

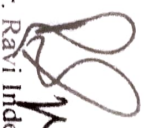
DEPARTMENT OF FINANCIAL ADMINISTRATION
CENTRAL UNIVERSITY OF PUNJAB, BATHINDA

Minutes of the Meeting of Board of Studies


The meeting of Board of Studies for the Department of Financial Administration was held on 09-03-2020 at 11:00 am in the Conference Hall, Administrative Block of the University. Following Members were present in this meeting:

1. Dr. Anand Thakur, Associate Professor & Head, Department of Financial Administration (Ex-Officio Chairperson)
2. Dr. Ravi Inder Singh, Director, University Business School Regional Centre, Ludhiana (External Expert)
3. Dr. A K Vashisth, Professor, UBS, Panjab University, Chandigarh (External Expert)
4. Dr. Navkiranjit Kaur, Professor, Department of Commerce, Punjabi University, Patiala (External Expert)
5. Dr. Sandeep Kaur, Associate Professor, Department of Economic Studies
6. Dr. Dhanraj Sharma, Assistant Professor, Department of Financial Administration
7. Dr. Eronimus A., Assistant Professor, Department of Financial Administration (Special Invicee)
8. Dr. Sesadaba Pany, Assistant Professor, Department of Education
9. Mr Raman Wats, President, Bathinda Chamber of Commerce & Industries (NAAC Representative).


The HOD welcomed all the members of BOS and the new appointed faculty members in the Department. The Chairperson informed the members that Dr J K Verma & Mr Ashutosh Mishra had requested for leave of absence due to their pre-scheduled engagements & their request was considered.


(Dr. Ravi Inder Singh) 9/3/2020


(Dr. Dhanraj Sharma)


(Dr. A K Vashisth)

(Dr. Eronimus A.)


(Dr. Navkiranjit Kaur) 9-3-20

(Dr. Sesadaba Pany)


(Dr. Sandeep Kaur)

(Mr Raman Wats)


(Dr. Anand Thakur) 9/3/2020

The Board discussed the course structure and syllabus of M.Com & PhD (Commerce).

Item 01: Revision in Curriculum of M.Com. Programme

1. The Course Structure of M.Com. Programme Scheme prepared under the guidance of IQAC as per University norms was approved and in syllabus some minor modifications have been done as reflected in Annexure 1.
2. Students will be offered two broad baskets of specialization:
 - a. Finance
 - b. Management

Accordingly, in each semester, one elective from above mentioned basket will be selected by the students as per specialization (Annexure-2).

3. In Sem. IV, 'Entrepreneurship Development' introduced as new elective course.
4. In Sem. 4, a new VAC named 'Tax Filing having course code MCM.505 has been introduced.
5. The Learning Outcomes of each course have been revised as per guidance from IQAC.
6. The Transaction Mode of each course has been updated as per precious advice of IQAC.
7. Readings in each course have been updated.
8. The course title Direct and Indirect Taxes is replaced by the course title Business Environment.
9. Two new courses with title Behavioral Finance in Sem. II and Financial Engineering in Semester IV has been added as elective under finance specialization basket.
10. Minor updation in learning outcomes and readings were done, content updated in course title Banking and Insurance Management: Corporate Accounting.


(Dr. Ravi Inder Singh)


(Dr. Dhanraj Sharma)



(Dr. A.K. Vashisth)


(Dr. Eronimus A.)


(Dr. Navkiranjit Kaur)


(Dr. Sesadaba Pany)


(Dr. Sandeep Kaur)


(Mr. Raman Wais)


(Dr. Anand Thakur) 9/5/2020

2. Item 02: Revision in Curriculum of PhD Commerce Programme

1. The Course Structure of PhD (Commerce) Programme Scheme drafted under the guidance of IQAC & according to University norms was approved unanimously and modifications have been done as stated below.
2. Credit Course on research Publications and Ethics is included in PhD Coursework.
3. The Credit Hours of Course MCM.702 named Computer Applications in Business has been reduced to 2 Credits in PhD Course work with Content Revisions.
4. To balance the Programme Scheme & based on reference from PhD (Commerce) Scheme of other leading universities, two new elective courses 'Advanced Marketing (MCM.708)' & 'Advanced Organizational Behaviour & Development (MCM.709)' have been added. A new course 'Emerging Trends in Business' has been introduced with course code MCM.704 and the course, 'Advanced Accounting & Finance' has been placed as Elective with new course code MCM.710.
5. The Learning Outcomes of each course have been revised as per guidance from IQAC.
6. The Transaction Mode of each course has been updated as per precious advice of IQAC.
7. Readings in each course have been updated.
8. The content revised for Research Methodology (MCM.701) as per Annexure-1.

(Dr. Ravi Inder Singh)

(Dr. A K Vashishth)

(Dr. Navkiranjit Kaur)

(Dr. Sandeep Kaur)

(Dr. Dhanraj Sharma)

(Dr. Eronimus A.)

(Dr. Seetadeba Pany)

(Mr Raman Wats)

(Dr. Anand Thakur)

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Summary of Changes (Annexure 1)

Following are the Contents updated in syllabus of Master of Commerce (BATCH 2020)

| Name of the Course & Course Code | Semester | Contents Added |
|--|----------|--|
| Quantitative Methods (MCM.508) | I | Course Content has been revamped and updated Statistical inference – concept of sampling distribution, parameter and statistics, standard error, theory of estimation – point and interval estimation, construction and confidence limits for mean; tests of significance – parametric vs. non-parametric tests; hypothesis testing, large samples, small samples – chi-square test, z-test, t-test, binomial test, analysis of variance; independence of attributes, goodness of fit and test of homogeneity (Unit IV) |
| Introduction to Tax System (MCM.515) | I | Content Updated Personal tax management (Unit-II) Corporate tax management (Unit III) GST in international context, implementations and recent trends (Unit IV) |
| Business Research Methods (MCM.523) | II | Contents of the syllabus are updated Report Writing & Research Ethics - Types of Reports; Report Preparation, Citation styles, Bibliography and appendix, Philosophy & Ethics, Scientific Conduct, Research and Publication Ethics, Softwares for identifying Predatory work (Unit-IV) |
| Entrepreneurship (MCM.529) | II | Content Updated Entrepreneurial Behaviour and Skills; Entrepreneurial Structure ; Nature, Characteristics, functions and importance, Classification of entrepreneurs; Environment of Small Enterprise Management: Strategy Formulation and Implementation, Strategic Cost Analysis- Strategic position, Value Chain and Cost Drivers, Venture start up process (Unit- II) |
| Data Analysis using MS-Excel (MCM.504) | III | Modification in course title and contents of the syllabus updated (Data analysis Using Excel & SPSS) |

(Dr. Ravi Inder Singh)

(Dr. A K Vashisth)

(Dr. Navkiranjit Kaur)

(Dr. Sandeep Kaur)

(Dr. Dhanraj Sharma)

(Dr. Eronimus A.)

(Dr. Sesalbeba Pany)

(Mr Raman Wais)

(Dr. Anand Thakur)

9/3/22