

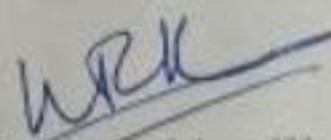
The following committee members attended the meeting and put up their opinion:

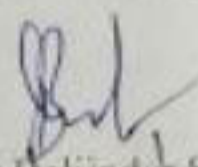
1. Prof. Ramakrishna Wusirika, Member
2. Dr. Baljinder Singh, Associate Professor, Member
3. Dr Vijay Kumar Prajapati, Associate Professor, Member
4. Dr. Shashank Kumar, Assistant Professor, Member
5. Dr. Vinay Kumar Bari, Assistant Professor, Member
6. Dr. Ravindresh Chhabra, Assistant Professor, Member

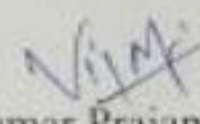
Dr Manju Jain did not attend the meeting.

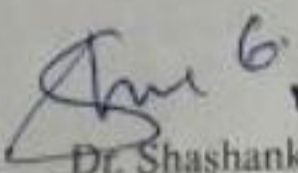
The following agenda items were discussed and resolved in the meeting:

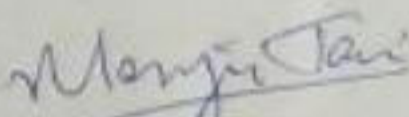
1. MST and ESE format- ESE will have two parts-subjective questions of 35 marks and objective questions (including MCQs, fill in the blanks, Match the pairs etc) of 15 marks. MST will only have subjective questions of 25 marks (a possibly format could be 5 questions of 3 marks each and 2 questions of 5 marks each)
2. Research proposal presentations (M.Sc.) will be held on 9 and 10 Feb. Students doing the project work in groups will get 15 min per group and the students doing independent projects will get 10 min each for their presentation. Dr Bari will make the schedule after collecting the data from all the faculty members.
3. The schedule of Ph.D. six monthly progress seminars will be prepared by Dr Bari and circulated among the faculty members.
4. Dr Shashank will be the MOOCs coordinator for the department.
5. Procedure for allocation of supervisors for M.Sc. students: The students will be allocated after the first semester itself. The students' merit (SGPA in the first semester) and their preference will be considered. The allocation of students will be done in a batch of 7 students. First, the top 7 students will be distributed among the seven faculty members on the basis of their preference and merit. This way, each faculty will get one of the top 7 students. This process will continue for the subsequent 7 students till all the students are allotted a supervisor. This method will ensure that each faculty will get a mix of students and all the top rankers won't go to a single faculty.

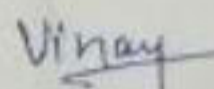

Prof. Ramakrishna Wusirika
Professor & HoD

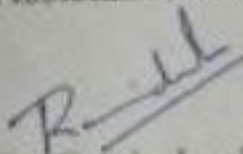

Dr Baljinder Singh
Associate Professor


Dr Vijay Kumar Prajapati
Associate Professor


Dr. Shashank Kumar
Assistant Professor


Dr. Manju Jain
Assistant Professor


Dr. Vinay Kumar Bari
Assistant Professor


Dr. Ravindresh Chhabra
Assistant Professor
(Convener)

I had gone for
alternative work
with ^{per} information
to HOD -

Department of Biochemistry, Central University of Punjab, Bathinda

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 25th April, 2022, 11:00 am

The following committee members put up their opinion:

1. Prof. Ramakrishna Wusirika, Member
2. Dr. Shashank Kumar, Assistant Professor, Member
3. Dr. Manju Jain, Assistant Professor, Member
4. Dr. Vinay Kumar Bari, Assistant Professor, Member
5. Dr. Ravindresh Chhabra, Assistant Professor, Member

Following Agenda items were discussed in the meeting:

1. Department Budget allocation
2. Internal Academic and Research Audit
3. World Immunology day
4. DST-FIST UC Data

The minutes of the proceedings are as follows:

1. Department recurring allocated budget of Rs. 6.0 lakhs for the year 2022-23 will be equally distributed Rs 1.2 Lakhs among all the faculty members. The Budget will be used for M.Sc. Practical, Dissertation and Ph.D. thesis work.
2. It was discussed that all the faculty members will be preparing 3-4 slides for their research work and Dr. Shashank will present the department progress report before committee.
3. The department will organize "World Immunology day" on 29/04/2022 (Friday).
4. The Utilization Certificate of DST-FIST will be prepared by Mr. Deepak Sharma, Lab. Attendant.

Prof. Ramakrishna Wusirika, Professor & HoD

Dr. Shashank Kumar, Assistant Professor

Dr. Manju Jain, Assistant Professor

Dr. Vinay Kumar Bari, Assistant Professor, (Convener)

Dr. Ravindresh Chhabra, Assistant Professor

Wusirika

Shanku Bari

Manju Jain 25.4.22

Vinay 25.4.22

R-Chhabra
25-4-2022

ICBAC:-

Manu
26/4/22

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 17th May, 2022, 11:30 am

The following committee members put up their opinion:

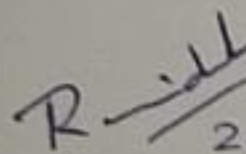
1. Prof. Ramakrishna Wusirika, Member
2. Dr. Shashank Kumar, Assistant Professor, Member
3. Dr. Manju Jain, Assistant Professor, Member
4. Dr. Vinay Kumar Bari, Assistant Professor, Member
5. Dr. Ravindresh Chhabra, Assistant Professor, Member

Following Agenda items were discussed in the meeting:

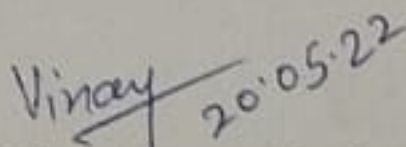
1. M.Sc. Semester-III student allotment for MSc project work
2. NAAC presentation
3. ESE schedule for M.Sc. Semester-IV
4. Training for RT-PCR and Biochemistry analyzer
5. Publications from M.Sc. students Semester-IV
6. M.Sc. Semester-IV project presentation
7. Latest academic audit files
8. Eligibility of foreign students in the MSc Biochemistry program, based on their application

The minutes of the proceedings are as follows:

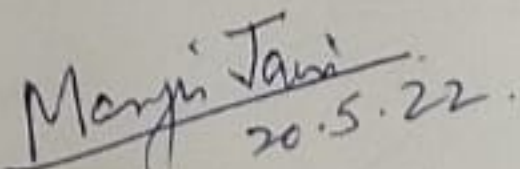
1. For the M.Sc. Semester-III student allotment a Google form will be shared to collect students' preferences for a particular faculty and allotment will be done based on students' CGPA scores.
2. NAAC presentation file will be prepared and academic audit suggestions will be incorporated.
3. ESE exam will be conducted between 13th June -24th June 2022.
4. Dr. Shashank and Dr. Manju Jain will organize a Hand on training workshop for the DST-FIST instrument RT-PCR and Biochemistry analyzer.
5. Efforts will be made to publish articles from M.Sc. students project reports
6. M.Sc. Semester-IV project presentation will be conducted from 2nd June 2022 onwards


20-5-2022

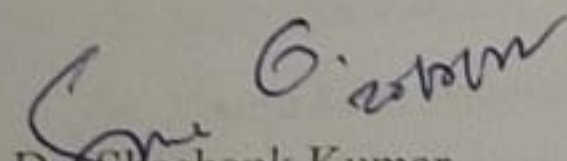
Dr. Ravindresh Chhabra
Assistant Professor


20.05.22

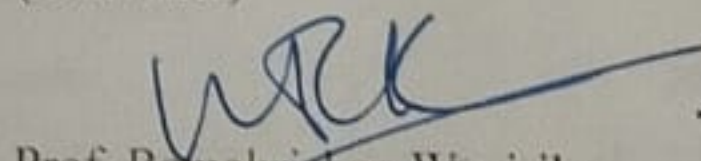
Dr. Vinay Kumar Bari
Assistant Professor
(Convener)


20.5.22

Dr. Manju Jain
Assistant Professor


20.5.22

Dr. Shashank Kumar
Assistant Professor


20.5.22

Prof. Ramakrishna Wusirika
Professor & HoD

Department of Biochemistry, Central University of Punjab, Bathinda

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 20th July, 2022, 12:00 pm

The following committee members put up their opinion:

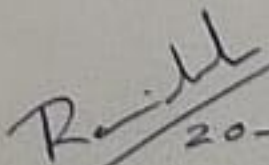
1. Prof. Ramakrishna Wusirika, Member
2. Dr. Shashank Kumar, Assistant Professor, Member
3. Dr. Manju Jain, Assistant Professor, Member
4. Dr. Vinay Kumar Bari, Assistant Professor, Member
5. Dr. Ravindresh Chhabra, Assistant Professor, Member

Following Agenda items were discussed in the meeting:

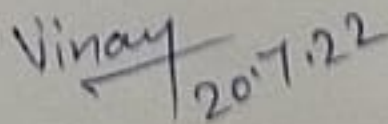
1. Department non- recurring allocated budget of Rs. 9.0 lakhs for the year 2022-23.
2. Discussion on NAAC Presentation.

The minutes of the proceedings are as follows:

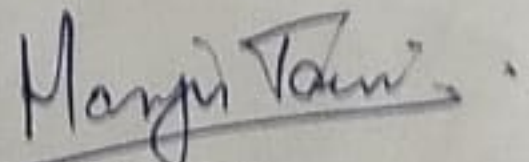
1. List of instruments to be purchased by Department of Biochemistry was duly discussed and enlisted after the approved by AAC members. A copy of same is attached
2. NAAC presentation file will be completed to add the left required information.


20-7-2022

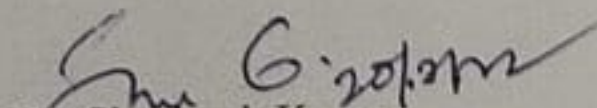
Dr. Ravindresh Chhabra
Assistant Professor


20.7.22

Dr. Vinay Kumar Bari
Assistant Professor
(Convener)



Dr. Manju Jain
Assistant Professor


20/7/22

Dr. Shashank Kumar
Assistant Professor


20/7/22

Prof. Ramakrishna Wusirika
Professor & HoD

List of Instruments required for M.Sc. Biochemistry Practicals

Instrument Name	Qty	Estimated Amount	Justification
Weighing Balance	1	30,000	Required for M.Sc. Practical & Research
Refrigerated Centrifuge	1	4,99,000	Centrifugation of experimental samples at low temperature for multiple students
Autoclave	1	60,000	Sterilization of biological material and biohazard for teaching and research
Laminar Hood	1	1,56,000	To perform experiments in sterile condition for microbial work
Refrigerator	1	30,000	To store the chemicals and other solutions at low temperature for teaching and research
Water Bath	1	25,000	Incubation of experimental samples at different temperature
Semi Automated Analyzer	1	1,00,000	To perform clinical/ biochemical experiments related practical and research work of students
Total Amount		9,00,000/-	

Ravindh
20-7-2022

Dr. Ravindresh Chhabra
Assistant Professor

Vinay
20.7.22

Dr. Vinay Kumar Bari
Assistant Professor
(Convener)

Manju Jain

Dr. Manju Jain
Assistant Professor

Shanku
20/7/22

Dr. Shashank Kumar
Assistant Professor

WPK
20/7/22

Prof. Ramakrishna Wusirika
Professor & HoD

- Hon'ble VC

[Signature]
28/7/22

DIA/Raghu

Department of Biochemistry, Central University of Punjab, Bathinda

Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 17th November, 2022, 3:00 pm

The following committee members put up their opinion:

1. Prof. Ramakrishna Wusirika, Member
2. Dr. Baljinder Singh, Associate Professor, Member
3. Dr. Shashank Kumar, Assistant Professor, Member
4. Dr. Manju Jain, Assistant Professor, Member
5. Dr. Vinay Kumar Bari, Assistant Professor, Member
6. Dr. Ravindresh Chhabra, Assistant Professor, Member

Following agenda items were discussed in the meeting:

1. Distribution of departmental recurring budget for the financial year 2022-2023
2. Student council election
3. Nominate the Placement and Alumni co-coordinator

The minutes of the proceedings are as follows:

1. The recurring budget will be distributed equally among faculty members.
2. Student council election will be conducted by department faculty
3. Dr. Shashank Kumar will be the Placement as well as the alumni co-coordinator.

R. Chhabra
17/11/2022
Dr. Ravindresh Chhabra
Assistant Professor

Vinay
17-11-22
Dr. Vinay Kumar Bari
Assistant Professor
(Convener)

Dr. Manju Jain
Assistant Professor

Shashank Kumar
Dr. Shashank Kumar
Assistant Professor

W. S. Wusirika
Prof. Ramakrishna Wusirika
Professor & HoD

B. Jain
17/11/22
Dr. Baljinder Singh
Associate Professor

*Please include
agenda on requirement of
laptops by project students
duly submitted &
discussed in the
meeting. Manjinder
13/12/22*

Department of Biochemistry, Central University of Punjab, Bathinda


Proceedings of the Academic and Administrative Committee of Department of Biochemistry held on 13 Dec, 2022, 4:00 pm

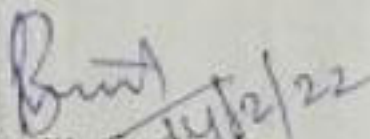
The following committee members put up their opinion:

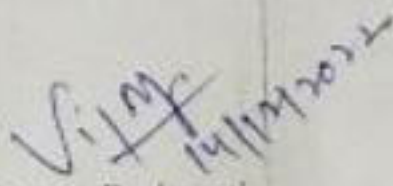
1. Prof. Ramakrishna Wusirika, Member
2. Dr. Baljinder Singh, Associate Professor, Member
3. Dr Vijay Kumar Prajapati, Associate Professor, Member
4. Dr. Shashank Kumar, Assistant Professor, Member
5. Dr. Manju Jain, Assistant Professor, Member
6. Dr. Vinay Kumar Bari, Assistant Professor, Member
7. Dr. Ravindresh Chhabra, Assistant Professor, Member

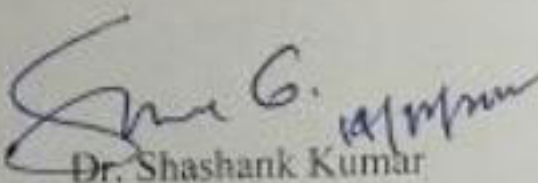
The following agenda items were discussed and resolved in the meeting:

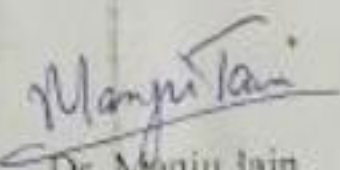
1. The faculty members, Dr Prajapati and Dr Singh will present their research work in front of the department students in Seminar Hall at 4 pm on 14 Dec, 2022
2. Leaves for the faculty members related to attending conference/workshop/acting as examiner/any invited events will be allowed only twice in the semester. For any additional duty leave, the faculty member has to take direct permission from Honourable Vice Chancellor. *class adjustment is required.*
3. The 3rd Semester students will have to submit a synopsis and presentation for their dissertation work before their end semester exams
4. Rs 60,000 will be given to new faculty, Dr Prajapati, from the departmental budget and for this, Rs 10,000 will be used from each faculty member's quota which was decided in the earlier AAC meeting. Therefore now, the remaining 6 faculty members have approximately Rs 1,06,650 each to spend from the departmental budget

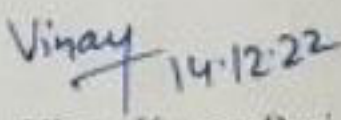

Prof. Ramakrishna Wusirika
Professor & HoD

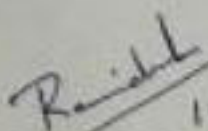

Dr Baljinder Singh
Associate Professor


Dr Vijay Kumar Prajapati
Associate Professor


Dr. Shashank Kumar
Assistant Professor


Dr. Manju Jain
Assistant Professor
14/12/22


Dr. Vinay Kumar Bari
Assistant Professor


Dr. Ravindresh Chhabra
Assistant Professor
(Convener)
14/12/2022