



**Rules for Master's Degree Programme
(Applicable w.e.f. Academic Session 2021-22)**

Central University of Punjab, Bathinda

(Established under the Central Universities Act, 2009)

NAAC ACCREDITED 'A' GRADE UNIVERSITY

Rules for Master's Degree Programme
(Applicable w.e.f. Academic Session 2021-22)
{Sub – Section (1) (b) of Section 28 of the Central Universities Act,2009}

1. TITLE AND COMMENCEMENT

- 1.1 These rules shall be called the Central University of Punjab Rules of Master's Degree Programmes of the University and shall be applicable to all the Master's Degree Programmes unless otherwise stated, subject to the overall control of the Academic Council and shall be administered by the concerned Department/School.
- 1.2 These rules shall come into force with effect from the Academic Session 2021-22.

2. DURATION

- 2.1 The minimum duration for completion of each Master's Programme shall be 04 semesters (2 Academic Years) or otherwise as directed by the UGC from time to time.
- 2.2 A student who for whatever reasons is not able to complete the Programme within the minimum duration prescribed in Clause No. 2.1 may be allowed additional two years period to clear the backlog for fluffing the requirements for award of the degree.
- 2.3 In exceptional circumstance, a further extension of one more year may be granted with the approval of the Hon'ble Vice-chancellor, if any of the following exceptional circumstances arise:
- (i) More than 6-month hospitalization,
 - (ii) Death of a supporting parent/guardian,
 - (iii) Disturbed conditions as declared by the Government, and
 - (iv) Any other valid reason.
- 2.4 The student who has been granted the extended period under the clauses 2.2 and 2.3 above, shall not be considered for ranking/Gold Medal etc.
- 2.5 A Semester(s) may be declared zero Semester(s) if a student fails to continue with the Programme during a semester due to illness and hospitalization or due to accepting a foreign scholarship/fellowship or any other valid reason approved by the Hon'ble Vice-chancellor subject to the fulfillment of requirements as laid down by the relevant rules.
- 2.6 The maximum duration for completing the degree shall be as laid down under the Clauses 2.1 and 2.2 above. The zero semester shall be granted maximum for a period of two semesters. For the purpose of availing the zero semester, the student shall apply to the University through proper channel on or before availing the zero semester.

3. NUMBER OF SEATS

- 3.1 The number of seats in each Master's Programme, shall be as recommended by the Department and approved by the Academic Council of the University for each academic session.

4. ELIGIBILITY FOR ADMISSION

- 4.1 No candidate shall be eligible for admission to Master's Programmes in any of the disciplines unless he/she has successfully completed three years of an undergraduate degree or earned prescribed number of credits for an undergraduate degree, through the examinations conducted by a University/Autonomous Institution or possesses such qualification as recognized by the concerned University as equivalent to an undergraduate degree.
- 4.2 A candidate shall be eligible for admission to the Master's Programme in any discipline provided he/she fulfills the minimum eligibility conditions as notified by the University and published in the Admission Prospectus.
- 4.3 For Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Class (OBC) (Non-Creamy Layer), and Persons with Disabilities (PWD) candidates, relaxation of 5% of marks shall be given in eligibility.
- 4.4 The policy of the Government of India and the guidelines of the UGC regarding reservation of seats for candidates belonging to Scheduled Castes (SC), Scheduled Tribes (ST), Other Backward Class (OBC), Economically Weaker Section (EWS) and for Persons with Disabilities (PWD) candidates shall be implemented. Any other reservation (Kashmiri migrants, wards of defense personal etc.) shall be applicable as per UGC/Govt. of India guidelines and as adopted and notified by the University from time to time.

5. ADMISSION CRITERIA

- 5.1 Admission of a candidate to the Master's Programme shall be made only in the odd Semester. He/she shall be promoted to the subsequent Semesters of the Programme after fulfilling the necessary formalities as specified under Clause 8 below.
- 5.2 The lateral entry of a candidate shall be considered for admission to the odd semester of the second year of Master's Programme on recommendation of the Admission Committee and approval of the Academic Council subject to the successful completion of first year of the same University, or any other Universities/Institutions.
- 5.3 Re-entry at various levels as lateral entrants in Master's Programmes at the University shall be based on the earned credits (Minimum 40 credits in the first year in the same discipline) and proficiency test conducted by the concerned/ relevant Department to judge the suitability of the candidate for taking admission to the 2nd Year of the Master's Programme and subject to the availability of seats.
- 5.4 International students shall be admitted to the Master's Programmes according to the policy guidelines laid down by the University for this purpose.
- 5.5 No candidate shall be eligible for admission to the Master's Programme if he/she is already registered for any other full time Programme of this University or any other University/Institute. However, students admitted to any evening Post-Graduate Diploma Programmes shall be permitted to pursue any regular Programme in other Universities/Institutions. Students admitted to a regular Programme in the University shall also be permitted to pursue evening Certificate/Diploma Programmes of professional nature in the University or other Institutions, provided that permission has been obtained from the Vice-chancellor.

6. PROCEDURE FOR ADMISSION

- 6.1 The University shall invite applications from eligible candidates for admission to the Master's Programme in each Academic Session, giving the Academic Calendar, number of seats available, eligibility criteria, prescribed fees etc. by releasing the Admission Prospectus.

- 6.2 Admission to the various Master's Programmes shall be made on All-India basis and on the basis of merit, either through Common Entrance Test conducted individually by the University or combined with other Universities.
- 6.3 The admission schedule to the Programme shall be advertised in leading newspapers at the national level and also on the University website. The entrance test shall be conducted at national level at the designated Centers to be decided by the University depending upon the number of students opting for a Department.
- 6.4 The selected candidates shall submit the prescribed fee and other relevant documents establishing his/her eligibility to the University within the stipulated time.

7. PROGRAMME STRUCTURE

- 7.1 University shall follow a Choice Based Credit System (CBCS) in all Master's Programmes. The Programme shall consist of at least 80 credits (except professional/vocational courses that are guided by the regulation of their respective regulatory bodies) covering theory and practical courses, and dissertation/internship based research works in the relevant discipline.
- 7.2 The credit structure and syllabi shall come into force given that the syllabi for the courses and the instructional designs are prepared/prescribed and recommended by the respective Board of Studies and School Board and subsequent approval by the Academic Council and Executive Council of the University.
- 7.3 The syllabi shall include Core, Elective, Value added and Interdisciplinary course, Dissertation/internship and any other courses as recommended by the UGC time to time.
- 7.4 There shall be a credit based Master's Dissertation/internship in the 4th semester, the proposal of which is to be prepared in the 3rd semester for certain specified credits. The supervisor of the dissertation work shall be allotted in the beginning of the 3rd semester or earlier in the Academic and Administrative Committee (AAC) of the department. The supervisors shall guide the dissertation work on a topic specific to a student, or on a topic on which a group of maximum four students shall jointly work.

8. REGISTRATION AND PROMOTION TO THE NEXT SEMESTER

- 8.1 Every student admitted to the Master's Programme shall get registered at the beginning of the odd Semester (i.e. 1st Semester/ 3rd Semester) of the Programme in the Department by completing the necessary formalities as per the schedule announced by the University. It shall be through online/offline mode.
- 8.2 A student shall be promoted and permitted to get registered in the next Semester provided that the student fulfils the prescribed requirements of continuous internal assessment/dissertation work/practical work and attendance as required under these rules in the previous semester, and passes at least 50% of courses including theory and practical courses in the preceding Semester.
- 8.3 A student found not eligible to appear in the End-Semester Examination of a Course of the Programme due to the shortage of attendance, or those who fail in more than 50% of the prescribed Courses in the immediate preceding Semester shall be required to repeat the Course(s) and take readmission in the relevant Semester of the Programme in the following Academic Year. The student shall have to deposit the required semester fee etc. The student is required to register for all courses of the same semester.
- 8.4 A student shall not be permitted to register in the subsequent Semester of a Programme unless he/she has been a registered student of the immediate preceding semester and has pursued the Course(s) of that Semester as a regular student.

- 8.5 In each Semester, a last date shall be fixed and notified in the beginning of the Semester after which admissions/re-admissions registration shall not be ordinarily done.
- 8.6 If a student is not registered, or did not get readmission within one month of duration notified in the beginning of the Semester his/her name shall automatically be stuck off from the University roll.
- 8.7 Under special circumstances (in case of a student who could not get registered/readmission/promotion in the Programme within one month of start of the Semester due to illness, hospitalization, natural calamities, or any other valid reason approved by the Vice-Chancellor) the students may be allowed late registration/re-admission by a specified date, by paying a late fee fixed for the purpose, along with other prescribed fees. However, his/her attendance shall be counted from the date of start of the Semester. Those students who get late admission due to delay in the admission process, their attendance shall be counted from the date of start of the classes as notified by the University.
- 8.8 No student shall be allowed to attend the classes unless he/she is registered in a particular semester and paid the requisite fees.

9. ATTENDANCE

- 9.1 A candidate to be eligible for Continuous Internal Assessment/End Semester Examination of a Course or a complete Semester shall have a minimum of 75% attendance in that Course in a Semester in addition to satisfying all other relevant conditions laid down in these rules.
- 9.2 Attendance of the students should be displayed every month at the Department level. For appearing in the End Semester Examination, each student through its Department shall submit the Examination Form clearly mentioning "whether student fulfils attendance requirements (Yes/No)" before 10 days of the start of End Semester Examination in the format given by the Examination Section.
- 9.3 In exceptional Circumstances, if a student fails to attend 75% of attendance in a course due to valid reasons such as hospitalization and calamities and attains 65% of attendance in the course, he/she shall be required to raise a request to condone the shortfall of attendance on recommendations of the coordinator and HoD. The Dean In-charge Academics may condone the attendance shortage.
- 9.4 The concerned Course Coordinator shall be responsible for maintaining the attendance record of the students registered for a Course.

10. SUSPENSION/WITHDRAWAL

- 10.1 A student suspended or debarred from attending the classes due to disciplinary action or any other reason for a semester, or having withdrawn from a Semester (s) on medical grounds or for any other cogent reason, shall be allowed to seek re-admission in the appropriate Semester in the next Academic Session as a regular student. Such student(s) shall have to meet the prescribed requirement of attendance in each Course in the Semester and shall deposit the required semester fee.

11. FEES TO BE PAID

- 11.1 The requisite admission and semester fees shall be as per the prescriptions of the University.
- 11.2 All admitted candidates shall have to pay the prescribed Admission/Semester fees.

11.3 If a candidate cancels the admission during a semester, admission/semester fee etc. shall not be refunded in any case.

12. MEDIUM OF INSTRUCTION AND EXAMINATION

12.1 The language for the instruction and examination shall be English.

12.2 In cases where the Programme pertains to any particular language other than English, the instructions and examinations would be in that language.

13. EXAMINATION, EVALUATION AND RESULTS

13.1 The performance of a student in a course shall be evaluated out of 100 marks – internal assessment (25 marks), mid-semester test (25 marks), and end semester examination (50 marks) at the department level by course coordinators.

13.2 The course coordinator shall conduct the internal assessment using two or more from the following methods: Surprise Tests, in-depth interview, unstructured interview, Jigsaw method, Think-Pair Share, Students Teams Achievement Division (STAD), Rubrics, portfolios, case based evaluation, video based evaluation, Kahoot, Padlet, Directed paraphrasing, Approximate analogies, one sentence summary, Pro and con grid, student generated questions, case analysis, simulated problem solving, media assisted evaluation, Application cards, Minute paper, open book techniques, classroom assignments, homework assignments, and term paper.

13.3 The mid-term test shall be subjective type for 25 marks, and the course coordinator shall decide the number of questions to be asked in the test.

13.4 The end term examination shall be for 50 marks of which 70 percent shall be subjective and 30 percent shall be objective. The objective type questions shall include one word answers, fill-in the blank, sentence completion, true/false, MCQs', matching, analogies, rating and check lists. The subjective type will include very short answer (1-2 lines), short answer (one paragraph), essay type with restricted response, and essay type with extended response.

13.5 There shall be 50% weightage for mid-semester test (50 marks) and 50% for final examination comprising objective type questions (50 marks) for discipline enrichment courses.

13.6 There shall be 50% weightage for mid-semester test comprising objective type questions (25 marks) and 50% weightage for final examination comprising subjective type questions (25 marks) for the entrepreneurship course.

Core, Discipline Foundation, Interdisciplinary Courses	Elective, Value Added and Compulsory		Discipline Course		Enrichment		Entrepreneurship Course	
	Marks	Evaluation	Marks	Evaluation	Marks	Evaluation	Marks	Evaluation
Internal Assessment	25	Various	-	-	-	-	-	-
Mid-semester test (MST)	25	Subjective	50	Objective	25	Objective	25	Objective
End-semester test (EST)	50	Subjective (70%) Objective (30%)	50	Objective	25	Objective	25	Subjective

13.7 In case a student could not appear in any component of the continuous assessment of a Course due to medical reasons or under any other exceptional circumstances such as calamities, Govt. declared disturbance etc., a separate examination of that component may be arranged by the concerned Course Coordinator before the beginning of the End Semester Examination, except the surprise tests.

- 13.8 The End Semester Practical Examination (wherever applicable) shall be held before the theory examinations as per the University calendar.
- 13.9 A student shall be permitted to appear in the End-Semester Examination as per the Conduct of Examination Rules after filling up the prescribed Examination Form through online/offline mode, payment of the prescribed examination fee, satisfying the attendance requirement and fulfilling other eligibility criteria.
- 13.10 A student should obtain pass percentage (40%) in "aggregate" (Internal Assessment+ End-Semester Examination), subject to the student having appeared the End Semester Examinations.
- 13.11 Unless prescribed in these Rules and the Scheme of Examination of a particular Programme, a candidate shall be deemed to have completed the Courses successfully.
- 13.12 If a student passes in at least 50% of prescribed courses of a Semester, he/she shall be allowed to repeat the semester examination of the remaining course(s) along with regular students of following/succeeding Semester without putting in any additional attendance requirements. The students shall be required to deposit the Examination Form along with the prescribed fee as per University rule prescribed from time to time.
- 13.13 The students re-appearing the examination in a course shall be required to appear for 100 marks of one time subjective test for 3 hours. The test shall consist of both short and long answer type of questions. The re-appear examination shall be taken by the course coordinator during the period of the end semester examination.
- 13.14 The reappear in a course shall be allowed only in the immediate successive semester and two such chances shall be permitted for completion of the requirements of the degree.
- 13.15 Mercy Chance: A student who does not clear his/her backlog subject (s) as per the available chance given at Clause 13.14, on the recommendation of the HoD and Dean of concerned School, the Vice-Chancellor, on merit of individual case, may consider giving one final chance (mercy chance) to the student for appearing the reappear subject after paying the prescribed fee. He/she has to appear in the component mentioned at Clause on 13.13.
- 13.16 A student failing in more than 50% of the Courses in a Semester shall have to seek readmission in the appropriate Semester (following/succeeding batch) as a regular student.
- 13.17 The marks obtained in the Internal Assessments and End Semester Examinations shall be shown to the students by the Course Coordinator.

Table: Grades and Grade Points

Letter Grade		Grade point
O	Outstanding	10
A+	Excellent	9
A	Very good	8
B+	Good	7
B	Above Average	6
C	Average	5
P	Pass	4
F	Fail	0
Ab	Absent	0

CONVERSION TABLE for 10 points scale					
Marks obtained	GP	GP Low Range	GP High Range	LG	CLASS
0 ≤ 39.99	-	-	-	F	Fail
40	4.0	4.00	4.09	P	Pass
41	4.1	4.10	4.19	P	Pass
42	4.2	4.20	4.29	P	Pass
43	4.3	4.30	4.39	P	Pass
44	4.4	4.40	4.49	P	Pass
45	4.5	4.50	4.59	C	Average
46	4.6	4.60	4.69	C	Average
47	4.7	4.70	4.79	C	Average
48	4.8	4.80	4.89	C	Average
49	4.9	4.90	4.99	C	Average
50	5.0	5.00	5.09	C	Average
51	5.1	5.10	5.19	B	Above Average
52	5.2	5.20	5.29	B	Above Average
53	5.3	5.30	5.39	B	Above Average
54	5.4	5.40	5.49	B	Above Average
55	5.5	5.50	5.59	B	Above Average
56	5.6	5.60	5.69	B	Above Average
57	5.7	5.70	5.79	B	Above Average
58	5.8	5.80	5.89	B	Above Average
59	5.9	5.90	5.99	B	Above Average
60	6.0	6.00	6.09	B	Above Average
61	6.1	6.10	6.19	B+	Good
62	6.2	6.20	6.29	B+	Good
63	6.3	6.30	6.39	B+	Good
64	6.4	6.40	6.49	B+	Good
65	6.5	6.50	6.59	B+	Good
66	6.6	6.60	6.69	B+	Good
67	6.7	6.70	6.79	B+	Good
68	6.8	6.80	6.89	B+	Good
69	6.9	6.90	6.99	B+	Good
70	7.0	7.00	7.09	B+	Good
71	7.1	7.10	7.19	A	Very Good
72	7.2	7.20	7.29	A	Very Good
73	7.3	7.30	7.39	A	Very Good
74	7.4	7.40	7.49	A	Very Good
75	7.5	7.50	7.59	A	Very Good
76	7.6	7.60	7.69	A	Very Good
77	7.7	7.70	7.79	A	Very Good
78	7.8	7.80	7.89	A	Very Good
79	7.9	7.90	7.99	A	Very Good
80	8.0	8.00	8.09	A	Very Good
81	8.1	8.10	8.19	A+	Excellent

82	8.2	8.20	8.29	A+	Excellent
83	8.3	8.30	8.39	A+	Excellent
84	8.4	8.40	8.49	A+	Excellent
85	8.5	8.50	8.59	A+	Excellent
86	8.6	8.60	8.69	A+	Excellent
87	8.7	8.70	8.79	A+	Excellent
88	8.8	8.80	8.89	A+	Excellent
89	8.9	8.90	8.99	A+	Excellent
90	9.0	9.00	9.09	A+	Excellent
91	9.1	9.10	9.19	O	Outstanding
92	9.2	9.20	9.29	O	Outstanding
93	9.3	9.30	9.39	O	Outstanding
94	9.4	9.40	9.49	O	Outstanding
95	9.5	9.50	9.59	O	Outstanding
96	9.6	9.60	9.69	O	Outstanding
97	9.7	9.70	9.79	O	Outstanding
98	9.8	9.80	9.89	O	Outstanding
99	9.9	9.90	9.99	O	Outstanding
100	10.0	10.00	10.00	O	Outstanding

Formula for Grade point Conversion for eachmark

$$\text{GradePoint} = \frac{\text{Marks Obtained}}{10}$$

FORMULA FOR SGPA

$$\text{SGPA} = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

Where C_i = Number of credits in the i th course and G_i is the grade point scored in i th course

FORMULA FOR CGPA

$$\text{CGPA} = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

Where S_i = SGPA of i th semester and C_i is the total number of credits in that semester

The formula for conversion of 10 point scale to percentage is as given below:

Percentage (%) marks in a Semester = Semester Grade Point Average (SGPA) X10 Percentage

(%) marks in whole of Programme = Cumulative Grade Point Average (CGPA) X10

14. ACADEMIC PROBATION AND DISTINCTION

- 14.1 The students, who clear only 50% of courses in a Semester and get promoted to the next Semester, shall be on "ACADEMIC PROBATION" until he/she clears remaining 50% of the courses of that Semester.
- 14.2 If a student consistently secures a CGPA of 6.00 or more in first attempt in both the years of study, then he/she shall be awarded "GOOD ACADEMIC STANDING" and this will be reflected in the Grade Sheet of the final Semester.
- 14.3 Passed with Distinction: The students who will secure CGPA of 7.50 or more in first attempt in the final result shall have academic standing of "PASSED WITH DISTINCTION" and this will be reflected in the Grade Sheet of the final Semester.
- 14.4 Good Academic Standing and Passed with Distinction will also be included in the final transcript of students on the basis of CGPA at the end of the programme.

15. AWARD OF MARKS SHEET

- 15.1 On successful completion of each Semester examination, the student shall be awarded grades/grade points for that Semester indicating simultaneously the SGPA and the percentage of the marks secured in the semester.
- 15.2 The Marks-Sheet/Transcript of last Semester shall indicate the grades obtained and credits earned for each Semester, and Cumulative Grade Point Average(CGPA) as prescribed in the regulations duly approved by Statutory Bodies of the University.
- 15.3 For the Master's Programmes, there shall only be one exit point for those who join the 2-year Master's Programme in any discipline, that is, at the end of the first year of the Master's Programme. Students who exit after the first year shall be awarded the Post-Graduate Diploma subject to the successful completion of 36-40 credits.
- 15.4 It shall also contain the overall percentage of marks secured by the student in the final mark sheet.

16. IMPROVEMENT OF GRADE

- 16.1 As per Central University of Punjab, Improvement Examinations means 'repeating' in the Examination of the subjects which the students have already passed, in order to increase CGPA/Percentage.
- 16.2 Students who have declared pass in all semesters of a programme shall be allowed to repeat End Semester Examinations in order to improve his/her grade/CGPA/division along with regular students in corresponding Semester, provided that overall CGPA of degree of such a student is less than 6.0 on 10 point scale.
- 16.3 No separate examinations would be arranged for such students.
- 16.4 Students can avail the facility of improvement examinations in two courses per semester within a maximum duration of a Programme as per University rules and UGC guidelines. Grade Improvement is not permissible for dissertation/project/lab/seminar/field/internship courses etc.
- 16.5 Student shall make application for improvement examination to Examinations Branch with clear recommendations of the concerned Head of the Department and Dean of the school through office of the DIA in the prescribed form available on University website along with the prescribed examination fee within ten working days of the commencement of the next semester as per dates announced in the Academic Calendar of the University. No special/separate dates will be announced.
- 16.6 The application for Improvement Examinations should be made only in the prescribed form

available on the University website. The application in any other format shall not be entertained and the fee will not be refunded.

- 16.7 The fee for improvement Examinations per subject/course will be Rs. 1000/-
- 16.8 The fee once paid will not be reimbursed/refunded/adjusted, whether the candidate appeared in the examinations or not.
- 16.9 Revised marks sheet (s)/degree shall be issued to the student, if he/she improves CGPA of programme as per conversion table for 10 points scale with indication of full information about the improvement examinations. The candidate has to surrender the marks sheet/degree issued earlier.
- 16.10 Revised Degree of the student shall be issued with mentioned in the "Revised" Degree.
- 16.11 Such improved marks will not be counted for the award of Prizes/Medals, Rank and Distinction.
- 16.12 If the candidate does not show improvement in the grade/marks or fails to appear in improvement subject/course(s) concerned, his/her previous grade/marks will be taken into account.
- 16.13 The student, who is registered for improvement exams shall be considered as external student and shall not be eligible for any hostel accommodation. He/she shall not have any right to claim any facilities as entitled to a regular student of the University.
- 16.14 There shall be only one chance for giving the improvement examination in a course within the permissible duration of the Master's Programmes.

17. RE-EVALUATION

- 17.1 The University has adopted the in-house Examination System i.e., Teaching, Paper Setting and Evaluation of the Answer Sheets. Every student shall be shown the evaluated answer sheet of Internal Assessment and End Semester Examinations by the Department. End Semester Examination shall be conducted online/offline. However, a student may request for re-addition of marks obtained in a course at the Department level.

18. INDISCIPLINE AND UNFAIR MEANS IN EXAMINATION

- 18.1 There shall be zero-tolerance against use of unfair means and unfair practices in connection with examination and each examinee shall be required to strictly adhere to the instructions of examinations. Non-adherence to such instructions shall attract disciplinary action. For Mid-Semester Test and End-Term Examination, a flying squad shall be constituted on the recommendation of the Controller of Examinations consisting of appropriate women members to ensure fairness and discipline in the examination. In case of any case(s) of unfair means, indiscipline and disturbance during the examination, the flying squad will submit its report with full details of the evidence in support thereof and the statement of the candidate to the Controller of Examinations.
- 18.2 In case of any case(s) of unfair means, indiscipline and disturbance during the examination, the flying squad will submit its report with full details of the evidence in support thereof and the statement of the candidate to the Controller of Examinations.
- 18.3 Use of unfair means is strictly prohibited and shall invite serious disciplinary action for anyone found using unfair means during any examination. Unfair practices and unfair means relating to examination shall mean and include:
- Exerting pressure, coercion and undue influence for postponement and change of dates and timings of examination.

- Threatening the Invigilator or any other behavior amounting to insubordination as reported by the Invigilator.
- Seeking favours from and/or threatening the examiners, paper setters, evaluators, invigilators, co-examinees or any other officer or staff of the University.
- Resorting to such practices and engaging into activities that are specifically prohibited during the course of examination.
- Keeping in possession of materials of any kind related to the subject of the examination concerned including mobile / cell phones / electronic aids, unless otherwise permitted as a component of examination and/or copying or attempting to copy from the materials in possession or from other persons within or outside the examination hall.
- Any kind of in crminating materials, inter-changing answer scripts, helping other examinees, seeking help from and/or consulting other examinees or any other person inside or outside the examination hall.
- Attempts of impersonation including writing some other candidate's Registration Number/Roll Number in the answer paper and/or exchanging or attempting to exchange answer sheets or other materials during the course of examination.
- Sitting or occupying seats other than the one allotted to the candidate or changing the seat during the course of examination without the permission of the Invigilator.
- Boycott / walkout of the examination and or causing disturbances of any kind during the conduct of examination.
- Any other act of omission or commission as may be declared by the Executive Council as unfair means in respect of any or all the examinations.

18.4 Detection of unfair means, indiscipline and disturbances during the examination shall be brought to the notice of the Course Coordinator/HoD by the Invigilator concerned in writing. The HoD shall report to the Controller of Examinations without delay, each case of alleged use of unfair means in the examination with full details of the evidence in support thereof and the statement of the candidate concerned, if any. In case a candidate found using unfair means in examination refuses to make and sign the said statement, the incident shall be recorded by the Invigilator and countersigned by the HoD. The answer book of the candidate found using unfair means in the examination shall be seized and the candidate may be permitted to write his/her examination on a separate answer book to be issued to him/her. The HoD shall send both answer books to the Controller of Examinations along with his/her report.

18.5 All individual cases of reported use of unfair means in examination shall be referred to the Examination Discipline Committee constituted by the Competent Authority. In case of use of unfair means on a mass scale at an examination centre, the Vice-Chancellor shall have powers to cancel the examination of all the candidates appearing from the Department concerned and order re-examination and initiate further disciplinary action against all concerned.

18.6 The Examination Discipline Committee shall recommend to the Competent Authority the extent, and magnitude of punishment to those found guilty of using Unfair means in examination with due regard to the nature and extent of offence committed by a candidate in use of Unfair means and shall ensure that the punishment is commensurate to the offence committed and in accordance with the principle of natural justice.

18.7 All decisions taken by the Committee will be placed before the Vice-Chancellor for approval. After approval, the student should be informed of the decision.

18.8 A candidate found guilty of using Unfair Means in examination by the Examination Discipline

Committee, may appeal to the Vice-Chancellor, in writing, within one month of the receipt of the decision of the University; then the Vice-Chancellor may appoint one person committee to review the appeal and make clear-cut recommendation for sustaining or condoning the decision of the Examination Discipline Committee for approval.

19. EVALUATION OF DISSERTATION/PROJECT AND VIVA-VOCE

19.1 The evaluation of dissertation proposal in the 3rd semester shall carry 50% weightage by supervisor, and 50% weightage by HoD and senior-most teacher of the department.

19.2 The evaluation of dissertation in the 4th semester shall be as follows: 50% weightage for continuous evaluation by the supervisor which includes regularity in work, mid-term evaluation, report of dissertation, presentation, and final viva-voce; 50% weightage based on average assessment scores by an external expert, HoD and senior-most faculty of the department other than HoD and supervisor. Distribution of marks shall be based on the report of dissertation (30%), presentation (10%), and final viva-voce (10%).

19.3 The final viva-voce may be conducted through offline or online mode.

19.4 Similar evaluation pattern as in clauses 19.1, 19.2, and 19.3 shall be followed for internship where supervisor shall award 50% marks and external co-supervisor, HoD and senior-most faculty shall award 50% marks.

Dissertation Proposal (Third Semester)			Dissertation (Fourth Semester)		
	Marks	Evaluation		Marks	Evaluation
Supervisor	50	Dissertation proposal and presentation	Supervisor	50	Continuous assessment (regularity in work, mid-term evaluation) dissertation report, presentation, final viva-voce
HoD and senior-most faculty of the department	50	Dissertation proposal and presentation	External expert, HoD and senior-most faculty of the department	50	Dissertation report (30), presentation (10), final viva-voce (10)

20. AWARD OF DEGREE

20.1 The successful candidates shall be admitted to and conferred the Master's Degree in the respective discipline, as the case may be, provided he/she has:

20.1.1 No pending dues to the University, hostel or library outstanding

20.1.2 No disciplinary action pending against him/her

20.1.3 Fulfilled such other conditions as prescribed under rules

20.2 For those candidates who have qualified for the degree in disciplines which are interdisciplinary in nature, the University may issue the Master's degree in the respective discipline in which they have registered and have completed their programme.

20.3 The award of the Master's Degree must comply the rules and regulations issued by the UGC from time to time.

21. AWARD OF GOLD MEDAL

21.1 The Gold Medal shall be awarded to a student if he/she secures highest CGPA in the concerned programme subject to the condition that the CGPA of the student is not less than 7.50.

21.2 If the CGPA of two or more students are same, then CGPA shall be calculated in decimal points.

21.3 If CGPA is calculated in decimal points, also happens to be the same, then the Gold Medal shall be shared among such students (i.e., two or more students shall get the medal).

21.4 To be eligible for Gold Medal, a student must have passed in each paper in the first attempt and in the minimum stipulated duration. No reappear, supplementary and improvement examinations shall be considered for award of the Gold Medal.

21.5 If the student found indulged in any kind of misconduct, indiscipline and/or involvement in criminal offence shall not be eligible for the Gold Medal.

22. POWER TO REMOVE ANY DIFFICULTY

22.1 Notwithstanding what is contained in the Rules, the Vice-chancellor, Academic Council/Executive Council may in exceptional circumstances and on the recommendations of the School Board concerned or an appropriate Committee on the merits of each individual with reasons to be recorded, allow relaxation of any of the provisions except those prescribing CGPA requirement and the Clause 20.3.