

Department of Geology
Central University of Punjab, Bathinda

**Subject: Minutes of the Academic & Administration Committee (AAC) meeting held on
18/07/2022, Monday**

In order to expedite the preparation process for the upcoming NAAC visit to our University, an AAC meeting with the attendees of Dr. J.K. Pattanaik, HOD, Dr. Ksh. Krishnakanta Singh, Dr. K. Milan Sharma, Dr. R. Mukherjee, Dr. V. Pathak and Dr. S. Tewari was held on 18/07/2022, Monday, 4 PM at the office of the Head of the department. The following subject matters were discussed and put forth for its recommendation:

The members unanimously resolved to complete the preparation of the following items on priority basis:

1. Installation of framed photographs of renowned scientists in the labs/classroom before the visit of NAAC.
2. Procurement of curtains & films and their installations in the labs/classroom windows/doors.
3. Beautification of department corridor by keeping flower pots.
4. Use of dustbins and doormats for labs and classroom.

The members also resolved to initiate the procurement process of various equipment including xerox multifunctional, field gears, flame photometer, mirror stereoscopes etc. from the non-recurring budget of Rs. 6 lakhs.

The meeting ended with vote of thanks to and from the chair.

Suparna Tewari
18-07-22
Dr. S. Tewari
Asst. Prof. &
AAC Member

V.P.
18-7-22
Dr. V. Pathak
Asst. Prof. &
AAC Member

R.M.
18/7/22
Dr. R. Mukherjee
Asst. Prof. &
AAC Member

K.M.S.
18/07/22
Dr. K. Milankumar
Sharma, Asst. Prof.
AAC Member

K.K.S.
18-07-22
Dr. Ksh. Krishnakanta Singh
Asso. Prof.
(Convener, AAC)

J.K.P.
18/7/22
Dr. J.K. Pattanaik
Asso. Prof., AAC Member
& HOD