

## **Central University of Punjab**

### **Policy for Research Internship at Central University of Punjab**

#### **Preamble**

For an organization to be competitive globally it has to devise strategies to develop innovative workforce and be self-sustained. Developing an internship policy is an impactful way to create talented and trained professionals. The internship program not only helps the students to gain some experience but also benefits the organization to enhance capacity building including state-of-the-art infrastructure and facilities for cutting edge research.

#### **Objectives**

Internships are educational and career development opportunities with hands on training for the students. The internships are short-term and structured training programmes where both the intern as well as the organization are mutually benefited. The objectives of the research internship at Central University of Punjab are:

- Exposure of the students to the actual laboratory environment, which cannot be simulated in the classroom.
- Provide opportunities to learn, understand and improve their technical skills.
- Exposure to the recent technological advances relevant to the subject area of training.
- Create quest for knowledge and its applicability.
- Improve writing skills including manuscripts and technical reports/projects.
- Encourage students for taking up responsibilities and problem solving and inculcate work ethics and team work.
- Enhance academic, professional and personal development.

#### **General Guidelines**

1. Research internship will be offered in two modes
  - a. Summer research internship for 1-3 months may be offered during the period May 1 to August 31 every year.

- b. Research internship throughout the year will be based on requests received from the students.
2. Advertisement for the summer internship will be through online mode including university website. The students can apply through an online portal in January every year.
3. Departments will decide the number of positions to be offered based on the available infrastructure and facilities.

### **Eligibility, Selection Procedure and Fee**

Academic and Administrative Committee (AAC) of the department will review and recommend the selection of the interns by the first week of March. Requests received from the students for research internship other than summer research internship will also be processed in a similar manner. The selection of candidates will be based on the academic record, statement of purpose, research interest and the number of positions available in the department. The final list of selected candidates will be approved by the Vice Chancellor.

Fee structure will be as follows:

- a. For Science and Technology –Rs. 3000/month
- b. For Humanities and Social Sciences – Rs. 1500/month

### **Discipline and Code of Conduct**

The research interns shall adhere to the code of conduct as applicable to other students of the university.

### **Transport Facilities**

The research interns can avail the university transport facilities as per availability as applicable to other students of the university.

### **Hostel Facility**

Hostel facility for research interns may be provided subject to availability.

### **Removal of Difficulty**

In case of any difficulty that may arise in the implementation of these guidelines in offering research opportunities to the research interns, the decision of the competent authority shall be final and binding.