

# Central University of Punjab

## Department of English

### Minutes of the Academic and Administrative Committee Meeting

A meeting of the Academic and Administrative Committee of the Department of English was held on **September 06, 2022**. The following members were present in the meeting:

1. Dr Shahila Zafar, Associate Professor, HoD and Chairperson, AAC
2. Dr Alpna Saini, Professor
3. Dr Vipin Pal Singh, Associate Professor, Convenor AAC
4. Dr Dinesh Babu, Assistant Professor
5. Dr Prithvi Raj, Assistant Professor

The following items were discussed in the meeting:

**Item 01: Invited talks by Prof. GJV Prasad and Mr. Ravi Kumar:** Dr Shahila Zafar proposed that invited talks of Prof. GJV Prasad and Mr. Ravi Kumar should be organized in mid October. AAC approved the same.

**Item 02: Invited talk by Prof. Vivek Sachdeva:** Dr Vipin Pal Singh proposed that invited talk of Prof. Vivek Sachdeva, GGS Indraprastha University, New Delhi should be organized in mid November. AAC approved the same.

**Item 03: Workload for Semester I and Semester III:** Workload for the forthcoming session was discussed in detail and classes were allocated to the faculty members after discussion. AAC approved the same.


**Item 04: Dissertation timeline guidelines:** Dr Dinesh Babu proposed that he will prepare timeline guidelines for the preparation and submission of proposal and dissertation. AAC approved the same.

**Item 05: Tribal Festival:** Dr Prithvi Raj proposed that a Tribal Festival should be organized in the university on 15-16 November, 2022. AAC approved the same.

**Item 06: Status of magazine, ELS and Book Club:** Faculty members unanimously decided that a literary festival should be organized in the last week of November. AAC approved the same.

**Item 07: Academic mentorship list:** Prof Alpna Saini submitted the academic mentorship programme for the upcoming semester. AAC approved the same.


**Item 08: Coordinator for placement cell:** Dr Dinesh Babu proposed that he will coordinate for the Placement Cell. AAC approved the same.


  
Dr Prithvi Raj  
Assistant Professor


  
Dr. Dinesh Babu P.  
Assistant Professor

  
Dr. Vipin Pal Singh  
Associate Professor

  
Dr. Alpna Saini  
Professor

  
Dr. Shahila Zafar  
Associate Professor & Head

  
For DSLLC 19/09/22

  
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