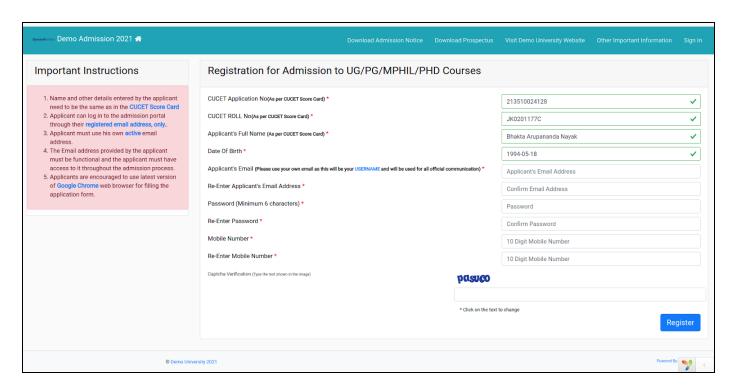
CUCET ADMISSION 2021

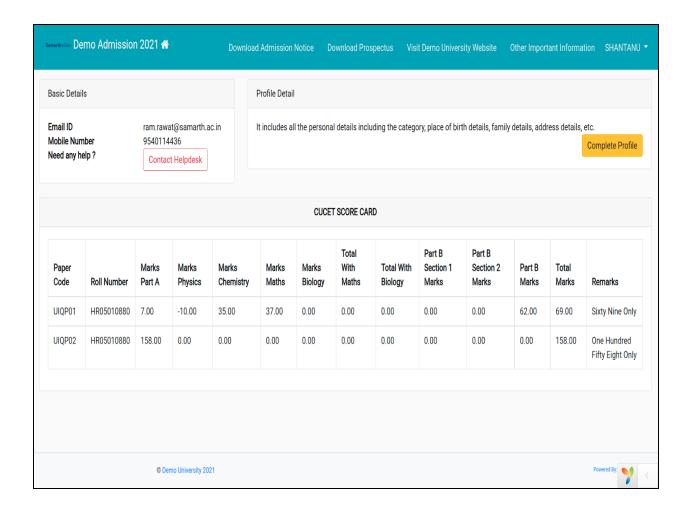
(Student Registration User Guide)

Students can follow the mentioned steps to register themselves on Samarth CUCET Portal:

Step 1: Register on the Samarth Portal with the login credentials as per the **CUCET Score Card.**

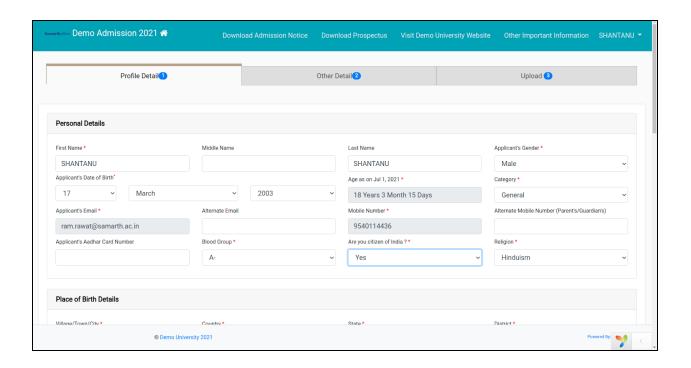


Step 2: After Login, a **Dashboard** will appear which looks like the screenshot below. Complete your profile by clicking on the **Complete Profile** button.



Step 3: Personal Details

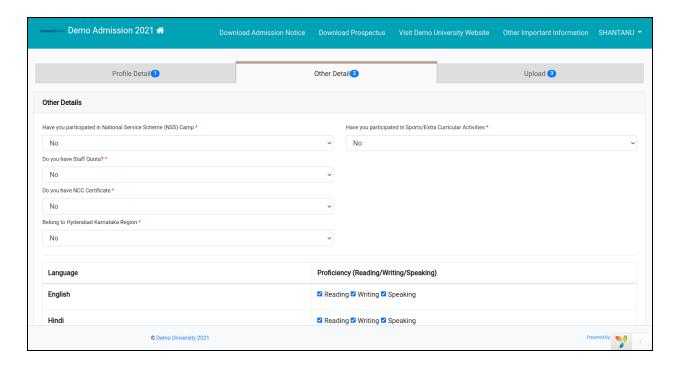
In this section, fill in your personal details. Once done, click on Save & Next to proceed to next section, **other details.**

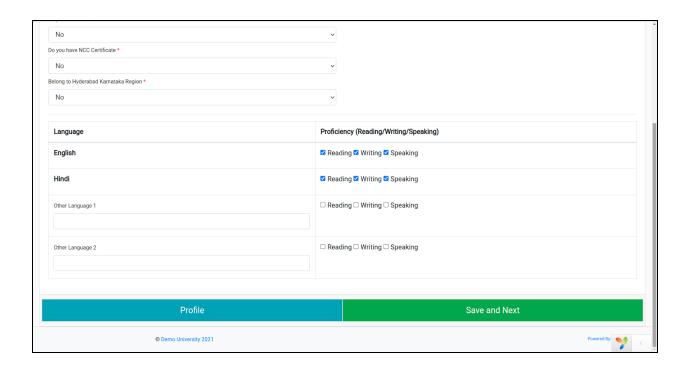


Address								
Correspondence Address Address *		District *		Permanent Address ☑ Click if Same As Corre		espondence Address District *		
mayapuri phase2		north west del	north west delhi		mayapuri phase2		north west delhi	
Country *	State *	City *	Pincode *	Country *	State *	City *	Pin Code *	
India × -	Delhi x	delhi	110058	India x -	Delhi x +	delhi	110058	
Bank details for refund f you don't have your o		please provide details o	of your parent/guardian's b	bank account where you wou	d like to receive the refu	ınd if any.		
	own bank account,	please provide details o	of your parent/guardian's b	bank account where you wou Confirm Account Number		ind if any. Name of the Bank		
f you don't have your o	own bank account,		of your parent/guardian's b			•		
f you don't have your o	own bank account,	Account Number *	of your parent/guardian's b	Confirm Account Number		Name of the Bank		
f you don't have your of the Account Holde	own bank account,	Account Number *	of your parent/guardian's b	Confirm Account Number		Name of the Bank		

Step 4: Other Sections

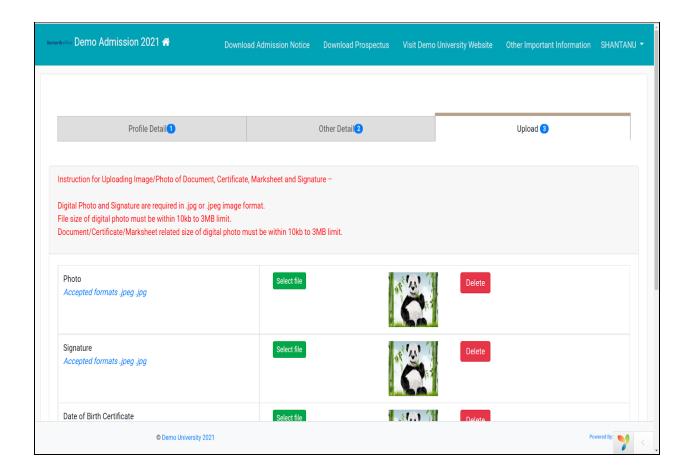
Fill in details like participation in NSS Camp or any extra curricular activities and then click on the **Save & Next** button.

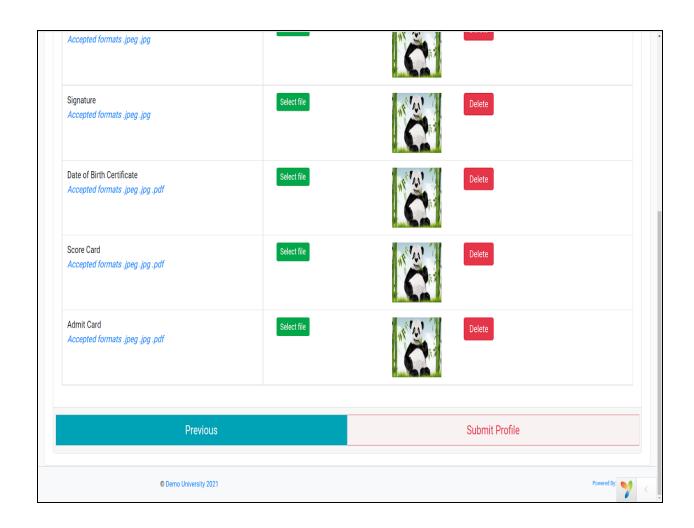




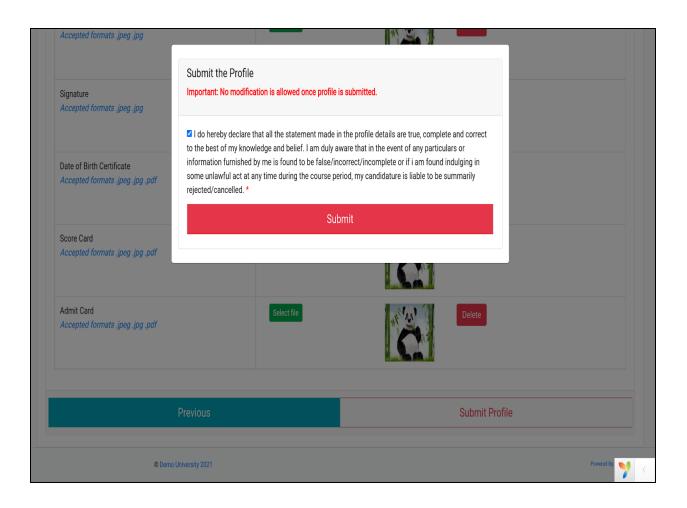
Step 5: Upload Section

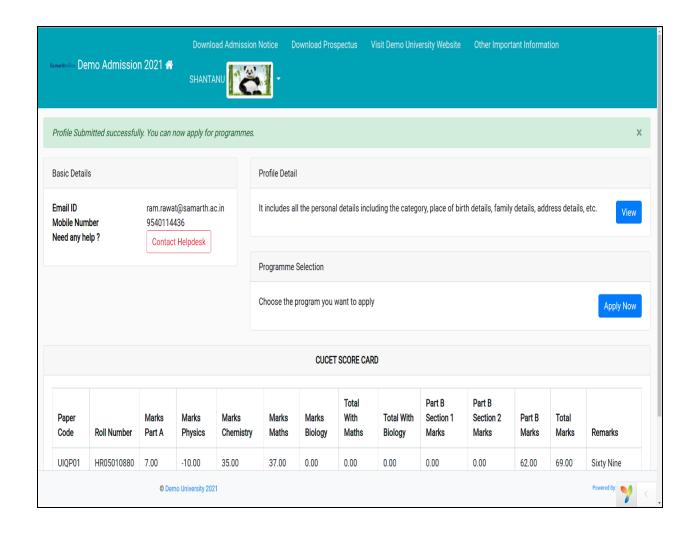
Upload the necessary documents like **Photo, Signature, and Date of Birth Certificate** in the prescribed format (i.e. Jpeg, Jpg) and in the prescribed size(10kb to 3MB). After uploading the documents, click on the **Submit** button.



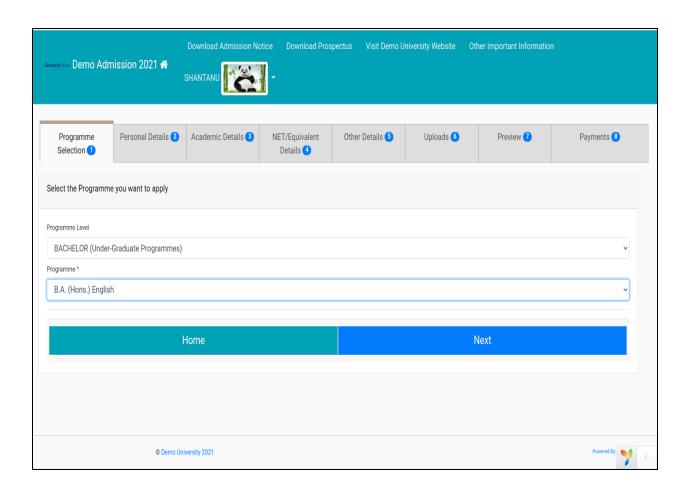


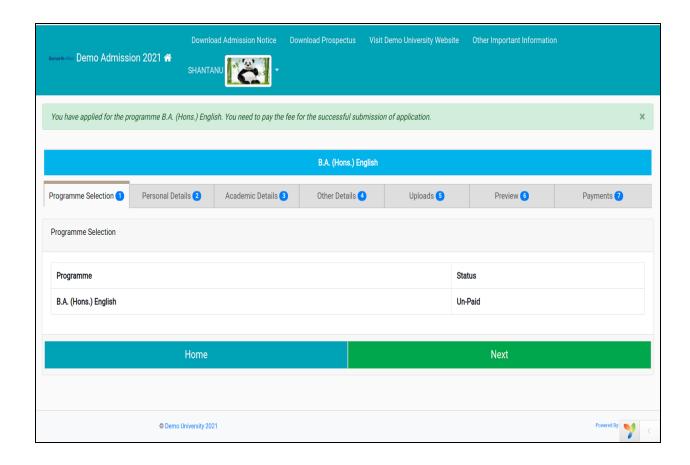
Step 6: Click on the **view** button to view your complete profile and then move to **Programme Selection** to select the desired Programme to apply.



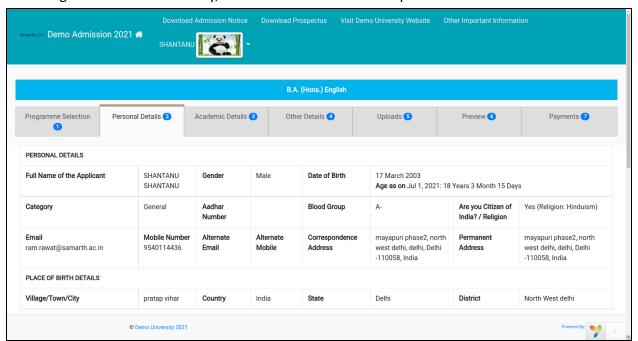


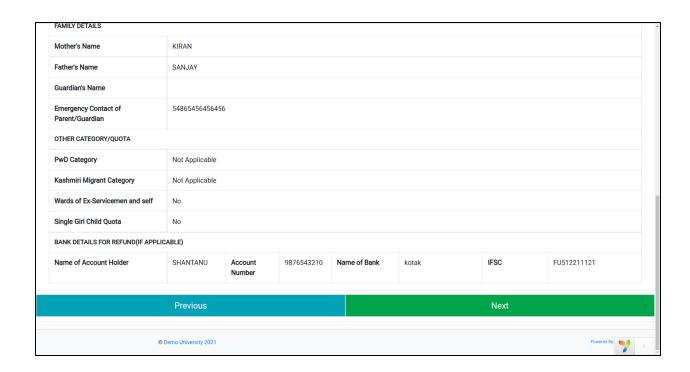
Step 7: Mention the Programme Name and level, and then click on the **Next** button.





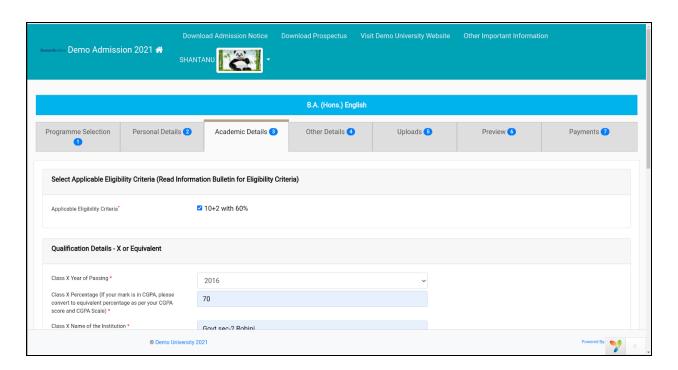
Step 8: A preview of personal details is shown after selecting programme name and level. After reviewing all the details carefully, click on the **Next** button to proceed.

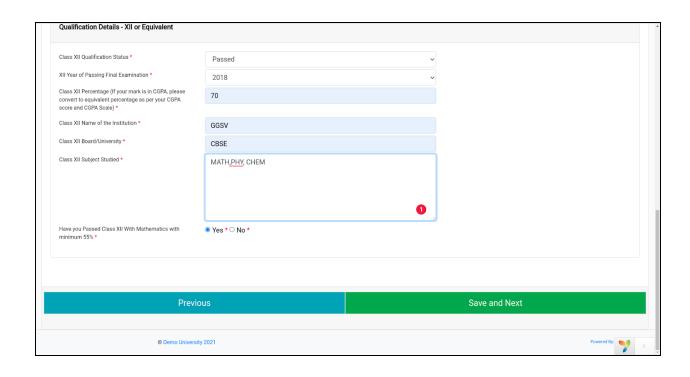


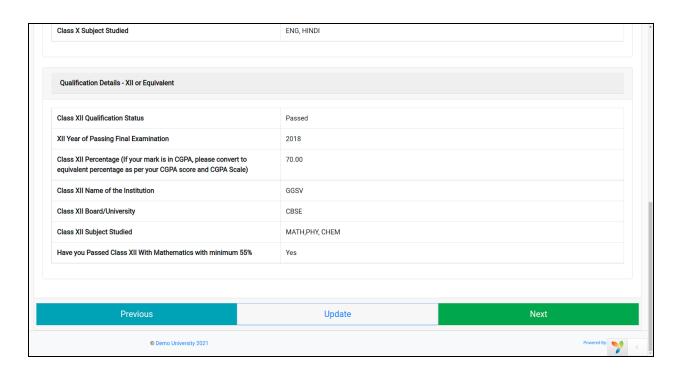


Step 9: Academic Details

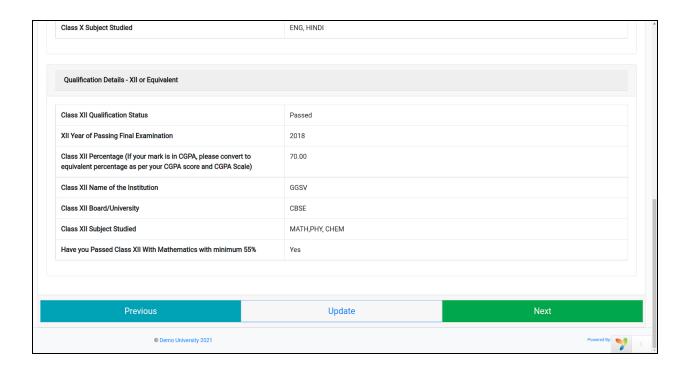
Fill your Academic details like Eligibility criteria, Class 10th and 12th Year of passing & Percentage, Graduation marks etc.





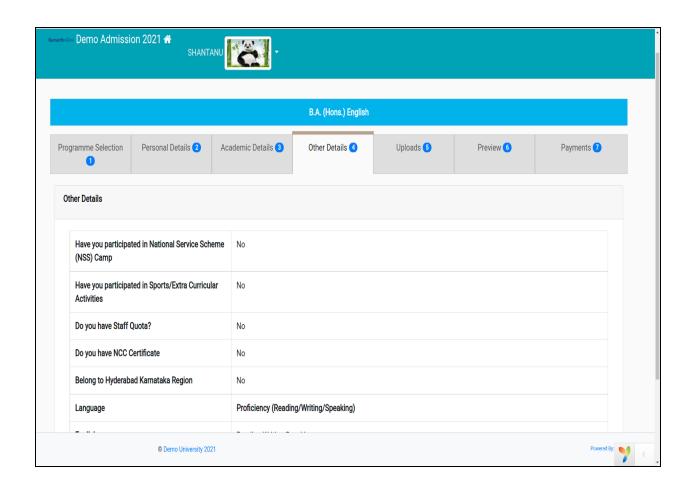


Step 10: After adding all the details, **an Update** button will appear at the bottom to update the details if required, otherwise students click on **Next** button.



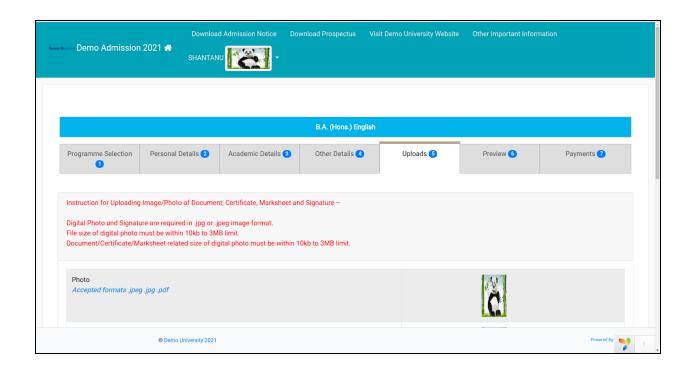
Step 11: Other Details

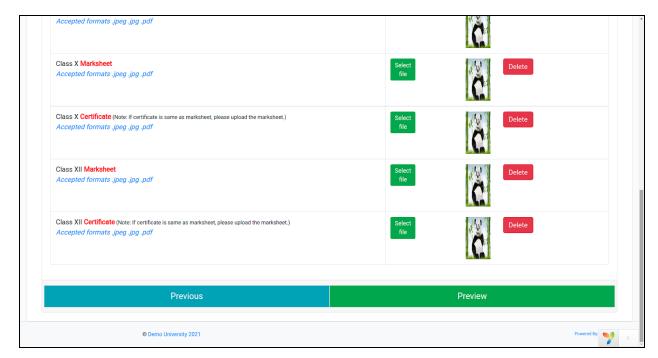
Verify your other details.



Step 12: Uploads

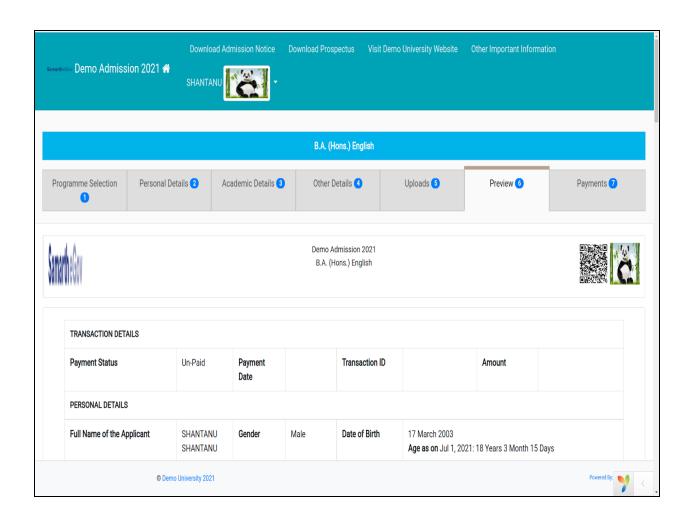
Upload essential documents like 10th marksheet, 12th marksheet and Graduation marksheet.

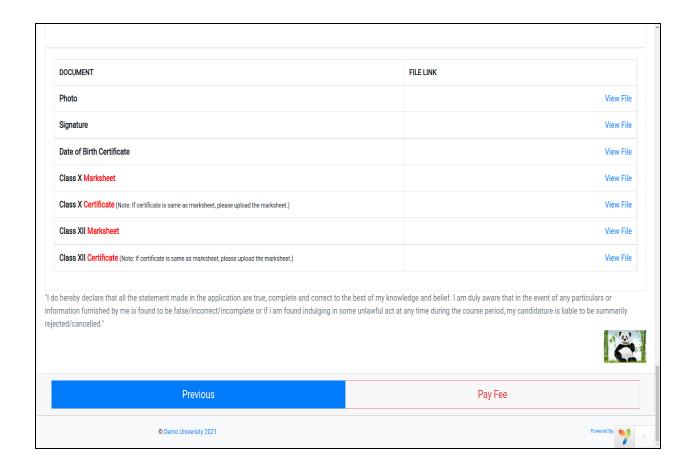




Step 13: Preview

Next **Preview** section will appear where you can view the pre-filled information. After the preview, **the Fee Pay** option will be available to make the payment of the fee, if applicable.



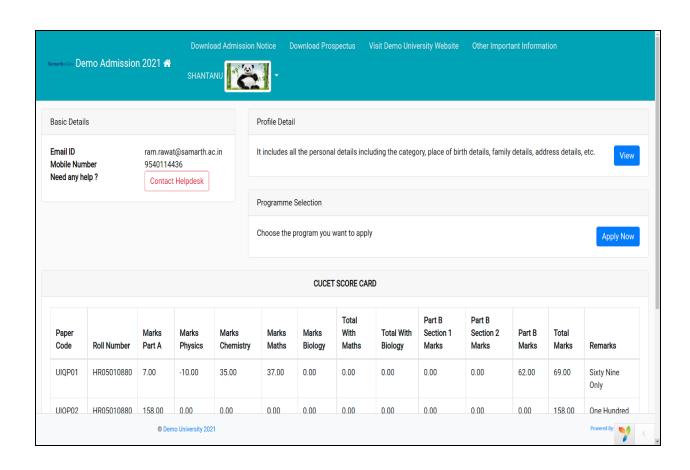


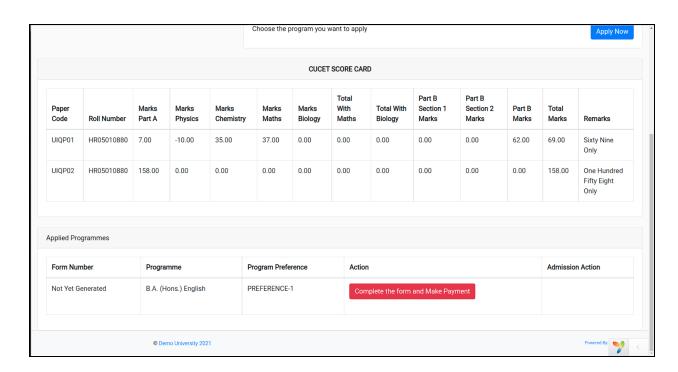
Step 14: Payments

In the **Payments** Section, you will be asked to confirm the details to **verify the identity** and then make payment, only if you are selected for admissions.

The form will be successfully completed only after submitting the application.

You can **Save** the application form and take the **printout** of the same for future reference.



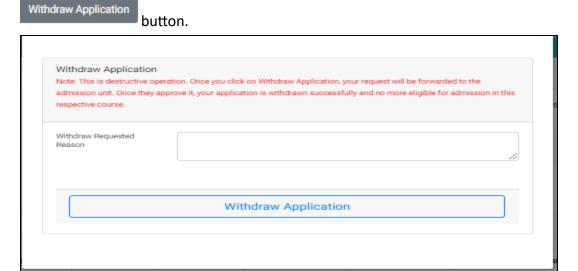


Step15: Once the university shortlists you for admission only then you will be eligible to make payments.



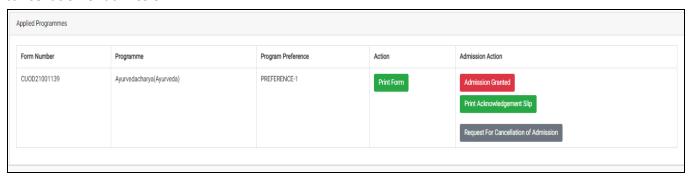
Step16: Withdraw Application

If you want to withdraw the application then you request for withdrawal by clicking on the



Step17: Cancel Admission

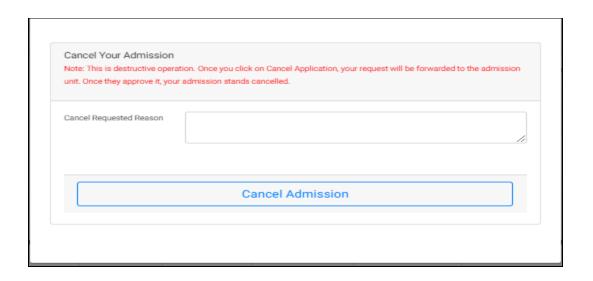
Once the programme fee is paid you can cancel the admission by clicking on request for cancellation of admission.



On clicking

Request For Cancellation of Admission

button, a popup window will appear



Step 18: You can print the acknowledgement slip by clicking on Print Acknowledgement Slip button.