

## **MANNUAL 14**

### **SECTION 4 (1) (b) (xiv)**

#### **DETAILS IN RESPECT OF THE INFORMATION, AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM;**

##### **14.1 Information available in electronic form [Section 4(1)(b)(xiv)]**

###### **14.1.1 Details of information available in electronic form**

The following information is available on university website as received from concerned departments & offices in electronic format. The list below is the main headings of information which further contains detailed information under various sub-headings on University Website [www.cup.edu.in](http://www.cup.edu.in)

- About the organization
- Acts, Statutes & Policies
- Reservation Roster/Registers
- All Statutory Bodies Members & Minutes of Meeting
- Information of Administrative officers & staff
- IQAC Cell
- All schools & departments (each department has individual webpage containing all information about the deptt.)
- Research Facilities & Other infrastructure
- Regular update of Activities taking place in CUPB
- Student Corner: catering to information required by students
- Information regarding ongoing admissions, examinations, results,
- Recruitments
- Notifications
- University publications, forms, directory
- Any other information required to be updated from time to time

The information available in electronic form is available on the website of Central University of Punjab at [www.cup.edu.in](http://www.cup.edu.in)

###### **14.1.2 Name/ title of the document/record/ other information & Location where available**

- Central University Act 2009 - <http://www.cup.edu.in/subordinate-legislation>
- University Statutes & Ordinances - <http://www.cup.edu.in/subordinate-legislation> Details of Statutory Bodies of the University

The Name and composition of Statutory Body of CUPB are as follows:

- University Court - Details of members available on – <http://cup.edu.in/court.php>
- Executive Council– Details of members available on <http://cup.edu.in/executive-council.php>
- Academic Council- Details of members available on [http://cup.edu.in/academic\\_council.php](http://cup.edu.in/academic_council.php)

- Finance Committee- Details of members available on [http://cup.edu.in/finance\\_committee.php](http://cup.edu.in/finance_committee.php)
- Minutes of Statutory Body Meetings
  - Minutes of University Court Meetings - <http://cup.edu.in/court.php>
  - Minutes of Executive Council Meetings - <http://cup.edu.in/executive-council.php>
  - Minutes of Academic Council Meetings - [http://cup.edu.in/academic\\_council.php](http://cup.edu.in/academic_council.php)
  - Minutes of Finance Committee Meetings - [http://cup.edu.in/finance\\_committee.php](http://cup.edu.in/finance_committee.php)
- Board of Studies - [http://www.cup.edu.in/board\\_of\\_studies.php](http://www.cup.edu.in/board_of_studies.php)
- School Board: [http://www.cup.edu.in/school\\_boards.php](http://www.cup.edu.in/school_boards.php)
- Academic Collaborations - [http://www.cup.edu.in/academic\\_collaborations.php](http://www.cup.edu.in/academic_collaborations.php)
- Schools & Departments: [http://www.cup.edu.in/schools\\_centres.php](http://www.cup.edu.in/schools_centres.php)
- ICC - <http://www.cup.edu.in/icc.php>
- Annual Report - [http://cup.edu.in/university\\_publications.php](http://cup.edu.in/university_publications.php); and [http://cup.edu.in/annual\\_reports.php](http://cup.edu.in/annual_reports.php)
- Finance Report - [http://cup.edu.in/university\\_publications.php](http://cup.edu.in/university_publications.php); and [http://cup.edu.in/financial\\_reports.php](http://cup.edu.in/financial_reports.php)
- University Newsletter - [http://cup.edu.in/university\\_publications.php](http://cup.edu.in/university_publications.php)
- Tender/EOIs - [http://cup.edu.in/tender\\_eoi.php](http://cup.edu.in/tender_eoi.php)
- Office Orders - [http://www.cup.edu.in/notifications.php/office\\_orders.php](http://www.cup.edu.in/notifications.php/office_orders.php)
- Notices - <http://www.cup.edu.in/notifications.php/notices.php>
- House Allotment Rules: : [http://www.cup.edu.in/student\\_downloads.php](http://www.cup.edu.in/student_downloads.php) and [http://www.cup.edu.in/documents/forms/student\\_forms/hostel\\_rules/Final%20Hostel%20Rules%202019%20\(WEF.%20July%202019\).pdf](http://www.cup.edu.in/documents/forms/student_forms/hostel_rules/Final%20Hostel%20Rules%202019%20(WEF.%20July%202019).pdf)
- Rules for Procurement of Goods (GFRs 2017): [http://cup.edu.in/documents/purchase\\_forms\\_30\\_10\\_2018/GFR\\_2019/Amendments%20in%20General%20Financial%20Rules%20\(GFR\)%202017.pdf](http://cup.edu.in/documents/purchase_forms_30_10_2018/GFR_2019/Amendments%20in%20General%20Financial%20Rules%20(GFR)%202017.pdf)
- Internal Notifications [http://www.cup.edu.in/notifications.php/internal\\_notifications.php](http://www.cup.edu.in/notifications.php/internal_notifications.php)
- Other details in Archives <http://www.cup.edu.in/notifications.php/archives.php>
- Details of Teaching Jobs <http://www.cup.edu.in/recruitment.php> and [http://www.cup.edu.in/teaching\\_jobs.php](http://www.cup.edu.in/teaching_jobs.php)
- Details of Non-teaching: [http://www.cup.edu.in/non-teaching\\_jobs.php](http://www.cup.edu.in/non-teaching_jobs.php)
- Details of other Positions [http://www.cup.edu.in/recruitment\\_scroll.php](http://www.cup.edu.in/recruitment_scroll.php)
- Library Rules are mentioned on <http://www.cup.edu.in/library.php>
- Health Care Centre details are available on [http://cup.edu.in/health\\_care\\_centre.php](http://cup.edu.in/health_care_centre.php)
- Online Payment Information : [http://www.cup.edu.in/bank\\_info.php](http://www.cup.edu.in/bank_info.php)
- Admission Details: [http://www.cup.edu.in/cup\\_student-corner.php/admissions.php](http://www.cup.edu.in/cup_student-corner.php/admissions.php)
- Academic Calendar - [http://cup.edu.in/cup\\_student-corner.php/academic\\_calendar.php](http://cup.edu.in/cup_student-corner.php/academic_calendar.php)
- Admission Prospectus - [http://cup.edu.in/cup\\_student-corner.php/Prospectus.php](http://cup.edu.in/cup_student-corner.php/Prospectus.php)
- Reservation Roasters - [http://www.cup.edu.in/res\\_roaster.php](http://www.cup.edu.in/res_roaster.php); [http://www.cup.edu.in/teaching-reservation\\_roaster.php](http://www.cup.edu.in/teaching-reservation_roaster.php); [http://www.cup.edu.in/non-teaching-reservation\\_roaster.php](http://www.cup.edu.in/non-teaching-reservation_roaster.php); and [http://www.cup.edu.in/res\\_roaster\\_2017.php](http://www.cup.edu.in/res_roaster_2017.php)
- RTI Information Handbook - [http://cup.edu.in/RTI\\_act.php](http://cup.edu.in/RTI_act.php)
- CUPB Newsletter - [http://cup.edu.in/university\\_publications.php](http://cup.edu.in/university_publications.php)

**14.2 Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information**

- The University has updated the maximum information on its official Website ([www.cup.edu.in](http://www.cup.edu.in)) to facilitate all stakeholders.
- The records which comes under suo-moto declaration are available online on University Website.
- The hard copies of these records are available with Section heads / HoD and respective departments, and can be as per the provisions of RTI Act 2005.