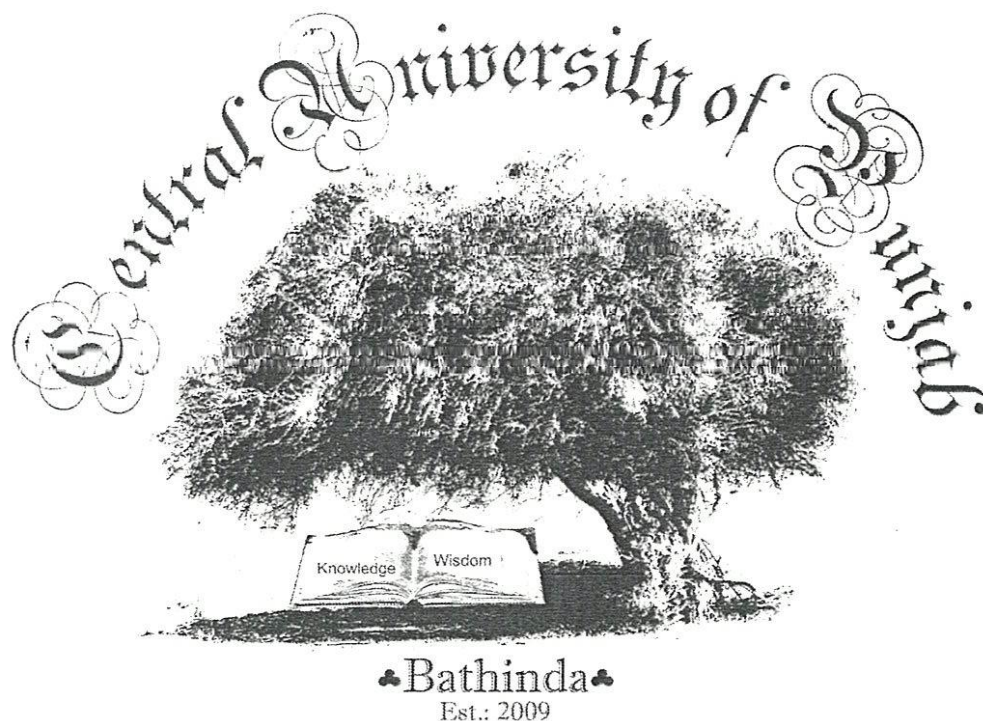


# Central University of Punjab Bathinda

CONFIDENTIAL



## MINUTES of Fifth Meeting of the Executive Council

September 17, 2011

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# Central University of Punjab, Bathinda

Minutes of the Executive Council Meeting held on 17<sup>th</sup> September 2011 at  
11:30 a.m. at Bhai Vir Singh Sahitya Sadan, New Delhi

## CONFIDENTIAL

### Members Present:

Prof. Jai Rup Singh	: Vice Chancellor ( <i>Chairman</i> )
Prof. G.K. Chadha	: Member
Prof. Seyed E. Hasnain	: Member
Prof. K.B. Powar	: Member
Prof. H.P. Dikshit	: Member
Prof. Moin Uddin	: Member
Prof. S.C. Saxena	: Member
Mr R.D. Sahay	: Member
Col.(Retd.) Jagdev Kartar Singh	: Registrar ( <i>Secretary, E.C.</i> )

The Vice Chancellor (*Chairman*) welcomed the hon'ble members to the fifth meeting of the Executive Council. He thanked all the members for sparing their valuable time from their busy schedule to participate in the meeting.

The Vice Chancellor and the members of the Executive Council congratulated Sh. R.D. Sahay on his promotion as Joint Secretary. The Vice Chancellor also introduced Col. (Retd.) Jagdev Kartar Singh, who joined the University as its first Registrar on 5<sup>th</sup> September 2011, to the Executive Council members.

He invited the Registrar to commence with the presentation covering agenda of the meeting.

Item No. EC:5:2011:1

**To confirm the minutes of the Fourth Meeting of the Executive Council held on 25.03.2011**

The Council confirmed the minutes of the Fourth meeting of the Executive Council held on 25<sup>th</sup> March 2011.

Item No. EC:5:2011:2

**To confirm the approval of annual statement of accounts of the University for the year 2010-11**

The Council confirmed its approval accorded earlier through circulation to the Annual Statement of Accounts of the University for the Financial Year 2010-2011, prepared by the Chartered Accountant and duly audited by the internal auditor.

Item No. EC:5:2011:3

**To inform Actions Taken on the decisions of the Executive Council in its Fourth Meeting held on 25.03.2011**

3.1 The Council unanimously approved and ratified the Actions Taken (*Annexure II of the Agenda*) on the decisions of the fourth meeting of the Executive Council.

3.2 The Council reconsidered its earlier suggestion regarding renaming of the M-Phil.-Ph.D programmes (Item No. EC:4:2011:11.5) and approved

that the existing nomenclature of M.Phil.-Ph.D. Integrated Programmes be retained as such.

Item No. EC:5:2011:4

To note the report of Vice Chancellor on the progress of University since last Executive Council meeting

The Vice Chancellor briefed the members of the Council about the progress of the University (*Annexure I*) since the fourth meeting of the Executive Council held on March 25, 2011. The members were informed of the following details, which were noted and approved.

**4.1 Admissions.** Admissions made to the following M.Phil.-Ph.D. Integrated Programmes and Post Graduate programmes:

Integrated Programmes	Seats Offered	No of Applicants/Appeared in test	Seats filled
M.Phil.-Ph.D. Integrated Programme in Biosciences	10	103/76	10
M.Phil.-Ph.D. Integrated Programme in Environmental Science and Technology	10	38/27	10
M.Pharm.-Ph.D. Integrated Programme in Pharmaceutical Sciences (Medicinal Chemistry)	10	81/58	09
M.Phil.-Ph.D. Integrated Programme in South and Central Asian Studies	10	32/28	09
M.Phil.-Ph.D. Integrated Programme in Comparative Literature	10	37/30	10
M.Phil.-Ph.D. Integrated Programme in Development Economics	05	29/28	05
LL.M.-Ph.D. Integrated Programme in Environmental Law	05	29/21	05
<b>Total</b>	<b>60</b>	<b>349/268</b>	<b>58</b>
M.Sc. in Biosciences	20	26/12	08
M.Sc. in Environmental Science and Technology	20	9/5	03
M.Sc. in Chemical Sciences (Medicinal Chemistry)	10	10/5	04
M.A. South & Central Asian Studies	15	1/1	0
M.A. Comparative Literature	25	2/0	0
M.A. Development Economics	20	2/0	0
<b>Total</b>	<b>110</b>	<b>50/23</b>	<b>15</b>
<b>Grand Total</b>	<b>170</b>	<b>399/291</b>	<b>73</b>

**4.1.1** Admissions in M.Arch. in Green Architecture and Landscape Design that were earlier proposed to be started, were not initiated as no teacher was available.

**4.1.2**

Admissions in M.A. (Development Economics), M.A. (South & Central Asian Studies), M.A. (Comparative Literature) were not made due to very small number of applicants.

**4.2 Recruitments**

**4.2.1** Col. (Retd.) Jagdev Kartar Singh joined as first Registrar on 5<sup>th</sup> September 2011.

**4.2.2** Post of Finance Officer needs to be re-advertised.

**4.2.3** Interviews for filling up regular faculty positions conducted as per details given at item No EC:5:2011:4.2.3 of the Agenda.

4.2.3.1 The Council noted that though 1066 applications had been received for different Centres (till 31<sup>st</sup> August 2011), the number of eligible candidates is very low.

4.2.3.2 The Council noted that due to non-availability of Ph.D. candidates for the faculty positions of Centre of Computer Science & Technology, only the M.Tech. program is to be offered instead of M.Tech.–Ph.D. Integrated Programme in Computer Science and Technology and the recruitment was made accordingly as per UGC guidelines.

4.2.3.3 The Council confirmed the Selection Committee proceedings for the following positions, as approved by the Vice Chancellor:

1. Dr. Zameerpal Kaur as Assistant Professor in the Centre for Comparative Literature with two advance increments (*Selection Committee proceedings at Annexure II*)
2. Dr. Alpna Saini as Assistant Professor in the Centre for Comparative Literature (*Selection Committee proceedings at Annexure II*)
3. Dr. Rajinder Kumar as Assistant Professor in the Centre for Comparative Literature, against the reserved post for OBC candidate. (*Selection Committee proceedings at Annexure II*)
4. Ms. Meenakshi Mittal as Assistant Professor in the Centre for Computer Science & Technology (*Selection Committee proceedings at Annexure III*)

4.2.4 The Council noted and ratified the appointments made as per details at Annexure III of the Agenda. The Council further approved:

4.2.4.1.a The extension of contractual appointment of University Engineer S. Gurtej Singh Sra for one year at existing terms and conditions, but on consolidated emoluments of Rs. 50,000/- per month.

4.2.4.1.b That the appointment of Dr. V. K. Anand as Officer-in-Charge, University Library on contractual basis be extended from 6 months to one year on consolidated emoluments of Rs. 50,000/- per month.

4.2.4.1.c That the appointment of Dr. Subhash Parihar as Associate Professor in Centre for Museology, Archaeology and Conservation, School of Languages, Literature and Culture on contractual basis for four days per week be extended from 6 months to one year on consolidated emoluments of Rs. 40,000/- per month.

4.2.4.1.d The appointment of Mr. Ajit Singh as Officer on Special Duty (Finance) on contractual basis for six months in pay scale of Rs. 37400-67000 plus Grade Pay of Rs. 10,000/- (as per UGC guidelines).

4.2.4.2. The Council members suggested that normally the emoluments in the pay scales be given only to the staff who are contracted for a minimum period of three years, otherwise only consolidated emoluments be offered to the contractual staff.

4.2.4.3. The Council expressed concern over the lukewarm response at senior positions and suggested that the posts of Associate Professors and Professors could be filled through invitation as provided in the Act.

4.2.4.4. The Council resolved that the renowned educationists be invited to join the University as Visiting Professors/Adjunct Professors/Honorary Professors or other such positions and they must be adequately compensated and judicious emoluments be offered.

4.2.4.5. A three member committee consisting of Vice Chancellor, Prof. G.K. Chadha and Prof. Seyed E. Hasnain was constituted to rationalise the emoluments and other term of appointment for the senior faculty/officials.

4.2.5 Noted the present status of teaching and non-teaching positions.

4.3 **Main Campus:** The Council noted that three short listed architectural firms are to submit their revised proposals by 19<sup>th</sup> September 2011.

Item No. EC:5:2011:5

**To consider the Separate Audit Report of the Comptroller and Auditor General of India on the accounts of Central University of Punjab for the financial year 2010-2011 and parawise reply of the University**

The Council considered the draft Separate Audit Report (SAR) of the CAG on accounts of the University and parawise replies given by the University (*Annexure-VII & VIII of the Agenda*). The Council approved that the draft Separate Audit Report (SAR) of the CAG may be submitted to MHRD, after the same is approved by the Finance Committee.

Item No. EC:5:2011:6

**To consider payment of Rs. 2000/- per day as honorarium to outside official/non-official members and experts for attending university meetings**

The Council considered and approved payment of Rs. 2000/- per day as honorarium to be paid to outside official/non-official members and experts for attending the University meetings.

Item No. EC:5:2011:7

**To consider the minutes of First meeting of the Planning Board held on 23<sup>rd</sup> August 2011. (*Annexure-X of the Agenda*)**

The Council considered the Minutes of the First meeting of the Planning Board of the University.

Item No. EC:5:2011:8

To consider the decision of the Planning Board in its meeting held on 23<sup>rd</sup> August 2011 vide Item No. PB:1:2011:4, regarding incentives for Extra Mural Research

The Council suggested that the item be routed through the Finance Committee.

Item No. EC:5:2011:9

To consider the decision of the Planning Board in its meeting held on 23<sup>rd</sup> August 2011 vide Item No. PB:1:2011:6, regarding the appointment of Chair Professors/ Visiting Professors/ Adjunct Professors/ Honorary Professors, etc.

The Council suggested that concrete proposal to this effect be brought up, in view of the decision taken today vide Item No. EC:5:2011:4.2.4.5.

Item No. EC:5:2011:10

To consider appointments of the following renowned educationists

10.1 The Council considered the recommendations of the Vice Chancellor and approved the appointment of the following renowned Professors on the positions as indicated for a period of three years and authorized the Vice Chancellor to fix the terms and conditions of their appointment:

- a) Prof. Manjit S. Kang, Former Vice Chancellor, Punjab Agricultural University, Ludhiana as Adjunct Professor in the Centre for Biosciences, School of Basic and Applied Sciences
- b) Prof. H.K. Puri, Former Prof. & Head of Political Science and Professor, B.R. Ambedkar Chair, Guru Nanak Dev University, Amritsar, as Honorary Professor in the Centre for South and Central Asian Studies, School of Global Relations
- c) Prof. Sucha Singh Gill, Professor of Economics, Punjabi University, Patiala and Director General, Centre for Research in Rural and Industrial Development, Chandigarh as Visiting Professor in the Centre for Economic Studies, School of Social Sciences
- d) Prof. S.S. Marwaha, Former Professor of Biotechnology, Punjabi University, Patiala and Chief Executive Officer, Punjab Biotechnology Incubator, Chandigarh as Visiting Professor in the Centre for Biosciences, School of Basic and Applied Sciences

10.2 The Council extended the appointment of Prof. R.G. Saini as Professor in the Centre of Biosciences, School of Basic and Applied Sciences on contractual basis for a period of one year on consolidated emoluments of Rs. 50,000/- per month.

Item No. EC:5:2011:11

To consider the decision of the Planning Board in its meeting held on 23<sup>rd</sup> August 2011 vide Item No. PB:1:2011:7, for setting up of a museum at Central University of Punjab

The Council highly appreciated and approved the decision regarding setting up of the Museum at University.

Item No. EC:5:2011:12

To consider the adoption of two years as period of probation for teaching faculty and non-teaching staff appointed on regular basis.

The Council considered and approved the proposal to have two years as the period of probation for the staff employed on regular basis at the University.

Item No. EC:5:2011:13

**To consider the nomenclature of the Coordinator of Centre (COC) of Studies at par with Head of Department**

The Council resolved that the Coordinators of the Centres be considered formally equivalent to the Heads of Departments of other Universities, since Centres under various Schools at Central University of Punjab are equivalent to the Departments in other universities.

Item No. EC:5:2011:14

**To note the inauguration of Molecular Genetics Laboratory on 27<sup>th</sup> September 2011**

The Council complimented the Vice Chancellor on commissioning of 96 Capillary DNA Sequencer under the aegis of the Molecular Genetics Laboratory and its scheduled inauguration on 27<sup>th</sup> September 2011 by Dr. V.M. Katoch, Secretary to Govt. of India, Department of Health Research, Ministry of Health and Family Welfare and Director General, Indian Council of Medical Research, New Delhi.

Item No. EC:5:2011:15

**To note that the University bagged Second position in the State Level Energy Conservation Award Competition**

The Council congratulated the Vice Chancellor on the University winning second position at the State Level Energy Conservation Award Competition under the category of Government Buildings for the efforts made in the field of energy conservation during the year 2009-2010.

Item No. EC:5:2011:16

**To note amendment to Statute 18 (2) of the Statutes of the Universities established under the section 27(5) of Central Universities Act, 2009**

The Council noted the assent of the Visitor regarding amendment to the said statute and approved of its adoption by the University and incorporation in the '*Chapter XXIII, Selection Committees for Faculty Positions*' of the Ordinances of the University.

Item No. EC:5:2011:17

**To note the court case filed by Dr. Jagdish Rai against the University**

The Council noted the matter and approved the action taken by the University.

Item No. EC:5:2011:18

**To consider the adoption of Scheme for Tagore Cultural Complexes**

The Council appreciated and approved of the University's initiative to opt for the scheme for Tagore Cultural Complexes that allows Central Government's support of up to 60% of the project cost for setting up a cultural complex/museum as a part of University complex.

Item No. EC:5:2011:19

**To consider the minimum number of eligible candidates to be called for an interview in the ratio of the vacancies to be filled up**

19.1 The Council considered the matter and resolved that the number of candidates to be called for interviews be kept flexible and at the discretion of the Vice Chancellor. The Council further resolved that there need not be any embargo on the number of advertisements to be inserted for inviting applications.

19.2 It was resolved that at the time of applying the NOC from the previous employers be submitted by the in-service candidates, and the Vice Chancellor may permit a candidate to produce NOC even at



the time of the interview. However, no further relaxation be allowed in conformity with the laid down norms.

Item No. EC:5:2011:20

**To consider increase in the salary of contractual staff employed on consolidated pay**

The Council considered the issue and resolved that the enhancement be decided at the time of reappointment of the contractual employees at the discretion of the Vice Chancellor based on the performance of an individual.

Item No. EC:5:2011:21

**To define the 'Good Academic Record' for establishing minimum eligibility criteria for teaching positions as required by UGC**

The Council resolved that at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's degree level, in the relevant subject or an equivalent degree from an Indian/Foreign University; and at least 50% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Bachelor's degree level or an equivalent degree from an Indian/Foreign University, be taken as the "Good Academic Record" by the University for the purpose of recruitments.

#### **Current Agenda**

Item No. EC:5:2011:22

**To consider and approve recruitment of Faculty for regular positions**

Approved vide Item No. EC:5:2011:4.2.3.3.

Item No. EC:5:2011:23

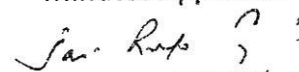
**Fixing date of the next meeting of the Executive Council**

The Council authorised the Vice Chancellor to fix the date for the next meeting of the Executive Council.



Col. (Retd.) Jagdev Kartar Singh  
Registrar (Secretary, E.C.)

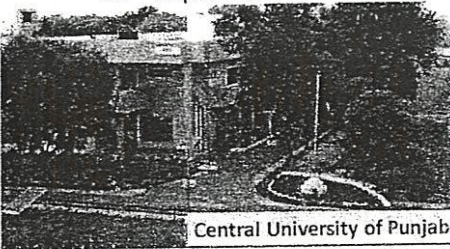
Minutes Approved



Prof. Dr. Jai Rup Singh  
Vice Chancellor & Chairman Executive Council

**Welcome to 5<sup>th</sup> Meeting of Executive Council**

**17<sup>th</sup> September 2011**



Central University of Punjab

**Item No. EC:5:2011:3**

ACTIONS TAKEN ON EXECUTIVE COUNCIL DECISIONS

<u>Item No.</u>	<u>Decision In Brief</u>	<u>Action Taken</u>
Item No. EC:4:2011:1	Confirmed minutes of Third Meeting	Noted
Item No. EC:4:2011:2	Approved and Ratified Actions Taken Report of Third Meeting. Also, approved construction of porta cabins for hostel at City Campus	Noted
Item No. EC:4:2011:3	Noted progress of the University and approved decisions taken by the Vice Chancellor	Noted
	Extended contractual appointment of Prof. R.G. Saini on existing terms and conditions for further one year	Term extended for one year
	Authorized Vice Chancellor to work out incentives to be offered to attract faculty/staff. Also approved performance based increments/incentives for presently working staff	Under implementation Item No. EC:5:2011:2 of current agenda

**Item No. EC:5:2011:1**

To confirm the minutes of the 4<sup>th</sup> Meeting of the Executive Council held on 25.03.2011

- The minutes were circulated to all the members.
- The Council may kindly confirm the minutes.

**Item No. EC:5:2011:3**

ACTIONS TAKEN ON EXECUTIVE COUNCIL DECISIONS

<u>Item No.</u>	<u>Decision In Brief</u>	<u>Action Taken</u>
Item No. EC:4:2011:4	Resolved that HRA to university employees be paid as per Govt. of India's rules for B-1 titles.	Implemented
Item No. EC:4:2011:5	Approved setting up of Chair in name of Jatguru Ram Singh provided necessary additional grant for this purpose is received from UGC.	A letter sent to UGC in this regard on 18 <sup>th</sup> June 2011
Item No. EC:4:2011:6	Approved decisions taken by Finance Committee in its second meeting	Noted
Item No. EC:4:2011:7	Ratified decision of Finance Committee regarding expenditure incurred by university during financial year 2010-2011	Noted

**Item No. EC:5:2011:2**

To confirm the approval of annual statement of accounts of the University for the year 2010-11

*Annexure 1 refers*

- The annual statement of accounts of the University for the Financial Year 2010-2011, prepared by the Chartered Accountant and duly audited by the internal auditor was placed before the members of Council through circulation for approval in June 2011.
- The Council may kindly reconfirm its approval.

**Item No. EC:5:2011:3**

ACTIONS TAKEN ON EXECUTIVE COUNCIL DECISIONS

<u>Item No.</u>	<u>Decision In Brief</u>	<u>Action Taken</u>
Item No. EC:4:2011:8	Ratified decision of Finance Committee to open Depreciation Fund Account to comply the audit objection raised by CAG/SAR	Noted
Item No. EC:4:2011:9	Ratified decision of Finance Committee regarding budget proposal for financial year 2011-12	Noted
Item No. EC:4:2011:10	Ratified decision of Finance Committee regarding Audit Report of the Comptroller General of India on the accounts university for the year ending 31 <sup>st</sup> March 2010	Noted

### Item No. EC:5:2011:3 (Cont.)

#### ACTIONS TAKEN ON EXECUTIVE COUNCIL DECISIONS

Item No.	Decision In Brief	Action Taken
Item No. EC:4:2011:11		
Item No. EC:4:2011:11.1	Noted and approved appointments of staff/faculty appointed till 25.3.2011	Noted
Item No. EC:4:2011:11.2	Noted approval of the Visitor for addition to Second Schedule of the Central Universities Act, 2009 regarding Schools of Studies and Centres	Noted
Item No. EC:4:2011:11.3	Approved Annual Report of the university for years 2008-09 and 2009-10.	Noted
Item No. EC:4:2011:11.4	Approved appointment of Prof. Paramjeet Singh Ramana as Professor in Centre for Comparative Literature for one year on deputation basis.	Appointment letter issued

### Item No. EC:5:2011:4 (Contd.)

#### 4.2 Recruitments

- 4.2.1 Appointment of Col. (Retd.) Jagdev Kartar Singh as first Registrar  
 4.2.2 Re-advertised for the post of Finance Officer  
 4.2.3 Applications received in response to Rolling system of advertisement  
 4.2.4 Appointments of teaching and non-teaching staff on regular/contractual (Annexure-III)  
 4.2.1.a Contractual appointment of University Engineer S. Gurtej Singh Sra extended for one year  
 4.2.1.b Dr. V. K. Anand appointed as Officer-in-charge, University Library (Biodata at Annexure-IV)  
 4.2.1.c Dr. Subhash Parihar appointed as Associate Professor in Centre for Museology, Archeology and Conservation, School of Languages, Literature and Culture on contractual basis (Biodata at Annexure-V)  
 4.2.1.d Mr. Ajit Singh has been offered the appointment as Officer on Special Duty (Finance)  
 4.2.5 Present status of teaching and non-teaching positions:

Ser No	Status	Teaching Posts	Non Teaching Posts
1.	Sanctioned Strength	140	57
2.	In Position	25	24

### Item No. EC:5:2011:3 (Cont.)

#### ACTIONS TAKEN ON EXECUTIVE COUNCIL DECISIONS

Item No.	Decision In Brief	Action Taken
Item No. EC:4:2011:11.5	Approved shifting of M.Phil.-Ph.D. Integrated programme in Development Economics from Centre of Social Studies to Centre for Economic Studies, when this centre starts functioning.	Noted
	Suggested that as two degrees are to be awarded during the M.Phil.-Ph.D. Integrated Programmes, all the M.Phil.-Ph.D. Integrated Programmes may be re-named as M.Phil.-Ph.D. Dual Degree Programmes.	Noted Proposed to be reconsidered in Item No. EC:5:2011:2 of current agenda
Item No. EC:4:2011:11.6	Approved appointment of Dr. S.S. Bhatti as Professional Architectural Advisor on an honorarium of Rs. 1,00,000/-	Appointment letter issued
Item No. EC:4:2011:12	Filing of next meeting	Noted

### Item No. EC:5:2011:4

#### 4.3 Main Campus

Three architectural firms have been shortlisted for designing and development of the main campus

### Item No. EC:5:2011:4

#### Progress Report

##### 4.1 Third Online Entrance Examination

Integrated Programmes	Seats Offered	Seats filled
M.Phil.-Ph.D. Integrated Programme in Biosciences	10	10
M.Phil.-Ph.D. Integrated Programme in Environmental Science and Technology	10	10
M.Pharm.-Ph.D. Integrated Programme in Pharmaceutical Sciences (Medicinal Chemistry)	10	09
M.Phil.-Ph.D. Integrated Programme in South and Central Asian Studies	10	09
M.Phil.-Ph.D. Integrated Programme in Comparative Literature	10	10
M.Phil.-Ph.D. Integrated Programme in Development Economics	05	05
LL.M.-Ph.D. Integrated Programme in Environmental Law	05	05
Total	60	58
M.Sc. in Biosciences	20	08
M.Sc. in Environmental Sciences and Technology	20	03
M.Sc. in Chemical Sciences (Medicinal Chemistry)	10	04
Total	50	15

### Item No. EC:5:2011:5

#### Separate Audit Report of the Comptroller and Auditor General of India on the accounts of Central University of Punjab

##### Annexure-VII & Annexure-VIII refer

Ser. No.	Draft Separate Audit Report	Para wise Reply
1.	Sundry Creditors: Rs 0.95 lac and Rs 0.74 lac, payments on account of advertisement and supply of books respectively not reflected	Two bills were not received till 30.4.2011, hence the Sundry Creditors.
2.	Fixed Assets : Capital works of Rs 828.25 lacs include Rs 75.00 lacs and Rs 295.00 lacs for electrical and civil works, however works have started against these advances	*Advances made to the PEDA for electrical works are being refunded as PEDA decided to cancel the project. No effect on Balance Sheet. *Advances made against Capital works to RITES utilised for advertisements and calling EOI
3.	Employee Benefits: No retirement benefits extended to regular employees	The process for providing retirement benefits has since been initiated
4.	Grant In Aid: Unspent aid	Facts of the University

### Item No. EC:5:2011:6

#### Honorarium to outside officials/non-official members and experts

*Annexure-IX refers*

- As per UGC memorandum No. F.1-4/2009 (FD-1/B) dated 14<sup>th</sup> May 2009, an amount of Rs. 2000/- per day as honorarium is paid to outside official/non-official members and experts for attending meetings to be held at UGC.
- The same may be approved for various meetings of the University.

### Item No. EC:5:2011:8

To consider the decision of the Planning Board in its meeting held on 23<sup>rd</sup> August 2011 vide Item No PB:1:2011:4 regarding Incentives for Extra Mural Research

*Annexure-XI refers*

Dislocation Allowance	Rs 1,25,000/- for faculty coming from abroad; Transfer Allowance for faculty from India (Min 3 Years service essential for retraining the benefit)
Cumulative professional Allowance	Rs 1,00,000/- per annum with provision to accumulate over three years
Telephone Allowance	Assistant Prof : Rs 500/-; Associate Prof : Rs 750/-; Prof:Rs 1000/-.
Free access to Internet within the Campus	To all the faculty
Book Allowance	Rs 5000/- per annum to all the faculty through University Library on returnable basis at the time of retirement
Journal Subscription Allowance	One Journal to each faculty - 50% of the charges or Rs 25,000/- per annum whichever is less.
Research Seed Money	Rs 1,50,000/- for Humanities and Rs 3,00,000/- to Science faculty - Once at the time of induction
Additional Allowance	Additional allowance from Rs 1500/- to Rs 5,000/- and free accommodation to select few as shown in the Annexure XI

### Item No. EC:5:2011:7

#### Minutes of First Meeting of the Planning Board

*Annexure-X refers*

1. Report of Vice Chancellor on the progress of university since March 2009
2. Setting up of a 66 KV Grid at the main site of the university
3. Regular water supply at the main site of the university
4. Incentives for the faculty to promote Extra Mural Research
5. To consider new courses to be started w.e.f. January 2012
6. To consider appointment of Visiting Professors/ Adjunct Professors/ Honorary Professors/Chair Professors
7. To consider setting up of a museum at Central University of Punjab
8. To note the Inauguration of Molecular Genetics Laboratory on 27<sup>th</sup> September 2011
9. To consider taking on rent residences for senior faculty/officials in Bathinda

### Item No. EC:5:2011:9

To consider the decision of the Planning Board in its meeting held on 23<sup>rd</sup> August 2011 vide Item No PB:1:2011:6 approving the appointment of Chair Professors/ Visiting Professors/Adjunct Professors/ Honorary Professors

- To overcome acute shortage of qualified faculty, the Planning Board decided appointment of Visiting Professors /Adjunct Professors/Honorary Professors in its 1<sup>st</sup> Meeting.
- Present fixed emoluments of Rs 25,000/- allowed for such position, too meager to attract senior professors for such posts.
- The Board suggested that in addition to Visiting Professors, Adjunct Professors and Honorary Professors, the appointment of senior professors be made as Chair Professors with higher emoluments as per scales allowed for the regular posts till the age of 65 years, extendable to 70 years in line with the latest UGC policy.

### Item No. EC:5:2011:8

To consider the decision of the Planning Board in its meeting held on 23<sup>rd</sup> August 2011 vide Item No PB:1:2011:4 regarding Incentives for Extra Mural Research

*Annexure-XI refers*

- Academic Council in its 1<sup>st</sup> meeting; Executive Council in its 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> meeting; and Finance Committee in its 2<sup>nd</sup> meeting has recommended more incentives/allowance/perks etc. to attract good faculty and staff.
- The Executive Council in its 4<sup>th</sup> Meeting authorized the Vice Chancellor to work out and implement the recommendations.
- The Planning Board in its first meeting has recommended the incentives as on the following slide.

### Item No. EC:5:2011:10

To consider appointments of the following renowned educationists

- ❖ Prof. Manjit S. Kang as Adjunct Professor (Biodata at Annexure-XII)
- ❖ Prof. H.K. Puri as Honorary Professor (Biodata at Annexure-XIII)
- ❖ Prof. Sucha Singh Gill as Visiting Professor (Biodata at Annexure-XIV)
- ❖ Prof. S.S. Marwaha as Visiting Professor (Biodata at Annexure-XV)
- ❖ Prof. R.G. Saini as Chair Professor (Biodata at Annexure XVI)

### Item No. EC:5:2011:11

To consider the decision of the Planning Board in its meeting held on 23<sup>rd</sup> August 2011 vide Item No PB:1:2011:7 for Setting up of a Museum at Central University of Punjab

- The University plans to set up a museum at its campus on the recommendations of the Planning Board.
- Dr. Subash Parihar, former Head of History Department, Govt. Sarjindia College, Faridkot, appointed as Associate Professor in Centre for Museology, Archeology and Conservation.
- Also assigned the additional responsibilities to highlight cultural heritage and historical perspective of Bathinda and the area around, Harappan Civilization and documentation of the history of the University.
- The members recommended that some more experts in this regard for further guidance and suggestions be also considered.

### Item No. EC:5:2011:14

Inauguration of Molecular Genetics Laboratory on 27<sup>th</sup> September 2011

- The University is inaugurating the Molecular Genetics Laboratory on 27<sup>th</sup> September 2011 where the University has installed a 96 Capillary DNA Sequencer.
- Dr. V.M. Katoch, Secretary to Govt. of India, Department of Health Research (Ministry of Health & Family Welfare) and Director General, Indian Council of Medical Research, New Delhi has been invited as the Chief Guest.
- A seminar on "Environment and Health" is also scheduled on this day.
- All the members of the Executive Council are also invited to grace the occasion.

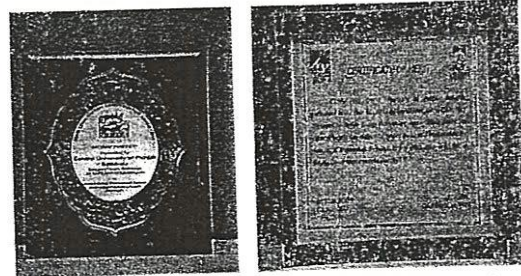
### Item No. EC:5:2011:12

Acceptance of two years as period of probation for teaching faculty and non-teaching staff appointed on regular basis

- One year is too short a period for assessing the work and conduct of an employee in the nascent stage of their careers.
- Two years of probation period during the budding phase of the University for newly appointed teaching faculty and non-teaching staff on regular basis.

### Item No. EC:5:2011:15

The University bagged Second position in the State Level Energy Conservation Award Competition



### Item No. EC:5:2011:13

Nomenclature of the Coordinator of Centre (COC) of Studies at par with Head of Department

- The University has set up Centres under various Schools equivalent to Departments in other universities.
- The Centres are headed by Coordinators of Centres (COCs).
- Coordinators of Centres need to be considered formally equivalent to Heads of Departments for all matters.

### Item No. EC:5:2011:16

To note amendment to Statute 18 (2) of the Statutes of the Universities established under the section 27(5) of Central Universities Act, 2009

*Annexure-XXVII refers*

- Amendment to Statute:  
"The Selection Committee for the post of Professor, Associate Professor and Assistant Professor, Registrar, Finance Officer, Controller of Examinations, Librarian and Principal of College or Institution maintained by the University shall be constituted as per the extant UGC regulations on the subject."
- It is proposed that the amendment be adopted by the University and the same be incorporated in the 'Chapter XXIII, Selection Committees for Faculty Positions' of the Ordinances.

### Item No. EC:5:2011:17

#### To note the court case filed by Dr. Jagdish Rai against the University

*Annexure-XVIII refers*

- Dr. Jagdish Rai selected for appointment as Assistant Professor in the Centre for Biosciences on purely temporary and contractual basis misbehaved with the University staff before his joining could be approved.
- The complaints of his misconduct examined by a committee which arrived at the conclusion that Dr. Jagdish Rai did misbehave with University staff and created indiscipline.
- He has filed a case in Hon'ble High Court of Punjab and Haryana against University. The next date of hearing is 30<sup>th</sup> September 2011.

### Item No. EC:5:2011:20

#### To consider increase in the salary of contractual staff employed on consolidated pay

*Annexure-XX refers*

- In the last meeting of the Executive Council vide Item No. EC:4:2011:3, it was discussed that some performance based increments / incentives be worked out for the presently working contractual staff.
- The Planning Board considered extending an increase of 10% to 15% of the present pay at the uniform rate per annum may be allowed to the staff employed on contractual basis taking an average increase of 10.2% in DA & overall increase in pay of 13.3% to a Govt. employee working in pay band.

### Item No. EC:5:2011:18

#### Adoption of Scheme for Tagore Cultural Complexes

*Annexure-XIX refers*

- The Scheme for Tagore Cultural Complexes is a part of the Commemoration of Rabindra Nath Tagore's 150<sup>th</sup> Birth Anniversary.
- Under this scheme, besides upgrading and modernizing the existing Rabindra 'Bhawans', 'Manchas', 'Sadans', 'Rangshalas' and other cultural centres into state-of-the-art cultural complexes, has provisions to set up new cultural complex.
- Under this new scheme, Central Government will support projects that are promoted by universities and Central Government's support will be up to 60% of the project cost.
- It is proposed to adopt this scheme and a cultural complex/museum be set up as a part of University complex.

### Item No. EC:5:2011:21

#### To define the 'Good Academic Record' for establishing minimum eligibility criteria for teaching positions as required by UGC

*Annexure-XXI refers*

University Grants Commission regulations specify following minimum eligibility criteria for the post of Assistant Professor:

#### \*4.4.0 ASSISTANT PROFESSOR

4.4.1. i. Good academic record as defined by the university with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's degree level in a relevant subject from an Indian university, or an equivalent degree from an accredited foreign university.

### Item No. EC:5:2011:19

#### Minimum number of eligible candidates to be called for an interview in the ratio of the vacancies to be filled up

Current policy followed by the university regarding calling of candidates for interviews (Teaching and Non-teaching positions) is as under:

- For one position, seven candidates, for two positions ten candidates and for three or more positions a maximum of fifteen candidates.
- In case of less than three short-listed candidates for a particular position, the post is re-advertised.
- Advice of the Council is sought:
  - In case the number of shortlisted candidates remains less than three even after 2-3 advertisements and
  - About considering the applications not received through proper channel.

### Item No. EC:5:2011:22

#### Current Agenda

#### 1. Recruitment of Faculty (Assistant Professors) for regular position:

Date of Interview	Subject	Applications Received	Shortlisted Candidates	Candidates Appeared for Interview	Selected
06.09.2011	Computer Science & Technology	34	10	09	General Category: 01 1. Ms Meena/shi Mittal
15.09.2011	Comparative Literature	110	30	18	Gen Category: Selected : 02 1. Dr. Zarneer Pal Kaur, 2. Dr. Alpna Saini.  OBC Category: 01 1. Dr. Rajinder Kumar

Item No. EC:5:2011:23

Fixing date of the next meeting of the Executive  
Council



Central University of Punjab, BathindaDate: 15<sup>th</sup> September 2011

Proceedings of the selection committee to interview the candidates for the post of Assistant Professor in the pay scale of Rs.15,600-39,100 with Grade Pay of Rs. 6,000 in the Centre for Comparative Literature held on 15<sup>th</sup> September 2011 in the office of the Vice Chancellor, Central University of Punjab, Mansa Road, Bathinda are as follows:

**Experts:**

1. Dr. Sunaina Singh (Visitor's Nominee), Director, Canadian Studies Centre, Osmania University, Hyderabad.
2. Prof. I. N. Chaudhary (Retd.), Member Secretary & Academic Director, Indira Gandhi National Centre for the Arts.
3. Dr. Kuljeet Shelie, Professor, Department of Punjabi, Faculty of Arts, Delhi University, Delhi.
4. Prof. Harish Narang (Retd.), Department of English, Jawahar Lal Nehru University, New Delhi.
5. Prof. P. Ramarao, Dean, Academic Affairs, Central University of Punjab, Bathinda.
6. Prof. P. S. Ramana, Coordinator, Centre for Comparative Literature, Central University of Punjab, Bathinda.

The candidates as per the list attached were called for the interview for the post of Assistant Professor in Centre for Comparative Literature.

The candidates with the following application numbers (attendance sheet attached), were present during the interview:

App. No: 61, 136, 164, 215, 234, 276, 306, 312, 318, 350, 356, 399, 409, SCL/08, SCL/09, SCL/13, SCL/17, CL/01

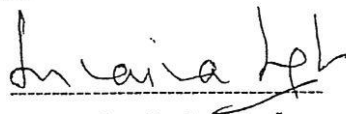
Recommendations of the Committee (Category wise) are:

1. General: 1. Dr. Zameer Pal Kaur (399) s/o S. Sohan Singh may be appointed as Asst. Professor with two advance increments (6% Basic) and  
2. Dr. Alpna Saini (356) s/o Sh. Ajit Kumar Saini may be appointed as Asst. Professor.  
waiting list: 1. Dr. Amandeep Singh (409) s/o Sh. Raj Paul Singh and  
2. Dr. Ankur Sharma (306) s/o Dr. Ghanshyam Sharma.
2. OBC: Dr. Rajinder Kumar (CL-01) s/o Shri Hans Raj may be appointed as Asst. Professor.
3. SC: waiting List: NONE.

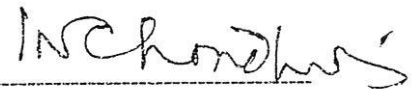
None found suitable.



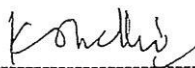
Prof. (Dr.) Jai Rup Singh  
Chairperson



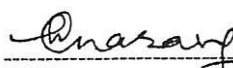
Dr. Sunaina Singh  
Visitor's Nominee




Prof. I. N. Chaudhary (Retd.)  
Member



Dr. Kuljeet Shelie  
Member



Prof. Harish Narang (Retd.)  
Member



Prof. P. Ramarao  
Member



Prof. P. S. Ramana  
Member



12/12/11

# Annexure III

Central University of Punjab, Bathinda

Date: 6<sup>th</sup> September, 2011

Proceedings of the selection committee for the interview of Assistant Professor in the pay scale of Rs.15,600-39,100 with Grade Pay of Rs. 6,000 in the Centre for Computer Science and Technology held on 6<sup>th</sup> September 2011 at Central University of Punjab, Mansa Road, Bathinda are as follows:

Experts:

1. Prof. Manindra Agrawal, N. Rama Rao Chair Professor and Head, Department of Computer Science & Engineering, Indian Institute of Technology, Kanpur.
2. Dr. M. Padmanabhan, Senior Scientist (SO G), Bhabha Atomic Research Centre, Trombay, Mumbai.
3. Dr. G. S. Singh, Advisor, CRISIL, (Hon. Professor Guru Nanak Dev University), Deonar, Mumbai.
4. Dr. (Mrs.) Seema Bawa, Professor & Dean, Student Affairs, Department of Computer Science & Engineering, Thaper University, Patiala.
5. Prof. P. Ramarao, Dean, Academic Affairs, Central University of Punjab, Bathinda.

The candidates as per the list attached were called for the interview for the post of Assistant Professor in Centre for Computer Science and Technology.

The candidates with the following application numbers (attendance sheet attached), were present during the interview:

App. No: ET/04, ET/07, ET/08, ET/19, CST-02, CST-07, CST-08, CST-09, CST-10

Recommendations of the Committee are:

Ms. Meenakshi Mittal (CST-10) D/o Shri Mahavir Prashad is recommended for the post of Asst. Professor with a basic salary of Rs 15,600/- Subjected to her submission of "No objection Certification" from the present employer.

Jai Rup Singh

Prof. Dr. Jai Rup Singh  
Chairperson

Manindra Agrawal

Prof. Manindra Agrawal  
Visitor's Nominee

M. Padmanabhan

Dr. M. Padmanabhan  
Member

G. S. Singh

Dr. G. S. Singh  
Member

Seema Bawa

Dr. (Mrs.) Seema Bawa  
Member

P. Ramarao 6/9/2011

Prof. P. Ramarao  
Member