

पंजाब केन्द्रीय विश्वविद्यालय

(संसद के अधिनियम सं. 25(2009) के द्वारा स्थापित)
नगर परिसर, मानसा मार्ग, बठिंडा-151001
ईमेल: registrar@cup.ac.in
वेबसाइट: www.cup.ac.in
दूरभाष: +91-164-2864106



Central University of Punjab

(Established vide an Act no. 25(2009) of Parliament)
City Campus, Mansa Road, Bathinda-151001
Email: registrar@cup.ac.in
Website: www.cup.ac.in
Telefax: +91-164-2864106

Ref No: CUPB/CC/19/Estt/.319

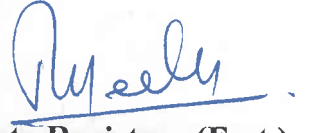
Dated:- 28/06/2019

CIRCULAR

Consequent upon the approval of the Competent Authority, the following Forms/Undertaking/DOs & DON'Ts etc. are hereby circulated for the kind information of all concerned regarding availing Leave Travel Concession (LTC):-

(i)	Form for Leave Travel Concession (LTC) (4 pages)
(ii)	Undertaking for Leave Travel Concession (LTC) (1 page)
(iii)	DOs & DON'Ts: Important instructions for availing LTC (1 page)

DoPT's Frequently Asked Questions (FAQs) on LTC entitlements of Fresh Recruit No. 31011/7/2013-Estt.(A-IV) dated 26.09.2014 is also attached herewith for information.


Deputy Registrar (Esst.)

Copy to:-

1. Assistant Registrar (VCO): For kind information to the Hon'ble Vice-Chancellor.
2. Dean Academic Affairs for kind information.
3. PA to Registrar: For kind information to the Registrar.
4. Finance Office: For kind information.
5. Internal Audit Officer.
6. Assistant Registrar, Accounts Section.
7. All Faculty members and Staff for information.
8. System Analyst for uploading Forms/Undertaking etc mentioned above (i) to (iii) on the website of CUPB.
9. Concerned file.