

CENTRAL UNIVERSITY OF PUNJAB  
Established vide Act No.25 (2009) of Parliament

**NOTICE INVITING QUOTATION**



**NOTICE INVITING QUOTATIONS FOR  
Aluminium Partition Work in  
Academic Block and Porta Cabins  
in Central University of Punjab,  
VPO Ghudda, Distt. Bathinda**

Executive Engineer  
Central University of Punjab (CUPB)  
Main Campus, Village Ghudda  
Bathinda-151401  
Email: [ue.cupb@gmail.com](mailto:ue.cupb@gmail.com)

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### DETAILS OF NOTICE

The Executive Engineer, Central University of Punjab, Main Campus, Village Ghudda Bathinda (Punjab)-151401, invites quotations from the eligible contractors/firms for Aluminium Partition Work in Academic Block and Porta Cabins in Central University of Punjab, VPO Ghudda, Distt. Bathinda.

**NAME OF WORK:** Aluminium Partition Work in Academic Block and Porta Cabins in Central University of Punjab, VPO Ghudda, Distt. Bathinda

NIQ No.: CUPB/NIQ/ES/23-24/10 dated ~~06/10~~ 06/10/2023

Estimated cost of work:	Rs.3,18,547/- (all inclusive, based on Market Rates)
Performance Guarantee:	5% (to be deposited within 7 days from the work order)
Security Deposit:	5% (to be deducted at the time of payment)
Completion Period	30 days
Defect liability Period:	1 year
Offer Validity Period:	30 days
This bid document contains	07 pages, from 01 to 07 including the cover & last page

**An amount equal to 5% of the billed amount shall be retained at the time of making payment on account of Security Deposit and shall be released to the firm after successful completion of the Defect Liability Period i.e. 1 year.**

NIQ No.: CUPB/NIQ/ES/23-24/10 dated ~~06/10~~ 06/10/2023

**Last date & time of submission of quotations in hard copy form is ~~dd-mm-2023~~ 13/10/2023 (7 days from the date of upload) up to 1500 Hrs.**

Executive Engineer,  
Central University of Punjab (CUPB)  
Main Campus  
Village Ghudda  
Bathinda (Punjab) – 151401

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**SCOPE OF WORK**

The aluminium partition work that includes providing & fixing new partitioning, and dismantling and re-fixing the existing aluminium partition is to be carried out in the Aryabhata Academic Block and Temporary Academic Block (Porta Cabins) in the campus of University at village Ghudda, Bathinda. The different location of works with items to be executed and their respective quantity is mentioned below:

1	<b>Providing &amp; fixing new aluminium partition</b>	<ul style="list-style-type: none"> <li>a) Lab no.13 (Porta Cabins) – 180 sqft</li> <li>b) Purchase Section (Academic Block) – 77 sqft</li> <li>c) Lab no. 407 (Academic Block) – 640 sqft</li> <li>d) Lab no.414 (Academic Block) – 206 sqft</li> <li>e) Lab no.417 (Academic Block) – 81 sqft</li> <li>f) Lab no.421 (Academic Block) – 88 sqft</li> <li>g) Lab no.425 (Academic Block) – 148 sqft</li> </ul>
2	<b>Dismantling and re-fixing of aluminium partition</b>	<ul style="list-style-type: none"> <li>a) Purchase Section (Academic Block) – 105 sqft</li> <li>b) Lab no.417 (Academic Block) – 64 sqft</li> </ul>
3	<b>Providing and fixing SS Sink</b>	<ul style="list-style-type: none"> <li>a) Lab no.13 (Porta Cabins) – 180 sqft</li> </ul>
4	<b>Providing and fixing table top partitions</b>	<ul style="list-style-type: none"> <li>a) Lab no.425 (Academic Block) – 750x700mm x 04 nos.</li> </ul>

The University shall provide 06 no. aluminium door shutters to be fixed with the new and re-fixed aluminium partition as per requirement. However, the essential fittings like door hinges, latch-lock, door closer (1 for each door), door stopper, door handles (2 for each door), tower bolt etc. are to be provided and fixed by the contractor. **All the work as per given scope is required to be completed and rates are to be quoted accordingly. The vendors are advised to visit the site for proper assessment of work, before quoting the rates.**

**PRICE QUOTATION TO BE FILLED BY VENDOR/ FIRM:**

SNO.	DESCRIPTION	UNIT	QUANTITY	Rates to be Quoted by Firm, all incl. (Rs.)	Amount all incl. (Rs.)
1	Providing and fixing at site aluminium partition (powder coated in approved colour) with 60% 5mm plain glass and 40% ACP sheet (in approved colour). Rates to include cost of supply of material, cost of labour for fixing at site, necessary items like EPDM rubber, screws, beading, fastners, cleat etc.  The quoted rates should also include the cost of fixing 6 no. door	Sq.ft.	1420		

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	shutters, cost of hinges, latch-lock, door closer (1 for each door), door stopper, door handles (2 for each door), tower bolt etc. 6 no. door shutters shall be provided by the University.				
2	Dismantling existing aluminium partition and re-fixing the same. Rates are to be all inclusive, including the cost of essential items for refixing like screws, fastners etc. and also the cost of any wastage in glass, board or aluminium during execution of work.	Sq.ft.	169		
3	Providing and fixing SS Sink without drain board of size 610x510x200mm, with wall mount bracket, long body bib cock, CP brass waste and drain pipe. Drainage arrangement from lab upto sewer chamber to be done by University.	Nos.	02		
4	Providing and fixing table top partitions with ACP sheet/ particle board, each of size 750x700mm. Rates to include the cost of necessary clamps, screws etc. required to fix the partitions on trespas table top on the lab furniture.				
<b>TOTAL AMOUNT QUOTED, all inclusive (Rs.):</b>					
<b>Total amount in words:</b>					

#### Terms & Conditions

- Eligible Firms:** Quotations submitted by the firms enlisted with Central/ State Govt. departments/PSUs, would be considered eligible for works up to the amount permitted by virtue of their enlistment limit in the respective department. Or, private contractors/firms are also eligible to provide quotations, provided they have a valid GST number.
- Prices:** Quoted prices of material should be firm inclusive transportation, loading & unloading and FOR Central University of Punjab, Bathinda at Main Campus at Village Ghudda and complete break up of all charges, taxes and duties payable by the University should be clearly defined, otherwise it will be presumed that the rates quoted are inclusive of all these charges/taxes/duties and nothing extra will be paid. Special discount/Rebates, whichever applicable, keeping in view that the supplies are being made to an educational Institutions, may please also be indicated.






3. Quantities can be increased or decreased as per actual requirement of work.
4. **Performance Guarantee:** The Contractor shall submit an irrevocable Performance Guarantee of 5 % (Five Percent) of the tendered amount in the form of Bank Guarantee in addition to other deposits mentioned elsewhere in the contract for his proper performance of the contract agreement, (not withstanding and /or without prejudice to any other provisions in the contract) within 7 days from the date of issue of work order. This period can be further extended by the Engineer-in-Charge, CUPB at the written request of the Contractor, stating the reason for delays in procuring the Performance Guarantee to the satisfaction of Engineer-in-Charge, CUPB, for a maximum period of 7 days with late fee @ 0.1% per day of performance guarantee amount. This guarantee shall be in the form of Deposit at Call receipt of any scheduled bank/ Banker's cheque of any scheduled bank/Demand Draft of any scheduled/Pay order of any scheduled bank or Government Securities or Fixed Deposit Receipts or Guarantee Bonds of any Scheduled Bank or the State Bank of India in accordance with the form annexed hereto.
5. **Terms of Payment:** 95% Payment will be released through RTGS/by cheque after receipt of the satisfactory report of the Engineer-in-charge regarding receipt with regard to completion of work. The balance 5% amount shall be retained at the time of making payment on account of Security Deposit and shall be released to the firm after successful completion of the Defect Liability Period. The quantities mentioned in NIQ are tentative whereas the payment shall be released as per the actually ordered material received at site/ work done at site.
6. **Validity:** Quotation should be valid for 30 days from the date of quotation submission.
7. **Right to reject:** The CUPB reserves right to accept/reject any or all the Quotations at any time without assigning any reason.
8. **Time Schedule for completion of work:** The work shall be completed within 30 days (unless otherwise specified).
9. **Extension of Time:** If the Contractor shall desire an extension of time for the completion of the work on the grounds of his having been unavoidably hindered in its execution or any other ground, he shall apply in writing to the Employer within thirty days of the date of occurrence of the event on account of which he desires extension as aforesaid, and the Employer shall, if in his opinion reasonable grounds have been shown thereof, authorize such extension of time if any, which may, in his opinion, be necessary or proper. Non-application by the Contractor for extension of time shall not be a bar for giving a fair and reasonable extension of time for completion of work by the Employer.
10. **Liquidated damages:** If the Supplier fails to complete the work within the specified time period of the Work order, the contractor shall be liable to pay penalty @.0.5 per cent (Half of one percent) per week (or part thereof) of the cost of incomplete, not exceeding maximum limit of 10 per cent of the cost of complete unit of incomplete work.
11. **Arbitration:**
  - a. In case of any question dispute or difference, between the purchaser/University and the contractor/supplier, upon or in relation to or in connection with purchase

order/contract/payment/services of vendor/warranty/quality of material/any loss due to the deficiency of service on the part of the vendor/non-performance of obligations and other civil matters arising out of the terms and conditions specified in this Work Order or relevant tender document, the acceptance of which in express or implied form( by conduct), either party may forthwith give to the other notice in writing of the existence of such question dispute or difference and the same shall be referred to sole arbitrator of the purchaser/University, who shall give a reasoned/speaking awards. The award of the sole arbitrator shall be final and binding on the parties under the provisions of the Indian Arbitration Act-1996(With Amendment, if any) and of the rules, there under. Any statutory amendment, modification or re-enactment thereof for the time being in force, shall be deemed to apply and be incorporated in the contract/purchase order. The sole Arbitrator shall be any officer of the University whose name is approved by the Vice Chancellor. It will not be objectionable if the Sole arbitrator is an officer of the university and he has expressed his views on all or any of the matter in question of dispute or difference.

b. Upon every or any such reference, the cost of and incidental to the reference and award respectively shall be in the discretion of the sole arbitrator so appointed who may determine the amount there of or direct the same to be fixed as between the solicitor and client or as between party and shall direct by whom & to whom and in what manner the same is to be borne and paid.

12. **Civil Suit Jurisdiction:** All legal proceedings in connection with this Purchase order shall be subject to the territorial jurisdiction of the local Civil Courts at Bathinda only.

13. **Cancellation :** The purchaser reserves the right to cancel the purchase order as a whole or in part at any time or in the event of default on the part of the Supplier prior to the receipt of information regarding taking in hand of the manufacture of material against the Purchase order/dispatch of material to the consignee.

14. **Acceptance :** On behalf of \_\_\_\_\_, I \_\_\_\_\_ state that I have read all the above terms & conditions given in the NIT. I agree & hereby give my consent to comply with the same.

Thanking you,

Regards

*[Signature]*  
#06/10/23

Executive Engineer

Central University of Punjab

Copy to:

- 1. Vice Chancellor Secretariat: For information to the Hon'ble Vice Chancellor. *[Signature]*
- 2. PA to Registrar: For the information of the Registrar.
- 3. File.