

CUPB/EMU/2022/138

Department of English
Central University of Punjab

Minutes of the Academic and Administrative Committee Meeting

A meeting of the Academic and Administrative Committee of the Department of English was held on **May 31, 2022**. The following members were present in the meeting:

- Dr Shahila Zafar, Associate Professor, HoD and Chairperson, AAC
- Dr Alpna Saini, Professor
- Dr Vipam Pal Singh, Associate Professor, Convener AAC
- Dr Dinesh Babu, Assistant Professor
- Dr Prithvi Raj, Assistant Professor

The following items were discussed in the meeting:

Item 01: Discussion for the upcoming exams and project report presentations: Datesheets for the upcoming exams and project report presentations, including the invigilation duties assigned to the faculty was shared by the HoD. AAC unanimously approved the same.

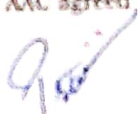
Item 02: Dean, SLIC's email regarding proposals for new Departments/Programs: In response to an email by Dean, SLIC, the AAC proposed that a Department of Linguistics be established in the University as a part of the School of Languages, Literature and Culture. The following reasons were given for the proposal:


1. CUP is one of few central universities without a Linguistics department; linguistics being one of the major academic disciplines across the world should have a department at CUP.
2. The university has a locational advantage in conducting research on various languages spoken in Punjab, Haryana and Rajasthan. The department of Linguistics would contribute to the study of cultures and societies of these states from a linguistic perspective.
3. Linguistic research is instrumental in interdisciplinary studies with computational sciences, social sciences and humanities. Thus a specialized department in Linguistics will be dedicated to such studies and projects.
4. Linguistic studies is full of opportunities to attract major research projects nationally and internationally, especially in the age of information technology.

All members of AAC unanimously approved the same.

Item 03: Requirement of curtains for the Deptt: The issue of the requirement of curtains for the Deptt. of English was raised. Members of AAC unanimously approved that curtains should be purchased out of the recurring budget allocated to the Department of English.


Item 04: NAAC related tasks: The HoD requested all AAC members to complete NAAC related tasks assigned to them before proceeding on summer vacation. AAC agreed to do the same.


Dr Prithvi Raj
Assistant Professor


Dr. Dinesh Babu P.
Assistant Professor


Dr. Vipam Pal Singh
Associate Professor


Dr. Alpna Saini
Professor


Dr. Shahila Zafar
Associate Professor & Head

Please prepare a complete proposal as mentioned in the email by DEA (copy attached) for item no. 2 16
— HoD - English —

Makam, as the email specifies, the proposals have to be sent by the Deans, based on the input given by the departments. Accordingly, we use given the input which can be shared with the other departments and the final proposal can be prepared at the school level.



Dr. Shanila Zafar

HOD, English 06.06.2022

Dean: SLCC

The are just asking for complete proposals.

Dr. Shanila.

The complete proposal was sent to the DIA through email.



04.07.2022

Dean SLCC:

Seen

WPK

5/7/22

DIA

HOD, English

DIA Office

S. No. 5478

Date 5/7/22



Zameerpal Kaur <zameer.sandhu@cup.edu.in>

Re: Proposal for new departments and Programs

2 messages

Dinesh Babu P <dinesh.babu@cup.edu.in>
To: Dean Incharge Academics <dia@cup.edu.in>, HoD English <hod.english@cup.edu.in>, Zameerpal Kaur <zameer.sandhu@cup.edu.in>
Cc: Alpna Saini <alpna.saini@cup.edu.in>, Prithvi Raj <prithvi.raj@cup.edu.in>, Shahila Zafar <shahila.zafar@cup.edu.in>, Vipan Pal Singh <vipanpal@cup.edu.in>

Fri, May 27, 2022 at 4:26 PM

Dear Sir and Ma'am

I strongly feel that the university needs a centre for Linguistics and Translation Studies, and a Department of Comparative Literature

Thank you 🙏

On Fri, 27 May 2022 at 4:01 PM, HoD English <hod.english@cup.edu.in> wrote:

Please send responses to the topic in the emails forwarded.

----- Forwarded message -----

From: **Dean Incharge Academics** <dia@cup.edu.in>
Date: Sun, May 22, 2022, 6:21 PM
Subject: Proposal for new departments and Programs
To: ccoec <deans@cup.edu.in>, hods <hods@cup.edu.in>

Dear All,

As discussed in the meeting of Deans, School Deans are requested to get input from their respective departments regarding proposal for new departments and programs including innovative programs. Proposals from schools should include justification for starting new departments/programmes, their demand/ existence in other institutions and if they are part of UGC specified degrees or recognized by statutory bodies such as AICTE, NCTE etc.

Please complete this task in a week.

Thanks

Ramakrishna

प्रो. रामाकृष्णा वुसिरिका / Prof. Ramakrishna Wusirika
डीन, प्रभारी-अकादमिक / Dean, In-charge Academics
अध्यक्ष, जैवरसायन विज्ञान विभाग / Head, Department of Biochemistry
डीन, मूलभूत विज्ञान विद्यापीठ / Dean, School of Basic Sciences
अंतरराष्ट्रीय विद्यार्थी प्रभाग / International Students Division
पंजाब केंद्रीय विश्वविद्यालय / Central University of Punjab
Associate Editor, Frontiers in Plant Science (Plant Biotechnology)
Associate Editor, All Life (Frontiers in Life Science), Section Microbiology
Associate Editor, Forestry Research

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