

Department of Geology
Central University of Punjab, Bathinda

Subject: Minutes of the Academic & Administration Committee (AAC) meeting held on 22/06/2022, Thursday at 4 pm.

An AAC meeting regarding utilisation of departmental recurring budget was held at the office of HOD on 22/06/22 with the following attendees Dr. J.K. Pattanaik, HOD, Dr. K.K. Singh, Dr. K. Milan Sharma, Dr. R. Mukherjee, Dr. V. Pathak and Dr. S. Tewari. The following subject matters were discussed and put forth for its recommendation:

1) The members unanimously resolved to procure/repair/reimburse the following items from the available departmental recurring budget of Rs. 349477/-

Sl. No.	Items details	Qty	Expected Amount (Rs)
1	Installation and repairing charge of section cutting	01	25000/-
2	Installation charge of fume hood		25000/-
3	Expenditure for making photo framed pictures (size of 12/18 inches @ Rs. 500/- per photo) of renowned geoscientists to be installed in the labs	30	15000/-
4	Expenditure for procurement of models/maps/landforms structures/globe etc.	10	30000/-
5	Expenditure for purchase of flower plots for departmental corridor beautification (@Rs.150/pot)	36	5400/-
6	Expenditure for procurement of thin sections (for igneous, metamorphic, sedimentary, ore & industrial minerals) @Rs.330 per section	75	25000/-
7	Expenditure for procurement of rock hand specimens (3/4inch) @Rs.330 per section	50	16500/-
8	Expenditure of stationary items such as curtains for labs, classrooms, black films, printing papers, pen, pencils, zippers, glue, duster, markers, chalks, tea cup, plates, glasses, trays etc.	30	35000/-
Total			Rs. 1,76,900/-

2) Up on request Dr. Milan and Dr. Rahul, agreed to be engaged in the departmental activities such as lab shifting, installation of instruments etc. during the summer vacation (27/06/22 to 17/07/22) keeping priority for NAAC visit preparation. Their presence in the department during summer vacation will be intimated to the establishment section.

The meeting ended with vote of thanks to and from the chair.

Suparna Tewari
 Dr. S. Tewari Dr. V. Pathak Dr. R. Mukherjee Dr. K. Milankumar Dr. K. K. Singh
 Asst. Prof. & Asst. Prof. & Asst. Prof. & Sharma, Asst. Prof. & Asso. Prof.
 AAC Member AAC Member AAC Member AAC Member (Convener, AAC)

J.K. Pattanaik
 Dr. J.K. Pattanaik
 Asso. Prof., HOD &
 AAC Member

Dear HOD, Is this against the claims of EL for working during this period. Need to clarify.

Dear:

H/O: Yes, this is against the claim of EL for working during summer vacation as per university guidelines.
J.K. Pattanaik
 27/6/2022