Parminder Singh,<br>4. Mr. Sandeep Singh  | Mr. Lakhvir Singh resigned on 19.07.2017  |
| 39.   | Cook   | 5200-20200+ 1900           | 3               | 1           | 2      | 2                            |   |   |
| 40.   | Driver                                       | 5200-20200+ 1900           | 5               | 4           | 1      | 0                            |   |   |

| Sr.No | Name of the Post           | Approved Core scale of Pay | Sanctioned post | Filled    | Vacant    | Post vacant for last 5 years | Details of incumbents (Regular)   | Remarks  |
|-------|----------------------------|----------------------------|-----------------|-----------|-----------|------------------------------|---|--|
| 41.   | Hindi typist               | 5200-20200+ 1900           | 1               | 1         | -         | -                            | Ms. Sunita  |  |
| 42.   | M.T.S.                     | 5200-20200+ 1800           | 2               | 1         | 1         | -                            | Mr. Subash Chander  | Under process. However, Mr. Ram Kumar resigned from the post of MTS on 14.07.2016.   |
| 43.   | Laboratory Attendant       | 5200-20200+ 1800           | 8               | 5         | 3         | -                            | 1. Mr. Mandeep Singh,<br>2. Mr. Deepak Sharma,<br>3. Mr. Pureet Kumar,<br>4. Mr. Dushyanth Reddy,<br>5. Mrs. Gagandeep Kaur | Recruitment is under process. One resigned on 2015 (Mr. Vishal Thakur). 2 employee submitted technical resignation on 04.10.2016 (Mr. Ravi Dutt & Ms. Sona Rani) |
| 44.   | Library Attendant          | 5200-20200+ 1800           | 4               | 1         | 3         | -                            | 1. Mr. Kishan Rai   | Recruitment is under process. However, 2 employee submitted technical resignation during 2016 and 1 Lib. Attendant resigned on 31.05.2017                        |
| 45.   | Office Attendant/ Peon     | 5200-20200+ 1800           | 4               | 4         | -         | -                            | 1. Mr. Harvinder Singh,<br>2. Mr. Devi Lal<br>3. Mr. Pawan Kumar,<br>4. Mr. Lakhwinder Singh<br>Mrs. Simerjit Kaur          |  |
| 46.   | Medical Attendant/ Dresser | 5200-20200+ 1800           | 1               | 1         | -         | -                            |   |  |
| 47.   | Kitchen Attendant          | 5200-20200+ 1800           | 2               | 2         | -         | -                            | 1. Mr. Mandeep Singh,<br>2. Mr. Dayal Singh   |  |
| 48.   | Hostel Attendant           | 5200-20200+ 1800           | 2               | 2         | -         | -                            | 1. Mr. Nitish Kumar,<br>2. Mr. Gagandeep Singh  |  |
|       | <b>Total</b>               |                            | <b>131</b>      | <b>85</b> | <b>46</b> | <b>26</b>                    |   |  |

\* Mr. Harvinder Singh, UDC is counted The post of UDC is counted, however, the same will be less from UDC on selection as Assistant.



STATUS OF THE ONGOING RECRUITMENT PROCES  
(Teaching)

| S. No. | Post                | Department                            | Number of Posts | Process against advt. No. CUPB/Estab./17/022 |  |
|--------|---------------------|---------------------------------------|-----------------|--|--|
|        |                     |                                       |                 | Screening                                    | Interview  |
| 1      | Professor           | Human Genetics and Molecular Medicine | 1               | Completed                                    | Awaited  |
| 2      | Professor           | Animal Sciences                       | 1               | Under Process                                |  |
| 3      | Professor           | Chemical Sciences                     | 1               | Under Process                                |  |
| 4      | Professor           | Economic Studies                      | 1               | Under Process                                |  |
| 5      | Professor           | Mathematics and Statistics            | 1               | Under Process                                |  |
| 6      | Professor           | Physical Sciences                     | 1               | Under Process                                |  |
| 7      | Professor           | Plant Sciences                        | 1               | Under Process                                |  |
| 8      | Associate Professor | Pharmaceutical and Natural Products   | 1               | Under Process                                |  |
| 9      | Associate Professor | Chemical Sciences                     | 1               | Under process                                |  |
| 10     | Associate Professor | Economic Studies                      | 1               | Under process                                |  |
| 11     | Associate Professor | Physical Sciences                     | 1               | Under process                                |  |
| 12     | Associate Professor | Plant Sciences                        | 1               | Under Process                                |  |
| 13     | Associate Professor | Computational Sciences                | 1               | Under Process                                |  |
| 14     | Associate Professor | Environmental Science and technology  | 2               | Under Process                                |  |
| 15     | Associate Professor | Education                             | 1               | Under Process                                |  |
| 16     | Assistant Professor | Law                                   | 1               | Under Process                                |  |
| 17     | Assistant Professor | Computer Science and Technology       | 2               | Process Completed                            | Interview Held   |
|        |                     |                                       | 1               | Process Completed                            | Interview  |
| 18     | Assistant Professor | Sociology                             | 1               | Screening Complete                           | Awaited  |
| 19     | Assistant Professor | Computational Sciences                | 2               | Under Process                                |  |
| 20     | Assistant Professor | Environmental Science and technology  | 1               | Under process                                |  |
| 21     | Assistant Professor | Mathematics and Statistics            | 1               | Under process                                |  |
|        |                     |                                       | 1               | Under process                                |  |
|        |                     |                                       |                 |  | Result awaited for One post; One post will remain vacant |
|        |                     |                                       |                 |  | Result awaited   |

Handwritten marks and stamps at the top right corner, including a circular stamp with the number 18 and other illegible markings.

श्रीमती रेणु बत्रा  
Mrs. Renu Batra

संयुक्त सचिव  
Joint Secretary



UNIVERSITY GRANTS COMMISSION  
BAHADUR SHAH ZAFAR MARG  
NEW DELHI-110 002 (INDIA)

No.F.57-2/2009(CU)

28<sup>th</sup>-April, 2011

Dear Prof. Singh

Kindly find enclosed herewith a copy of minutes of the meeting of Vice-Chancellors of new Central Universities held on 3<sup>rd</sup> March, 2011 in the UGC office for your kind perusal and action if any.

2. In the meeting it was decided that only those academic programmes may be started where the necessary infrastructure facilities/ manpower is available. The proposals in respect of professional courses like Medical, Dental, Nursing, Para-Medical, Engineering & Technology etc. will be considered separately at a later stage. New academic programmes should meet the regional requirements, national aspirations and should be at par with the world class standards. Further, the university should make an assessment of the existing academic programmes as may be available in the adjoining Universities so as to avoid gaps and duplications.

3. Based on the above deliberation, I am directed to convey the approval of UGC to open maximum of 20 departments by the end of XI Plan for which no prior approval of UGC will be required. Accordingly, 120 teaching positions are approved (1 Professor, 2 Associate Professor and 4 Assistant Professors for each department) including the existing programmes which had already been approved by the UGC. After establishing the departments, the university may intimate the status to the UGC.

4. Further, based on the discussions in the meeting as well as the availability of funds from Government of India, MHRD, UGC has approved the Annual Plan Allocation (2011-12) of Rs. 50.00 crores for Central University of Punjab under General Development Grant including Merged Scheme and Fellowship to Non-NET Ph.D and M.Phil. The Annual Plan Allocation is tentative and the situation would be reviewed during October - November, 2011.

5. This abovementioned allocation is in addition to the unspent balances as on 1.4.2011 available with the University. University may decide the priorities and provide item wise break-up for General Development Grant (separately for Grant-in-aid General and Capital Assets), Merged Scheme and Fellowships to Non-NET Ph.D. and M.Phil. to UGC within the allocation as mentioned above.

6. It is once again requested that the University may follow the procedure for construction of buildings as circulated vide this office letter number F.17-1/2002 (CU) dated 28<sup>th</sup> April, 2002 (copy enclosed) as well as prescribed in the UGC guidelines for General Development Assistance to Central Universities during XI Plan. The Building Committee should be constituted in per UGC guidelines and information in the prescribed format may be sent to UGC.

CENTRAL UNIVERSITY OF PUNJAB  
Letter Received  
13 MAY 2011  
18

447



Position of filled and vacant post +posts vacant from more than 5 years: Professor

511 (K)

| Sr. No. | Name of Department   | Scale                       | Sanctioned Posts | Filled | vacant | Vacant more than 05 years | Present Position           | Remarks   |
|---------|--|-----------------------------|------------------|--------|--------|---------------------------|----------------------------|---|
| 1       | Department of Plant Sciences   | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | -                         |                            | Prof. A.K Dhawan superannuated on 31.03.2017<br>Prof. R.G Saini resigned on 13.12.2015 from Biosciences |
| 2       | Department of Pharmaceutical Sciences and Natural Products                   | PB-4(37400-67000)+AGP 10000 | 01               | 01     | -      | -                         | Prof. P.Ramarao            |   |
| 3       | Department of Computational Sciences   | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | -                         |                            | Dr. Sudip Chakraborty appointed as AP against Professor   |
| 4       | Department of Physical Sciences  | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | 01                        |                            |   |
| 5       | Department of Chemical Sciences  | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | 01                        |                            |   |
| 6       | Department of Animal Sciences  | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | 01                        |                            |   |
| 7       | Department of Biochemistry and Microbial Sciences                            | PB-4(37400-67000)+AGP 10000 | 01               | 01     | -      | -                         | Prof. Ramakrishna Wusirika |   |
| 8       | Department of Mathematics and Statistics                                     | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | 01                        |                            |   |
| 9       | Department of Applied Agriculture  | PB-4(37400-67000)+AGP 10000 | 01               | 01     | -      | -                         | Prof. S.S Marwaha          |   |
| 10      | Department of Human Genetics & Molecular Medicine                            | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | -                         |                            | Prof. Desh Deepak resigned on 07.08.2015<br>Interview being conducted shortly                           |
| 11      | Department of Environment Science and Technology                             | PB-4(37400-67000)+AGP 10000 | 01               | 01     | -      | -                         | Prof. V. K. Garg           | Prof. R.C Sharma resigned on 03.05.2016   |
| 12      | Department of Geography and Geology  | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | 01                        |                            |   |
| 13      | Department of Languages and Comparative Literature                           | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | -                         |                            | Prof. Chaman Lal resigned on 26.12.2014   |
| 14      | Department of Computer Science and Technology                                | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | -                         |                            | Prof. A.K Jain relieved on 03.05.2016   |
| 15      | Department of South and Central Asian Studies (including Historical Studies) | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | 01                        |                            | Prof. H.R Hangloo resigned on 30.06.2011  |
| 16      | Department of Economic Studies   | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | 01                        |                            |   |
| 17      | Department of Sociology  | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | 01                        |                            |   |

|    | Name of Department                               | Scale                       | Sanctioned Posts | Filled | vacant | Vacant more than 05 years | Present        | Remarks                                       |
|----|--|-----------------------------|------------------|--------|--------|---------------------------|----------------|---|
| 18 | Department of Law                                | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | -                         |                | Prof. Ravi Karan Singh resigned on 19.05.2015 |
| 19 | Department of Education                          | PB-4(37400-67000)+AGP 10000 | 01               | -      | -      | -                         | Prof. S.K Bawa |   |
| 20 | Department of Mass Communication & Media Studies | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | 01                        |                |   |
| 21 | Department of Financial Administration           | PB-4(37400-67000)+AGP 10000 | 01               | -      | 01     | 01                        |                |   |

**Note:** Vacancy for more than 5 years is calculated by including incumbents joined on contractual basis irrespective of the fact whether working or resigned.

Position of filled and vacant post +posts vacant from more than 5 years: Associate Professor

15

| Sr. No. | Name of Department   | Scale                      | Sanctioned Posts | Filled | vacant | Vacant more than 05 years | Present Position                        | Remarks                                 |
|---------|--|----------------------------|------------------|--------|--------|---------------------------|---|---|
| 1       | Department of Plant Sciences   | PB-4(37400-67000)+AGP 9000 | 02               | 01     | 01     | 01                        | Dr. Sanjeev Kumar                       |   |
| 2       | Department of Pharmaceutical Sciences and Natural Products                   | PB-4(37400-67000)+AGP 9000 | 02               | 01     | 01     | 01                        | Dr. Raj Kumar                           |   |
| 3       | Department of Computational Sciences   | PB-4(37400-67000)+AGP 9000 | 02               | -      | 02     | 02                        |   |   |
| 4       | Department of Physical Sciences  | PB-4(37400-67000)+AGP 9000 | 02               | 01     | 01     | -                         | Dr. Santosh K Mahapatra                 | Dr. Rupesh Devan resigned on 27.03.2017 |
| 5       | Department of Chemical Sciences  | PB-4(37400-67000)+AGP 9000 | 02               | 01     | 01     | 01                        | Dr. Rajesh Kumar                        |   |
| 6       | Department of Animal Sciences  | PB-4(37400-67000)+AGP 9000 | 02               | 02     | -      | -                         | Dr. Anil Mantha<br>Dr. Aklank Jain      |   |
|         | Department of Biochemistry and Microbial Sciences                            | PB-4(37400-67000)+AGP 9000 | 02               | 02     | -      | -                         | Dr. Monisha Dhiman<br>Dr. Malkhey Verma |   |
|         | Department of Mathematics and Statistics                                     | PB-4(37400-67000)+AGP 9000 | 02               | 02     | -      | -                         | Dr. Rajesh Gupta<br>Dr. Gauree Shankar  |   |
|         | Department of Applied Agriculture  | PB-4(37400-67000)+AGP 9000 | 02               | -      | 02     | 02                        |   |   |
| 7       | Department of Human Genetics & Molecular Medicine                            | PB-4(37400-67000)+AGP 9000 | 02               | 01     | 01     | 01                        | Dr. Anjana Munshi                       |   |
| 8       | Department of Environment Science and Technology                             | PB-4(37400-67000)+AGP 9000 | 02               | 02     | -      | -                         | Dr. Sunil Mittal<br>Dr. A.K Jain        |   |
| 9       | Department of Geography and Geology  | PB-4(37400-67000)+AGP 9000 | 02               | -      | 02     | 02                        |   |   |
| 10      | Department of Languages and Comparative Literature                           | PB-4(37400-67000)+AGP 9000 | 02               | 02     | -      | -                         | Dr. Alpna Saini<br>Dr. Zameerpal Kaur   |   |
| 11      | Department of Computer Science and Technology                                | PB-4(37400-67000)+AGP 9000 | 02               | 01     | 01     | -                         | Dr. Amandeep Kaur                       |   |
| 12      | Department of South and Central Asian Studies (including Historical Studies) | PB-4(37400-67000)+AGP 9000 | 02               | -      | 02     | 01                        |   | Dr. V.K Rao resigned on 11.07.2016      |
| 13      | Department of Economic Studies   | PB-4(37400-67000)+AGP 9000 | 02               | 01     | 01     | -                         | Dr. P.K Mishra                          | Dr. AS Kahlon resigned on 26.12.2014    |

(K)

| r. lo. | Name of Department                               | Scale                      | Sanctioned Posts | Filled | vacant | Vacant more than 05 years | Present Position                    | Remarks   |
|--------|--|----------------------------|------------------|--------|--------|---------------------------|-------------------------------------|---|
| 7      | Department of Sociology                          | PB-4(37400-67000)+AGP 9000 | 02               | -      | 02     | 02                        |                                     |   |
| 8      | Department of Law                                | PB-4(37400-67000)+AGP 9000 | 02               | 02     | -      | -                         | Dr. Tarun Arora<br>Dr. Deepak Kumar | Dr. Hansraj Arora resigned on 03.05.2016  |
| 9      | Department of Education                          | PB-4(37400-67000)+AGP 9000 | 02               | -      | 02     | -                         |                                     | Dr. Satvinder pal Kaur resigned on 08.12.2015<br>Appointment to one post of Associate Professor is subjudiced |
| 0      | Department of Mass Communication & Media Studies | PB-4(37400-67000)+AGP 9000 | 02               | -      | 02     | 02                        |                                     |   |
| 1      | Department of Financial Administration           | PB-4(37400-67000)+AGP 9000 | 02               | -      | 02     | 02                        |                                     |   |

**Note:** Vacancy for more than 5 years is calculated by including incumbents joined on contractual basis irrespective of the fact whether working or resigned.

Position of filled and vacant post +posts vacant from more than 5 years: Assistant Professor

| Sr. No. | Name of Department   | Scale                       | Sancti oned Posts | Filled | vaca nt | Vacant more than 05 years | Present Position  | Remarks  |
|---------|--|-----------------------------|-------------------|--------|---------|---------------------------|---|--|
| 1       | Department of Plant Sciences                               | PB-3(15600-39100) +AGP 6000 | 04                | 04     | -       | -                         | Dr. Felix Bast ,<br>Dr. Pankaj Bhardwaj,<br>Dr. Vinay Kumar,<br>Dr. K.K Choudhary                             | Dr. Sanjeev Kumar (Technical Resigned on 28.12.2015 to join Assoc. Prof.   |
| 2       | Department of Pharmaceutical Sciences and Natural Products | PB-3(15600-39100) +AGP 6000 | 04                | 04     | -       | -                         | Dr. Vinod Kumar<br>Dr. Vikas Jaitak<br>Dr. Pradeep Kumar<br>Dr. Venkata Rao Kaki                              | Dr. Raj Kumar (Technical Resigned on 28.12.2015 to join Assoc. Prof.   |
| 3       | Department of Computational Sciences                       | PB-3(15600-39100) +AGP 6000 | 04                | 02     | 02      | -                         | Dr. Kousik Giri<br>Dr. Mahesh Kulharia  | Dr. Vijay Yogesh Muley resigned on 10.04.2017  |
| 4       | Department of Physical Sciences                            | PB-3(15600-39100) +AGP 6000 | 04                | 04     | -       | -                         | Dr. A.L Sharma<br>Dr. Kamlesh Yadav<br>Dr. Ashok Kumar<br>Dr. Prakash Parida<br>Dr. Janpreet Singh^           | Dr. Jai Parkash resigned on 31.08.2015   |
| 5       | Department of Chemical Sciences                            | PB-3(15600-39100) +AGP 6000 | 04                | 04     | -       | -                         | Dr. Rakesh Kumar<br>Dr. K.K. Haldar<br>Dr. Rajendra S Dhayal<br>Dr. J. Nagendra. Babu                         |  |
| 6       | Department of Animal Sciences                              | PB-3(15600-39100) +AGP 6000 | 04                | 03     | 01      | -                         | Dr. Jyoti Prakash<br>Dr. R.K Chaitanya<br>Dr. Sunil K Singh   | Dr. A.K Mantha (Technical Resigned on 28.12.2015 to join Assoc. Prof.<br>Dr. Ajay Kumar resigned on 01.10.2015<br>Dr. Thamil M Sivanandam resigned on 23.10.2017 |
| 7       | Department of Biochemistry and Microbial Sciences          | PB-3(15600-39100) +AGP 6000 | 04                | 04     | -       | -                         | Dr. Shashank Kumar<br>Dr. Somesh Baranwal<br>Dr. P.K. Kushwaha<br>Dr. Manju Jain                              | Dr. Aklank Jain technical resigned on 28.12.2015   |
| 8       | Department of Mathematics and Statistics                   | PB-3(15600-39100) +AGP 6000 | 04                | 05     | -       | -                         | Dr. Sachin Kumar<br>Dr. Anoop Kumar<br>Dr. Ashok K Pathak<br>Dr. Harmanpreet Kapoor<br>Dr. Sanghmitra Sharma^ | Dr. Akhlad Iqbal resigned on 28.08.2015<br>Dr. Mahaveer Panwar resigned on 15.01.2016  |
|         | Department of Applied Agriculture                          | PB-3(15600-39100) +AGP 6000 | 04                | 04     | -       | -                         | Dr. Khetan Shevkani<br>Dr. Yashi Srivastava<br>Dr. C. Patil<br>Dr. Mohit Sharma                               |  |



|    | Name of Department   | Scale                       | Sanctioned Posts | Filled | vacant | Vacant more than 05 years | Present Position  | Remarks   |
|----|--|-----------------------------|------------------|--------|--------|---------------------------|---|---|
| 10 | Department of Human Genetics & Molecular Medicine                            | PB-3(15600-39100) +AGP 6000 | 04               | 04     | -      | -                         | Dr. Sandeep Singh<br>Dr. Preeti Khetarpal<br>Dr. Harish Chander<br>Dr. Sabyasachi Senapati                                      | Dr. Monisha Dhiman technical resigned on 28.12.2015<br>Dr. Neeraj Kumar resigned on 13.10.2016  |
| 11 | Department of Environment Science and Technology                             | PB-3(15600-39100) +AGP 6000 | 04               | 03     | 01     | -                         | Dr. Yogalaksmi<br>Dr. Dhanya M.S<br>Dr. Puneeta Pandey  | Dr. Sunil Mittal (Technical Resigned on 28.12.2016 to join Assoc. Prof.   |
| 12 | Department of Geography and Geology  | PB-3(15600-39100) +AGP 6000 | 04               | 04     | -      | -                         | Dr. Kiran K Singh<br>Dr. J.K Pattanaik<br>Dr. K.Miankumar<br>Dr. L.T.S Guite  |   |
|    | Department of Languages and Comparative Literature                           | PB-3(15600-39100) +AGP 6000 | 04               | 05     | -      | -                         | Dr. Rajinder Singh<br>Dr. Amandeep Singh<br>Dr. Ramanpreet Kaur<br>Dr. Dinesh Babu<br>Dr. Shahila zafar<br>Dr. Abhishek Pandey^ | Dr. Zameerpal Kaur (Technical Resigned on 28.12.2015 to join Assoc. Professor.<br>Dr. Alpna Saini (Technical Resigned on 13.07.2015 to join Assoc. Professor.<br>Dr. Yadwinder Singh resigned on 19.05.2014 |
| 4  | Department of Computer Science and Technology                                | PB-3(15600-39100) +AGP 6000 | 04               | 04     | -      | -                         | Er. Meenakshi<br>Er. S.Khurana<br>Dr. Satwinder Singh<br>Ms. Staffy   | Er. Sukhreet Brar<br>Er. Navjot Sidhu<br>Interview result is to be declared shortly for post of one AP  |
| 5  | Department of South and Central Asian Studies (including Historical Studies) | PB-3(15600-39100) +AGP 6000 | 04               | 04     | -      | -                         | Dr. Bawa Singh<br>Dr. Nishtha Kaushiki<br>Dr. Sudheer Verma<br>Dr. Vikas Rathee<br>Dr. Ashwini Kumar^                           | Dr. VJ Varghese resigned on 11.03.2014  |
|    | Department of Economic Studies   | PB-3(15600-39100) +AGP 6000 | 04               | 04     | -      | -                         | Dr. Sandeep Kaur<br>Dr. Nareshi Single<br>Dr. Jainendra Verma<br>Dr. Jajati Keshari   |   |
|    | Department of Sociology  | PB-3(15600-39100) +AGP 6000 | 04               | 03     | 01     | -                         | Dr. Vinod Arya<br>Dr. Aditya Ranjan<br>Dr. Sumedha Dutta  | Interview is being held for 01 AP   |
|    | Department of Law  | PB-3(15600-39100) +AGP 6000 | 04               | 03     | 01     | -                         | Dr. Puneet Pathak<br>Dr. Sukhwinder Kaur<br>Dr. Amit Kashyap  | Dr. Deepak Kumar (Technical Resigned on 04.01.2017 to join Assoc. Prof.<br>Dr. Surender Mehra resigned on 02.09.2016<br>Interview result is to be declared shortly for post of one AP                       |
|    | Department of Education  | PB-3(15600-39100) +AGP 6000 | 04               | 05     | -      | -                         | Dr. Shamshir S Dhillon<br>Dr. Jubilee Padmanabhan<br>Dr. Sesadeba Pany<br>Dr. Biswajit Behera                                   | Dr. Satvinderpal Kaur technical resigned on 18.12.2014.<br>Dr. Shireesh Pal Singh resigned on 30.11.2015  |

| Sr. No. | Name of Department                               | Scale                       | Sancti oned Posts | Filled | vaca nt | Vacant more than 05 years | Present Position  | Remarks |
|---------|--|-----------------------------|-------------------|--------|---------|---------------------------|---|---------|
| 20      | Department of Mass Communication & Media Studies | PB-3(15600-39100) +AGP 6000 | 04                | 03     | 01      | 01^                       | Dr. Chhavi Garg<br>Dr. Rubal Kanozia<br>Dr. Paramveer Singh |         |
| 21      | Department of Financial Administration           | PB-3(15600-39100) +AGP 6000 | 04                | 02     | 02      | 02^                       | Dr. Dhanraj Sharma<br>Dr. Mukesh Babu Gupta                 |         |

**Note:** Vacancy for more than 5 years is calculated by including incumbents joined on contractual basis irrespective of the fact whether working or resigned.

**^ Adjusted against Assistant Professors in different departments.**



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग  
University Grants Commission  
मानव संसाधन विकास मंत्रालय, भारत सरकार  
Ministry of Human Resource Development (Govt. of India)  
बहादुरशाह जफर मार्ग, नई दिल्ली - 110 002  
Bahadurshah Zafar Marg, New Delhi-110002  
Phone : 011-23406308, 011-23406309

SPEED POST



ज्ञान-विज्ञान विभूक्तये

F.No.71-13/2017(CU)

January, 2018

4 JAN 2018

The Registrar  
Central University of Punjab  
Mansa Road,  
Bathinda - 151 001.

Sub: Submission of Action Taken Report (ATR) regarding abolition of posts vacant for more than 05 years - reg.

Sir,

I am directed to enclose herewith a copy of the e-mail letter of Smt. K. Lun, Section Office, CU-Cdn. on the subject mentioned above, alongwith its enclosure letter No. C-30021/12/2017-CDN dated 09<sup>th</sup> August, 2017 of Shri M.K. Meena, Under Secretary (CDN) Govt. of India, Ministry of HRD, Department of Higher Education, CDN Section, R.No. 229-C, Shastri Bhawan, New Delhi attached therewith a copy of O.M. No. 7(1)/E.Coord-I/2017 dated 21<sup>st</sup> July, 2017 of Smt. Renu Sarin, Under Secretary, Govt. of India, Ministry of Finance, Department of Expenditure, North Block, New Delhi with a request that ATR in respect of your University may be furnished urgently for onward transmission to Ministry of HRD.

Yours faithfully,

Encl: As above.

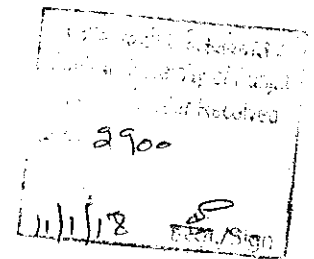
*Kulvinder Kaur*  
11.1.18

DD (E)

*Kulvinder Kaur*  
(Kulvinder Kaur)  
Under Secretary

✓ I.R. *DD*  
11.1.18  
LDC(N)

Please prepare ATR with the help of UDF(R)  
11.1.18  
LDC(N)



Central University Section <socu.ugc@gmail.com>

Fwd: Submission of Action Taken Report (ATN) regarding abolition of posts vacant for more than 05 years.

3 messages

JitendrakumarTripathi JS,UGC <jitendratrtripathi.ugc@gov.in>

Wed, Aug 30, 2017 at 10:37 AM

To: CU <socu.ugc@gmail.com>, SUSHMA RATHORE <srathore.ugc@nic.in>

----- Original Message -----

From: KHAM NGAIH LUN <cusection.edu@gov.in>

Date: Aug 29, 2017 3:20:50 PM

Subject: Submission of Action Taken Report (ATN) regarding abolition of posts vacant for more than 05 years.

To: jssandhu.ugc@nic.in, hadesai.ugc@nic.in, jitendratrtripathi.ugc@gov.in, talreja.ugc@gmail.com

Urgent

Respected Sir,

Please find attached herewith regarding submission of ATR on abolition of posts vacant for more than 05 years. It is requested that ATR in respect of CUs may be furnished urgently for onward transmission to CDN Section, MHRD.

With regard

(K.Lun)  
Section Officer, CU-Cdn

DR. JITENDRA K TRIPATHI  
JOINT SECRETARY  
UNIVERSITY GRANTS COMMISSION  
NEW DELHI-110002  
PH.011-23239200  
FAX NO.011-23238897

Submission of Action Taken Report regarding abolition of posts vacant for more than 5 years.pdf  
192K

JitendrakumarTripathi JS,UGC <jitendratrtripathi.ugc@gov.in>

Wed, Aug 30, 2017 at 10:38 AM

To: CU <socu.ugc@gmail.com>, SUSHMA RATHORE <srathore.ugc@nic.in>

----- Original Message -----

From: KHAM NGAIH LUN <cusection.edu@gov.in>

Date: Aug 29, 2017 2:49:24 PM

Subject: Submission of Action Taken Report (ATN) regarding abolition of posts vacant for more than 05 years

457


Respected Sir,

Please find attached herewith a letter of Sh. M.K. Meena, Under Secretary, CDN and Renu Sarin, Deputy Secretary regarding Submission of Action Taken Report (ATN) regarding abolition of posts vacant for more than 05 years for further necessary action

With regard

(K.Lun)  
Section Officer, CU-CDN

DR. JITENDRA K TRIPATHI  
JOINT SECRETARY  
UNIVERSITY GRANTS COMMISSION  
NEW DELHI-110002  
PH.011-23239200  
FAX NO.011-23238897

 Submission of Action Taken Report regarding abolition of posts vacant for more than 5 years.pdf  
192K

JitendrakumarTripathi JS,UGC <jitendratrpathi.ugc@gov.in> Wed, Aug 30, 2017 at 10:38 AM  
To: CU <socu.ugc@gmail.com>, SUSHMA RATHORE <srathore.ugc@nic.in>, V TALREJA <talreja.ugc@gmail.com>

----- Original Message -----

From: KHAM NGAIH LUN <cusection.edu@gov.in>  
Date: Aug 29, 2017 2:47:10 PM  
Subject: Submission of Action Taken Report (ATN) regarding abolition of posts vacant for more than 05 years.  
. jssandhu.ugc@nic.in, hadesai.ugc@nic.in, jitendratrpathi.ugc@gov.in, talreja.ugc@gmail.com

Respected Sir,

Please find attached herewith a letter of Sh. M.K. Meena, Under Secretary, CDN regarding-Submission of Action Taken Report (ATN) regarding abolition of posts vacant for more than 05 years for further necessary action


With regard

(K.Lun)  
Section Officer, CU-CDN

458



DR TENDRA K. TRIPATHI  
JOINT SECRETARY  
UNIVERSITY GRANTS COMMISSION  
NEW DELHI-110002  
PH.011-23239200  
FAX NO.011-23238897

 Submission of Action Taken Report regarding abolition of posts vacant for more than 5 years.pdf  
192K

22

URGENT

C-30021/12/2017-CDN  
Government of India  
Ministry of Human Resource Development  
Department of Higher Education  
CDN Section


R. No. 229-C, Shastri Bhawan, New Delhi.  
Dated, the 9<sup>th</sup> August, 2017

**Subject : Submission of Action Taken Report(ATN) regarding abolition of posts vacant for more than 05 years – reg.**

The undersigned is directed to enclose herewith a copy of O.M. No. 7(1)/E.Coord-1/2017 dated 21<sup>st</sup> July, 2017 received from Ministry of Finance/Department of Expenditure on the above subject for providing information.

2. It is requested that consolidated Bureau-wise information may be furnished immediately to CDN Section along with a soft copy e-mailed to [cdn.edu@nic.in](mailto:cdn.edu@nic.in) for onward transmission of the same to Ministry of Finance.

Encl. as above.

  
(M.K. Meena)  
Under Secretary(CDN)  
Intercom :724

DS(SS)CDN  
DSLJ

- To
- 1. AS(TE) 263435
  - 2. AS(CU&L) 263435 (1)
  - 3. JS(A) 263435 (2)
  - 4. JS(COOP) 263435 (3)
  - 5. JS(OLBP) 263435 (4)
  - 6. JS(HE) 263435 (5)
  - 7. DS(EAD) 263435 (6)

25/8

SO(CD)

PA

No.7(1)/E.Coord-1/2017  
Government of India  
Ministry of Finance  
Department of Expenditure

*SCCA (a/b)*  
*24/7*  
*P/S (A)*  
*W (Estt)*

North Block, New Delhi  
Dated: 21<sup>st</sup> July, 2017

25571/19  
25 JUL 2017  
S. P. Sarin

Office Memorandum

Subject: Submission of Action Taken Report regarding abolition of posts of vacant for more than 05 years.

This Department in continuance to its O.M. dated 12.04.2017, had issued an O.M. of even no. dated 02.05.2017, wherein Financial Advisers of all Ministries/Departments were requested to submit an Action Taken Report regarding abolition of posts which are vacant for more than 05 years in their respective attached/subordinate/statutory bodies by 12.07.2017. Some Departments has responded in this regard, but instead of providing a comprehensive report, the requisite information has been provided in piecemeal manner.

2. Therefore, Financial Advisers and Joint Secretaries (Administration) of all Ministries/Departments are requested to identify the posts which are vacant for more than 05 years and submit a comprehensive report of abolition of such posts to this Department.

*(Renu Sarin)*  
Deputy Secretary  
Tel# 2309 2761

To:

1. Financial Advisers of all Ministries/Departments of Government of India.
2. Joint Secretaries (Administration) of all Ministries/Departments of Government of India.

*So (Estt)*  
*As instructed*  
*11/8/17*



## Central University of Punjab, Bathinda

MINUTES OF THE MEETING OF THE COMMITTEE FOR AMENDMENTS TO CRRs

A meeting of the Committee for Amendments to Cadre Recruitment Rules of the University was held under the Chairmanship of Prof. Jagdeep Singh, Registrar on 9<sup>th</sup> February 2018 at 3:00 PM in the office of the Registrar, CUPB.

The committee was apprised of various ambiguities came into the notice of screening committees and Recruitment Cell, where interpretation and clarifications were needed. The Committee discussed these issues keeping in view the previous and present recruitments for the non-teaching posts, and recommended the following:

**ITEM NO. 1: Correction/adding condition under Clause 3(i) & (ii) 'Extent of Application' of Preamble of CRRs.**

The committee discussed that Clause 3(i) of the Preamble to CRRs mentions that '*these rules shall apply to all the temporary / contractual / permanent non-teaching employees of the University*'. However, the committee was apprised that in some of the non-teaching posts, the eligible candidates are not available.

Because of the urgency, university have to recruit less experienced candidates e.g. the post of Medical Officer, where eligible candidates with 5 years' experience are not available.

Further, Clause 3(ii) of the Preamble mentions that '*the posts which have already been advertised but yet to be filled shall be filled as per the provisions of these rules*'. However, the committee opined that the posts which have already been advertised but yet to be filled shall be filled as per the provisions of the rules prevalent on the date of the advertisement.

In view of above, the committee unanimously recommended that the following proviso may be added after the end of the clause under Para 3(i) of the Preamble of CRRs:

*However, these rules may be relaxed for recruitment of temporary/contractual employees in rare circumstances especially for the posts, where suitable number of qualified candidates are not available.*

Further, the committee also recommended that the following para may be replaced under Para 3(ii) of the Preamble of CRRs:

*The posts which have already been advertised but yet to be filled shall be filled as per the provisions of the rules prevalent on the date of the advertisement.*

**ITEM NO. 2: Grammatical Correction and insertion of instructions of UGC on performance/skill test weightage under Clause 9.IV (C)**

The committee discussed that there is a grammatical correction required in the sentence *'While filling the posts under direct recruitment, the University may hold the written tests for Group "A" "B" and "C" Non-Teaching posts which shall to be decided by the competent authority'*.

Further, it was brought to the notice of the committee that UGC has directed vide its letter no. 8-1/2014 (CU) dt. 31.07.2017 some required changes in the CRRs in response to the clarification sought from the UGC by the CUPB. Accordingly, the CUPB has already incorporated these directions.

The committee was of the opinion that the directions of the UGC, which are already incorporated, may be brought to the notice of the Executive Council for noting.

**In view of above, the committee unanimously recommended to delete 'to' from the sentence of this clause, and the directions of the UGC, which are already incorporated may be brought to the notice of the Executive Council.**

**ITEM NO. 3: To consider the age of superannuation of various non-teaching posts**

The committee was apprised that it is nowhere mentioned about the age of superannuation/retirement of various non-teaching posts except statutory posts of Registrar, Finance Officer and Controller of Examinations.

Further, CUPB vide Order No. 572 dated 28.10.2016 notified that the age of superannuation of the Medical Officer is 65 years.

The committee discussed and opined that the clause of Age of Superannuation may be inserted in the CRRs.

**The committee deliberated on the matter and unanimously resolved that following clause is added at Para 7 of the Preamble of the CRRs:**

***7. Age of Superannuation:***

***Age of superannuation will be 60 years or otherwise specified.***

**ITEM NO. 4: Condonation of age of employees (contractual/regular) working/worked in CUPB equivalent to the period of service rendered at the CUPB upto a maximum of 5 years**

It was brought to the notice of the committee that there are several representations received from the employees of the university regarding upper age relaxation. The Committee was also apprised of the orders of the court in the case of Mr. Gopal Singh Soni vs. Central University of Punjab.

It was also discussed that Executive Council has already approved following clause for incorporation in CRRs:

*Condonation of age of employees (contractual/regular) working in CUPB equivalent to the period of service rendered at the CUPB upto a maximum of 5 years*

When the CRRs inserting the above clause was sent for approval of the UGC, the UGC has not agreed upon the above clause and instructed to delete it.

The committee discussed the age relaxations provided by the other similar CUs and was of the opinion that since the CRRs of the other CUs (such as CU Rajasthan and CU Gujarat etc.) provide such relaxation, the CUPB may also provide the benefits of age relaxation as already approved by the Executive Council in its 19th meeting vide EC:19:2015:19 ix. (b)

Committee also discussed that not only the employees working, but also the employees who worked earlier may also be given this benefit.

The committee was of the opinion that the benefit approved by the EC may be extended to employees who are working and who have worked earlier; and accordingly incorporate the clause under Para 26 (ii) Sr. No. 1

**In view of above, the committee unanimously recommended to insert the following clause under Para 26 (ii) Sr. No. 1:**

***Condonation of age of employees (contractual/regular) working/worked in CUPB equivalent to the period of service rendered at the CUPB upto a maximum of 5 years***

**ITEM NO. 5: Counting of experience as on last date of applying online.**

The committee was apprised Para 35 (ii) mentions that the '*experience acquired after closing date may be taken into account*'. The committee was of the opinion that it is not feasible to count the experience after the closing date.

**The committee deliberated on the issue and recommended that the words '*may be taken into account*' need to be replaced with the words '*will not be taken into account*' in Para 35 (ii)**

**ITEM NO. 2: Reducing/relaxing/correcting the experience for the posts where candidates with higher experience are not available, and/or where there is any ambiguity in experience clause of the minimum eligibility for non-teaching posts.**

**a) Discussing removal of repetitive/unwanted clause in Hindi Officer and Hindi Translator**

The committee found that some texts added in Sr. No. 6 of the Schedule Appendix-2 of Table for Hindi Officer and Hindi Translator are not required, because it is already covered under Para 35 (i) of CRRs preamble.

The committee unanimously recommended to delete following texts given in Sr. No. 6 of the Schedule Appendix-2 of Table for Hindi Officer and Hindi Translator:

**Note:**

*The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangj Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)*

**b) Discussing desirable experience required for the post of Information Scientist**

The committee discussed that even after appointing a System Analyst in CUPB, there is still a requirement of qualified expert in the field of ERP, computer networking, programming etc. Though the qualifications of Information Scientist matches the criteria for the above requirement, the desirable experience of library automation and networking fixes it to the field of Library only.

The committee was of the opinion that if this desirable qualification be omitted, we may get good number of candidates, who have experience in core field of Computer Science, so that the selected person can handle the overall computerisation needs of the university as well as strengthen the Computer Centre and Library of the University.

**After deliberations, the committee recommended that the desirable qualification may be deleted from Sr. No. 7 of the table for the post of Information Scientist in order to make the job profile of Information Scientist wider.**

**c) Discussing experience required for the post of Medical Officer**

It was discussed that even after advertising the post of Medical Officer several times, no eligible candidate applied for this position due to requirement of 5 years' experience. Somehow, if any candidate applied for this position, the quorum could not be formed and resultantly the post remained vacant.

Since the healthcare requirement of the students and staff is a delicate issue, the post cannot be left vacant.

Committee also discussed the Recruitment Rules of other CUs, where the experience required for the post of Medical Officer is just desirable or about 1-2 years only.

**In view of the above, the committee recommended that 5 years' experience as Medical Officer may be reduced to 02 years, so that sufficient number of eligible applicants can apply for this position.**

**d) Discussing deletion of master's degree and amendment in experience/rank required for the post of Security Officer**

The committee found that qualification required for the post of Security Officer has option of Bachelor's or Master's degree, which has no meaning. Therefore, the committee was of the opinion that 'or Master's Degree' may be omitted.

**Hence, it was unanimously recommended that the 'or Master's Degree' may be deleted from Clause (i) of Sr. No. 7 of the table of Security Officer under Schedule Appendix-2.**

e) **Discussing change in nomenclature of Nurse**

The committee was informed that recently the UGC vide letter F.6-7/97(JCRC) dated 29.11.2017 has directed that the name of the post of Nurse should be changed to Nursing Officer.

Since it was the direction of the MHRD/UGC, the committee unanimously recommended to replace the nomenclature of the post of Nurse with Nursing Officer.

f) **Discussing experience required for the post of Section Officer**

It was discussed that experience of "05 years as Assistant in the scale of 9300-34800 + GP 4200 in University or in an equivalent grade in any Govt./PSU/Corporate Sector Organization" is sufficient for the post of Section Officer as per Model Recruitment Rules of the Govt. of India. Therefore, no need to ask for Superintendent's experience as it is open ended and create ambiguities.

The committee, after deliberations, recommended that Superintendent's experience required for the post of Section Officer may be omitted under Clause (ii) of Sr. No. 7 of the table of Section Officer under Schedule Appendix-2. Therefore, it will be as follows:

- ii. 05 years as Assistant in the scale of 9300-34800 + GP 4200 in University or in an equivalent grade in any Govt./ PSU/Corporate Sector organization

g) **Discussing experience required for the post of Private Secretary**

It was briefed that the posts of Private Secretary (PS) have been vacant for more than 7 years because the experience required for the post of PS is very high. The committee was also apprised that these posts, if not filled, will be abolished by the Govt.

It was discussed that there are several other Central Universities (viz. CUHP, CU Jammu, CU Jharkhand, MGCU), which invited applications for the posts of Private Secretary from candidates having 2 to 8 years' experience of stenography. Whereas, CUPB has set very high experience of 5 years / 7 years as Personal Assistant (PA) for the post of PS.

While discussing, the following comparison of minimum experience required for the post of Personal Secretary in various CUs was taken into account:

| Sr. No. | Name of the University | Work experience in the Central / State Governments, Universities or autonomous organisation                                  |
|---------|------------------------|--|
| 1       | CU Jammu               | 2 years' experience of stenography (without GP)  |
| 2       | MGCU                   | 3 years' experience in the relevant field (without GP)   |
| 3       | CU Rajasthan           | 3 years at the level of PA (without GP)  |
| 4       | CU Haryana             | 3 years at the level of PA OR<br>5 years at the level of Steno (without GP)  |
| 5       | CU HP                  | 3 years at the level of PA in GP Rs. 4200 OR<br>8 years at the level of Steno in GP Rs. 2400                                 |
| 6       | CU Kashmir             | 5 years in GP Rs. 2400   |
| 7       | CUPB                   | Bachelor's degree with 7 years' experience as PA (without GP)<br>Master's degree with 5 years' experience as PA (without GP) |

In light of above, the committee members were of the opinion that the experience required for PS is very high. Resultantly, CUPB is really in a dire need of PSs as none of the posts of Private Secretary has been filled so far.

After deliberations, the committee recommended to replace clause (ii) under Sr. No. 7 of the table of Private Secretary given in Schedule Appendix-2 with the following:

*3 years' experience as PA in Grade Pay of Rs. 4200 or 8 years' experience as Stenographer in Grade Pay of Rs. 2400 in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.*

Whereas the 'OR Five years... .... Govt.' clause may be deleted.

**h) Discussing equivalency of experience/institutions required for the post of Professional Assistant**

It was discussed that the required experience for the post of Professional Assistant is mentioned as *04 years as Junior Professional Assistant or equivalent grade in College/University/Research Library with adequate knowledge in Library automation*. Whereas the equivalent grade is not defined in the CRRs.

The committee was apprised of the problem faced by the screening committee as to what kind of experience should be considered in equivalent grade. It was also apprised that the candidates, who have worked in the Govt. libraries, are not covered/ considered for this post because of the clause 'College/ University/ Research Library'.

In view of above, the committee deliberated and recommended that the following clause should be replaced with the clause (ii) of Sr. No. 7 of the Table of Schedule Appendix-2:

*At least 04 years of experience as Junior Professional Assistant or equivalent in Grade Pay of Rs. 2800 in a college/university/research institute/Govt. library with adequate knowledge in library automation.*

**i) Discussing grammatical correction in equivalency of experience required for the post of Assistant**

The committee was informed that some grammatical corrections are required in the experience clause of the minimum qualifications for the post of Assistant.

The committee discussed the said clause and found that the words 'or equivalent' should be mentioned just after the nomenclature of post e.g. 'UDC or equivalent' in order to clarify the experience.

The committee, after discussion, recommended that the sentence under clause (ii) of Sr. No. 7 of the Table of Schedule Appendix-2 should be rearranged as given below:

*Three years' experience, as UDC or equivalent, in the scale of 5200-20200 + GP 2400 in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.*

- j) **Discussing incorporation of Research Institute/Govt. institutions in experience clause of minimum eligibility for the post of Semi Professional Assistant**

The committee discussed that the experience required for the post of Semi Professional Assistant (SPA) includes only the experience of University/College Library. Committee was of the opinion that there are certain other types of libraries, which may also be covered for counting the experience.

After deliberation, the committee unanimously recommended that the words Research Institute/Govt. may also be added. Accordingly, the experience clause will be:

***"...and one year of relevant experience in a University/ College/Research Institute/Govt. library"***

- k) **Discussing experience/rank required for the post of Security Inspector**

The committee was apprised that the Required Rank (Subedar) for Security Officer and Security Inspector is same, whereas Security Inspector is a subordinate to Security Officer. Further, Subedar is in a Grade Pay of Rs. 4600/-, which is two steps higher than the GP of Security Officer.

**After discussing, the committee recommended to replace 'Subedar/Sub Inspector (Executive)' with 'Naib Subedar/Assistant Sub Inspector'**

- l) **Discussing the incorporation of English typing speed of 35 wpm under minimum eligibility qualification for the post of UDC**

Committee discussed that UDC is a clerical post, where incumbent has to frequently type the notes and prepare drafts. Further, both the higher and lower posts, i.e. Assistant and LDC, also require the typing speed requirement of 40 wpm and 30 wpm respectively.

**After deliberations, the committee recommended to incorporate following new clause under minimum qualification:**

***iv. English Typing Speed of 35 wpm.***

- m) **Discussing the correction in the Deputation clause of the eligibility table for the post of Library Assistant**

The committee discussed that the experience required for the post of Library Assistant includes only the experience of University/College Library. Committee was of the opinion that there are certain other types of libraries, which may also be covered for counting the experience.

Further, it was brought to the notice of the committee that there is a clerical mistake in the Deputation Clause of the Library Assistant i.e. '+GP Rs. 2800' is actually to be typed as '+GP Rs. 2000'

**After deliberation, the committee unanimously recommended that the words 'University/college' may be deleted from clause (ii) of Sr. No. 7 of the Table of Schedule Appendix-2.**

It was also recommended to correct the Deputation clause of Library Assistant by replacing the 'Rs. 2800' with 'Rs. 2000'

n) **Discussing deletion of the maximum age limit for promotion of employees in GP Rs. 1800 to LDC**

The committee was apprised that there is a contradiction of clause of Age for promotion of Group 'C' employees having GP of Rs. 1800. Sr. No. 8 of the Schedule Appendix-2 Table of LDC mentions that 'No Age bar for promotees', whereas '*The maximum age limit for eligibility for examination is 45 years*' is mentioned in Sr. No. 10.

In view of the contradiction, the committee unanimously recommended to delete following line from Sr. No. 10 of the Schedule Appendix-2 Table of LDC:

*'The maximum age limit for eligibility for examination is 45 years'*

o) **Discussing experience required for the post of Driver**

It was apprised that the experience required for the post of Driver is not feasible as the age for LMV Driver is 30 years, whereas the required experience is 12 years. The committee was of the view that it is not possible for a candidate to get his LMV License in his 19<sup>th</sup> year and to complete the experience of 12 years before attaining the age of 30 years. Therefore, the committee was of the opinion that the experience clause need to be changed to 5 years for LMV and 8 years for HMV

After in depth discussion, the committee recommended that following experience clause should be replaced with the present clause:

*iii. At least 08 years' experience for LMV and 10 years' experience for HMV as executive's driver or as driver of a bus, preferably in a Central/State organization/ University institute funded by the Govt./ PSU/ Educational Organization recognized by the State/ Central Govt.*

p) **Discussing the correction/addition/amendment in experience clause for the post of Library Attendant, Laboratory Attendant, Office Attendant, Hostel Attendant, MTS and Kitchen Attendant**

The committee discussed that there are several employees of outsourcing agencies working in CUPB and other such prestigious institutes. However, they are not considered the employees of these institutes. Whereas the experience clause mention that the experience should be in Govt./Govt. recognised educational institutes.

Thus, the persons working through outsourcing agencies, who have good exposure to CUs/NITs/IITs/IIMs etc. become not-eligible for these posts. The committee was of the opinion that the word preferably may be added to experience clause so that such deserving candidates may be eligible to apply for the attendant level positions.

During the discussion, it was also brought to the notice of the committee that in experience clause of some of the posts, the duration of the experience in some



of the posts as given below is not mentioned. Hence, these need to be corrected as per recommendations given in front of each such clause:

| Sr. | Name of the Post     | Experience  | Remarks   | Recommendations of the Committee  |
|-----|----------------------|---|---|---|
| 1   | MTS                  | <b>Should be multi-tasking with working experience in areas like driving/typing/operating computers / photocopying / binding / plumbing / cleaning / gardening / masonry / carpentering and dusting of offices / library / guest house / pantry management / etc.</b>   | No duration of experience is mentioned.   | Should be multi-tasking with <b>2 years'</b> experience in... etc.  |
| 2   | Hostel Attendant     | <b>Two to three years'</b> experience of working in the Hostel/ Guest House in a Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt.   | Need to be specific, whether <b>Two</b> or <b>Three years</b>   | <b>Two years'</b> experience of working in the Hostel/ Guest House <b>preferably</b> in a Central/ State organization/ University institute funded by the Govt. / PSU/Educational Organization recognized by the State/Central Govt.  |
| 3   | Office Attendant     | <b>At least two to three years</b> of experience of Photocopying/File handling in a Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt.  |   | <b>To years</b> of experience of Photocopying/File handling <b>preferably</b> in a Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt.   |
| 4   | Laboratory Attendant | <b>Two to three years</b> experience of working in research laboratory preferably in Central / State organization / University institute funded by the Govt./ PSU/ Educational Organization recognized by the State/Central Govt.   | Need to be specific, whether <b>Two</b> or <b>Three years</b>   | <b>Two years</b> experience of working in research laboratory preferably in Central / State organization / University institute funded by the Govt./ PSU/ Educational Organization recognized by the State/Central Govt.  |
| 5   | Library Attendant    | <ul style="list-style-type: none"> <li>i. 10+2 or its equivalent with at least one year duration certificate course in Library Science from a recognized Institute.</li> <li>ii. Minimum two to three years experience of working preferably in Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt.</li> </ul> | <p>Need clearance in 10+2 &amp; C.Lib.Sc.</p> <p>Need to be specific, whether <b>Two</b> or <b>Three years</b></p> <p>Need to mention</p> | <ul style="list-style-type: none"> <li>i. 10+2 or its equivalent</li> <li>ii. <u>At least one year duration certificate course in Library Science from a recognized Institute.</u></li> <li>iii. Minimum two years experience of working <u>in library</u> preferably in Central/ State organization/ University institute funded by the Govt./ PSU/ Educational Organization recognized</li> </ul> |

|   |                      |   | the word<br>Library | by the State/Central<br>Govt.  |
|---|----------------------|---|---------------------|--|
| 6 | Kitchen<br>Attendant | ii. At least 03 years experience in the kitchen of Hostel- Mess/ Canteen / Guest House in a Central/State organization / University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt |                     | ii. At least 03 years experience in the kitchen of Hostel- Mess/ Canteen / Guest House, <u>preferably</u> in a Central/State organization / University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt |

The changes/amendments/additions etc. made to the Cadre Recruitment Rules of the CUPB is placed in annotated/tabular form at **Annexure-1**.

*slj*  
(Amandeep Singh)  
Asstt. Professor  
Member

*slj*  
(Sunil Mittal)  
Assoc. Professor  
Member

*slj*  
(Rajender Kalra)  
Dy. Registrar  
Member

*slj*  
(Kanwal Pal Singh)  
Controller of Examination  
Member

*sd*  
(Prof. Jagdeep Singh)  
Registrar  
Chairman

## PROPOSAL FOR NECESSARY AMENDMENTS IN ORDER TO REMOVE AMBIGUITIES

| S N    | Para No. (pre-amended)                    | Pre-amended CRRs  | Proposed Amendment  |                       |                          |    |   |                  |  |        |                       |                          |    |   |   |
|--------|---|---|---|-----------------------|--------------------------|----|---|------------------|--|--------|-----------------------|--------------------------|----|---|---|
| 1      | 3 (i)                                     | These rules shall apply to all the temporary/ contractual/ permanent non-teaching employees of the University   | These rules shall apply to all the temporary / contractual / permanent non-teaching employees of the University. <u>However, these rules may be relaxed for recruitment of temporary/contractual employees in rare circumstances especially for the posts, where suitable number of qualified candidates are not available.</u>   |                       |                          |    |   |                  |  |        |                       |                          |    |   |   |
| 2      | 3 (ii)                                    | The posts which have already been advertised but yet to be filled shall be filled as per the provisions of these rules  | The posts which have already been advertised but yet to be filled shall be filled as per the provisions of <u>the rules prevalent on the date of the advertisement.</u>   |                       |                          |    |   |                  |  |        |                       |                          |    |   |   |
| 3      | 9. IV (C)                                 | While filling the posts under direct recruitment, the University may hold the written tests for Group "A" "B" and "C" Non-Teaching posts which shall be decided by the competent authority. The written tests may comprise language proficiency in English, General Knowledge, Analytical Ability, University System, Central Universities Act, 2009, Statutes and Ordinances, Office Procedures, Filing, Noting, drafting, Basic Govt. of India Rules etc. or any other subject or professional test depending upon the job requirements as per approval of the Competent Authority. | While filling the posts under direct recruitment, the University may hold the written tests for Group "A" "B" and "C" Non-Teaching posts which shall be decided by the competent authority. The written tests may comprise language proficiency in English, General Knowledge, Analytical Ability, University System, Central Universities Act, 2009, Statutes and Ordinances, Office Procedures, Filing, Noting, drafting, Basic Govt. of India Rules etc. or any other subject or professional test depending upon the job requirements as per approval of the Competent Authority.                               |                       |                          |    |   |                  |  |        |                       |                          |    |   |   |
| 4      | Insertion of Para 7                       | <i>The criteria to assign appropriate weightage to written test, skill/trade test will be decided by the Competent Authority from time to time consonant with Govt. of India/DoPT Rules.</i><br><br>In case of tests where point system.... also fix any other stringent criteria for consideration of the DPC.   | <u>As per UGC letter no. 8-1/2014 (CU) dt. 31.07.2017, which was approved in 26<sup>th</sup> EC vide item No.EC:26:2017:5, the non-teaching positions i.e. Sr. Technical Assistant/Technical Assistant, Driver and Cook are related in technical nature. Therefore, in recruitment process, skill test is necessary for these posts. Further, for all technical positions, university may conduct skill/performance test. However, skill/performance test will be of qualifying nature only.</u><br><br>In case of tests where point system.... also fix any other stringent criteria for consideration of the DPC. |                       |                          |    |   |                  |  |        |                       |                          |    |   |   |
| 5      | 26 (ii) Sr. 1                             | <table border="1"> <thead> <tr> <th>S. NO.</th> <th>CATEGORIES OF PERSONS</th> <th>EXTENT OF AGE RELAXATION</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Employees of Central University of Punjab</td> <td>As per GOI rules</td> </tr> </tbody> </table>   | S. NO.  | CATEGORIES OF PERSONS | EXTENT OF AGE RELAXATION | 1. | Employees of Central University of Punjab | As per GOI rules | <table border="1"> <thead> <tr> <th>S. NO.</th> <th>CATEGORIES OF PERSONS</th> <th>EXTENT OF AGE RELAXATION</th> </tr> </thead> <tbody> <tr> <td>1.</td> <td>Employees of Central University of Punjab</td> <td>Condonation of age of employees (contractual/regular) working/worked in CUPB equivalent to the period of service rendered at the CUPB upto a maximum of 5 years</td> </tr> </tbody> </table> | S. NO. | CATEGORIES OF PERSONS | EXTENT OF AGE RELAXATION | 1. | Employees of Central University of Punjab | Condonation of age of employees (contractual/regular) working/worked in CUPB equivalent to the period of service rendered at the CUPB upto a maximum of 5 years |
| S. NO. | CATEGORIES OF PERSONS                     | EXTENT OF AGE RELAXATION  |   |                       |                          |    |   |                  |  |        |                       |                          |    |   |   |
| 1.     | Employees of Central University of Punjab | As per GOI rules  |   |                       |                          |    |   |                  |  |        |                       |                          |    |   |   |
| S. NO. | CATEGORIES OF PERSONS                     | EXTENT OF AGE RELAXATION  |   |                       |                          |    |   |                  |  |        |                       |                          |    |   |   |
| 1.     | Employees of Central University of Punjab | Condonation of age of employees (contractual/regular) working/worked in CUPB equivalent to the period of service rendered at the CUPB upto a maximum of 5 years   |   |                       |                          |    |   |                  |  |        |                       |                          |    |   |   |
| 6      | 35 (ii)                                   | Apart from possessing the requisite qualification and experience as on the closing date of receipt of application prescribed in the advertisement, any additional qualification and experience  | Apart from possessing the requisite qualification and experience as on the closing date of receipt of application prescribed in the advertisement, any additional qualification and experience acquired after the closing date <u>will not be taken</u>   |                       |                          |    |   |                  |  |        |                       |                          |    |   |   |

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|    |                                 | acquired after the closing date may be taken into account at the time of selection. The experience in different fields as prescribed in these rules against any particular post shall be calculated by taking into account either in one field exclusively or by counting more than one field as the case may be.   | into account at the time of selection. The experience in different fields as prescribed in these rules against any particular post shall be calculated by taking into account either in one field exclusively or by counting more than one field as the case may be. |
| 7  | Hindi Officer<br>S.No.6         | <b>Note:</b><br>(i) The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangri Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep) | (i) Deleted  |
| 8  | Hindi Translator<br>S.No.6      | <b>Note:</b><br>The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu & Kashmir State, Lahaul and Spiti District and Pangri Sub-Division of Chamba District of Himachal Pradesh, Andaman Nicobar Islands or Lakshadweep)     | Deleted  |
| 9  | Information Scientist<br>S.No.7 | <b>Desirable:</b><br>Relevant experience in Library Automation and Networking.<br><br>Minimum Qualifications<br>M.B.B.S. with at least 55% marks from a recognized university and 05 years experience as Medical Officer in a residential teaching institution or a hospital of repute.<br>Or<br>M.D./ M.S. in any Clinical Specialty.  | Deleted  |
| 10 | Medical Officer<br>S.No.7       | Minimum Qualifications<br>M.B.B.S. with at least 55% marks from a recognized university and 05 years experience as Medical Officer in a residential teaching institution or a hospital of repute.<br>Or<br>M.D./ M.S. in any Clinical Specialty.  | Minimum Qualifications<br>M.B.B.S. with at least 55% marks from a recognized university and 05 years experience as Medical Officer in a residential teaching institution or a hospital of repute.<br><br>M.D./ M.S. in any Clinical Specialty.                       |
| 11 | Security Officer<br>S.No.7      | Bachelor's Degree or equivalent qualification or Master's Degree from a recognized University   | Bachelor's Degree or equivalent qualification from a recognized University.  |
| 12 | Nurse<br>S.No.1                 | Name of the Post: <b>NURSE</b>  | Name of the Post: <b>Nursing Officer</b>   |
| 13 | Section Officer                 | ii. Experience as Superintendent in any University or a Govt./ PSU/ Corporate Sector organization/Educational Institution.<br>Or  | ii. 05 years as Assistant in the scale of 9300-34800 + GP 4200 in University or in an equivalent grade in any Govt./ PSU/Corporate Sector organization.  |

|    |                                       |   |   |
|----|---------------------------------------|---|---|
| 14 | S.No.7<br>Private Secretary<br>S.No.7 | 05 years as Assistant in the scale of 9300-34800 + GP 4200 in University or in an equivalent grade in any Govt./PSU/Corporate Sector organization.<br><br>ii. Seven years experience as PA in any Central/ State organization/ University institute funded by the Govt./ PSU/ Educational Organization recognised by the State/Central Govt.<br>Or<br>Five years experience for Masters Degree holders, with 55% marks, as PA in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt. | 3 years' experience as PA in Grade Pay of Rs. 4200 or 8 years' experience as Stenographer in Grade Pay of Rs. 2400 in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.  |
| 15 | Professional Assistant<br>S.No.7      | ii. At least 04 years of experience as Junior Professional Assistant or equivalent grade in a College/ University/ Research Library with adequate knowledge in Library automation.  | ii. At least 04 years of experience as Junior Professional Assistant or equivalent in the Grade Pay of Rs. 2800 in a College/ University/ Research Institute/ Govt. Library with adequate knowledge in Library automation.  |
| 16 | Assistant                             | Three years as UDC in the scale of 5200-20200 + GP 2400 or equivalent in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.<br><br><b>Minimum Qualifications:</b><br>Any Master's Degree with 55% marks with a Diploma in Library Science / Master's Degree in Library Science with 55% marks, and one year of relevant experience in a University/ College library   | Three years' experience, as UDC or equivalent post, in the scale of 5200-20200 + GP 2400 in any Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.<br><br><b>Minimum Qualifications:</b><br>Any Master's Degree with 55% marks with a Diploma in Library Science / Master's Degree in Library Science with 55% marks, and one year of relevant experience in a University/ College/Research Institute/Govt. library |
| 17 | Semi Professional Assistant           | At least 10 years of experience in Police / Para – Military forces / Armed Forces of the Union and should have held post not below the rank of Subedar / Sub-inspector (Executive) or an equivalent position with exemplary service.  | ii. At least 10 years of experience in Police / Para – Military forces / Armed Forces of the Union and should have held post not below the rank of Naib Subedar / Assistant Sub-inspector or an equivalent position with exemplary service.   |
| 18 | Security Inspector                    | <b>Minimum qualifications:</b><br>i. Graduate in any discipline from a recognized University.<br>ii. Three years experience as Jr. Office Assistant/Jr. Assistant/LDC/Computer Operator/Data Entry Operator in the Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.<br>iii. Good working knowledge of computer applications.  | <b>Minimum qualifications:</b><br>i. Graduate in any discipline from a recognized University.<br>ii. Three years experience as Jr. Office Assistant/Jr. Assistant/LDC/Computer Operator/Data Entry Operator in the Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.<br>iii. Good working knowledge of computer applications.  |
| 19 | UDC<br>S. No. 7                       | ii. One year relevant experience in University /College Library in Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.   | <b>English typing speed of 35 wpm.</b><br>ii. One year relevant experience in Library in Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.   |
| 20 | Library Assistant                     | ii. One year relevant experience in University /College Library in Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.   | ii. One year relevant experience in Library in Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognised by the State/Central Govt.   |

| S.No. 7 | Govt./PSU/Educational Organization recognized by the State/Central Govt.  | Organization recognized by the State/Central Govt.   |
|---------|---|--|
| 21      | <p>iii.</p> <p>Deputation: Permanent employee of the Central/State Govt. or its autonomous bodies/universities:</p> <p>1. holding analogous post in PB-I (5200-20200) + GP Rs. 2800 with the qualifications and experience mentioned at Sr. No. 7 above.</p> <p>OR</p> <p>2. Library Attendant with qualification at S.No.7 or equivalent with five years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 1800 and qualifying departmental test.</p> | <p>iv.</p> <p>Deputation: Permanent employee of the Central/State Govt. or its autonomous bodies/universities:</p> <p>1. holding analogous post in PB-I (5200-20200) + GP Rs. 2000 with the qualifications and experience mentioned at Sr. No. 7 above.</p> <p>OR</p> <p>2. Library Attendant with qualification at S.No.7 or equivalent with five years regular service in PB-1 (Rs. 5200-20200) + Grade Pay Rs. 1800 and qualifying departmental test.</p> |
| 22      | <p>i. 85% by direct recruitment</p> <p>ii. 15% of vacancies shall be filled from amongst the Group 'C' Staff in the Grade pay of Rs. 1800 and who possess the qualification as per S.No. 7 and have rendered three years regular service in the grade, on the basis of departmental qualifying examination. <b>The maximum age limit for eligibility for examination is 45 years.</b></p>   | <p>i. 85% by direct recruitment</p> <p>15% of vacancies shall be filled from amongst the Group 'C' Staff in the Grade pay of Rs. 1800 and who possess the qualification as per S.No. 7 and have rendered three years regular service in the grade, on the basis of departmental qualifying examination.</p>  |
| 23      | <p>ii. At least 12 years experience as executive's driver or as driver of a bus in a Central/State organization/ University institute funded by the Govt./ PSU/ Educational Organization recognized by the State/ Central Govt.</p>   | <p>iii. At least <b>08 years experience for LMV and 10 years' experience for HMV</b> as executive's driver or as driver of a bus, <b>preferably</b> in a Central/State organization/ University institute funded by the Govt./ PSU/ Educational Organization recognized by the State/ Central Govt.</p>  |
| 24      | <p>i. 10+2 or its equivalent with at least one year duration certificate course in Library Science from a recognized Institute.</p> <p>ii. Minimum two to three years experience of working preferably in Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt.</p>  | <p>i. 10+2 or its equivalent</p> <p>ii. <b>At least one year duration certificate course in Library Science from a recognized Institute.</b></p> <p>Minimum two years experience of working in library preferably in Central/ State organization/ University institute funded by the Govt./ PSU/ Educational Organization recognized by the State/Central Govt.</p>  |
| 25      | <p>ii. Two to three years experience of working in research laboratory preferably in Central / State organization / University institute funded by the Govt./ PSU/ Educational Organization recognized by the State/Central Govt.</p>   | <p>ii. Two years experience of working in research laboratory preferably in Central / State organization / University institute funded by the Govt./ PSU/ Educational Organization recognized by the State/Central Govt.</p>   |
| 26      | <p>At least two to three years of experience of Photocopying/File handling in a Central/State organization/University institute funded</p>  | <p>At least two years of experience of Photocopying/File handling, <b>preferably</b> in a Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt.</p>   |

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| S.No. 7 |                           | by the Govt./PSU/Educational Organization recognized by the State/Central Govt.  |  |
| 27      | Hostel Attendant S.No. 7  | ii. Two to three years experience of working in the Hostel/ Guest House in a Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt.  | ii. Two years experience of working in the Hostel/ Guest House, <u>preferably</u> in a Central/State organization/University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt.  |
| 28      | Kitchen Attendant S.No. 7 | ii. At least 03 years experience in the kitchen of Hostel- Mess/ Canteen / Guest House in a Central/State organization / University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt                                | ii. At least 03 years experience in the kitchen of Hostel- Mess/ Canteen / Guest House, <u>preferably</u> in a Central/State organization / University institute funded by the Govt./PSU/Educational Organization recognized by the State/Central Govt                               |
| 29      | MTS S.No. 7               | ii. Should be multi-tasking with working experience in areas like driving/typing/operating computers / photocopying / binding / plumbing / cleaning / gardening / masonry / carpentering and dusting of offices / library / guest house / pantry management / etc. | ii. Should be multi-tasking with <u>two years'</u> working experience in areas like driving/typing/operating computers / photocopying / binding / plumbing / cleaning / gardening / masonry / carpentering and dusting of offices / library / guest house / pantry management / etc. |